

# TOWN OF WENHAM



ANNUAL  
TOWN  
REPORT  
2022<sup>PART 1</sup>



# TOWN REPORT 2022

## PART I

To all the citizens of Wenham:

Your Select Board is pleased to submit this report of our Town's activities for 2022.

The Annual Town Meeting will be held on Saturday, April 1, 2023 at Buker School, 1 School Street. The Warrant for this meeting, along with the recommendations of the Finance and Advisory Committee are found in a separate booklet, Part II. We hope you will study it before the hearing on the warrant, which will be held virtually via Zoom on Monday, March 27, 2023 at 7:00 pm.

The Annual Town Election will be held on Thursday, April 6, 2023 from 7:00 am to 8:00 pm in the Select Board Room of Town Hall, 138 Main Street. Early voting hours are:

- Tuesday, March 28, 2023 – 12:00 until 6:30 PM
- Wednesday, March 29, 2023 – 10:00 to 4:00 PM
- Thursday, March 30, 2023 – 10:00 to 4:00 PM
- Monday, April 3, 2023 – 10:00 to 4:00 PM

We trust you will give the warrant your consideration and come to the meetings prepared to participate actively in our deliberations.

Thank you,  
Wenham Select Board

The Wenham Select Board thanks Michelle McGovern, Executive Assistant to the Town Administrator, for compiling this Annual Town Report.

Part II, the Warrant for the Annual Town Meeting, includes all matters to be voted on. Matters to be voted on do not appear in this report. The Warrant can be found at [www.wenhamma.gov/townmeeting](http://www.wenhamma.gov/townmeeting). Please bring Part II, the Warrant, with you to the Hearing on March 27, 2023 and Town Meeting, April 1, 2023.

# TABLE OF CONTENTS

## **3 GENERAL GOVERNMENT**

- 4 Town Elected & Appointed Officials
- 12 Select Board & Town Administrator
- 15 Town Clerk
- 17 Town Meeting Minutes
- 56 Town Election Results
- 59 MA State Election Results
- 65 Finance Department
- 66 Board of Assessors

- 80 Open Space & Recreation Committee
- 81 Planning Board
- 82 Zoning Board of Appeals

## **67 PUBLIC SAFETY**

- 68 Fire Department
- 69 Police Department
- 70 Fire & Police Statistics

## **71 PUBLIC WORKS**

- 72 Cemetery Commission
- 73 Department of Public Works
- 74 Water Department

## **75 LAND USE**

- 76 Conservation Commission
- 77 Historical Commission/  
Historic District Commission
- 78 Inspectional Services/Permitting Office
- 79 Master Plan Advisory Committee

## **83 HEALTH & HUMAN SERVICES**

- 84 Affordable Housing Trust
- 85 Board of Health
- 86 Council on Aging
- 87 Housing Authority
- 88 Human Rights Committee
- 89 Veterans Committee
- 90 Veterans' Services
- 91 WISSH  
(Wenham Issues of Social Service Help)

## **92 CULTURE & RECREATION**

- 93 Community Preservation Committee
- 94 Cultural Council
- 95 Iron Rail Commission
- 96 Hamilton-Wenham Public Library
- 98 Library Board of Trustees
- 99 Recreation Department

## **100 EDUCATION**

- 101 Hamilton-Wenham  
Regional School District
- 103 Essex North Shore Agricultural  
& Technical School District

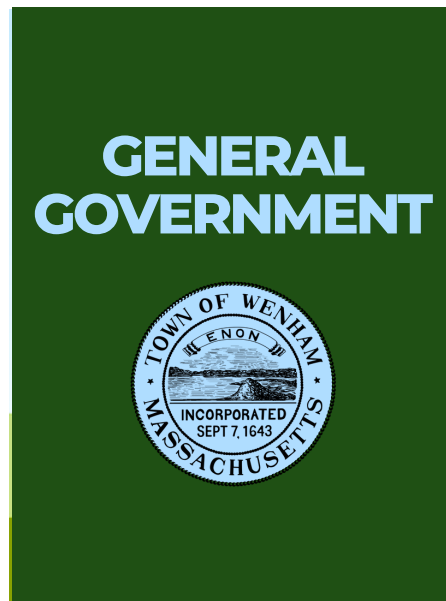
### **APPENDIX A**

FY 2020 Financial Documents

### **APPENDIX B**

FY 2020 Independent Financial  
Audit Report





# ELECTED OFFICIALS

## LOCAL (as of 12.31.22 with term end dates)

### ASSESSORS, BOARD OF

John W. Bucco (2024)  
Lisa M. Craig (*Resigned*)  
Thomas Tanous (2025)

### HEALTH, BOARD OF

Regina J. Baker (2023)  
Gerald T. Donnellan (2024)  
Dr. Andrew J. Ting, Chair (2025)

### LIBRARY TRUSTEES, HAMILTON-WENHAM PUBLIC LIBRARY

Dorothy Goudie, Chair, Wenham, (2023)  
MJ Brown, Vice Chair, Hamilton (2023)  
Karen Bebergal, Wenham (2025)  
Cara Fauci, Liaison to the Friends (2024)  
Dede Johnson, Secretary, At-Large (2024)  
Jane Kusel, Hamilton (2025)

### MODERATOR

Roger L. Smerage (2024)

### PLANNING, BOARD OF

Ann B. Weeks, Chair (2026)  
David B. Anderson (2025)  
Peter M. Clay (2024)  
Daniel J. Pasquarello (2023)  
Rick Woodland (2027)

### REGIONAL SCHOOL DISTRICT

Dana Allara, Chair (2023)  
Julia Campbell, Assistant Secretary (2024)  
Jennifer Carr (2024)  
David Frenkel (2025)  
Amy Kunberger, Secretary (2025)  
David Polito (2025)  
Anna Siedzik, Vice Chair (2023)

### SELECT BOARD

Gary R. Cheeseman, Chair (2023)  
Dianne K. Bucco, Vice Chair (2024)  
Peter M. Clay, Clerk (2025)

### TOWN CLERK

Trudy Reid (*Resigned*)  
Patricia E. Brown, Appointed Interim Town Clerk  
Theresa Mansfield, Appointed Interim Assistant  
Town Clerk

### WATER COMMISSIONERS

Ernest C. Ashley, Chair (2025)  
Diane Dixon (2024)  
Marc R. Liphardt (2023)

### WENHAM HOUSING AUTHORITY

Suzanne D. Thomas, Chair (2026)  
Martha B. Carr, Vice Chair (2024)  
Susan Herrick, Treasurer (2023)  
Trudy Reid, Commissioner (2027)  
Elizabeth Craig-McCormack, State Appointee

# ELECTED OFFICIALS STATE & NATIONAL

**Massachusetts Senator**  
**(1st Essex and Middlesex District)**  
Bruce E. Tarr



**Massachusetts Congressman**  
**(6th Congressional District)**  
Seth Moulton



**Representative (13th Essex District)**  
Sally P. Kerans



**Representative (6th Essex District)**  
Jerald A. Parisella



**United States Congress Senators**  
Edward Markey  
Elizabeth Warren

# APPOINTED BOARDS & COMMITTEES

(as of 12.31.22 with one year term unless noted)

## AFFORDABLE HOUSING TRUST

(two year term)

Albert W. Dodge, Chair (2024)  
Judith A. Bubriski (2024)  
Gary R. Cheeseman-Select Board  
Erica Ciampa (2024)  
Leo J. "John" Maestranzi, Jr. (2023)  
Huntley L. Skinner (2023)  
Corrie F. Sprague (2024)

## BOARD OF ELECTION REGISTRARS

(three year term)

Roseann Brozenske (2024)  
Christine M. Burns (2025)  
Roney Hilliard "Hilly" Ebling (2023)  
Trudy L. Reid (2023)

## CEMETERY COMMISSIONERS

(three year term)

William Wilson, Chair (2023)  
Harriet Davis (2025)  
Olivia Shouvin (2024)

## COMMUNITY PRESERVATION COMMITTEE

(two year term)

Harriet Davis, Chair (2025)  
Janet Burt (2023)  
John Cusolito, Recreation (2023)  
Alden Drake (2024)  
Leo Maestranzi, Conservation Commission (2023)  
Susan Mehlin (2025)  
Trudy Reid, Housing Authority (2025)  
Mary Wood, Historic District Commission (2024)  
Rick Woodland, Planning Board (2023)

## CONSERVATION COMMISSION

(three year term)

Philip D. Colarusso, Chair (2025)  
Patrick Breen (2024)  
Jeffrey A. Ham (2025)  
Leo J. Maestranzi (2024)  
Michael J. Novak (2023)  
Asma Syed (2025)  
Kenneth F. Whitaker (2024)

## COUNCIL ON AGING

(three year term)

Karen M. D'Amour, Chair (2025)  
Mardi Lowery, Vice-Chair (*resigned*)  
Michael G. Therrien (2023)  
Deborah M. Aminzadeh (2025)  
Karen Anger (2024)  
Judith H. Bubriski (2025)  
Lisa M. Craig (2024)  
Julie Clay (2024)  
Trudy Reid (2024)  
Jill Romano (*resigned*)

## ELECTION OFFICERS

Martha H. Brennan  
Judith H. Bubriski  
Julie M. Clay  
Karen M. D'Amour  
Juliana I. Dodge  
Jay Erhard  
Laurie A. Erhard  
Dorothy A. Goudie  
Diana E. Lang  
Donald Luxton  
Joanne B. Maestranzi  
Cynthia Mears  
Patricia K. Purdy  
Stephanie B. Quinn  
Susan Rocca  
Lauren M. Swartz  
Thomas Tanous  
William J. Wilson

# APPOINTED BOARDS & COMMITTEES

(as of 12.31.22 with one year term unless noted)

## FINANCE & ADVISORY COMMITTEE

(three year term)

James Q. Purdy, Sr., Chair (2023)  
Jeff Calder (2024)  
Dano Jukanovich (2023)  
Susan Mehlin (*Resigned*)  
Deirdre Pierotti (2025)  
David Reid (*Resigned*)  
Scott Schonberger (2024)

## HAMILTON-WENHAM COMMUNITY ACCESS & MEDIA

(three year term)

Brian M. Doser, President, Wenham (2025)  
Daniel Curran, Wenham (2026)  
Bob Gray, Hamilton (2026)  
Jack Hauck, Hamilton (2024)  
Ann Minois, Hamilton (2025)  
Jim Reynolds, Wenham (2025)

## HAMILTON-WENHAM CULTURAL COUNCIL

(three year term)

Charlotte Lidrbauch, Chair, Hamilton (2024)  
Martha Brennan, Wenham (2025)  
Susan Choquette, Hamilton (2024)  
Lauren Consalazio, Wenham (2024)  
Janet Glasser, Wenham (2024)  
Emily Hayden, Hamilton (2024)  
Marilyn King, Wenham (2025)  
Lindsey Peabody, Hamilton (2024)  
Laura Range, Hamilton (2024)  
Dacia Rubel, Wenham (2024)  
Sara Holden Searle, Hamilton (2024)  
Maribeth Ting, Wenham (2024)

## HAMILTON-WENHAM JOINT RECREATION BOARD

(three year term)

Steve Ozahowski, Chair, Hamilton (2023)  
Daniel Curran, Wenham (2024)  
John M. Cusolito, Wenham (2023)  
Leonard F. Dolan III, Wenham (2025)  
Reggie Maidment, Hamilton (2025)  
Brad Tilley, Hamilton (2024)  
Sean Timmons, Recreation Director  
Danielle Kiely- Administrative Assistant

## HISTORICAL COMMISSION / HISTORIC DISTRICT COMMISSION

(three year term)

Harriet P. Davis, Chair (2023)  
Kirsten N. Alexander (2024)  
Don O. Bannon (2024)  
Lisa A. Benecke (2023)  
Mary T. McDonnell (2023)  
Mary M. Wood (2023)  
Kelly Schmidt (2024)

## IRON RAIL COMMISSION

(three year term)

Louis A. Randazzo, Chair (2025)  
Edward Batchelder (2023)  
Erica Ciampa (2023)  
Natalie A. Kavanagh (2025)  
Andrew J. Waylett (2025)

## OPEN SPACE & RECREATION COMMITTEE

(staggered terms 3 seats/3 year term; 2 seats/2 year term; 2 seats/1 year term)

Ernest Ashley, Chair (2024)  
Joan DeGeorge (2023)  
Vincent Fennell, Vice Chair (2025)  
Lou Randazzo (2025)  
Tom Starr (2025)  
Maribeth Ting (2023)  
Ann Weeks (2024)



# APPOINTED BOARDS & COMMITTEES

(as of 12.31.22 with one year term unless noted)

## VETERANS' COMMITTEE

(three year term)

Dean W. Pedersen, Chair (2024)  
Joe Bubriski (2023)  
Dianne Bucco, Select Board  
James Cummings (2025)  
Win Dodge (2024)  
Peter Hersee (2022)  
Michael Lucy (2024)  
Rick Osgood (2023)  
Michael Therrien (2023)  
Bill Wilson (2025)

## WISSH COMMITTEE

(WENHAM ISSUES OF SOCIAL SERVICES HELP)

(three year term)

Tracey B. Hutchinson, Chair (2025)  
Martha Carr (2024)  
Peter M. Clay (2025)  
Kevin J. DiNapoli, Police Chief  
Stephen B. Kavanagh, Fire Chief  
Donald J. Killam, Jr. (2024)  
Thomas Tanous (2023)  
Tracey Watson, (2025)

## WENHAM HUMAN RIGHTS COMMITTEE

(three year term)

Martha Brennan, Chair (2023)  
Janet Burt (2023)  
Kevin DiNapoli, Wenham Police Chief  
Jeremy Gross, Vice-Chair (2025)  
Sam Nordberg (2025)  
Steve Poulos, Town Administrator

## ZONING BOARD OF APPEALS

(three year term)

Anthony M. Feeheery, Chair (2024)  
Dana M. Begin (2023)  
Evan N. Campbell (2025)  
Aimee Bois Cooper - Assoc. Member (2024)  
Richard Modliszewski - Assoc. Member (2023)  
Kelly Schmidt - Assoc. Member (2025)

# APPOINTED TOWN POSITIONS

(as of 12.31.22 with one year term unless noted)

## ADA COORDINATOR

James R. Reynolds

## ANIMAL CONTROL

Stephen B. Kavanagh

## ANIMAL CONTROL, INDIGENOUS

Stephen B. Kavanagh

## ANIMAL INSPECTOR

Anne Jackman

## BUILDING INSPECTOR

Richard Maloney

## BURIAL AGENT

Keith Carter

## CONSTABLES

Scott R. Janes  
David A. O'Leary

# APPOINTED TOWN POSITIONS

(as of 12.31.22 with one year term unless noted)

## EMERGENCY MANAGEMENT

Stephen B. Kavanagh, Director  
Kevin J. DiNapoli, Co-Director  
Jeffrey W. Baxter, Deputy Training Coordinator  
Jason Lucontoni, Inventory Control Specialist

## ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL HIGH SCHOOL COMMITTEE

(three year term)

John W. Bucco (2025)

## EXECUTIVE ASSISTANT TO THE BOARD OF ASSESSORS

Therese A. Fontaine

## FINANCE DIRECTOR/TOWN ACCOUNTANT

Yeimi A. Colón

## FIRE DEPARTMENT

Chief Stephen B. Kavanagh  
Deputy Chief Jeffery W. Baxter  
Call Deputy Chief Daniel C. Sullivan  
F.F./Call Captain John H. Joyce  
Call F.F. Matthew D. Bean  
Call F.F. Richard C. Bertone  
Call Lt. Michael T. Binns  
Call Lt. Denzel B. Birth  
Call Lt. Gary P. Blaney  
Call F.F. Jason E. Braley  
Call F.F. Allison R. Boulouise (Resigned)  
Call Lt. Thomas D. Curran  
Call F.F. Robert Y. Gallinelli  
Call Lt. Christopher J. Jones (Retired)  
Call F.F. Steven M. Koutrakis  
Call Lt. Sean P. McCarthy  
Call F.F. Marissa K. Meade  
Call Lt. Anthony C. Nickas  
Call F.F. Ronnie Scott-Owens  
Call F.F. Erica R. Poitras  
Call F.F. Michael D. Schroeder  
Call F.F. Christopher G. Swiniuch (Resigned)  
Call F.F. John C. Ward  
Call F.F. Milton A. Gautreaux  
Call P.F.F. James Calitri  
Call P.F.F. Michael Burke

## FIRE DEPARTMENT, CONTINUED

Call P.F.F. Sean McCarron  
Call P.F.F. Les W. Kernan  
Call P.F.F. Elis E. Mimmo  
Call P.F.F. John D. O'Grady  
Call P.F.F. Stephen L. Rea

## FIRE PREVENTION OFFICER

Jeffrey W. Baxter

## FOREST WARDEN

Stephen B. Kavanagh

## HEALTH AGENT

Gregory P. Bernard

## HEALTH AGENT, ASSISTANT

Roberta "Bobbie" Cody

## HOUSING AUTHORITY EXECUTIVE DIRECTOR

Paula Mountain

## INSPECTOR OF WIRES

Denis F. Curran

## INSPECTOR OF WIRES, ASSISTANT

David Keenan

## LIQUOR AGENT

Deputy Chief Jason Lucontoni

## BUILDING INSPECTOR

Richard Maloney  
E. Peter Swindell - Assistant Building Inspector

## LUMBER SURVEYOR OF & MEASURE OF WOOD & BARK

Gay W. Roland

## METROPOLITAN AREA PLANNING COUNCIL (MAPC) REPRESENTATIVE

(three year term)

Margaret R. Hoffman (2025)

# APPOINTED TOWN POSITIONS

(as of 12.31.22 with one year term unless noted)

## **MOTH WORK, SUPERINTENDENT OF**

Winslow Mulry

## **OIL BURNER INSPECTOR**

Jeffrey W. Baxter

## **PARKING CLERK**

Yeimi Colon

## **PLUMBING & GAS INSPECTOR**

Kevin Dash

## **PLUMBING & GAS INSPECTOR, ASSISTANT**

David Pereen

## **POLICE DEPARTMENT**

Kevin J. DiNapoli, Chief  
Jason Lucontoni, Deputy Chief  
Christopher J. Machain, Sergeant  
Michael Mscisz, Sergeant  
David T. Marsh, Sergeant  
Chad P. Labrie, Detective  
John P. Phillips, Officer  
Bart B. Connors, Officer  
Michelle D. Princi, Officer  
Keegan C. O'Donnell, Officer  
Matthew R. Krikorian, Officer  
Kirsten Stickney, Administrative Assistant  
Michael F. Perry, Inv. Control Specialist

## **POLICE, RESERVE OFFICERS**

Steven Farinato  
David Farry  
John Freitas  
Kevin Kelley  
Wesley S. Izidoro  
Lawrence M. Nestor  
Reini Perez

## **POLICE, RESERVE OFFICERS CONTINUED**

Brian J. Pratt  
Christopher T. Sanborn  
Richard J. Sherry  
Scott W. Wood

## **POLICE MATRONS**

Officer Michelle Princi

## **PUBLIC HEALTH NURSE**

Maribeth Ting, R.N.

## **RECORDS ACCESS OFFICER**

Trudy Reid (*Resigned*)  
Interim Town Clerk, Pat Brown  
Interim Assistant Town Clerk, Theresa Mansfield

## **TOWN ADMINISTRATOR**

Steven Poulos  
Joseph Pessimato, Assistant Town Administrator

## **TOWN COUNSEL**

KP Law

## **TREE WARDEN**

(three year term)

Winslow Mulry

## **TREASURER/COLLECTOR**

Belinda Young

# TOWN STAFF

## **CONSERVATION & OPEN SPACE COORDINATOR**

Kate Mallory

## **COUNCIL ON AGING DIRECTOR**

James R. Reynolds

# TOWN STAFF

## **COUNCIL ON AGING STAFF**

Jeanne Maurand, Outreach Coordinator  
Catherine G. Tomasello, Administrator  
Warren "Bob" Gray, Van Driver  
Barry Michaud, Van Driver  
John Lincoln, Van Driver

## **DPW DIRECTOR/ HIGHWAY SUPERINTENDENT**

Rich Souza

## **DPW/WATER/CEMETERY ADMINISTRATIVE ASSISTANT**

Sheila Bouvier

## **DPW STAFF**

Keith Carter, Foreman  
Shawn Davis, H.E. Operator  
Brandon Green, Driver/Operator  
Mark Lentine, Group Leader, H.E. Operator  
Sean McCarthy, Driver/Operator  
Reed Williamson, Mechanic

## **FACILITIES MANAGER**

Michael Hrdy

## **HAMILTON-WENHAM LIBRARY DIRECTOR**

Kim Butler

## **HAMILTON-WENHAM LIBRARY ASSISTANT DIRECTOR**

Jane Wolff

## **HAMILTON-WENHAM LIBRARY STAFF**

Kati Bourque  
Kim Claire  
Lorraine Der  
Sarah Lauderdale  
Dede McManus  
Lindsay Slater  
Lindley Valcarcel

## **HAMILTON-WENHAM RECREATION DIRECTOR**

Sean Timmons

## **HAMILTON-WENHAM RECREATION ADMINISTRATIVE ASSISTANT**

Danielle Kiely

## **ASSISTANT TREASURER/COLLECTOR / PAYROLL & BENEFITS COORDINATOR**

Janet Sacco

## **PLANNING COORDINATOR**

Margaret Hoffman

## **RECORDING SECRETARY**

Catherine Tinsley

## **TOWN ADMINISTRATOR'S EXECUTIVE ASSISTANT**

Michelle McGovern

## **VETERANS SERVICE OFFICER**

Adam Curcuru

## **VETERANS' DISTRICT BENEFITS COORDINATOR**

Vionette Chipperini

## **WATER SUPERINTENDENT/PRIMARY OPERATOR**

Erik Mansfield

## **SECONDARY OPERATOR, WATER DEPT.**

Randie Reader

# SELECT BOARD & TOWN ADMINISTRATOR

The 2022 Select Board & Town Administrator Report is really a story of two halves. During the first half, the town was still dealing with significant pandemic issues and a short-staffed Town Hall, and the second half, when the pandemic moderated, important positions were filled and a number of strategic initiatives commenced.

On Jan 7, 2022, the Select Board approved the Board of Health's recommendation to require face coverings/masks in all indoor public facilities, including food establishments, that follow the guidelines that masks may be removed when seated for eating/drinking, through the end of March 2022.

At the April 2, 2022 Town Meeting, town residents voted to approve Article 14, a petition for special legislation, to increase the Select Board from 3 to 5 members.

At the April 5, 2022 Select Board Meeting, the Board adopted the Town of Wenham Policy Against Sexual Harassment and Other Forms of Unlawful Harassment, The Equal Employment Opportunity Policy, The Reasonable Accommodation Policy and the Code of Conduct Policy.

At the April 18, 2022 Select Board Meeting, the Select Board accepted the non-binding Climate Change Resolution as presented by the Hamilton Wenham Climate Action Team.

At the June 7, 2022 Select Board Meeting, on behalf of the Select Board, Mr. Cheeseman congratulated the Hamilton Wenham Girls tennis team for their 23-0 season, and after four levels of playoffs, are the 2022 state champions.

At the end of June, the Town successfully closed out Fiscal Year 2022.

Jonathan Purdy and Jack Oppen of Wenham's Boy Scout Troop 28 received their Eagle Rank badges on July 1, 2022 with Senator Tarr and Wenham Select Board members amongst the large audience at the Community House. (See their photos on page 92.)

When characterizing the second half of 2022, Jim Reynolds, Director of the Wenham Council on Aging who was on the frontline protecting Wenham's vulnerable elderly population said, "I would call 2022 a banner year for bocce and we were a wonderful gathering place for residents who had been isolated throughout the pandemic. We had some huge turnouts for cookouts and our raised gardens were well tended to and cared for. The numbers were amazing compared to the prior year."

At the September 3, 2022 Select Board meeting, Mr. Cheeseman announced the passing of resident Barbara Locke on September 1, 2022, a longtime community supporter who served as President of the Wenham Village Improvement Society and was a strong advocate for the Wenham Tea House. Ms. Locke was instrumental

in acquiring the first liquor license in town for the Wenham Tea House, which assisted in the continuing success of that important institution. Ms. Locke served on the 375th Anniversary Committee, the Adeline P. Cole Memorial Committee, the Historic District Commission since 2011, and as the Historic District representative on the Community Preservation Committee since 2014. On behalf of the Town, Mr. Cheeseman expressed condolences to Barbara's family and with sympathy; she will be missed.

As of November, Wenham was redistricted into two precincts for state legislature representation: Wenham East and Wenham West represented by Jerry Parisella and Sally Kerans respectively.

At the Dec 6, 2022 Select Board Meeting, Mr. Cheeseman provided a HW Chairs meeting summary—the HW Select Boards, the Finance Committees, the School Committee, and the Superintendent, all met on the upcoming budget season. There were positive contributions from all parties. It was reported that school enrollment is down, noting the number of enrolled students at the high school is 389 – down from 425 last year. The school district budget has a 3% increase overall; Wenham's assessment will increase only about .5% due to the enrollment shift. Mr. Cheeseman mentioned all three entities have large projects coming up including the Hamilton Town Hall renovation, a new roof on the high school, improved athletic fields, and a new elementary school.

In December, there was continued dialogue on deciding on the ARPA final list for spending the ARPA funds. The Select Board authorized the Town Administrator to proceed with the first 12 items on the list. The 12 projects were: IT upgrades, the Iron Rail Highest Best Use Analysis, an access and control system and security cameras for the library, a new HVAC system for Town Hall, added Planning support staff, replacing the jaws of life for the Fire Department, upgrading the Town Hall security system, upgrading the Iron Rail septic system, replacing the Town Hall main entry doors, building a separate administration area for the Police Department, ADA ramps and sidewalk repairs and funding Phase One of the West Wenham feasibility Study; all worthy projects now paid for by the federal government.

The Town of Wenham Classification and Compensation Study for town employees, which was started in August, was nearing completion by the close of December.

While the events of second half of 2022 were mostly positive, the pandemic induced flight from urban areas drove real estate valuations up, especially lower end properties, creating significant economic hardship when the new higher assessment-based tax bills arrived in January of 2023. This made some residents worry whether they could even pay the higher tax bills or whether it was still worth living in Wenham anymore.



# SELECT BOARD & TOWN ADMINISTRATOR

## PERSONNEL UPDATE:

The Select Board appointed Rich Souza as the Director of the Department of Public Works on January 10, 2022.

The Select Board appointed retired Police Chief Thomas Perkins as a Special Police Officer for the Town of Wenham, effective February 1, 2022.

At the February 22, 2022 Select Board Meeting, the Board appointed interns Sean P. McCarran, Rico G. Lauranzano, James M. Calitri, Michael F. Burke and Ronnie- Scott Owens to Provisional Call Firefighters.

The Select Board appointed Belinda Young as the Treasurer/Collector effective April 1, 2022 for a term to expire March 30, 2025.

The Select Board appointed Steve Poulos as the Town Administrator on April 5, 2022 to start in late May. The Town has found a great Town Administrator for Wenham in Steve Poulos.

The Select Board extends its great appreciation to Mr. Tom Younger who came out of retirement (again!) to serve as Interim Town Manager until late May.

At the June 7, 2022 Select Board Meeting, the Board approved the promotion of Denzel Birth and Anthony Nickas to Lieutenants of the Wenham Fire Department.

The Select Board appointed Sean McGinn as Part-Time Police Officer effective August 1, 2022 and ending June 30, 2023.

The Board also approved the Emergency Management Plan management structure to be comprised of 4 individuals, 2 from Fire and 2 from Police, and to be structured as: Emergency Management Director; Deputy Director; Training Coordinator; Inventory Control Specialist.

At the August 9, 2022 Select Board Meeting, the Board approved the Wenham Website Policy effective August 9, 2022.

Christine Xiarhos, Permitting Coordinator, started in August.

In August, Todd Laramie, the Chief Assessor, was hired for the shared assessing service between Hamilton & Wenham. Although, per the Agreement, this is a Hamilton employee, 50% of the time is spent on Wenham. Todd started in late September.

At the September 3, 2022 Select Board meeting, Steve Poulos reported that with the recent resignation of the Town Clerk, an interim Town Clerk and Assistant Town Clerk have been hired to help the town through the Elections and Town Census. The Select Board members attended the HWRSD Strategic Focus Group. This was a positive experience and mirrors both towns strategic Master Planning.

Therese A. Fontaine was hired as the Executive Secretary to the Board of Assessors in September.

At the October 18, 2022 Select Board Meeting, the new Assistant Town Administrator Joseph Pessimato was introduced to the Select Board.

Also at that meeting, the Select Board appointed Stephen B. Kavanagh as the Emergency Management Director, Kevin J. DiNapoli as the Emergency Management Co-Director; Jeffrey W. Baxter as the Emergency Management Deputy Training Coordinator, and Jason Lucontoni as the Emergency Management Inventory Control Specialist for a term beginning September 20, 2022 and ending June 30, 2023.

The Select Board appointed Stephen Rea as a Provisional Call Firefighter for a term beginning September 20, 2022 and ending June 30, 2023.

The Select Board appointed Patricia E. Brown as Interim Town Clerk and Theresa P. Mansfield as Assistant Interim Town Clerk both effective September 13, 2022.

The Select Board appointed James P. Goudie as Accounting Assistant effective September 20, 2022.

## LOOKING AHEAD:

By hiring new employees, the town essentially went from a "putting out the fires" mode to an effective organization able to smoothly handle many initiatives at once.

Through the various budget meetings held during November and December, it appeared that the town was on course for a FY2024 budget that would not require an override for the second year in a row.

# SELECT BOARD & TOWN ADMINISTRATOR

The Wenham 10 Year Master Plan process kicked off in June. This will be the first Master Plan in 60 years. The Master Plan will provide a way to respond to change over time, it will be long-range and visionary, a policy document which will help Wenham decision-makers and it will be primarily focused on Wenham's physical evolution. There are 8 elements to the Master Plan: Land Use, Transportation and Mobility, Economic Development, Housing and Demographics, Open Space and Recreation, Historic and Cultural Resources, Public Facilities and Services, and Natural Resources and Sustainability. The plan will be completed by the fourth quarter of 2023.

There are many ways to participate: just visit the Masterplan Website at: <https://wenham-master-plan-jmgoldson.hub.arcgis.com/>

The 25 Wenham ARPA (The American Rescue Plan Act) projects total over \$1.6mm in spending. The town department heads presented short, ranked project lists to the Select Board which totaled to more than double the \$1.6mm. This list was put in a survey for residents of whom only 174 responded. The Select Board ranked the list themselves and the final list of 25 was a combination of the survey results and the Board members rankings. There were only one or two project selections that created some healthy debate.

Other important projects which are progressing: the MBTA zoning project to build more multi-family housing near MBTA stations, the Route 1A Reconstruction and Intersection Improvements project, the Elementary School Replacement Project and the HWRSD Athletic Facilities Improvement Project.

And now Wenham has the staff to handle all of these important projects.

# TOWN CLERK

The Office is the gateway to public information, records preservation, election and voting services. The Office promotes public confidence and good will by providing the highest level of courteous, efficient service to ensure transparent governance, and to uphold the highest degree of integrity. The Town Clerk's office operates in a modern, professional, and automated environment, with an emphasis on our fiscal responsibility to the taxpayers of Wenham. Notary public and Justice of the Peace Services are provided to the public.

The role of the Town Clerk is to supervise and oversee the operations of the Town Clerk's office. The Town Clerk is the Chief Elections Officer and the custodian of all Town records. The Town Clerk ensures the Town Clerk's office follows all applicable local, state, and federal statutes and regulations.

- Plans and directs all local, state, and federal elections and manages elections staff
- Oversees political campaign finance for local elected officials, annual ethics compliance, and meeting notices and minutes postings
- Licensing administration includes raffle permits, dog registrations, underground flammable storage certificates, local business certificates, and issues Pleasant Pond Beach Stickers
- Files bylaws and resolutions of town meetings, oversees codification of Town Bylaws
- Serves as registrar of vital records to include births, marriages, and deaths
- Conducts Annual Town Census and prepares the annual street listing as required by MGL.
- Maintains contacts with various State Agencies
- Administers the oath of office to all elected, hired and appointed officials for the Town

## GOALS ACHIEVED IN 2022:

- Annual Town Election – April 7, 2022
- State Primary – September 6, 2022
- State Election – November 8, 2022

### BY THE NUMBERS

Births	45
Marriages	18
Deaths	34
Registered Dogs	650
Business Certificates (DBA' s)	15

### REGISTERED VOTERS

Democrats	644
Republicans	419
Unenrolled	1,948
Political Designations	20

## PERSONNEL:

With the resignation of Town Clerk, Trudy Reid, the Town Administration appointed Town Clerk Patricia E. Brown and Theresa Mansfield as Interim Town Clerk and Interim Assistant Town Clerk. The Office will operate under these changes until the next Annual Election when a new Town Clerk will be elected.

# TOWN CLERK

## **STAFF:**

The Office of the Town Clerk is staffed by one full time (36.5 hours) Town Clerk. The Town Clerk has one part-time as needed Administrative Assistant to cover the office in the absence of the Town Clerk, or to assist during peak times (elections).

The Board of Registrars are appointed by the Select Board but supports the office of the Town Clerk. The Board of Registrars are responsible for maintaining accurate lists of registered voters in the town, accepting nomination papers, and certifying initiative or referendum petitions. The Board also conducts an annual census. The Board of Registrars consists of three persons appointed for three year terms by the Board of Selectmen, with one member appointed each year as prescribed in Chapter 51, Section 15, of the Massachusetts General Laws. The fourth member of the Board is the Town Clerk. As nearly as possible, the members of the board shall represent the two leading political parties. The town clerk need not be enrolled in a political party.

## **BOARD OF REGISTRARS**

Roseann Brozenske (2024)

Christine M. Burns (2025)

Roney Hilliard "Hilly" Ebling (2023)

Trudy L. Reid (2023) *Resigned*

## **GOALS AND OBJECTIVES FOR 2023:**

2023 should be a one election year, however, depending on the outcome of the local election, the voters may vote to increase the size of the Select Board from 3 to 5 members. If successful, the Town will have an additional special election within 90 days of the Annual election. 2023 will also mean a new Town Clerk for the Town of Wenham. Once elected it will be the responsibility of the new Clerk to set Goals and Objectives for the remainder of the year.

Respectively, Patricia E. Brown, CMMC – Interim Town Clerk

# FINANCE DEPARTMENT

The mission of the Finance Department is to deliver timely and accurate financial reporting and provide proper oversight of all expenditures and revenue collections in order to successfully support the operations of the town. The Finance Department principally assists the town's various departments, boards and committees by planning, organizing, and directing the town's financial activities in conformance with all applicable federal, state, and local laws as well as the standards set forth by the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP). The Finance Department also provides customer service and support to residents with the collection of real estate and personal property taxes, excise taxes and water bills.

## **GOALS ACHIEVED IN 2022:**

- Created office procedures.
- Made changes in procedures to run a more effective office.
- Streamlined payroll for more accuracy.
- Complete a monthly close out timely.

## **PRIORITIES FOR 2023:**

- Continue to improve on the effectiveness of the office.
- Continue to provide excellent customer service.
- Continued support and education to clerical staff and department heads on submissions to the Finance office.

## **PERSONNEL CHANGES:**

We welcomed two new members of the Finance Team, a Treasurer/Collector and a new part time position funded in FY22, Accounting Assistant.

Belinda Young - Treasurer/Collector  
James Goudie - Accounting Assistant.

## **CURRENT STAFF MEMBERS:**

Yeimi Colon, Finance Director/ Town Accountant  
Belinda Young, Interim Treasurer/ Collector  
Janet Sacco, Asst. Treasurer Collector/ Payroll & Benefits Coordinator  
James Goudie – Accounting Assistant



# BOARD OF ASSESSORS

The mission of the Board of Assessors and staff is to value real and personal property in accordance with the laws of the Commonwealth of Massachusetts, to administer exemption, abatement, and excise programs, and to assist taxpayers and other town departments in a prompt, courteous, and fiscally responsible manner.

The Assessors are happy to report a successful fiscal year 2022. For the current fiscal year 2023, the total assessed value for real and personal property is \$1,140,294,144 which is an increase of \$170,062,023 or 17.5% over last fiscal year. The increase is primarily attributable to market appreciation.

The fiscal year 2023 growth value was \$19,521,004 having a corresponding tax dollar growth of \$382,229. This was a significant increase as compared to the prior year tax dollar growth of \$156,681. The increase was primarily attributable to the completion of new developments at Spring Hill Farm and Wenham Pines.

The fiscal year 2023 tax rate decreased \$2.23 to \$17.35, or -11.4% as compared to \$19.58 per thousand of assessed valuation for fiscal year 2022. The median assessed valuation (midpoint of all single-family home assessed values) for a single family home in Wenham in fiscal year 2023 is \$771,200 as compared to the fiscal year 2022 median assessed value of \$624,150, an increase of 23.5%. The average assessed value for a single family home in Wenham for fiscal year 2023 is \$847,660 which is an increase of \$119,088 (+16.3%) from the \$728,572 average assessed value for fiscal year 2022.

During Fiscal 2022, the Board of Assessors received 10 real estate and personal property abatement applications as compared to 18 applications for the previous year. Of the 10 applications received, 3 were granted. Six seniors had their property taxes reduced by \$4,615.52 as a result of their participation in the Senior Tax Work-off Program.

## PRIORITIES FOR 2023 AND BEYOND:

- Provide Wenham with a successful State Reval for Fiscal 2024
- Complete the transfer of sketches from the old Vision database to the Patriot database
- Continue cyclical inspections and data verification
- Maintain M.A.A. designations for assessing staff through continuing education

Approved Real Estate Tax Exemptions		
Statute	Number	Amount
Chapter 59, Section 5, Clause 17D – Surviving Spouses	1	\$175
Chapter 59, Section 5, Clauses 22-22G - Veterans	16	\$9,400
Chapter 59, Section 5, Clause 37A - Blind	1	\$500
Chapter 59, Section 5, Clause 41A – Tax Deferral	0	\$0
Chapter 59, Section 5, Clause 41C – Seniors 65 and older	11	\$11,000
Chapter 44B – Community Preservation Act Exemptions for Low or Moderate Income Seniors	5	\$1,332

The Board of Assessors would like to take this opportunity to acknowledge the retirement of Steven Ozahowski who served as part-time Principal Assessor from 2016-2022. His positive energy and vast real estate knowledge were an asset to the Town which he continues to share by offering support and guidance to the new assessing staff.

The Board of Assessors would also like to acknowledge Shirley Cashman who came out of retirement to help keep the assessing office running during a time of transition. We thank her for her dedication and professionalism.

The Board of Assessors welcomes Todd Laramie, Director of Assessing, and Therese Fontaine, Executive Secretary to the Wenham Board of Assessors, and looks forward to their continuation of providing the Town and taxpayers with exceptional service.

We want to thank the Wenham taxpayers, Select Board, other Town Boards and Committees, and the Town Administrator, for their support over the past year.

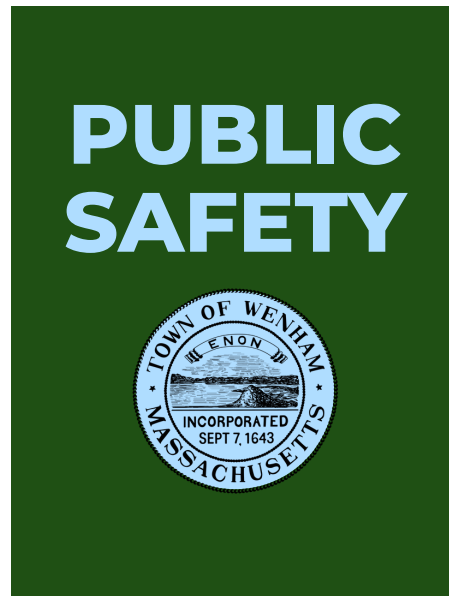
Wenham Board of Assessors:

Thomas Tanous, Chair

John Bucco

Todd Laramie - Director of Assessing

Therese Fontaine - Executive Secretary to the Board of Assessors





# FIRE DEPARTMENT

It is the mission of the Wenham Fire Department to protect the lives, property, and physical well-being of our citizens to the best of our ability. We will endeavor to be prepared, equipped, and trained to respond to and mitigate any incident or potential hazard which may challenge our community.

## GOALS ACHIEVED IN 2022:

- 6 New hires due to the successful intern program.
- Provided a high level of care to the residents of the Town of Wenham with the Wenham Fire Department BLS Ambulance.
- Graduated 1 Call Firefighter from the State Fire Academy Firefighter I/II program.
- 2 Direct hires for Firefighter. Both already certified in F.F.I/II and certified as EMT's.
- 4 New Interns started the fall intern program.
- Received a full set of electric Jaws of Life through ARPA funds provided to the Town of Wenham.
- Received a \$10,646.25 grant from the Division of Fire Services Firefighter Safety Equipment Grant Program for year 2023.
- Received a grant from the Division of Fire Services in the amount of \$2,881.00 for its Student Awareness of Fire Education (S.A.F.E.) Program and \$1,777.00 for the Senior S.A.F.E. Program.

## ACKNOWLEDGEMENTS:

Once again I would like to thank the residents of the Town of Wenham for their continued support at the Annual Town Meeting that allows the department to keep our firefighters safe with the proper funding needed to operate the department. I would like to thank my Senior Staff, Deputy Chief Jeffery Baxter, Deputy Chief Daniel Sullivan, Captain John Joyce and every firefighter for their commitment and dedication to the Wenham Fire Department. I would like to congratulate F.F. Jason Braley, F.F. Matthew Bean and P.F.F. Les Kernan on becoming certified EMT's. I would also like to congratulate two of our firefighters on advancing to the rank of Lieutenant, those firefighters are Lt. Anthony Nickas and Lt. Denzel Birth. Our firefighters continue to make the residents of Wenham their number one priority. Thank you to Town Administrator Steve Poulos and Assistant Town Administrator Joe Pessimato, the Wenham Police Department, Highway Department, Water Department, Building and Maintenance, Town Hall Staff and the Honorable Select Board for their continued support.

## PRIORITIES FOR 2023:

- Continue a working relationship with North Shore Regional 911 Center.
- Continue to attract Call Firefighters through our internship program.
- Graduate 5 Firefighters from the Massachusetts Firefighting Academy Firefighter I/II program.
- Enroll 6 Firefighters in the Massachusetts Firefighting Academy Firefighter I/II program.
- Continue to deliver public education on Fire Prevention and Fire Safety programs.
- Continue a high level of care to the residents of the Town of Wenham with the Wenham Fire Department BLS Ambulance.
- Continue specialized training for all Firefighters and EMT's.

## FIRE PREVENTION:

Fire Prevention was again very busy in 2022. There have been 117 Smoke and CO Detector Inspections, 3 Common Victualer Inspections, 67 Certificates of Occupancy and 135 Inspections of Fire Alarm, Sprinkler and Building Plan Reviews. With mandatory fire drills, 4 times a year in every building at Gordon College the Department spot checks 12 rooms in each of the 49 buildings with a total of 2352 inspections per year. With the Maplewoods Development starting construction, Fire Prevention will continue to be busy in 2023.

## RETIREMENT:

On June 30, 2022, Lieutenant Christopher Jones retired from the Wenham Fire Department. Chris joined the department in October of 2002. Chris served the Town of Wenham for 20 years as a dedicated Firefighter/Lieutenant and EMT for the Town of Wenham. During his extended time with the department, Chris obtained many certifications and certificates of training from the Massachusetts Firefighting Academy. The department was very fortunate to have Chris as the eyes and ears of East Wenham. Chris was usually always first on scene to any fire or medical alarm on that side of town and was quick to give an update to incoming units. Chris always knew how to calm any scene and get the resources he needed to make any situation better. It was an honor and privilege to have worked with Lt. Chris Jones for over 20 years and the department wishes you a very long and healthy retirement.

Stephen B. Kavanagh, Chief  
Wenham Fire Department

# POLICE DEPARTMENT

The mission of the Wenham Police Department is to work in partnership with the citizens of the community and to provide a safe environment where the quality of life is improved by proactive initiatives and enforcing the laws with the highest quality of professionalism and dedication. The Wenham Police Department will continue to be an organization that operates in a cohesive, team-oriented fashion to provide quality service and dedication to the community. Department staff will be well-trained and well-educated. The growth and expansion of Department operations will keep pace with the growth of the Town, new technologies, and will utilize innovative ideas to further the mission of the Department in the future.

## GOALS ACHIEVED FOR 2022:

- Immense time and effort was dedicated to successfully implement an internal budgeting/payroll system at the police department. The Wenham Finance Department and Wenham Police Department have worked collaboratively to clean up budgeting and payroll mistakes moving forward. This will create a more organized and detail-oriented system moving forward that will allow for a more efficient budget management and payroll system.
- The Wenham Police Department has been able to provide the necessary training (to-date) for all current Wenham Police Reserve officers as dictated by the current Massachusetts Police Reform Bill. This has entailed the requisite funding and scheduling necessary to confirm the mandated "additional training" via the "Bridge Academy" put in place was completed within the required time frame.
- The Wenham Police Department has worked with Town Government officials to secure the authorization to use designated ARPA funds. The funds have been earmarked to address needed structural improvements related to a reorganization and relocation of the Wenham Police Administration Area.
- We were able to modify the existing structural layout of the workspace area for the Administrative Assistant to the Chief of Police. This has allowed for better use of office space to include the storage and reorganization of confidential personnel records, financial documents and the day-to-day paperwork used to run the police department efficiently.

## PERSONNEL CHANGES AND ACKNOWLEDGEMENTS:

Officer Matthew Krikorian joined our ranks in January after graduating from Fitchburg State University. This vacancy was created with the approval of an additional full-time police officer in FY 22. We are proud to welcome Officer Krikorian to the Wenham Police Department and look forward to him being part of our team and community.

## PRIORITIES FOR 2023:

- It is a goal for this year to increase officer presence in the neighborhoods to reduce the number of thefts and vandalism to motor vehicles and residences. A way to accomplish this goal is to identify and monitor suspicious pedestrians and vehicles in neighborhoods and around closed businesses. To ensure this goal is met, we intend to increase our field interview reports for the 2023 year.
- It is a goal of this year to reduce the number of motor vehicle accidents on all roadways in Wenham. Therefore, we will need to reduce the number of reportable accidents in Town during all hours of the day to under (57) accidents. This will be done through enhanced patrol on the major roadways during the morning and afternoon commutes when most accidents occur in Wenham.
- It is a goal this year to use the secured ARPA funds to initiate the Administration Area Relocation Project. Structural plans will be developed and project management personnel will be put in place to begin the first phases of completing this project. It is a hope to have a good portion of the overall project completed within 2023.
- It is a goal of the Wenham Police Department to secure funding for the use of body worn cameras during this next year. A growing trend in law enforcement is to provide all officers with the ability to both audio and video record all interactions with members of the public to include motor vehicle stops. It is our hope to secure available grant funding to be used for the purchase of body worn cameras in the future.

Chief Kevin J. DiNapoli  
Wenham Police Department

## FIRE BY THE NUMBERS

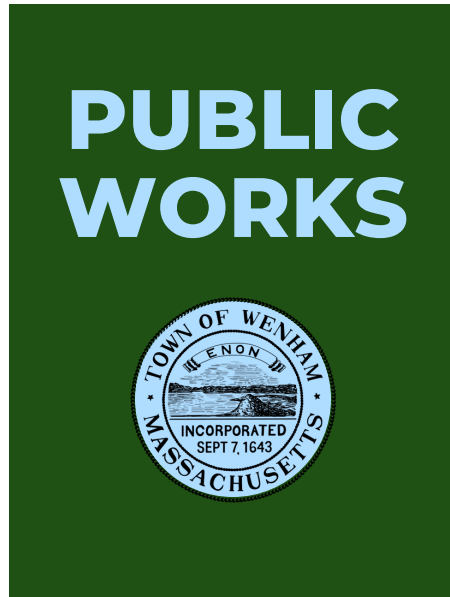
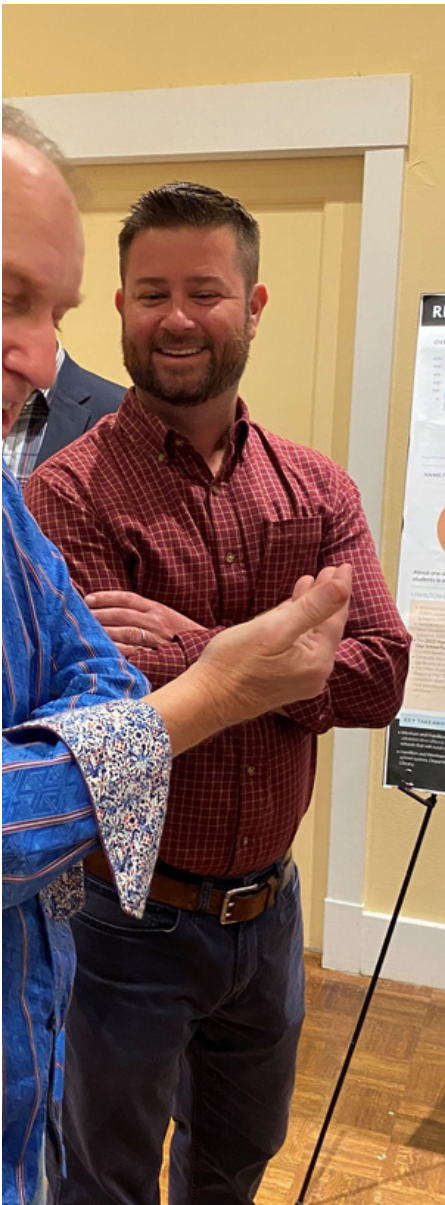
Fire	4	Smoke/CO Detector Inspections	117
Rescue & Emergency Medical	436	Common Victualer Inspections	3
Hazardous Condition (No Fire)	38	Certificates of Occupancy	67
Service Call	180	All Inspections	135
Good Intent Call	57	(Fire Alarm, Sprinklers, Building Plan Reviews)	
False Alarm & False Call	154	Spot Checks at Gordon College	2,352
Total Incident Count	869	(12 Units each in 49 Buildings)	
		Firefighters for Firefighter I/II	1
		Certification	



## POLICE BY THE NUMBERS

Total Calls for Service	16,698	Suspicious Activity Reports	31
OUI Arrests	4	Well-Being Check Reports	9
Reportable MV Accidents	57	License-to-Carry Firearms Aps.	73
Reportable Incidents	428	Animal Complaints	127
Total Arrests	98	Citizen Assists	320
Alarms	83	Domestic Disputes	8
Motor Vehicle Stops	2,377	Theft Investigations	9
Citations Issued	2,351	Identity Theft Investigations	9
Directed Patrols	10,096	Vandalism Investigations	8
Selective Enforcement	275	Missing Persons	5
Police Information Reports	7		





# CEMETERY COMMISSION

The Wenham Cemetery Commission’s goal is to maintain traditional New England cemeteries which are peaceful burial grounds for the citizens of Wenham. The Commission manages the three Town cemeteries at Main Street, Iron Rail and Fairfield Cemetery (Closed).

### GOALS ACHIEVED IN 2022:

- Executed sale of a limited number of Main Street Cemetery Lots. Six lots were sold via an application and points-based system for Wenham Residents.
- Completed replacement of Main Street Maintenance Area fencing (36 ft x 24 ft) & gate and replacement of 196 ft of wooden fence that borders the Wenham Country Club.
- Assisted 6 residents transferring Grave Lot deeds from deceased family members who owned the Grave lot but did not include the lot(s) in a will to heirs.
- Repaired two broken Grave Stones. Angelina Gould (1894) and Samuel Tarbox (1784)
- Conducted Wreaths Across America Event at Main Street Cemetery in coordination with Wenham Veterans Committee.

### PRIORITIES FOR 2023:

- Sale of Main Street Cemetery lots to Wenham Residents
- Approval of Capital request for repointing of Wenham Cemetery Main Street Granite Wall
- Repair of broken Memorials
- Community Involvement Initiative
  - Cleaning of Veteran Headstones with support of Wenham Scouts
  - Painting of new Maintenance Area and Eastern Fence
  - Historical Research
- Corrective measures to deteriorating Cemetery Headstones planning
- Continue to maintain facilities and appropriate appearance of cemeteries



Repair of Angelina Gould Gravestone by Gravestone Services of New England (Kai Nalenz) October 22, 2022

### PERSONNEL:

- The Commission gratefully recognizes the assistance of Trudy Reid (Town Clerk), Michelle McGovern (Assistant to the Town Administrator), Jim Reynolds (COA Director) and Olivia Shouvin (Cemetery Commission) who were an integral part of the Sale of the Main Street Lots outreach Communication Plan.
- The Commission thanks Ms. Sheila Bouvier (DPW Administrative Assistant) for her dedicated handling of cemetery administrative matters and Burial Agent Keith Carter being the point of contact for cemetery plot sales and overseeing all internments for the town.
- The Cemetery Commission recognizes the always professional work done by the Wenham Department of Public Works staff under the direction of Mr. Richard Souza, as they mow, clear leaves, trim trees, do the digging for internments, and all the extra efforts that keep our cemeteries looking great.

By The Numbers	
Internments	27
Cremations - 15	
Full Burials - 12	
Plots Sold at Iron Rail & Main Street	21
Deeds Recorded - 16	

\*Note-The sale of Main Street lots were adjudicated through an application and points-based sytem for Wenham Residents in May 2022.

### Commission Members:

Harriet Davis (2025)  
Olivia Shouvin (2024)  
William Wilson-Chairman (2023)

Burial Agent – Keith Carter  
Administrative Assistant – Sheila Bouvier



# DEPARTMENT OF PUBLIC WORKS

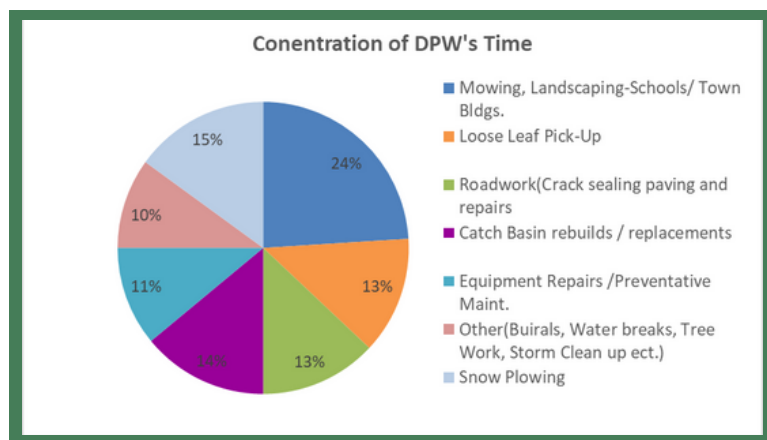
The mission of the Wenham Public Works Department is to provide essential services to the citizens of Wenham in a prompt, courteous, safe, efficient and cost- effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain and operate public infrastructures in a manner that respects the environment and the ability of government to adequately preserve these assets for succeeding generations.

## GOALS ACHIEVED IN 2022:

- Paving of School Street, Virginia Place, Patti Lane, Lake Ave. and Fiske Road using Chapter 90 and or Pavement Management Funds.
- Installation of Flashing Beacon at the Arbor St. & Eddel Ave. crosswalk.
- Installation of ADA Ramps at various locations around the Buker School.
- 500 feet of sidewalk installation at School Street.
- Repaired winter damage of various roadways.
- Rebuilt catch basins on Arbor & Maple Streets.
- Cleaned, jetted, and/or repaired drainage pipes at Enon Rd., Hilltop Dr., Pleasant St., and West Wenham Park.

## PRIORITIES FOR 2023:

- Continue to replace and rebuild stormwater catch basins and associated piping.
- Project Management and Town Liaison for the RT97 MADOT paving project activities.
- Installation of ADA Ramps at various locations.
- Paving of other various roadways.
- Repair damaged roadways and sidewalks.
- Continue with EPA Stormwater MS4 requirements by inspecting all drainage structures and sampling of identified outfalls.
- Continue to support the MADOT during the Design Phase of the RT1A traffic light installation project.



## DPW STAFF:

Sheila Bouvier, Administrative Assistant  
Keith Carter, Foreman  
Shawn Davis, H. E. Operator  
Brandon Green, Driver/Operator  
Mark Lentine, Group Leader, H.E. Operator  
Sean McCarthy, Driver/Operator  
Open Position, Driver/Operator  
Reed Williamson, Mechanic

Michael Hrdy, Facilities Manager

## PERSONNEL CHANGES:

A new Heavy Equipment Operator/Group Lead was hired. Mark Lentine comes with over a decade of Public works experience. Brandon Green was hired as a Driver/Operator and brings 3 plus years of experience. Welcome aboard!

The DPW would like to thank the Police, Fire and Water Departments along with the Town Hall staff for their help, support, and hard work, as well as the dedication of the Highway personnel. Communication and teamwork between departments is vital to the success of the DPW.

Rich Souza,  
Highway Superintendent / DPW Director

# WATER DEPARTMENT

The mission of the Water Department is to provide safe, clean drinking water that meets or exceeds government standards, water for fire protection and good customer service in a cost-effective manner.

## GOALS ACHIEVED IN 2022:

- Upgraded or installed 32 new meters with radio transponders
- Performed leak detection on the entire distribution system
- Identified and repaired 8 service line leaks
- Scraped and painted 142 hydrants
- Joined the North Shore Water Resilience Task Force

## PRIORITIES FOR 2023:

- Provide safe and reliable drinking water
- Work within Water Management Act withdrawal limits
- Identify and replace hydrants that operate poorly, do not drain or leak-by
- Water conservation incentive / public education program to help reduce unaccounted for water and reduce daily residential consumption
- Continue with meter upgrade program

## STAFF:

- Erik Mansfield – Water Superintendent
- Randie Reader – Secondary Operator
- Sheila Bouvier – Administrative Assistant

## COMMISSION MEMBERS:

Ernest Ashley – Water Commission, Chair (2025)  
 Diane Dixon – Water Commission (2024)  
 Marc Liphardt – Water Commission (2023)

Water Department Statistics	2021	2022
Total Water Pumped	94,415,000	98,559,000
(Permitted withdrawal: 142,350,000)		
Maximum Day (gallons)	466,000	492,000
Hardness (Calcium)	235.0 mg/l	235.0 mg/l
Miles of Water Main	29.50	29.90
Fire Hydrants	221	222
Water Services	1,220	1,220
New Services Added	2	0
Metered Water Sales	\$578,046.96	\$585,016.83
Other Income	\$35,579.94	\$28,659.34
Total Income (Fiscal year)	\$613,626.90	\$613,676.17
Indirect Costs (paid to general fund)	(\$94,473.00)	(\$104,491.00)





Photo Credit Kate Mallory



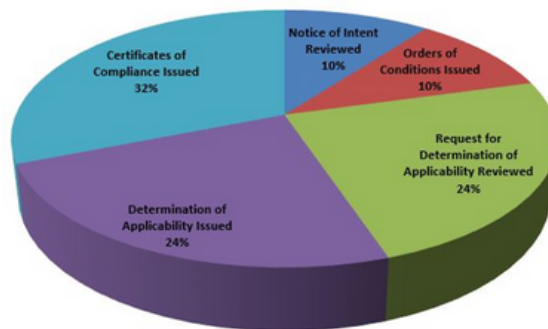
# CONSERVATION COMMISSION

The Conservation Commission's role is to preserve and protect the integrity of wetland systems and waterbodies in the Town. The Commission derives its authority from the Massachusetts Wetlands Protection Act and the Wenham Water Resources Protection Bylaw. The Commission is also responsible for the promotion and sound development of the natural resources and protection of the watershed resources of the community.

## GOALS ACHIEVED IN 2022:

- Successfully worked with community members to review and issue 19 permit requests protecting wetlands while ensuring responsible development.
- Continued to grow the Commission's social media presence including updating the Town's Conservation Commission website and creating a Wenham Conservation Commission Facebook page to educate residents on wetland protection. The Facebook campaign reached over 3,636 people and had 412 unique page visits during 2022.
- Worked closely with Massachusetts Department of Environmental Protection and the developers of Spring Hill Subdivision to remedy erosion control issues that could have resulted in detrimental impacts to wetlands and Longham Reservoir.
- Monitored the progress of Wenham Pines and the groundbreaking at Maplewoods.
- Continued stewardship of the Reynolds Farm property with The Food Project.
- Provided active representation on the Community Preservation Act Committee and the Master Planning Committee.

2022 Conservation Commission Focus



## PRIORITIES FOR 2023:

- Continue to issue wetland permits and ensure responsible development following the regulations of the Wetland Protection Act and Wenham's Water Resources Protection Bylaw.
- Expand the social media campaign while continuously updating information for the Wenham Conservation Commission Facebook page to educate residents on wetland protection.
- Continue to monitor the progress of Wenham Pines, Maplewoods, and Spring Hill Subdivisions.
- Work with the Open Space and Recreation Committee to implement Action Plan items.
- Continue participation on the Community Preservation Committee and the Master Planning Committee.

The Conservation Commission happily welcomed Asma Syed as a new commissioner in 2022. Asma has lived in Wenham for ten years and has been involved with the Conservation Commission and the Wenham Open Space Committee since 2016. Asma brings a unique planning perspective to the committee having worked as an urban planner for the New York City Economic Development Corporation. Asma graduated with her master's degree in environmental studies making her a valuable member to the board.

Respectfully Submitted,

Phil Colarusso, Chairman  
Jeff Ham  
Kenneth Whittaker  
Patrick Breen

Leo Maestranzi  
Michael Novak  
Asma Syed

Kate Mallory, Conservation and Open  
Space Coordinator

# **HISTORICAL COMMISSION / HISTORIC DISTRICT COMMISSION**

The Historical Commission is responsible for identifying the historical and cultural resources of the town and in implementing plans to preserve those resources. The Historic District Commission is responsible for the preservation and protection of the buildings and places in the Historic District along Main Street from the Beverly city line to the Hamilton town line. It reviews and issues Certificates of Appropriateness for new construction or modifications to existing buildings. Applications can be obtained online or from the permitting department at Town Hall, and presentations will be scheduled at monthly meetings currently via Zoom.

In 2022, the Historic District Commission reviewed various signage, construction, and maintenance projects and approved changes and modifications issuing 7 Certificates of Appropriateness for fences, dormer expansion, porch repair, door and threshold replacement, and windows up and down Main Street. We note the major transformation of 169 Main Street is still under renovation.

Looking ahead, the Commission is greatly concerned about the Dept of Transportation's plans to reconfigure our historic town center with traffic lights, sidewalks, and bicycle paths. It is anticipated that a revised Demolition Delay Bylaw can be presented to Town Meeting to protect structures built before the Civil War. Over 150 Massachusetts cities and towns including Hamilton already have such a bylaw,

The Historical Commission is responsible for certifying properties and artifacts throughout the town for which CPA funds are being requested for preservation or restoration as "significant to the history and culture of Wenham ". The Commission may also be required to assess the impact on the historical resources of Wenham of any state or federal project such as road expansions or cell towers. In 2017, an Historic Resources Study was completed by outside consultants with CPA and Massachusetts Historical Commission funds and is available at Town Hall and online.

The membership of both commissions is identical as below and includes an architect, a real estate professional, district residents, and representatives of the Wenham Village Improvement Society. The Commission was without dedicated staff support following Jackie Bresnahan's resignation in October 2021 until the hiring a year later of Assistant Town Administrator Joe Pessimato, who has been of enormous assistance, and Catherine Tinsley is the able minute taker. The Commission was deeply saddened by the loss of Barbara Locke our long-time member and Wenham Village Improvement Society and Community Preservation Committee(CPC) representative. Mary Wood was selected to be the HDC representative to the CPC, and we welcomed Kirsten Alexander to the HDC board representing the WVIS.

Harriet Davis, Chair 2023

Kirsten Alexander (Wenham Village Improvement Society) 2024

Don Bannon, (Architect) 2024

Lisa Benecke 2023

Mary (Mimi) McDonnell (District Resident) 2023

Mary Wood (Real Estate professional) 2023

Kelly Schmidt (District Resident) 2024

# INSPECTIONAL SERVICES AND PERMITTING OFFICE

The office provides professional and prompt service to the residents and building community regarding permitting and inspections.

To keep the community safe in the built environment through the permitting and inspection process relative to the Massachusetts State Building Code, Electrical Code, Plumbing and Fuel Gas Code, and the Accessibility Code.

## GOALS ACHIEVED IN 2022:

- Two projects that have dominated the Building Department's time and resources the past few years are substantially complete, Pine Hill condominium development and the Spring Hill Farm Road subdivision.

## PRIORITIES FOR 2023:

- Implement building code update (10th edition coming out of 2023).
- Educate the building community on the new Stretch Energy Code effective January 1, 2023.

PERMITS	2021	2022	REVENUE 2021	REVENUE 2022
Building	157	234	\$ 82,276	\$ 120,097
Electrical	173	165	\$ 35,120	\$ 46,375
Gas & Plumbing	199	199	\$ 10,120	\$ 15,489
<b>Total</b>	<b>529</b>	<b>598</b>	<b>\$ 127,516</b>	<b>\$ 181,961</b>

## PERSONNEL CHANGES:

- The Department welcomed Christine Xiarhos as the new Permitting Coordinator in May of 2022, Christine has done a great job stepping in and getting up to speed on the operation of the Building Department.
- Welcomed the able volunteer assistance of Neale Rice who has done a great job sorting and preserving our documents.

Richard P. Maloney – Building Commissioner/Zoning Enforcement Officer  
Denis Curran – Electrical Inspector  
Kevin Dash – Plumbing & Gas Inspector  
Christine Xiarhos – Permitting Co-Ordinator



# MASTER PLAN ADVISORY COMMITTEE

The Master Plan Advisory Committee was established in 2022 and appointed by the Select Board to:

- Provide advice and recommendations to the Planning Board on the development of the Master Plan document which will reflect and support the Community's priorities and goals for the next ten years.
- Work with Town staff, Town officials, and the Consulting Team to update the Town's Master Plan to meet the requirements of Massachusetts General Law, Chapter 41, Section 81D, which outlines the statutory elements of a Master Plan and the requirements outlined in the Town of Wenham Master Plan Request for Proposals.
- To foster openness and inclusion in the master planning process through dialogue and communication with the Community and the Consulting team.

## GOALS ACHIEVED IN 2022:

- Contracted with JM Goldson LLC to help facilitate the Master Plan process.
- Began holding open monthly meetings in July 2022 with Consultants and MPAC. In person meetings began at Town Hall in November 2022.
- Completed draft Existing Conditions Report, and focus groups and interviews with department heads and other town officials. The Existing Conditions Report documents current condition for each of the main topics addressed in the Master Plan: Housing and Demographics, Economic Development, Transportation, Historical & Cultural Resources, Sustainability, Natural Resources, Water, and Energy, Open Space & Recreation, Public Facilities and Services, and Land Use.
- Held a Community Forum in October 2022 at the Wenham Museum, which was well attended, to obtain feedback from the Community on Wenham's current strengths and challenges.
- Continuing to work with consultants to revise and finalize the Existing Conditions Report.
- Began public outreach through project website and social media to obtain further input from residents.
- Began holding Meetings in a Box. Residents are holding these meetings at their homes and the Committee members have volunteered to host meetings at the Library through the month of February 2023.

## PRIORITIES FOR 2023:

- Enhanced public engagement through:
  - o Launch Town Wide Survey in February 2023
  - o Launch Crowd map
  - o Hold in person Community Forum
  - o Facilitate focus groups
- Finalize Existing Conditions Report
- Work with consultants to prepare Vision and Goals for the Master Plan and to develop and test Strategies to achieve each of the goals.
- Work with consultants to finalize the Master Plan in 2023
  - o Create Master Plan report and Action Plan
- Finalize Master Plan for adoption in 2024

## PERSONNEL CHANGES:

- The Committee would like to thank Mardi Lowery who served on the Committee through 2022. She was replaced by Lisa Craig as the member representing the Council on Aging. We welcome Lisa and look forward to her participation.

Joanne Frascella -Chair  
Deirdre Pierotti – Vice Chair  
Erica Ciampa  
Phil Colarusso  
Ernest Ashley  
David Fenkel  
Kirsten Alexander  
Dana Begin  
Deb Evans  
Sue Patroliia  
Gary Cheeseman – Select Board Liaison  
Steve Poulos – Town Administrator – Ad Hoc position  
  
Margaret Hoffman – Staff

# OPEN SPACE AND RECREATION COMMITTEE

The Open Space and Recreation Committee's (OSRC) role is to protect the Town's natural resources and open space areas that contribute to passive recreational enjoyment, high value core wildlife and plant habitat, agricultural and forestry use, and rural and historical character. The OSRC works to maintain facilities and resources for active recreation guided by the adopted Open Space and Recreation Plan of 2019.

During 2022, the committee's efforts were focused on improvements to the West Wenham Higginson Park identified in the 2021 CPA funded feasibility study.

## GOALS ACHIEVED IN 2022:

- The OSRC acted on the CPA funded feasibility study of the future of the West Wenham Park by identifying and applying for funding of specific aspects park improvement plans.
- \$20,000 was secured under the State funded 7008-1116 Local Economic Development Project Earmarks. \$175,000 was secured as part of the Town's allotment of American Recovery Plan Act funds. Additionally, commitments for infrastructure improvements were secured from the Wenham Department of Public Works. These funds and commitments will be applied to address all the infrastructure improvements required to advance the development of an enhanced facility.
- An application for \$125,000 has been submitted to the CPC specifically for a pavilion shelter and picnic facilities. The OSRC also developed funding requests for the Town to support improvements to the sport courts and creation of a bicycle pump track specifically targeted at an underserved age group namely middle school age children.

## PRIORITIES FOR 2023:

- West Wenham Higginson Park
  - Securing additional funding for completion of the West Wenham Higginson Park improvements through the CPC and town budgets as approved at Town meeting
  - Meeting with DPW and Town Administrator to coordinate next steps
  - Design and successful permitting of specific elements of park improvements
  - Completion of infrastructure improvements
- Assessment of Chapter 61 properties when they come available
  - Meet with Town Administrator regarding potential funding mechanisms
  - Coordinate with Essex County Greenbelt Association
- Advancement of Tree City USA certification
  - Evaluation of existing trees and replanting needs
  - Application for certification
- Improvement of Trail Networks
  - Coordinate with Audubon Society on trail improvements in Cedar Ponds Sanctuary
  - Identify other trails for improvements

## PERSONNEL CHANGES:

The OSRC membership remained unchanged with all members reappointed in 2022. At the request of the Select Board, OSRC appointment durations have now been staggered to allow for rotating appointments of several members rather than the entire committee.

Kate Mallory, the Open Space Coordinator, has been an invaluable asset to advancing the mission of the OSRC and the Committee wishes to acknowledge her for her guidance and assistance this year.

Respectfully Submitted,

Ernest Ashley, Chair  
Vincent Fennell, Vice Chair

Joan DeGeorge  
Lou Randazzo  
Tom Starr  
Maribeth Ting  
Ann Weeks

Kate Mallory  
Conservation and  
Open Space Coordinator

# PLANNING BOARD

The Planning Board oversees the development of land by administering the Rules and Regulations Governing the Subdivision of Land, site plan review, and special permits according to the Wenham Zoning By-Law and Massachusetts General Laws, Chapter 41, s81. The Planning Board is also responsible for long-range planning for the Town, including overseeing the creation of an updated Master Plan.

## **GOALS ACHIEVED IN 2022:**

- Began work on the Town wide Master Plan. We contracted with JM Goldson LLC as our consultant to assist the Town in creating the 10 year Master Plan. Created the Master Plan Advisory Committee.
- Began work on achieving compliance with MBTA Communities Regulations. Wenham is compliant with requirements to date through 2022. Secured a Technical Assistance Grant from the Mass Housing Partnership to assist the Planning Board in 2023 to work towards complete compliance with the new State regulations.
- Monitored the Spring Hill Subdivision and Wenham Pines projects to continue to ensure compliance.
- Projects reviewed
  - o 5 Special Permits
  - o 1 Subdivision Amendment
  - o 1 Definitive Subdivision

## **PERSONNEL:**

- The Board expresses its deep appreciation to Virginia Rogers for her 20 years of dedicated service on the Planning Board. Her expertise and knowledge is missed.
- The Board welcomed Rick Woodland to the Board and is appreciating his thoughtful participation.

## **PRIORITIES FOR 2023:**

- Complete the Master Plan process and create the 10 year vision and plan for development in Town.
- Continue working to obtain complete compliance with MBTA Communities Regulations and work with consultants to determine the appropriate local regulations to comply with State guidelines.
- Work to update Regulations including Rules and Regulations Governing the Subdivision of Land, Zoning Bylaws, General Bylaws and Stormwater Regulations
- See the 2 large projects Spring Hill Subdivision and Wenham Pines move forward towards completion.

Ann B. Weeks, (Chair)  
Daniel Pasquarello, (Vice Chair)  
David Anderson  
Peter Clay  
Rick Woodland

Margaret Hoffman, AICP – Planning Coordinator

# ZONING BOARD OF APPEALS

The Wenham Zoning Board of Appeals exercises all powers granted to it by Massachusetts General Laws, Chapters 40A, 40B and 41 and the Town of Wenham Zoning Bylaw. The Board hears and decides applications for special permits, appeals or petitions for variances from regulations governing dimensions of land or structures, appeals taken by any aggrieved by reason of their inability to obtain a permit or enforcement action under the provisions of MGL Ch 40A, and applications for comprehensive permits.

## GOALS ACHIEVED IN 2022:

- 7 Special Permits
- 2 Variances
- 2 Special Permit Amendments
- 1 Appeal to Building Inspector's Determination

## PERSONNEL:

- The Board welcomed Aimee Bois Cooper as an Associate Member thereby filling out last vacancy.

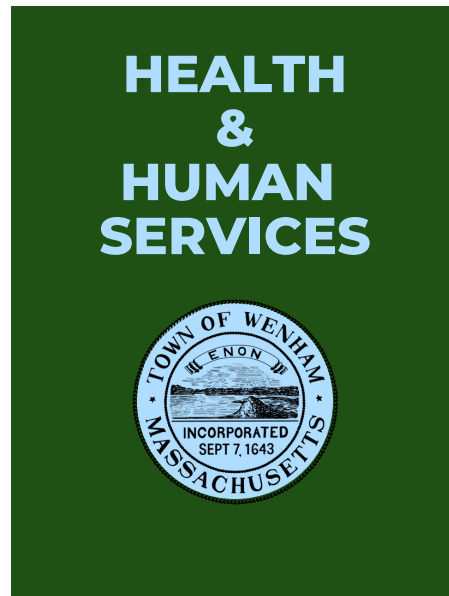
## PRIORITIES FOR 2023:

- Participate in the Master Plan Process
- Participate in Zoning Regulation Updates
- Participate in the new MBTA Communities Regulation development with the Planning Board
- Oversee the Maplewoods Senior Housing project which has begun construction
- Hear and decide other land development project requests as may be submitted to the Board

Anthony Feeherry – Chair  
Evan Campbell  
Dana Begin  
Kelly Schmidt – Associate Member  
Richard Modliszewski – Associate Member  
Aimee Bois Cooper – Associate Member

Margaret Hoffman – Planning Coordinator







# AFFORDABLE HOUSING TRUST

The Trust was established in 2009 for the purposes of preserving and creating affordable housing in the Town of Wenham for the benefit of low and moderate-income households. The Trust was granted a number of powers related to its mission of creating affordable housing units within the Town, including:

- the ability to buy and sell real estate,
- make appropriate investments to maximize the return on funds held for the purpose of creating affordable housing,
- to accept donations and real or personal property for these purposes, and,
- to make other financial commitments including the hiring of necessary real estate, legal, and financial professionals, all with the approval of the Select Board.

## GOALS ACHIEVED IN 2022:

- Approved additional funding for the Maple Woods project which has been counted on the Town's Subsidized Housing Inventory and moved the Town above the 10% threshold for affordable housing under Chapter 40B.
- Successfully implemented a majority of the goals and action items outlined in the 2019 – 2023 Affordable Housing Trust Action Plan.
- Successfully obtained \$150,000 in funding from the Community Preservation Funds
- Began work on identifying new goals and objectives for the Trust to undertake in 2023.
- Approved \$500,000 for the Maplewoods Senior Affordable Housing project.
- Maplewoods Housing Development has begun construction.

## PRIORITIES FOR 2023:

- Participate in the Town's upcoming Master Plan process.
- Continue an educational process to understand the various needs within the town for affordable housing and the means available to the committee to aid in those needs.
- Monitor the upcoming MBTA Communities regulations and assist the Town with creating and implementing new regulations that allow multi-family housing.
- Continue to monitor all affordable units in Town and ensure maintenance of the Town's SHI
- Explore new opportunities to utilize AHT resources and create opportunities for Wenham residents to continue to live in their homes despite economic disadvantages.

## PERSONNEL:

- The Trust would like to thank Catherine Harrison for her service to the Trust as the Select Board liaison through April.
- The Board would like to thank Joe Hosler for his invaluable service to the Trust.
- The Trust welcomed Gary Cheeseman as the liaison from the Select Board and Corrie Sprague as a new member.

## TRUSTEES:

Win Dodge, Chair  
Erica Ciampa  
Judy Bubriski  
Corrie Sprague  
John Maestranzi  
Huntley Skinner  
Gary Cheeseman, Select Board Liaison

Margaret Hoffman - Staff

# BOARD OF HEALTH

The Board of Health makes regulations as it deems necessary for the public health and safety of the Town. The Wenham Board of Health is responsible for the enforcement of State Sanitary Codes, State Environmental Codes, and Wenham Board of Health Regulations. Areas of responsibility include: public health emergency preparedness, case investigation and management for communicable diseases, septic systems, housing and dwelling units, food service establishments, private wells, recreational camps for children, and animal barn inspection.

## GOALS ACHIEVED IN 2022:

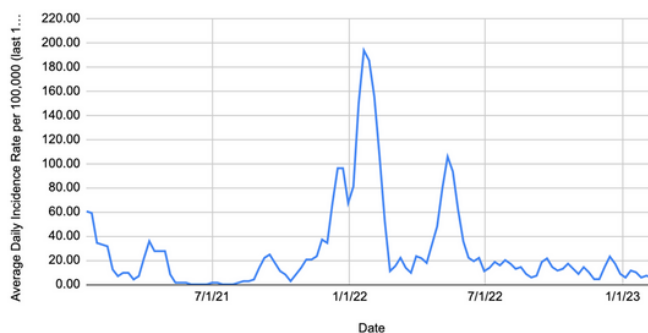
- Updated the Town's COVID-19 website weekly to keep residents informed about health updates from the CDC and MA DPH as well as local updates.
- Participated in local regional public health response with assistance and participation in COVID-19 vaccine clinics with the Greater Cape Ann Coalition (GCAC) which serves Boxford, Essex, Gloucester, Hamilton, Ipswich, Manchester-by-the-Sea, Middleton, Rockport, Topsfield, Wenham, and the provision of State supplied COVID-19 test kits and masks to town residents.
- Participated in Area 3D Regional Emergency preparedness group and Public Safety to continue with Emergency operations training.
- Coordinated with officials from Gordon College, the Town of Hamilton, and the Hamilton-Wenham School District on health issues affecting the Town.
- Collaborated with the Town of Hamilton and the Regional public health nurse to provide flu vaccine to town residents and employees.

## PRIORITIES FOR 2023:

- Provide guidance to the Town on the utilization of Opioid Settlement funds.
- Participate in the North Shore Visiting Mothers Partnership which provides a voluntary at-home visit to new mothers and their babies.
- Collaborate with the Regional Public Health Nurse and Social worker to provide new mental and physical health programming.
- Collaborate with the Council of Aging to provide joint programming.

BY THE NUMBERS	2021	2022
Food Service Permitted	26	16
Septic Installations	27	26
Camps	2	3
Pools	2	2
Total Flu Vaccinations Given	316	515
Youth	91	156
Adult	168	228
Senior	57	131
Covid 19 Cases in 2021		
Confirmed	399	666
Contact	333	12
Probable	26	84
Revoked	11	1
Suspected	27	10

Wenham Average Daily Incidence Rate per 100,000 (last 14 days)  
N=5250 vs. Date



Dr. Andrew Ting, Chair, Board of Health  
 Gerald Donnellan, Board Member  
 Regina Baker, RN, Board Member  
 Maribeth Ting, Public Health Nurse  
 Greg Bernard, Registered Sanitarian, Health Agent  
 Roberta Cody, Assistant Health Agent

# COUNCIL ON AGING

Our mission is to advocate for Wenham senior citizens and to develop, implement and promote programs and services that support their independence, health, and well-being. All senior residents of Wenham are invited to make use of our transportation services and participate in the scheduled activities and programs that have been developed in Wenham and surrounding communities for your enjoyment and benefit.

## GOALS ACHIEVED IN 2022:

The Wenham Aging Resource Center/COA never closed its doors from the start of the pandemic (Mar, 2020). We have emerged from the effects of the pandemic FY21 and FY22 with the following effects:

- 100% Increase in activities post pandemic and our resident use of transportation continues to grow.
- We provided resource assistance by way of our Durable Medical Equipment DME-Loan program that made us one of the areas number one resource for DME.
- In FY22 we doubled our “units of service” count for Outreach calls from residents over the phone.
- Transportation services – medical and non-medical rides to local markets & hospitals continues to grow.
- We continue to offer 5 virtual (Zoom) exercise classes, many art classes while outdoor programs – like bocce, grew 300%. Pickleball has been virtually sold out since we started.
- We publish a weekly E-Wenhamite via email to 700 email addresses providing important happenings on the Northshore.
- We write a monthly publication that helps our residents’ combat effects of isolation exacerbated by the pandemic by offering aging services counsel and social activities which include many different programs and events seasonally.

## PRIORITIES FOR 2023:

- Collaborate with Hamilton on improving our social services efforts and begin collaborating on all services, events/ entertainment/educational program planning. Our primary goal coming into FY24 should be to improve elder service options for residents of both towns.
- Starting in FY23 Hamilton, Wenham, Rockport and Essex are sharing the resource of a (grant-funded) licensed social worker or LICSW to help provide support for residents in need.
- Collaborate, inform and educate our two communities through the Dementia friends community education initiative and improved internal PT Social Services capacity.
- Develop an Action Plan for the Implementation Stage the following key areas:

**Communication and Information** – Our vision not only includes sharing resources with the Hamilton COA, but in addition, the H-W elementary, middle and high schools for intergenerational activities, Gordon College, local faith communities, the Wenham Museum, the H-W Recreation Department, the Wenham Village Improvement Society, the Hamilton-Wenham Library and the Hamilton Community House.

**Social Participation** – Community building and better connecting our neighborhood networks.

**Community Support & Health Services** – Develop our internal capacity, methods and infrastructure to help support residents in cooperation through better communication with our Fire, Emergency Services, and Police departments.

**Housing** – Introduce new concepts like Accessible Dwelling Units, Homecare service models (Beacon Hill Model) and Home sharing concepts through educational seminars highlighting some of the features, advantages and benefits of these concepts.

BY THE NUMBERS	Residents Served			
	FY19	FY20	FY21	FY22
Events	2,329	1,677	402	834
Van Rides	2,173	2,450	2,991	3,230

## PERSONNEL:

James Reynolds, Director  
Jeanne Maurand, Outreach Mrktng.  
Cathy Tomasello, Administrator  
Warren (Bob) Gray, Van Driver  
Barry Michaud, Van Driver  
John Lincoln, Van Driver

## FRIENDS OF THE COA:

Wendy Campbell, Chair  
Richard Quinn, Treasurer  
Dean Pederson  
Tom Tanous  
Win Dodge

## COA BOARD:

Karen D'Amour, Chair  
Mardi Lowery, Vice Chair  
Michael Therrien, Secretary  
Trudy Reid  
Karen Anger  
Julie Clay  
Judy Bubriski  
Jill Romano  
Scott Hughes  
Gretchen Muschamp, Assoc. Member



# HOUSING AUTHORITY

The Wenham Housing Authority is committed to providing safe, secure, suitable and affordable housing opportunities to low income elderly and disabled households in a fair manner. We are committed to fair and non-discriminatory practices throughout our 667 & 689 programs. The Board of Commissioners, along with the Executive Director, Paula Mountain, are responsible for the administration of Enon Village located at the Wenham Housing Authority. There are 84 units for the elderly/disabled on Larch Lane and two four-bedroom houses for disabled adults located at 85 & 86 Larch Lane.

## 2022

In 2022, a therapy tub was removed and replaced with a walk-in/roll-in shower at 85 Larch Lane. This shower is fully ADA accessibility and compliant. Wenham Water Department found a water line leak at 85 Larch Lane that was repaired.

### 2022 APPLICANT SCREENING SUMMARY:

- List Pulls: 14
- Applicants Screened: 470
- Housed: 7
- Deselected: 17
- Rejected\* 445
- Did not Accept: 1

\* Rejected by HA due to no response or incomplete paperwork response.

### GOALS & OBJECTIVES FOR 2023:

- There are several capital projects scheduled for FY2023 that will move forward using the award through the Commonwealth's Formula Funding Program and ARPA Funds. At 85 Larch Lane the kitchen will be replaced and reconfigured to adhere to ADA requirements. Every tenant building in our elderly project, 10 in total, will be redone with new flooring, painting of walls, trim, doors, ceilings, and stairs. Finally, there will be a complete replacement of the fire alarm system with an addressable alarm system at our elderly project.

### PERSONNEL CHANGES AND ACKNOWLEDGEMENTS:

- In November 2022, Christopher Cerino, Maintenance Supervisor, retired after 14 years of dedicated service to the residents and property of the Wenham Housing Authority. We are diligently trying to fill the part-time groundskeeper which is 18 hours per week.

### STAFF:

Paula Mountain, Executive Director  
Thomas DuBois, Maintenance Supervisor  
VACANT, Groundskeeper  
Tammy Ryan, Administrative Assistant

### COMMISSIONERS:

Chair, Suzanne Thomas  
Vice Chair, Martha Carr  
Treasurer, Suzanne Herrick  
Commissioner, Trudy Reid  
State-Appointee Vice Chair, Elizabeth Craig-McCormack

# HUMAN RIGHTS COMMITTEE

The Wenham Human Rights Committee was created to affirm that the Town of Wenham is an inclusive community that has, as one of its core values, the freedom from discrimination, disrespect, bigotry, other forms of microaggressions, macroaggressions, hatred and oppression, and to reaffirm the Town's commitment to upholding and defending the rights of all individuals to enjoy the free and equal exercise of their rights and privileges, as secured by the Constitutions of the United States and Commonwealth of Massachusetts.

To that end, the Committee strives to ensure that all persons enjoy the equal opportunity to participate in local affairs, including with respect to housing, employment, education, public accommodation, access to Town services, insurance, credit, banking and health care, regardless of race, color, ancestry, national origin, sex, sexual orientation, gender identity, age, religion, disability, marital or familial status, military or veteran status, socioeconomic status, and/or ex offender status.

## GOALS ACHIEVED DURING 2022:

- In 2022, the committee celebrated Pride month with a family friendly community celebration that included the Wenham Museum, The Wenham Tea house, The First Church in Wenham, and Nazir's Jewelry. Prior to raising the Pride flag in front of Town Hall, participants enjoyed facepainting, crafts and uplifting remarks from members and allies of the LGBTQ+ community.
- Wenham celebrated Juneteenth on 6/19 with a dynamic presentation by the North Shore Juneteenth association. This important new state holiday provides a chance to reflect on the role that slavery has played in our country, celebrate the positive aspects of the African American Culture, and to help dismantle racism by using such a program as a tool for change.
- In December the Wenham HRC in conjunction with Both the Hamilton HRC and the Hamilton-Wenham Human Rights coalition, celebrated International Human Rights Day with a pop-up event at the Hamilton Wenham Library. The theme of the event was democracy and local children voted for location for a new tree to be planted. 2023 will mark the 75th Anniversary of International Human Rights Day and planning is underway for another community event.

## PRIORITIES FOR 2023:

- Let residents know where they can get help with their human right's concerns.
- Work with Hamilton HRC to sponsor joint programming to benefit both towns.
- Sponsor community wide bystander training
- Continue with flag raising event for Pride and Juneteenth
- Explore ways to acknowledge and recognize the contributions of indigenous populations that have lived on the land prior to its incorporation as Wenham and who continue to live here.
- Continue to celebrate the diversity of our residents and ensure that Wenham is an inclusive community free from discrimination in all its forms.

## PERSONNEL:

- in 2022, HRC member JT Glaster-West resigned from the committee due to moving out of Wenham.
- Student Rep Emma Dixon's term completed on June 30th 2022.

Martha Brennan, Chair

Jeremy Gross, Vice-Chair

Janet Burt

Sam Nordberg, Clerk

Kevin DiNapoli, Wenham Police Chief

# VETERANS COMMITTEE

The Wenham Veterans Committee was formed after the 2017 Annual Town Meeting. Bruce Blanchard, Win Dodge, and Dean Pedersen requested permission from the Board of Selectmen to form a committee that would:

1. Work with the Veterans' Service Officer and Director of the Eastern Essex District in responding to the needs of veterans living in Wenham;
2. Plan, coordinate, and implement the activities for Veterans Day and Memorial Day
3. Provide for the care and maintenance of the Wenham Veterans Memorial; and,
4. Seek ways to encourage and enhance methods ways of communicating with veterans living in Wenham.

## EVENTS & ACTIONS:

**Meeting:** The committee meets on the second Tuesday of each month. From January to August the committee met via ZOOM. Beginning in September of 2022 the committee met in-person at the Wenham Council on Aging.

**Memorial Day:** Our State Representative Jamie Belsito was the speaker.

**Veterans Day:** Lt. Col. Donna Lehman United States Army Nurse Corps, Ret. was the speaker.

**Cheeseman Memorial:** At 10:15 on Memorial Day and Veterans Day a brief ceremony of remembrance is conducted at the Cheeseman Memorial located at Pingree Park.

**Re-Dedication of Cheeseman Field:** On April 30 the Veterans Committee participated in Opening Day for the Little League teams that play at Cheeseman Field. The VETCOM honored the life of Captain Alan Cheeseman USAF, a son of Wenham, who was killed in 1970 while flying a rescue helicopter in Thailand. Alan's daughter Giselle was presented with the Viet Nam Service Flag as well as other mementos that acknowledged her father's life of service.

**Wreaths Across America:** After a brief ceremony at the Main Street Cemetery at noon on December 17, a total of 515 wreaths were placed on all the graves of veterans buried in Wenham.

**Flag Day:** June 14 at 6 pm. After a brief ceremony in which the National Flag was honored with music and readings, over 100 damaged and torn flags were properly disposed of by burning at Pingree Field.

**Coffee Social:** Following the VETCOM meeting at the COA on the second Tuesday each month there is a time for coffee, conversation and a Q and A time with Veterans Service Officer Adam Curcuro.

## APPRECIATION:

Special thanks are extended to the following for all the ways they supported the mission of the VETCOM: Town Administrator Steve Poulos, Executive Assistant Michelle McGovern, Rich Souza and the DPW, Chief Stephen and Natalie Kavanagh and the Fire Department. Chief Kevin DiNapoli and the Police Department, Director Jim Reynolds and Jeanne Murand of the COA, Select Board members Gary Cheeseman, Dianne Bucco, Peter Clay, VSO Adam Cucuru, Win Mulry for the care of trees around the monuments, Eric Feche and the H/W Regional H.S. musicians, Scout Leaders: Matt Bailey, Marie Hersey, Anna Siedzic and members of the Girl and Boy Scout Troops, who participated in Memorial Day, Veterans Day, Flag Day and Wreaths Across America ceremonies, The Rev. Judy Proctor and the Staff of First Church.

Lastly, Wreaths Across America 2022 succeeded because of the selfless contribution of skill, time and donations by Bill Wilson, the VETCOM and the people of Wenham. THANK YOU.

## 2022 BY THE NUMBERS

- On January of 2022, there were 130 veterans registered and living in Wenham.
- At the end of 2022, 4 veterans had died and 2 had moved from Wenham.
- As of January 2023, there are 124 veterans registered and living in Wenham.

## PERSONNEL:

1. Michael Therrien resigned in December of 2022. He will be replaced in June of 2023.
2. Select Board member Peter Clay became the liaison to the VETCOM.

### *Respectfully Submitted,*

Dean W. Pedersen USN, Chair  
Joe Bubriski USA  
Dianne Bucco, Select Board  
James Cummings USA  
Win Dodge USA

Peter Hersee USANG  
Michael Lucy USA  
Richard Osgood USAF  
William Wilson USN

# VETERANS SERVICES

Cape Ann Veterans Services operates as an inter-municipal agreement between the communities of Gloucester, Hamilton, Manchester-by-the-Sea, Rockport, and Wenham to share resources that serve the Veterans, their families, and the communities. We work as a hub to the many services available at the municipal, state, and federal levels for military Veterans and their families. Cape Ann Veterans Services works to create strong community partnerships to assess, build, and breakdown barriers to services utilizing a community-based approach to serve the needs of Veterans and promote and share their legacies through our communities.

## GOALS ACHIEVED IN 2022:

- July 1, 2022, the Town of Wenham continued its 3 year inter-municipal agreement extending to July 2025 with Cape Ann Veterans Service District, joining Gloucester, Hamilton, Manchester-by-the-Sea, and Rockport.
- September 2022 The Wenham Veterans Committee in partnership with the Council on Aging successfully began the Wenham Veterans Coffee Social. This event takes place monthly on the second Tuesday of the month. Its purpose is to bring Veterans together for socialization and sharing resources and information.
- December 17, 2022 Cape Ann Veterans Services participated with the Town of Wenham and the Wenham Veterans Committee to participate in Wenham's 5th year of National Wreaths across America, laying 515 wreaths at the graves of Wenham Veterans.

## PRIORITIES FOR 2023:

- Attend one Wenham public community event quarterly to provide outreach and information to Veterans, families, and the general public
- Host one annual informational session gathering in Wenham
- Support and attend Wenham Veterans Day, Memorial Day, and Wreaths Across America Event
- Continue to provide outreach to community Veterans and their families and assist in providing support with benefits programs such as VA compensation & pension claims, MGL Chapter 115 program, and enrollment with VA Healthcare system.

Adam Curcuru District Director, Cape Ann Veterans Services  
Vionette Chipperini District Veterans Benefits Coordinator, Cape Ann Veterans Services

## 2022 BY THE NUMBERS

- The Town of Wenham is home to an estimated 136 military Veterans.
- State Veterans Program, MGL Chapter 115, is an income based program that may provide a monetary benefit to Veterans or their widows. Currently, Wenham has no community members enrolled in the MGL Chapter 115 Veterans Benefits Program.
- VA Compensation and Pension Program, Wenham as of October 2022 has 37 unique cases of VA Comp/Pen. The annual amount paid to Wenham Veterans and Families is \$582, 716.00.
- Total population across our district 53,000. Total estimated Veterans population 2,700.
- Total number of Veterans and families receiving VA Compensation/Pension Claim across our district 651 total annual paid to Veterans and Families in the district \$11.5 million.
- Total number of Veterans and families across our district utilizing MGL Chapter 115 program 55.
- Ongoing weekly Veterans events across our district include (3) Veteran Coffee Socials (1) in Gloucester on Friday mornings, (1) Manchester on Saturday mornings, (1) in Rockport on Saturday mornings. Monthly Coffee (1) Wenham 2nd Tuesday. On Thursday evenings, Cape Ann Lanes in Gloucester hosts a Veterans Bowling League.
- Veterans Organizations in our district include American Legion Posts (Gloucester, Manchester, Hamilton, Rockport) VFW (Gloucester), AmVets (Gloucester), DAV (Gloucester).

# WISSH

Wenham Issues of Social Services Help is a Committee approved by the Wenham Select Board to assist them in serving Wenham residents in need of temporary financial or social-service assistance. WISSH functions on donations from both residents and businesses.

The mission of WISSH is to identify the social service needs of Wenham residents and to coordinate and implement appropriate immediate unmet financial assistance to those in need.

## **GOALS ACHIEVED IN 2022:**

- Reorganized
- Started 501 3-C process. MANY thanks to Peter Clay!
- Helped 4 residents in need.

## **PRIORITIES FOR 2023:**

- Increase community engagement.
- Secure 501 3-C tax status.

## **PERSONNEL CHANGES AND ACKNOWLEDGEMENTS:**

Our board is grateful to ALL past members especially Marisa and Cara who made wonderful contributions and moved onto other endeavors in 2022.

## **COMMITTEE MEMBERS:**

Chair: Tracey Hutchinson

Secretary: Peter Clay

Tracey Watson

Marty Carr

Tom Tanus

Kevin Dinapoli

Steve Kavanagh







# COMMUNITY PRESERVATION COMMITTEE

In 2005, Wenham voters adopted the Community Preservation Act (CPA) which allows the Town to identify and preserve vital historic and open space components of our town and to develop opportunities for growth that maintain the town's heritage and character with the added benefit of some matching state funds.

Specifically, CPA funds can be used to create affordable housing projects, to preserve and protect our remaining open space from over development, to provide and upgrade recreational facilities, and to restore our historic buildings and properties. Recently, CPA funds have paid for the annual debt service on the restoration of the Wenham Town Hall, Wenham's share of the Patton Park pool construction, and the refurbishment of our parks, playgrounds, cemeteries and historic buildings and we are delighted to note the breaking ground of the long postponed affordable housing complex, Maple Woods.

This year, Wenham recognized \$839,320 total from \$471,793 raised by the CPA 3% tax surcharge and an additional \$367,527 from the state for a 78% state match.

At the April 2022 Town Meeting, the following appropriations were approved: Town Hall construction debt (\$114,854), Community House rehabilitation (\$75,000), WVIS Tennis Courts rehabilitation (\$46,850), Administrative expense (\$8,500). There remains approximately \$2 million spread among the required categories of Historic, Open Space and Recreation, and Community Housing.

The make-up of the CPC is set in our bylaws and changed dramatically this year with the passing of Barbara Locke as HDC representative, two At Large members finishing their terms, and three retiring. The committee members are currently:

Harriet Davis, Chair, (At Large)  
Janet Burt, (At Large)  
John Cusolito, (H-W Recreation Dept)  
Alden Drake, (At Large)  
Leo Maestranzi, (Conservation Commission)  
Susan Mehlin, (At Large)  
Trudy Reid, (Wenham Housing Authority)  
Mary Wood, (Historic District Commission)  
Rick Woodland, (Planning Board)

# HAMILTON-WENHAM CULTURAL COUNCIL

The Hamilton- Wenham Cultural Council is part of a grassroots cultural funding network supporting community-based projects in the arts, humanities, and sciences annually. Each year, the council is allocated funding from the Massachusetts Cultural Council. Through a competitive grant process, the Hamilton Wenham Cultural Council awards funds to arts, humanities, and interpretive science projects in our communities. 14 grants were funded in 2022 totaling \$11,222.

RECIPIENT	AWARDED
Cantemus Chamber Chorus: Missa Gai: A Mass in Celebration of Mother Earth	\$300
Five Ponds Creative Writing Festival	\$300
Hamilton COA: Down River Cruise	\$500
HW Human Rights Coalition: HW Pride Celebration	\$1000
HW Public Library: Davis Bates: Oceans of Possibilities	\$300
Kendall Inglese - Kamishibai Story & STEM A Monarch Finds Her Home	\$350
Ipswich River Wildlife Sanctuary - Nature in your neighborhood - All about birds	\$250
Tom Jones - Musary Int'l Music Workshop	\$1,000
League of Women Voters of HW - 2022 Civics Bee	\$600
Manship Artist Residence - Firefly Watch	\$400
MRMS - Miles River Cooking Club	\$300
HW Community House - Stage 284 Season Sponsor 2022	\$2,736
HW Community House - Sponsor - Sundays in Patton Park - 2022 Concert Series	\$2,736
Wenham Museum - Ed the Wizard	\$450
<b>TOTAL</b>	<b>\$11,222</b>

## CULTURAL COUNCIL:

Martha Brennan, Wenham  
Susan Choquette, Hamilton  
Lauren Consolazio, Wenham  
Jennifer Drummond, Hamilton  
Janet Glasser, Treasurer, Wenham  
Emily Hayden, Hamilton  
Max King, Wenham  
Charlotte Lidrbauch, Chair, Hamilton  
Lindsey Peabody, Hamilton  
Laura Range, Hamilton  
Dacia Rubel, Wenham  
Sara Searle, Hamilton  
Maribeth Ting, Wenham

# IRON RAIL COMMISSION

The Iron Rail property provides space for town services, the DPW, Water Department and town groups such as the Boy Scouts and soccer associations. Income is generated by field and commercial rentals at the main building. A large portion of the property is wildlife habitat and protected wetlands which also feeds a metropolitan water supply. Our mission, as a commission, is oversight of property use, maintenance, and management.

## **2022 PROGRESS AT THE IRON RAIL PROPERTY:**

- No major maintenance projects were accomplished this year.
- Accumulated debris removed from main building campus.
- Maintained a stream of income even during Covid.
- Met required commission membership of five.

## **PRIORITIES FOR 2023:**

- Study impact on Iron Rail property of nearby major residential development.
- Continue to pursue contract with cell tower providers and installation.
- In conjunction with the Planning Board, develop best usage study of the property for the town.
- Consider future maintenance requirements and upgrade possibilities.

Ted Batchelder (2023)

Erica Ciampa (2023)

Natalie Kavanagh (2025)

Lou Randazzo, Chair (2025)

Andrew Waylett (2025)

# HAMILTON-WENHAM PUBLIC LIBRARY

## MISSION STATEMENT:

The Hamilton-Wenham Public Library is a publicly-funded institution dedicated to the common good by serving the informational, educational, cultural, and recreational needs of the community and encouraging its patrons in the lifelong pursuit of learning and personal growth. The library will be responsive to the needs of its diverse users, advocate and support the use of appropriate technology, build an excellent collection, commit itself to the highest ideals of library service and the principles of intellectual freedom, and provide a welcoming meeting place for the community.

## GOALS ACHIEVED IN 2022:

- Reevaluation of Library space and furniture as we welcomed patrons back into the building as the pandemic abated. Created more space for comfortable seating and more table space and access to electricity to plug in laptops and devices.
- Updated the Library website to include all board of trustee minutes for the past three years.
- Implementation of online software to track reference inquiries.
- Restart of the Library volunteer program including new guidelines and best practices and creation of a new Teen volunteer group.
- Implementation of online reservation system to book library meeting rooms.
- Installation of a new shingle roof on the library.
- Celebrated the 20th Anniversary of the joint Hamilton-Wenham Public Library in December.

## PERSONNEL CHANGES:

In 2022 the Library had many staff changes with some staff leaving for career changes, some for more time with family, and some for retirement. Karen D'Ambrosio retired in July 2022 after more than 21 years working for the library. We wish her well in her next adventure! Our Head of Technical Services Lewis Parson left his position after four years to attend law school. We also said goodbye to Children's Library Assistant Kathy Lindsay and Reference Assistant Elizabeth Bellucci. We thank them for their years of service and wish them well in their new endeavors.

## BOARD OF TRUSTEES:

Board of Trustees:

Dorothy Goudie, Chair (2023)

M.J. Brown, Vice Chair (2023)

Dede Johnson, Secretary (2024)

Karen Bebergal (2025)

Cara Fauci (2024)

Jane Kusel (2025)

## PRIORITIES FOR 2023:

- Implement the Library Services and Technology two-year grant – Access for All – which includes funding for: Assistive Technology, Memory Kits, Memory Cafes, and Home Delivery.
- Upgrade Library IT infrastructure including high speed internet, network switches, and a robust wifi network that reaches all areas of the building and the parking lot.
- Replace five public computers in the reference area.
- Develop a long-range preservation plan based on the Preservation Needs Assessment completed by the Northeast Document Conservation Center.
- Develop a strategy and plan to facilitate hybrid programming (in person and virtual).
- Purchase a new 3D printer and create programming for the public to use it.
- Create and implement the Hamilton-Wenham Seed Library.
- Begin planning stages for a new five-year strategic plan.

## LIBRARY STAFF:

Kim Butler, Director

Jane Wolff, Assistant Director

Kim Claire, Young Adult Librarian

Lorraine Der, Children's Librarian

Sarah Lauderdale, Head of Reference

Kati Bourque, Head of Technical Services

Dede McManus, Head of Circulation

Lindsay Slater, Adult Services Librarian

Lindley Valcarcel, Reference & Technology

## PART-TIME STAFF:

Josh Lear, Emma Mimmo, Martha Morgan,

Alyssa Mostyn, Julie Niemann, Viktoria Paget,

Linda Platt, Tori Scholtz, Ella Tran

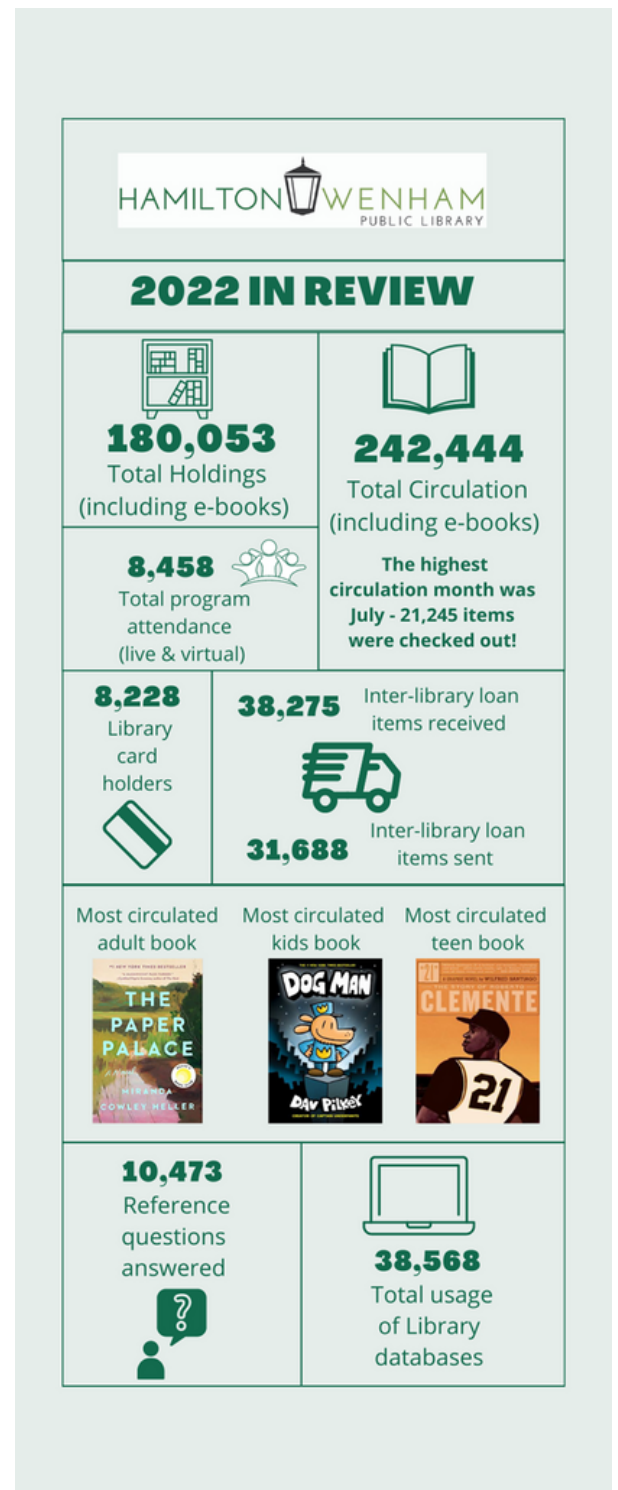
# HAMILTON-WENHAM PUBLIC LIBRARY

## PARTNERS

The Friends of the Hamilton-Wenham Public Library are a vital and integral partner for the Library. They fund all of our discounted museum passes, special events and programs, staff training, and technology. In 2022 the Friends funded six new museum passes, the fantastic prizes for our summer reading programs, our Peeps Diorama contest, and the annual NaNoWriMo writing contest. Under the leadership of the Friends Board, and their chair Denise Bisailon, they work tirelessly to fundraise to support the Library. New Friends members are always welcome!

None of these things would have been possible without the dedicated staff at Hamilton-Wenham Public Library. Their commitment to meeting the needs of the community is laudable, whether connecting customers with educational resources, job opportunities or simply a book they might enjoy. The Library is a place like no other, a vital civic anchor in the towns of Hamilton and Wenham and we look forward to continuing to work to meet our mission to inspire reading, guide learning and encourage individual exploration.

Respectfully Submitted,  
Library Director  
Kim Butler



# JOINT BOARD OF LIBRARY TRUSTEES HAMILTON & WENHAM

The Joint Board is responsible for the custody and management of the Library and its services and facilities located at 14 Union Street in Hamilton, and members are active participants in promoting and supporting the mission statement of the Library.

## **GOALS ACHIEVED IN 2022:**

- Advocated for the Library and supported the Library Director during the annual budget process.
- Continued oversight of the Library trusts.
- Attended or maintained a visible presence at Library events and programs.
- Met Library department heads in Trustee meetings as well as receiving monthly reports from the different departments.
- Promoted the joy of reading and the value of lifelong learning.

## **PRIORITIES FOR 2023:**

- Promote the joy of reading and lifelong learning.
- Support the drafting and implementation of the Strategic Plan.
- Oversee the distribution of Trust income.

In 2022 the Library received trust fund income, monetary gifts, State Aid, and grants:

- Trust Fund Income: Master's Degree Stipend for staff, Children's Room Aquarium maintenance.
- State Aid Funds: Staff computers, 20th Anniversary celebration, online summer reading software subscription, wifi hotspots, server maintenance, cloud backup
- Gift funds: Professional development books for staff collection, collection materials
- Capital: Replacement of shingle roof
- Hamilton-Wenham Cultural Council Grant: Read Beyond the Beaten Path: A Summer Reading Performance by Davis Bates (children's program)

2022 saw the Library returning to pre-pandemic full service thanks to the wise scheduling and planning by the Library Director. The Trustees were kept apprised of staff turnover and subsequent hirings as well as the necessary implementation of training schedules. The Library building was improved by replacement of the roof and the installation of solar panels. All in all, 2022 was a year of refinement and improvement.

Thank you to Nichole Gray and Judy Bubriski, both of whom left the Board having served two terms. We take this opportunity to thank them for their diligence and service through a universally difficult time. Congratulations to Jane Kusel and Karen Bebergal on their election to the Board in 2022.

Respectfully submitted,

Dorothy Goudie, Chair  
MJ Brown, Vice-Chair  
Dede Johnson, Secretary  
Cara Fauci, Liaison to the Friends  
Karen Bebergal  
Jane Kusel



# HAMILTON-WENHAM RECREATION DEPARTMENT

The Hamilton Wenham Recreation Department provides a wide variety of programs designed to improve the quality of life for residents by meeting physical and recreational needs. We promote life long lessons through play, education, and community wide events.

## GOALS ACHIEVED IN 2022:

- Increased our social media presence to promote programs and better communicate with the public. We now have close to 2,000 followers amongst our platforms.
- Successfully streamlined our fiscal management by combining the Pool and Recreation Revolving Fund.
- Implemented a Fall Youth Field Hockey League with neighboring towns.
- Over 7,000 total unique registrations, rentals, and memberships, totaling \$580K in revenue.
- Successfully Integrated a "Trunk or Treat" into our Pumpkin Fest.

## PRIORITIES FOR 2023:

- Implement recommendations from the Patton Park Master Plan Report.
- Improved patron experience at the pool by implementing cashless transactions, WIFI availability, and more shade/seating areas.
- Maintain Financial Stability in the Revolving Account.
- Increase Programming offers at the Patton Estate.

## 2022 BY THE NUMBERS

### POOL STATISTICS:

(MEMBERSHIPS SOLD)

• Household:	254
• Individual:	73
• Senior:	20
• Caregiver:	12

### SWIM TEAM REGISTRATIONS:

• Swim Team:	75
--------------	----

### POOL ATTENDANCE:

• Total # of Membership Scans:	5,583
• Daily Drop Ins:	864
• Guest Passes:	210
• Total Visits:	6,657*
• Total Days Open:	66
• Average Daily Attendance:	100

\*The pool was closed for 10 days for equipment repair.

### SUMMER PARK PROGRAM REGISTRATION:

• Total Unique Registrations:	2,214
• Campers Per Day:	206
• Different Campers:	558

Sean Timmons – Recreation Director  
Danielle Kiely – Administrative Assistant

Steve Ozahowski, Hamilton – Chair  
Reginald Maidment, Hamilton  
Brad Tilley - Hamilton  
Daniel Curran - Wenham  
Len Dolan, Wenham  
John Cusolito - Wenham



# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

***This year we have a new mission, vision and set of core values:***

***New Mission:*** Together we inspire continuous learning in order to lead a purposeful life.

***New Vision:*** Engage the future with creativity and confidence.

***New Core Values:*** Passion for Learning, Belonging, Inclusivity, and Curiosity, Partnership, and Integrity.

2022 continues to be a challenge due to issues still related to the pandemic. Along with noticeable learning loss, there was an increase in student dysregulation. We continue to make appropriate curriculum improvements to help our students to regain traction with the goals of bringing students to proper grade levels of learning.

Here were several notable accomplishments:

## **GOALS ACHIEVED IN 2022:**

- The district was invited into Module 1 of the school building process for the Cutler School replacement by the Massachusetts School Building Authority (MSBA).
- A district-wide Portrait of a Graduate was completed by a committee of over 40 people.
- A continued focus on curriculum, assessment, and instructional leadership at the elementary levels designed to address early literacy.
- Professional development provided for all elementary teachers on the science of reading.
- Adoption of grant-funded K-5 comprehensive literacy curriculum.
- Professional development provided for all secondary teachers in the area of inclusive practices.
- Completed the HS Accreditation work and received the final report from the Accrediting agency, NEAS&C.
- Creation of Diversity, Equity, Inclusion, and Belonging Advisory Committee, providing professional development for all staff.

## **PRIORITIES FOR 2023:**

### **Goal 1: Build District Vision and Strategic Plan**

Starting in the summer of 2022, with the support of Teaching & Learning Associates (TLA), the Superintendent, School Committee, and the District Leadership team will actively engage the community in a strategic planning process to be completed by December 2022 that will help to develop our core values, vision and inform the next three to five years. District shall collaborate with both the towns of Hamilton and Wenham to plan significant capital investments effectively.

### **Goal 2: Improve Teaching and Learning: Build MTSS Structures**

The district will create an intentional and sustainable Multi-Tiered System of Support MTSS to ensure that our students' academic and social-emotional needs are met by enrolling all staff members in a 3-year DESE Academy on Inclusive Instruction through Universal Design for Learning (UDL).

#### **Goal 2A: Elementary**

By the end of the 2022-23 school year, the Hamilton-Wenham Regional School District will build a math and strengthen a reading Multi-Tiered System of Support (MTSS) across all three elementary schools that targets learning outcomes at the elementary level.

#### **Goal 2B: MRMS**

By the end of the 2022-23 school year, the Miles River Middle School will implement a data process to review student progress in sixth grade in order to continue building a MTSS for the secondary level.

#### **Goal 2C: HWRHS**

By the end of the 2022-23 school year, HWRHS will implement a data process to review student progress in 9th and 10th grade in order to support and continue building a MTSS for the secondary level.



# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

## **Goal 3: Commit to Diversity, Equity, Inclusion, Belonging(DEIB) practices**

Hamilton-Wenham Regional School District will meet the evolving and varied needs of all of our students and school community members in a manner that respects and values each individual, and:

- recognizes, acknowledges, and celebrates the presence of differences in all community members;
- promotes justice, impartiality, and fairness;
- welcomes and invites diversity in decision-making processes and developing opportunities for our community

## **Goal 4: Improving Learning Environments**

Students in the Hamilton-Wenham Regional School District will have access to learning environments that are safe, clean and sustainable. District learning environments shall be a source of civic pride for the entire community. The District shall collaborate with both the towns of Hamilton and Wenham to plan significant capital investments effectively.

## **SIGNIFICANT STATISTICS IN 2022:**

The HWRSD currently serves 1,708 students mainly in grades PreK-12. 46 of these students are served out-of-district, 73 students are School Choice-In and 19 are tuition-in Pre-K students.

The HWRSD staff comprises approximately 313 Full-Time Equivalent (FTE) Positions. Professional Teaching Staff, 190 total, makes up 61% of these FTEs. Teaching assistants, 63 total, make up 20% of these FTEs. The remaining 60 positions are distributed among administrators, administrative assistants, LPNs, tutors, crossing guards, lunch monitors, and custodial/maintenance functions.

The FY23 Total Expenditures Budget was approved by both Hamilton and Wenham Town Meeting for the amount of \$43,431,082. The FY24 budget request will be presented in detail on the HWRSD Website: [www.hwschools.net](http://www.hwschools.net).

The HWRSD would like to recognize the retirements of the following employees:

Melissa Andrichak	Winthrop Elementary School Teacher	2005-2022
Melissa Graham	Cutler Elementary School Teacher	2006-2022
Kevan Sano-O'Brien	Miles River Middle School Foreign Language Teacher	1991-2022
Joan Santarelli	Cutler Elementary School Teaching Assistant	1999-2022
Chris Petrou	Buker Elementary School Secretary	1999-2022
Elizabeth Lovell	Miles River Middle School Assistant Principal	2014-2022
Rebecca Oliveira	Buker Elementary School Teacher	1989-2022
Susan Galluzzo	Miles River Middle School Science Teacher	1990-2022
Robert Marshall	Cutler Elementary School Custodian	2005-2022

We thank them for their many years of service to the HWRSD!

## **SCHOOL COMMITTEE:**

Dana Allara, Chair  
Anna Siedzik, Vice Chair  
Amy Kunberger, Secretary  
Julia Campbell, Assistant Secretary  
David Polito  
David Frenkel  
Jennifer Carr

## **CENTRAL OFFICE ADMINISTRATION:**

Eric Tracy, Superintendent  
Vincent Leone, Assistant Superintendent of Finance and Administration  
Thomas F. Geary III, Director of Facilities, Maintenance & Operations  
Stacy Bucyk, Director of Student Services

# ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL

Essex North Shore Agricultural and Technical School (ENSATS) is Massachusetts' premier regional technical and agricultural high school, serving 17 member communities on the North Shore and 35 surrounding communities. Our mission is to create a culture of excellence, encourage continuous growth, and promote professionalism and citizenship for all students, as they develop into architects, artisans, and authors of the 21st century community.

Twenty-four career, technical, and agricultural programs are available to students from member communities whereas students from surrounding communities select from seven agricultural areas. Enrollment at ENSATS is 1,694 for the 2022-2023 school year. We espouse the development of student qualities, ensuring that all of our graduates are future-ready. Our goal is for students to be collaborative, culturally proficient, entrepreneurial, kind, perseverant and responsible.



Future Restaurant Owner, Aidan Hollaran  
Grade 10 from Wenham

## 2022 BY THE NUMBERS

As of October 19, 2022  
Wenham Student  
Population - 11

Grade 9 - 6  
Grade 10 - 2  
Grade 11 - 3  
Grade 12 - 0

**Our school was designed for 1,500 students and is currently organized into five program clusters:**

**Agricultural Programs:** Arboriculture, Companion Animals, Equine Science, Landscape & Turf Management, Natural & Environmental Sciences, Sustainable Horticulture, Veterinary Science

**Construction Related Programs:** Carpentry, Construction Craft Laborers, Electrical, HVAC/Refrigeration, Masonry & Tile Setting, Plumbing

**Health Services Programs:** Biotechnology, Dental Assisting, Health Assisting

**Manufacturing, Engineering, and Technology Programs:** Advanced Manufacturing, Design & Media Communications, Engineering & Automation Technology, Information Technology Services

**Service Programs:** Automotive Collision Repair & Refinishing, Automotive Technology, Cosmetology, Culinary Arts & Hospitality

We create opportunities for students throughout our region to have access to high quality career technical and agricultural education. Partnering with our districts, we have enrolled 60 additional students in our CTAE After Dark Partnership Program into high demand career areas as a model for Governor Baker's Career Technical Initiative.

Participating students are from Beverly, Gloucester, Marblehead, and Swampscott. This year, we added Health Assisting as an additional program for our CTAE After Dark Partnership students. The CTAE After Dark Partnership Program is workforce based, developed to meet the needs of our local and regional labor markets.

Our Cooperative Education Program places upperclassmen in positions where they work among professionals in their field. These opportunities often lead to full-time employment upon graduation as we continue to work with our industry leaders to meet the needs of the current workforce and strengthen the economic pathways for our students. There are currently 2 students from Wenham participating in our Cooperative Education Program. Our graduates enter the workforce with industry recognized credentials and hours toward professional licensure, which gives them an advantage and adds to future work readiness. Business, industry, and labor representatives serve on our Program Advisory Committees to ensure that we meet all industry standards.

Over 70% of our students enroll in post-secondary apprenticeship programs or college, with many having earned articulated college credit. The remaining 30% enter the workforce or military upon graduation.

Several of our programs offer valued services to the residents of our communities, including the Maple Street Bistro and Café, Salon 565, Pet Grooming, Automotive and Auto Collision Repair, and Blooming Designs & More. Angell at Essex provides veterinary services on our campus.

Our CTAE students participate in community outreach projects within our 17 district communities. These projects are for local municipalities and non-profit organizations.

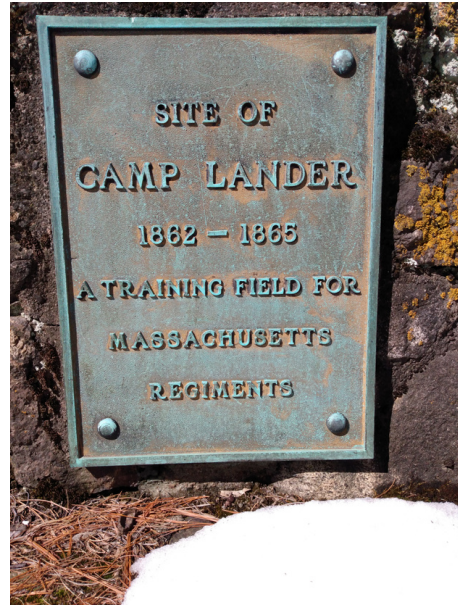
Essex Tech provides students with extracurricular activities including MIAA competitive sports, intramural athletics, and various clubs and service groups, including SkillsUSA, FFA, and DECA organizations that encourage students to explore and develop additional employability skills across their career and technical disciplines.

We are currently seeking approval for two new Chapter 74 Programs, to include Marketing & Business Technology and Early Education and Care, for SY24. These programs will create more opportunities for our students and meet the needs of our current workforce.

From SY22 to SY23 we have received over \$10M in grant funding to increase educational opportunities for our students, secure capital equipment, provide student support, and expand and improve CTAE programs. Our local legislators have met with us to discuss possible state funding for roof and stair repairs for Smith Hall, a renovation of Gallant Hall to house three expanded CTAE Programs, support the recently expanded Animal Science Program and install a new HVAC system, and a main campus cafeteria atrium project to expand seats. The construction of the Larkin Cottage continues to move forward with roof trusses, donated roof and side shingles and new full service kitchen equipment.

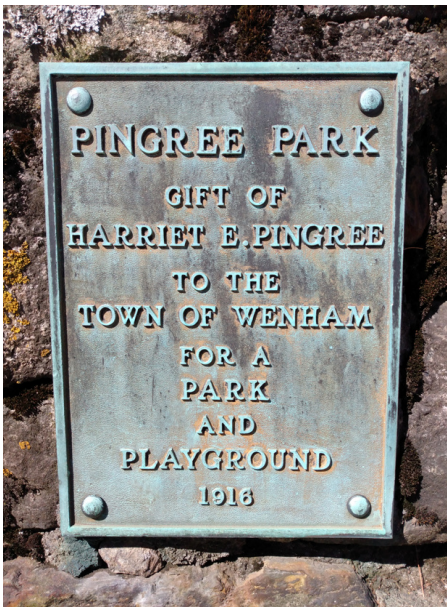
Heidi T. Riccio, Ed.D., Superintendent-Director  
John Bucco, Representative





*Captain Dean Pedersen*











# **Appendix A**

**FY 2022**

**Financial Documents**

**ANNUAL  
TOWN  
REPORT  
2022**

**PART I  
APPENDIX A**

## Combined Balance Sheet - All Fund Types and Account Groups

as of June 30, 2022

(Unaudited)

**ASSETS**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
Cash and cash equivalents	2,694,185.00	6,418,760.00	473,834.00			2,420,689.00		12,007,468.00
Investments								0.00
Receivables:								
Personal property taxes	5,572.00							5,572.00
Real estate taxes	149,754.00	3,383.00						153,137.00
Allowance for abatements and exemptions	(111,299.00)							(111,299.00)
Tax liens	514,757.00							514,757.00
Deferred taxes	0.00							0.00
Motor vehicle excise	137,764.00							137,764.00
Other excises								0.00
User fees		48,771.00						48,771.00
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments								0.00
Due from other governments	46.00							0.00
Other receivables		85,886.00						85,932.00
Foreclosures/Possessions	368,456.00							368,456.00
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation							2,284,528.00	0.00
Amounts to be provided - payment of bonds								2,284,528.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	3,759,235.00	6,556,800.00	473,834.00	0.00	0.00	2,420,689.00	2,284,528.00	15,495,086.00

**LIABILITIES AND FUND EQUITY**

## Liabilities:

Warrants payable	0.00
Accounts payable	0.00
Accrued payroll	0.00
Withholdings	0.00
Accrued claims payable	0.00
Due to/from other funds	0.00
Due to other governments	0.00
Other liabilities	1,676.00



## Cash Reconciliation for June 30 - Fiscal Year 2022

Total Treasurer's Cash and Investments (6/30 year-end report)	12,513,171.41
Other trust funds not in custody of Treasurer	0.00
Total Cash and Investments	12,513,171.41
Accountant's/Auditor's Cash and Investments (PER BALANCE SHEET)	
General Fund	2,694,185.08
Special Revenue Funds	6,418,760.02
Capital Projects Funds	473,833.88
Enterprise Funds	0.00
Trust and Agency Funds	2,420,688.59
Total per general ledger	12,007,467.57
Reconciling Items (specify)	
Warrants Payable	196,211.90
Petty Cash	0.00
PR2227 - Split Payroll	77,420.19
Outstanding Checks	232,071.75
	0.00
	0.00
	0.00
Total Adjusted Accountant's/Auditor's Cash and Investments	12,513,171.41
Variance	0.00

## Signatures

## Treasurer

I hereby certify to the best of my knowledge that this information is complete and accurate as of this date.

**Belinda Young, Treasurer/Collector , Wenham , byoung@wenhamma.gov 978-468-5520 | 10/25/2022 1:07 PM**

## Accountant/Auditor

I hereby certify that the foregoing schedule, setting forth the total cash and investments in the general ledger, is either in agreement with the total cash in the custody of the Treasurer or efforts are being made to reconcile any variances.

**Yeimi Colon, Accountant/Finance Director , Wenham , ycolon@wenhamma.gov 978-468-5520 | 10/25/2022 1:05 PM**

## Documents

No documents have been uploaded.



## Schedule of Outstanding Receivables - Fiscal Year 2022

	Detail per Treasurer/Collector	Balance per General Ledger	Variance
<b>Personal Property Taxes</b>			
Levy of 2022	513.27	513.27	0.00
Levy of 2021	14.23	14.23	0.00
Levy of 2020	455.74	455.74	0.00
Levy of 2019	747.43	747.43	0.00
Levy of Prior Years	3,840.85	3,840.84	0.01
Total	<b>5,571.52</b>	<b>5,571.51</b>	<b>0.01</b>
<b>Real Estate Taxes</b>			
Levy of 2022	148,049.03	148,049.03	0.00
Levy of 2021	-270.70	-270.70	0.00
Levy of 2020	261.28	261.28	0.00
Levy of 2019	1,805.88	1,805.88	0.00
Levy of Prior Years	-39.96	-39.96	0.00
Total	<b>149,805.53</b>	<b>149,805.53</b>	<b>0.00</b>
<b>Deferred Property Taxes</b>			
Deferred Property Taxes	0.00	0.00	0.00
<b>Taxes in Litigation</b>			
Taxes in Litigation	0.00	0.00	0.00
<b>Motor Vehicle Excise</b>			
Levy of 2022	91,347.51	91,347.51	0.00
Levy of 2021	11,525.92	11,525.92	0.00
Levy of 2020	5,348.37	5,348.37	0.00
Levy of 2019	2,176.22	2,176.22	0.00
Levy for Prior Years	27,366.84	27,366.84	0.00
Total	<b>137,764.86</b>	<b>137,764.86</b>	<b>0.00</b>
<b>Tax Liens/Tax Title</b>			
Tax Liens/Tax Title	514,757.26	514,757.26	0.00
<b>Tax Foreclosures/Tax Possessions</b>			
Tax Foreclosures/Tax Possessions	368,455.76	368,455.76	0.00
<b>Other Excise Taxes</b>			
Boat Excise	0.00	0.00	0.00
Farm animal excise	0.00	0.00	0.00
Other:	0.00	0.00	0.00
Other:	0.00	0.00	0.00
<b>User Charges Receivables</b>			
Water	49,873.32	49,927.76	-54.44
Sewer	0.00	0.00	0.00
Other:	0.00	0.00	0.00

**Schedule of Outstanding Receivables - Fiscal Year 2022**

	Detail per Treasurer/Collector	Balance per General Ledger	Variance
Other:	0.00	0.00	0.00
Other:	0.00	0.00	0.00
Other:	0.00	0.00	0.00

**Signatures****Accountant/Auditor**

I hereby certify that the foregoing schedule, setting forth the outstanding receivables in the general ledger, is either in agreement with the detail per the Treasurer / Collector or efforts are being made to reconcile any variances.

**Yeimi Colon, Accountant/Finance Director , Wenham , ycolon@wenhamma.gov 978-468-5520 | 10/25/2022 8:30 AM**

**Collector/Treasurer**

I hereby certify to the best of my knowledge that this information is complete and accurate as of this date.

**Belinda Young, Treasurer/Collector , Wenham , byoung@wenhamma.gov 978-468-5520 | 10/25/2022 8:31 AM**

**Treasurer**

I hereby certify to the best of my knowledge that this information is complete and accurate as of this date.

**Belinda Young, Treasurer/Collector , Wenham , byoung@wenhamma.gov 978-468-5520 | 10/25/2022 8:32 AM**

**Documents**

No documents have been uploaded.

**Automated Statement of Indebtedness (Summary) - Fiscal Year 2022**

Long Term Debt - Inside Debt Limit	1,500,000.00
Long Term Debt - Outside Debt Limit	0.00
Total Long Term Debt	<b>1,500,000.00</b>
Total Short Term Debt	784,528.00
Total Long Term and Short Term Debt	<b>2,284,528.00</b>
Total Authorized and Unissued Debt	0.00

**Signatures****Treasurer**

I hereby certify to the best of my knowledge that this information is complete and accurate as of this date.

**Belinda Young, Treasurer/Collector , Wenham , [byoung@wenhamma.gov](mailto:byoung@wenhamma.gov) 978-468-5520 | 10/25/2022 8:22 AM**

**Accountant/Auditor**

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

**Yeimi Colon, Accountant/Finance Director , Wenham , [yclon@wenhamma.gov](mailto:yclon@wenhamma.gov) 978-468-5520 | 10/25/2022 8:31 AM**

**Documents**

Documents have been uploaded.

## TAX RATE RECAPITULATION

Fiscal Year 2023

## I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIe)	\$ 26,800,132.72
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	7,016,029.33
lc. Tax Levy (Ia minus Ib)	\$ 19,784,103.39
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	98.0424	19,396,809.78	1,117,971,972.00	17.35	19,396,813.71
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	0.9732	192,538.89	11,097,474.00	17.35	192,541.17
Net of Exempt					
Industrial	0.1291	25,541.28	1,472,000.00	17.35	25,539.20
SUBTOTAL	99.1447		1,130,541,446.00		19,614,894.08
Personal	0.8553	169,213.44	9,752,698.00	17.35	169,209.31
TOTAL	100.0000		1,140,294,144.00		19,784,103.39

MUST EQUAL 1C

## Signatures

## Assessors

John Bucco, Board of Assessors , Wenham 978-468-5520 | 11/29/2022 1:58 PM

Comment:

Todd Laramie, Assessor , Wenham , tlaramie@wenhamma.gov 978-468-5520 | 11/21/2022 2:17 PM

Comment:

Thomas Tanous, Board of Assessors , Wenham 978-468-5520 | 11/29/2022 2:23 PM

Comment:

## Documents

No documents have been uploaded.

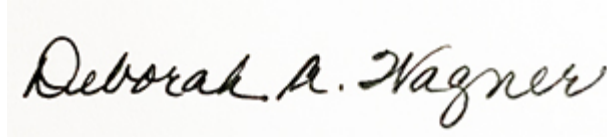
Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Bethiny Moseley  
Date: 12/07/2022  
Approved: Thomas Guilfoyle  
Director of Accounts: Deborah A. Wagner

**TAX RATE RECAPITULATION**

**Fiscal Year 2023**

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A handwritten signature in black ink on a light beige rectangular background. The signature reads "Deborah A. Wagner" in a cursive script.

**TAX RATE RECAPITULATION****Fiscal Year 2023****II. Amounts to be raised**

Ila. Appropriations (col.(b) through col.(g) from page 4)		<b>23,674,228.03</b>
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	<b>10,000.00</b>	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	14,408.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	<b>2,747,698.33</b>	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		<b>2,772,106.33</b>
Ilc. State and county cherry sheet charges (C.S. 1-EC)		153,348.00
Ild. Allowance for abatements and exemptions (overlay)		200,450.36
Ile. Total amount to be raised (Total Ila through Ild)		<b>26,800,132.72</b>

**III. Estimated receipts and other revenue sources**

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	524,843.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		<b>524,843.00</b>
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	<b>2,192,708.00</b>	
2. Offset Receipts (Schedule A-1)	<b>0.00</b>	
3. Enterprise Funds (Schedule A-2)	<b>0.00</b>	
4. Community Preservation Funds (See Schedule A-4)	<b>3,607,553.33</b>	
TOTAL IIIb		<b>5,800,261.33</b>
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	<b>524,925.00</b>	
2. Other available funds (page 4, col (d))	<b>166,000.00</b>	
TOTAL IIIc		<b>690,925.00</b>
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2022	0.00	
1b. Free cash..appropriated on or after July 1, 2022	0.00	



TAX RATE RECAPITULATION  
Fiscal Year 2023

2.	Municipal light surplus	0.00	
3.	Other source :	0.00	
	TOTAL III d		0.00
III e.	Total estimated receipts and other revenue sources		7,016,029.33
	(Total III a through III d)		
IV.	Summary of total amount to be raised and total receipts from all sources		
a.	Total amount to be raised (from II e)		26,800,132.72
b.	Total estimated receipts and other revenue sources (from III e)	7,016,029.33	
c.	Total real and personal property tax levy (from I c)	19,784,103.39	
d.	Total receipts from all sources (total IV b plus IV c)		26,800,132.72

## TAX RATE RECAPITULATION

Fiscal Year 2023

LOCAL RECEIPTS NOT ALLOCATED \*

		Receipt Type Description	(a) Actual Receipts Fiscal 2022	(b) Estimated Receipts Fiscal 2023	Percentage Change
==>	1.	MOTOR VEHICLE EXCISE	677,337.00	392,291.00	-42.08
	2.	OTHER EXCISE			
==>		a.Meals	7,242.00	0.00	-100.00
==>		b.Room	532.00	0.00	-100.00
==>		c.Other	0.00	0.00	0.00
==>		d.Cannabis	0.00	0.00	0.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	61,666.00	51,500.00	-16.49
==>	4.	PAYMENTS IN LIEU OF TAXES	13,197.00	12,000.00	-9.07
	5.	CHARGES FOR SERVICES - WATER	613,728.00	560,193.00	-8.72
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	169,465.00	15,000.00	-91.15
	10.	FEES	80,261.00	20,000.00	-75.08
		a.Cannabis Impact Fee	0.00	0.00	0.00
		b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11.	RENTALS	183,598.00	100,000.00	-45.53
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00	0.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	20,675.00	18,000.00	-12.94
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	56,415.00	0.00	-100.00
	17.	LICENSES AND PERMITS			
		a.Building Permits	177,146.00	90,000.00	-49.19
		b.Other licenses and permits	33,975.00	0.00	-100.00
	18.	SPECIAL ASSESSMENTS	850,991.00	912,133.00	7.18
==>	19.	FINES AND FORFEITS	9,970.00	9,000.00	-9.73
==>	20.	INVESTMENT INCOME	1,882.00	1,000.00	-46.87
==>	21.	MEDICAID REIMBURSEMENT	0.00	0.00	0.00
==>	22.	MISCELLANEOUS RECURRING	122,620.00	0.00	-100.00
	23.	MISCELLANEOUS NON-RECURRING	9,889.00	11,591.00	17.21
	24.	<b>Totals</b>	<b>3,090,589.00</b>	<b>2,192,708.00</b>	<b>-29.05</b>

Signatures

TAX RATE RECAPITULATION  
Fiscal Year 2023

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

**Yeimi Colon, Accountant/Finance Director , Wenham , ycolon@wenhamma.gov 978-468-5520 | 12/5/2022 9:53 AM**

Comment:

Documents

No documents have been uploaded.

\* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.

==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2023 estimated receipts to FY 2022 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF). The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

TAX RATE RECAPITULATION

Fiscal Year 2023

APPROPRIATIONS										AUTHORIZATIONS	
										MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a)  Total Appropriations Of Each Meeting	(b) **  From Raise and Appropriate	(c)  From Free Cash (See B-1)	(d)  From Other Available Funds (See B-2)	(e)  From Offset Receipts (See A-1)	(f)  From Enterprise Funds (See A-2)	(g)  From Community Preservation Funds (See A-4)	(h)  *** Departmental Revolving Funds	(i)  Borrowing Authorization (Other)	
04/02/2022	2023	22,241,363.00	22,116,363.00	0.00	125,000.00	0.00	0.00	0.00	0.00	0.00	
04/02/2022	2023	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	
04/02/2022	2023	35,000.00	0.00	0.00	35,000.00	0.00	0.00	0.00	0.00	0.00	
04/02/2022	2023	859,855.00	0.00	0.00	0.00	0.00	0.00	859,855.00	0.00	0.00	
04/02/2022	2023	524,925.00	0.00	524,925.00	0.00	0.00	0.00	0.00	0.00	0.00	
04/02/2022	2023	7,085.03	7,085.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
04/02/2022	2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	
Total		23,674,228.03	22,123,448.03	524,925.00	166,000.00	0.00	0.00	859,855.00			

\* Enter the fiscal year to which the appropriation relates.

\*\* Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

\*\*\* Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Signatures

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Patricia E. Brown, Interim Town Clerk , Wenham , townclerk@wenhamma.gov 978-468-5520 | 11/23/2022 10:48 AM

Comment:

Documents

No documents have been uploaded.



BARTHOLOMEW  
& COMPANY

TOWN OF WENHAM  
TRUST FUNDS

ACCOUNT NUMBER	FUND NAME	FY 2022 BEGINNING MARKET VALUE	FY 2022 BEGINNING PRINCIPAL	FY 2022 BEGINNING EARNINGS	FY 2022 NET INCOME	FY 2022 REALIZED GAIN/LOSS	FY 2022 NET EARNINGS	FY 2022 TRANSFERS OF PRINCIPAL	FY 2022 TRANSFERS OF EARNINGS	FY 2022 ENDING PRINCIPAL	FY 2022 ENDING EARNINGS	FY 2022 ENDING CASH VALUE	FY 2022 CHANGE IN UNREALIZED GAIN/LOSS	FY 2022 UNREALIZED GAIN/LOSS	FY 2022 ENDING MARKET VALUE
CEMETERY FUNDS															
81-481-4820-0200	CEMETERY PERPETUAL CARE	\$204,007.86	\$178,215.98	\$21,625.25	\$2,131.49	\$213.38	\$2,444.87	\$0.00	\$0.00	\$178,215.98	\$24,070.12	\$202,286.10	(\$5,060.95)	(\$894.32)	\$201,391.78
82-481-4820-0201	ABBOTT FLOWER FUND	\$183,335.19	\$143,644.62	\$16,158.55	\$1,705.60	\$250.90	\$1,957.50	\$4,801.66	(\$4,801.66)	\$148,446.26	\$13,514.39	\$161,960.67	(\$4,032.06)	(\$716.04)	\$161,244.63
82-481-4820-0202	GEORGE BADGER FLOWER FD	\$95,102.17	\$83,936.61	\$3,764.20	\$95.61	\$146.09	\$1,193.70	\$2,683.01	(\$2,683.01)	\$86,078.62	\$8,220.89	\$94,300.51	(\$7,359.26)	(\$16.90)	\$93,882.61
82-481-4820-0203	HATTIE L BATCHELDER FLOWER FD	\$235.13	\$200.00	\$30.33	\$2.44	\$0.36	\$2.60	\$0.00	\$0.00	\$200.00	\$33.13	\$233.13	(\$5.83)	(\$1.93)	\$222.20
82-481-4820-0204	BECKER FLOORS FLOWER FD	\$113.09	\$100.00	\$10.78	\$1.19	\$0.71	\$1.36	\$0.00	\$0.00	\$100.00	\$2.14	\$102.14	(\$0.49)	(\$0.49)	\$111.65
82-481-4820-0205	LLOYD BROOKS FLOWER FD	\$466.15	\$400.00	\$56.63	\$4.85	\$0.71	\$5.56	\$0.00	\$0.00	\$400.00	\$62.19	\$462.19	(\$1.37)	(\$2.95)	\$460.24
82-481-4820-0206	JOHN D CANNON FLOWER FD	\$1,221.41	\$1,000.00	\$23.59	\$12.77	\$0.35	\$14.65	\$0.00	\$0.00	\$1,000.00	\$25.53	\$1,225.53	(\$0.30)	(\$1.00)	\$1,205.16
82-481-4820-0207	FRANK CORNING FLOWER FD	\$228.25	\$200.00	\$28.25	\$2.32	\$0.29	\$2.74	\$0.00	\$0.00	\$200.00	\$18.31	\$218.31	(\$5.35)	(\$1.04)	\$193.61
82-481-4820-0208	A & E COSH FLOWER FUND	\$163.29	\$175.00	\$14.34	\$2.02	\$0.35	\$2.31	\$0.00	\$0.00	\$175.00	\$15.55	\$190.55	(\$5.96)	(\$0.37)	\$184.79
82-481-4820-0209	D'AMBROSIO FLOWER FUND	\$220.16	\$200.00	\$15.66	\$2.30	\$0.40	\$2.65	\$0.00	\$0.00	\$200.00	\$60.19	\$260.19	(\$6.51)	(\$1.15)	\$259.04
82-481-4820-0210	ELIZABETH DODGE FLOWER FD	\$262.39	\$200.00	\$77.03	\$2.76	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0211	PHILIP ELLWOOD DODGE FLOWER FD	\$220.16	\$200.00	\$15.66	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0212	MARGARET R DUDLEY FLOWER FD	\$220.20	\$200.00	\$15.70	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0213	MERCY FEATHERSTONE FLOWER FD	\$216.55	\$200.00	\$12.23	\$2.28	\$0.32	\$2.59	\$0.00	\$0.00	\$200.00	\$15.23	\$215.23	(\$5.47)	(\$0.95)	\$214.28
82-481-4820-0214	GOODRIDGE & LARABEE FLOWER FD	\$904.46	\$425.00	\$89.16	\$5.29	\$0.78	\$6.07	\$0.00	\$0.00	\$425.00	\$75.23	\$500.23	(\$12.51)	(\$0.97)	\$488.02
82-481-4820-0215	EARL E JOHNSON FLOWER FD	\$220.16	\$200.00	\$15.66	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0216	HENRY KENT FLOWER FUND	\$220.16	\$200.00	\$15.66	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0217	GEORGE KILHAM FLOWER FD	\$220.16	\$200.00	\$15.66	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$16.31	\$216.31	(\$6.47)	(\$0.37)	\$215.94
82-481-4820-0218	WILLIAM E LUDDEN FLOWER FD	\$216.61	\$200.00	\$12.19	\$2.26	\$0.32	\$2.58	\$0.00	\$0.00	\$200.00	\$14.77	\$214.77	(\$5.47)	(\$0.95)	\$213.82
82-481-4820-0219	LEWA PECK FLOWER FUND	\$236.83	\$200.00	\$31.99	\$2.49	\$0.37	\$2.86	\$0.00	\$0.00	\$200.00	\$14.77	\$214.77	(\$5.47)	(\$0.95)	\$213.82
82-481-4820-0220	AC & ML PERKINS FLOWER FD	\$259.24	\$225.00	\$28.95	\$2.70	\$0.40	\$3.10	\$0.00	\$0.00	\$225.00	\$34.85	\$259.85	(\$6.42)	(\$1.13)	\$255.92
82-481-4820-0221	EDWARD A PERKINS FLOWER FD	\$221.20	\$200.00	\$16.68	\$2.32	\$0.35	\$2.67	\$0.00	\$0.00	\$200.00	\$15.35	\$215.35	(\$5.49)	(\$0.97)	\$214.38
82-481-4820-0222	RUTH D PERKINS FLOWER FD	\$246.43	\$200.00	\$41.40	\$2.57	\$0.39	\$2.96	\$0.00	\$0.00	\$200.00	\$14.36	\$214.36	(\$6.11)	(\$1.08)	\$213.28
82-481-4820-0223	DOROTHY PULSFIER FLOWER FD	\$877.24	\$500.00	\$163.41	\$7.08	\$1.04	\$8.12	\$0.00	\$0.00	\$500.00	\$171.53	\$671.53	(\$16.80)	(\$2.97)	\$668.56
82-481-4820-0224	JOHN H RICE FLOWER FUND	\$107.35	\$100.00	\$5.16	\$1.13	\$0.17	\$1.30	\$0.00	\$0.00	\$100.00	\$6.46	\$106.46	(\$2.66)	(\$0.47)	\$105.99
82-481-4820-0225	RALPH M SMITH FLOWER FD	\$255.33	\$200.00	\$50.12	\$2.65	\$0.39	\$3.04	\$0.00	\$0.00	\$200.00	\$53.16	\$253.16	(\$6.33)	(\$1.12)	\$252.04
82-481-4820-0226	ELBRIDGE STANLEY FLOWER FD	\$222.98	\$200.00	\$18.43	\$2.35	\$0.35	\$2.70	\$0.00	\$0.00	\$200.00	\$21.13	\$221.13	(\$5.52)	(\$0.97)	\$220.16
82-481-4820-0227	ETHEL B WENTWORTH FLOWER FD	\$248.59	\$200.00	\$43.51	\$2.59	\$0.39	\$2.98	\$0.00	\$0.00	\$200.00	\$46.49	\$246.49	(\$6.17)	(\$1.09)	\$245.40
82-481-4820-0228	WALTER C OBER FLOWER FD	\$487.17	\$400.00	\$77.22	\$5.09	\$0.75	\$5.84	\$0.00	\$0.00	\$400.00	\$83.06	\$483.06	(\$12.06)	(\$2.13)	\$480.93
82-481-4820-0229	A & E ELWELL FLOWER FUND	\$219.92	\$200.00	\$15.43	\$2.30	\$0.35	\$2.65	\$0.00	\$0.00	\$200.00	\$18.08	\$218.08	(\$5.45)	(\$0.96)	\$217.12
82-481-4820-0230	DAVID ALLEN CEMETERY FUND	\$626.32	\$500.00	\$113.98	\$6.53	\$0.96	\$7.49	\$0.00	\$0.00	\$500.00	\$121.47	\$621.47	(\$15.55)	(\$2.75)	\$620.27
82-481-4820-0231	H BATCHELDER CEMETERY FD	\$628.32	\$500.00	\$113.98	\$6.53	\$0.96	\$7.49	\$0.00	\$0.00	\$500.00	\$121.47	\$621.47	(\$15.55)	(\$2.75)	\$620.27
82-481-4820-0232	JH & ML PERKINS CEMETERY FD	\$1,475.94	\$475.00	\$970.80	\$15.42	\$2.28	\$7.53	\$0.00	\$0.00	\$475.00	\$1,463.50	\$1,463.50	(\$6.47)	(\$6.47)	\$1,457.03
82-481-4820-0233	ETHEL B WENTWORTH CEMETERY FD	\$1,571.59	\$475.00	\$942.81	\$15.43	\$2.41	\$18.84	\$0.00	\$0.00	\$475.00	\$961.65	\$1,566.65	(\$6.94)	(\$6.94)	\$1,559.71
81-481-4820-0234	PERKINS CEM PERP CARE PRINCIPAL	\$2,204.53	\$1,000.00	\$1,159.90	\$23.06	\$3.39	\$26.45	\$0.00	\$0.00	\$1,000.00	\$1,185.35	\$2,185.35	(\$54.70)	(\$9.67)	\$2,175.68
81-543-4820-0200	PERK WAR MEM PERP CARE PRINCIPAL	\$1,790.75	\$1,000.00	\$754.18	\$18.74	\$2.74	\$21.48	\$0.00	\$0.00	\$1,000.00	\$775.66	\$1,775.66	(\$44.42)	(\$7.95)	\$1,767.81
SUBTOTALS		\$478,908.26	\$416,452.89	\$52,674.22	\$5,003.75	\$735.74	\$5,739.49	\$7,284.87	(\$7,284.87)	\$423,737.56	\$51,129.04	\$474,866.60	(\$11,880.56)	(\$2,099.41)	\$472,767.19





**BARTHOLOMEW  
& COMPANY**

**TOWN OF WENHAM  
TRUST FUNDS**

ACCOUNT NUMBER	FUND NAME	FY 2022 BEGINNING MARKET VALUE	FY 2022 BEGINNING PRINCIPAL	FY 2022 BEGINNING EARNINGS	FY 2022 NET EARNINGS	FY 2022 TRANSFERS OF PRINCIPAL	FY 2022 TRANSFERS OF EARNINGS	FY 2022 ENDING PRINCIPAL	FY 2022 ENDING EARNINGS	FY 2022 ENDING CASH VALUE	FY 2022 CHANGE IN UNREALIZED GAIN/LOSS	FY 2022 UNREALIZED GAIN/LOSS	FY 2022 ENDING MARKET VALUE
<b>LIBRARY FUNDS</b>													
21-610-4820-0403	KEPPIE LIBRARY GIFT FUND	\$23,012.77	\$0.00	\$22,542.76	\$275.76	\$0.00	\$0.00	\$0.00	\$22,818.52	\$22,818.52	(\$570.88)	(\$100.88)	\$22,717.64
82-610-4820-0350	LOUISE BROWN LIBRARY FD	\$66,078.63	\$59,790.00	\$4,599.05	\$791.67	\$0.00	\$0.00	\$59,790.00	\$5,730.92	\$65,520.92	(\$1,630.25)	(\$268.87)	\$65,252.15
82-610-4820-0351	CHARLES W & MARJORIE DAVIS	\$74,145.64	\$65,106.65	\$6,522.65	\$888.57	\$0.00	\$0.00	\$65,106.65	\$7,411.22	\$73,517.87	(\$1,839.38)	(\$323.04)	\$73,194.63
82-610-4820-0352	JUDSON W DODGE LIB CHARITY FD	\$6,235.53	\$4,780.00	\$1,347.77	\$14.96	\$0.00	\$0.00	\$4,780.00	\$202.75	\$6,202.75	(\$155.19)	(\$27.43)	\$6,175.32
82-610-4820-0353	EDWIN P HAWKINS LIBRARY FD	\$1,795.25	\$0.00	\$1,258.58	\$2.75	\$0.00	\$0.00	\$0.00	\$1,260.08	\$1,760.08	(\$44.54)	(\$7.87)	\$1,772.21
82-615-4820-0650	DOROTHY JONES LIBRARY FD	\$344.76	\$100.00	\$237.72	\$0.53	\$0.00	\$0.00	\$100.00	\$241.57	\$341.87	(\$6.35)	(\$1.51)	\$340.36
82-615-4820-0651	FRANCIS DOLAN LIBRARY FD	\$7,716.99	\$3,000.00	\$4,559.38	\$80.61	\$0.00	\$0.00	\$3,000.00	\$4,651.84	\$7,651.84	(\$191.44)	(\$33.93)	\$7,618.01
82-615-4820-0652	BERNICE H MERSEAU LIB	\$98.74	\$42.37	\$54.35	\$0.15	\$0.00	\$0.00	\$42.37	\$55.52	\$75.61	(\$2.45)	(\$0.43)	\$75.46
82-615-4820-0653	LEON W BISHOP LIBRARY FD	\$594.40	\$260.36	\$321.90	\$6.22	\$0.00	\$0.00	\$260.36	\$329.04	\$589.40	(\$14.75)	(\$2.61)	\$586.79
82-615-4820-0654	DODGE PUBLIC LIBRARY FUND	\$2,613.01	\$1,163.64	\$1,395.00	\$4.02	\$0.00	\$0.00	\$1,163.64	\$1,427.34	\$2,590.98	(\$64.83)	(\$11.46)	\$2,579.52
82-615-4820-0655	JOHN HARNETT JR LIBRARY FUND	\$1,603.78	\$1,164.97	\$406.05	\$19.22	\$0.00	\$0.00	\$1,164.97	\$425.27	\$1,590.24	(\$100.51)	(\$7.03)	\$1,583.21
82-615-4820-0656	JUSTIN ALLEN LIBRARY FUND	\$4,051.56	\$1,808.95	\$2,199.86	\$48.54	\$0.00	\$0.00	\$1,808.95	\$2,208.40	\$4,017.35	(\$124.04)	(\$21.92)	\$4,035.96
82-615-4820-0657	JOHN F & ANN NEARY LIB FD	\$5,000.07	\$2,430.15	\$2,467.80	\$7.69	\$0.00	\$0.00	\$2,430.15	\$2,527.73	\$4,957.88	(\$33.22)	(\$5.87)	\$4,932.86
82-615-4820-0658	PRISCILLA JOHNSON LIB FD	\$1,339.02	\$1,164.12	\$147.55	\$16.06	\$0.00	\$0.00	\$1,164.12	\$163.61	\$1,327.73	(\$90.53)	(\$16.00)	\$1,321.86
82-615-4820-0659	ANITA BRUYERE LIBRARY FD	\$3,849.07	\$2,871.45	\$703.09	\$43.74	\$0.00	\$0.00	\$2,871.45	\$746.63	\$3,618.28	(\$23.64)	(\$4.18)	\$3,604.10
82-615-4820-0660	DR DONALD CONWELL LIB FD	\$952.91	\$460.00	\$393.45	\$9.98	\$0.00	\$0.00	\$460.00	\$404.99	\$844.89	(\$27.17)	(\$4.80)	\$840.09
82-615-4820-0661	KATLYN MACCREADY BIRD ED LIB	\$1,095.47	\$480.00	\$683.10	\$13.10	\$0.00	\$0.00	\$480.00	\$596.20	\$1,086.20	(\$18.93)	(\$21.01)	\$1,064.19
82-615-4820-0662	MARION K WILKS LIBRARY FD	\$4,794.22	\$3,570.00	\$1,126.30	\$7.37	\$0.00	\$0.00	\$3,570.00	\$1,183.76	\$4,753.76	(\$281.99)	(\$49.93)	\$4,703.83
82-615-4820-0663	JAMES HOMPE MEMORIAL LIB	\$11,366.84	\$9,248.58	\$1,886.00	\$118.79	\$0.00	\$0.00	\$9,248.58	\$2,022.25	\$11,270.83	(\$82.73)	(\$16.99)	\$11,253.84
82-615-4820-0664	PERCIVAL & ELINOR G WHIPPLE LIB	\$3,738.01	\$2,480.00	\$1,171.67	\$39.07	\$0.00	\$0.00	\$2,480.00	\$1,216.48	\$3,706.48	(\$54.99)	(\$9.72)	\$3,696.76
82-615-4820-0665	NEVALT ROSE RICHARDS MEM LIB	\$2,216.61	\$940.00	\$1,231.34	\$23.41	\$0.00	\$0.00	\$940.00	\$1,257.69	\$2,197.89	(\$267.03)	(\$47.79)	\$2,150.10
82-615-4820-0666	ELEANOR H BELTON MEM LIB TST	\$10,763.66	\$9,490.00	\$1,053.82	\$112.46	\$0.00	\$0.00	\$9,490.00	\$1,182.82	\$10,672.82	(\$101.74)	(\$17.98)	\$10,654.84
82-615-4820-0667	ELIZABETH L BECKETT MEM LIB TST	\$4,100.94	\$2,935.00	\$1,082.18	\$42.95	\$0.00	\$0.00	\$2,935.00	\$1,131.33	\$4,066.33	(\$53.14)	(\$9.39)	\$4,046.94
82-610-4820-0354	NIELSON LIBRARY FUND	\$2,141.90	\$1,100.00	\$988.15	\$5.30	\$0.00	\$0.00	\$1,100.00	\$1,023.53	\$2,123.83	(\$38.16)	(\$6.74)	\$2,117.09
82-620-4820-0601	RAE W SCOTT MEM TRUST	\$1,539.37	\$75.00	\$532.83	\$2.37	\$0.00	\$0.00	\$75.00	\$1,526.38	\$1,526.38	(\$3,948.84)	(\$87.80)	\$1,438.54
82-620-4820-0355	KATHERINE DUFFY LIB TRUST	\$159,178.39	\$143,601.69	\$12,325.66	\$1,907.64	\$0.00	\$0.00	\$143,601.69	\$14,233.30	\$157,834.99	(\$327.59)	(\$57.89)	\$157,477.10
81-620-4830-0356	SUSAN D LILLIE LIB TRUST FD	\$13,204.89	\$12,000.00	\$935.19	\$158.23	\$0.00	\$0.00	\$12,000.00	\$1,093.42	\$13,093.42	(\$1,812.23)	(\$210.75)	\$12,882.67
SUBTOTALS		\$413,392.43	\$332,555.03	\$72,384.30	\$4,854.19	\$0.00	\$0.00	\$332,555.03	\$77,338.49	\$409,903.52	(\$10,255.33)	(\$1,812.23)	\$408,091.29
<b>CHARITY FUNDS</b>													
82-122-4820-0300	JOHN K DODGE CHARITY FUND	\$572.72	\$500.00	\$81.02	\$6.89	\$0.00	\$0.00	\$500.00	\$67.91	\$567.91	(\$14.21)	(\$2.51)	\$565.40
82-122-4820-0301	MARY E PERKINS CHARITY	\$3,425.11	\$3,000.00	\$355.16	\$41.06	\$0.00	\$0.00	\$3,000.00	\$396.22	\$3,396.22	(\$15.01)	(\$15.01)	\$3,381.21
82-122-4820-0302	RALPH M SMITH CHARITY FD	\$38,806.45	\$34,000.00	\$4,013.87	\$485.04	\$0.00	\$0.00	\$34,000.00	\$4,478.91	\$38,478.91	(\$962.68)	(\$170.11)	\$38,308.80
82-122-4820-0303	ELIZABETH P TILTON CHARITY FD	\$3,425.11	\$3,000.00	\$355.16	\$41.06	\$0.00	\$0.00	\$3,000.00	\$396.22	\$3,396.22	(\$15.01)	(\$15.01)	\$3,381.21
82-122-4820-0304	BENJAMIN F YOUNG CHARITY	\$1,850.86	\$1,620.00	\$193.06	\$22.16	\$0.00	\$0.00	\$1,620.00	\$155.22	\$1,835.22	(\$45.91)	(\$8.11)	\$1,827.11
SUBTOTALS		\$48,080.25	\$42,120.00	\$4,978.27	\$576.21	\$0.00	\$0.00	\$42,120.00	\$5,554.48	\$47,674.48	(\$1,192.73)	(\$210.75)	\$47,463.73



BARTHOLOMEW  
& COMPANY

TOWN OF WENHAM  
TRUST FUNDS

Page 3 of 3  
FISCAL YEAR 2022 SUMMARY

ACCOUNT NUMBER	FUND NAME	FY 2022 BEGINNING MARKET VALUE	FY 2022 BEGINNING PRINCIPAL	FY 2022 BEGINNING EARNINGS	FY 2022 NET INCOME	FY 2022 REALIZED GAIN/LOSS	FY 2022 NET EARNINGS	FY 2022 TRANSFERS OF PRINCIPAL	FY 2022 TRANSFERS OF EARNINGS	FY 2022 ENDING PRINCIPAL	FY 2022 ENDING EARNINGS	FY 2022 ENDING CASH VALUE	FY 2022 CHANGE IN UNREALIZED GAIN/LOSS	FY 2022 UNREALIZED GAIN/LOSS	FY 2022 ENDING MARKET VALUE
MISC. FUNDS															
82-122-4820-0151	STABILIZATION FUND	\$11,115.19	\$1,832.32	\$9,055.85	\$116.17	\$17.08	\$133.25	\$0.00	\$0.00	\$1,832.32	\$9,189.10	\$11,021.42	(\$275.75)	(\$48.73)	\$10,972.69
82-000-4870-0155	OP&B STABILIZATION FUND	\$4,246.03	\$1,077.58	\$3,081.73	\$44.58	\$6.52	\$50.90	\$0.00	\$0.00	\$1,077.58	\$3,132.63	\$4,210.21	(\$105.33)	(\$18.61)	\$4,191.60
82-171-4820-0152	CONSERVATION FUND	\$13,084.24	\$3,939.21	\$9,877.80	\$136.71	\$20.10	\$156.81	\$0.00	\$0.00	\$3,939.21	\$9,034.61	\$12,973.82	(\$324.59)	(\$37.36)	\$12,916.46
27-145-4200-0424	SCHOLARSHIP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27-145-4200-0423	EDUCATION FUND	\$559,603.00	\$10,000.00	\$538,173.73	\$5,846.79	\$959.62	\$8,706.41	\$0.00	\$0.00	\$10,000.00	\$544,880.14	\$554,880.14	(\$13,862.44)	(\$2,453.17)	\$552,426.97
27-145-4200-0425	ELDERLY AND DISABLED FUND	\$54,880.42	\$2,500.00	\$51,259.55	\$573.39	\$94.31	\$657.70	\$0.00	\$0.00	\$2,500.00	\$51,917.25	\$54,417.25	(\$1,361.46)	(\$240.59)	\$54,176.66
SUBTOTALS		\$642,928.88	\$19,349.11	\$610,448.66	\$6,717.44	\$987.63	\$7,705.07	\$0.00	\$0.00	\$19,349.11	\$618,153.73	\$637,502.84	(\$15,949.57)	(\$2,818.46)	\$634,684.38
AFFORDABLE HOUSING FUNDS															
83-000-4820-0000	WAHT FUND 2	\$552,050.38	\$534,981.02	\$5,794.34	\$5,767.78	\$848.01	\$6,615.79	\$0.00	\$0.00	\$534,981.02	\$12,410.13	\$547,391.15	(\$13,695.08)	(\$2,420.06)	\$544,971.09
SUBTOTALS		\$552,050.38	\$534,981.02	\$5,794.34	\$5,767.78	\$848.01	\$6,615.79	\$0.00	\$0.00	\$534,981.02	\$12,410.13	\$547,391.15	(\$13,695.08)	(\$2,420.06)	\$544,971.09
COMMUNITY PRESERVATION FUNDS															
24-000-4820-0000	CPA FUNDS	\$3,427,174.52	\$3,204,056.08	\$153,122.21	\$38,036.08	\$5,667.28	\$43,703.36	\$0.00	\$0.00	\$3,563,154.08	\$196,825.57	\$3,759,979.65	(\$86,619.42)	(\$16,623.19)	\$3,743,356.46
SUBTOTALS		\$3,427,174.52	\$3,204,056.08	\$153,122.21	\$38,036.08	\$5,667.28	\$43,703.36	\$0.00	\$0.00	\$3,563,154.08	\$196,825.57	\$3,759,979.65	(\$86,619.42)	(\$16,623.19)	\$3,743,356.46
GENERAL FUNDS															
GENERAL FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GRAND TOTALS		\$5,562,534.72	\$4,549,524.13	\$899,402.00	\$90,346.62	\$8,947.52	\$69,294.14	\$7,284.67	\$7,284.67	\$4,915,906.80	\$961,411.47	\$5,877,318.27	(\$139,592.69)	(\$25,984.10)	\$5,851,334.17
ACCOUNTING METHOD : MARK-TO-MARKET															
CURRENT ACCRUAL:														\$14,116.74	
TRANSFER IN TRANSIT:														\$0.00	
UNREALIZED GAIN/LOSS:														(\$25,984.10)	
JUNE 30, 2022 STATEMENT VALUE:														\$5,851,334.17	

The information contained herein has been created by your financial advisor, is provided for informational purposes only as a courtesy to you, should not be relied upon for tax purposes, is based upon sources believed to be reliable, and is not intended to replace your custodial statements. No guarantee is made to the completeness or accuracy of the information. Commonwealth urges you to compare your account custodian statements with the statements you receive from us or your advisor. If you believe there are material discrepancies between statements, please contact Commonwealth directly at 800.251.0080. Securities and advisory services offered through Commonwealth Financial Network, Member FINRA/SIPC, a Registered Investment Adviser. Past performance is not indicative of future results. 13364923



BARTHOLOMEW  
& COMPANY

TOWN OF WENHAM  
OPEB TRUST

Page 1 of 1  
FISCAL YEAR 2022 SUMMARY

ACCOUNT NUMBER	FUND NAME	FY 2022 BEGINNING MARKET VALUE	FY 2022 BEGINNING PRINCIPAL	FY 2022 BEGINNING EARNINGS	FY 2022 NET INCOME	FY 2022 REALIZED GAIN/LOSS	FY 2022 NET EARNINGS	FY 2022 TRANSFERS OF PRINCIPAL	FY 2022 TRANSFERS OF EARNINGS	FY 2022 ENDING PRINCIPAL	FY 2022 ENDING EARNINGS	FY 2022 ENDING CASH VALUE	FY 2022 CHANGE IN UNREALIZED GAIN/LOSS	FY 2022 UNREALIZED GAIN/LOSS	FY 2022 ENDING MARKET VALUE
OPEB FUNDS															
	OPEB TRUST	\$321,665.90	\$240,000.00	\$31,374.75	\$24,771.49	(\$2,112.10)	\$22,659.39	\$70,000.00	\$0.00	\$310,000.00	\$54,034.14	\$364,034.14	(\$90,384.46)	(\$40,093.31)	\$323,940.83
	SUBTOTALS	\$321,665.90	\$240,000.00	\$31,374.75	\$24,771.49	(\$2,112.10)	\$22,659.39	\$70,000.00	\$0.00	\$310,000.00	\$54,034.14	\$364,034.14	(\$90,384.46)	(\$40,093.31)	\$323,940.83
	GRAND TOTALS	\$321,665.90	\$240,000.00	\$31,374.75	\$24,771.49	(\$2,112.10)	\$22,659.39	\$70,000.00	\$0.00	\$310,000.00	\$54,034.14	\$364,034.14	(\$90,384.46)	(\$40,093.31)	\$323,940.83
ACCOUNTING METHOD : MARK-TO-MARKET															
														CURRENT ACCRUAL:	\$0.00
														TRANSFER IN TRANSIT:	\$0.00
														UNREALIZED GAIN/LOSS:	(\$40,093.31)
														JUNE 30, 2022 STATEMENT VALUE:	\$323,940.83

The information contained herein has been created by your financial advisor, is provided for informational purposes only as a courtesy to you, should not be relied upon for tax purposes, is based upon sources believed to be reliable, and is not intended to replace your custodial statements. No guarantee is made to the completeness or accuracy of the information. Commonwealth urges you to compare your account custodian statements with the statements you receive from us or your advisor. If you believe there are material discrepancies between statements, please contact Commonwealth directly at 800.251.0080. Securities and advisory services offered through Commonwealth Financial Network, Member FINRA/SIPC, a Registered Investment Adviser. Past performance is not indicative of future results. 13364323

# Appendix B

**FY 2022**

**Independent Financial  
Audit Report**

**NOT AVAILABLE AT TIME OF PRINTING**

**ANNUAL  
TOWN  
REPORT  
2022**

**PART I  
APPENDIX B**



## TOWN PHONE DIRECTORY

**Assessor's Office** 978-468-5520 Ext. 5

**Board of Health** 978-468-5520 Ext. 4

**Council on Aging** 978-468-5529

**Emergency: Police and Fire** 911

**Treasurer / Collector** 978-468-5520 Ext. 3

**Fire Prevention Office (Non-Emergency)** 978-468-5508

**Highway, Water, Cemetery, & Tree Warden** 978-468-5520 Ext. 6

**Inspectional Services / Permitting Office** 978-468-5520 Ext. 4

**Land Use** 978-468-5520 Ext. 8

**Library** 978-468-5577

**Police Department (Non-Emergency)** 978-468-5500

**Recreation Department** 978-468-5590

**Selectmen's Office** 978-468-5520 Ext. 2

**Town Accountant** 978-468-5520 Ext. 7

**Town Administrator** 978-468-5520 Ext. 2

**Town Clerk** 978-468-5520 Ext. 1

**Veterans' Services** 866-347-8838

**WISSH** 978-468-5520 Ext. 9