

2018/19 – Online Back-to-School Registration Information

As this school year is coming to a close, the elementary schools are planning for the upcoming 2018-19 school year. One of the major changes families and students will experience is an **Online Back-to-School Process**. Through the implementation of this process, all families will be required to enter emergency contact information. In addition, families will have the ability to update or change student information, receive important documents, register for school communications and find out student class placement.

Beginning the week of **August 1, 2018**, the **Online Back-to-School Process** will be made available to elementary school parents/guardians through Skyward Family Access. If you don't have or don't know **YOUR** Skyward Family Access login and password (NOT YOUR STUDENT'S ACCOUNT), please go to:

<https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsedusouthlyonmi/fwemnu01.w>

Click on “**Forgot your Login/Password?**” and follow the prompts.

<http://www.slcs.us/Skyward%20Elem%20Parent%20Instructions.pdf>

Please watch for a Skylert with Online back-to-School Process information at the end of July or check the Bartlett Elementary School webpage for information: You will need to do the Online Back-to-School Process for each of your children.

http://www.slcs.us/bartlett_elementary_school/index.php

- Only the Parents/Guardians listed as Family 1 can complete the online process and they must use their Family Access logins/passwords.
- The Family 2 guardians may request updates to their own information and view student information only.

This process needs to be completed by **Friday, August 24th** in order for you to find your child's classroom teacher placement for the 2018-19 school year. **This information will be available Friday, August 31st through the Skyward Family Access.** Class Lists **WILL NOT** be posted on the school doors.

Families are encouraged to complete this process at home and it **CANNOT** be completed through the Skyward mobile app or using Student Access. For those needing assistance, a Chromebook will be available at these times and locations:

Date: Time: Location:

August 7	7 a.m. – 1 p.m.	Board Office Conference Room
August 9	1 p.m. – 6 p.m.	Board Office Conference Room
August 21	9 a.m. – 2 p.m.	Bartlett Office
August 23	9 a.m. – 2 p.m.	Bartlett Office

We hope this will create a more efficient and effective process for families. This is not to be confused with enrolling a new student. This process is designed for **all** currently enrolled South Lyon Community Schools students planning to attend Bartlett Elementary for the 2018-19 school year.

Mrs. Testani

