

JULY 18, 2023

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SOUTH LYON COMMUNITY SCHOOLS
DISTRICT #63-240 COUNTIES OF
OAKLAND, LIVINGSTON, AND WASHTENAW**

CALL TO ORDER

President Abbate called the July 18, 2023 regular meeting to order at 7:00 p.m.

ROLL CALL

Present: Anthony Abbate, Daniel Schwegler, Jennifer Urtel, Teresa Laszlo, Ann Rimanelli

Absent: Martin Leftwich, Patrick Maguire

Administration Present: Steven Archibald, Superintendent, Brian Toth, Asst. Superintendent
Lisa Kudwa, Asst. Superintendent, Chris Gray, Executive Director – Business and Finance

Administration Absent: None

PLEDGE OF ALLEGIANCE

The Board, administration and the audience joined in the Pledge of Allegiance.

RECOGNITION

Mr. Toth introduced Mr. Joe Schiavi, the administrator for the Summer Experience Program at Hardy Elementary. Mr. Schiavi shared with the Board a presentation about the summer program that is offered to elementary and middle school students with IEPs in the district. He shared the theme of the program was “Move Through Light and Sound” which focused on fundamental skills, emotional and social skills, and supplemental academic lessons. Mr. Schiavi stated that when they opened registration, 80 families had signed up within the first seven days, with additional students being placed on waiting lists. He noted that several of the students would not have been able to attend if transportation was not provided. Mr. Schiavi said that teachers made the activities very engaging and fun, while utilizing a rotational approach with stations for ELA, Math, Science and Social Studies. They did a great job of making it a positive experience for the students. Mr. Schiavi thanked the Board Members for their support of the Summer Experience Program. He was inspired by the teachers and parents for all of the work that they put into the summer program.

- *Mr. Abbate thanked Mr. Schiavi for his leadership in the program.*
- *Mr. Schwegler asked about how many students, that were on the waiting list, and not able to attend. Mr. Schiavi stated that approximately 65 students attended, and he hopes they can make 100 spaces available next year.*
- *Mrs. Rimanelli asked how many students were in the program last year. Mr. Schiavi stated that there were 75 students that signed up last year. Amy Atwell (Special Education Coordinator) responded that prior to COVID, 55-60 students signed up and approximately 40 students attended.*
- *Mr. Archibald thanked Mr. Schiavi and Mrs. Atwell for their leadership in the program. He stated that he stopped by the program and there was so much energy and enthusiasm. Mr. Archibald said this is another example of our staff being amazing.*

PUBLIC COMMENTS

Mr. Abbate offered an opportunity for public comments.

There were no public comments.

REGULAR MEETING

APPROVAL OF AGENDA

President Abbate asked the Board to approve the agenda as presented unless they had any additions or deletions.

Moved by Dr. Laszlo, supported by Mrs. Rimanelli to approve the agenda as presented.

Ayes – 5, Nays – 0. Motion carries 5-0.

APPROVAL OF MINUTES

President Abbate asked the Board to approve the minutes as presented unless they had any additions or deletions.

Moved by Mrs. Rimanelli, supported by Mrs. Urtel to approve the minutes from the June 20, 2023 Regular Meeting and the July 21, 2023 Special Meeting as presented.

Ayes – 5, Nays – 0. Motion carries 5-0.

APPROVAL OF BILLS

Mr. Abbate asked the Board to approve the following bills as presented:

- June 2023 Wires & ACH Transactions
- June 2023 Revenue Report
- June 2023 Prepays
- July 2023 Bond Run

Moved by Mr. Schwegler, supported by Mrs. Rimanelli to approve the bills listed as presented.

Roll Call: Mrs. Urtel – yes, Dr. Laszlo – yes, Mr. Schwegler – yes, Mrs. Rimanelli – yes, Mr. Abbate – yes. Motion carried 5 - 0.

HIRING OF INSTRUCTIONAL STAFF

Mr. Toth reported that an open position has required the hiring of the following staff member.

- **Kelsey Masserant – *South Lyon East Teacher***

Mr. Toth asked the Board to approve the hiring of the instructional staff as described.

Moved by Mrs. Urtel, supported by Dr. Laszlo to approve the hiring of the instructional staff as described.

Roll Call: Dr. Laszlo – yes, Mrs. Rimanelli – yes, Mr. Abbate – yes, Mrs. Urtel – yes,
Mr. Schwegler – yes. Motion carried 5 – 0.

CONTRACT FOR ADMINISTRATOR – LISA KUDWA

Mr. Archibald stated that the Board of Education reviews and approves the individual Employment Contracts for Administrators. He noted that the contracts provide for a two-year agreement with an annual extension to be considered by the Board. Mr. Archibald shared that the contract duration is July 1, 2023 – June 30, 2025.

Mr. Archibald asked the Board to approve the extension of employment contract for Lisa Kudwa, Assistant Superintendent for Curriculum, Instruction, Technology, and Assessments (CITA).

Mr. Schwegler asked if the staff members for each of the contracts have received positive evaluations. Mr. Archibald stated that was correct.

Moved by Mr. Schwegler, supported by Mrs. Urtel to approve the extension of employment contract for Lisa Kudwa, Assistant Superintendent for Curriculum, Instruction, Technology, and Assessments.

Roll Call: Mrs. Rimanelli – yes, Dr. Laszlo – yes, Mrs. Urtel – yes, Mr. Schwegler – yes,
Mr. Abbate – yes. Motion carried 5 – 0.

CONTRACT FOR ADMINISTRATOR – BRIAN TOTH

Mr. Archibald stated that the Board of Education reviews and approves the individual Employment Contracts for Administrators. He noted that the contracts provide for a two-year agreement with an annual extension to be considered by the Board. Mr. Archibald shared that the contract duration is July 1, 2023 – June 30, 2025.

Mr. Archibald asked the Board to approve the extension of employment contract for Brian Toth, Assistant Superintendent for Administrative Services.

Moved by Mrs. Urtel, supported by Mrs. Rimanelli to approve the extension of employment contract for Brian Toth, Assistant Superintendent for Administrative Services.

Roll Call: Mr. Schwegler – yes, Mrs. Rimanelli – yes, Mr. Abbate – yes, Dr. Laszlo – yes,
Mrs. Urtel – yes. Motion carried 5 – 0.

CONTRACT FOR ADMINISTRATOR – CHRIS GRAY

Mr. Archibald noted that Mrs. Gray's title would be changed from Executive Director to Assistant Superintendent for Business and Finance. Mr. Archibald stated that the Board of Education reviews and approves the individual Employment Contracts for Administrators. He reported that the contracts provide for a two-year agreement with an annual extension to be considered by the Board. Mr. Archibald shared that the contract duration is July 1, 2023 – June 30, 2025.

Mr. Archibald asked the Board to approve the extension of employment contract for Chris Gray, Assistant Superintendent for Business and Finance.

Moved by Mrs. Rimanelli, supported by Dr. Laszlo to approve the extension of employment contract for Chris Gray, Assistant Superintendent for Business and Finance.

Roll Call: Mrs. Urtel – yes, Mr. Schwegler – yes, Mr. Abbate – yes, Mrs. Rimanelli – yes,
Dr. Laszlo – yes. Motion carried 5 – 0.

Mr. Abbate thanked all three staff members for their service to the district.

SLHS FITNESS EQUIPMENT PURCHASE RECOMMENDATION

Mrs. Gray shared the quote from Rogers Athletic Equipment for the purchase of weight equipment, totaling \$106,989. She stated that this purchase includes weight equipment, installation, and freight charges. Mrs. Gray explained the TIPS Purchasing Cooperative is an interlocal purchasing system in which contracts are awarded through a strict competitive procurement process. Mrs. Gray noted that the Athletic Director recommended Rogers Equipment based on exceptional product quality, positive prior experience working with the vendor, and great customer service. She reported that Bond funds are budgeted for this purchase.

UPDATE ON THE DISTRICT CONTINUOUS IMPROVEMENT PROCESS

Mrs. Kudwa stated at the June 20th Board of Education meeting, they provided an update on the district's Continuous Improvement Process and Plan. She noted that the document included in the Board's packet this evening is the written outline of our district's Continuous Improvement Plan which is centered around our Multi-Tiered System of Supports goal. Mrs. Kudwa explained that the strategies and activities within the goal address academic, intra and interpersonal competency development, and professional learning for our staff members. Dr. Weber and Mrs. Engblom were available to answer any questions.

LEGISLATION

Mr. Archibald shared that the School Aid Budget passed both houses and is now waiting for the governor's signature. He stated that they are in the process of evaluating what the implications are for the district. Mr. Archibald stated that even though the budget is favorable from a revenue standpoint, it will also affect the expenditure side.

BOARD COMMITTEE REPORTS

- *Legislative* – Mr. Schwegler stated that districts within the county are considering a countywide mileage. They will be sending out a survey to gauge the interest within the districts.
- *Policy* – Mr. Abbate shared that they would meet again after school begins.
- *Finance* – Mr. Schwegler said he had nothing more to add.
- *Facilities and Grounds* – Mrs. Urtel stated that they were given a status update on the construction projects at their last meeting.
- *Curriculum & Communications* – Mrs. Urtel said they haven't met since the last board meeting.

OTHER

Mr. Archibald stated that after reading the Continuous Plan he is excited for the new school year. He shared the impact of UDL, the multi-tier system of supports, and the work on the snapshot of our learner is exciting how they all tie together.

REPORTS

Mrs. Kudwa shared that the South Lyon Education Foundation is getting ready to put together the Welcome Bags for the Class of 2036. She noted that they are still looking for sponsors. Mrs. Kudwa stated that they are also looking for sponsors for the district's Therapy Dogs.

PUBLIC COMMENTS

Mr. Abbate offered a second opportunity for public comments.

There were no public comments.

MEETING DATES

- August 15, 2023, *Regular Meeting, 7:00 p.m.*
- September 19, 2023, *Regular Meeting, 7:00 p.m.*
- October 3, 2023, *Regular Meeting, 7:00 p.m.*
- October 17, 2023, *Regular Meeting, 7:00 p.m.*
- November 14, 2023, *Regular Meeting, 7:00 p.m.*
- December 5, 2023, *Regular Meeting, 7:00 p.m.*
- January 16, 2024, *Regular Meeting, 7:00 p.m. (Fiscal/Organizational Meeting)*
- February 13, 2024, *Regular Meeting, 7:00 p.m.*
- March 5, 2024, *Regular Meeting, 7:00 p.m.*
- March 19, 2024, *Regular Meeting, 7:00 p.m.*
- April 16, 2024, *Regular Meeting, 7:00 p.m.*
- May 7, 2024, *Regular Meeting, 7:00 p.m.*
- May 21, 2024, *Regular Meeting, 7:00 p.m.*
- June 3, 2024 (Monday), *Regular Meeting, 7:00 p.m.*
- June 18, 2024, *Regular Meeting, 7:00 p.m.*

BOARD COMMENTS

- **Mr. Schwegler** welcomed the new staff member. He congratulated the administrators on their new contract extensions. Mr. Schwegler said that it was nice to see teachers step up and teach the summer program. He hopes that everyone enjoys their summer.
- **Mrs. Urtel** welcomed the new teacher. She reminded everyone that Back-to-School Registration begins August 1st. Mrs. Urtel noted that tryouts for fall sports will be happening mid-August.
- **Mrs. Rimanelli** also welcomed the new hire. She congratulated the Summer Experience Team for making it a fun experience for everyone. She thanked the Transportation Department for providing transportation to those students that needed it to participate. Mrs. Rimanelli wished everyone a happy summer.
- **Dr. Laszlo** hopes everyone has a happy summer. She thanked the Summer Experience staff and Mr. Schavi for the valuable information that he shared with the Board tonight.
- **Mr. Abbate** shared that it was great to see the Summer Experience presentation. He congratulated the new hire. Mr. Abbate hopes that everyone enjoys their summer and gets recharged.

ADJOURN

Moved by Dr. Laszlo, supported by Mrs. Rimanelli to adjourn the meeting at 7:34 p.m.

Ayes – 5, Nays – 0. Motion carries.

Respectfully submitted,



Jennifer Urtel, Secretary

Board of Education