

Back-To-School Online Registration - How To Guide South Lyon High & South Lyon East

Note: - Only the Parents/Guardians listed as Family 1 can complete the online registration and they must use their Family Access logins/passwords.

- The Family 2 guardians may request updates to their own information and view student information only.
- This process cannot be completed through the Skyward mobile app or using Student Access.

Login to Family Access

Click 'Forgot your Login/Password?' if needed.

Click the 'Back-To-School Registration' button or click on the 'Go to Back-To-School Registration for (student's name)' link.

The link will take you to the District Message. Please read.
To begin Step 1, click on '1. Welcome Newsletter'.

Back-To-School Registration	District Message	District Message
Calendar	Welcome to Back-To-School Registration for	1. Welcome Newsletter
Gradebook	This online registration is a step-by-step process for parents/guardians who are listed as the Primary Family in Skyward to complete required tasks during the summer registration period to ensure student information is correct and in place for the first day of school. Parents listed as the Second Family may only view the student's information. Second Family parents may make changes to their own demographic information but not the student's.	2. Verify Student Information
Attendance	Each step marked as Required must be opened, verified or updated as needed and marked completed. If there are no changes needed, do not enter anything - just mark the step completed. You do have the option of closing the registration process at any step to finish later and steps may be edited if necessary.	a. Student Information
Student Info	After the last step has been completed, the "Submit Back-To-School Registration" button must be clicked to finalize registration for that student. You will be sent an email message confirming his/her registration. Parents and students must have completed the online registration process and students must attend their scheduled walk-in registration day before schedules may be picked up.	b. Family Address
Food Service		c. Family Information
Schedule		d. Emergency Contacts
		3. Verify SkyAlert Information
		4. Technology Acceptable Use Policy

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STEP 1 – Click on the ‘Welcome Newsletter’ link. This will send you to our Fall Welcome Newsletter which contains lots of good information for the start of the school year.

Step 1. Welcome Newsletter (Required) Please read our Fall Newsletter to help you prepare for a successful year. It contains important events, dates and information for parents and students. Welcome Newsletter	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information
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After reading the Newsletter, close the pdf and click either one of the buttons at the bottom.

‘Complete Step 1 Only’ – allows you to stop here

‘Complete Step 1 and move to Step 2a’ – automatically moves you to the next step

Step 1. Welcome Newsletter (Required) Please read our Fall Newsletter to help you prepare for a successful year. It contains important events, dates and information for parents and students. Welcome Newsletter	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address
<div> <div>Complete Step 1 Only</div> <div>Complete Step 1 and move to Step 2a</div> </div>	

STEP 2a – Verify your child’s information. You may make changes in several of the fields if necessary. If you see something in any other field that is incorrect, please contact the School Main office.

Click on one of the Complete Step buttons.

Step 2a. Verify Student Information: Student Information (Required) Please verify your student's information in Steps 2a - 2d. For each step, if all data is correct, mark the step as completed and proceed to the next step. If changes need to be made, please enter the information into the applicable boxes. If your home address has changed (not just a spelling correction), enter the new address here and provide two proofs of residency to the school office as soon as possible. Please enter a minimum of two (2) Emergency Contacts other than yourself.	Undo	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Athletic Pass 13. Activity Fees 14. Miscellaneous Information and
General Information First: <input type="text"/> Middle: <input type="text"/> Last: <input type="text"/> Suffix: <input type="text"/> Birthday: <input type="text"/> Gender: <input type="text"/> Other Name: <input type="text"/> School Email: <input type="text"/> Birth Country: <input type="text"/> Birth State: <input type="text"/> Birth County: <input type="text"/>	<div> <div>Complete Step 2a Only</div> <div>Complete Step 2a and move to Step 2b</div> </div>	

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STEP 2b – Verify your address. If this is not correct or you have moved, you may update the information here. You will have to bring two proofs of residency in to the office so that the changes may be made in Skyward. DO NOT correct spelling errors here. Contact the office if needed.

Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info Food Service Schedule Academic History Portfolio Skylert Login History	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between;"> <div> Step 2b. Verify Student Information: Family Address (Required) </div> <div> Undo </div> </div> <p>Please verify your student's information in Steps 2a - 2d.</p> <p>For each step, if all data is correct, mark the step as completed and proceed to the next step. If changes need to be made, please enter the information into the applicable boxes.</p> <p>If your home address has changed (not just a spelling correction), enter the new address here and provide two proofs of residency to the school office as soon as possible.</p> <p>Please enter a minimum of two (2) Emergency Contacts other than yourself.</p> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> Address Preview Address <div style="display: flex; justify-content: space-between;"> <div> Street Number: <input type="text"/> SUD: <input type="text"/> # <input type="text"/> Address 2: <input type="text"/> Zip Code: <input type="text"/> Plus 4: <input type="text"/> City/State: <input type="text"/> </div> <div> Street Name: <input type="text"/> P.O. Box: <input type="text"/> </div> </div> </div> <div style="margin-top: 10px;"> Mailing Address <input checked="" type="checkbox"/> Same as Address <div style="display: flex; justify-content: space-between;"> <div> Street Number: <input type="text"/> SUD: <input type="text"/> # <input type="text"/> Address 2: <input type="text"/> Zip Code: <input type="text"/> Plus 4: <input type="text"/> City/State: <input type="text"/> </div> <div> Street Dir: <input type="text"/> P.O. Box: <input type="text"/> </div> </div> </div> <div style="margin-top: 10px; text-align: center;"> Complete Step 2b Only Complete Step 2b and move to Step 2c </div> </div>	District Message <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Athletic Pass
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STEP 2c – Verify your home email and phone information and make changes as needed. If your name is spelled wrong, please contact the office.

Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info Food Service Schedule Academic History Portfolio Skylert Login History	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="display: flex; justify-content: space-between;"> <div> Step 2c. Verify Student Information: Family Information (Required) </div> <div> Undo </div> </div> <p>Please verify your student's information in Steps 2a - 2d.</p> <p>For each step, if all data is correct, mark the step as completed and proceed to the next step. If changes need to be made, please enter the information into the applicable boxes.</p> <p>If your home address has changed, enter the new address here and provide two proofs of residency to the school office as soon as possible.</p> <p>Please enter a minimum of two (2) Emergency Contacts other than yourself.</p> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> Family Options <div style="margin-top: 5px;"> Home Language: <input type="text" value="ENGLISH"/> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> Guardian Number: 1 Name: <input type="text"/> Home Email: <input type="text"/> </div> <div> Primary Phone: <input type="text"/> <input type="checkbox"/> Confidential <div style="display: flex; align-items: center;"> Cell <input type="text"/> <input type="text"/> Ext: <input type="text"/> </div> </div> </div> <div style="margin-top: 10px;"> Guardian Number: 2 Name: <input type="text"/> Home Email: <input type="text"/> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <div> Work <input type="text"/> Home <input type="text"/> </div> </div> </div> <div style="margin-top: 10px; text-align: center;"> Complete Step 2c Only Complete Step 2c and move to Step 2d </div> </div>	District Message <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts
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STEP 2d – Enter any important emergency information that the building staff should know about your child.

Please do not check the Critical Alert Information box unless this is a serious health issue.

Click on one of the Complete Step buttons.

(Do not add yourself here) <input type="checkbox"/> Critical Alert Information <div style="border: 1px solid #ccc; height: 80px; margin-top: 5px;"></div>	d. Emergency Information e. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Add a Food Service Application 7. Miscellaneous Information and Forms
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STEP 2e – Verify your student's Emergency Contacts. You may add, delete or change any contact information. Please do not add yourself here. Do include at least two other people we may contact in case we can't reach you.

Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info Food Service Schedule Academic History Portfolio Skylert Login History	<div style="background-color: #e6f2ff; padding: 5px;"> Step 2d. Verify Student Information: Emergency Contacts (Required) Undo </div> <p style="font-size: small;">Please verify your student's information in Steps 2a - 2d. For each step, if all data is correct, mark the step as completed and proceed to the next step. If changes need to be made, please enter the information into the applicable boxes. If your home address has changed, enter the new address here and provide two proofs of residency to the school office as soon as possible. Please enter a minimum of two (2) Emergency Contacts other than yourself.</p> <div style="margin-top: 10px;"> <div style="text-align: right; font-size: small; color: #4f81bd;">Add Emergency Contact</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Contact Number: <input type="text" value="1"/></p> <p>First: <input type="text"/></p> <p>Middle: <input type="text"/></p> <p>Last: <input type="text"/></p> <p>Relationship: <input type="text"/></p> <p>Comment: <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div></p> </div> <div style="width: 45%;"> <p>Primary Phone: <input type="text"/> Ext: <input type="text"/></p> <p><input type="text"/> <input type="text"/> Ext: <input type="text"/></p> <p><input type="text"/> <input type="text"/> Ext: <input type="text"/></p> <p>Pick Up: Yes <input type="text"/></p> </div> </div> <div style="margin-top: 10px;"> <div style="text-align: right; font-size: small; color: #4f81bd;">Delete this Emergency Contact</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Contact Number: <input type="text" value="2"/></p> <p>First: <input type="text"/></p> <p>Middle: <input type="text"/></p> <p>Last: <input type="text"/></p> <p>Relationship: <input type="text"/></p> <p>Comment: <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div></p> </div> <div style="width: 45%;"> <p>Primary Phone: <input type="text"/> Ext: <input type="text"/></p> <p><input type="text"/> <input type="text"/> Ext: <input type="text"/></p> <p><input type="text"/> <input type="text"/> Ext: <input type="text"/></p> <p>Pick Up: Yes <input type="text"/></p> </div> </div> <div style="margin-top: 10px;"> <div style="text-align: right; font-size: small; color: #4f81bd;">Delete this Emergency Contact</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Contact Number: <input type="text" value="3"/></p> <p>First: <input type="text"/></p> <p>Middle: <input type="text"/></p> <p>Last: <input type="text"/></p> <p>Relationship: <input type="text"/></p> <p>Comment: <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div></p> </div> <div style="width: 45%;"> <p>Primary Phone: <input type="text"/> Ext: <input type="text"/></p> <p>Work <input type="text"/> (248) <input type="text"/> Ext: <input type="text"/></p> <p>Cell <input type="text"/> (248) <input type="text"/> Ext: <input type="text"/></p> <p>Pick Up: Yes <input type="text"/></p> </div> </div> </div> <div style="margin-top: 10px; text-align: center;"> <div style="display: inline-block; border: 1px solid #4f81bd; padding: 2px 10px; background-color: #e6f2ff;">Complete Step 2d Only</div> <div style="display: inline-block; border: 1px solid #4f81bd; padding: 2px 10px; background-color: #e6f2ff;">Complete Step 2d and move to Step 3</div> </div> </div></div>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Information e. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Add a Food Service Application 7. Miscellaneous Information and Forms 8. Consolidated Acknowledgement Form 9. Complete Back-to-School Online Process <div style="margin-top: 10px;"> <div style="display: inline-block; border: 1px solid #4f81bd; padding: 2px 10px; background-color: #e6f2ff;">Previous Step</div> <div style="display: inline-block; border: 1px solid #4f81bd; padding: 2px 10px; background-color: #e6f2ff;">Next Step</div> </div> <div style="margin-top: 10px; text-align: center;"> <div style="border: 1px solid #4f81bd; padding: 2px 10px; background-color: #e6f2ff;">Close and Finish Later</div> </div>
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STEP 3 – Verify your Skylert choices and contact information. Make sure to scroll all the way to the bottom. Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info Food Service Schedule Academic History Portfolio Skylert Login History	<p>Step 3. Verify Skylert Information (Required)</p> <p>South Lyon Community Schools utilizes the Skylert system to electronically communicate with parents in emergency situations or when a message needs to be sent quickly.</p> <p>Please review the contact information displayed and make any changes necessary. Once this step is marked as Completed, your changes will be automatically saved.</p> <p>You may update your selections at any time during the year in Family Access using the Skylert tab.</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> Skylert enables you to receive notifications concerning your child(ren). You have control over which notifications to receive and how you would like to receive them. </div> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> My Skyward Contact Info </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Contact Info</th> <th>School Hours Emergency</th> <th>Attendance</th> <th>General</th> <th>Non-school Hours Emergency</th> <th>Survey</th> </tr> </thead> <tbody> <tr> <td>* Primary Phone:</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Work:</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Home:</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Home Email:</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table> <p><small>**Primary Guardians are not allowed to update their Skyward Contact Info**</small></p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> Additional Contact Info for Family With </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Phone Numbers</th> <th>School Hours Emergency</th> <th>Attendance</th> <th>General</th> <th>Non-school Hours Emergency</th> <th>Survey</th> </tr> </thead> <tbody> <tr> <td>Additional Phone 1: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Additional Phone 2: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Additional Phone 3: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Additional Phone 4: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Additional Phone 5: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Additional Phone 6: <input type="text"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>	Contact Info	School Hours Emergency	Attendance	General	Non-school Hours Emergency	Survey	* Primary Phone:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Work:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Home:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Home Email:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Phone Numbers	School Hours Emergency	Attendance	General	Non-school Hours Emergency	Survey	Additional Phone 1: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Additional Phone 2: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional Phone 3: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional Phone 4: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional Phone 5: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional Phone 6: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Athletic Pass 13. Activity Fees 14. Miscellaneous Information and Forms 15. Consolidated Acknowledgement Form 16. Complete Back-To-School Registration
Contact Info	School Hours Emergency	Attendance	General	Non-school Hours Emergency	Survey																																																																					
* Primary Phone:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																																																																					
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Additional Phone 6: <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																																					

STEP 4 – Click on the ‘Technology Acceptable Use Policy’ link. This will open a copy of the District Policy for you and your student to read. You may print it for your own use, but you do not need to return it to the school. Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info	<p>Step 4. Technology Acceptable Use Policy (Required)</p> <p>Understanding the Technology Acceptable Use Policy is required. Please read the Policy with your student. Once read, please mark this step as complete and proceed to the next step. You may print the Policy for your benefit if desired.</p> <p>You and your student will confirm on a separate step that you have read, understand and will abide by the Policy.</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> Technology Acceptable Use Policy </div> <div style="margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 2px 10px; display: inline-block;">Complete Step 4 Only</div> <div style="border: 1px solid #ccc; padding: 2px 10px; display: inline-block; margin-left: 10px;">Complete Step 4 and move to Step 5</div> </div>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts
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STEP 5 – Click on the ‘Concussion Law Information’ link. This will open an informational document for you and your student to read. If your child is participating in a school sport, you will need to print, sign and return the acknowledgement form to the coach. Click on one of the Complete Step buttons.

Back-To-School Registration Calendar Gradebook Attendance Student Info Food Service	<p>Step 5. Concussion Law Information (Required)</p> <p>Michigan Public Acts 342 and 343 (Concussion Laws) require all levels of schools and youth sports organizations to educate and train staff, notify parents of the law and monitor all possible youth concussions or head injuries. You and your student will confirm on a separate step that you have read and understand the Concussion Law Fact Sheet.</p> <p>If your student is participating in a sport, please print the signature page included with this document, sign it and give it to the coach.</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> Concussion Law Information </div> <div style="margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 2px 10px; display: inline-block;">Complete Step 5 Only</div> <div style="border: 1px solid #ccc; padding: 2px 10px; display: inline-block; margin-left: 10px;">Complete Step 5 and move to Step 6</div> </div>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information
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STEP 6 – Review the chart that appears and see if your family might qualify for Free or Reduced Price lunches for your students. Click on the link to obtain more information as well as instructions on how to complete an application. Check the box if you don't qualify or do not wish to complete an application at this time. Click on one of the Complete Step buttons.

Back-To-School Registration	Step 6. Free/Reduced Price Lunch Application (Required) Please read this information to see if you qualify for Free or Reduced Price lunches for your children. Click on the link below the income chart for more detailed information from the Food Service Department as well as instructions on how to fill out the application. If you do not qualify, or if you'd like to apply at a later date, please check the box below and then mark this step as completed. The application will be available throughout the year in Family Access under the Food Service tab. Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart. FEDERAL INCOME CHART For School Year: <table border="1" style="margin-top: 5px;"> <thead> <tr> <th>Household Size</th> <th>Yearly</th> <th>Monthly</th> <th>Twice Per Month</th> <th>Every Two Weeks</th> <th>Weekly</th> </tr> </thead> <tbody> <tr><td>1</td><td>21,775</td><td>1,815</td><td>908</td><td>838</td><td>419</td></tr> <tr><td>2</td><td>29,471</td><td>2,456</td><td>1,228</td><td>1,134</td><td>567</td></tr> <tr><td>3</td><td>37,167</td><td>3,098</td><td>1,549</td><td>1,430</td><td>715</td></tr> <tr><td>4</td><td>44,863</td><td>3,739</td><td>1,870</td><td>1,726</td><td>863</td></tr> <tr><td>5</td><td>52,559</td><td>4,380</td><td>2,190</td><td>2,022</td><td>1,011</td></tr> <tr><td>6</td><td>60,255</td><td>5,022</td><td>2,511</td><td>2,318</td><td>1,159</td></tr> <tr><td>7</td><td>67,951</td><td>5,663</td><td>2,832</td><td>2,614</td><td>1,307</td></tr> <tr><td>8</td><td>75,647</td><td>6,304</td><td>3,152</td><td>2,910</td><td>1,455</td></tr> </tbody> </table> Each Additional Person: 7,696 642 321 296 148	Household Size	Yearly	Monthly	Twice Per Month	Every Two Weeks	Weekly	1	21,775	1,815	908	838	419	2	29,471	2,456	1,228	1,134	567	3	37,167	3,098	1,549	1,430	715	4	44,863	3,739	1,870	1,726	863	5	52,559	4,380	2,190	2,022	1,011	6	60,255	5,022	2,511	2,318	1,159	7	67,951	5,663	2,832	2,614	1,307	8	75,647	6,304	3,152	2,910	1,455	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Athletic Pass 13. Activity Fees 14. Miscellaneous Information and Forms
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Choose one of the following options:

Free/Reduced Price Lunch Application

---OR---

☐ I do not qualify for benefits or do not wish to complete an application

Complete Step 6 Only

Complete Step 6 and move to Step 7

STEP 7 – Click on the link to the Parent/Student Handbook. This handbook will be very helpful throughout the school year.

****** Please make sure your student reads and understands the Student Code of Conduct section.

Click on one of the Complete Step buttons.

Back-To-School Registration	Step 7. Parent-Student Handbook & Student Code of Conduct (Required) The Parent-Student Handbook contains a wide variety of valuable information for the entire family. One very important section is the Student Code of Conduct. Please read this section with your student to understand what is expected from students so they may receive the best education possible. <div style="border: 1px solid black; border-radius: 15px; padding: 2px; display: inline-block; margin-top: 10px;">Parent-Student Handbook & Student Code of Conduct</div>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information
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Complete Step 7 Only

Complete Step 7 and move to Step 8

STEP 8 – Click on the link to the High School Attendance Procedure.

Click on one of the Complete Step buttons.

Back-To-School Registration	Step 8. Attendance Procedure (Required) Students are required to attend school regularly in accordance with State law. Students are expected to come to school on time and be present for the entire school day. Please click on the link to access more detailed information regarding student attendance. If your student will be absent or tardy for any reason, a parent or guardian must notify the school. Please call the Attendance Line and leave a detailed message: _____ <div style="border: 1px solid black; border-radius: 15px; padding: 2px; display: inline-block; margin-top: 10px;">Attendance Procedure</div>	District Message 1. Welcome Newsletter 2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information
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Complete Step 8 Only

Complete Step 8 and move to Step 9

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STEP 9 – This link takes you directly to the LifeTouch website for school pictures. Even if you are not purchasing pictures from Life Touch, your student will still need a picture taken for his/her school ID. These will be taken at the school on the designated walk-in registration day.

Click on one of the Complete Step buttons.

<p>Step 9. Order School Pictures (Required)</p> <p>Please use this link to go directly to the LifeTouch website and use this Picture Day ID Number when ordering:</p> <p>If you are not purchasing pictures from LifeTouch, your student still needs a picture taken for his/her school ID card. The ID pictures will be taken at the school on the designated walk-in registration dates:</p> <div style="border: 1px solid #ccc; height: 40px; margin: 10px 0;"></div> <p>Order School Pictures</p> <div style="margin-top: 10px;"> Complete Step 9 Only Complete Step 9 and move to Step 10 </div>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use
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STEP 10 – Information on spiritwear class T-shirts, along with ordering instructions, is available by clicking this link. *(Note: This option is not available yet at SLEHS so this step will not appear.)*

Click on one of the Complete Step buttons.

<p>Step 10. Spiritwear - Class T-Shirts (Optional)</p> <p>Each grade level will have its own special shirt design. Click on this link for more information on how to order yours.</p> <p>Spiritwear - Class T-Shirts</p> <div style="margin-top: 10px;"> Complete Step 10 Only Complete Step 10 and move to Step 11 </div>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address
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STEP 11 – Yearbooks may be ordered now at the lowest price. Please click on the link for instructions on how to place an order.

Click on one of the Complete Step buttons.

<p>Step 11. Yearbook (Optional)</p> <p>If you'd like to order a yearbook, you may do so by clicking this link. You'll be directed to the Yearbook Order Center.</p> <p>Yearbook</p> <div style="margin-top: 10px;"> Complete Step 11 Only Complete Step 11 and move to Step 12 </div>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address
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STEP 12 – Parking passes are only available to students in 11th and 12th grades, so this step will not display if your student is in any other grade. Click on the link, if it's available, for more information.

Click on one of the Complete Step buttons.

<p>Step 12. Parking Pass (Optional)</p> <p>Please follow these steps if you would like to purchase a parking pass for your student:</p> <ul style="list-style-type: none"> - See the Student Code of Conduct for detailed information about parking procedures and responsibilities - Click on the link to print the SLHS Vehicle Registration Form - You may pay the fee online (see step 14) or in the school main office - Bring all of the following to the office to obtain your parking pass: signed form, driver's license, insurance certificate, registration, receipt of online payment <p style="text-align: center;">Parking Pass</p> <p style="text-align: center;"> <input type="button" value="Complete Step 12 Only"/> <input type="button" value="Complete Step 12 and move to Step 13"/> </p>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information
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STEP 13 – Athletic Passes may be purchased in the Athletic Office. Click the link for more information.

Click on one of the Complete Step buttons.

<p>Step 13. Athletic Pass (Optional)</p> <p>Athletic passes, which are valid at both high schools, may be purchased at either school's Athletic Office.</p> <p>Please click the link for more information.</p> <p style="text-align: center;">Athletic Pass</p> <p style="text-align: center;"> <input type="button" value="Complete Step 13 Only"/> <input type="button" value="Complete Step 13 and move to Step 14"/> </p>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information
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STEP 14 – Some fees may be paid online. Click the link to go to RevTrak, the school's web store.

Click on one of the Complete Step buttons.

<p>Step 14. Activity Fees (Optional)</p> <p>The Board of Education authorizes certain charges to students to cover the costs for curricular, co-curricular and extra-curricular activities. Such charges may include pay to participate fees, materials for clubs, as well as transportation costs and admission/participation fees for District-sponsored trips and activities. This link will take you to the district's Web Store where you may view and pay for any of your student's activities.</p> <p style="text-align: center;">Activity Fees</p> <p style="text-align: center;"> <input type="button" value="Complete Step 14 Only"/> <input type="button" value="Complete Step 14 and move to Step 15"/> </p>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information
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STEP 15 – Use the link here to go to a special section on our website where you can access a variety of information and forms.

Click on one of the Complete Step buttons.

<p>Step 15. Miscellaneous Information and Forms (Optional)</p> <p>Click on this link to go to the section on our website where you can find information such as:</p> <ul style="list-style-type: none"> - Staff Directory - Student Services - Annual Report - Curriculum Guide - Career Cruising - Critical Medical Alert Information - Media Center / Library - Important Dates - Shared Involvement Process (SIP) - Newsletter <p style="text-align: center;">Miscellaneous Information and Forms</p> <p style="text-align: center;"> <input type="button" value="Complete Step 15 Only"/> <input type="button" value="Complete Step 15 and move to Step 16"/> </p>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy
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STEP 16 – This is a very important step. Click ‘View Full Screen’ to allow all of the text to display. Please read everything carefully. The parent/guardian who completed this online process must type in his/her electronic signature and date where indicated. Your student must also sign and date electronically. You will not be able to complete this step without the signatures and dates entered.

Click on one of the Complete Step buttons.

<p>Step 16. Consolidated Acknowledgement Form (Required)</p> <p>This step must be completed in order for your student to receive his/her schedule.</p> <p>The Consolidated Acknowledgement Form indicates you have reviewed and approved all prior steps in the Back-To-School Registration Process. The electronic signatures from you and your student are required on this document and will indicate that you acknowledge and agree to the statements and assurances provided.</p> <p style="text-align: right;"> <input type="button" value="Print"/> <input type="button" value="View Full Screen"/> </p> <p style="text-align: center;">SOUTH LYON COMMUNITY SCHOOLS High School Back-To-School Registration</p> <p style="text-align: center;">Consolidated Acknowledgement Form - High School</p> <p>Step 2: Verification of Student and Emergency Information (Parent)</p> <p>Knowingly falsifying registration information is grounds for the immediate removal of the registrant from South Lyon Community Schools. The Consolidated Acknowledgement Form indicates you have reviewed and approved all prior steps in the Back-To-School Registration Process. The electronic signatures from you and your student are required on this document and will indicate that you acknowledge and agree to the statements and assurances provided.</p> <p>I understand that all school communications will be sent via email and I have verified that my email address in Skyward is accurate.</p> <p>I also certify that the Emergency Contact information is accurate to the best of my knowledge. By signing this electronic form, I authorize school personnel to transport my child to the nearest emergency facility or hospital, or to seek medical attention for my child, if necessary, until I am reached.</p> <p>My typed name below as a parent or legal guardian represents my electronic signature and indicates that I agree with the information listed under Step 2 above.</p> <p>Type Parent Name: _____ Date: _____</p> <p>Steps 4 & 5: Technology Acceptable Use Policy & Concussion Law (Parent & Student)</p> <p>I, as a student at South Lyon Community Schools, have read, understand and will abide by the <u>Acceptable Use Policy</u> and the <u>Concussion Law</u>. I understand that should I commit any violation, my privacy, my access to the system, and/or appropriate legal action may be taken. I understand that my access to and use of the school's technology resources is a privilege and that I am responsible for my use of the system, and may be changed from time to time.</p> <p>I, as the parent/guardian of this student, have read and understand the terms of the AUP. I understand that student's access to the system is a privilege which is conditioned upon the student's adherence to the AUP. I further understand that although the School District provides technology resources, it is impossible to restrict all access in appropriate materials which may be available on the Internet or through other means. Accordingly, I will not hold the School District or its employees responsible for materials which may be accessed through the School District's Network.</p> <p>We both acknowledge, in accordance with Public Acts 342 and 343 of 2012, that we both have reviewed and understand the <u>Fact Sheet</u>.</p> <p>Our typed names below represent our electronic signatures and certify that we both understand and agree with the statements under Steps 4 & 5.</p> <p>Type Parent Name: _____ Date: _____</p> <p>Type Student Full Name: _____ Date: _____</p> <p>Step 7: Parent/Student Handbook & Student Code of Conduct (Parent & Student)</p> <p>I, as a student at South Lyon Community Schools, have read, understand and will abide by the terms included in the <u>Parent/Student Handbook</u> and the <u>Student Code of Conduct</u>. I understand that all provisions expressed in the <u>Parent/Student Handbook</u> apply to all students regardless of age while they are enrolled in high school and that these provisions are in effect on all school district property and vehicles and at all school related activities.</p> <p>I, as the parent/guardian of this student, have read and understand the terms included in the <u>Student Code of Conduct</u>. I understand that all provisions expressed in the <u>Parent/Student Handbook</u> apply to all students regardless of age while they are enrolled in high school and that these provisions are in effect on all school district property and vehicles and at all school related activities.</p> <p>Our typed names below represent our electronic signatures and certify that we both understand and agree with the statements under Step 7.</p> <p>Type Parent Name: _____ Date: _____</p> <p>Type Student Full Name: _____ Date: _____</p> <p style="text-align: center;"> <input type="button" value="Complete Step 16 Only"/> <input type="button" value="Complete Step 16 and move to Step 17"/> </p>	<p>District Message</p> <ol style="list-style-type: none"> 1. Welcome Newsletter 2. Verify Student Information <ol style="list-style-type: none"> a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify SkyAlert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Parking Pass 13. Athletic Pass 14. Activity Fees 15. Miscellaneous Information and Forms <li style="background-color: #e0e0e0;">16. Consolidated Acknowledgement Form 17. Complete Back-To-School Registration <p style="text-align: center;"> <input type="button" value="Previous Step"/> <input type="button" value="Next Step"/> </p> <p style="text-align: center;"> <input type="button" value="Close and Finish Later"/> </p>
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STEP 17 – Almost done! Review all of the steps and make sure all of the red, required ones have been completed. If not, click on the applicable step from the list to the right to go back.

Click '**Submit Back-To-School Registration**' when you're finished.
(You may need to scroll down to see it.)

Step 17. Complete Back-To-School Registration (Required)			District Message
By completing Back-To-School Registration, you are confirming that the Steps below have been finished. Are you sure you want to complete Back-To-School Registration for			1. Welcome Newsletter
Review Back-To-School Registration Steps Step 1) Welcome Newsletter not completed Step 2) Verify Student Information not completed <i>No Requested Changes exist for Step 2.</i> Step 3) Verify Skylert Information not completed Step 4) Technology Acceptable Use Policy not completed Step 5) Concussion Law Information not completed Step 6) Free/Reduced Price Lunch Application not completed Step 7) Parent/Student Handbook & Student Code of Conduct not completed Step 8) Attendance Procedure not completed Step 9) Order School Pictures not completed Step 10) Spiritwear - Class T-Shirts skipped Step 11) Yearbook skipped Step 12) Parking Pass skipped Step 13) Athletic Pass skipped Step 14) Activity Fees skipped Step 15) Miscellaneous Information and Forms skipped Step 16) Consolidated Acknowledgement Form not completed			2. Verify Student Information a. Student Information b. Family Address c. Family Information d. Emergency Contacts 3. Verify Skylert Information 4. Technology Acceptable Use Policy 5. Concussion Law Information 6. Free/Reduced Price Lunch Application 7. Parent/Student Handbook & Student Code of Conduct 8. Attendance Procedure 9. Order School Pictures 10. Spiritwear - Class T-Shirts 11. Yearbook 12. Parking Pass 13. Athletic Pass 14. Activity Fees
Guardian Name:	Guardian Address:		
<input type="button" value="Submit Back-To-School Registration"/>			

After you've completed every step and clicked the **Submit Back-To-School Registration** button a message will display stating the process has been completed. You'll also receive a confirmation email message notifying you that the registration has been completed for this child.
If you have another child in this school, return to the Family Access home page to start the process for him/her.