

**Library Board Minutes-Special Session
GREENDALE PUBLIC LIBRARY
November 14, 2018**

President Amidzich called the Special meeting of the Greendale Public Library Board of Trustees to order at 5:35 PM.

Trustees Present: Amidzich, Dombrowski, Genz, Huberty, Jensen, Kiltz, Unger
Excused: none
Also Present: Wms-Van Klooster- Library Director

Library Director Williams-Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES

Trustee Kiltz moved, Trustee Jensen seconded approval of the September 19, 2018 minutes.
Ayes: All
Noes: None
Motion to approve: Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: 09/2018 & 10/2018

Trustee Huberty moved, Trustee Kiltz seconded approval of the September and October expenditures in the amount of \$19,894.07.

Ayes: All
Noes: None
Motion to approve: Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Expenditures to Actual Comparison: 09/2018 & 10/2018
- b) Revenue to Actual Comparison: 09/2018 & 10/2018
- c) Balance Sheet: 08/2018 & 09/2018

UNFINISHED BUSINESS

- a) Village 2019 Budget update

Wms-Van Klooster presented the Library budget at the 10/24 Village BOT budget workshop. He said the final Village Budget discussion and action is scheduled for the 11/19 BOT general meeting. Genz said the BOT had very few issues or questions about the Library's budget and confirmed that restoration of Sunday hours will be well received. President Amidzich said she believed the preliminary joint BOT/Library Board budget meeting helped smooth the request process. Discussion about 2019 open hours ensued, especially regarding the Friday after Thanksgiving. Wms-VK plans to bring 2019 hours to the Library Board for approval in December.

NEW BUSINESS

- a) Library revenues review and forecast

President Amidzich observed that stability in revenue receipt as well as consistent annual spending going forward should help in future annual budget requests. Genz said consistent modest annual increases are preferable to irregularity, and this practice is used by other departments as well.

b) Trustee continuing education

Huberty noted she is interested in the MCFLS Strategic Plan because we are a member of the system. Kiltz said he is interested in PLSR, Public Library Standards, and anything leading to discussion of equity and cost savings. Jensen said she is interested in efficiencies, cost savings and innovations, and mentioned past discussion about London's Idea Store as being worthwhile. Kiltz recommended that supplemental information be sent to the Board before the meeting to aid in discussion.

c) Allowing patron access to electronic resources with fines

Wms-VK pointed out information in the packet and said this is a discussion he expects to come to MCFLS Directors and member library boards in the future, primarily due to MPL's interest in increasing patron access to library resources, especially digital resources. Several members said they appreciate the benefits of allowing access to digital resources regardless of fine balance. Additional discussion of the loss of fine/fee revenue when anecdotally Wms-VK says that access to computers and eresources is often a motivator for patrons to pay outstanding fees. Kiltz sees revenue from fees as small compared to overall budget. Additional data would be appreciated if MPL pushes for change, eg how much revenue could be lost? What % of material is in overdue status? How many individuals would gain access who are currently blocked?

d) CLC Agreement and Friends MOU revision

Unger reviewed the markup copy of the CLC Agreement. Discussion ensued about including Health in the agreement's text, clarifying language for consistency in naming parties to the agreement, including language regarding the CLC Advisory Group and their powers and duties, discussing clarification for governance of 'shared spaces' like the community room. Wms-Van Klooster will bring this discussion back to the CLC Advisory Group for their feedback and suggested revisions. It was decided that the Friends MOU did not need revision. Unger asked if the Friends could be invited to an upcoming Library Board meeting to share information about their activities.

e) November regular Library Board meeting

Trustee Huberty moved, Trustee Dombrowski seconded cancellation of the regular November meeting

Ayes: All
Noes: None
Motion to approve: Carried

INFORMATIONAL AND DISCUSSION ITEMS

- a) Director's Report-Wms-VK briefly recapped Reading Rampage and his great satisfaction with the event. Volunteer signup for Dickens was also mentioned.
- b) Library Staff Report
- c) President's Report
- d) Friends of the Greendale Public Library Report-No report
- e) Greendale Public Library Foundation Report-No report

CORRESPONDENCE

None

ADJOURNMENT

Kiltz motioned, Huberty seconded, adjournment of the meeting at 6:54 PM.