

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, March 18, 2020**

President Amidzich called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, Dombrowski, Genz, Huberty, Jensen , Unger

Excused:

Also Present: Van Klooster- Library Director; Wawer, Reinke, Fantetti, Schumacher-Library Staff

Library Director Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

PUBLIC COMMENTS

NONE

APPROVAL OF THE MINUTES

Trustee Huberty moved, Trustee Unger seconded approval of the February 26, 2020 minutes.

Ayes: All

Noes: None

Motion : Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: February 2020

Trustee Dombrowski moved, Trustee Unger seconded approval of the February 2020 expenditures in the total amount of \$37,874.09

Ayes: All

Noes: None

Motion : Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Expenditures to Actual Comparison: February 2020
- b) Revenue to Actual Comparison: February 2020
- c) Balance Sheet: February 2020

UNFINISHED BUSINESS

NONE

NEW BUSINESS

- a) Discuss Library response to COVID-19

President Amidzich moved, Trustee Jensen seconded closing the library to the public through April 2 while employees continue to work, following the Village Health Department's guidance that the workplace is safe as long as spread prevention guidelines are observed. A special Library Board meeting will be held Wednesday April 1. Director Van Klooster is empowered to make immediate decisions regarding staffing and services if the public health landscape changes significantly before April 1.

Ayes: All

Noes: None

Motion : Carried

Possibility of direct service to customers was discussed, including drive up service or delivery service, using Village vehicle or Police assistance.

President Amidzich moved, Trustee Huberty seconded a motion to amend Village of Greendale COVID 19 Policy paragraph #13 to include: "For hourly/part time Library employees having symptoms of illness as confirmed by Village Health staff, the Library Director may grant up to 15 work days in a row of a PAID leave of absence at the employee's regular weekly schedule of hours. If after returning to work the employee cannot demonstrate illness with COVID 19, the employee may be

requested to return the paid hours by reducing future hours worked 1-for-1. That schedule would be discussed with the immediate supervisor.”

Ayes: All

Noes: None

Motion : Carried

Unemployment costs were debated. Amidzich said an employer still has costs when employees claim unemployment. Genz requesting that Van Klooster inquire with the Assistant Village Manager to clarify actual employer costs for employee unemployment claims. Amidzich

INFORMATIONAL AND DISCUSSION ITEMS

- a) Director’s Report: no discussion
- b) Library Staff Report: no discussion
- c) President’s Report: no discussion
- d) Friends/Foundation Report: no report, Friends did not meet

CORRESPONDENCE

NONE

ADJOURNMENT

The meeting adjourned at 6:45 PM.