Charter Township of West Bloomfield
Building Department
4550 Walnut Lake Road
West Bloomfield, MI 48323
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BUILDING & ZONING PERMIT APPLICATION

APPLICATION MUST BE FILLED OUT COMPLETELY

Application Fee: _____

Project Number: J_____

Permit Number: PB_____

I. LOCATION OF BUILDING

ADDRESS	
SUBDIVISION	LOT #
SIDWELL #	ZONING DISTRICT

II. IDENTIFICATION

A. OWNER OR LESSEE	EMAIL ADDRESS	FAX NO.	
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
B. ARCHITECT OR ENGINEER	EMAIL ADDRESS	FAX NO.	
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
LICENSE NUMBER		EXPIRATION DATE	
C. CONTRACTOR	EMAIL ADDRESS	FAX NO.	
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	Zip Code
BUILDERS LICENSE NUMBER		EXPIRATION DATE	

FEDERAL EMPLOYER NUMBER OR REASON FOR EXEMPTION

WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION

III. TYPE OF IMPROVEMENT

ESTIMATED COST OF CONSTRUCTION _____

1. ☐ NEW BUILDING
2. ☐ ADDITION
3. ☐ ACCESSORY STRUCTURE
4. ☐ ALTERATION
5. ☐ REPAIR
6. ☐ DEMOLITION
7. ☐ FOUNDATION ONLY
8. ☐ PRE-MANUFACTURE
9. ☐ OTHER _____
10. ☐ POOL: ☐ IN-GROUND ☐ ABOVE GROUND

IV. PROPOSED USE OF BUILDING

A. RESIDENTIAL

1. ☐ MODEL
2. ☐ ONE FAMILY
3. ☐ TWO OR MORE FAMILY (# OF UNITS _____)
4. ☐ ATTACHED GARAGE
5. ☐ DETACHED GARAGE
6. ☐ OTHER _____

B. NON-RESIDENTIAL

7. ☐ AMUSEMENT
8. ☐ CHURCH, RELIGION
9. ☐ INDUSTRIAL
10. ☐ SERVICE STATION
11. ☐ HOSPITAL, INSTITUTIONAL
12. ☐ OFFICE, BANK, PROFESSIONAL
13. ☐ PUBLIC UTILITY
14. ☐ STORE, MERCANTILE
15. ☐ SCHOOL, LIBRARY, EDUCATIONAL
16. ☐ TANKS, TOWERS
17. ☐ OTHER _____

NON-RESIDENTIAL – DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE, RETAIL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT, IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

_____

_____

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FOUNDATION SYSTEM

1. ☐ CONCRETE SLAB/FOOTING
2. ☐ CRAWL SPACE/FOOTING
3. ☐ BASEMENT WALL/FOOTING
4. ☐ MASONRY UNIT FOUNDATION
5. ☐ WOOD FOUNDATION
6. ☐ PIER FOUNDATION
7. ☐ PILE FOUNDATION
8. ☐ OTHER _____

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B. PRINCIPAL TYPE OF FRAME

9. ☐ MASONRY WALL BEARING. 10. ☐ WOOD FRAME 11. ☐ STRUCTURAL STEEL 12. ☐ REINFORCED CONCRETE 13. ☐ OTHER _____

C. TYPE OF SEWAGE DISPOSAL

14. ☐ PUBLIC 15. ☐ SEPTIC SYSTEM

D. TYPE OF WATER SUPPLY

16. ☐ PUBLIC 17. ☐ WELL SYSTEM

E. TYPE OF MECHANICAL

18. ☐ WILL THERE BE AIR CONDITION? ☐ YES ☐ NO 18.A WILL THE UNITS BE LOCATED IN THE SIDE YARD? ☐ YES ☐ NO

19. ☐ WHAT IS THE INPUT RATING OF THE HEATING SYSTEM IN THE BUILDING? _____ BTU's 20. WILL THERE BE AN ELEVATOR? ☐ YES ☐ NO

21. WILL THERE BE A FIRE SUPPRESSION SYSTEM? ☐ YES ☐ NO

F. ELECTRICAL

22. ☐ WHAT IS THE RATING OF THE SERVICE OR FEEDER IN AMPERES? _____

23. ☐ WILL THERE BE A FIRE ALARM SYSTEM? ☐ YES ☐ NO

G. NUMBER OF OFF-STREET PARKING SPACES

24. Enclosed _____ 25. Outdoor _____

H. DIMENSIONS

26. Number of stories _____ 27. Building height _____ 28. Building Length _____ 29. Building width _____

30. Total square footage of building (all floors except unfinished basement) _____

VI. PLAN REVIEW

A. REVIEW(S) TO BE PERFORMED – SEE SECTION B, C, D BELOW BEFORE COMPLETING THIS SECTION

1. BUILDING	2. PLUMBING	3. MECHANICAL	4. ELECTRICAL	5. ENERGY
☐ PLAN SUBMITTED	☐ PLAN NOT REQUIRED	☐ PLAN NOT REQUIRED	☐ PLAN NOT REQUIRED	☐ WORKSHEET
	☐ PLAN REQUIRED & SUBMITTED	☐ PLAN REQUIRED & SUBMITTED	☐ PLAN REQUIRED & SUBMITTED	SUBMITTED

B. PLUMBING

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. One or two-family dwellings containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the plumbing official to be of a minor nature.
3. Assembly, business, mercantile and storage buildings with a required plumbing fixture count less than 12
4. Work completed by a governmental subdivision or state agency costing less than $15,000.00.

C. MECHANICAL

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than $15,000.00.

D. ELECTRICAL

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than $15,000.00.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer, licensed pursuant to Act No. 299 or the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

VII. APPLICANT INFORMATION

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.
Application and Plan Review Fees are Non-Refundable

PRINT NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
FEDERAL I.D. NUMBER / SOCIAL SECURITY NUMBER			

I hereby certify that the proposed work is authorized by the owner of record and that i have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

SECTION 23a OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.15239, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23a ARE SUBJECT TO CIVIL FINES.

_____ _____

Date Signature of Applicant