### BOARD OF COMMISSIONERS REGULAR MEETING DECEMBER 16, 2019 7:00 PM



### R. Jay Foster Hall of Justice Womack Building Columbus, NC

- 1. Call to Order Chairman Yoder.
- 2. Invocation Chairman Yoder.
- 3. <u>Pledge of Allegiance Commissioner Beiler.</u>
- 4. Approval of Agenda
  - A. Motion to approve agenda.
- 5. Consent Agenda
  - A. Approve the November 18, 2019 public hearing and regular meeting minutes.
  - B. Approve the December 2, 2019 regular meeting minutes.
  - C. Declare two Recreation vehicles as surplus, details in packet.
  - D. Tax refund requests through November 30, 2019 in the amount of \$453.13. **Motion to approve consent agenda.**
- 6. <u>Citizen Comment(s)</u>
- 7. <u>Legislative Update State Representative Jake Johnson.</u>
- 8. Polk County 2019 Annual Financial Report Tonya Thompson and Jesse Ivens Gould Killian CPA Group, P.A.
- 9. School Budget Update Aaron Greene Superintendent Polk County Schools.
- 10. Comp. Time Discussion Manager Pittman.
- Election Voting Machine Update Cliff Marr Elections Director.
   Motion to approve acquiring the voting system.
- 12. <u>Transfer Station Floor Project Larry Walker Solid Waste Director.</u>

Motion to approve bid for metal apron at compactor chute.

Motion to approve bid for transfer station concrete floor.

Courthouse Cupola Repair Project Update - Manager Pittman.
 Motion to approve the contract to repair the Courthouse cupola.

Motion to transfer \$11,726 that was reserved in the prior year in Capital Reserve and transfer up to \$20,274 from Contingency for the remaining amount needed to repair the cupola on the courthouse.

- 14. Wireless Internet Project Update Ron Walters and Ned Kiser PANGEA.
- 15. <u>Broadband Discussion Commissioner Gasperson requested this item be placed on the agenda.</u>
- 16. Volunteer Board Application(s)
  - A. Applications for Review Paul Marion Economic & Tourism Development Commission; John Perry McDowell, James Edward Shehan, and Steve Shehan Mill Spring Fire District Tax Commission.
- 17. Commissioner Comment(s)
- 18. Closed Session
  - A. Motion to go into closed session for the purpose of attorney client privilege, and property acquisition.
  - B. Motion to return to open session.
- 19. Adjournment

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: A.

**ATTACHMENTS:** 

DescriptionTypeUpload Datedraft minutesCover Memo12/13/2019

Public Hearing & Regular Meeting November 18, 2019 - 7:00 PM

R. Jay Foster Hall of Justice Womack Building Columbus, NC Columbus, NC MINUTES

PRESENT: Chairman Melton, Vice-Chairman Yoder, Commissioner Beiler, Commissioner Gasperson, and Commissioner Moore. Also in attendance were County Manager Pittman, Attorney Berg, Clerk to the Board High, media and citizens.

#### 1. Public Hearing

- A. Chairman Melton called the public hearing to order. The purpose of the public hearing was to take public comments on proposed new road names, GRAYSON WAY, WILDERNESS COVE TR, JUMPING SPRINGS DR, PIN OAK TR, and LEGACY LN. The public hearing was properly advertised in the Tryon Daily Bulletin.
- B. Citizen Comments There were none.
- C. Commissioner Comments There were none.
- D. Commissioner Moore moved to adjourn the public hearing, seconded by Commissioner Beiler and the motion carried unanimously.
- 2. Call the Regular Meeting to Order

Chairman Melton.

- 3. Invocation Chairman Melton.
- 4. <u>Pledge of Allegiance Commissioner Moore.</u>
- 5. Approval of Agenda
  - A. Commissioner Beiler moved to approve agenda as written, seconded by Commissioner Moore and the motion carried unanimously.

#### 6. Consent Agenda

Vice-Chairman Yoder moved to approve the consent agenda, seconded by Commissioner Beiler and the motion carried unanimously.

A. Approve the November 4, 2019 regular meeting minutes.

- B. Tax refund requests through October 31, 2019 in the amount of \$7,527.26.
- C. Vaya Health Quarterly Report ending October 31, 2019.

#### 7. <u>Citizen Comment(s)</u>

Four citizens spoke about the need for kudzu and other invasive species eradication and control. One citizen spoke against the Hwy. 108 Scenic Byway application. Four citizens spoke in support of the Hwy. 108 Scenic Byway application, and thanked the people of the community that funded this project. Two citizens spoke about more notification and public involvement at Commissioner meetings.

### 8. Advanced Service Award & Advanced Law Enforcement Certificate Presentation to Sheriff Wright - Chairman Melton.

Chairman Melton stated this award and certificate program was started by the North Carolina Department of Justice (NCDOJ) in order to recognize the level of competence of law enforcement officers serving government agencies within the state, to foster increased interest in college education and professional law enforcement training programs, and to attract highly qualified individuals into a law enforcement career. This program is a method by which dedicated officers may receive statewide and nationwide recognition for education, professional training, and on-the-job experience. Polk County's Sheriff Timothy Wright has received the Advanced Law Enforcement Award & Certificate from the State, and the Board recognized his achievement and presented him with the certificates.

#### 9. NC HWY 108 Right of Way Purchase Offer.

Jacob Day North Carolina Department of Transportation (NCDOT) reviewed the location of the right of way and discussed the details of the map. He said the offer of \$36,100 was for the land only. He said the NCDOT will work with the hospital to move their entrance sign, and they will pay them directly the cost to move or replace the sign, including any electrical work needed.

Commissioner Gasperson moved to approve the NCDOT offer to purchase a portion of the HWY 108 right of way owned by Polk County for the amount of \$36,100, seconded by Commissioner Moore and the motion carried unanimously.

#### 10. <u>Scenic By-way Application Approval.</u>

Clay Griffith Acme Preservation Services presented the study list application for the Scenic Byway route, a copy of which is hereby incorporated by reference into these minutes, He explained the application is the first phase presenting a proposed route to the Scenic Byway division, of the North Carolina Department of Transportation (NCDOT). He said if it meets their criteria, and is

accepted, there will be a second phase to be completed by August 2020.

Vice-Chairman Yoder moved to approve the Scenic Byway application submission to NCDOT, seconded by Commissioner Beiler and the motion carried unanimously.

11. Acceptance of the Drug Free Communities (DFC) Grant.

Kimberly McDonald Polk Substance Abuse Coalition (PSAC) Coordinator was unable to attend the meeting. Joshua Kennedy Health and Human Services Director presented the grant information. He explained this is a federal award through the Substance Abuse and Mental Health Services Administration (SAMSHA). The Polk Substance Abuse Coalition (PSAC) has been awarded a 5-year grant for \$125,000 for each year, with potential to renew for an additional 5 years. Polk County will be the fiscal agent, and PSAC will be the operator of the grant. The grant is a one for one match grant, but the match can be in-kind., and our grant application outlines our match as in-kind. Mr. Kennedy further stated this grant was awarded on the first submission try, which is unusual. He said this speaks to the work the community has put into addressing substance misuse through various work groups and committees. In addition, this grant culminates several years' worth of community work through various iterations of activities supported by PSAC, the health coalition, the opioid forums, local agencies and businesses, and most importantly the community at large.

He also provided special thanks to partners Kim Mcdonald and Donna Bruce for helping to write and coordinate the information for the grant.

Commissioner Gasperson moved to approve acceptance of the DFC grant, seconded by Commissioner Moore and the motion carried unanimously.

 Create a new grant funded position "DFC Program and Youth Coordinator" under the Health and Human Services Agency (HHSA) - Joshua Kennedy HHSA Director.

Mr. Kennedy explained additional personnel is necessary to administer the grant, and he grant will fund a youth program coordinator as a full-time temporary employee of the county. The coordinators responsibilities will include guiding and empowering youth to develop and implement strategies to address substance misuse. They will also help maintain the PSAC committee and enhance and develop the community infrastructure to address emerging trends in substance misuse. Mr. Kennedy said the temporary position will be fully funded by the grant, and will continue as long as Polk County receives the grant funds.

Commissioner Moore moved to approve new temporary position to be funded by the awarded DFC grant, seconded by Commissioner Beiler and the motion carried unanimously. 13. Thermal Belt Habitat for Humanity Lease for Review - Manager Pittman.

Manager Pittman said Thermal Belt Habitat for Humanity approached him requesting storage space in a County owned building located on Locust Street in Columbus. He said the proposal is in the packet and a lease agreement will be presented to the Commissioners at their next regular meeting for consideration.

14. Animal Control Ordinance Amendments for Vote.

Attorney Berg explained the red lined version of the ordinance with all the changes was included in the packet. She said the updates included definitions, language of new laws or law changes, and other basic changes to enhance the overall welfare for animals. Commissioner Gasperson questioned if municipalities were included to follow the County's Animal Control Ordinance. Patti Lovelace Animal Control Officer said she believes they are. Attorney Berg said the municipalities should have passed a resolution adopting the County's ordinance, and the Clerk will investigate to see if Columbus, Tryon, and Saluda have done so. She said if they have not, they will need to if they would like the County to enforce our ordinance within their jurisdiction. The Commissioners questioned some of the other changes and Manager Pittman explained that the County always had the statutory authority, but now it is spelled out in the ordinance.

Commissioner Gasperson moved to approve the amended Animal Control Ordinance, seconded by Vice-Chairman Yoder and the motion carried unanimously.

15. Proposed New Road Names - GRAYSON WAY (Private road – off SR1311) Township: Cooper Gap (Sunny View) WILDERNESS COVE TR – (Private road - off SR1151) Township: Saluda (Green River Cove) JUMPING SPRINGS DR – (Private road – off SR1540) Township: Green Creek PIN OAK TR – (Private road – off SR1137) Township: Columbus LEGACY LN – (Private road – off SR1122 Township: Saluda (Howard Gap)

Commissioner Moore moved to approve the new road names as presented, seconded by Commissioner Beiler and the motion carried unanimously.

16. School Capital Sales Tax Set-a-side Funding.

Sandra Hughes Finance Director presented the sales tax information. She explained, in the past, there were debt service payments due for the School capital projects that the County paid directly to the bank, but now that the debts are paid off, the funds will be sent directly to the Schools to use for needed capital projects. Mrs. Hughes said the projected sales tax revenue for the schools is \$512,000 and the County will send the money to the School system as it is requested up to the projected amount. She explained if there is any difference in the projection and actual it will be trued up in next years budget. She said included in the packet is the first request in the amount of \$277,946 for various capital projects for School property.

Commissioner Gasperson moved to transfer \$277,946, a portion of the budget for sales tax school capital set-aside to the School Department for immediate capital needs, seconded by Vice-Chairman Yoder and the motion carried unanimously.

#### 17. Volunteer Board Application(s)

A. Applications for Review - Carolyn Ashburn Appearance Commission; Rickie McFalls, Ronnie Smith, James Stott Columbus Fire Tax District; John Blanton, Bruce Collins, Paul Stacy Green Creek Fire Tax District.

#### 18. Commissioner Comment(s)

Chairman Melton stated on December 2, 2019 Vice-Chairman Yoder, Commissioner Gasperson, and Commissioner Moore will all file to run again. He said people should remember that the candidates are married men with children, and there is no need for mean hateful speech towards any politician. He said he will not allow any citizen to criticize a Commissioner. Commissioner Gasperson thanked everyone for coming and appreciated the citizen comments. He said he received the census survey, and encourages everyone to complete it. He said with more and more things needing to be done online, and more people working remotely these things can be very difficult for rural communities like Polk County that have unreliable or no internet service. He said this issue is continuing to grow and impact our citizens and economic development, and he thinks the Commissioners may want to explore the possibility of having a broadband committee to focus on the digital divide in the County.

Vice-Chairman Yoder said it was a good meeting, honoring our law enforcement, discussing kudzu eradication, making Polk County a great place for people to come in and visit with a scenic byway, supporting the education system and the youth of our County, and taking care of animals. Commissioner Beiler said he was thankful for what the Chairman said, and

commissioner Beiler said he was thankful for what the Chairman said, and commended the Sheriff for his achievements. He thanked everyone for coming to the meeting, and told Ms. Justice, reporter for the Tryon Daily Bulletin, that he appreciates what she does.

Commissioner Moore said it was a great meeting. He appreciates the public participation with everyone working together for the betterment of Polk County.

#### 19. <u>Closed Session - Attorney Client Privilege.</u>

- A. Commissioner Moore moved to go into closed session for the purpose of attorney client privilege, seconded by Vice-Chairman Yoder and the motion carried unanimously.
- B. Commissioner Gasperson moved to return to open session, seconded by Commissioner Beiler and the motion carried unanimously.

#### 20. Adjournment

Commissioner Moore moved to adjourn the meeting, seconded by Commissioner Beiler and the motion carried unanimously.

Attest:	COMMISSIONERS		
Ange High Clerk to the Board	Tommy W. Melton Chairman		

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: B.

**ATTACHMENTS:** 

DescriptionTypeUpload Datedraft minutesCover Memo12/12/2019

Regular Meeting
December 2, 2019 - 7:00 PM
R. Jay Foster Hall of Justice Womack Building Columbus, NC
Columbus, NC

**MINUTES** 

PRESENT: Chairman Yoder, Vice-Chairman Melton, Commissioner Beiler, Commissioner Gasperson, and Commissioner Moore. Also in attendance were County Manager Pittman, Attorney Berg, Clerk to the Board High, media and citizens.

- 1. Call to Order -Chairman Melton.
- 2. Invocation Commissioner Moore.
- 3. <u>Pledge of Allegiance Girl Scout Troop 1819.</u>
- 4. Annual Election of Officers Attorney Berg.

Chairman Melton expressed appreciation to each member of the Board, and thanked them for his time serving as Chairman.

Attorney Berg opened the floor for nominations.

A. Election of Chairman - Commissioner Melton nominated Commissioner Yoder to serve as Chairman, seconded by Commissioner Beiler and the motion carried unanimously.

Chairman Yoder thanked the Board for their confidence in him to serve as Chairman.

- B. Election Vice-Chairman Chairman Yoder nominated Commissioner Melton as Vice-Chairman, seconded by Commissioner Beiler and the motion carried unanimously.
- 5. Approval of Agenda (New Chairman Presides).
  - A. Vice-Chairman Melton moved to approve the agenda as written, seconded by Commissioner Moore and the motion carried unanimously.
- 6. Consent Agenda

Vice-Chairman Melton moved to approve the consent agenda, seconded by Commissioner Moore and the motion carried unanimously.

A. Annual Examination of Bonds §58-72-20 for Public Officials - Finance Officer, Register of Deeds, Sheriff, and Tax Collector. Bonds are available for review upon request.

- B. 2019 Child Fatality and Neglect Report.
- C. Board of Commissioners' Meeting & Invocation and Pledge of Allegiance Schedules for January June 2020.
- D. Commissioner Board Appointments.
- E. Sales Tax School Capital Set-aside in the amount of \$95,356.

#### 7. <u>Citizen Comment(s)</u>

One citizen spoke concerning the lack of internet service to residents within the county. One citizen spoke about the Fall Green River/Lake Adger litter sweep, and about concerns with the Lake Adger habitat enhancement project. Commissioner Beiler asked where the providers are refusing to transfer or provide internet service, and the citizen stated it is spread throughout the County. The areas she knows about are Hogback Mountain, Lake Lanier, and Mill Spring. Commissioner Gasperson said this is exactly what he was talking about at the last meeting referring to the digital divide. He said the Commissioners should take decisive action, and broadband internet services should be the focus for 2020. Commissioner Moore said he agrees, and knows lack of internet service is a major issue in the Coopers Gap area as well. Manager Pittman said PANGEA is coming to the next Board meeting to give a wireless internet service project update. Commissioner Gasperson asked for a broadband discussion to also be added to the next meeting agenda after the PANGEA update.

#### 8. Girl Scout Troop 1819 Public Service Appreciation.

Girl Scout Troop 1819 presented the Commissioners and staff with treat bags to express their appreciation to local government leaders. Leader Jennifer Pittman explained the girls have been working on this service project all year by showing appreciation to different members of the community that serve the public.

#### 9. <u>Isothermal Community College (ICC) Update.</u>

Walter Dalton, Isothermal Community College (ICC) President, gave an update on the college's progress and needs. He said as the services provided by ICC continue to grow and expand, they have become aware of the need for physical expansion at the Polk County Campus. He introduced Karen Marshall as the new Polk Center Coordinator. Thad Harrill, Vice President of Community, Workforce Development and Director of Alumni Affairs, and Dolly Horton, Vice President of Academic and Student Services, each spoke about the college's mission to improve life through learning, and new curriculum being offered. Stephen Matheny, Vice-President of Administrative Services, gave a

presentation, a copy of which is hereby incorporated by reference into these minutes. He said they updated their master plan in 2018/19, and it determined the Polk County facility needs to be expanded. Mr. Matheny said they will be focusing on classroom development, and the building's square footage will increase by 4,000 square feet, for a total square footage of 16,000. He asked the Commissioners to consider contributing \$10,000 to \$15,000 for the advanced planning cost which is typically 8% to 10% of the total projected cost. He said the funds would help cover the front end costs for conceptual drawings and cost estimates needed to pursue grants and other funding sources to complete the project.

Commissioner Gasperson moved to transfer funds (not to exceed \$15,000) from contingency to begin pre-construction planning for expansion at the Polk ICC campus, seconded by Commissioner Beiler and the motion carried unanimously.

#### 10. Lake Adger Habitat Enhancement Project.

Scott Loftis, NC Wildlife Resources Commission (NCWRC), said he is coming to the Board since the County owns the lake water and the dam on the lake. He gave a presentation on an option for habitat enhancement on Lake Adger, a copy of which is hereby incorporated by reference into these minutes. Chairman Yoder said he did some research on the topic, and he saw complaints from other lakes, and calling the water willow an invasive plant, which makes him consider if in a few years it will be like kudzu. Mr. Loftis said water willow is different from kudzu as it is native to the region as an aquatic invasive species. Manager Pittman asked if water willow was the only option, and Mr. Loftis said it is the only biological source for shoreline stabilization, and the NCWRC feels it is the best, most economical choice, but they are open to investigate other options. Vice-Chairman Melton asked if NCWRC talked to the residents of Lake Adger or the homeowners association regarding the project. Mr. Loftis said that coming to the meeting tonight was the first public forum outreach. Commissioner Gasperson said water willow cannot be considered the same as kudzu, but he feels having homeowners on board and involved in the discussion. would be helpful. Vice-Chairman Melton asked if there were any Lake Adger residents in the audience and if any of them would like to speak. Jamie Davidson, Lake Adger resident, said man made issues are causing more problems and she would like consideration given for a Lake Management Plan, no wake zones, no riparian zones, all of which could help with shoreline erosion. Mr. Loftis said he will go to the homeowners association and present the pros and cons of all options.

The consensus of the Board of Commissioners was for Mr. Loftis to meet with the Lake Adger Home Owners Association and come back to another meeting with a recommendation.

#### 11. Thermal Belt Habitat for Humanity Lease.

Manager Pittman presented the lease agreement and said the terms will only be for six months to determine if it's mutually beneficial.

Commissioner Gasperson moved to approve the lease agreement with

Thermal Belt Habitat for Humanity, seconded by Vice-Chairman Melton and the motion carried unanimously.

#### 12. Henderson County K-9 Agreement.

Attorney Berg presented the proposed purchase agreement. She said a former Polk County employee who was a K-9 handler for the Sheriff, went to work for Henderson County who is requesting to purchase his dog, a certain Dutch Shepherd canine (K-9), Rento, whose date of birth is 08/02/2014 and further identified by microchip number 528093490022112 for the amount of \$14,500 which is the cost of replacement.

Commissioner Moore moved to approve the K-9 agreement with Henderson County, seconded by Commissioner Beiler and the motion carried unanimously.

#### 13. Volunteer Board Application(s)

A. Applications for Vote - Carolyn Ashburn Appearance Commission; Rickie McFalls, Ronnie Smith, James Stott Columbus Fire Tax District; John Blanton, Bruce Collins, Paul Stacy Green Creek Fire Tax District.

Commissioner Gasperson moved to approve all volunteer board appointments as presented, seconded by Vice-Chairman Melton and the motion carried unanimously.

#### 14. Commissioner Comment(s)

Commissioner Gasperson thanked everyone for coming to the meeting. He said he would like to thank his family for their support during his twelve years as a Polk County Commissioner, and hopes it continues as he signed up today to run again.

Commissioner Moore thanked everyone for coming, and said it was a good meeting. He then read the poem on the treat bag presented by the Girl Scouts - Survival Kit for Those Who Serve.

Vice-Chairman Melton told Chairman Yoder he did a good job running the meeting and knows he will be a great Chairman.

Commissioner Beiler said it was a pleasure working with Vice-Chairman Melton when he was Chairman, and he looks forward to another great year.

Chairman Yoder said he also signed up to run again, and he appreciates everyone coming to the meeting, working together, and he looks forward to serving the Board as Chairman.

#### 15. Closed Session

- A. Vice-Chairman Melton moved to go into closed session for the purpose of attorney client privilege, seconded by Commissioner Moore and the motion carried unanimously.
- B. Commissioner Beiler moved to return to open session, seconded by Commissioner Moore and the motion carried unanimously.

Adjournment
Adjournment

Commissioner Gasperson moved to adjourn, seconded by Commissioner Moore and the motion carried unanimously.

Attest:	COMMISSIONERS		
Ange High Clerk to the Board	Tommy W. Melton Chairman		

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: C.

**ATTACHMENTS:** 

DescriptionTypeUpload DateSurplus Vehicle InformationCover Memo12/12/2019

### **Vehicle Inspection Form**

Inventory ID:2463	Asset Number: 104	Fair Market Value: 3,000		
Short Description: Year 2008 Make Ford	Model_	Model Passenger Van (Van#1)		
VIN: 1 F T 2 S 3 4	L 0 8 D A 5 3	9 3 9 Title Restriction: $\square Y \blacksquare N$		
Odometer: 1 7 3 1 2 1	■ Miles □ Kilometers Od	lometer Accurate Y N:		
Long Description:				
This Vehicle: 🗌 Starts 🔳 Starts with a B	oost & 🗆 Runs/Driveable 🗆 Eng	gine Runs 🗆 Does Not Run 🗀 For Parts Only		
Engine- Type:L, V 🔳 🤇	as Diesel Engine Propa	ane/Natural Gas		
Engine Condition: Runs Needs rep	air 🗆 is in unknown condition	•		
Repairs needed: new battery				
This vehicle was maintained every 5000				
		Available Not Available For Inspection		
Transmission: Automatic Manua	lSpeed Condition: 🗆 Opera	able ☐ Needs repair ☐ Is Unknown Condition		
Repairs Needed:				
<u>Drivetrain</u> : ■ 2 Wheel Drive □ 4 Wh	eel Drive Condition:			
Exterior: Color: White	Windows: ☐ No Crack	red Glass Cracked		
		Tread:#Flat Hubcaps #		
Major Damage to:				
Additional Damage:				
-		& 🗆 Impressions Remain 🗀 No Impressions		
		oles in the exterior  There are no holes		
Interior: Color Gray	☐ Cloth ■ Vinyl ☐ Leather			
Damage to Seats:				
Damage to Dash/Floor:				
Radio: 🗆 Stock <u>or</u> 🗀 Brand & Model: _		■ AM/FM □ AM/FM Cassette □ AM/FM CD		
☐ AC (Condition: ☐ Cold ■ Unknow		Air Bags: 🗆 Driver's Side 🗀 Dual		
Cruise Control Tilt Steering Remote Mirrors Climate Control				
Power: Steering Windows Door Locks Seats				
Additional Equipment: Wheelchair Lift				
Manufacturer Mo	delSerial	#		
☐ Tool Box ☐ Light Bar ☐ Ladder Ra	ck 🗆 Utility Body: Brand	Hitch: Type		
Location of Asset: Stearns Gym, 105	N. Peak St., Columbus, NC 287	22		
For more information contact: Jerry Reminder: Do not close items on or surro	Stensland, Polk County Parks & Recree ounding a Holiday, on Friday nights,	or Weekends. Stagger closing times by 10 minutes.		

### **Vehicle Inspection Form**

Inventory ID:2464	Asset Number: 105	Fair Market Value: 3,500	
Short Description: Year 2008 Make Ford	Model_Passenger Van (Van #7)		
VIN: 1 F T 2 S 3 4  Odometer: 1 5 0 7 5 0			
Odometer:	I ■ Miles □ Kilometers Od	ometer Accurate 🔳 Y 🔲 N:	
Long Description:		_	
	`	gine Runs Does Not Run For Parts Only	
		nne/Natural Gas	
Engine Condition: Runs Needs rep	air ∐ is in unknown condition		
Repairs needed: 5000		·····	
This vehicle was maintained every 5000		Available Not Available For Inspection	
		able $\square$ Needs repair $\square$ Is Unknown Condition	
Repairs Needed:			
<u>Drivetrain</u> : ■ 2 Wheel Drive □ 4 Wh			
Major Damage to:	Tire Condition: Good	Tread: Good #Flat Hubcaps #	
Damage to Seats: None  Damage to Dash/Floor: None			
		■ AM/FM □ AM/FM Cassette □ AM/FM CD	
AC (Condition: ☐ Cold ■ Unknow		Air Bags: Driver's Side Dual	
☐ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors ☐ Climate Control			
Power: Steering Windows Door Locks Seats			
Additional Equipment: Wheelchair			
Manufacturer Mo			
☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand ☐ Hitch: Type ☐ Hitch: Typ			
Location of Asset: Gibson Park Pool For more information contact: Jerry Reminder: Do not close items on or surro	Stensland, Polk County Parks & Recrea	or Weekends. Stagger closing times by 10 minutes.	

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: D.

**ATTACHMENTS:** 

DescriptionTypeUpload DateTax Refund RequestsCover Memo12/10/2019

**Suggested Motion:** 

Motion to approve consent agenda.

# Memorandum

To:

Polk County Board of Commissioners

From:

Melissa Bowlin, Polk County Tax Administrator

Date:

11/30/2019

Re:

Refund Request

<u>Taxpayer</u>	<u>Parcel</u>	<u>Amo</u>	<u>unt</u>	Reason
MACINTYRE DONALD	VEHICLE	\$	115.94	VEHICLE
JAMES CYNTHIA ANN	VEHICLE	\$	183.03	VEHICLE
TINGLING ANDRE ROY	VEHICLE	\$	154.16	VEHICLE

**TOTAL:** 

\$

453.13

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: 8.

**ATTACHMENTS:** 

DescriptionTypeUpload DateAudit ReportCover Memo12/10/2019



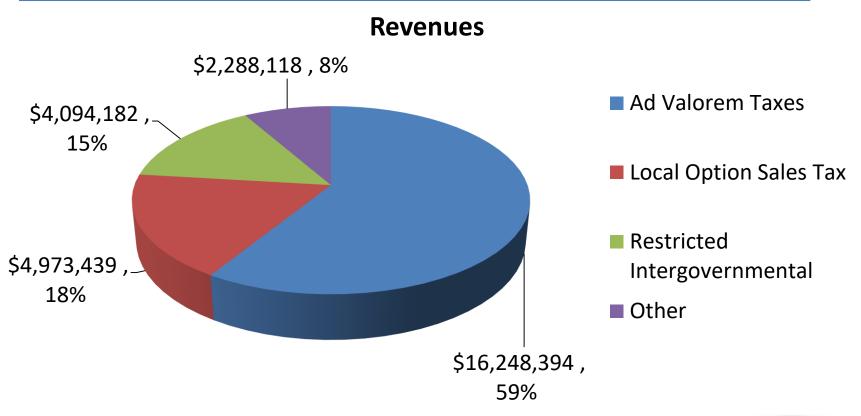
## **POLK COUNTY**

2019 Annual Financial Report

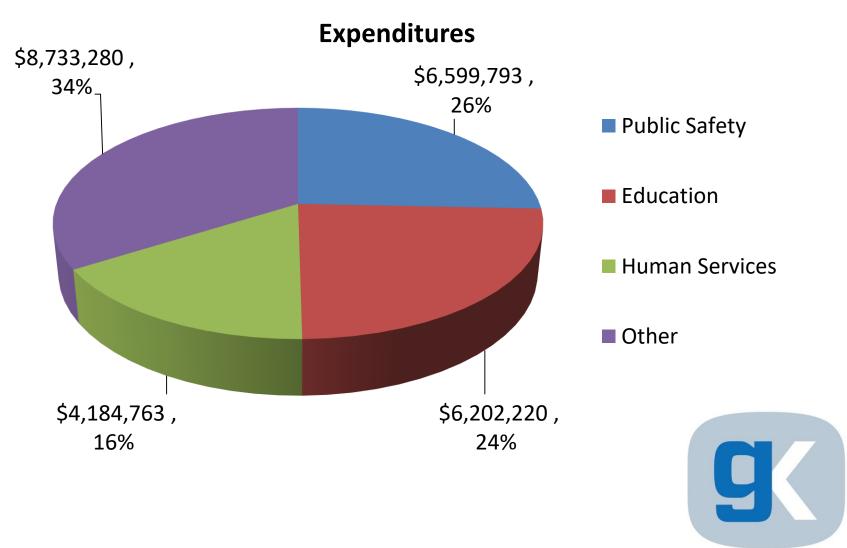
## **Audit Summary**

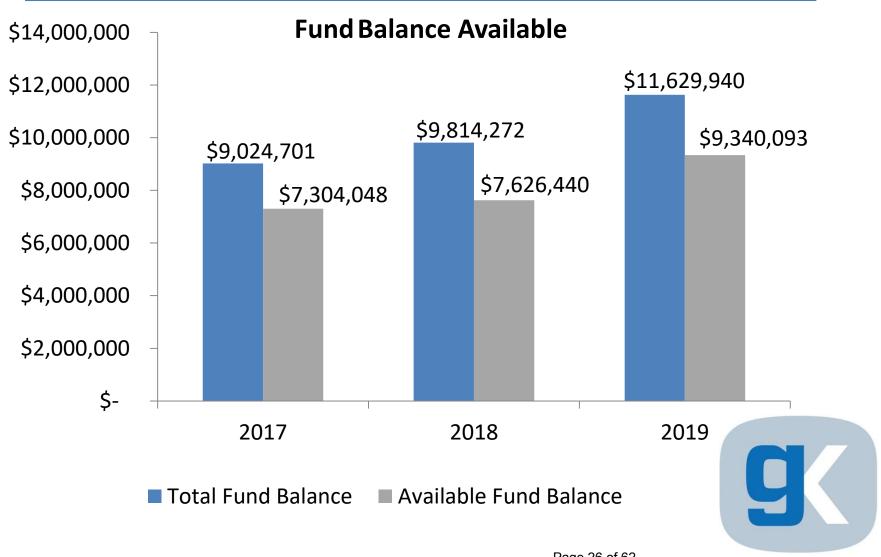
- We issued an unmodified (clean) opinion (reasonable assurance that financials are fairly stated in all material respects)
- We issued an unmodified (clean) opinion on compliance over major federal and state programs (reasonable assurance that the County is in compliance in all material respects)
- Special thanks to Sandra and the staff of the finance department, and Josh and the staff in DSS, for their hard work and cooperation in completing the audit

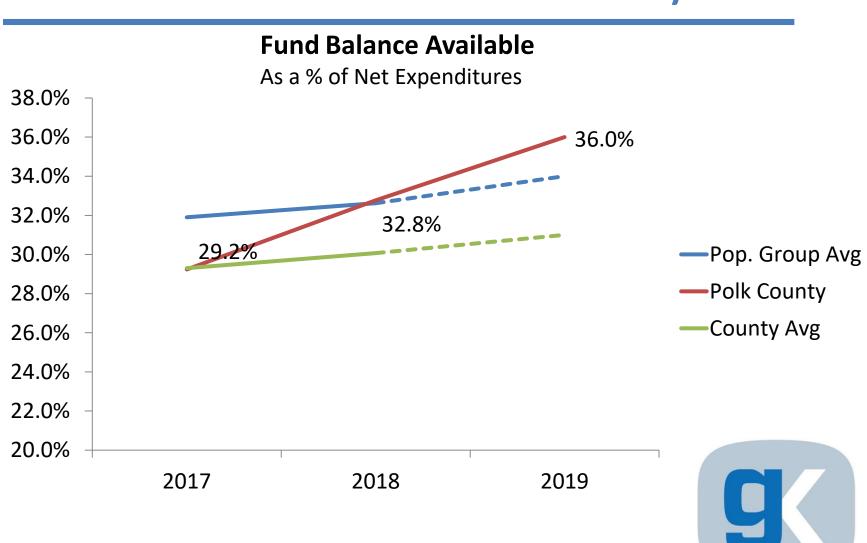












# **Enterprise Fund Summary**

Solid Waste Fund	2018	2019	
Working capital	\$ 1,193,383	\$ 1,281,185	
Unrestricted net position	1,191,669	1,279,109	
Operating income	119,451	117,200	
Change in net position	161,337	164,899	
Cash flows from operating activities	251,055	208,791	
Net increase in cash	135,429	78,973	



# **Enterprise Fund Summary**

Water Fund	2018	2019
Capital assets, net	\$ 11,525,975	\$ 11,321,930
Water capital projects Project budgets Spent project-to-date Spent year-to-date	2,229,423 2,137,320 148,441	440,064 146,956 72,196
Operating income (loss)	(189,085)	(274,741)
Change in net position	(94,085)	(179,741)
Unrestricted net position	192,420	216,724





## **POLK COUNTY**

2019 Annual Financial Report

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: 11.

**ATTACHMENTS:** 

DescriptionTypeUpload DateVoting Machine UpdateCover Memo12/11/2019

#### **Action Requested:**

The funds for this project were included in the 2019/20 Election budget.

#### **Suggested Motion:**

Motion to approve acquiring the voting system.















#### Polk County, NC BOE **Purchase Proposal Quote**

Submitted by Election Systems & Software

	Purchase Solution Includes:	
Quantity	<u>Item Description</u>	<u>Price</u>
	Tabulation Hardware	
	ExpressVote Ballot Marking Device:	
10	ExpressVote BMD Terminal (Includes Terminal, Internal Backup Battery, ADA Keypad, Headphones,	\$33,250.00
	Power Supply with AC Cord, and One (1) Standard 4GB Memory Device)	·
10	Soft-Sided Case	\$1,750.00
	Software	
1	ElectionWare Software - Base Package - Reporting Only (ERM)	No Charge Upgrade
1	Media Burn Capability	No Charge Upgrade
	Election Services	
1	Implementation Services (Does not include Coding, Voice Files or Ballots)	\$1,700.00
Χ	Equipment Operations Training	
Χ	Equipment Installation	\$1,050.00
Χ	1 Year Hardware and Firmware Warranty	Included
	Shipping & Other	
Χ	Shipping and Handling	\$350.00
Χ	Customer Loyalty Discount and Trade-In Allowance. Equipment Being Traded-In by Customer Includes:	(\$3,775.00)
	37-iVotronic Terminal (Voter, ADA, and/or Supervisor) 37-iVotronic RTAL Booth WITH Printer	
	Total Purchase Solution	\$34,325.00

#### Footnotes:

- 1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
- 2. Rates valid for 60 days and thereafter may change.
- 3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
- 4. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
- 5. Annual Software License, Maintenance and Support Services for the Electionware Software quoted above will be invoiced upon expiration of Customer's current Software License Maintenance and Support Services Agreement.
- 6. ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. Customer is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

#### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: 12.

#### **ATTACHMENTS:**

Description	Type	Upload Date
Metal Apron Quote	Cover Memo	12/12/2019
Concrete Floor Quotes	Cover Memo	12/12/2019

#### **Action Requested:**

The funds for this project were included in the 2019/20 Solid Waste budget.

#### **Suggested Motion:**

Motion to approve bid for metal apron at compactor chute.

Motion to approve bid for transfer station concrete floor.

### Compactor Chute Quote

### gibbswelding@windstream.net

Wed 11/20/2019 4:05 PM

To:Larry Walker < lwalker@polknc.org>;

Gibbs Welding and Crane Service to provide labor and materials to remove compactor 1/2 section at a time and replace with new materials, repeat on remaining section until job completed.

Materials used will be 1/2 plates, 4 x 4 sq. tube, 6 x 6 angle iron, and anchor bolts. Equipment will be boom truck, scissor lift, and welder.

Cost will be 33092.50

Thank You,

Tim Faulkner

Please let us know if you have any questions.

Gibbs Welding and Crane Service 22360 Asheville Hwy Landrum, SC 29356 864/457-4544 Office



349-L Copperfield Blvd #374 Concord, NC 28025 704-309-0936 kelmor@carolina.rr.com

### **Polk County Waste**

Scope of Work: Concrete Topping Slab

 Saw cut at trench drain and remove exterior side of slab and stock pile it on site, pressure wash slab, drill and pin with rebar existing slab at 4' centers, install #4 rebar mat at 12"o/c in new topping slab, install water deflector per detail furnished, place and finish new 4000 psi slab ½ at a time so not to shut down operation

**Total bid price:** 

\$42,320.00

Note: Price includes all Equipment, labor, supervision and material : Price excludes hauling off any concrete demoed



Date:	9/5/2019
Quote #:	
Customer ID:	
Expires:	

Project Title		and the second s	
Prepared By:		Customer Informa	ation:
John R Leak		Larry Walker	
Leak and Associates	•	Solid Waste Direct	tor
PO Box 3039		lwalker@polknc.o	TS.
Monroe, NC 28111			
United States			
T: 704-291-2259			
F: jrleak@leakandassociates.com			
Description of Work			
Design Build Services: L&A will coordinate with SGH	Engineers to devolon a sacrificia	l floor rossir Eleary	rear evaluation will
This floor repair recommendation will have the follo  1.) Reinforcement per guidelines based on the wear  2.) Concrete mix design review of local ready mix suggesting and enhance chemical resistance.	of the existing floor and propose		
3.) Evaluate the existing floor drainage and adjust fir avoid leachate ponding. 4.) The new tipping floor surface elevation will be tie			
water diverter (speed bump) to keep storm water or 5.) Install metal reinforcement straps to prolong the			ige.
Itemized Cost			
Floor Overlay			
and a late of the control of the con	t Type Unit	Quantity	Total
		SCALE STATE OF CONTRACT STATE OF THE STATE O	\$78,207.45
Apron			
	t Type Unit	Quantity	Total \$18,232.19
General Conditions	and the second of the second o	Sankin Pri Sakası — rakı da sakı karı kırılı	and Several Parks I for the best for a second section
Name Cos	t Type Unit	Quantity	Total
			\$18,605.00
MAE Reinforcement Straps	t Type Unit	Quantity	Total
Name Cos	t Type Unit	a cucilius y	\$5,833.33
	and the second s		35,655.5.
Total Project Cost	<u></u>		\$120,877.97
Terms & Conditions			
See attached documents			
Acceptance	CONTACT OF THE PROPERTY OF THE	2.2	Mark Mark
			nen an servando de la constitución
<b>v</b>		•	
X Signature			Date

### POLK COUNTY BOARD OF COMMISSIONERS

### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: 13.

### **ATTACHMENTS:**

Description	Type	Upload Date
Enterprises G Estimate for Cupola	Cover Memo	12/9/2019
Midwest Maintenance Proposal for Cupola	Cover Memo	12/9/2019
Budget Amendment	Cover Memo	12/11/2019

### **Suggested Motion:**

Motion to approve the contract to repair the Courthouse cupola.

Motion to transfer \$11,726 that was reserved in the prior year in Capital Reserve and transfer up to \$20,274 from Contingency for the remaining amount needed to repair the cupola on the courthouse.

# Enterprises G, INC.

TL: (252) 814-6208

E-mail: enterprises.g.inc@gmail.com

Address: 2408 Jones St, Winterville, NC 28590

Date 2019-10-16

**Customer Information:** 

Deliver To: County of Onslow

Attn: Mickey Edwards Purchase Order No.:

Project name: Polk County Courthouse Cupola Repair and Painting

Requisition No.:

Bill to: Finance Office

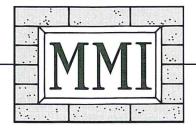
Address: 40 Courthouse Street, Columbia, NC 28722

Email: <a href="medwards@polknc.org">medwards@polknc.org</a>

Phone#: (828) 817-5517

### **Etimate**

Item #	Description	Materials	Labor	Subtotal	
1	Courthouse Cupola Repairs and Painting	\$3,000.00	\$26,850.00	\$	29,850.00
<b>Total</b> Reference	es:			\$29	,850.00
1)	Randy Jones (inspector For Onslow Count Work Performed: Courthouses Cupola Re TL#: (910) 455-1750	• •			
2)	Cynthia Armes (NC Dep Natural and cultur Work Performed: Historic House Repairs TL#: (919) 807-7285	ral resources purc	chasing officer)		
3)	Brando Czaja (Maintanance director ASU) Work Performed: Interior Exterior Paintin TL#: (828) 262-6110				



#### COMPLETE BUILDING RESTORATION

101 FOX DRIVE PIQUA, OHIO 45356 (937) 773-9236 • FAX (937) 773-8645 4013 ENTERPRISE COURT AUGUSTA, GEORGIA 30907 (706) 855-8888 • FAX: (706) 855-8837

William R. Meyer Founder

December 6, 2019

Polk County Managers Office Mr. Mickey Edwards 40 Courthouse Street Columbia, NC 28722

Dear Mr. Edwards:

We are pleased to enclose our Proposed Recommendations for the Cupola Repair and Painting Project for the Polk County Courthouse located at 1 Courthouse Street, Columbus NC.

Upon completion of our site evaluation our recommendations are: Painting Exterior as described within the Sections of the enclosed proposal.

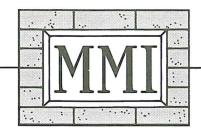
If upon receipt and review you have any questions, please do not hesitate to contact our office at your earliest convenience. We appreciate this opportunity to offer our services and to present our Proposal for your consideration.

Sincerely,

MIDWEST MAINTENANCE, INC.

Jamie E. Giguere Project Manager





**COMPLETE BUILDING RESTORATION** 

**DECEMBER 6, 2019** 

PROPOSAL FOR:

CUPOLA REPAIR AND PAINTING

POLK COUNTY COURTHOUSE 1 COURTHOUSE STREET COLUMBUS, NC 28722

PREPARED FOR:

POLK COUNTY MANAGERS OFFICE MR. MICKEY EDWARDS 40 COURTHOUSE STREET COLUMBIA, NC 28722

TELEPHONE:

828-817-5517



**COMPLETE BUILDING RESTORATION** 

## CUPOLA REPAIR AND PAINTING

POLK COUNTY COURTHOUSE

### PAINTING EXTERIOR.

Contractor will furnish all labor, materials, services and equipment necessary to paint the Cupola as follows:

- 1.) Mobilize 120' lift
- 2.) Pressure clean the Cupola
- 3.) Replace the two (2) pieces of wood that have fallen off. Contractor will inspect the rest of the area to confirm condition
- 4.) Apply a primer coat
- 5.) Once primer has cured Contractor will apply two (2) coats of paint. Products used will be a Sherwin Williams material

#### PRICE.

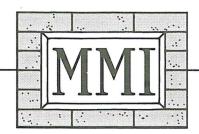
The Proposals for the Work Items outlined in each Section are as follows:

Painting Exterior:

\$32,000.00

### GENERAL NOTE.

The Owner to supply the Contractor with access to water hose hook up and 110 volt electrical hook up. The job site will be cleaned daily and at the end of the project the grounds and surrounding areas will be left as clean as or cleaner than upon our arrival.



#### COMPLETE BUILDING RESTORATION

Midwest Maintenance, Inc.
Polk County Courthouse, Columbus NC
December 6, 2019
Page 2

### CONTRACTOR'S QUALIFICATIONS STATEMENT.

Midwest Maintenance, Inc. is a restoration specialist committed to the preservation of existing structures through the performance of proven maintenance and restoration procedures. We have completed renovation projects for a wide variety of property owners including churches and religious centers, universities, school districts, commercial concerns, private and historical residences and government entities on all levels -- city, county, state and federal.

The Contractor states that he has made a specialty of the type of work incorporated herein for a period of thirty nine (40) years and that all labor to be performed in a professional, courteous, workmanlike manner using highly skilled craftsmen and steeplejacks. Any and all materials employed to complete this project will be of the highest quality to assure the greatest performance. The Contractor also states that he is fully insured. We take every precaution to assure the integrity of surrounding area. The health, safety and environmental requirements of local, state and federal guidelines are observed.

### TERMS.

Agreement.

Upon written or verbal approval of this Proposal, The Contractor will furnish The Owner with an "Agreement Between Owner and Contractor" for the Owner's signature.

Payment.

Application for Payment will be made to the Owner by the Contractor as follows: Progress Payments Net 30 Days.

Respectfully submitted,

MIDWEST MAINTENANCE, INC.

Jamie Giguere Project Manager

POLK COUNTY FINANCE BUDGET AMENDMENT DATE: 12/16/2019	E BOC Meeting			BATCH #:			
Amendment #:	Fund Balance & C	ont	ingency #	2-C/Trans # 21	_		
TRANSFER FROM	Capital Reserve			TRANSFER TO	Courts-Repair Build	ing	
GL ACCOUNT # Transfer out-Cap Res Approp Fund Balance	22-8168-9800-0 22-3991-0000	\$ \$	11,726 (11,726)	GL ACCOUNT # Transfer-in GF Repair Bldg.	10-3980-0000 10-4160-3510-0	\$ \$	(11,726) 11,726
Contingency	10-9300-9910-0		20,274	Repair Bldg.	10-4160-3510-0		(20,274)
	Total Cost		32,000				
EXPLANATION:  Transfer \$11,726 that was reserved in the prior year in Capital Reserve and transfer \$20,274 from Contingency for the remaining amount needed to repair the cupola on the Courthouse  Note: Appropriation of Fund Balance, Contingency and Transfers greater than \$10,000 must have							
Board approval		500	*				
Date approved & entered into the BOC minutes							
COUNTY MANAGER				FINANCE OFFICE	ER	-	

Polk County Finance Contingency Balance Schedule of Budget Amendments

Contingency

Original Budget at July 1, 2019

\$ 100,000

**Department** 

**Unbudgeted Expense** 

Amount

ICC

Polk Campus pre-construction planning

15,000 12/02/19

Courthouse

Repair Cupola-Lightning damage

20,274

12/16/19 if approved

Total to date

\$ 35,274

Note: Negative amounts are increases to contingency NOT uses of contingency

**Budget in contingency if approved** 

\$ 64,726

### POLK COUNTY BOARD OF COMMISSIONERS

### **AGENDA ITEM**

December 16, 2019 Regular Meeting

Agenda Item#: 14.

**ATTACHMENTS:** 

Description	Type	Upload Date
1st PANGEA Presentation	Cover Memo	12/13/2019
PANGEA Presentation	Cover Memo	12/12/2019



# Polk County Board of Commissioners December 16, 2019

Ron Walters, Executive Director

# **PANGAEA's Mission**

PANGAEA Internet's nonprofit mission is to deliver affordable, reliable connectivity and services for our region which will enhance economic development, improve the quality of life, and create a broad platform of innovation enabling underserved areas.

2

# **Funding Partners**

Since 2003, received more than \$4M in funding:

- Polk County Government and Schools
- Polk County Community Foundation
- NC Rural Internet Access Authority (e-NC Authority)
- Rutherford County Government and Schools

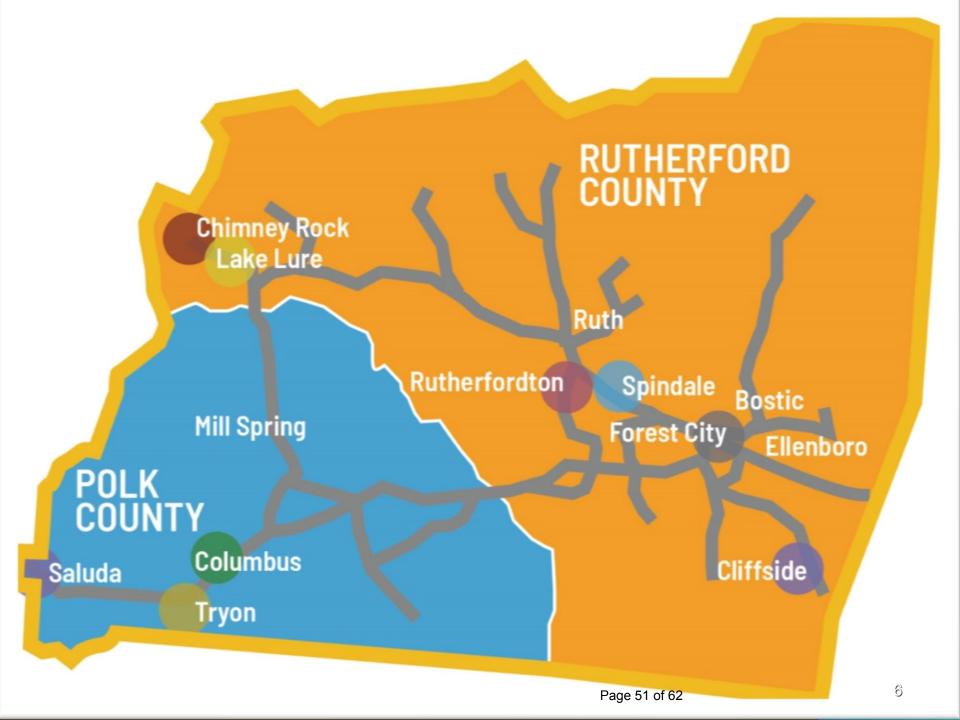
- AdvantageWest
- Z. Smith Reynolds Foundation
- Golden Leaf Foundation
- Cooper-Riis Healing Farm
- Facebook
- Appalachian Regional Commission

# **PANGAEA's Impact**

- 2003 2019
- \$4 million capital investment in Polk and Rutherford Counties
- 350 fiber miles, including Charlotte connection
- 220 customers
  - Education: every public school, Thomas Jefferson Classical Academy, Isothermal Community College
  - Government: Six municipal and two county governments (including libraries and fire stations)
  - Health Care: St. Luke's and Rutherford Regional and many medical offices and pharmacies
  - Commercial: Almost 200 locations, including the Tryon International Equestrian Community
  - Residential ISPs: Skyrunner, Open Broadband

# PANGAEA's Impact (con't.)

- Extremely reliable network (99.999% uptime):
  - Two upstream internet bandwidth providers
  - Diverse fiber routes to Charlotte and Atlanta
  - Back up equipment and power sources
  - Local support on call 24x7
- Customized pricing that passes through low non-profit cost structure
- Economic development and job growth, including use of local subcontractors (<u>Internet Provider for TIEC and the World Equestrian</u> <u>Games</u>)
- Community-led non-profit that is focused on the community, not shareholders



# Polk County/PANGAEA Partnership

- PANGAEA provides bandwidth for county government locations
- Polk County provided funding and has fiber in PANGAEA network
  - Tryon to Mill Spring (12 strands)
  - Lake Lure to Sandy Plains (12 strands)
  - Sandy Plains to Green Creek FD (18 strands)

# Polk County/PANGAEA Partnership (con't.)

- PANGAEA installs and operates fiber extension projects like the DSS building, Green Creek Fire Department, and Polk County Law Enforcement Center
- PANGAEA's Data Center located at former Polk County Sheriff's Office/Jail
- Rural Broadband Feasibility Assessment (RBFA)

# **Questions?**

PANGAEA Internet 75 South Trade Street Tryon, NC 28782 www.pangaea.us

# Polk County – Rutherford County – PANGAEA

Rural Broadband Feasibility Assessment (RBFA)
in
Polk & Rutherford Counties

Project Overview December 2019

## **Mission/Vision**

### Mission:

In order to expand educational & economic opportunity throughout the two Counties, the RBFA exists as a public/private partnership among Polk County, Rutherford County, & PANGAEA to stimulate, catalyze, facilitate, and—as needed—provide residential broadband Internet service accessible to significantly more households throughout Polk & Rutherford Counties.

### Vision:

The RBFA envisions a near-term future in which significantly more households throughout Polk & Rutherford Counties have access to broadband Internet service of at least 10Mbps download & 3Mbps upload without data caps & at a cost that the household can afford.

## **RBFA Goals**

- 1. Close "homework gap"
- 2. Attract technology-based "remote workers"
- 3. Catalyze development of new technologybased business ventures
- 4. Attract & retain businesses—especially technology-based businesses
- 5. Increase real estate values via demand for technology-connected homes

During RBFA Project, PANGAEA will continue to work with residential ISPs.

# Polk County "Proof-of-Concept" Project

Consensus of County Government and County Schools:

Sunny View & Green River Valley Area

## **Rutherford County "Proof-of-Concept" Project**

Consensus of County Government and County Schools:

Sunshine & Golden Valley Area

# **Catalyze Commercial Partnerships**

During the RBFA Project, PANGAEA will continue to work (in parallel with RBFA) with residential Internet service providers to expand access to the PANGAEA network in order to facilitate their residential service expansion in our two Counties.

Thank you for the opportunity to work together on this critical project for the future of our Counties.

# Questions?

Polk County – Rutherford County – PANGAEA

Rural Broadband Feasibility Assessment (RBFA)