MINUTES OF JANUARY TERM, 2021

MONDAY THE 11TH

IN RE: COURT VIA ZOOM

Be it remembered that the Tipton County Legislative Body began and held a meeting via ZOOM at 6 p.m. on the second Monday of January, 2021, and the same being the 11th day of January, 2021. Present and presiding the Honorable Jeff Huffman, County Executive, with Mary Gaither, County Clerk, and a quorum of the commissioners of said County to wit:

COMMISSIONERS PRESENT: 17

• DISTRICT 1	Shelia Barlow	Rusty Wooten
• DISTRICT 2	Thomas A. Dunavant	Michael W. Naifeh
• DISTRICT 3	Richard Kelley	
• DISTRICT 4	Walker A. Adams	Stephen Shopher
• DISTRICT 5	Robert W. Wilson	Glenn Turner
• DISTRICT 6	James “Jimbo” Adkins	Michelle Smith
• DISTRICT 7	Harold “Poochie” Twisdale	Courtney Fee
• DISTRICT 8	Lamont Sneed	Chris Armstrong
• DISTRICT 9	Jonathan Murphy	David Copeland

COMMISSIONERS ABSENT: 1

Jeff Mason

INVOCATION WAS GIVEN BY COMMISSIONER WILSON

IN RE: MINUTES OF THE DECEMBER 2020 TERM APPROVED

On motion by Commissioner Wilson and seconded by Commissioner Copeland it was ordered that the minutes of the December 2020 Term be approved.

SAID MOTION PASSED ON VOICE VOTE.

MINUTES OF JANUARY TERM, 2021

MONDAY THE 11TH

IN RE: NOTARY PUBLICS ELECTED

On motion by Commissioner Adkins and seconded by Commissioner Naifeh it was ordered that the following persons be elected as Notary Publics for the term prescribed by law:

DAVID M BERRYMAN
BRENDA GATLIN
MELANIE M GRIFFIN
CHARLES R MCFARLAND JR
JAN JACKSON NULL

SAID MOTION PASSED ON VOICE VOTE.

IN RE: REAPPOINTMENT TO TIPTON COUNTY AUDIT COMMITTEE

On motion by Commissioner Dunavant and seconded by Commissioner Armstrong it was ordered that the following be reappointed to the Tipton County Audit Committee for the ensuing year:

Commissioner Fee

Commissioner Wilson

Commissioner Adams

SAID MOTION PASSED ON VOICE VOTE.

IN RE: UPDATE ON ECONOMIC STATUS GIVEN BY COUNTY EXECUTIVE JEFF HUFFMAN

IN RE: COVID-19 UPDATE GIVEN BY COUNTY EXECUTIVE JEFF HUFFMAN

IN RE: FINANCE AND ADMINISTRATION COMMITTEE REPORT

On motion by Commissioner Fee and seconded by Commissioner Kelley it was ordered that the following Finance and Administration Committee report be approved:

Finance and Administration Committee
Minutes of the January 4, 2021 Meeting

Members of the Finance and Administration Committee met in regular session on Monday, January 4, 2021, at the County Administration Offices at 4:00 p.m.

Members present were Commissioners Adams, Barlow, Copeland, Fee, Naifeh, Smith, Sneed, and Turner. Commissioner Mason was absent. County Executive Jeff Huffman, Peggy Murdock, TCS Finance Director, Boyd Hendrix, County IT Director, Robin Sealy, Workforce Development Director, and Nancy Huelsing, Assistant to the County Executive, were also present.

Chairlady Fee brought the meeting to order and declared a quorum. Congratulations were offered to Commissioner Mason on his recent wedding.

Commissioner Naifeh opened the meeting in prayer.

Ms. Peggy Murdock presented amendments for the General Purpose School Fund 141. These amendments addressed two grants received, one totally $39,967 for STEM programs in middle schools, and the other totaling $976,742, from the USDA for equipment. The motion was made by Commissioner Adams and seconded by Commissioner Turner that the amendments in Fund 141 be approved. Motion passed with none opposing.

Ms. Murdock then presented amendments for Fund 142, School Federal Projects. These amendments were in the Special Education Program and totaled $41,000. The motion was made by Commissioner Barlow and seconded by Commissioner Naifeh to approve the amendments as presented in Fund 142. The motion passed with none opposing.

County Executive Huffman informed the Committee that only one bid was received for the EMA tower. That bid was from Integrated Communications, Inc. for $61,677.15. The motion was made by Commissioner Sneed and seconded by Commissioner Naifeh to award the bid to Integrated Communications, Inc. The motion passed with none opposing.

County Executive Huffman then presented bids from two companies for HVAC equipment for the Depot Building. Bids were submitted by BR Supply and Southern Integrated Services Inc. The motion was made by Commissioner Adams and seconded by Commissioner Sneed to accept the bid from BR Supply for $14,329.07 for the units plus duct and accessories. The motion passed with none opposing.

County Executive Huffman then presented to the Committee the various fee structures in Circuit Court and General Sessions, asking if the Committee felt that the fees needed review in light of the revenue generated. Although no action was taken on the matter, the Committee agreed a closer look at court fees is warranted.

The motion was made by Commissioner Copeland and seconded by Commissioner Turner to adjourn. The meeting adjourned at 5:15 p.m.

SAID MOTION PASSED ON VOICE VOTE.

IN RE: PUBLIC WORKS COMMITTEE REPORT

On motion by Commissioner Twisdale and seconded by Commissioner Adkins it was ordered that the following Public Works Committee report be approved:

January 4, 2021

The Tipton County Public Works Committee met in regular session on Monday, January 4, 2021 thru zoom. The meeting was called to order by Chairman Twisdale. Commissioner's Harold Twisdale, Bob Wilson, Rusty Wooten, Stephen Shopher, Tommy Dunavant, Jim Adkins, Jonathan Murphy, and Chris Armstrong were present. Director Shannon Reed and employee's Darlene Wheeler, David Gillon and Brandon Clark were also present.

Commissioner Richard Kelley was absent.

The meeting was opened with prayer by Commissioner Murphy.

A motion was made by Commissioner Wooten and seconded by Commissioner Wilson to approve the minutes for the month of December.
Motion passed by roll call, none opposed.

A motion was made by Commissioner Murphy and seconded by Commissioner Shopher to approve the bills as reviewed for the month of December.
Motion passed by roll call, none opposed.

A motion was made by Commissioner Dunavant and seconded by Commissioner Murphy to set the speed limit on Harvest Trail Lane at 20 mph.
Motion passed by roll call, none opposed.

A motion was made by Commissioner Dunavant and seconded by Commissioner Adkins to set the speed limit on Harvest Cove at 20 mph.
Motion passed by roll call, none opposed.

A motion was made by Commissioner Murphy and seconded by Commissioner's Dunavant, Shopher, and Adkins to adjourn.
Motion passed, none opposed.

The meeting adjourned at 6:45.

Shannon Reed, Director

Harold Twisdale, Chairman

SAID MOTION PASSED ON VOICE VOTE.

IN RE: GENERAL WELFARE COMMITTEE REPORT

On motion by Commissioner Wilson and seconded by Commissioner Twisdale it was ordered that the following General Welfare Committee report be approved:

GENERAL WELFARE COMMITTEE REPORT
January 11, 2021 5:30 pm
Zoom Meeting

Members Present:	Rusty Wooten Tommy Dunavant Richard Kelley	Stephen Shopher Bob Wilson James Adkins	Harold Twisdale Chris Armstrong Jonathan Murphy
Members Absent:	none		
Also Present:	County Executive Jeff Huffman Finance Director WT Bailey County IT Director Boyd Hendrix Some members of the Finance & Administration Committee		

Chairman Bob Wilson called the meeting to order and established that a quorum was present.

The committee reviewed the ambulance report for December 2020 submitted by Priority Ambulance Service.
A motion was made by Commissioner Armstrong and seconded by Commissioner Kelley to spread the ambulance report on the minutes.
Motion carried; none opposed.

The committee previewed a rezoning request at 5686 Richardson Landing Rd, Drummonds, TN. There will be a public hearing February 8, 2021, at 6:00 p.m. The General Welfare Committee will make a recommendation to the full Legislative Body at the February 2021 meeting.

Motion to adjourn: Commissioner Twisdale
Seconded by: Commissioner Adkins
Meeting adjourned at 5:45 p.m.

Bob Wilson, Chairman

MINUTES OF JANUARY TERM, 2021

MONDAY THE 11TH

Gmail

Bob Wilson <rwwilson979@gmail.com>

December Report
2 messages

Eric Messer <emesser@shoalsambulance.com> Mon, Jan 11, 2021 at 11:39 AM
To: "rwwilson979@gmail.com" <rwwilson979@gmail.com>
Cc: Tommy Dunavant <tdunavant@tiptonco.com>

Good morning! Please find December stats attached. Please let me know if you have any questions.

Thanks,

Eric

Also for more information here are the destination facility numbers by 911 transports December:

Baptist Tipton	234
Methodist North	181
Others	61

Eric Messer
VP of Operations
205-937-3238 Cell
Emesser@priorityambulance.com

BAPTIST
Baptist Ambulance
9595 Macon Road
Memphis, TN 38016

MINUTES OF JANUARY TERM, 2021

MONDAY THE 11TH

December

BAPTIST

Tipton County, TN 911 | **Dec-20**

TRANSPORT ACTIVITIES

TYPE OF SERVICE	# Calls	# TRANSPORTS	Transport %	Time On Task
Total 911	589	476	80.81%	64 Mins
Covington	322	255	79.19%	
Atoka	97	79	81.44%	
Drummonds	63	57	90.48%	
Munford	107	85	79.44%	
TOTAL AMBULANCE	**589**	**476**		

Daily Averages

911	15.35

Pt Went By Air

Patient by Air	9

BAPTIST

CALL BREAKDOWN

DISP. CRITERIA	Total Calls		Dry Run (Pt Refused)	Lost Calls	%Cancel
911 Emergency Urban	322		67	0	0.0%
911 Emergency Rural	267		46	0	0.0%
TOTAL AMBULANCE	**589**		**113**	**0**	

TIMED PERFORMANCE

%DryRun	Response Goal	Ave Resp
20.8%	9 min	6.29 min
17.2%	12 min	9.45 min

TRANSPORT ACTIVITIES HOSPITAL TRANSPORTS

TYPE OF SERVICE	# Calls	# TRANSPORTS	Transport %	Time On Task
Total Hospital	166	154	92.77%	73 min
Emergency Hospital	41	38	92.68%	
Non Emergency Hospital	125	116	92.80%	

Daily Averages

Non Emergent	5.00

Pt Went By Air

Patient by Air	4

SAID MOTION PASSED ON VOICE VOTE.

IN RE: RESOLUTION AUTHORIZING COUNTY EXECUTIVE JEFF HUFFMAN TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FIRE PROTECTION PROJECT

On motion by Commissioner Sneed and seconded by Commissioner Copeland it was ordered that the following Resolution authorizing County Executive Jeff Huffman to apply for Community Development Block Grant (CDBG) Funds for Fire Protection Project be approved:

RESOLUTION № 21/01/416

TIPTON COUNTY, TENNESSEE

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, Tipton County acting by and through its County Commission proposes to apply for 2021 Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit residents in Tipton County.

WHEREAS, Tipton County will provide local financial support in conjunction with the CDBG funds to complete the above project(s); and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, Tipton County as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Tipton County as follows:

THAT, Jeff Huffman, County Executive, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2021 Community Development Block Grant funds in the amount not to exceed $400,000, plus any eligible Three-Star bonus allowance, for a Fire Protection Project; and

THAT, Tipton County will be responsible for the local cash/match to be provided in full by the general account; and

THAT, Jeff Huffman, County Executive, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of Tipton County, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the 11th day of January, 2021.

TIPTON COUNTY, TN

Jeff Huffman

TIPTON COUNTY CLERK AGRICULTURE COMMERCE TENNESSEE

ATTEST:

Mary Gaither

SAID MOTION PASSED ON VOICE VOTE.

IN RE: APPOINTMENT TO BOARD OF ZONING APPEALS

On motion by Commissioner Shopher and seconded by Commissioner Copeland it was ordered that Mr. Zach Walker be appointed to the Board of Zoning Appeals for a 5-year term ending January 2026.

SAID MOTION PASSED ON VOICE VOTE.

IN RE: TRUSTEE'S REPORT

The following report was submitted by the Tipton County Trustee:

Template Name: LGC Trustee Trial Balance
Created by: LGC

Tipton County Trustee
Trustee Trial Balance Report
December 2020

User: Brenda Delashmit
Date/Time: 1/7/2021 1:45 PM
Page 1 of 2

Fund: 999 County Trustee

AccountNumber	Account Description	Beginning Balance	Debits	Credits	Ending Balance
999-11120- - - -	Cash On Hand	600.00	87,757,597.48	87,757,597.48	600.00
999-11130- - - -101	Cash In Bank - Patriot/FICA General Fund	0.00	1,306,996.16	1,306,996.16	0.00
999-11130- - - -111	Cash In Bank - Patriot/On-Line Payments	0.00	604,552.18	604,552.18	0.00
999-11130- - - -131	Cash In Bank - Patriot/FICA Public Works	0.00	277,729.59	277,728.99	0.60
999-11130- - - -141	Cash In Bank - Patriot/FICA Board of Ed	1,809,314.95	4,790,440.79	6,599,755.74	0.00
999-11130- - - -300	Cash In Bank - Patriot/Ins Clearing	53,649.43	8,002,454.06	7,855,135.10	200,968.39
999-11130- - - -310	Cash In Bank - Patriot/HSA	152.00	21,507.49	21,183.58	475.91
999-11130- - - -350	Cash In Bank - Patriot/Retirement	1,370,942.50	3,871,098.16	5,108,466.62	133,574.04
999-11130- - - -400	Cash In Bank - Patriot/Misc Dep/Contributions	0.00	113,807.83	112,898.22	909.61
999-11130- - - -600	Cash In Bank - Patriot Bank	10,471,349.68	93,594,797.44	85,633,042.13	18,433,104.99
999-11300- - - -	Investments	41,051,510.73	29,590,526.20	30,512,507.40	40,129,529.53
999-11410- - - -	Accounts Receivable	0.00	57,381.00	677.00	56,704.00
999-11410- -999- -	Accounts Receivable - County Trustee	0.00	136.00	44,430.00	(44,294.00)
999-11440- - - -	Due From Other Funds	0.00	321.00	321.00	0.00
999-11440- -999- -	Due From Other Funds - County Trustee	0.00	3,413.00	0.00	3,413.00
999-11440- -999-101 -	Due From Other Funds - County Trustee - Received From	0.00	0.00	1,163.00	(1,163.00)
999-14310- - - -	Undistributed Warrants	0.00	60,668,995.27	60,668,995.27	0.00
	Total Assets	**54,757,519.29**	**290,661,753.65**	**286,505,449.87**	**58,913,823.07**
999-21100- - - -	Accounts Payable	0.00	91,371.13	92,211.13	(840.00)
999-21100- -999- -	Accounts Payable - County Trustee	(133.00)	93,086.71	93,086.71	(133.00)
999-21500- -101- -	Due To Other Funds - General	(14,041,667.52)	11,711,518.40	13,017,834.68	(15,347,983.80)
999-21500- -116- -	Due To Other Funds - Solid Waste/Sanitation	(2,006,824.44)	642,259.27	649,204.24	(2,013,769.41)
999-21500- -122- -	Due To Other Funds - Drug Fund	(338,474.11)	338,427.50	343,799.14	(343,845.75)
999-21500- -131- -	Due To Other Funds - Highway/Public Works	(1,587,289.37)	3,480,247.61	3,936,604.96	(2,043,646.72)
999-21500- -141- -	Due To Other Funds - General Purpose School	(27,797,533.50)	37,712,604.28	42,855,921.02	(32,940,850.24)
999-21500- -142- -	Due To Other Funds - School Federal Projects	(351,408.22)	4,153,471.17	4,150,977.48	(348,914.53)
999-21500- -143- -	Due To Other Funds - Central Cafeteria	(2,582,351.26)	2,075,230.04	1,783,470.67	(2,290,591.89)
999-21500- -151- -	Due To Other Funds - General Debt Service	(1,372,273.08)	14,520.14	562,373.69	(1,920,126.63)
999-21500- -171- -	Due To Other Funds - General Capital Projects	(391,029.92)	10,041.96	313,719.93	(694,707.89)
999-21500- -177- -	Due To Other Funds - Education Capital Projects	(978,960.61)	601,229.68	0.00	(377,730.93)
999-21500- -351- -	Due To Other Funds - Local Option Sales Tax	0.00	2,760,822.52	2,760,822.52	0.00
999-21500- -920- -	Due To Other Funds - Payroll Clearing	(1,809,314.95)	8,185,369.89	6,376,055.54	(0.60)
999-21500- -921- -	Due To Other Funds - Insurance Clearing	(1,424,743.93)	12,975,466.20	11,885,740.61	(335,018.34)
999-28310- - - -	Undistributed Taxes	0.00	120,460.61	120,460.61	0.00
999-28310- -999- -	Undistributed Taxes - County Trustee	(1,850.00)	20,178.00	18,328.00	0.00
999-28311- - - -	Taxes Paid In Advance	0.00	41,655.00	41,655.00	0.00
999-28311- -999- -	Taxes Paid In Advance - County Trustee	(42,692.24)	99,635.15	59,041.14	(2,098.23)
999-28320- -999- -	Warrants Payable - County Trustee	0.00	111,627.28	112,536.89	(909.61)
999-29900- - - -	Fee/Commission Account	(30,973.14)	225,754.82	447,437.18	(252,655.50)

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Tipton County Trustee
Trustee Trial Balance Report
December 2020

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	Total	Liabilities	(54,757,519.29)	85,464,977.36	89,621,281.14	(58,913,823.07)
Fund Totals: 999	County Trustee		0.00	376,126,731.01	376,126,731.01	0.00

Kristie Glass Maxwell
1-7-21

Template Name:
Created By: LGC

Tipton County Trustee
RDB Report
December 2020 Thru December 2020

User: Brenda Delashmit
Date/Time: 1/7/2021 1:49 PM
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Dept Description Beginning Balance	Adjustments	Receipts	Transfers In	Disbursements	Transfers Out	Commisions	Ending Balance
101 General -12,068,744.87	20.02	-5,764,622.82	0.00	2,385,430.08	0.00	99,933.79	-15,347,983.80
116 Solid Waste/Sanitation -1,889,564.47	0.98	-262,673.35	0.00	133,664.96	0.00	4,802.47	-2,013,769.41
122 Drug Fund -343,731.97	0.00	-1,038.75	0.00	920.55	0.00	4.42	-343,845.75
131 Highway/Public Works -1,966,930.72	1.94	-843,747.04	0.00	754,164.28	0.00	12,864.82	-2,043,646.72
141 General Purpose School -27,815,852.77	20.61	-12,230,913.17	0.00	6,988,146.59	0.00	117,748.50	-32,940,850.24
142 School Federal Projects -256,144.66	0.00	-781,440.74	0.00	688,670.87	0.00	0.00	-348,914.53
143 Central Cafeteria -2,298,637.91	0.00	-366,486.24	0.00	374,511.24	0.00	21.02	-2,290,591.89
151 General Debt Service -1,529,365.65	2.48	-398,685.81	0.00	0.00	0.00	7,922.35	-1,920,126.63
171 General Capital Projects -464,576.07	0.97	-234,827.11	0.00	0.00	0.00	4,694.32	-694,707.89
177 Education Capital Projects -381,412.66	0.00	0.00	0.00	3,681.73	0.00	0.00	-377,730.93
207 No Longer in use 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
351 Local Option Sales Tax 0.00	0.00	-466,381.37	0.00	461,717.56	0.00	4,663.81	0.00
355 No Longer in Use 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
920 Payroll Clearing -492,545.23	0.00	492,544.63	0.00	0.00	0.00	0.00	-0.60

Template Name:
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Tipton County Trustee
RDB Report
December 2020 Thru December 2020

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921	Insurance Clearing							
	-153,570.16	0.00	-181,448.18	0.00	0.00	0.00	0.00	-335,018.34
21100	Accounts Payable							
	-207.00	-47.00	-72,524.22	0.00	71,805.22	0.00	0.00	-973.00
22200	This Account Is No Longer In Use							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28310	Undistributed Taxes							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28311	Taxes Paid In Advance							
	-1,903.48	0.00	-194.75	0.00	0.00	0.00	0.00	-2,098.23
28320	Warrants Payable							
	0.00	0.00	-909.61	0.00	0.00	0.00	0.00	-909.61
29900	Fee/Commission Account							
	-57,448.90	0.00	0.00	0.00	57,448.90	0.00	-252,655.50	-252,655.50
	-49,720,636.52	0.00	-21,113,348.53	0.00	11,920,161.98	0.00	0.00	-58,913,823.07

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Tipton County Trustee
RDB Report
December 2020 Thru December 2020

User: Brenda Delashmit
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Summary Of Assets	Beginning Balance	Ending Balance
11120 Cash On Hand	600.00	600.00
11130 Cash In Bank	14,584,878.24	18,769,033.54
11300 Investments	35,118,823.28	40,129,529.53
11410 Accounts Receivable	14,935.00	12,410.00
11440 Due From Other Funds	1,400.00	2,250.00
14310 Undistributed Warrants	0.00	0.00
	49,720,636.52	58,913,823.07

Kristie Glass Maxwell
1-7-2021

Filed 1-8-2021
Mary Gaither
Mary Gaither
Tipton County Clerk

MINUTES OF JANUARY TERM, 2021

MONDAY THE 11TH

IN RE: ADJOURN COURT

On motion by Commissioner Murphy and seconded by Commissioner Adkins it was ordered that the Legislative Body adjourn.

SAID MOTION PASSED ON VOICE VOTE.