

**Library Board Minutes  
GREENDALE PUBLIC LIBRARY  
Wednesday, September 18, 2019**

President Amidzich called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, Dombrowski, Genz, Jensen, Unger  
Excused: Huberty, Kiltz  
Also Present: Van Klooster- Library Director

Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**PUBLIC COMMENTS**

NONE

**APPROVAL OF THE MINUTES**

Trustee Genz moved, Trustee Dombrowski seconded approval of the August 21, 2019 minutes as corrected.

Ayes: All  
Noes: None  
Motion to approve: Carried

**APPROVAL OF FINANCIAL REPORTS**

Check Register: August 2019

Trustee Dombrowski moved, Trustee Jensen seconded approval of the August 2019 expenditures in the total amount of \$15,264.55

Ayes: All  
Noes: None  
Motion to approve: Carried

**REVIEW OF FINANCIAL STATEMENTS**

- a) Expenditures to Actual Comparison: August 2019
- b) Revenue to Actual Comparison: August 2019
- c) Balance Sheet: July 2019

**UNFINISHED BUSINESS**

- a) 2020 Greendale Library Budget

Trustee Dombrowski moved, Trustee Jensen seconded approving the 2020 Library Budget as presented, for submittal to the Village Manager. Van Klooster said the property tax revenue request is \$8000 more than negotiated with Village Trustees in 2018, per Library Board direction. This request, along with personnel figure final revisions, materials budget reductions and non-recurring strategic plan expense, creates a nearly flat budget year over year and leaves 1.8% in fund balance. Trustee Genz inquired if a secondary budget was developed that did not include the additional \$8000. Amidzich and Van Klooster said one had not. Possible budget scenarios were discussed. Amidzich said that services, staff retention and hours would be affected if the request is not approved.

Ayes: Amidzich, Dombrowski, Jensen, Unger  
Noes: Genz  
Motion to approve: Carried

**NEW BUSINESS**

- a) Greendale Library fine/fee policy

Memo and attachments were discussed. President Amidzich said she liked the idea of linking fine forgiveness with young people timed with summer reading. Trustee Unger inquired about additional options for collecting outstanding debt. The wisdom of pursuing a fine forgiveness program was noted in the context of the increased budget request.

#### **INFORMATIONAL AND DISCUSSION ITEMS**

- a) Director's Report: Van Klooster highlighted several items
- b) Library Staff Report: Summer reading results were highlighted
- c) President's Report: none
- d) Foundation/Friends Report: Unger reviewed meeting highlights

#### **CORRESPONDENCE**

None

#### **ADJOURNMENT**

The meeting adjourned at 6:25 PM.