

**Library Board Minutes
GREENDALE PUBLIC LIBRARY
Wednesday, April 17, 2024**

President D'Amato called the Regular meeting of the Greendale Public Library Board of Trustees to order at 5:30 PM.

Trustees Present: Amidzich, Azam, D'Amato, Hughes, Martinez, Unger
Excused: Kobleska
Also Present: Van Klooster- Library Director

President D'Amato welcomed new member Saad Azam and invited him to share a bit about himself and his interest in Library Board service.

PUBLIC COMMENTS (1)

NONE

APPROVAL OF THE MINUTES

Trustee Unger moved, Trustee Hughes seconded approval of the March 20, 2024 minutes.

Ayes: All Noes: None Abstentions: None Motion : Carried

APPROVAL OF FINANCIAL REPORTS

Check Register: March 2024

Trustee Unger moved, Trustee Amidzich seconded approval of the March 2024 expenditures in the total amount of \$44,339.03.

Unger asked about the payee Kathy Luck because she was unfamiliar with the name. Van Klooster said this person provides story time services following the departure of Kate Braatz and is someone the library worked with for the same services pre-2020.

Ayes: All Noes: None Abstentions: None Motion : Carried

REVIEW OF FINANCIAL STATEMENTS

a) Revenues and Expenditures to Actual Comparison: March 2024

Van Klooster noted several accounts are at or near 100% though the year is only 25% complete because several large, single annual charges were paid this month including MCFLS, Consumer Reports database, and serials vendor subscription.

b) Balance Sheet: March 2024

Van Klooster said Fund Balance increased by approximately \$3,000 after staff purchasing card rebates were credited to the library from 2022 and 2023. He said it does not appear that the Village has yet credited itself with the return of Fund Balance to the General Fund down to 2% of Library expenditures.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

a) Discussion and possible action regarding proposed CLC & Library 2025-2029 Capital Plan

Van Klooster provided an overview of the CLC capital improvement items he plans to submit to the Village Manager by the 4/30 deadline. There are no Library capital items to be submitted. The Library Board does not have responsibility for approving these items, it goes to the Village Manager and Village Board instead. Azam inquired about how budgeting is allocated for those items that affect more than one department. Van Klooster briefly described the Village's 3-way accounting for shared expenses. No action was taken.

b) Discussion and possible action regarding results of Library Board Annual Self Evaluation

Van Klooster provided background for new members on this annual process. Amidzich said the upcoming strategy planning meeting will have a positive impact on the lower scores found in the first section. Hughes shared agreement with Amidzich's observation. Van Klooster said he does not plan to follow up at the May meeting with continuing education related to the evaluation, as he has done in past years. No action was taken.

c) Discussion and possible action regarding strategy planning meeting agenda and homework

Van Klooster said he sent an email immediately preceding the meeting that contains a memo with several links to background information that may help inform members as they plan for the meeting. No members provided recommendations or feedback for changes to the proposed agenda. No action was taken.

INFORMATIONAL AND DISCUSSION ITEMS

- a) Library Director and Staff Reports: Van Klooster highlighted the CLC Education and Recreation Guide.
- b) President's Report: no report
- c) Friends/Foundation Report: Unger highlighted membership quantity increases thanks to a mail membership campaign, and the upcoming email newsletter.
- d) Trustee Continuing Education: Van Klooster highlighted information in the ALA report that notes dramatic increases in book challenges at public libraries in the past few years. He said our library will be prepared for the inevitable challenges thanks to our robust policies for selection and procedures for complaints. Van Klooster also highlighted the MPL Resource Library report, noting that MCFLS and MPL are excellent examples of intergovernmental cooperation. He said customers at our little library don't see the complex work that happens behind the scenes to share materials and make a deep collection of resources available, but they benefit greatly.

CORRESPONDENCE

NONE

PUBLIC COMMENTS (2)

Colleen Fechtmeyer of Currant Ln spoke about her pride in the recent collaborations in the Village, as represented by the Village/School recreation plans, the CLC education and recreation guide, and the recent compromises made among event stakeholders.

ADJOURNMENT

The meeting adjourned at 6:35PM.