



TIPTON COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT  
220 HIGHWAY 51 N, SUITE 4  
COVINGTON, TN 38019  
OFFICE: 901-476-0252 FAX: 901-475-4377

**911 Recording/Documentation**

**Public Records Request Form**

Please fill out the requested information and fax back to the above location. All requests can take 1-7 days.

**Please list information below:**

Requestor's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Agency if applies: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Description of Incident: \_\_\_\_\_

Name of Individuals involved in incident: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

**Please circle the type(s) of media you are requesting:**

CD

CAD print outs

**Please circle the type(s) of audio you are requesting:**

Radio Only

911 Phone Call(s) Only

Phone & Radio Traffic

**IF THE REQUEST IS PART OF INVESTIGATION, YOU WILL NOT BE ABLE TO OBTAIN THE REQUESTED INFORMATION. YOU OR YOUR ATTORNEY WILL HAVE TO CONTACT THE DISTRICT ATTORNEY**