

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, July 21, 2021**

President Dombrowski called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, Dombrowski, Huberty, Hughes, Jensen, Unger
Excused: Kobleska
Also Present: Van Klooster- Library Director; Nieth, Schumacher -Library Staff

Library Director Van Klooster stated that the agenda for this meeting had been published in compliance with the Open Meetings Law.

PUBLIC COMMENTS (1)

Lara Miller of Lakeside Drive, representing PAGE, thanked Library staff and the Library Board for supporting efforts to make Greendale a better community.

APPROVAL OF THE MINUTES

Trustee Jensen moved, Trustee Unger seconded approval of the June 16, 2021 minutes.

Ayes: Jensen, Unger, Hughes, Dombrowski Noes: None Abstentions: Huberty, Amidzich Motion: Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: June 2021

Trustee Amidzich moved, Trustee Huberty seconded approval of the June 2021 expenditures in the total amount of \$5741.16

Ayes: All Noes: None Motion: Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Revenues and Expenditures to Actual Comparison: June 2021
- b) Balance Sheet: June 2021

UNFINISHED BUSINESS

- a) Discussion on proposed revision to Code of Conduct

Van Klooster's memo and attachments were discussed. President Dombrowski requested that Van Klooster bring a draft of a new Code of Conduct and explanation of the attorney's fees to the August meeting.

NEW BUSINESS

- a) Return to in-person Library Board meetings

Trustee Unger moved to return to in-person Board meetings. There was no second.

Members discussed if the Bylaws required specific action to conduct meetings in person. The 'extraordinary circumstances' requirement was discussed. It was concluded that no action be taken on the motion because in-person meetings are expected to be the norm.

- b) Discuss staff work environment survey

Members discussed the Board's role in soliciting employee feedback and considered if it is the Library Director's responsibility to gather this information from staff if the need arises. Amidzich noted that the Board's anonymous survey of staff for the Director's annual evaluation is one format in which staff can express concern or feedback about the workplace. Unger asked if staff evaluations by the Director are another platform for sharing of this feedback. Van Klooster agreed that perhaps these

mechanisms are already in place. He could focus on aggregating workplace-themed feedback from staff self-evaluations for presentation to the Board.

c) Discuss 2022 preliminary budget projection

Van Klooster noted that Reciprocal Borrowing revenue is the only fully-known revenue for 2022. Other non-tax revenue estimates have been accurate for previous years. He noted that the biggest question for the Board to consider is the unknown tax levy revenue. Hughes inquired about the flow of increased state aid to libraries, and the consequences of receiving a flat tax levy appropriation. He also reflected that 2023-2024 or later could be tough for municipalities after exhaustion of one-time relief funding that is currently flowing from federal sources and changes to state taxes.

INFORMATIONAL AND DISCUSSION ITEMS

- a) Library Director and Staff Reports: Van Klooster highlighted several items from the reports
- b) President's Report: no report
- c) Friends/Foundation Report: Friends Board has two new active participants, planning for fall activities including an annual meeting

CORRESPONDENCE

NONE

PUBLIC COMMENTS (2)

NONE

ADJOURNMENT

The meeting adjourned at 6:30 PM.