

South Lyon Community Schools
SECTION 504 COMPLAINT FORM

Grievant Name: _____

Grievant Address: _____

Phone Number: _____ E-Mail: _____

1. Describe the alleged violation of Section 504. The description may include: the individual(s) involved, date/time/location, witnesses, and the type of discrimination that occurred. Attach additional pages if needed.

2. Describe your proposed resolution/remedy to alleged problem(s)/violation(s).

Date Signature of Grievant or Parent/Guardian

Please submit form to: **Susan Toth, Director of Special Education**

South Lyon Community Schools

62500-B West Nine Mile Road

South Lyon, MI 48178

A person who believes that he/she has been discriminated against by South Lyon Community Schools on the basis of disability may file a complaint through the District's grievance procedure. A complaint may also be filed with the Cleveland Office, Office for Civil Rights, U.S. Department of Education, 1350 Euclid Avenue, Suite 325, Cleveland, OH 44115-1812. You may file a complaint with OCR at any time. Filing a complaint with the School District is not a prerequisite to filing with OCR.