

VILLAGE OF GREENDALE
Board of Trustees Meeting Minutes
August 6, 2019

President Birmingham called the meeting to order at 7:00 p.m. in the Board Room of Village Hall.

Roll Call

Present: Trustee Barbian, Trustee Ouellette, Trustee Sell, Trustee Genz, Trustee Chadwick, President Birmingham
Absent: Trustee Cyborowski
Also Present: Todd Michaels, Village Manager
Sarah Weishar, Assistant Village Manager
Ryan Rosenow, Police Chief
Tim Saidler, Fire Chief
Kenneth Robers, Director of Inspection Services
Kayla Haack, Deputy Treasurer
Kristin Jastroch, Tourism and Special Events Coordinator

Approval of Minutes

Regular Board Meeting of July 16, 2019.

Trustee Barbian moved, seconded by Trustee Cyborowski, that the minutes from the Board of Trustees Meeting held on July 16, 2019 be approved.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

New Communications

None

Citizens' Comments

Karl Hackbarth, 6026 Middleton Ct S, spoke on the animal ordinance and stated he had done an interview with a news channel on the dog attack.

Kathy Wied Vincent, 6803 W. Grange Avenue, asked why the circus was able to set up before their approval.

Joanne Spicer, 7780 W. Grange Avenue, stated she was against the circus.

Laura Wierzbinski, 5602 Gatewood Lane, stated she was against the circus.

Kendall Curtis, 5316 Olympia, spoke about diversity and the efforts of the PAGE group.

Joe Russ, representing 5597 Basswood Ln, spoke about the storm water drains on Grange Avenue and the location of the restroom trailer.

Standing Committee Reports

A) *Finance Committee-Trustee Barbian*

i. *Consider approving Applications for Beverage Operators. (FC 19-26)*

Beverage Operator License

Peter Crapitto
Joseph Consentino
Sean Staral

Establishment

Sendik's Fresh2Go
Ruby Tuesday
Peter's Food & Deli

Record Check

Approved by Police
Approved by Police
Approved by Police

Training

Completed
Not Completed
Not Completed

- ii. *Consider approving an Application for Temporary Extension of Premises for Ricardo's Pizza – 5627 Broad Street. (FC 19-27)*

Per Section 12.03 subsection 4 of the Village Code, the premises of a liquor license should be physically described and presented to the Village Board of Trustees. The following business is requesting an extension of premise to the GEA Tent (located in the parking lot on Parking Street) on August 11, 2019 from 8 a.m. to 3 p.m. for Village Days.

Trustee Barbian moved to approve (FC 19-26) the applications for New Beverage Operators contingent on the completion of training for those needed as listed and (FC 19-27) the temporary extension of premise for Ricardos as presented, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- iii. *Consider awarding the contract for the DPW Roof Replacement Project. (FC 19-28).*

Ryan Wilke from IRS presented the information. The bids for the DPW Roof Replacement Project were opened on Tuesday, July 30, 2019 at 2 p.m. Three (3) contractors submitted bids. Total base bids, including the \$15,000 allowance ranged from \$284,900 to \$366,720. Alternate Deduct #1 (Cap Skylight Penetrations) bids ranged from - \$8,500 to -\$10,296. Alternate Deduct #2 (Remove Skylights and Infill Tectum Deck) bids ranged from \$0.00 to -\$15,000. It is recommended to accept the low Total Base Bid from Kaschak Roofing Inc., in the amount of \$284,900.

The Board discussed the timeline for the project. Mr. Wilke stated the contractor needed to order material, but they had it on their schedule for starting it sometime between September 15th and September 30th and completing it by the end of October. The actual work takes 3 weeks, but they estimate some delays due to weather.

Trustee Barbian moved to award the contract for the DPW Roof Replacement Project to Kaschak Roofing Inc., in the amount of \$284,900.00 (FC 19-28), seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Sell, Genz, Chadwick, Cyborowski, Birmingham
Nays: NONE
Motion to approve: Carried

- iv. *Finance Committee Internal Audit Review of Bills Presented for Payment.*

Trustee Ouellette had the audit this month and stated all the documents she reviewed were fine.

- v. *Approval of Accounts Payable checks for payment.*

Trustee Barbian moved to approve Accounts Payable Check numbers 55645 to 55769 in the amount of \$341,597.81, ACH Payments in the amount of \$569,741.05 and P-Card Purchases in the amount of \$177,181.69 for a total of \$1,088,520.55, seconded by Trustee Ouellette.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham
Nays: NONE
Motion to approve: Carried

- vi. *Status of Accounts - June 30, 2019.*

This item will be delayed until the next meeting since Clerk-Treasurer Victory is not in attendance.

B) *Plan Commission-Trustee Chadwick-* No meeting.

C) *Library Board-Trustee Genz-* No meeting.

D) *Public Works Committee-Trustee Barbian-* No meeting.

E) *Board of Health-Trustee Sell-* No meeting.

F) *Public Health, Welfare & Safety-Trustee Cyborowski-* No meeting.

G) *Park & Recreation-Trustee Sell- No meeting.*

H) *Public Celebrations-Trustee Ouellette- No meeting.*

Trustee Ouellette mentioned Village Days this weekend and Trustee Cyborowski mentioned the Car show was on August 17th.

Old Business:

A) *Board and Committee Appointments & Resignations.*

None

New Business:

A) *BOT 19-58 Discussion pertaining to the Village's Noise Ordinance. Placed on the Agenda at the request of Trustees Ouellette and Barbian.*

Trustees Ouellette and Barbian stated they wanted to review the ordinance to determine if it needed to be updated. After some discussion it was determined to review what other communities are doing and send to the Public Safety Committee for discussion.

B) *BOT 19-59 Discussion pertaining to the Village's Animal Control Ordinances. Placed on the agenda at the request of Trustees Ouellette and Chadwick.*

Manager Michaels review the letter from our Attorney comparing our ordinance to the City of Franklin and MADACC's model policy. The Attorney recommended not to make any changes.

There was discussion on the fancier's permit, whether we can require residents to provide their insurance information when there is a dog bite situation, and whether we can make some of the language stronger and clearer as to what the process is after a dog bite situation. Staff will look into these questions.

C) *BOT 19-60 Consider asking the Public Works Committee to review and discuss the Grange Avenue bioswales. Placed on the agenda at the request of Trustees Sell and Barbian.*

There was discussion on the maintenance costs associated with the bioswales and the reasons they were not maintained were the time/costs of maintenance and the height of the plantings becoming a problem for traffic obstruction. Andy Kaminski from MMSD spoke about the funding that is available for Greendale (\$239,000), however it will not pay for future maintenance costs. He stated that there is a new tool for plant selection on MMSD's site. Many of the plantings you can select become much more low maintenance after they are established in about 5 years.

Motion by Trustee Barbian to refer this to the Public Works Committee for future discussion, seconded by Trustee Cyborowski.

Ayes: Barbian, Ouellette, Cyborowski, Sell, Genz, Chadwick, Birmingham

Nays: NONE

Motion to refer: Carried

D) *BOT 19-61 Consider approving a special event application for "Cirque Italia for a Paranormal Cirque" – located at Southridge Mall, August 8, 9, 10 and 11, 2019.*

Southridge Mall is hosting a circus in their parking lot from August 8 – August 11th. They are not requesting any assistance from the Village.

There was some discussion on whether this circus could be denied. Manager Michaels stated he did not think we could say no based on the content of the circus, that it is free speech. There was discussion on speaking with Southridge about this issue in the future.

Trustee Barbian moved to approve (BOT 19-61) the special event permit for Southridge Mall circus for August 8-11, 2019 as presented in the special event application, with the conditions listed in Section 17.365(4)(D) of the Zoning Code, seconded by Trustee Sell.

Ayes: Barbian, Sell, Genz, Cyborowski, Birmingham

Nays: Ouellette, Chadwick

Motion to approve: Carried

- E) BOT 19-62 Discussion and necessary action on the Village's 2020 Community Development Block Grant (CDBG) Application Projects and consider approving Resolution No. R2019-05 Village 2020 Community Development Block Grant (CDBG) Application Projects.

Since the Village does not meet the income requirements under CDBG program, we are only eligible to receive funds for Senior Programs and ADA accessibility projects. Given these restrictions we are proposing asking the County for \$50,000 to replace aging and damaged accessible curb ramps and are also proposing funding for our senior program's Adult Program Coordinator in the amount of \$10,000.

Trustee Barbian moved to approve Resolution No. R2019-05 authorizing the 2020 Grant CDBG applications for the Adult Program Coordinator (10,000) and replacement of aging and damaged accessible curb ramps (\$50,000), seconded by Trustee Sell.

Ayes: Barbian, Ouellette, Sell, Genz, Chadwick, Cyborowski, Birmingham
Nays: NONE
Motion to approve: Carried

- F) BOT 19-63 Discussion and necessary action on the commencement of a Comprehensive Plan update process, to update the Comprehensive Plan for the years 2020-2045 and consider approving Resolution No. R2019-06, A Resolution to adopt a public participation plan for the Village of Greendale Comprehensive Plan Update 2020-2045

The Village is required to do an update to the comprehensive plan and part of it requires a public participation process. The Village's Planners will be at Village Days and the Downtown Market gathering feedback. Attorney Macy recommended the Board adopt the public participation plan via resolution.

Trustee Barbian moved to approve Resolution No. R2019-06 – A Resolution to adopt a public participation plan for the Village of Greendale Comprehensive Plan Update 2020-2045, seconded by Trustee Sell.

Ayes: Barbian, Ouellette, Sell, Genz, Chadwick, Cyborowski, Birmingham
Nays: NONE
Motion to approve: Carried

Officers Reports:

- A) Village Manager's Report- None
B) Village President's Report- None

Citizens' Comments

Ann Hackbarth, 6026 Middleton Ct. S, spoke that the animal ordinance does need stronger language and that she maintained bioswales in her position as a Horticulturist and they are very difficult to maintain.

Adjournment

Trustee Chadwick moved, seconded by Trustee Ouellette, to adjourn.

Ayes: Barbian, Ouellette, Sell, Genz, Chadwick, Cyborowski, Birmingham
Nays: NONE
Motion to adjourn: Carried

The meeting adjourned at 8:39 P.M.

Respectfully submitted,

Sarah Weishar,
Assistant Village Manager