

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, December 18, 2019**

President Amidzich called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Dombrowski, Genz, Huberty, Jensen, Unger
Excused: none
Also Present: Van Klooster- Library Director

Library Director Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

PUBLIC COMMENTS

NONE

APPROVAL OF THE MINUTES

Trustee Unger moved, Trustee Jensen seconded approval of the November 20, 2019 minutes.

Ayes: All
Noes: None
Motion to approve: Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: November 2019

Trustee Dombrowski moved, Trustee Unger seconded approval of the November 2019 expenditures in the total amount of \$4785.53

Ayes: All
Noes: None
Motion to approve: Carried

** Trustee Genz arrived at 5:40PM*

REVIEW OF FINANCIAL STATEMENTS

- a) Expenditures to Actual Comparison: November 2019
- b) Revenue to Actual Comparison: November 2019
- c) Balance Sheet: October 2019

UNFINISHED BUSINESS

- a) 2020 Library closings calendar

Trustee Jensen moved, Trustee Dombrowski seconded approval of the 2020 Library closings calendar as presented. Genz suggested that a survey be used to evaluate the public's interest in having the library open on NYE 2020/2021. Several others agreed that this is a good idea.

Ayes: Dombrowski, Genz, Huberty, Unger
Noes: Amidzich, Jensen
Motion to approve: Carried

NEW BUSINESS

- a) Library Director's 2019 project plan update

Van Klooster reviewed his memo. Board members expressed no issues or concerns.

- b) Library Director's 2020 project plan update

Van Klooster reviewed his memo. Board members expressed no issues or concerns.

- c) Strategic Plan quarterly update

Van Klooster reviewed the format of the worksheet he plans to use to track progress on the Plan. Amidzich suggested that the Health Department may have some vital statistics to share. Jensen said she has experience with marketing plans, and has contact information for a graphic designer if one is needed. The Greendale Historical Society also has connections to a local graphic designer.

INFORMATIONAL AND DISCUSSION ITEMS

- a) Director's Report: no discussion
- b) Library Staff Report: highlighted World Languages collection, noting it is physically separate from other collections
- c) President's Report: no discussion
- d) Friends/Foundation Report: Unger noted that the Friends have already received over \$2200 in memberships from the November drive. Membership forms were distributed with the Village Views Newsletter.

CORRESPONDENCE

NONE

CLOSED SESSION

Trustee Jensen moved, Trustee Genz seconded convening in Closed Session pursuant to Wisconsin State Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Specifically, to discuss the 2020 Library Salary Plan.*

RETURN TO OPEN SESSION

Trustee Dombrowski moved, Trustee Jensen seconded returning to OPEN SESSION

Ayes: All
Noes: None
Motion to approve: Carried

- a) 2020 Library Salary Plan

Trustee Huberty moved, Trustee Dombrowski seconded adoption of the 2020 Library Salary Plan, with no preference for one format over the other presented.

Ayes: All
Noes: None
Motion to approve: Carried

ADJOURNMENT

The meeting adjourned at 6:25 PM.