

Greendale Public Library – Patron Policy Manual

**FINES AND CHARGES**

Material	Daily Overdue Charges	Replacement Charge (lost or irreparably damaged)
Book	\$0.15	Varies-see item record +\$5.00 non-refundable processing fee
Reference Material	\$0.15	Varies-see item record +\$5.00 non-refundable processing fee
Newspaper	-	Varies-see item record +\$5.00 non-refundable processing fee
Magazine	\$0.15	\$5 each
Book Club Kit	\$0.15	Varies-see item record +\$5.00 non-refundable processing fee
CD (music or audiobook)	\$0.15	Varies-see item record +\$5.00 non-refundable processing fee
DVD	\$0.15	Varies-see item record +\$5.00 non-refundable processing fee
Electronic Device	\$1.00	Varies (will not exceed \$1000) +\$5.00 non-refundable processing fee
Stem Kit	\$0.15	Varies-see item record. Individual parts or pieces may be billed separately. +\$5.00 non-refundable processing fee

Lost or Irreparably Damaged Materials: Replacement cost as listed in the item record which includes a \$5.00 non-refundable processing fee as shown in Fines and Charges policy.

Processing Charges:			
Book Cover	\$5	CD or DVD Case	\$2
Book Jacket	\$1	CD Audiobook Case	\$7
Label (Barcode, spine)	\$1	Playaway Case	\$3
RFID Tag	\$2	Playaway Battery Cover	\$1
Kit container	\$10	Playaway Backpack Case	\$13

Library Card and Access Charges:	
Replacement Card	\$1
Fee Card-Annual (Nonresident)	\$100
Computer Visitor Pass 1-Day (Nonresident)	\$1

Other Charges:	
Fax	\$1.75 first page +\$1 each added page
Photocopy	\$0.15 per page side Black & White \$0.50 per page side Color
Hold non-pickup	\$0
Community Room	\$0