

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, November 15, 2023**

President D'Amato called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, D'Amato, Dombrowski, Hughes, Jensen, Kobleska, Unger
Excused:
Also Present: Van Klooster- Library Director

PUBLIC COMMENTS (1)

None

APPROVAL OF THE MINUTES

Trustee Unger moved, Trustee Kobleska seconded approval of the October 18, 2023 minutes.

Ayes: All Noes: None Abstentions: none Motion : Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: October 2023

Trustee Amidzich moved, Trustee Unger seconded approval of the October 2023 expenditures in the total amount of \$11,918.11.

Ayes: All Noes: None Abstentions: none Motion : Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Revenues and Expenditures to Actual Comparison: October 2023
- b) Balance Sheet: October 2023
- c) Quarterly report of Friends/Foundation revenue deposited at Library

UNFINISHED BUSINESS

- a) Discussion and necessary action regarding Library Board Bylaws revision

Trustee Jensen moved, Trustee Hughes seconded approval of the Library Board Bylaws revision

Ayes: All Noes: None Abstentions: none Motion : Carried

- b) Discussion and necessary action regarding Library Card and Circulation policy revision

Trustee Unger moved, Trustee Jensen seconded approval of the Library Card and Circulation policy revision.

Trustee Amidzich moved, Trustee Dombrowski seconded an amended motion to include approval of Agenda item 6c, approval of the Fines and Charges policy creation, in the same action.

Ayes: All Noes: None Abstentions: none Motion : Carried

NEW BUSINESS

- a) Discussion and necessary action regarding 2024 schedule of hours and closures

Amidzich inquired if the upcoming 2023 Christmas and New Year holiday Library closures are the same as Village Hall. Van Klooster said they are. Amidzich noted that nomination paperwork is due to Village Hall by Jan. 2 so it's likely that they are open that day.

Trustee Unger moved, Trustee D'Amato seconded approval of the 2024 schedule of hours and closures as presented.

Ayes: All Noes: None Abstentions: none Motion : Carried

INFORMATIONAL AND DISCUSSION ITEMS

- a) Library Director and Staff Reports: Van Klooster highlighted recent challenges with after school student behavior. Discussion about avenues for support ensued including Amidzich suggesting additional middle school student communication. Jensen noted visiting another similar community that had signs from the student council president on the doors of local businesses that encouraged appropriate behavior to maintain privileges. Van Klooster also highlighted Reading Rampage, success of extra story times including weekend and evening.
- b) President's Report: D'Amato noted she will be present for a lunch visit with library staff at the professional development day.
- c) Friends/Foundation Report: Van Klooster reported new people at the meeting who want to be involved, the current Winter membership drive, and discussion of how to manage increased insurance costs.

CORRESPONDENCE

NONE

PUBLIC COMMENTS (2)

NONE

ADJOURNMENT

The meeting adjourned at 6:15PM.