

**Library Board Minutes  
GREENDALE PUBLIC LIBRARY  
Wednesday, March 20, 2024**

President D'Amato called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, D'Amato, Dombrowski, Hughes, Kobleska, Martinez, Unger  
Excused: none  
Also Present: Van Klooster- Library Director

**PUBLIC COMMENTS (1)**

Heather Godley of Millbank Rd commented on Library Board member recruitment and selection. Colleen Fechtmeyer of Currant Ln offered her interpretation of one of Heather Godley's statements. New Library Board member Amber Martinez was introduced and shared a bit about her background and interest in serving.

**APPROVAL OF THE MINUTES**

Trustee Unger moved, Trustee Hughes seconded approval of the February 21, 2024 minutes with date correction as noted.

Ayes: Amidzich, D'Amato, Dombrowski, Hughes, Martinez, Unger  
Noes: None  
Abstentions: Kobleska  
Motion : Carried

**APPROVAL OF FINANCIAL REPORTS**

Check Register: February 2024

Trustee Unger moved, Trustee Hughes seconded approval of the February 2024 expenditures in the total amount of \$9132.05

Ayes: All  
Noes: None  
Abstentions: None  
Motion : Carried

**REVIEW OF FINANCIAL STATEMENTS**

a) Revenues and Expenditures to Actual Comparison: February 2024

Van Klooster noted that donation revenue already exceeds 100%, so expect donation expenditures to also exceed 100% as the year progresses.

b) Balance Sheet: February 2024

**UNFINISHED BUSINESS**

a) Discussion and possible action regarding Library Board Bylaws, Article II: Membership

Trustee Unger moved, Trustee Amidzich seconded adoption of the Bylaws revision as discussed at the February meeting and noted in the Public Notice.

Ayes: All  
Noes: None  
Abstentions:  
Motion : Carried

**NEW BUSINESS**

a) Discussion and possible action regarding revision of Library Work Rule: Time Accounting for Holidays for Full Time Staff

Van Klooster said this will greatly simplify time accounting for full time staff and is consistent with library open hours. Amidzich clarified that this is an exception to the Village Personnel Manual. Hughes asked if this is something that staff are also in favor of.

Trustee Hughes moved, Trustee Amidzich seconded adoption of the revised Work Rule: Time Accounting for Holidays for Full Time Staff.

Ayes: All

Noes: None

Abstentions: None

Motion : Carried

b) Discussion and possible action regarding CLC Community Meeting Room Policy

Van Klooster provided background on the origin of the discussion being a school district candidate receiving approval for use of the community meeting room for a “meet and greet”, followed by some critical feedback by others that this should not be an allowed use. He shared previous Village Attorney legal opinions on similar topics that could be used to inform the discussion. D’Amato inquired if the issue would be resolved with a fee-based use system. Unger noted that the Franklin Library’s meeting room policy allows town hall events for candidates and elected officials under certain rules. Amidzich suggested campaign ethics codes could be a factor. Van Klooster inquired if previous uses by elected officials should be disallowed in the future. No determination was made on that question. Amidzich also suggested that the Policy does not need revision at this time. Hughes agreed that Policy revision is not necessary for such a unique situation. No action was taken or direction given to Van Klooster on the topic at this time.

c) Discussion and possible action regarding Library Board annual Self Evaluation

No discussion or action.

**INFORMATIONAL AND DISCUSSION ITEMS**

- a) Library Director and Staff Reports: Van Klooster highlighted the upcoming April 27<sup>th</sup> strategy meeting and preparation meeting with Bill Druliner, success with Megan’s first adaptive story time, and the official summer reading theme and design.
- b) President’s Report: D’Amato attended the Trustee Candidate Forum noting it was a busy day with school district musical but felt turnout was good, said Kathleen Vincent reported she is now both the County Board appointee to the MPL Board as well as the MPL Board’s representative to MCFLS, and praised barcode functionality on the CountyCat mobile app.
- c) Friends/Foundation Report: Unger said Friends will be at four downtown markets this summer, they are hoping to increase membership over last year with a postcard renewal campaign, are revisiting a quarterly member newsletter, and discussed the Vanguard account balance/management/use but did not come to any conclusions.
- d) Discussion of 2023 Annual Report to the Community: Unger offered some minor corrections. No other feedback was offered.
- e) CountyCat demonstration: Van Klooster showed the difference between the current and new CountyCat versions and said staff are getting prepared to help the public transition through this major change to our core service.

**CORRESPONDENCE**

NONE

**PUBLIC COMMENTS (2)**

NONE

**ADJOURNMENT**

The meeting adjourned at 6:50 PM.