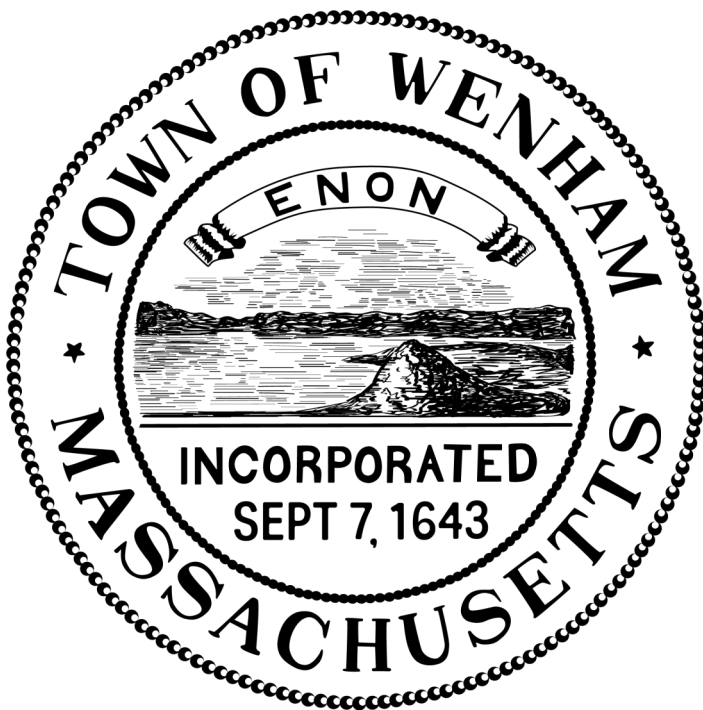


2022-2023
Annual Town Report
Part II
Warrant for the Annual Town Meeting
With Reports and Recommendations of
the Finance and Advisory Committee



Hearing on the Warrant
Monday, March 28 2022
via Zoom at 7:00 pm
Meeting ID: 865 3110 4156

Annual Town Meeting
Saturday, April 2, 2022
Buker School at 1:00 pm

Election Day
Thursday, April 7, 2022
Wenham Town Hall at 7:00 am to 8:00 pm

Please bring this Part II with you to the Hearing and Town Meeting.
Matters to be voted on do not appear in Part I of the Town Report.
The Town Report is available at www.wenhamma.gov.

Wenham Finance and Advisory Committee

Fiscal Year 2023 Annual Report

To the Citizens of Wenham,

The Wenham Finance and Advisory Committee herein submits for your review, consideration and action at the April 2, 2022 Annual Town Meeting our recommended budget for the Fiscal Year FY23, beginning July 1, 2022 and ending June 30, 2023.

As in prior years, the Town of Wenham continues to face existing and future structural budget challenges imposed by Proposition 2½. However, as we look forward to FY23, the Finance Committee is pleased to propose acceptance of our annual Town FY23 operating budget, inclusive of the Hamilton-Wenham Regional School District (HWRSD) FY23 budget, with no override request articles. Revenues developed within the FY23 levy limit capacity, local receipts, net state aid and certified Free Cash are projected to meet our operational expenses, capital needs and our apportioned share of the HWRSD budget.

The Town of Wenham's continued challenge, as discussed in prior years, is addressing our baseline operating expense, while dependent primarily on our residential tax base/property assessments. Our residential tax base (inclusive of local receipts) currently constitutes slightly over 96% of the Town of Wenham's total operating revenues.

The FY23 projected total operating budget of \$22,241,363 (inclusive of the HWRSD) reflects an increase of \$242,650.00, or approximately 1.1% over the FY22 voted operating budget of \$21,998,713 assuming the passage of Article 1 Budget Appropriations and Article 2, use of Free Cash to meet our proposed capital expenditures/projects.

Regional School District Overview:

The HWRSD School Committee approved a FY23 gross operating budget of \$42,859,392 which represents a 10.6% increase over FY22 and includes one-time capital expenses offset by one-time funding. As such, the Net Operating Budget increase for FY23 reflects a nominal 1.79% increase after incorporating these offsets and other revenue sources. Of note for FY23, the district utilized certified Excess and Deficiency (E&D) funds of \$3,099,620 and Chapter 70 state aid to address their long term OPEB obligations, fund special maintenance projects and reduces the assessments to both the Towns of Hamilton and Wenham. Note, the Excess and Deficiency special funds /expenses will not carry forward in the FY'24. Projections in student enrollment as of 10/1/21 show the following enrollment shifts between the two towns:

- Wenham student enrollment decreased from 558 to 542 (-16) students
- Hamilton student enrollment increased from 1072 to 1078 (+6) students
- Wenham's share of the HWRSD budget decreased from 35.6% to 34.6%

- As a result of the funding and enrollment shifts, the HWRSD net assessment to the Town of Wenham (inclusive of operational expenses and debt service) of \$11,752,145 represents a decrease from the FY22 budget by (\$113,431.00) or by (1%). The HWRSD budget represents approximately 52.8% of the total Town budget, a decrease of approximately (1%) from the prior year.
- Of note, the Vocational School assessment to Wenham of \$143,645 for FY23 shows a decrease from the prior year by (\$22,322) based on a decline in enrollment of Wenham students in the program. This assessment is separate from the HWRSD expenses/assessment to the Town.

Town Overview:

The FY23 Town's total operational budget (exclusive of the HWRSD Budget) of \$10,489,218 represents an overall increase of approximately \$356,100 or 3.5% over the FY22 town budgeted operational costs. Primary key drivers of expense increase include: health insurance benefits; retirement obligations; trash increases; contractual obligations; and inflationary pressures on supplies/materials and utilities. In addition, the FY23 budget is required to conform with new Reserve Officer police training/ certification requirements as developed by the Commonwealth of Massachusetts through the newly formed Peace Officer Standards and Training Commission. Training is to be provided through the newly developed MPTC Bridge Academy. Currently, all cities and towns of the Commonwealth must fund this additional training out of their operational budgets. For the Town of Wenham, the cost for FY23 is projected to be \$55,000 to train five Reserve Officers scheduled for their training in the upcoming year. Cities and Towns are exploring reimbursement strategies from the Commonwealth to assist in funding this State mandate. Projected FY23 Total Revenue of \$22,397,637 reflects an increase of \$385,000 or approximately 1.8% over FY22 budgeted revenues. Total Revenues are made up of the following: Levy Limit Capacity, New Growth, Local Receipts and an Overlay fund transfer.

Salaries:

Town Salaries increased by approximately \$245,500 reflecting a 5.2 % increase overall. Salary and Wage adjustments are driven by the following: a 2% COLA increase; contractual step increases; up to a 2% in non-union personnel merit increases and salary adjustments for non-union positions consistent with the existing compensation and classification schedule. In addition, with the goal of improved services and revenue enhancement, the budget proposes the following enhanced Town Hall staffing:

- A point .5 FTE accounting assistant to address work- load requirements
- An increase of 4 hours in the Planning Department to assist in the development of the budgeted Master Plan Study
- Reestablishment of a .5 Permitting Coordinator to enhance the established shared services permitting agreement with Hamilton
- Enhanced Assessors services through a shared service agreement with Hamilton which includes an addition of a 1.0 FTE Assistant Assessor located in the Wenham Town Hall to coordinate with the Senior Assessor for both communities.

- Increased funding in the Town Clerk's salary expense line is driven by recent State legislation creating two voting precincts for the Town of Wenham and the expenses associated with the upcoming statewide elections.
- Increased police training costs as discussed above.

Debt Service:

Debt Service of principal and Interest from the general fund operating budget will decrease by \$19,590 a decrease of 3.9% due to a reduction in the fire truck debt payment in year three of our debt obligation of a ten-year payment structure. Debt interest payments remain essentially unchanged.

The HWRSD debt service assessment to the Town of Wenham is incorporated into the HWRSD budget and allows for a modest debt service reduction to Wenham of approximately \$3,800.

Free Cash:

Free Cash results from higher than anticipated revenue, or lower than expected expenditures (relative to one another). Over the past years, Wenham has utilized Free Cash to offset operational expenses and the purchase of onetime capital projects, such as: vehicles, road improvement project, facilities maintenance improvement projects, fire and police equipment, and IT upgrades.

The FY23 budget projects the use of Free Cash to address our Proposed Capital equipment requirements as outlined below. The Finance Committee is pleased to propose that the Town of Wenham will not be required to use Free Cash to support town operations (as in past years), given our FY23 total revenues meet the projected operational town costs. The Town's ongoing fiscal policy directing the use of Free Cash, is to maintain a minimum of \$250,000 in a reserve account to meet unanticipated or emergency expenses.

Available Free Cash has been certified by the State Department of Revenue for FY23 at \$1,158,057. Of this amount, the Finance Committee is proposing the use of \$524,925 to address the following Projected Capital Expenses. An anticipated positive balance in the Free Cash account of approximately \$380,000 will be maintained to assist anticipated increased FY24 expenses in town and school operations. (It continues to be the Town's best fiscal practice goal to utilize a minimal or zero amount of Free Cash to support Town operations. The Finance Committee assessed however, that a prudent approach in assessing future Town needs was to consider the use of the Free Cash balance to offset potential increases looking ahead to FY24).

Capital Expenditures:

- | | |
|--------------------------------------|--------------------------|
| • DPW Road Maintenance Improvement: | \$85,000. |
| • Maintenance building garage doors: | \$17,000. |
| • DPW Truck: | \$76,326 |
| • DPW Backhoe: | \$ 36,000. Lease payment |

• DPW Loader:	\$35,000. Lease payment
• DPW Trackless:	\$31,000. Lease Payment
• Police-Police Cruiser:	\$47,557.
• Police- Key Card:	\$10,500.
• Police: Parking Fence:	\$10,395
• Fire- Fire Admin Vehicle:	\$45,000.
• Fire- SCBA Air Tanks:	\$15,400.
• Cemetery- Fencing:	\$19,000.
• Facilities: IT Network-Library: costs =35%)	\$42,000 (Wenham's share of costs =35%)
• Facilities: IT-HVAC:	\$34,000
• Facilities: IT Security:	\$15,347
• Facilities- COA exterior painting:	\$5400
	Total: \$524,925.00

Capital projects funded through other revenue sources:

1. Chapter 90 State funds for road maintenance /improvements: \$150,000

2. Water Department Reserve Funds or American Rescue Plan Act (ARPA) federal funds* to fund the Town's primary Water Dept. generator to continue to provide water throughout the community should there be a power failure. - Generator and housing: \$100,000.

*The Town of Wenham has received approximately \$1.5 million in federal ARPA funding. The use of these funds is defined through the Act and may be used for such projects as: facility upgrades, recovery of lost revenues, IT, infrastructure such as water/sewer project upgrades, enhanced health care services, safety equipment etc. and are available to be expended through FY24. In collaboration with the town's auditors, Powers and Sullivan, review of all ARPA fund requests will be conducted by them to assure compliance with the existing Federal regulatory requirements guiding ARPA use. The Finance Committee, in concert with the Select Board, will be developing a plan for the use of such funds consistent with the Town's needs as we look ahead over the next two years. These funds are not incorporated into the town budget and expenditures of such will be monitored and approved by the Select Board and managed through the town's Finance Department.

Net Effect: Anticipated RE Tax Rate Impact of Article 1

FY23 TAX RATE SCENARIOS

	FY 22 Tax Rate	Est. Tax Rate Impact	Resulting estimated Tax Rate*	Percent Increase FY22 to FY23
Articles 1 levy limit budget	\$19.58	+ \$0.46 /\$1,000	\$20.04	+2.35%

*Calculated with total valuation of the entire Town at \$970,232,121.

Assuming no changes in the Town's overall property valuations, the tax rate is set to rise to \$20.04/1000 upon the passage of Article 1, an increase of \$.46 or 2.35% from FY22 final tax rate of \$19.58/1000. The estimated FY23 tax rate is lower than the projected tax rate for FY22 (\$20.49/1000) due to the rise in the Town's overall valuation. Actual Property tax assessments are determined in October/November for FY23.

Fiscal Outlook for FY2023 and Beyond:

While the FY23 Budget requires no override for town or school operations; and no use of Free Cash to offset/fund town operations, we anticipate an increase in town operations and the HWRSD assessment for the FY24 budget. This conservative assumption is based upon the district's use of E&D funds and Chapter 70 state funding to reduce Wenham's assessment into FY23 and the Town's increased FY23 certification of Free Cash. As discussed earlier, the Finance Committee has proposed the balance of the Free Cash account to be maintained to assist the undetermined increases for town and school operations into FY24.

We remain confident that the Town Wenham's financial operations are appropriately managed.

The Finance Committee will be holding a Warrant Hearing on Monday, March 28th @ 7:00 p.m. via Zoom and available on HWCAM.

Respectfully submitted:

Wenham Finance and Advisory Committee

James Purdy, Chair

David Reid, Vice Chair

Susan Mehlin

David Molitano

Scott Schonberger

**WARRANT FOR THE ANNUAL TOWN MEETING
WENHAM, MASSACHUSETTS
Saturday, April 2, 2022**

Essex, ss

To either of the Constables of Wenham, in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of said Town qualified to vote in the Town Affairs and Elections. The Town Meeting will take place at the Buker Elementary School located on 1 School Street in said Town on **Saturday, the 2nd of April, 2022 at 1:00 PM**. Voters of the Town are also notified to cast their votes at the Annual Town Election for the election of Town Officers to be determined by official ballot from 7:00 AM to 8:00 PM at the Wenham Town Hall, 138 Main Street, on **Thursday, the seventh day of April, 2022**.

ARTICLE 1: Annual Operating Budget Appropriations - Town and Schools

To see if the Town will determine what sum of money may be necessary to defray the Town's expenses for Fiscal Year 2023 (FY23), the twelve month period beginning July 1, 2022 and ending June 30, 2023, including expenses for the Town and Regional School Districts; make appropriations for the same and determine the source thereof.
Or take any other action relative thereto.

***Commentary:** The FY23 budget appropriation in this Article, as recommended by the Finance & Advisory Committee, totals **\$22,241,363**. See financial exhibits contained within the Article 1 warrant for further details about departmental line item funding amounts. If the FY23 budget outlined in Article 1 is accepted as recommended, total revenues from local property taxation rise by **\$629,114**, in line with a 2.5% levy limit increase under Proposition 2½ with the addition of new growth and the debt exclusions approved by prior Annual Town Meetings. This Article fully funds both municipal and Hamilton-Wenham Regional School District operations as well as the Essex North Shore Agricultural and Technical School within the Town's levy capacity. Article 2 identifies additional use of free cash for one-time capital items. Assuming no changes in the Town's overall property valuation, the tax rate is set to rise to **\$20.04/1000** upon the passage of this Article, an increase of **\$.46** or **2.35%** from FY22 final tax rate of **\$19.58/1000**. The estimated FY23 tax rate is lower than the projected tax rate for FY22 (**\$20.49/1000**) due to the rise in the Town's overall valuation.*

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee: Recommended 5-0-0

Vote needed: Simple Majority

Notes to Recap Sheet for FY 2023

REVENUE

Local Receipts: Includes the following: **\$1,121,500**
Motor Vehicle Excise, Penalties and Interest, Payments in Lieu of Taxes, Charges for Services, Fees, Rentals,
Departmental Revenue, Licenses and Permits, Fines and Forfeits, and Investment Income.

Water Revenue: **\$560,193**
Raised from water use charges. Water receipts equal Water Budget.

Assessment to Hamilton: FY '23 apportionments: **\$914,133**
Joint Library, Joint Inspectional Services Retiree

Cherry Sheet Revenue: **\$432,371**
FY '23 Estimate

Other Available Funds:
Transfer from Assessor's Overlay (one-time) \$125,000

EXPENSES

Cherry Sheet Charges: Assessed by the Commonwealth **\$154,110**

Other Expenditures:
Other charges that may be assessed to the town without appropriation;
This includes Cherry Sheet Offsets and any other deficits that may need to be raised

Public Libraries Offset Receipts **\$9,328**

Overlay: Allowance for Abatements and Exemptions from Assessors
FY '23 Estimated **\$195,000**

FY 2023 Levy Limit Calculation:

Prior Fiscal Year Levy Limit: From Department of Revenue RECAP Sheet **\$18,470,097**

Prop 2.5 levy increase **\$461,752**

New Growth: Value increases from new construction **\$112,176**

Levy Limit **\$19,044,025**

Proposition 2 ½ Debt Exclusion:

Includes Joint Library Project, Town Hall/Police Station Project Iron
Rail Boiler and School Debt; FY 21 School Capital; FY 21 Fire Truck **+ \$558,853**

Maximum Allowable Levy **\$19,602,878**

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
114 114-5200	MODERATOR EXPENSES	50	50	50	50	50
122 122-5100	SELECTMEN SALARIES <i>(Chairman @ \$4,527/year, 2 Members @ \$3,473/year)</i>	11,029	11,250	11,474	11,474	11,703
122-5200	EXPENSES	2,000	500	1,000	500	500
	TOTAL - SELECTMEN	13,029	11,750	12,474	11,974	12,203
123 123-5100	TOWN ADMINISTRATOR SALARY <i>(Town Administrator @ 142,707/year)</i>	132,000	138,047	135,834	139,909	142,707
123-5200	EXPENSES	2,500	4,000	6,550	6,550	6,550
	TOTAL - TOWN ADMINISTRATOR	134,500	142,047	142,384	146,459	149,257
131 131-5200	FINANCE & ADVISORY COMMITTEE EXPENSES	250	250	250	250	250
132 132-5700	RESERVE FUND MGL C.40, S.6 RESERVE FUND	125,000	125,000	125,000	125,000	125,000
139 139-5300	MUNICIPAL AUDIT CONTRACT SERVICES - Municipal Audit CONTRACT SERVICES - Actuarial Valuation	23,500 0	25,000	25,500	30,000	35,000
	TOTAL - MUNICIPAL AUDIT	23,500	25,000	25,500	30,000	35,000
141 141-5100	ASSESSORS SALARY & WAGES <i>(F/T Assistant Assessor @ \$65,000/year for 36.5 hrs/wk)</i> <i>(Assessment to Hamilton @ \$48,605/year)</i>	63,103	65,131	67,335	69,704	113,605
141-5200	EXPENSES	13,150	14,150	8,150	8,150	8,150
141-5800	CAPITAL - Measure List	0				
	TOTAL - ASSESSORS	76,253	79,281	75,485	77,854	121,755
145-5301	TAX TITLE EXPENSE		10,000	10,000	10,000	10,000

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
149	FINANCE DEPARTMENT					
149-5100	SALARY & WAGES					
	<i>Finance Director/Town Accountant @ \$106,794/year for 40 hrs/wk)</i>	195,778	225,276	244,684	245,454	275,499
	<i>Treasurer/Collector @ \$80,378/year for 40 hrs/wk)</i>					
	<i>(Assistant Treasurer/Collector @ \$66,041/year for 36.5 hrs/wk)</i>					
	<i>Accounting Assistant @ 21,820/year for 19 hrs/wk</i>					
149-5200	EXPENSES	32,950	22,950	22,950	22,450	27,950
	TOTAL - FINANCE DEPARTMENT	228,728	248,226	267,634	267,904	303,449
151	TOWN COUNSEL / LEGAL					
151-5210	CONTRACT SERVICES - RETAINER					
151-5220	CONTRACT SERVICES - OUTSIDE COUNSEL					
	TOTAL - TOWN COUNSEL/LEGAL	0				
155-5200	EXPENSES	55,000	60,000	75,000	90,000	60,000
155-5800	CAPITAL	55,000	60,000	75,000	90,000	60,000
	TOTAL - INFORMATION TECHNOLOGY					
155	INFORMATION TECHNOLOGY					
155-5200	EXPENSES	64,014	73,211	73,541	99,208	103,861
155-5800	CAPITAL	7,000	7,000	10,000	10,000	13,300
	TOTAL - INFORMATION TECHNOLOGY	71,014	80,211	83,541	109,208	117,161
160	TOWN HALL					
160-5100	SALARY & WAGES					
	<i>(Administrative Assistant @ \$72,955/year for 40hrs/wk)</i>	122,265	133,276	136,510	180,346	173,820
	<i>(Asst. Town Admin @ \$78,337/year for 40hrs/wk)</i>					
	<i>(Minute Taker - \$22,516/year)</i>					
160-5200	EXPENSES	47,720	47,720	68,600	58,100	58,100
160-5310	Minutes Taker - Moved to Salary & Wages					
	TOTAL - TOWN HALL	0				
		169,985	180,996	205,110	238,446	231,920
161	TOWN CLERK					
161-5100	SALARY & WAGES					
	<i>(Town Clerk @ \$71,151/year for 36.5 hrs./wk.)</i>	77,487	83,773	72,401	80,085	93,947
	<i>(Registrar Stipend \$177/year)</i>					
	<i>(Election coverage totaling \$12,577)</i>					
	<i>(Administrative Assistant @ \$9,042/year for 411 hrs/yr @ \$22)</i>					
	<i>(Town Clerk Certification Stipend \$1,000/year)</i>					
161-5200	EXPENSES	12,855	13,065	10,990	11,680	18,500
	TOTAL - TOWN CLERK	90,342	96,838	83,391	91,765	112,447

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
170	PLANNING & LAND USE					
170-5100	SALARY & WAGES (Planning Coordinator @ \$48,257/year for 23 hrs/wk) (Conservation & Open Space Coordinator @ \$31,957/year for 19 hrs/wk)	69,122	66,056	68,661	70,637	80,260
171-5200	EXPENSES - Conservation/Planning/Zoning	6,155	6,585	6,585	6,085	6,773
175-5200	EXPENSES - Planning	0				
176-5200	EXPENSES - Board of Appeals	0				
	TOTAL - PLANNING & LAND USE	<u>75,277</u>	<u>72,641</u>	<u>75,246</u>	<u>76,722</u>	<u>87,033</u>
192	FACILITIES MANAGEMENT					
192-5100	SALARIES & WAGES (Facilities Director @ \$76,690/year for 40 hrs/wk) (Summer help - 2 workers @ \$4,900) (Clock Winder - \$1,250/year - Stipend)	81,247	84,045	69,917	82,868	82,919
192-5200	EXPENSES	78,989	87,934	87,866	90,441	90,441
192-5800	CAPITAL	0		21,000	0	0
	TOTAL - BUILDING & GROUNDS MAINTENANCE	<u>160,236</u>	<u>171,979</u>	<u>178,783</u>	<u>173,309</u>	<u>173,360</u>
195	TOWN REPORT					
195-5200	EXPENSES	<u>5,700</u>	<u>6,000</u>	<u>6,000</u>	<u>6,500</u>	<u>6,500</u>
199	IRON RAIL PROPERTY					
199-5100	SALARY & WAGES (Custodial staff - moved to contracted for 2020)	6,973				
199-5200	EXPENSES	36,470	46,670	47,900	48,100	48,200
199-5800	CAPITAL	0				
	TOTAL - IRON RAIL PROPERTY	<u>43,443</u>	<u>46,670</u>	<u>47,900</u>	<u>48,100</u>	<u>48,200</u>
	TOTAL GENERAL GOVERNMENT	<u>1,272,307</u>	<u>1,356,939</u>	<u>1,413,748</u>	<u>1,503,542</u>	<u>1,593,585</u>
	<u>PROTECTION OF PERSONS AND PROPERTY</u>					
210	POLICE					
210-5100	SALARIES & WAGES (Chief @ \$149,581) (Deputy Chief @ \$119,614/year) (9 officers totaling \$784,986) (Reserve Officers totaling \$293,472) (Administrative Assistant @ \$58,025/year)	1,271,226	1,306,706	1,322,932	1,420,831	1,513,662

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
	(inventory control @ \$24,237.50/year) (Animal Control Officer @ \$19,890/year) (Pleasant Pond Life Guards & Gatekeepers @ \$22,040/year) (Bridge Reserve - 5 officers @ \$41,816)					
210-5200	EXPENSES	123,216	126,616	116,300	128,718	150,850
210-5800	CAPITAL	40,000	54,133	12,133	15,000	18,000
	Lease costs for Administrative Vehicle @ \$15,000 Replacement Patrol Rifles (2) @ \$3,000					
	TOTAL - POLICE	1,434,442	1,487,455	1,451,365	1,564,549	1,682,512
220	FIRE					
220-5100	SALARIES & STIPENDS (Chief @ \$122,093/year) (Deputy Chief @ \$116,447/year) (F/T Firefighter @ \$60,155/year) (Administrative Assistant @ \$7,190/year) (Training, OT & EMT, Deputy, Captain, Lieutenant Stipends, \$146,004) (Additional EMS Coverage(\$26,392)	387,036	423,125	454,546	470,513	478,284
220-5110	ON-CALL WAGES	202,995	181,555	187,910	190,000	193,800
220-5200	EXPENSES	123,961	131,763	141,897	150,045	168,858
220-5800	CAPITAL	0	41,000	0	0	0
	TOTAL - FIRE	713,992	777,443	784,353	810,558	840,942
240	PERMITTING - INSPECTIONAL SERVICES					
240-5100	SALARIES & WAGES					22,811
240-5100	ASSESSMENT TO HAMILTON	138,952	142,573	152,170	71,297	66,670
240-5200	EXPENSES (Wenham Permitting Software)	15,000	27,920	28,820	12,404	12,652
240-5800	CAPITAL	3,000	0	0	0	0
	TOTAL - PERMITTING - INSPECTIONAL SERVICES	156,952	170,493	180,990	83,701	102,133
294	TREE WARDEN					
294-5100	SALARY (\$1,762 stipend/year)	1,660	2,693	1,727	1,727	1,762
294-5200	EXPENSES	25,800	25,800	26,000	28,220	28,220
294-5800	CAPITAL					
	TOTAL - TREE WARDEN	27,460	28,493	27,727	29,947	29,982
	TOTAL PROTECTION OF PERSONS & PROPERTY	2,332,846	2,463,884	2,444,435	2,488,755	2,655,569

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM <u>SCHOOLS</u>	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
310	REGIONAL SCHOOL DISTRICT					
310-5200	ASSESSMENT - Wenham Share	9,708,859	10,488,321	11,447,446	11,660,930	11,554,340
315	REGIONAL SCHOOL DEBT					
315-5900	PRINCIPAL & INTEREST (Cutler Roof)	45,451	47,023	46,241	44,486	44,003
315-5900	PRINCIPAL & INTEREST (Buker & Winthrop Boiler)	42,049	41,323	43,476	42,103	40,309
315-5911	WINTHROP SPRINKLER & INFRASTRUCTURE	8,838	54,869	54,211	46,536	44,741
315-5900	FY21 CAPITAL			5,421	71,521	68,752
	TOTAL - PRINCIPAL & INTEREST	344,154	143,215	149,349	204,646	197,805
	TOTAL - HAMILTON/WENHAM REGIONAL SCHOOL DISTRICT	10,053,013	10,631,536	11,596,795	11,865,576	11,752,145
320	REGIONAL VOCATIONAL SCHOOL DISTRICT					
320-5200	ASSESSMENT - Wenham Share	143,217	159,958	147,759	150,967	137,462
320-5910	INTEREST - New Regional Technical School Building	16,829	22,850	22,850	20,000	11,183
	TOTAL - REGIONAL VOCATIONAL SCHOOL DISTRICT	160,046	182,808	170,609	170,967	148,645
	TOTAL EDUCATION	10,213,059	10,814,344	11,767,404	12,036,543	11,900,790
422	HIGHWAY DEPARTMENT					
422-5100	SALARIES & WAGES (DPW Director @ \$126,250/year) (Foreman @ \$82,686/year) (6 f/t positions totaling \$345,404/year) (Administrative Assistant \$32,448/year @ 23.5 hrs/wk) (Summer Help @ \$6,103.50) (OT \$13,362)	551,413	569,359	582,044	581,376	606,373
422-5200	EXPENSES	219,304	276,495	280,095	266,800	276,800
422-5800	CAPITAL	83,020	163,020	160,000	207,000	
	TOTAL - HIGHWAY DEPARTMENT	853,737	1,008,874	1,022,139	1,055,176	883,173
423	SNOW REMOVAL					
423-5100	WAGES	36,050	36,050	36,050	36,050	36,050
423-5200	EXPENSES	70,000	70,000	70,000	70,000	71,295
	TOTAL - SNOW REMOVAL	106,050	106,050	106,050	106,050	107,345

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
424 424-5200	STREET LIGHTING EXPENSES	18,000	20,000	20,000	18,000	18,000
433 433-5300	REFUSE COLLECTION AND DISPOSAL EXPENSES	386,000	401,268	446,400	470,000	485,043
491 491-5100	CEMETERY SALARIES & WAGES -(Burial Agent - \$3,249/year stipend) (DPW Overtime @ \$1,200/year)	3,122	4,385	4,449	4,449	4,546
491-5200	EXPENSES	6,600	4,750	6,950	6,938	6,938
	CAPITAL		4,362	0	0	0
	TOTAL - CEMETERY	9,722	13,497	11,399	11,387	11,484
	TOTAL DEPARTMENT OF PUBLIC WORKS	1,373,509	1,549,689	1,605,988	1,660,613	1,505,045
	<u>HEALTH AND HUMAN SERVICES</u>					
510 510-5100	BOARD OF HEALTH SALARIES (Inspector of Animals @ \$2,644/year) (Assistant Health Agent @ \$6,256/year) (Public Health Nurse @ \$12,528/year)	12,384	15,550	15,861	17,825	21,428
510-5200	EXPENSES	20,643	20,948	27,604	19,000	19,303
510-5300	CONTRACT SERVICE	0				
	TOTAL - BOARD OF HEALTH	33,027	36,498	43,465	36,825	40,731
541 541-5100	COUNCIL ON AGING SALARIES (COA Director @\$58,723/year) (4 P/T Staff, Drivers totaling \$56,635/year)	87,108	93,503	96,797	112,853	115,161
541-5200	EXPENSES	20,274	19,950	17,950	17,950	17,950
	TOTAL - COUNCIL ON AGING	107,382	113,453	114,747	130,803	133,111
543 543-5200	VETERAN'S DEPARTMENT EXPENSES	1,919	475	4,000		
543-5210	REGIONAL DISTRICT ASSESSMENT	21,420	22,724	25,021	16,022	16,022
543-5200	EXPENSES					1,000
	TOTAL VETERAN'S BENEFITS	23,339	23,199	29,021	16,022	17,022
	TOTAL HEALTH & HUMAN SERVICES	163,748	173,150	187,233	183,650	190,864

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
<u>CULTURE and RECREATION</u>						
620	JOINT LIBRARY					
	SALARIES & WAGES					
620-5100	(Director)	86,801	90,207	81,836	85,180	88,905
620-5100-1	(Head Reference)	53,818	56,401	58,255	59,168	63,925
620-5100-2	(General Services)					
620-5100-3	(Young Adult Librarian)					
620-5100-4	(Children's)	53,406	55,906	57,827	58,121	62,765
620-5100-5	(Head of Circulation)	54,859	57,484	59,342	59,678	64,686
620-5100-6	(Adult Services/Admin Librarian)	53,074	55,521	57,442	51,160	53,404
620-5100-7	(Technical Services)	52,576	54,001	55,049	55,346	59,778
620-5100-8	(Assistant Director)	59,766	54,655	55,786	55,346	50,937
620-5100-9	(Generalist)	60,418	63,187	65,365	57,621	62,265
620-5100-11		53,036	54,272	55,425	63,226	65,572
		0				
	SUBTOTAL PROFESSIONAL	527,754	541,634	546,327	544,846	572,237
620-5100-10	(Support Staff - 12 Part-time Positions @ various hourly wages) (Shelvers - total 20 hrs/wk)	110,209	116,326	127,289	123,900	132,209
		0				
	SUBTOTAL SUPPORT STAFF	110,209	116,326	127,289	123,900	132,209
	TOTAL SALARIES	637,963	657,960	673,616	668,746	704,446
	EXPENSES					
620-5200	(Library Books)	130,814	132,126	135,000	138,000	139,000
620-5200-1	(Subscriptions & Periodicals)	10,000	10,000	10,000	9,000	8,500
620-5200-2	(Technology)	49,694	53,209	53,982	53,732	56,750
620-5200-3	(General Supplies)	12,627	12,627	12,100	10,300	10,700
620-5200-5	(Memberships, Conference & Travel)	916	916	2,000	1,400	1,200
620-5200-6	(Programs)	500	500	1,800	1,200	1,200
620-5200-7	(Heat & Utilities)	53,540	56,427	50,015	50,515	54,400
620-5200-8	(Maintenance of Building & Grounds)	45,105	48,105	61,650	60,450	48,700
620-5200-9	TOTAL LIBRARY EXPENSES	303,196	313,910	326,547	324,597	320,450
	CAPITAL	0				
620-5800-10	TOTAL - LIBRARY	941,159	971,870	1,000,163	993,343	1,024,896

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
640	JOINT RECREATION PROGRAM					
640-5200	OTHER - JT. RECREATION PROGRAM EXPENSE <i>(Includes IDC model administrative fee to Hamilton)</i> EXPENSES	97,140	86,778	90,583	93,918	100,323
691	HISTORIC DISTRICT COMMISSION					
691-5200	EXPENSES	200	200	200	200	200
	TOTAL CULTURE AND RECREATION	1,038,499	1,058,848	1,090,946	1,087,461	1,125,419
	<u>FIXED CHARGES</u>					
840	INTERGOVERNMENTAL					
911-5200	ECO - RETIREE ASSESSMENT	20,717	24,281	26,224	25,053	20,562
911	RETIREMENT					
911-5200	ESSEX REGIONAL RETIREMENT ASSESSMENT	728,457	794,018	836,419	864,021	950,214
911-5220	FORMER EMPLOYEE PENSION	0				
	TOTAL - RETIREMENT	728,457	794,018	836,419	864,021	950,214
914	EMPLOYEE BENEFITS					
914-5200	GROUP INSURANCE (Health & Life - Town Share)	638,415	760,168	874,275	900,503	945,528
914-5220	UNEMPLOYMENT	7,000				
	COMPENSATED ABSENCES		22,400	0	0	0
	TOTAL - EMPLOYEE BENEFITS	645,415	782,568	874,275	900,503	945,528
916	FICA / MEDICARE					
916-5200	EXPENSES	57,856	59,013	63,000	65,000	68,000
945	GENERAL INSURANCE					
945-5200	EXPENSES	127,308	135,000	145,000	160,000	180,000
	TOTAL - GENERAL INSURANCE	127,308	135,000	145,000	160,000	180,000
991	OTHER POST EMPLOYMENT BENEFITS - OPEB					
991-5960	EXPENSES	40,000	50,000	60,000	70,000	80,000
	TOTAL FIXED CHARGES	1,619,753	1,844,880	2,004,918	2,084,577	2,244,304

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
<u>TOWN DEBT - PRINCIPAL & INTEREST</u>						
710	PRINCIPAL					
710-5910-3	PRINCIPAL - JOINT LIBRARY	50,000	50,000	0	0	0
710-5910-4	PRINCIPAL - LIBRARY LEASE/PURCHASE	15,000	15,000	0	0	0
710-5910-5	PRINCIPAL - TOWN HALL PROJ (\$244,000)	10,000	10,000	0	0	0
710-5910-6	PRINCIPAL- TOWN HALL / POLICE PROJECT	200,000	195,000	195,000	190,000	190,000
710-5910-8	PRINCIPAL - FIRE ENGINE (Quint - Debt Exclusion)					
710-5910-9	PRINCIPAL - Culvert/Drainage Road Repair	76,000	76,000	76,000	76,000	76,000
710-5910-11	PRINCIPAL - ESCO	24,000	24,000	24,000	24,000	24,000
710-5910-13	PRINCIPAL - HIGHWAY TRACKLESS MACHINE (Loan)					
710-5910-14	PRINCIPAL - STATE HOUSE NOTE '15 - FIRE TRUCK	120,000	115,000	110,000	110,000	110,000
	PRINCIPAL - 2020 FIRE TRUCK	495,000	485,000	405,000	472,875	453,113
	Subtotal - Principal					
751	INTEREST					
751-5915-3	INTEREST - JOINT LIBRARY	1,500	500	0	0	0
751-5915-4	INTEREST - LIBRARY LEASE/PURCHASE	450	150	0	0	0
751-5915-5	INTEREST - TOWN HALL PROJ (\$244,000)	300	100	0	0	0
751-5915-6	INTEREST - TOWN HALL / POLICE PROJECT	43,050	39,100	35,201	35,201	35,475
751-5915-8	INTEREST - FIRE ENGINE (Quint - Debt Exclusion)					
751-5915-9	INTEREST - Culvert/Drainage Road Repair	10,830	8,740	6,460	6,460	6,460
751-5915-11	INTEREST - ESCO	3,420	2,760	2,040	2,040	2,040
751-5915-12	INTEREST - HIGHWAY TRACKLESS MACHINE (Loan)					
751-5915-14	INTEREST - STATE HOUSE NOTE '15 - FIRE TRUCK	7,695	4,523	1,485	1,485	1,485
	INTEREST - 2020 FIRE TRUCK	67,245	55,873	45,186	52,311	52,482
	Subtotal - Interest					
	TOTAL TOWN DEBT	562,245	540,873	450,186	525,186	505,595
	Water Indirects (Offset)			(94,000)	(100,000)	(100,000)
	Personnel Reserve (Obligatory Retirement Costs)			38,110	60,000	60,000
	Insurance Premium Holiday (FY22 ONLY)				(75,000)	
	TOTAL GENERAL FUND	18,575,966	19,802,607	20,908,968	21,455,327	21,681,171
450	WATER FUND					
450-5100	SALARIES & WAGES	174,048	191,798	186,050	240,187	257,743
	(Superintendent @ \$106,948/year)					
	(Primary operator @ \$63,329/year)					
	(Administrative Assistant @ \$17,589/year for 13 hrs/wk)					
	(Secondary Operator @ \$53,080)					
	(Summer help/weekend coverage - \$8,400)					

4/2/2022

All FY 2023 salaries listed are based on a 52.2 week year

ITEM NO.	ITEM	Adopted Budget 7/1/2018 6/30/2019	Adopted Budget 7/1/2019 6/30/2020	Adopted Budget 7/1/2020 6/30/2021	Adopted Budget 7/1/2021 6/30/2022	Proposed Budget 7/1/2022 6/30/2023
	(Overtime - \$2,000)					
	(PT employee @ \$6,392)					
	(Commissioner's salaries: 1 @ \$2, 2 @ \$1)					
450-5200	EXPENSES	136,458	137,958	241,423	268,200	267,450
450-5916	DEBT	77,250	75,750	0	0	0
450-5800	CAPITAL	39,632	39,632	35,000	35,000	35,000
	TOTAL - WATER FUND	427,388	445,138	462,473	543,387	560,193
	TOTAL GENERAL/WATER FUND	19,003,354	20,247,745	21,371,441	21,998,714	22,241,363

SUMMARY

ARTICLE 1 - SALARIES & WAGES	4,262,961	4,432,111	4,559,078	4,685,034	4,930,526
ARTICLE 1 - TOWN EXPENSES	3,715,187	4,075,520	4,356,640	4,484,950	4,838,153
ARTICLE 1 - TOWN DEBT SERVICE	639,495	616,623	450,186	525,186	505,595
ARTICLE 1 - H W REG SCHOOL EXPENSES	9,708,859	10,488,321	11,447,446	11,660,930	11,554,340
ARTICLE 1 - SCHOOL DEBT	344,154	143,215	149,349	204,646	197,805
ARTICLE 1 - REG VOCATIONAL SCHOOL EXPENSES	143,217	159,958	147,759	150,967	137,462
ARTICLE 1 - REG VOCATIONAL SCHOOL DEBT	16,829	22,850	22,850	20,000	11,183
ARTICLE 1 - CAPITAL	172,652	309,147	238,133	267,000	66,300
	19,003,354	20,247,745	21,371,441	21,998,713	22,241,363

ARTICLE 2: Use of Free Cash to Fund Fiscal Year 2023 Capital Improvement Program

To see if the Town will vote to transfer from Free Cash a sum or sums of money to fund the Town's FY23 Capital Improvement Program, including the acquisition, equipping, and all other incidental and related costs, of Items A through P, as printed below:

A. Public Works-roads	\$85,000
B. Public Works-garage doors	\$17,000
C. Public Works-truck	\$76,326
D. Public Works-backhoe	\$36,000
E. Public Works-loader	\$35,000
F. Public Works-trackless	\$31,000
G. Police-cruiser	\$47,757
H. Police-key card	\$10,500
I. Police-parking lot fence	\$10,395
J. Fire-administrative vehicle	\$45,000
K. Fire-SCBA air tanks	\$15,400
L. Cemetery-fence	\$19,000
M. Facilities-IT network	\$42,000
N. Facilities-IT HVAC	\$34,000
O. Facilities-IT security	\$15,347
P. Facilities-Senior Center painting	\$ 5,400

TOTAL	\$524,925
--------------	------------------

Or take any other action relative thereto.

***Commentary:** The Town is committed to continuing our efforts to make strategic investments in our infrastructure, facilities, and equipment. To that end, we have developed an updated 5-Year Capital Improvement Program (CIP) that seeks to comprehensively address our needs in a way that is both realistic and sustainable. The items identified in this Article have been prioritized for FY23 as one-time projects as part of an annual evaluation process (annual leases and debt payments for capital projects are included in the operating budget in Article 1). Using \$524,925, or approximately 45.32%, of available certified FY22 free cash to fund annual capital needs is consistent with best practices in municipal financial planning. The full capital improvement program information can be found in the appendices and a more detailed summary can be found in the Finance Committee's Report at the beginning of this Warrant.*

Recommendation of the Select Board: **Recommended 3-0-0**

Recommendation of the Finance & Advisory Committee: Recommended 5-0-0

Vote needed: Simple Majority

ARTICLE 3:

Prior Year Bills

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money to pay any unpaid bills incurred in prior years.
Or take any other action relative thereto.

William H. Solomon Attorney at Law	\$5,989.00
Kelly & Ryan Associate, Inc.	\$ 866.15
USIQ	\$ 189.13
Schwab, Inc.	\$ 40.75
TOTAL	\$7,085.03

***Commentary:** This Article provides for payment of a prior year bill which was not submitted prior to the fiscal year ending June 30, 2021.*

***Recommendation of the Select Board:** Recommended 3-0-0*

***Recommendation of the Finance & Advisory Committee:** Recommended 5-0-0*

Vote needed: 4/5 Majority

** CONSENT CALENDAR FOR ARTICLES 4-7**

ARTICLE 4:

Cemetery and Other Trust Funds

To see if the Town will vote to accept the Cemetery and other Trust Funds received in FY 2021, as printed in Part I of the Town Report and on file with the Town Clerk.
Or take any other action relative thereto.

***Commentary:** This is a standard acceptance Article required to enable expenditure of annually accruing funds from trust donations for general or restricted purposes as provided by the terms of the gift or trust.*

***Recommendation of the Select Board:** Recommended 3-0-0*

***Recommendation of the Finance & Advisory Committee:** Recommended 5-0-0*

Vote needed: Simple Majority

ARTICLE 5:

Cemetery Sale of Lots Transfer

To see if the Town will vote to authorize the Treasurer to transfer the sum of six thousand dollars, \$6,000.00 from the Sale of Cemetery Lots - Receipts Reserved for Appropriation account to the Cemetery Perpetual Care Fund for the maintenance of the three cemeteries in the Town of Wenham.

Or take any action relative thereto.

***Commentary:** The Sale of Cemetery Lots - Receipts Reserved for Appropriation account is restricted for expenditure for certain purposes, including costs to maintain the cemeteries. For many years, the Town has been asked to transfer amounts from the Sale of Lots Fund into the*

Town General Fund to help towards balancing the overall budget. This Article seeks to transfer \$6,000 from the Sale of Cemetery Lots - Receipts Reserved for Appropriation account to the Cemetery Perpetual Care Fund principal.

Recommendation of the Select Board: ***Recommended 3-0-0***

Recommendation of the Finance & Advisory Committee: ***Recommended 5-0-0***

Vote needed: Simple Majority

ARTICLE 6: Transfer from Water Operating Budget to Water Capital Reserve Fund

To see if the Town will vote to transfer the sum of **\$35,000** from the FY23 Water Operating Budget into the Water Capital Reserve account.

Or take any other action relative thereto.

Commentary: *The Water Department is responsible for the maintenance of more than 28 miles of water main throughout Town. While most of this infrastructure is still in relatively good condition, it was all installed 40+ years ago and will need to be incrementally replaced over time in the coming years. This work will come at a significant cost, requiring a debt issuance that will be authorized by Town Meeting when the time comes.*

Recommendation of the Select Board: ***Recommended 3-0-0***

Recommendation of the Finance & Advisory Committee: ***Recommended 5-0-0***

Vote needed: Simple Majority

ARTICLE 7: Road Work – Chapter 90 Funding

To see if the Town will vote from available funds a sum of money for work on Town Roads, subject to conditions detailed by the Massachusetts Department of Transportation Highway Division, pursuant to MGL Chapter 30, Section 39M; Chapter 149, Section 44J; and Chapter 149, Sections 26-27F; said work to conform to the requirements of the Massachusetts Department of Transportation Highway Division.

Or take any other action relative thereto.

Commentary: *This annual Article allows the Town to expend funds for work on Town roads in anticipation of reimbursement through the state's Chapter 90 program. The actual amount of funding available to the Town will not be confirmed until the state votes to appropriate funding later in the calendar year, but has historically totaled approximately \$150,000 and no major changes are anticipated for this coming year based on anticipated bond authorizations.*

Recommendation of the Select Board: ***Recommended 3-0-0***

Recommendation of the Finance & Advisory Committee: ***Recommended 5-0-0***

Vote needed: Simple Majority

ARTICLE 8: CPA Reservations and Appropriations

To see if the Town will vote to: hear and act on the report of the Community Preservation Committee (“CPC”) for FY23; increase the amounts set aside in FY22 to reflect higher than forecasted FY 2021 Community Preservation Fund (“CPF”) revenues; appropriated from the CPF FY23 estimated annual revenues a sum of money to meet the necessary and proper expenses of the Community Preservation Committee for FY23; and, further, to expend or set aside, whether from CPF FY23 estimated annual revenues or otherwise, as recommended by the CPC, sums of money for: acquisition, creation and preservation of open space; acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; acquisition, preservation, rehabilitation, and restoration of historic resources; acquisition, creation, preservation and support of community housing; and for the rehabilitation and restoration of open space or community housing acquired under the Community Preservation Act (“CPA”), to include the following items numbered 1 through 4, below.
Or take any other action relative thereto.

- 1) Transfer from FY22 CPF actual annual revenues, and transfer from FY23 CPF estimated annual revenues and reserve the total sum of **\$255,408**, for each of the three purposes of the CPA, and transfer and the sum of **\$595,947** to the FY23 Budgetary Reserve; and, further, appropriate from FY23 CPF FY22 estimated annual revenues the sum of **\$8,500** to the CPC Administrative Account for the necessary and proper expenses of the CPC for FY23, as follows:

Transfer and Reserve from CPF FY23 Annual Revenues	
\$85,136	Historic Resources Reserve
\$85,136	Open Space & Recreation Reserve
\$85,136	Community Housing Reserve
\$595,947	FY 2022 Budgetary Reserve
Appropriate from CPF FY23 Estimated Annual Revenues	
\$8,500	CPC Administrative Expenses

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee:

Recommended 5-0-0

Recommendation of the Community Preservation Committee:

Recommended 8-0-0

Vote needed: Simple Majority

- 2.) Transfer from the Community Preservation Fund the total sum of **\$114,850** for FY23 debt service on the borrowing for the rehabilitation of the historic **Town Hall**, of which \$86,136 shall come from the **Historic Resources Reserves** and **\$29,714** shall come from the **FY22 CPA Budgetary Reserve**.

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee:

Recommended 5-0-0

Recommendation of the Community Preservation Committee:

Recommended 6-0-0

Vote needed: Simple Majority

- 3.) Transfer the sum of **\$75,000** from the **FY23 CPA Budgetary Reserve** for the purpose of the historic preservation and rehabilitation of The Community House located at 284 Bay Rd, Hamilton,

Massachusetts, specifically to replace the existing handicap ramp, install two lamp posts on the walkway, recreate the stone steps, replace the flagpole, and associated site work as laid out in the estimate dated February 11, 2022.

Recommendation of the Select Board: ***Recommended 3-0-0***
Recommendation of the Finance & Advisory Committee: ***Recommended 5-0-0***
Recommendation of the Community Preservation Committee: ***Recommended 5-0-0***
Vote needed: Simple Majority

- 4.) Transfer the total sum of **\$46,850** from the FY23 CPA Budgetary Reserve, for the purpose of the rehabilitation of the tennis courts at the Wenham Village Improvement Society's Tea House open to all Wenham residents on Monument Street, specifically to repair cracks, resurface the court, and significantly extend the life of the courts and all incidental and related expenses.

Recommendation of the Select Board: ***Recommended 2-0-0 1 Recuse***
Recommendation of the Finance & Advisory Committee: ***Recommended 5-0-0***
Recommendation of the Community Preservation Committee: ***Recommended 8-0-0***
Vote needed: Simple Majority

Commentary: In 2005, the Town adopted the Community Preservation Act, and began accumulating funds drawn from a 3% surcharge on our Wenham real estate taxes, with the first \$100,000 of assessed value being exempt from that surcharge. Money from this CPA fund can be used to pay for projects that qualify. CPA mandates that each year, the Town must set aside from its CPA income at least 10% each for open space, community housing, and historic preservation funds. Operation of and initial selection of grants from the CPA funds so collected are made by an appointed Community Preservation Committee. The Committee reviews eligible needs in the Town and grant applications, and its recommendation is required for Town Meeting to appropriate CPA funds for specific projects.

ARTICLE 9: **Amend the Solicitor By-Law of the Town By-Laws**

To see if the Town will vote to add to the Town of Wenham's By-Laws, Chapter 189-Police Department, Article 1, a new subsection Section 189-9 (c) as follows:

"No solicitor or canvasser, licensed or exempted from license, shall solicit or canvass at any residence, without express prior permission of an occupant, before 8:00 a.m. or after 9:00 p.m. where there is not a sign posted otherwise limiting solicitation or the hours of solicitation."
Or take any other action relative thereto.

Commentary: This Article would add a By-Law determining a schedule when solicitation may be done at a residence. It would require Attorney General approval before enactment.

Recommendation of the Select Board: ***Recommended 3-0-0***
Recommendation of the Finance & Advisory Committee: ***None required***
Vote needed: Simple Majority

ARTICLE 10:

Amend Dog Licensing By-Law

To see if the Town will revise the dog licensing fees as currently listed in Chapter 100, Animals, Article 1, Section 100-3(B) of the Town By-Laws by inserting the bold underlined text and deleting the strike through text as follows, effective July 1, 2022:

- B. The fee to license an intact male or female dog will be ~~\$15~~ **\$20**. The fee to license a spayed female or neutered male dog will be ~~\$10~~ **\$15.00**; and delete 100-4 from the By-Laws effective January 1, 2023;

Or take any other action relative thereto.

Commentary: This Article would amend the By-Law revising the dog licensing fees from \$15 to \$20 for an intact male or female dog; for a spayed female or neutered male from \$10 to \$15 and delete the late licensing fee.

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee: Recommended 5-0-0

Vote needed: Simple Majority

ARTICLE 11:

Accept Dog Licensing Statute

To see if the Town will vote to accept the second sentence of Massachusetts General Law Chapter 140, Section 139C which states: “No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision. And, further to amend the General By-Laws by inserting a new subsection in Chapter 100-Animals 1, Section 100-3, stating the same; effective January 1, 2023;

Or take any other action relative thereto.

Commentary: This Article would delete requiring residents 70 and over being charged for an annual dog license upon proof of age.

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee: Recommended 5-0-0

Vote needed: Simple Majority

ARTICLE 12:

Amend Vote and Term of the Community Preservation Act Grant Agreement with Harborlight Community Partners, Inc.

To see if the Town will vote to amend its prior vote, as set forth under Article 12, Motion 12-8, of the 2019 Annual Town Meeting, by striking paragraph vi., which provides, “Harborlight Community Partners, Inc. applies for and receives a building permit from the Wenham Inspector of Buildings within 360 and 364 days of being issued a comprehensive permit by the Wenham Zoning Board of Appeals” and inserting in place “Harborlight Community Partners, Inc. applies and receives a building permit from the Wenham Inspector of Buildings by February 1, 2022.”

Or take any other action relative thereto.

***Commentary:** This Article would grant an extension to the development to receive a building permit from 360 and 364 days of being issued a comprehensive permit to February 1, 2022 by revising the original Town Meeting vote. They have received their building permit.*

Recommendation of the Select Board: 3-0-0
Recommendation of the Finance & Advisory Committee: None required
Vote needed: Simple Majority

ARTICLE 13: Citizens Petition: Create Zoning District for Mobile Food Vendors

To see if the Town will vote to amend the Town of Wenham Zoning By-Laws to add a mobile food vendor section and create a mobile food vendor overlay district, as described in the proposed zoning By-Law amendment attached hereto at Exhibit A.
Or take any other action relative thereto.

***Commentary:** This Article would create an overlay district to our zoning By-Law for mobile food vendors.*

TOWN OF WENHAM MOBILE FOOD VENDOR BY-LAW

Section 1: Definitions

Close Family Relative – a person’s spouse, child, father, or mother.

Mobile Food Vendor - any person who travels from place to place upon public ways and dispenses food from a food truck, food cart, beverage/coffee truck/cart, canteen truck, catering truck, breakfast truck, lunch truck, lunch wagon or any other mobile food vehicle in a fixed location. This By-Law applies to mobile food vendors except as provided under Section 5.

Mobile Food Vendor Overlay District – parcels identified by the Town of Wenham, through its Zoning By-Laws and/or Zoning Map, as locations where Mobile Food Vendors may operate as of right, subject to all provisions of this Mobile Food Vendor By-Law and all other applicable law. ***See Appendix 1**, which identifies such Mobile Food Vendor Overlay District.*

Permit Granting Authority – The Select Board is the sole permitting authority of mobile food vendors in the Town of Wenham.

Section 2. Policy

The Town of Wenham, acting through its Select Board (the “Board”) may authorize Mobile Food Vendors to operate in the Mobile Food Vendor Overlay District, at times deemed to be in the best interest of the Town. Permitted Mobile Food Vendors must comply with all applicable hawker and peddler and sanitation and food safety rules and regulations.

Section 3. General Provisions Applicable to All Mobile Food Vendors

3.1 Mobile Food Vendors shall comply with all applicable provisions of the Town of Wenham General By-Laws, and all local and state tax regulations, including but not limited to retail sales taxes applicable to food and beverages.

3.2 Mobile Food Vendors shall not block drive entrances, exits, access to loading and/or service areas, or emergency access and fire lanes. Vendors must be positioned at least 20 feet away from fire hydrants, any fire department connection, driveway entrances, intersections, and handicapped parking spaces.

3.3 Mobile Food Vendors may not operate as a drive-in/drive-up/drive-through operation. All service must be walk-up by customers.

3.4 Trash and recycling receptacles shall be provided for customers and trash and recyclables shall be removed from the site daily. Permit holders shall make specific provisions for trash removal and ensure that the licensed area is kept clean, neat and sanitary at all times. Reliance on the use of municipal trash and recycling receptacles is not acceptable.

3.5 If a Mobile Food Vendor is authorized to operate after dark, the vendor must consult with the Wenham Police Department to ensure that the amount of lighting is appropriate.

3.6 No signage shall be allowed, other than signs permanently attached to the motor vehicle/cart and a portable menu sign no more than sixteen (16) square feet in display area on the ground in the customer waiting area.

3.7 No Mobile Food Vendor shall set up tables, chairs, umbrellas or similar facilities unless specifically authorized by the Select Board.

3.8 Mobile Food Vendor permits (MFV Permits) shall be issued for the period April 1st to November 30th (Seasonal Permit Period) unless extended by vote of the Select Board. MFV Permit holders may only operate at specifically approved locations at specifically approved times.

3.9 Any person to whom a MFV Permit is issued under these regulations shall ensure that order and decorum is always maintained in the licensed area and immediate vicinity and shall cooperate in every respect with Town officials.

3.10 Mobile food vehicles shall be positioned in such a manner to protect customers from vehicular traffic. Any directive from a Police Officer in this regard shall be immediately followed.

3.11 No Mobile Food Vendor shall permit a patron to bring into the permitted area any alcoholic beverage for sale or consumption on the premises.

3.12 Mobile Food Vendors shall only be permitted to operate within the Mobile Food Vendor Overlay District.

Section 4. Application and Permitting Requirements

4.1 Any Mobile Food Vendor wishing to operate in the Town of Wenham's Mobile Food Vendor Overlay District must apply to the Select Board for a MFV Permit. Such MFV Permits shall be effective only for that year's Seasonal Permit Period, unless the applicant seeks a MFV Permit for a shorter period.

4.2 Except for the first year this By-Law is in effect, the application deadline for MFV Permits during that year's Seasonal Permit Period is the first Monday of February; however, in its reasonable discretion the Select Board may accept MFV Permit applications after that date for proposed Mobile Food Vendor operations within that year's Seasonal Permit Period.

4.3 The MFV Permit application fee shall be \$500, and is non-refundable. No other applicant fees shall be required for the issuance of the MFV Permit, should the Select Board so issue.

4.4 Any proposed location for a Mobile Food Vendor use shall require a separate MFV Permit, and, accordingly, a separate application and separate \$500 fee.

4.5 The Select Board shall issue no more than three (3) MFV Permits for a given Seasonal Permit Period, and no more than two (2) MFV Permits to the same person, business entity, or business entity of which said person or a Close Family Relative is an owner, principal, officer, director, or employee.

4.6 The Town Administrator's Office shall coordinate the MFV Permit application process.

4.7 The MFV Permit application must include a description or rendering of the intended location for operation.

4.8 The application must include written authorization of the property owner (irrespective of whether the property is publicly or privately owned) for the intended location for the Mobile Food Vendor use to occur there, pursuant to the conditions and limitations set forth in this By-Law.

4.9 MFV Permit holders shall provide evidence of comprehensive liability insurance in the amount of at least \$1 million (single claim) and listing the Town of Wenham as an additional named insured.

4.10 The MFV Permit effective for that year's Seasonal Permit Period must be prominently displayed at all times while in operation.

4.11 Violation of any of the provisions of this By-Law may result in the revocation of the MFV Permit, and any other permits and licenses issued to the vendor to operate in the Town of Wenham over which the Select Board has jurisdiction.

4.12 In addition to the MFV Permit, all Mobile Food Vendors must obtain requisite licenses and/or permits for operation from the Commonwealth of Massachusetts and the Town of Wenham Board of Health.

Section 5. Exceptions (Mobile Food Vendor Permit not Required)

5.1 With the exception of food safety, public safety, and hawker and peddler requirements, if applicable, this By-Law shall not apply to ice cream trucks which move from place to place, or to private functions held on private property where food or goods are not offered for sale to the general public.





Wenham.

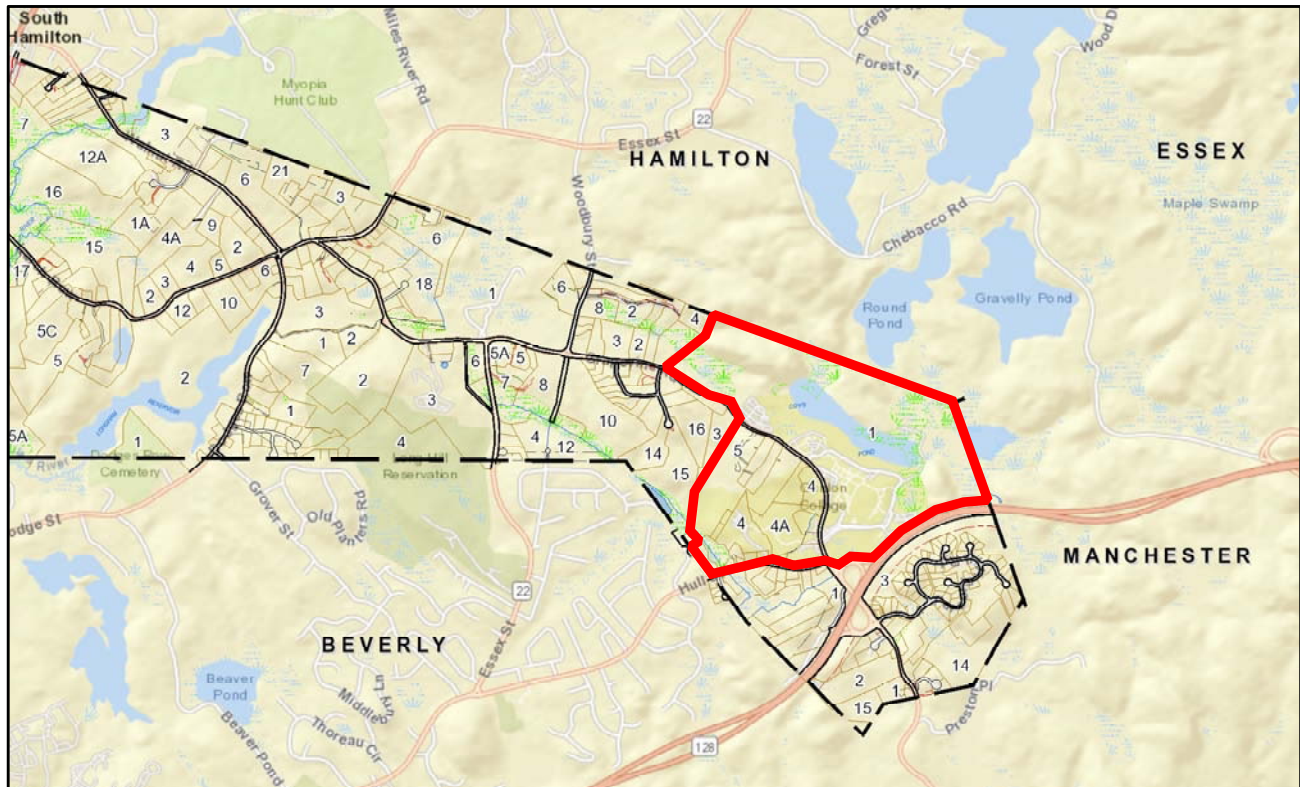


February 11

1 inch = 2218

www.cai-

0 221 442 665



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or for any errors or omissions.



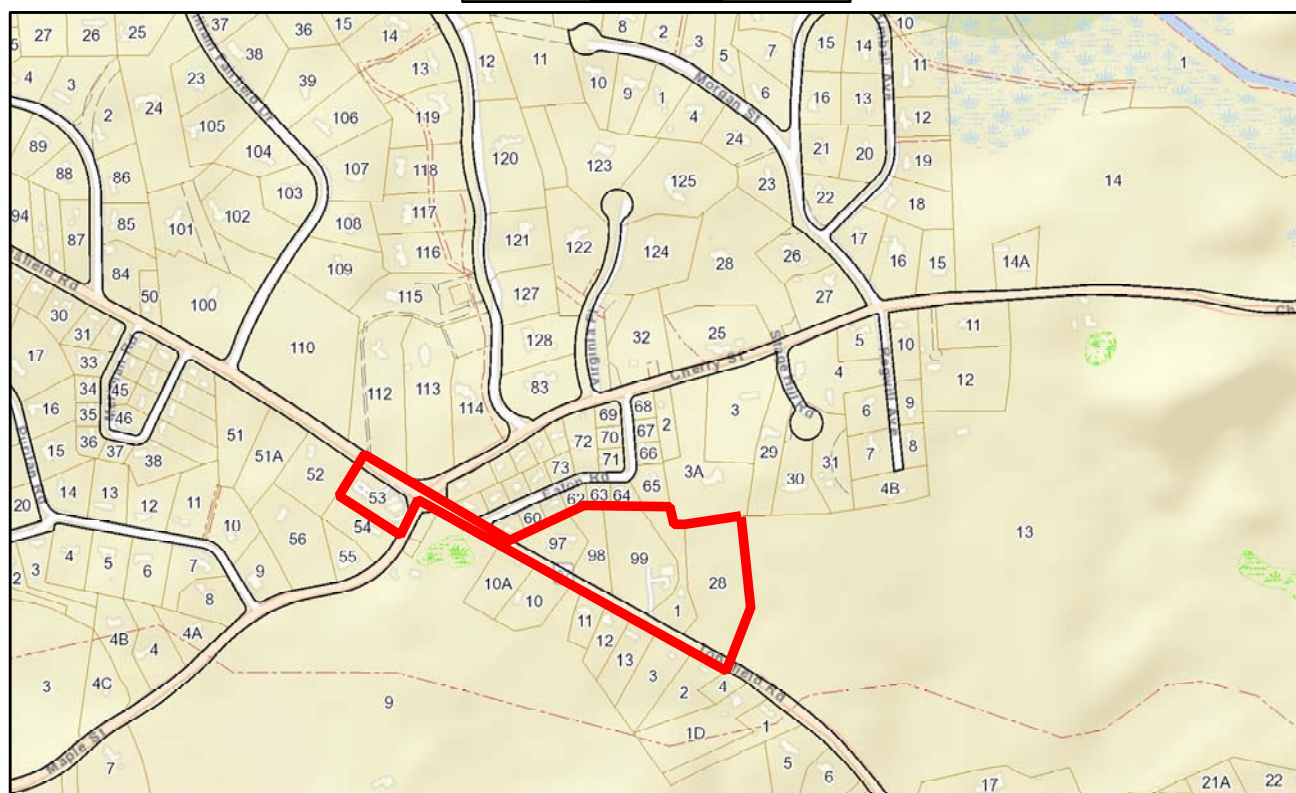
February 11

Wenham.

1 inch = 554

www.cai-

0 55 110 166



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or for any errors or omissions.

Recommendation of Planning Board:

Recommendation to be made at Town Meeting

Recommendation of the Finance & Advisory Committee: None required

Vote needed: 2/3 Majority

ARTICLE 14:

Increase Select Board From 3 to 5 Members

To see if the Town of Wenham will vote to authorize the Select Board to submit to the General Court a special act providing for an increase in number of members of the Select Board, from 3 to 5, all as set forth below; provided, however that the General Court may make clerical or editorial changes of form only to such bill, unless the Select Board approves amendments to the bill prior to enactment by the General Court, and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition; Or take any other action relative thereto.

An Act Regarding the Select Board of the Town of Wenham

SECTION 1. Notwithstanding any general or special law to the contrary, there shall be in the Town of Wenham 5-member Select Board. The Select Board shall serve as the chief executive officer and policymaking entity of the Town and have and exercise all the powers and duties vested in boards of

selectmen pursuant. Select Board members shall serve for 3-year terms with, as nearly as possible 1/3 of the members' terms expiring each year.

SECTION 2. This act shall be submitted to the voters of the Town of Wenham at the next town election following not less than 35 days after the effective date of this act in the form of the following question;

“Shall an act passed by the General Court entitled ‘An Act expanding the Select Board of the Town of Wenham’ be accepted?”

Below the question shall appear a summary of the act prepared by Town counsel and approved by the Select Board. If a majority of the votes cast to the question is in the affirmative, sections 1-3 of this shall effect in the Town of Wenham, but not otherwise.

SECTION 3. If the ballot question authorized by section 2 of this act shall be approved then at the following town election occurring at least 60 days thereafter, the candidate receiving the highest number of votes for the three year term shall be declared to be elected and the candidate receiving the highest number of votes for the two year term shall be declared to be elected, respectively.

SECTION 4. This act shall take effect upon its passage.

Commentary: This Article would have our legislators file legislation to increase the Select Board membership from 3 to 5 members.

Recommendation of the Select Board:

Recommended 3-0-0

Recommendation of the Finance & Advisory Committee: None required

Vote needed: Simple Majority

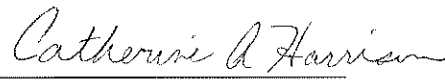
ARTICLE 15: Election of Officers


To choose the following officers:

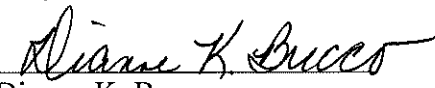
Board of Assessors, one position, three year term; Board of Health, one position, three year term; Select Board, one position, three year term; Hamilton Wenham Regional Library Trustee, one Wenham position, three year term; Hamilton Wenham Regional School Committee, three positions, three year terms; Planning Board, one position, five year term; Water Commissioner, one position, three year term; Wenham Housing Authority, one position, five year term.

And you are hereby directed to serve this warrant by posting attested copies thereof at Town Hall, Hamilton-Wenham Regional Library, Senior Center, and on the bulletin board outside the Fire Station seven days at least before the time of the meeting aforesaid.
THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this _____ of March, 2022.


Catherine A. Harrison


Gary R. Cheeseman


Dianne K. Bucco

“In pursuance of the above written warrant, I have this 9 day of March, 2022 posted the attested copies thereof as directed therein.”

ATRUE COPY ATTEST:

Constable of the Town of Wenham
Date:



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

Hamilton-Wenham RSD FY23 Final Budget
Passed by School Committee on February 10, 2022
School Treasurer's Certification
Certification of Town Receipt

I, Kevin Merz Hamilton-Wenham Regional School District's District Treasurer here do certify the
FY23 Final Budget passed by the School Committee on February 10, 2022.

[Signature]

Treasurer Signature

[Signature]

Member Town Certification of Receipt

2/11/22

Date Delivered



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

Superintendent's Final FY23 Budget Recommendation
Combined Operating & Debt Service Town Assessments
As of February 10, 2022

	FY22	FY23	Increase \$	Increase %
<u>Hamilton</u>				
Operating Budget After Offsets and Revenue Sources	\$ 21,131,336	\$ 21,839,706	\$ 708,370	3.35%
Debt Service	\$ 370,848	\$ 373,885	\$ 3,037	0.82%
Hamilton Combined Total	\$ 21,502,184	\$ 22,213,591	\$ 711,407	3.31%
<u>Wenham</u>				
Operating Budget After Offsets and Revenue Sources	\$ 11,660,930	\$ 11,554,340	\$ (106,590)	-0.91%
Debt Service	\$ 204,646	\$ 197,805	\$ (6,841)	-3.34%
Wenham Combined Total	\$ 11,865,575	\$ 11,752,145	\$ (113,431)	-0.96%
<u>Total</u>				
Operating Budget After Offsets and Revenue Sources	\$ 32,792,265	\$ 33,394,046	\$ 601,781	1.84%
Debt Service	\$ 575,494	\$ 571,690	\$ (3,804)	-0.66%
Combined Assessment	\$ 33,367,759	\$ 33,965,736	\$ 597,977	1.79%

FY23 Debt Service Assessment Summary					
				65.40%	34.60%
	Principal	Interest	Total	Hamilton Share	Wenham Share
Cutler Roof & Summer 2013 Projects	\$ 100,000	\$ 27,175	\$ 127,175	\$ 83,172	\$ 44,003
Buker Boiler & Winthrop Boiler/Glass	\$ 95,000	\$ 21,500	\$ 116,500	\$ 76,191	\$ 40,309
Winthrop Sprinkler System	\$ 125,000	\$ 4,311	\$ 129,311	\$ 84,569	\$ 44,741
FY21 Capital Projects	\$ 191,600	\$ 7,105	\$ 198,705	\$ 129,953	\$ 68,752
Net Assessment			\$ 571,690	\$ 373,885	\$ 197,805

Debt Service Assessment Calculation				
Calculation of Individual Town Assessments				
	Total		Hamilton Share	Wenham Share
<u>Cutler Roof & Summer 2013 Projects</u>				
100% Apportioned by Enrollment	\$ 127,175		\$ 83,172	\$ 44,003
Enrollment				
10/1/2019	1,765		1,130	635
10/1/2020	1,630		1,072	558
10/1/2021	1,620		1,078	542
	<u>5,015</u>		<u>3,280</u>	<u>1,735</u>
			65.40%	34.60%
<u>Buker Boiler & Winthrop Boiler/Glass Projects</u>				
100% Apportioned by Enrollment	\$ 116,500		\$ 76,191	\$ 40,309
Enrollment				
10/1/2019	1,765		1,130	635
10/1/2020	1,630		1,072	558
10/1/2021	1,620		1,078	542
	<u>5,015</u>		<u>3,280</u>	<u>1,735</u>
			65.40%	34.60%
<u>Winthrop Sprinkler</u>				
100% Apportioned by Enrollment	\$ 129,311		\$ 84,569	\$ 44,741
Enrollment				
10/1/2019	1,765		1,130	635
10/1/2020	1,630		1,072	558
10/1/2021	1,620		1,078	542
	<u>5,015</u>		<u>3,280</u>	<u>1,735</u>
			65.40%	34.60%
<u>FY21 Capital Projects</u>				
100% Apportioned by Enrollment	\$ 198,705		\$ 129,953	\$ 68,752
Enrollment				
10/1/2019	1,765		1,130	635
10/1/2020	1,630		1,072	558
10/1/2021	1,620		1,078	542
	<u>5,015</u>		<u>3,280</u>	<u>1,735</u>
			65.40%	34.60%

Final FY23 Operating Budget Calculation

General Fund Operating Overview

	FY19 ACT	FY20 ACT	FY21 BUD	FY21 ACT	FY22 BUD	FY23 BUD	\$ Difference	%
Operating Expense - Gross, before offsets & Overlays	\$ 33,330,038	\$ 35,372,286	\$ 37,023,572	\$ 34,181,172	\$ 38,738,975	\$ 42,859,392	\$ 4,120,417	10.64%

Operating Offsets

	FY19 ACT	FY20 ACT	FY21 BUD	FY21 ACT	FY22 BUD	FY23 BUD	\$ Difference	%
<i>Recurring Offsets</i>								
School Choice	\$ 265,000	\$ 385,000	\$ 476,360	\$ 350,819	\$ 399,500	\$ 385,000	\$ (14,500)	-3.63%
Preschool Tuition	\$ 84,407	\$ 94,445	\$ 95,607	\$ 6,716	\$ 75,740	\$ 84,407	\$ 8,667	11.44%
Facilities Rental	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	0.00%
Special Ed Grants	\$ -	\$ 406,287	\$ 366,747	\$ 379,595	\$ 392,747	\$ 470,095	\$ 77,348	19.69%
ESSER Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,226	\$ 147,226	#DIV/0!
Title I	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,522	\$ 65,522	#DIV/0!
Circuit Breaker Offset	\$ 1,094,160	\$ 1,102,223	\$ 776,000	\$ 377,745	\$ 934,096	\$ 1,038,894	\$ 104,798	11.22%
Total Offsets	\$ 1,445,567	\$ 1,987,955	\$ 1,716,714	\$ 1,114,875	\$ 1,804,083	\$ 2,193,144	\$ 389,061	21.57%

General Fund After Offsets

	FY19 ACT	FY20 ACT	FY21 BUD	FY21 ACT	FY22 BUD	FY23 BUD	\$ Difference	%
Operating Expense - Gross, after offsets & Overlays	\$ 31,884,471	\$ 33,384,331	\$ 35,306,858	\$ 33,066,297	\$ 36,934,892	\$ 40,666,248	\$ 3,731,356	10.10%

Operating Funding Sources

	FY19 ACT	FY20 ACT	FY21 BUD	FY21 ACT	FY22 BUD	FY23 BUD	\$ Difference	%
<i>Revenues</i>								
Chapter 70-Base Aid	\$ 3,687,076	\$ 3,714,665	\$ 2,969,125	\$ 3,742,189	\$ 3,715,561	\$ 3,742,189	\$ 26,628	0.72%
State Transportation	\$ 330,837	\$ 385,868	\$ 332,124	\$ 332,124	\$ 372,065	\$ 382,323	\$ 10,258	2.76%
Charter School Reimbursement	\$ 13,726	\$ 1,542	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Medicaid Reimbursement	\$ 171,954	\$ 88,455	\$ 95,000	\$ 59,064	\$ 45,000	\$ 45,000	\$ -	0.00%
Interest Income	\$ 25,631	\$ 19,661	\$ 18,000	\$ 3,070	\$ 10,000	\$ 3,070	\$ (6,931)	-69.31%
Prior Year Unexpended Encumbrances	\$ 90,982	\$ 26,108	\$ -	\$ 144,178	\$ -	\$ -	\$ -	#DIV/0!
Other Income	\$ 6,167	\$ 3,372	\$ -	\$ 44,108	\$ -	\$ -	\$ -	#DIV/0!
Total Revenues	\$ 4,326,372	\$ 4,239,671	\$ 3,414,249	\$ 4,324,732	\$ 4,142,627	\$ 4,172,582	\$ 29,955	0.72%
<i>Transfers In From Other Funds</i>								
Excess and Deficiency	\$ 347,218	\$ 147,396	\$ 217,329	\$ 217,329	\$ -	\$ 3,099,620	\$ 3,099,620	#DIV/0!
Other Revolving Accounts	\$ 12,662	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Transfers	\$ 359,880	\$ 147,396	\$ 217,329	\$ 217,329	\$ -	\$ 3,099,620	\$ 3,099,620	#DIV/0!
Total Funding Sources	\$ 4,686,252	\$ 4,387,067	\$ 3,631,578	\$ 4,542,061	\$ 4,142,627	\$ 7,272,202	\$ 3,129,575	75.55%

NET OPERATING BUDGET	\$ 27,198,218	\$ 28,997,264	\$ 31,675,280	\$ 28,524,236	\$ 32,792,265	\$ 33,394,046	\$ 601,781	1.84%
-----------------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	-------------------	--------------

Calculation of Individual Town Assessments

	FY19 ACT	FY20 ACT	FY21 BUD	FY21 ACT	FY22 BUD	FY23 BUD	\$ Difference	%
Town of Hamilton			\$ 20,227,834		\$ 21,131,336	\$ 21,839,706		
Capital Debt Assessment "Shift"			\$ -		\$ -	\$ -		
Net Operating Assessment	\$ 17,746,438 64.65%	\$ 18,686,426 64.05%	\$ 20,227,834 63.86%	\$ 20,227,834 63.86%	\$ 21,131,336 64.44%	\$ 21,839,706 65.40%	\$ 708,370	3.35%
Town of Wenham			\$ 11,447,446		\$ 11,660,930	\$ 11,554,340		
Capital Debt Assessment "Shift"			\$ -		\$ -	\$ -		
Net Operating Assessment	\$ 9,708,859 35.35%	\$ 10,488,321 35.95%	\$ 11,447,446 36.14%	\$ 11,447,446 36.14%	\$ 11,660,930 35.56%	\$ 11,554,340 34.60%	\$ (106,590)	-0.91%

Summary by DESE Category	FY19 Actuals	FY20 Actuals	FY21 FTE	FY21 Budget	FY21 Actuals	FY22 FTE	FY22 Budget	FY23 FTE	FY23 Budget	Change FY22 \$	To FY23 %
Administration	\$ 1,097,981	\$ 992,140	6.94	\$ 1,229,833	\$ 1,063,926	7.47	\$ 1,383,565	7.84	\$ 1,462,438	\$ 78,872	5.70%
Instructional Leadership	\$ 3,027,285	\$ 2,954,380	26.17	\$ 2,571,133	\$ 2,344,429	26.27	\$ 2,618,506	26.25	\$ 2,761,992	\$ 143,486	5.48%
Teachers	\$ 12,240,941	\$ 12,805,737	152.70	\$ 12,973,972	\$ 12,679,496	153.70	\$ 13,183,707	157.60	\$ 13,931,127	\$ 747,420	5.67%
Other Teaching Services	\$ 2,532,491	\$ 2,482,888	59.90	\$ 2,796,326	\$ 2,631,831	68.08	\$ 3,014,610	73.85	\$ 3,278,704	\$ 264,094	8.76%
Professional Development	\$ 171,951	\$ 138,886	-	\$ 262,196	\$ 129,123	3.60	\$ 636,021	3.50	\$ 640,177	\$ 4,156	0.65%
Inst. Materials, Equip., & Technology	\$ 870,461	\$ 685,373	-	\$ 872,397	\$ 746,209	-	\$ 854,757	-	\$ 961,543	\$ 106,787	12.49%
Guidance, Counseling, Testing	\$ 1,118,011	\$ 1,126,908	13.78	\$ 1,141,839	\$ 1,095,612	13.78	\$ 1,147,345	16.78	\$ 1,481,901	\$ 334,555	29.16%
Pupil Services	\$ 2,343,752	\$ 2,473,423	8.97	\$ 2,728,507	\$ 2,287,046	8.97	\$ 2,864,857	9.74	\$ 3,035,501	\$ 170,644	5.96%
Operations & Maintenance	\$ 2,221,673	\$ 2,071,927	15.25	\$ 2,285,561	\$ 2,207,181	16.25	\$ 2,366,101	16.25	\$ 2,900,639	\$ 534,538	22.59%
Benefits & Fixed Charges	\$ 4,206,515	\$ 4,534,453	0.86	\$ 5,399,815	\$ 4,806,832	0.86	\$ 5,927,024	0.86	\$ 8,146,280	\$ 2,219,257	37.44%
Capital & Fixed Assets Improvements	\$ -	\$ -	-	\$ -	\$ 96,774	-	\$ -	-	\$ -	\$ -	#DIV/0!
Programs with Other School Districts	\$ 3,498,978	\$ 5,106,171	-	\$ 4,761,992	\$ 4,092,713	-	\$ 4,742,482	-	\$ 4,259,090	\$ (483,392)	-10.19%
Grand Total	\$ 33,330,038	\$ 35,372,286	284.56	\$ 37,023,572	\$ 34,181,172	298.98	\$ 38,738,975	312.67	\$ 42,859,392	\$ 4,120,417	10.64%

Summary By Site & Support Program	FY19 Actual	FY20 Actuals	FY21 FTE	FY21 Budget	FY21 Actuals	FY22 FTE	FY22 Budget	FY23 FTE	FY23 Budget	Change FY22 \$	To FY23 %
Buker Elementary School	\$ 2,220,140	\$ 2,287,290	31.62	\$ 2,389,099	\$ 2,279,142	32.84	\$ 2,401,019	36.07	\$ 2,645,733	\$ 244,714	10.19%
Cutler Elementary School	\$ 2,730,842	\$ 2,759,824	38.67	\$ 2,831,852	\$ 2,711,678	41.39	\$ 2,890,214	41.54	\$ 2,906,665	\$ 16,451	0.57%
Winthrop Elementary School	\$ 3,434,478	\$ 3,628,235	56.91	\$ 3,737,685	\$ 3,558,534	60.13	\$ 3,866,855	62.84	\$ 4,204,907	\$ 338,052	8.74%
Miles River Middle School	\$ 4,384,171	\$ 4,413,413	50.97	\$ 4,460,423	\$ 4,304,894	54.48	\$ 4,800,861	58.58	\$ 5,298,337	\$ 497,476	10.36%
Regional High School	\$ 6,164,288	\$ 6,183,131	72.18	\$ 6,480,886	\$ 6,065,656	71.18	\$ 6,433,942	73.48	\$ 6,872,307	\$ 438,365	6.81%
Athletics	\$ 500,785	\$ 424,499	1.75	\$ 452,152	\$ 343,450	1.75	\$ 460,633	1.75	\$ 529,967	\$ 69,334	15.05%
Central Office	\$ 2,843,761	\$ 2,863,786	9.92	\$ 3,014,550	\$ 2,912,579	12.65	\$ 3,516,031	13.26	\$ 3,749,943	\$ 233,911	6.65%
District Operations & Maintenance	\$ 694,292	\$ 571,160	2.25	\$ 441,860	\$ 431,792	3.25	\$ 516,208	3.25	\$ 906,614	\$ 390,406	75.63%
Benefits & Fixed Charges	\$ 4,206,515	\$ 4,534,453	0.86	\$ 5,399,815	\$ 4,806,832	0.86	\$ 5,927,024	0.86	\$ 8,146,280	\$ 2,219,257	37.44%
Capital & Fixed Assets	\$ -	\$ -	-	\$ -	\$ 96,774	-	\$ -	-	\$ -	\$ -	#DIV/0!
Special Education	\$ 5,284,501	\$ 6,816,632	13.44	\$ 6,940,620	\$ 5,814,049	13.44	\$ 6,977,781	14.04	\$ 6,565,714	\$ (412,067)	-5.91%
Technology	\$ 866,264	\$ 889,864	6.00	\$ 874,629	\$ 855,794	7.00	\$ 948,408	7.00	\$ 1,032,926	\$ 84,518	8.91%
District Totals	\$ 33,330,038	\$ 35,372,286	284.56	\$ 37,023,572	\$ 34,181,172	298.98	\$ 38,738,975	312.67	\$ 42,859,392	\$ 4,120,417	10.64%

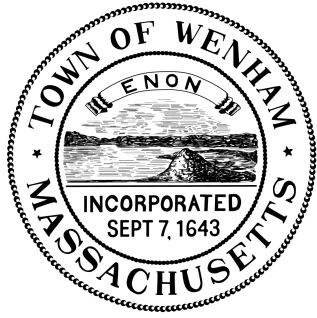
CAPITAL IMPROVEMENT PROGRAM
FY 2023 CAPITAL IMPROVEMENT PROJECTS PROPOSED

DEPARTMENT	PROJECT	Project Description	OPERATING BUDGET	CHAPTER 90	WATER*	FREE CASH (PAY AS YOU GO)	ARPA	TOTAL BY DEPARTMENT
DPW	Front End Loader	Year 5 of 5				\$35,000		
DPW	Backhoe	Year 3 of 3				\$36,000		
DPW	Trackless Municipal Tractor	Year 2 of 5				\$31,000		
DPW	Highway Road Capital	Annual				\$85,000		
DPW	Garage Doors					\$17,000		
DPW	Truck					\$76,326		
DPW TOTAL								\$204,000
Chapter 90	Road Work - Chapter 90			\$150,000				
Chapter 90 TOTAL								\$150,000
FIRE	Fire Admin Vehicle					\$45,000		
FIRE	SCBA Air Tanks					\$15,400		
FIRE TOTAL								\$60,400
Information Technology	Desktop/Laptop replacement		\$13,300					
IT TOTAL								\$13,300
Cemetery	Fence	one-time				\$19,000		
CEMETERY TOTAL								\$19,000
Library	IT Network					\$42,000		
Facilities	IT HVAC					\$34,000		
Library - IT Network	IT Security					\$15,347		
COA	Painting of building					\$5,400		
FACILITIES TOTAL								\$96,747
POLICE	Cruiser					\$47,557		
POLICE	Key Card Replacement	one-time				\$10,500		
POLICE	Parking Fence	one-time				\$10,395		
POLICE	Admin Vehicle	Lease	\$15,000					
POLICE	Patrol Rifles		\$3,000					
POLICE TOTAL								\$68,452
Water	Water Capital Reserve	annual			\$35,000			
Water	Generator	one-time					\$100,000	
WATER TOTAL								\$135,000
TOTAL CAPITAL IMPROVEMENT	BY FUNDING SOURCE		TOTAL OPERATING BUDGET	TOTAL CHAPTER 90	TOTAL WATER	TOTAL FREE CASH (PAY AS YOU GO)		TOTAL FY 2023
			\$31,300	\$150,000	\$35,000	\$524,925		\$746,899

Total Free Cash *Certified*	\$1,158,057
Free Cash Reserved per policy	\$250,000
Free Cash for allocation	\$908,057

Free Cash allocated for Capital items
Balance of free cash for free cash reserve
\$383,132

(this must be a minimum of \$250,000)



**Town of Wenham
138 Main Street
Wenham, MA 01984**

Pre-Sorted
Standard
US Postage
PAID
Woburn, MA
Permit 88

**RESIDENTIAL CUSTOMER
WENHAM, MA 01984**