

Salem Elementary  
SIP Meeting Minutes  
October 31, 2019

The mission of Salem Elementary is to foster a safe and caring learning environment that celebrates individual uniqueness and promotes high expectations and critical thinking. By doing so, our students will be empowered to reach their full potential, becoming responsible members of society.

**Members Present: Ryan Knapp, Principal, Marie Seiter, Secretary, Luke Descavish, Teacher, Cheryl Pozniak, Teacher, Angela Drolet, Teacher, Liz Deutch, Parent, Crissy McNullty, Parent, Shelly Lecerone, Parent**

- I. Call to Order 8:00 am
  
- II. General Announcement
  - a. New staff at Salem
    - i. Press for Sensory Path
      1. ***The Lyon Today Magazine highlighted the addition of the sensory path at Salem.***
    - ii. Coyote Clubs 2019-2020
      1. The unveiling of Book Vending Machine
        - a. ***Book vending machines will be used to incentivize students caught practicing the theme for the month. Students will receive a golden token to get a book***
    - iii. Splash Art Assembly

***Thank you to the PTO for sponsoring the Splash Art the assembly that focused on working hard to accomplish tasks, as well, Laura Loverby, the presenter tied her presentation into the Caring Coyote traits.***
  - a. Halloween Parade- rain plan
    - i. email sent last night
      1. ***as a result of rain, the parade has been rescheduled to run inside, through the building and into the gymnasium for parents to view. Parents will follow the parade back to classrooms to sign students out for the day***
  - b. ½ Day Students 11/5/2019
    - i. ***PD for teachers focused on using literacy data to inform and change instructional practices. There are no elections at Salem on November 5, 2019***
  - c. ½ Day for Parent-Teacher Conferences
    - i. Sign up sent via skylert in early October

1. **Sign Up Genius links were sent in early October to all families via Skylert. Additionally, classroom teachers pushed out the links and have begun scheduling conferences for families who still have not signed up**

IV. Old Business

a. 5th Grade Camp

1. Camp Storer 2019-2020
  - a. June 3,4,5, 2020
  - b. Cost estimate- \$230.00- \$240.00

**SIP agreed to continue to have the cost of chaperones and their background checks rolled into the cost of the camp for all participants to help encourage participation from parents.**

V. New Business

- a. Review of Salem Crisis Plan
  - i. Current Binder
  - ii. Updates
    1. Table of Contents
      - a. Training of staff
      - b. evacuation plans
      - c. Board approval

**Salem SIP reviewed the crisis plan, had a discussion about its use, the process for updating/editing as well as approve for recommendation to the board.**

VI. Budget Review

- a. Expected budget reduction as a result of enrollment
  - i. Budgeted for 404, actual 401
- b. Student activities account
  - i. Recent government rulings require updates/changes to current practices

**Discussion regarding that we will most likely have to reduce some line items to address the budget shortfall; will be around \$400.00  
Updated on student activity accounts will have some accounting changes.**

VII. Additional Agenda Items

- a. \_\_\_\_\_

VIII. Items for next meeting.

***a. Next meeting will be November 21 (last Thursday is Thanksgiving)***

IX. Adjournment

8:45 a.m.