

TOWN OF WENHAM
Board of Selectmen
Meeting of May 13, 2019
Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30A, §§ 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Selectmen (BOS) was held on Monday May 13, 2019 at 5:45 pm in the Selectmen Chambers, first floor.

The Town of Wenham has a three-member Board of Selectmen elected for three-year terms with one seat up for election each year. Catherine Harrison (2020); John Clemenzi (2021); Jack Wilhelm (2022)
The Board of Selectmen serve as the chief executive body of the Town. The board's duties include in part appointing the Town Administrator and other board/committee members, developing goals and policies, preparing the town report, the annual budget, and presenting the warrant for Town Meeting.
The Board typically meets the first and third Tuesday of each month at 6:30 pm in Town Hall. The BOS meetings are posted on the Town calendar. All meetings are open to the public and may be viewed on local cable channels HWCAM.org or YouTube HWCAM

Call to Order - With a quorum present, Mr. Wilhelm called the BOS meeting to order at 5:45 pm
Selectmen present: Jack Wilhelm, Chair; John Clemenzi, Vice Chair; Catherine Harrison, Clerk
Also present: John Petrin, Interim Town Administrator; Catherine Tinsley, Recording Secretary

Public Information

The meeting was recorded by HWCAM with permission
Meeting packet

Executive Session - Fire Chief

Vote: Mr. Wilhelm moved to enter into executive session under M.G.L. Ch. 30A, § 21 (3) – To discuss strategy with respect to collective bargaining or litigation if the chair declares that an open meeting may have a detrimental effect on the bargaining or litigation position of the Town and to return to open session. The motion carried unanimously by roll call vote.

Return to open session at 6:25 and recessed to 6:30 pm

Public input – there was none

Announcements – Details are on the Town's Web Site

Mandatory Water Conservation Ban - Began May 1 according to Wenham's Water Conservation Bylaw
Pleasant Pond Stickers Now Available at Police Station & Town Clerk's Office
Memorial Day Ceremony – Monday May 27
Veteran's Breakfast at the Hamilton Legion Sunday Morning May 26
Veterans Memorial Pool Opening – Saturday June 9
Job Openings: Facilities Manager, visit wenhamma.gov for details

Reports

Town Administrator
Chairman

Selectmen – Mr. Clemenzi announced that Scout Master for Troop 28 Matt Bailey was awarded Scout Master of the Year.

Consent Agenda

Vote: Ms. Harrison moved to approve all items in the Consent Agenda as presented and it was unanimous to do so.

- A. One-Day Liquor License Request – Kathleen Feldman, Wenham Museum, Summer Soiree Saturday, June 8, 2019, 5:00pm – 8:00pm
- B. One-Day Liquor License Request – Molly Martins, Academy of Penguin Hall, Rotary Scholarship Fundraiser Saturday, June 15, 2019, 6:00pm – 11:00pm
- C. Minutes – Open Session: February 21, 2019

New Business

- Appointments
 - Town Administrator Screening Committee: Alexander J. Begin, Daniel P. Curran, Harriet P. Davis, Dorothy A. Goudie, Sarah F. Johnson, Michael S. Lucy, Paul E. Mendonca, Trudy Reid, Alison T. Calandra, Mary E. (Maribeth) Ting, William F. Weihs, Erica H. Wilson, Fredrick S. Woodland, Jr.
 - Town Administrator Screening Committee Appointment List
 - Letters of Interest

The recommendation from Mr. Petrin was for the BOS to rate the candidates; the top 7 scored candidates would be appointed to the Town Administrator Screening Committee.

Begin, Davis, Johnson, Lucy, Reid, Ting, Weihs

Ms. Harrison noted that the schedule for these meetings has not been set and those appointed should confirm their availability.

Mr. Wilhelm nominated Alex Begin as Chair to be affirmed by the Screening Committee.

Vote: Mr. Wilhelm moved to appoint Alex Begin, Harriet Davis, Sarah Johnson, Mike Lucy, Trudy Reid, Maribeth Ting, & William Weihs to the Town Administrator Screening Committee for a term beginning on May 13, 2019 and ending December 31, 2019.

- Board of Registrars: Christine M. Burnes, Randall L. (Randy) Craig, Daniel P. Curran, Jeffrey A. Ham, Michael J. Hammerl, Roney Hilliard (Hilly) Ebling, Nancy G. Ghriskey
 - Board of Registrars Appointment List
 - Memo from Dianne Bucco, Town Clerk, March 27, 2019
 - Letters of Interest

The Selectmen used a rating system and those with the highest scores were appointed:

Republican – Roney Hillard Ebling

Democrat – Christine Burnes

Vote: Mr. Clemenzì moved to appoint Roney Hilliard Ebling as the Republican Board of Registrar and Christine Burnes as the Democratic Board of Registrars for a term beginning May 13, 2019 and ending March 31, 2020. The motion carried unanimously.

- Police Department
 - List of requested FY20 Appointments from Chief Thomas Perkins

Vote: Mr. Clemenzì moved to appoint the Wenham Police Department, from the list below, for one (1) year terms beginning July 1, 2019 and ending June 30, 2020. The motion carried unanimously.

Chief Thomas C. Perkins, Captain Kevin J. DiNapoli, Sergeant Michael J. Mscisz, Sergeant Christopher J. Machain, Patrolman David T. Marsh, Patrolman Mia N. Cefalo, Patrolman Amanda L. Cecchini, Patrolman Chad M. Labrie, Patrolman Jason Lucontoni, Patrolman Reini Perez
Reserve Officers: Michael F. Perry, Steven T. Farinato, John C. Freitas, Brian J. Pratt, Richard J. Sherry, Christopher T. Sanborn, Shawn T. Tinsley, Wesley Szigdoro, Scott W. Wood, David R. Farry, Lawrence M. Nestor, Travis J. Kneeland

Administrative Assistant: Susan M. Hersee

Chaplain: Dean W. Pederson

Liquor Agent: Kevin J. DiNapoli

Police Matrons: Susan M. Hersee, Catherine E. Tinsley, Mia N. Cefalo

- Fire Department
 - List of requested FY20 Appointments from Chief Stephen Kavanagh

Vote: Mr. Clemenzì moved to appoint the Wenham Fire Department, from the list below, for one (1) year terms beginning July 1, 2019 and ending June 30, 2020. The motion carried unanimously.

Captain and Fire Prevention Officer Jeffrey W. Baxter, Captain Daniel C. Sullivan, Lieutenant Thomas D. Curran, Lieutenant Gary P. Blaney, Lieutenant Christopher J. Jones, Lieutenant John H. Joyce, (Acting) Lieutenant Michael T. Binns

Call Firefighters: Richard C. Bertone, Denzel B. Birth, Benjamin P. Blanchette, Jason E. Braley, Robert Y. Gallinelli, Sean P. McCarthy, David Marsh, Erica R. Poitras, Michael P. Reynolds, Michael D. Schroeder, Leonard K. Tuneburg, William E. Wildes

Provisional Call Firefighters: Stephen M. Koutrakis, Anthony C. Nickas

Chaplain: Reverend Michael Duda

Oil Burner Inspector: Jeffrey W. Baxter

- The Community House Sundays in Patton Park Request

- Letter re: funding for *Sundays in Patton Park* from M. Elmer, Executive Director, Community House, March 19, 2019
- Event Flyer
- Event Sponsorship Form

Vote: Ms. Harrison moved the Board of Selectmen approve The Community House request for \$1,000.00 (or other amount) to help fund Sundays in Patton Park for the 2019 summer season. The motion carried unanimously

- Vacation Carryover Requests

Vacation time carried into the next fiscal year must be approved by the BOS and used by September 30, 2019 (90 Days) .

There was one amendment to the list presented and no carry over request exceeds ten days.

Vote: Mr. Wilhelm moved the Board of Selectmen approve the Town Employee Vacation Carryover Request, as detailed in the attached memo, from FY19 into FY20 and to be used by September 30, 2019. The amendment will be documented for the file. The motion carried unanimously.

- Review and Potential Approval Iron Rail Roof Restoration Project Contract

Vote: Mr. Clemenzj moved to approve the proposed contract between the Town of Wenham and Unicon, Inc. for the Iron Rail Roof Restoration Project as presented and outlined in the attached Notice of Award dated May 6, 2019. The motion carried unanimously.

- Review and Potential Acceptance of 375th Anniversary Committee Donation

Vote: Mr. Clemenzj moved to extend the authorization of the Town Administrator to be able to accept gifts, both monetary and tangible property, under the value of \$500, that are being gifted to the Town by the 375th Anniversary Committee through June 30, 2019. The motion carried unanimously.

- Delegation of the Planning Board as Authorized Enforcement Agency under Chapter XXIV of the Town Wenham General Bylaws, Stormwater Management Bylaw

Vote: Ms. Harrison moved that the Board of Selectmen of the Town of Wenham delegate its powers and duties under the Town's Stormwater Management Bylaw, Chapter XXIV of the Town of Wenham General Bylaws to the Planning Board of the Town of Wenham, as the Authorized Enforcement Agency pursuant to Chapter XXIV, section 5 of the Town of Wenham General Bylaws. The motion carried unanimously.

- Potential Approval and Execution of Settler's Lane Quitclaim Deed

The 2019 Annual Town Meeting voted to accept Settler's Lane as a public street.

Vote: Mr. Wilhelm moved the Board of Selectmen pursuant to the vote taken under Article 14 of the April 6, 2019 Annual Town Meeting, hereby accepts the foregoing deed to Settler's Lane for public way purposes from 75 Arbor Street Development, LLC, pending Town Counsel's final approval of the documents. The motion carried unanimously.

The BOS will meet June 4 & June 18.

Adjournment- *The BOS unanimously adjourned at 7:15 pm*

Respectfully Submitted By

Catherine Tinsley

5.14.19