

THE TIPTON COUNTY CLERK OFFERS NEW SERVICE TO HELP CITIZENS OBTAIN A REAL ID: **ISSUING TENNESSEE BIRTH CERTIFICATES**

A REAL ID WILL BE REQUIRED TO BOARD DOMESTIC (U.S.) FLIGHTS AND ACCESS SOME FEDERAL FACILITIES BEGINNING OCTOBER 1, 2020

★ REAL ID REQUIRED DOCUMENTS ★

All documents must be originals or certified. Photocopies will not be accepted.

1 Proof of Citizenship or Legal Presence

These documents must show the applicant's legal name and full date of birth. Applicant must present **one** (1) of the following documents:

- **Birth certificate** from State Office of Vital Statistics or equivalent with a raised and/or color seal
- Valid, unexpired U.S. passport or passport card
- U.S. certificate or consular report of birth abroad (FS-240, DS-1350 or FS-545)
- Valid, unexpired Permanent Resident Card issued by DHS or INS (I-551)
- Unexpired Employment Authorization Document issued by DHS (I-766 or I-688B)
- Unexpired foreign passport with valid U.S. visa and approved I-94 form
- Certificate of Naturalization issued by DHS (N-550, N-570, or N-578)
- Certificate of Citizenship issued by DHS (N-560 or N-561)

If there has been a name change from the Proof of Citizenship or Legal Presence presented, certified legal document supporting name change must be presented. This may require presentation of multiple documents. Examples of supporting documents:

- Marriage certificate
- Divorce decree
- Court order

2 Proof of Social Security Number

Applicant must present **one** (1) of the following approved documents showing applicant's name and full Social Security Number:

- W-2 (within last twelve (12) months)
- Social Security Card
- Payroll check stub
- 1099 (within last twelve (12) months)

3 Proof of Tennessee Residency

These documents must show the applicant's name and physical address. Applicant must present **two** (2) of the following documents:

- Home utility bill (within past four (4) months) i.e. Gas, electric, water from different providers; Online bills must have URL address displayed. Wireless phone plans cannot be accepted.
- Current Tennessee vehicle registration or certificate of title (may use one, not both)
- Current Tennessee Voter Registration card
- IRS tax return (within last twelve (12) months)
- Bank statement (within past four (4) months)
- Payroll check stub (within past four (4) months)
- Current rental/mortgage contract or receipt, including deed of sale for property; handwritten rental contracts or agreements must be notarized
- Current homeowner or renter insurance policy
- Current automobile, life or health insurance policy
- Receipt for personal property or real estate taxes paid within the previous year
- Installment loans, such as automobile, student loan, bank loans
- Current employer verification of resident address or letter from employer as long as it is on company letterhead with original signature; if employer does not have letterhead, then signature of employer must be notarized
- Current Driver License or ID or Handgun Carry Permit issued by the Tennessee Department of Safety to a parent, legal guardian or spouse of the applicant
- Applicant's Driver License or ID or Handgun Carry Permit issued by the Tennessee Department of Safety

To obtain a
REAL ID
TN Dept. of Safety
220 Hwy 51 N, Ste 1
Covington, TN 38019
(901) 475-2517



To obtain a
BIRTH CERTIFICATE
Tipton County Clerk
220 Hwy 51 N, Ste 2
Covington, TN 38019
(901) 476-0207

