

MINUTES OF THE  
TIPTON COUNTY GIS BOARD  
REGULAR MEETING  
January 25, 2024

PRESENT:               Dwayne Coley               Teri Dawson               Tammie Connor  
                          Patrick Steinhaus       Jonathon Briles       Wesley Yarbrough  
                          James ‘Shugs’ Stroud

OTHERS PRESENT: Shawn Anderson (GIS Director)  
                          Brandon Clark (Tipton County Public Works)  
                          Curt Mayo (E911)

**LUNCH**

**ESTABLISHMENT OF A QUORUM AND CALL TO ORDER**

- Chairman Dwayne Coley called the meeting to order and a quorum was confirmed at 12:29pm.

**TCGIS BOARD MEMBER APPOINTMENT LETTERS (3 YEAR TERM) – 911, TOWN OF ATOKA, TOWN OF BRIGHTON, FIRST UTILITY, SHERIFF’S OFFICE**

Shawn Anderson presented the new appointment letters. A motion was presented from Teri Dawson and seconded by Tammie Connor to accept the Board appointment letters from 911, Town of Atoka, Town of Brighton, First Utility, and Sheriff’s Office. Motion passed.

**ELECTIONS OF CHAIRMAN AND VICE CHAIRMAN**

- A motion was presented from Jonathon Briles and seconded by Tammie Connor to have Dwayne Coley serve as Chairman and Blaine Hazlerig serve as Vice Chairman for 2024. Motion passed.

**ADDITIONS TO THE AGENDA**

- None

**APPROVAL OF MINUTES – OCTOBER 19, 2023**

- A motion was presented from James ‘Shugs’ Stroud and seconded by Patrick Steinhaus to approve the 10/19/2023 minutes as distributed via email and at the meeting. Motion passed.

**OLD BUSINESS**

A. **TCGIS Mapping Website Update**

Shawn Anderson presented the website statistic report.

- B. TCGIS Learning Lesson Recap**  
Shawn Anderson mentioned the last Learning Lesson in December was canceled due to his periodontal surgery. The next one will be March 5 covering GIS Data & Access.
- C. TCGIS Board Joint Revenue Fee Committee & Review**  
We created a 3-person committee in October 2022, which included Will Carter, Blaine Hazlerig and Shawn Anderson, to examine our current Board fees and determine if an increase is necessary. The committee concluded a recommendation of a 10% increase for Board approval is within reason due to rising costs of data creation, maintenance, and storage. Since Board creation, we have had only one price increase (2014). We also believe the Board should evaluate the fee schedule every 5 years. Shawn Anderson also created a spreadsheet comparing each agency related to area, customers, population, and addresses. After brief discussion, a motion was presented from Tammie Connor and seconded by Wesley Yarbrough to keep Board fees the same for 2024 (\$5,500 - First Utility, Town of Atoka, Poplar Grove Utility, City of Covington, Covington Electric, \$3,000 - City of Munford, and \$2,750 - Town of Brighton) and reevaluate in January 2025. Motion passed.
- D. 2024 TNGIC Conference April 9-11 – Montgomery Bell State Park**  
Shawn Anderson announced TNGIC Conference registration and room reservations are now open. Please visit <https://www.tngic.org/annual-conference-2024> for more information. Early bird deadline ends 3/1/2024. Hope to see some of you there.

## **NEW BUSINESS**

- A. 2025 Strategic Plan**  
Shawn Anderson recommended to the Board we need to update the TCGIS Strategic Plan dated from 2020. He will be in contact with each member to help establish goals and objectives for the next 5 years.
- B. 2023 NAIP Aerial Imagery**  
Shawn Anderson stated the 2023 NAIP image is available. It's 60cm (2ft) pixel Color flown in the Summertime, so not the greatest but useable. If you want a digital copy let me know.
- C. GIS Internships**  
Shawn Anderson asked the Board if they were interested in exploring options for GIS internships and they were.
- D. Tipton County Community Development Data Request - Utilities**  
Shawn Anderson presented a request from Mark Herbison of Tipton County Community Development for access to our GIS utilities geodatabase. Mark would use it for industrial/business recruitment projects beneficial to Tipton County. After brief discussion, the Board decided NOT to give access to the GIS utility data.

### **BOARD MEMBER UPDATES & OTHER BUSINESS**

- Tammie Connor announced Rose Cousar is retiring. Will Carter, who is on our Board and represents the County Executive Office, is running for the Assessor's Office and is unopposed. He will be the next Assessor of Property for Tipton County.

### **ADJOURNMENT**

- A motion was presented from Tammie Connor and seconded by Patrick Steinhaus to adjourn the meeting at 1:05pm. Motion passed.