

**Library Board Minutes  
GREENDALE PUBLIC LIBRARY  
Wednesday, June 19, 2019**

President Amidzich called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:35 PM.

Trustees Present: Amidzich, Dombrowski, Genz, Huberty, Jensen, Unger  
Excused: Kiltz  
Also Present: Van Klooster- Library Director

Library Director Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**PUBLIC COMMENTS**

NONE

**APPROVAL OF THE MINUTES**

Trustee Huberty moved, Trustee Unger seconded approval of the May 15, 2019 minutes.

Ayes: All  
Noes: None  
Motion to approve: Carried

**APPROVAL OF FINANCIAL REPORTS**

Check Register: May 2019

Trustee Huberty moved, Trustee Genz seconded approval of the May 2019 expenditures in the total amount of \$13,306.82

Ayes: All  
Noes: None  
Motion to approve: Carried

**REVIEW OF FINANCIAL STATEMENTS**

- a) Expenditures to Actual Comparison: 05/2019
- b) Revenue to Actual Comparison: 05/2019
- c) Balance Sheet: 04/2019

**UNFINISHED BUSINESS**

- a) Review draft Library Strategic Plan

Trustees discussed the timeliness of the Goals in the context of the year that has elapsed since plan development discussion meetings were conducted. Van Klooster said he believes the Goals are still relevant. The Plan will be announced for public comment in the Village newsletter, in the library, and on social media. This will give time for public review before it is submitted for Library Board approval at the July 24 Rescheduled meeting. No major revisions or concerns were raised.

**NEW BUSINESS**

- a) Discuss renewal of MCFLS ILS/ Resource Sharing/ Technology Agreement

Van Klooster said the Agreement is up for renewal at the end of 2019. It has not been presented by MCFLS yet, but expects it to come to members in July, with time for review and discussion before approval. Some changes to the Agreement are likely particularly related to new and expanded services proposed by MCFLS.

### **INFORMATIONAL AND DISCUSSION ITEMS**

- a) Director's Report-Van Klooster highlighted Village staff performance evaluation timeline, options for a Friends membership appeal in the Village newsletter, Wisconsin Library Trustee Training Week
- b) Library Staff Report-Van Klooster highlighted the great help offered by Summer Reading Ambassador volunteers, the high volume of staff visits to schools to promote summer reading, youth programs now being promoted in school weeklies, and library saving seats for P&R Summer Adventure kids in SRP programs
- c) President's Report-None
- d) Friends and Foundation Report-Van Klooster highlighted that the Friends dissolved and became a DBA of the Foundation, a new slate of officers was elected, a donation of \$8000 was made to the library, and Friends will attend 4 Downtown Markets to promote the quilt fundraiser and their organization

### **CORRESPONDENCE**

NONE

### **CLOSED SESSION**

Trustee Huberty moved, Trustee Jensen seconded convening in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

*Specifically, to discuss Library Director employment benefits.*

Ayes: All  
Noes: None  
Motion to approve: Carried

### **RETURN TO OPEN SESSION**

Trustee Huberty moved, Trustee Dombrowski seconded returning to OPEN SESSION

Ayes: All  
Noes: None  
Motion to approve: Carried

- a) *Library Director employment benefits*

Trustee Jensen moved, Trustee Dombrowski seconded awarding a 3<sup>rd</sup> week of vacation to Director Van Klooster effective July 1, 2019, in recognition of 8 years of creditable service.

Ayes: All  
Noes: None  
Motion to approve: Carried

### **ADJOURNMENT**

The meeting adjourned at 7:10 PM. The July Board meeting is rescheduled to July 24, with an email confirming a quorum to be sent by Van Klooster.