

**Library Board Minutes - DRAFT  
GREENDALE PUBLIC LIBRARY  
Wednesday, August 17, 2022**

President Dombrowski called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: D'Amato, Dombrowski, Hughes, Unger  
Excused: Amidzich, Jensen, Kobleska  
Also Present: Van Klooster-Library Director

Library Director Van Klooster stated that the Agenda for this meeting had been published in compliance with the Open Meetings Law.

**PUBLIC COMMENTS (1)**

NONE

**APPROVAL OF THE MINUTES**

Trustee Unger moved, Trustee Hughes seconded approval of the July 20,2022 minutes with grammatical correction noted.

Ayes: All                      Noes: None                      Abstentions: None                      Motion: Carried

**APPROVAL OF FINANCIAL REPORTS**

Check Register: July 2022

Trustee Hughes moved, Trustee Dombrowski seconded approval of the July 2022 expenditures in the total amount of \$7862.73

Ayes: All                      Noes: None                      Abstentions: None                      Motion: Carried

**REVIEW OF FINANCIAL STATEMENTS**

- a) Revenues and Expenditures to Actual Comparison: July 2022
- b) Balance Sheet: July 2022

**UNFINISHED BUSINESS**

NONE

**NEW BUSINESS**

- a) Motion to elect Officers

Trustee Hughes moved, Trustee D'Amato seconded a motion to postpone election of officers to the September meeting with the understanding that current officers continue to serve in their current roles until a new election occurs.

Ayes: All                      Noes: None                      Abstentions: None                      Motion: Carried

- b) Discuss Library as host for future elected official candidate forums

Van Klooster brought forward a proposal for the Library to host future elected official candidate forums by securing locations and moderators, as well as advertise them to the public. He also noted that this had been discussed with Manager Hawes beforehand and reported that Hawes did not find reason to object based on Van Klooster's description of the Library role. All members present expressed support.

- c) Discuss Results of MCFLS libraries fund balance survey

Van Klooster noted that this discussion will take more form at the September 27 joint Village Board/Library Board meeting. D'Amato asked if other libraries beyond those providing responses were asked to provide input. Van Klooster said all MCFLS library directors were invited, had 3 weeks and 2 reminders to respond.

Van Klooster pointed out Hales Corners' unique approach to fund balance where surplus over \$10,000 is returned to the General Fund, and all other reporting libraries doing something similar to one another.

d) Discuss Summary of annual staff performance evaluations

Van Klooster said all staff have met expectations during the review period. Review ratings were provided to Manager Hawes by the deadline and compared with other Village departments, he had no concerns. Van Klooster said the 2023 library budget forecast from July is based on these evaluation ratings.

e) Discuss Annual review of DPI annual report comparative statistics

Van Klooster offered his key takeaways to the large quantity of data provided. Discussion included county library taxation elsewhere in the state, state aid to Milwaukee libraries in the form of reciprocal borrowing, per capita operating expenditures, comparisons with other Milwaukee county libraries, and current Greendale Library service demand versus operational capacity. Unger encouraged Van Klooster to have Milwaukee county comparative data on hand for the September joint meeting.

**INFORMATIONAL AND DISCUSSION ITEMS**

- a) Library Director and Staff Reports: Van Klooster highlighted his meeting with Manager Hawes. D'Amato inquired about the County Noise Study.
- b) President's Report: Dombrowski said she will not be present for the 9/27 joint meeting or the 10/19 regular library board meeting.
- c) Friends/Foundation Report: no report due to Friends 8/16 meeting cancellation
- d) Quarterly report of Friends/Foundation revenue on deposit at library: no discussion

**CORRESPONDENCE**

NONE

**PUBLIC COMMENTS (2)**

NONE

**ADJOURNMENT**

The meeting adjourned at 6:30PM.