

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
January 16, 2019**

President Amidzich called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:33 PM.

Trustees Present: Amidzich, Dombrowski, Genz, Huberty, Jensen, Unger.
Excused: Kiltz
Also Present: Wms-Van Klooster- Library Director

Library Director Williams-Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES

Trustee Jensen moved, Trustee Dombrowski seconded approval of the December 19, 2018 minutes.
Ayes: All
Noes: None
Motion to approve: Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: December 2018

Trustee Dombrowski moved, Trustee Jensen seconded approval of the December 2018 expenditures in the amount of \$1665.40.

Ayes: All
Noes: None
Motion to approve: Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Expenditures to Actual Comparison: 12/18
- b) Revenue to Actual Comparison: 12/18
- c) Balance Sheet: 11/18

UNFINISHED BUSINESS

- a) Consider a motion to establish library staff compensation for hours worked on approved Village Holidays

No motion was made on this agenda item. The Library Board adopted the Village's 2018 Salary and Benefit Resolution for compensation of affected staff, in June 2018. This Resolution approves compensation in the manner outlined by Director Wms-VK except for the Saturday exception. When the Village's new Employee Handbook is adopted by Village Trustees, Director Wms-VK will bring a draft Library Employee Handbook based on it to the Library Board for review and adoption.

NEW BUSINESS

- a) Consider a motion to approve open hours adjustments and expenditures for Library support of 2019 Village Public Celebrations

Trustee Huberty moved, Trustee Jensen seconded a motion to approve open dates and hours for public celebrations in 2019 as presented.

Ayes: All
Noes: None
Motion to approve: Carried

- b) Discussion of after-school student conduct standards and expectations

Several suggestions for techniques to address conduct were discussed. Popular themes included ensuring the Code of Conduct is posted at entrances, seeking student assistance with excerpting/ rewording/ abbreviating relevant after-school conduct rules, use non-library publications to spread word about CLC role and expectations after school (Magazine, Board of Trustees Committee report, Greendale student newsletter).

INFORMATIONAL AND DISCUSSION ITEMS

- a) Director's Report – highlights included library/CLC expected repairs, Director attendance at PCC meetings, Teen Librarian/GMS Librarian conference session approval
- b) Library Staff Report
- c) President's Report
- d) Friends of the Greendale Public Library Report
- e) Greendale Public Library Foundation Report

CORRESPONDENCE

NONE

CLOSED SESSION

- a) Trustee Huberty moved, Trustee Amidzich seconded convening in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Specifically, to discuss the Library Director's annual/probationary Performance Evaluation*

Ayes: All
Noes: None
Motion to approve: Carried

RETURN TO OPEN SESSION

The Board did not return to open session to act on items discussed.

ADJOURNMENT

The meeting adjourned at 7:10 PM.