

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, February 21, 2024**

President D'Amato called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, D'Amato, Hughes, Unger
Excused: Dombrowski, Kobleska
Also Present: Van Klooster- Library Director

PUBLIC COMMENTS (1)

NONE

APPROVAL OF THE MINUTES

Trustee Amidzich moved, Trustee Unger seconded approval of the January 25, 2024 minutes.

Ayes: All Noes: None Abstentions: None Motion : Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: January 2024

Trustee Amidzich moved, Trustee Unger seconded approval of the January 2024 expenditures in the total amount of \$13,428.02

Ayes: All Noes: None Abstentions: None Motion : Carried

REVIEW OF FINANCIAL STATEMENTS

- a) Revenues and Expenditures to Actual Comparison: December 2023, Van Klooster noted Expenditures were 101% of budgeted. January 2024, no comment.
- b) Balance Sheet: January 2024. Van Klooster noted that new year fund balance is 2.5% of proposed annual expenditures, which is higher than the 2% agreement made with Village Trustees. Approximately \$4000 should be returned to the general fund. He will discuss this with Manager Hawes.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

- a) Discussion and necessary action regarding the Wisconsin DPI Public Library 2023 Annual Report for Greendale

Trustee Amidzich moved, Trustee Hughes seconded approval of the report as presented for the President's signature and Director's submission to DPI by the filing deadline.

Ayes: All Noes: None Abstentions: None Motion : Carried

- b) Discussion and necessary action regarding wording in Library Board Bylaws, Article II: Membership
Trustee Unger moved, Trustee Hughes seconded revising the Library Board Bylaws, Article II: Membership to read: "The Village President may at their discretion invite the Library Board President, the Village Board Liaison, and/or the library Director to present a slate of candidates for consideration for the vacant position(s)."

Ayes: All Noes: None Abstentions: None Motion : Carried

- c) Discussion and necessary action regarding Library Board applicants

Van Klooster said he was very happy with the number and quality of the applicants. He said based on the revised Bylaws and discussion, he will present all applicant materials to the Village President the following day and ask that the currently vacant position be filled as soon as possible. The position to be vacated could be filled at the usual May appointment session.

INFORMATIONAL AND DISCUSSION ITEMS

- a) Library Director and Staff Reports: Van Klooster highlighted the January CLC Advisory Committee Meeting, the Summer Community Learning Center Education and Recreation Guide, adaptive story time planned for Summit Start, the upcoming Life in the Village magazine article about library non-book activities, and financial savings from replacing worn book cart casters rather than the entire carts.
- b) President's Report: D'Amato mentioned community excitement about the GHS Cheer/Pep Band national championship win
- c) Friends/Foundation Report: Unger highlighted a Friends advertisement in the next Life in the Village magazine, using postcards to reach lapsed members for renewal when email is unsuccessful, and the full approval of the Library's Wish List of over \$14,000.

CORRESPONDENCE

Amidzich said the Librarian of Congress will visit Canterbury in April on the behest of Representative Stile's invitation. She will share more information as it becomes available.

PUBLIC COMMENTS (2)

NONE

ADJOURNMENT

The meeting adjourned at 6:10 PM.