

**MINUTES OF THE FISCAL ORGANIZATIONAL/REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SOUTH LYON COMMUNITY SCHOOLS
DISTRICT #63-240 COUNTIES OF
OAKLAND, LIVINGSTON, AND WASHTENAW
HELD IN SOUTH LYON CITY & SCHOOL ADMINISTRATION BUILDING**

CALL TO ORDER

Mr. Dashner called the July 20, 2021 fiscal organizational/regular meeting to order at 7:00 p.m.

ROLL CALL

Present: Anthony Abbate, Craig Dashner, Stephanie Junkulis-Pierce, Eric Kennedy, Dan Schwegler,
Jennifer Urtel

Absent: Martin Leftwich

Administration Present: Mr. Steve Archibald, Superintendent, Ms. Lisa Kudwa, Asst. Superintendent
Mr. Brian Toth, Asst. Superintendent, Ms. Stacy Witt, Asst. Superintendent

Administration Absent: None

PLEDGE OF ALLEGIANCE

The Board, administration and the audience joined in the Pledge of Allegiance.

FISCAL ORGANIZATIONAL MEETING

BANK DEPOSITORIES

Mrs. Witt shared a list of banks and institutions that the district currently does business with directly through investments, cash, deposits and student activity accounts. President Dashner asked the Board to approve the following bank depositories for the 2021-22 fiscal year.

1. *Bank of New York*
2. *Chemical Bank*
3. *Comerica Bank*
4. *Fifth Third Bank/Fifth Third Securities, Inc.*
5. *Flagstar Bank*
6. *Huntington Bank*
7. *J P Morgan Chase Bank/J P Morgan Securities, Inc.*
8. *Michigan Liquid Asset Fund*
9. *MBIA Michigan Class Investment Pool*
10. *PNC Bank*
11. *CIBC Bank*
12. *Vibe Credit Union*

Moved by Mr. Kennedy, supported by Mr. Abbate to approve the listed 12 financial institutions as the district's normal banking institutions as presented for the 2021-22 fiscal year.

Roll Call: Mr. Schwegler-yes, Mr. Dashner-yes, Ms. Urtel-yes, Mr. Abbate-yes, Mr. Kennedy-yes,
Ms. Junkulis-Pierce-yes. Motion carries 6 – 0.

BOARD LAW FIRMS

President Dashner acknowledged the two law firms that were listed on the agenda. He noted that Thrun Law Firm, P.C. and Miller Johnson, P.L.C. are the same firms we have utilized in the district. He added that Miller Johnson was formerly Lusk Albertson.

President Dashner asked the Board for a motion to continue a relationship with Thrun Law and Miller Johnson for the 2021-22 fiscal year as presented.

Moved by Ms. Urtel, supported by Mr. Kennedy to continue using Lusk Albertson and Miller Johnson as the Board law firms for the 2021-22 fiscal year as presented.

Roll Call: Mr. Kennedy-yes, Mr. Abbate-yes, Mr. Dashner-yes, Ms. Junkulis-Pierce-yes, Mr. Schwegler-yes, Ms. Urtel-yes. Motion carries 6 – 0.

INDEPENDENT AUDITOR

President Dashner asked the Board to continue with Plante & Moran, PLLC as the independent auditor for the district during the 2021-22 fiscal year.

Moved by Mr. Kennedy, supported by Mr. Abbate to continue with Plante & Moran, PLLC as the district independent auditor during the 2021-22 school year.

Roll Call: Mr. Abbate-yes, Mr. Dashner-yes, Ms. Junkulis-Pierce-yes, Mr. Schwegler-yes, Mr. Kennedy-yes, Ms. Urtel-yes. Motion carries 6 – 0.

PURCHASING COOPERATIVES

Purchasing cooperatives is a bidding consortium with Oakland Schools where they bid out supplies and materials with certain vendors who become approved on the consortium. This allows districts to avoid the bidding requirements that are legally placed on the school district if they use their bidding procedure. Board Policy on purchasing references cooperatives as an allowable way to meet purchasing guidelines by using cooperatives essentially leveraging other major companies or major institutions that have done cooperative bidding so that we can receive very good pricing. Oakland Schools has provided leadership in this area and offers a comprehensive bidding website with a full list of cooperatives to the districts. President Dashner asked the Board to approve using purchasing cooperatives through Oakland Schools for the 2021-22 school year.

Moved by Mr. Kennedy, supported by Mr. Schwegler to approve the purchasing cooperatives through Oakland Schools for the 2021-22 fiscal year as presented.

Roll Call: Ms. Junkulis-Pierce-yes, Mr. Dashner-yes, Ms. Urtel-yes, Mr. Kennedy-yes, Mr. Abbate-yes, Mr. Schwegler-yes. Motion carries 6 – 0.

REGULAR MEETING

PUBLIC COMMENTS

Mr. Dashner offered an opportunity for public comments. There were no comments.

APPROVAL OF AGENDA

President Dashner asked the Board to approve the agenda as presented, unless they had any additions or deletions.

Moved by Ms. Junkulis-Pierce, supported by Mr. Abbate to approve the agenda as presented.

Ayes – 6, Nays – 0. Motion carries.

APPROVAL OF MINUTES

Moved by Mr. Kennedy, supported by Ms. Urtel to approve the following minutes:

- June 22, 2021 – Regular Meeting
- June 28, 2021 – Special Meeting

Ayes – 6, Nays – 0. Motion carries.

APPROVAL OF BILLS

Moved by Mr. Schwegler, supported by Mr. Abbate to approve the following bills:

- June 2021 Wires & ACH Transactions
- June 2021 Revenue Report
- July 2021 Bond Run

Roll Call: Ms. Junkulis-Pierce-yes, Mr. Dashner-yes, Mr. Kennedy-yes, Ms. Urtel-yes, Mr. Abbate-yes, Mr. Schwegler-yes. Motion carries 6 – 0.

RECOMMENDATION FOR HIRE

Mr. Toth informed the Board that the hiring of Jackie Bury as the Principal of Centennial Middle School in May created a vacancy for an assistant principal at CMS/MMS. The committee interviewed select candidates and the District Administrative Team is recommending Christina Cibrario as the next assistant principal at Centennial and Millennium Middle Schools. He asked the Board to approve the hiring of Christina Cibrario as the Assistant Principal at Centennial and Millennium Schools as presented.

Moved by Mr. Abbate, supported by Ms. Junkulis-Pierce to approve the hiring of Christina Cibrario as the Assistant Principal at Centennial and Millennium Schools as presented.

Roll Call: Ms. Urtel-yes, Mr. Abbate-yes, Mr. Kennedy-yes, Mr. Dashner-yes, Mr. Schwegler-yes, Ms. Junkulis-Pierce-yes. Motion carries 6 – 0.

ACCEPTANCE OF GIFT

Mr. Toth noted that CMS Energy donated a monetary gift of \$450 for use by the South Lyon East High School Robotics Team 3641 for supplies, materials, travel, food, etc. He asked the Board to accept the gift in accordance with Policy 7003.

Moved by Ms. Urtel, supported by Mr. Kennedy to accept the gift in accordance with Policy 7003 as presented.

Roll Call: Mr. Kennedy-yes, Ms. Urtel-yes, Mr. Schwegler-yes, Mr. Dashner-yes, Mr. Abbate-yes, Ms. Junkulis-Pierce-yes. Motion carries 6 – 0.

LEGISLATION

Mr. Archibald noted that the School Aid Budget was passed and signed into law on July 13. It is a historic budget for schools. The per pupil allowance for our district increased from \$8,111 to \$8,700. He took this opportunity to thank our state senators and representatives as well as our governor for their support of this historic increase and for the investment in our schools.

CITA COMMENTS

Ms. Kudwa stated that the Pupil Accounting Manual now requires that the Board maintain a list of Board-approved middle and high school courses. As a reminder, she noted that each of our courses are approved by the Board of Education as they are formally adopted by the district. To fulfill this requirement, however, it makes the most sense to have the middle and high school course catalogs approved yearly. This would cover then, all courses including those in pilots (such as the new academic support class at the middle schools). Ms. Kudwa will be bringing these for both information and approval in August.

BOARD COMMITTEE REPORTS

Mr. Dashner acknowledged the following board committee reports:

- **Legislative** – No report this evening due to Mr. Leftwich’s absence.
- **Policy** – Mr. Abbate did not have any new policy information to share with the Board.
- **Finance** – Mr. Schwegler shared a ballpark estimate of the net impact to our budget and what it adds to our fund balance. Along with good student enrollment numbers, it will give the district a good opportunity to invest back into our district.
- **Facilities & Grounds** – Ms. Urtel reported that at their last meeting they got a rundown of projects that are in process. She also included projects that are in design and are forecasting that they will go out to bid at some point this fall. They are seeing a lot of progress in the district. Mr. Dashner stated that the most visible improvements right now are the parking lot projects and playgrounds.
- **Curriculum & Communications** – They have not met recently.

OTHER

Mr. Archibald shared the tentative plan for returning to school in the fall. The Board of Education is no longer required to approve the mode of instruction as required last year as part of the Extended Continuity of Learning Plan. The MDHHS and CDC have released key prevention strategies for schools. This information is guidance and not required. Schools are encouraged to make decisions based on their community and local data. We will proceed into the 2021-22 school year with emphasis on maintaining as much normalcy as possible. We have the infrastructure (processes and procedures) from last school year should the circumstances dictate that we need to respond in a different way.

For the 2021-22 school year, the district will offer two pathways (fully virtual and fully in-person). Both will meet five days per week. Masks in school buildings and outdoors will be optional unless required by the MDHHS or other agency with such authority. Masks are currently required by the CDC on public transportation which includes school buses. The district does not intend on participating in any voluntary test screening programs. We may offer one-time voluntary testing similar to what was offered last year following Spring break. Students and staff members will not be required to be vaccinated. The district views this as an individual choice and will neither promote nor discourage individuals from testing. At the elementary level, cohorting will not occur as the indoor gathering restrictions have been rescinded. At the secondary level, we will return to a six-period day. At all levels, lunch will resume in the cafeteria, plastic barriers will be removed from classrooms, and parents/visitors will be permitted to enter school buildings following the pre-COVID visitor protocols.

Mitigation strategies that will be implemented include optional mask wearing, HVAC systems will be maintained with high filtration filters (MERV 13) and airflows will be set to maximize fresh air intake, hand washing will be stressed, hand sanitizer and cleaning supplies will be available in classrooms and common areas throughout schools. The sharing of food/drink will be discouraged.

Staff and students will be encouraged to self-screen for COVID symptoms prior to reporting to school. Individuals who are ill will be encouraged to stay home. Individuals who are symptomatic will be encouraged to get tested. Individuals who get tested for COVID-19 should remain home until they receive a negative test or after the 10-day quarantine period has expired. We will not be quarantining individuals identified as close contacts. These individuals will be asked to monitor for symptoms. When notified of a positive involving our schools, a general communication will be sent to the members of the school, class, or bus. Positive cases will be reported to the health department as required by law.

The plan will be re-evaluated if/when local conditions change or upon receipt of additional guidance. All required mandates will be observed. The official plan for the 2021-22 school year will be shared with families and staff members no later than the first week in August.

REPORTS

- **South Lyon Educational Foundation** – They are working with the library to collect gently used books for classrooms. They continue to work on welcome bags. They are welcoming additional business sponsors.

PUBLIC COMMENTS

Mr. Dashner offered a second opportunity for public comments. There were no additional comments.

CORRESPONDENCE

Mr. Dashner acknowledged the following correspondence:

- Resignations
 - *Brittany Connors – CMS Paraeducator*
 - *Emily Kallil – CMS Resource Room Teacher*
 - *Samantha Letvin – Kent Lk/Bartlett Art Teacher*
 - *Sandra Maes – CMS Special Education Teacher*
 - *Rebecca Mann – MS ELA Teacher*
 - *Robin Path – Elementary Teacher*
 - *Cody Rudolph – EHS Assistant Principal*
- Retirement
 - *Pamela Huffman – SLEHS German Teacher*

MEETING DATES

Mr. Dashner noted the following meeting dates.

- August 17, 2021, Regular Meeting, 7:00 p.m.
- September 21, 2021, Regular Meeting, 7:00 p.m.
- October 5, 2021, Regular Meeting, 7:00 p.m.
- October 19, 2021, Regular Meeting, 7:00 p.m.
- November 9, 2021, Regular Meeting, 7:00 p.m.
- December 7, 2021, Regular Meeting, 7:00 p.m.
- January 18, 2022, (Tuesday) Organizational/Regular Meeting, 7:00 p.m.
- February 8, 2022, Regular Meeting, 7:00 p.m.
- March 1, 2022, Regular Meeting, 7:00 p.m.
- March 15, 2022, Regular Meeting, 7:00 p.m.
- April 19, 2022, Regular Meeting, 7:00 p.m.
- May 3, 2022, Regular Meeting, 7:00 p.m.
- May 17, 2022, Regular Meeting, 7:00 p.m.
- June 6, 2022, Regular Meeting, 7:00 p.m.
- June 21, 2022, Regular Meeting, 7:00 p.m.

BOARD COMMENTS

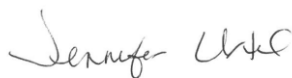
- **Mr. Abbate** congratulated Ms. Cibrario and noted that he worked with her when he was at Centennial Middle School. He wished everyone a good summer and is looking forward to the fall.
- **Ms. Junkulis-Pierce** also congratulated Ms. Cibrario and commented that they are filling the position with great talent. She also thanked the Oakland County nurses for their help. She thanked Mr. Archibald for his information and explained that the information will go a long way to help the community feel comfortable.
- **Mr. Schwegler** congratulated Ms. Cibrario. He thanked Pamela Huffman for her years of service. He commented that the plan that Mr. Archibald shared is well thought out.
- **Ms. Urtel** also congratulated Ms. Cibrario. She noted that her daughter had her as a teacher in 4th and 5th grade and that she is an excellent teacher. She wished everyone a great summer!
- **Mr. Kennedy** congratulated Ms. Cibrario in her new position. He also offered congratulations to the retiree, Pamela Huffman. He wished everyone a great summer!
- **Mr. Dashner** offered his congratulations to Ms. Cibrario on her new position. He also congratulated Ms. Hoffman on her retirement. He wished the community a wonderful summer.

ADJOURN

Moved by Ms. Junkulis-Pierce, supported by Mr. Abbate to adjourn the meeting at 7:39 p.m.

Ayes – 6, Nays – 0. Motion carries.

Respectfully submitted,



Jennifer Urtel, Secretary
Board of Education