



Public Health
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**Greendale Health
Department**



VILLAGE OF GREENDALE

**HEALTH DEPARTMENT
5650 PARKING STREET
GREENDALE, WI 53129
414-423-2110
FAX: 414-858-9111**

BOARD OF HEALTH MEETING MINUTES

DATE: April 10, 2018
TIME: 6:00 P.M.
PLACE: Community Learning Center-Lower Level
5650 Parking Street

1. **ROLL CALL:** 6:00 PM, C. Genz, M. Green, P. Kroll, S. Johnson, S. Sheppard, J. Runnels
Excused: E. Zalewski, A. Norton, Dr. J. Lubing
2. **INTRODUCTION OF GUESTS:** Deb Heim, RN, PHN Consultant, Southeast Region Office of Policy and Practice Alignment-presentation of Level II health department plaque to Greendale Health Department and Board of Health. The plaque will be hung in the health department conference room.
3. **APPROVAL OF MINUTES:** C. Genz motioned to approve the March 13, 2018 draft minutes, seconded by P. Kroll.
4. **CITIZEN COMMENTS:** BOH members and health department staff heard many positive comments about the successful Community Wellness and Substance Abuse Prevention Event on March 28, 2018. An estimated 180-200 people attended including five Greendale Board of Trustees, parents and students. Over 35 vendors provided wellness information and 8th grade middle school students provided health-related educational displays.
5. **CORRESPONDENCE/COMMUNICATIONS:** None
6. **REPORTS:**
 - a. **Medical Advisor Report:** Dr. John Lubing: No report, Dr. Lubing is available to department staff as needed. Dr. Lubing is retiring from Froedtert clinic along with Dr. Mathewson the end of May 2018.
 - b. **Trustee Report:** Trustee Genz shared election results. BOT approved a TIF district for redevelopment of Sears building at Southridge mall. Dicks Sporting Goods will be moving into part of lower level. Round 1 Entertainment will be moving into the upper level. The former Police and Fire Station was sold to Jason Cyborowski of J&J Contractors and JJC Rental Properties. The new owner plans to use the building for offices, design center, storage and showroom, which will bring customers into downtown Greendale. The building has been vacant since November 1998 except for storage.
 - c. **Health Officer Report:** Susan Sheppard, Health Officer: Reviewed the March Board of Health Report.
 - i. Flu season is past peak, which was primarily Influenza, A virus. We are now seeing cases of Influenza B.
 - ii. Vision screening continued in March, using the Plus Optix screening device on younger students and wall charts for older students. Health Department staff, with the help of volunteers and Lions Club members screened about 1,000 students. The number of students referred is not available yet, but Greendale school district nurse is following students to assure that the child



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has a follow up eye exam. The children had not been screened for several years. Parents and the school were very appreciative of the vision screening.

- iii. Teens Against Tobacco Use (TATU) High School students are providing classroom training to 4th grade students in the elementary schools and 7th grade in the middle school to reduce youth tobacco use. Staff and high school students reached 735 students in three elementary schools and St. Alphonsus K-8 school.
- iv. Community Health Improvement Process (CHIP) Workgroup updates including the Community Alliance event held 3/28/18. Close to 200 individuals attended the event.

7. NEW BUSINESS:

- a. 2017 Health Department Annual Report: The Health Officer provided an overview of the 2017 report. Board members were very appreciative of the summary and quality programs provided by the health department with a small staff and community volunteers. Board members thought the each department's annual reports should be showcased together on the Village website in addition to each department's section of the website. The also felt that the reports could be used as part of the budget preparation process to identify what is going well and what areas may need improvement and additional resources. Board members felt that resident's would attend an event such as this.
- b. The Health Officer provided a brief overview of past efforts related to the 2009 workplace smoking ban and identified that currently electronic nicotine delivery systems, or vaping and Juuls were not addresses in the smoking ban. Board members expressed an interest in hearing more on the topic. Sue Marten, Coordinator of the Suburban Tobacco Coalition will be invited to provide an educational overview and update on how other municipalities have address e-cigarettes in their communities. Board members were given several fact sheets to review.

8. OLD/ONGOING BUSINESS:

- a. Successful Aging in Greendale for Everyone (SAGE) as part of Age Friendly Community is meeting with key stakeholders followed by a listening session on 4/24/18 at 3:00 at the Fire Department. Residents, elected officials and key community members have the opportunity to provide input to the AARP Action Plan.
- b. Update on Greendale Health Department Environmental Health Services: West Allis staff have met with Village staff and Department heads to provide each group with updates. S Sheppard continues to meet with West Allis staff to finalize process, policies and procedures. Ordinances and fees have been submitted to the Village Attorney and will be presented to the Board of Trustees for approval on 4/24/18. The contract with Department of Agriculture will begin April 2, 2018 for new vendors. West Allis will send out renewal letters and license applications on 5/1/18. Inspections of existing establishments will start July 2018.
- c. Update on Greendale Health Department application to become a Level II/III health department: Greendale Health Department is now a level II health department. Staff from WI Southeast Region, Office of Policy and Practice Alignment made a presentation to GHD on April 10, 2018 BOH meeting, 2018. The 140 Administrative rule revision is still in process so application as a Level III health department is not available at this time.
- d. BOH By-Laws and election of officers: Tabled until next meeting.



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9. **TABLED BUSINESS REVIEW:** BOH By-laws and election of officers
10. **COMPLETED BUSINESS REVIEW:** Level II/III health department, 2017 Annual Report
11. **ADJOURNMENT:** M. Green motioned to adjourn the meeting, seconded by C. Genz. Meeting adjourned at 7:34 PM. Next meeting: May 8, 2018 at 6:00 PM at Greendale Health Department, Lower Level, 5650 Parking Street, Greendale

Please notify Sue Sheppard, Greendale Health Officer or Theresa Rypel, Clerk @ 423-2110 if you are unable to attend this meeting. Email: trypel@greendale.org