

## Kids Club Payment and Fee Instructions for 2024-2025

- Registration fees are **NON-REFUNDABLE**.
- You must register for a set weekly schedule. **Your schedule must be the same each week; no minimum days or sessions required.**
- You will be charged based on the schedule you provide whether your child is in attendance or not.
- If you need to add a random day to your set schedule you must request the day a week in advance from the Site Leader at your child's Kids Club site. We do not guarantee that space will be available for your child to add days. The tuition for added days is more expensive than a regularly scheduled day. The fee for any added day will be billed to your account upon confirmation from the Site Leader that your child can attend.
- There is an "open" registration period from the time registration begins in the spring through Friday, August 9<sup>th</sup>. After this date, there will be no schedule changes permitted until Monday, September 16<sup>th</sup>. A Kids Club Schedule Change form must be received in writing to process any schedule changes. Beginning September 16<sup>th</sup>, the first two schedule changes are free of charge. Additional schedule changes will be assessed a \$25.00 fee per change.
- Fees will not be adjusted due to absences, illness, or vacation. We will adjust your account balance for days the district is closed, or school is not in session.

Payment can be made online accessing your account in the Arux portal: <https://slcs.arux.app/>

Tuition will be posted to accounts a week before tuition is due.

**Payments are due on the 15<sup>th</sup> of every month, but payments can be made any time prior to the due date.**

Families who have chosen AUTO-PAY: any account balance will be charged to the credit card on file **on the 15<sup>th</sup> of every month.**

- Kids Club may be open for curriculum, record days, and half days. These days will require advance registration and payment. If your child is normally scheduled for care on a half day of school, you are billed for the morning session only, and will receive a credit for the afternoon. You will not be charged for days Kids Club is closed, including weather-related closings.
- **There will be a \$25.00 late fee for accounts not paid in full on the 15<sup>th</sup> of each month.**
- Children can be dismissed from the program if payments are over two (2) weeks late.
- **Late pick up charge: \$2.50 per minute after 6:00 p.m.**
- **Finder's fee: \$20.00 per child** if you do not notify Kids Club in advance (at least 15 minutes before school ends) that your child will not be in attendance and your child does not arrive at the program as scheduled. There is a 24-hour voicemail at each Kids Club location, please leave a message. You can also send an email to your child's Site Leader.
- All outstanding balances will be referred to a collection agency.