

TOWN OF WENHAM
Board of Selectmen
Meeting of October 9, 2018
Town Hall, 138 Main Street

Pursuant to the Open Meeting Law, M.G.L. Chapter 30 A, §§ 18-25, written notice posted by the Town Clerk delivered to all Board members, a meeting of the Board of Selectmen (BOS) was held on Tuesday October 9, 2018 at 6:30 pm in the Selectmen Chambers.

The Town of Wenham has a three-member Board of Selectmen elected for three-year terms with one seat up for election each year. Jack Wilhelm (2019) Catherine Harrison (2020); John Clemenzi (2021)

The Board of Selectmen serve as the chief executive body of the Town. The board's duties include in part appointing the Town Administrator and other board/committee members, developing goals and policies, preparing the town report, the annual budget, and presenting the warrant for Town Meeting.

The Board typically meets the first and third Tuesday of each month at 6:30 pm in Town Hall. The BOS meetings are posted on the Town calendar. All meetings are open to the public and may be viewed on local cable channels, HWCAM.org or [You Tube HWCAM](https://www.youtube.com/channel/UCv8v8v8v8v8v8v8v8v8v8v8).

Welcome & Call to Order

With a quorum present, Ms. Harrison called the BOS meeting to order at 6:34 pm

Selectmen present: Catherine Harrison, Chair; John Clemenzi, Vice Chair

Not Present: Jack Wilhelm, Clerk

Also present: Peter Lombardi, Town Administrator; Catherine Tinsley, Recording Secretary

Public Information

- Meeting packet
- Recorded with permission by HWCAM

Announcements

- In honor of National Fire Prevention Week, the Wenham Fire Department will hold their annual open house on Wednesday October 10 at 5:30 pm featuring Papa Gino's pizza and Cherry Farm Creamery Ice Cream. Learn fire safety tips, meet firefighters and see all the fire trucks up close. The Fire Department wishes to remind all residents to change your smoke detector batteries.
- Join the Wenham Fire Department, Board of Selectmen and Community Preservation Committee in celebrating the return of Enon #1, Wenham's Historic Fire Pumper, to its new home behind Town Hall. In honor of National Fire Prevention Week, a Ribbon Cutting Ceremony will be held Saturday, October 13 at 10 am.
- The Hamilton-Wenham Cultural Council has set an Oct. 15 deadline for organizations, schools and individuals to apply for grants that support cultural activities in the community. The application: massculturalcouncil.org.
- These grants can support a variety of artistic projects and activities in Hamilton and Wenham, including exhibits, festivals, field trips, short-term artist residencies or performances in schools, workshops and lectures. Proposals are for programs taking place from July 1, 2018, through Dec. 1, 2019. The Hamilton-Wenham Cultural Council will distribute about \$9,400 in grants for programs taking place in 2019.
- The Hamilton & Wenham Boards of Health are offering 2 additional opportunities to get your flu shot this fall. Our Wenham clinic will be held at Buker Elementary School on Wednesday, October 17th from 4:00 – 7:00pm. The final clinic will be held Friday, November 30th from 3:00 – 6:00pm at the Hamilton Senior Center.
- COA Age Friendly Needs Assessment Presentation - Please join us on Tuesday, October 16 at 3pm at the Wenham Museum for a presentation by the consultants from the UMass Boston Gerontology Institute who have been working with Town officials, residents, and key stakeholders to complete a needs assessment of our senior population.

Reports

Town Administrator

- Personnel - We have hired Christine Doane, a Wenham resident, to fill the Finance Assistant and Payroll Coordinator position. Christine has experience in both payroll and accounts payable and is set to begin work on October 22nd.
- Consistent with our commitment to become more age friendly as an organization and as a community, the Massachusetts Alzheimer's Association is conducting a training session for all Town staff at the end of October to help us better serve residents with dementia.
- Wreaths Across America - As part of the Town's inaugural participation in the Wreaths Across America program this year, we are looking for residents to sponsor wreaths that will be placed on veteran's graves at the Main Street Cemetery on December 15. At a cost of \$15/wreath, we are hoping to honor all of the approximately 450 Wenham veterans buried at

this location. Sponsorship forms and more details about this program are available on the Town website or by contacting our regional Veterans Service Officer, Karen Tyler, at Ipswich Town Hall.

Consent Agenda

Vote: Ms. Harrison moved to approve items A, B and C in the Consent Agenda as presented, with the first set of Executive Session meeting minutes from September 11 to be held until further notice. The motion carried unanimously.

- A. Council on Aging Board: Francois E. Wilhelm & Dorothy A. Goudie for three-year terms beginning October 9, 2018 and ending June 30, 2021.
 - Memo Recommendation from Jim Reynolds, Council on Aging Director, October 1, 2018
 - Letter of Interest from Francois Wilhelm, September 6, 2018
 - Letter of Interest from Dorothy Goudie, September 20, 2018
- B. Approval of Minutes
 - Open session - September 18, 2018
 - ES September 11, 2018 (1) – approve/ release
 - ES September 11, 2018 (2) – approve / hold
- C. Acceptance of Al Dodge Memorial Tree Planting Fun Donation \$5000
 - Gift and Donation Acceptance Form from the Dodge Family
 - Letter from Albert Win Dodge, September 9, 2018

Approval of Warrant for State Election, November 6, 2018

- Warrant for State Election

Dianne Bucco, Town Clerk was present and spoke to the early voting schedule. Ms. Bucco reminded resident the last day to register to vote in this (November 6, 2018) election was October 17; voters may register on line until midnight.

Vote: Mr. Clemenzì moved to approve the Warrant for the 2018 State Election on Tuesday, November 6, 2018. The motion carried unanimously.

Proposed Moratorium on New Natural Gas Services by National Grid– Keith Rice and Jeff Hamel representative from Unite Steel Workers 12012-04

- Email regarding Moratoriums in place from Faith Hassell, National Grid, October 9, 2018
- Article from Boston, MA Patch, by Jenna Fisher, October 8, 2018
- Letter regarding Pipeline Safety Allegations from Richard Wallace, Director, Pipeline Engineering and Safety Division, MA Department of Public Utilities, September 27, 2018
- Press Release titled DPU to Hire Independent Evaluator to Assess Statewide Natural Gas Distribution System, Company Policies and Practices from the Executive Office of Energy and Environmental Affairs, Department of Public Utilities, Gas Division, Pipeline Safety Division, September 26, 2018
- Email re Proposed Moratorium on New Natural Gas Services by National Grid from Keith Rice, September 27, 2018
- List of Moratoriums in Place, September 27, 2018
- M.G.L. Ch. 164, § 75 Manufacture and Sale of Gas and Electricity; Regulation by Municipal Authorities
- National Grid Safety Issues Presentation
- Work Continuation Safety Overview, National Grid, September 17, 2018

On October 8, 2018, the State ordered National Grid to impose a moratorium on all gas work except emergencies across the Massachusetts service area, pending results of review of safety practices.

Mr. Rice and Mr. Hamel commented on this moratorium. Mr. Rice stated that the Union has raised concerns of work done by the replacement workers used by National Grid during the lockout and filed reports on safety violations with OSHA, which are being investigated.

In addition, Mr. Rice encouraged the Town to adopt a more stringent moratorium or an ordinance in Wenham that only emergency work be done until the lockout is over and National Grid workers are back on their jobs.

It was reported that National Grid has no open permits for gas work in the Town of Wenham at this time.

Review and Potential Approval of Amendment to the Open Space & Recreation Committee Charge

- Memo regarding Proposed Amendments to Open Space and Recreation Committee Charge from Peter Lombardi, Town Administrator, October 3, 2018

Motion: Mr. Clemenzì moved to adopt the proposed revision to the Open Space and Recreation Committee Charge to set the numbers of members at seven (7) and further to request feedback from the committee on any suggested modifications to their charge, including potential incorporation of overlapping elements of the original charge of the Economic Development Committee.

Under discussion it was explained this committee was formed two years ago with up to 18 residents interested in serving on the committee. The original charge was set at 9 members; the Committee worked on and completed the Open Space and Recreation Plan. This revised number of 7 members will allow the remaining four members to make quorum to meet.

Vote: The motion carried unanimously.

Review and Potential Approval of Proposed Minor Modifications to Shared Inspectional Services Intermunicipal Agreement with Hamilton

- Proposed Modifications to Intermunicipal Agreement Between Wenham & Hamilton For Shared Inspectional Services

Motion: Ms. Harrison moved to approve the proposed changes to the Inspectional Services Intermunicipal Agreement with the Town of Hamilton to accurately reflect the September 1, 2018 start date and proper title of the Inspector of Buildings under this new shared program.

Under discussion it was noted it took longer to get this program started than anticipated when the IMA was drafted and the IMA should be changed from July 1, 2018 to reflect the actual date of September 1, 2018. The building Inspector's title would also be corrected from Commissioner to Inspector. The Town of Hamilton has agreed to the proposed changes.

Vote: The motion carried unanimously.

Review Intermunicipal Agreement with City of Lawrence for Transfer of Old Buker School Playground Equipment

- Memo regarding Review of Intermunicipal Agreement with City of Lawrence for Transfer of Old Buker School Playground Equipment from Peter Lombardi, Town Administrator, October 5, 2018
- Proposed Intermunicipal Agreement Between the Town of Wenham and The City of Lawrence For Disposition of Surplus Playground Equipment
- Description and Photos of Surplus Playground Equipment from Buker Elementary Playground
- Application for Community Preservation Act Funding to the Community Preservation Committee from the Hamilton-Wenham Regional School District for a new Buker Playground, January 6, 2017
- Description, Photos and Map of Donovan Park, the City of Lawrence the Proposed Playground Equipment Location

Mr. Lombardi observed that until the City of Lawrence reviews the Agreement, this was informational at this time. It was anticipated this would be ready for action in November.

The Department of Public Works disassembled and tagged the equipment and will be picked up by the City of Lawrence to be reassembled and used in their community at Donovan Park.

Old Business

Discussion of Updated Employee Handbook & Review of New Proposed Personnel Policies

This agenda item was held for a future agenda

The Selectmen's next scheduled meeting is October 23.

Adjournment - The Selectmen unanimously adjourned at 7:18 pm

Respectfully Submitted By

Catherine Tinsley

10.30.18