

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING  
HELD ON, MONDAY, FEBRUARY 3, 2014 AT 5:38 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, February 3, 2014 at 5:38 p.m., and was duly convened by Mr. Shane Smiley, President.

The invocation was given by the president. The Pledge of Allegiance to the flag was led by the president.

<b><u>Members Present</u></b>	<b>(5)</b>
<b>Scotty Robinson</b>	<b>District A</b>
<b>Mack Calhoun</b>	<b>District B</b>
<b>Walt Caldwell</b>	<b>District C</b>
<b>Ollibeth Reddix</b>	<b>District D</b>
<b>Shane Smiley</b>	<b>District E</b>
<b><u>Members Absent</u></b>	<b>(1)</b>
<b>Pat Moore</b>	<b>District F</b>

**APPROVAL OF AGENDA:**

The president asked if there were any additions or amendments to the agenda. There were none. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the agenda as published. Motion passed without opposition.

**PUBLIC COMMENT PERIOD:**

The president asked for public comments on the agenda as approved. No one appeared or came forth to speak during this time.

A motion to adopt the minutes of the regular Police Jury meeting including the Committee Meetings held on January 21, 2014, was offered by Mr. Robinson, seconded by Mr. Caldwell. Motion passed without opposition.

The president announced the following service award for the month of February.

**FIRE DEPARTMENT**

James Smith – 10 Years

Brett Turner – 10 Years

**VISITORS:**

The president recognized Harvey Sweet, 2535 Buckhorn Bend Loop Road, Monroe. Mr. Sweet spoke regarding trash on a property on Buckhorn Bend Loop Road, and tires and abandoned vehicles at a building located in Richwood. Deputy Heckford said he would

send a code enforcement deputy to Buckhorn Bend Loop Road to inspect the property but that the other address is located in the town limits of Richwood.

## **DEPARTMENT HEAD REPORTS**

The following department heads presented monthly reports.

**CODE ENFORCEMENT: Deputy Wayne Heckford**

Deputy Heckford stated that he would be sending the jurors information regarding a statewide emphasis on Leaders Against Litter.

**FIRE DEPARTMENT: Chief Patrick Hemphill**

Chief Hemphill stated that the fire department is conducting interview for prospective firefighters and that he will have recommendations next month.

**GREEN OAKS: Mr. Lamar Anderson, Director**

Mr. Anderson stated that he did not have any items to add to his written report.

**HOMELAND SECURITY &  
EMERGENCY PREPAREDNESS**

**AGENCY: Mr. Neal Brown, Director**

Mr. Brown stated there will be three classes offered at the Emergency Operations Center, the National Incident Command System (NIMS) 300 and 400 level classes and one on using social media in emergency situations.

**LIBRARY: Ms. Robin Toms, Director**

Ms. Toms stated that she did not have any items to add to her written report.

**MOSQUITO CONTROL: Ms. Shannon Rider, Director**

Ms. Rider stated that she did not have any items to add to her written report.

**PRE-TRIAL DETAINEES: Ms. Julia Kirby, Coordinator**

Ms. Kirby stated that she did not have any items to add to her written report.

**911 OFFICE: Mr. Craig Lott**

Mr. Lott stated that he did not have any items to add to his written report.

\* \* \*

A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Caldwell, seconded by Dr. Reddix. Motion passed without opposition.

## **PERSONNEL COMMITTEE MEETING**

The chairman, Mr. Robinson, called the Personnel Committee meeting to order at 5:48 p.m. The chairman recognized Chief Hemphill, Fire Department.

Chief Hemphill recommended the following personnel actions for approval.

**SICK LEAVE**

Thomas, Fred	Termination of Extended Sick Leave	Effective 12/05/2013
Hannon, Melvin	Extended Sick Leave	Effective 01/11/2014

Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the sick leave as recommended by the chief. Motion passed without opposition.

**RETIREMENT**

Coon, Henson	Retired	Effective 02/07/2014
--------------	---------	----------------------

Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the retirement as recommended by the chief. Motion passed without opposition.

**CONFIRMATIONS**

Barfield, Jay	From Prob. Dist. Chief	To Perm. Dist. Chief	Effective 02/04/2014
Matlock, Billy	From Prob. Fire Captain	To Perm. Fire Captain	Effective 02/04/2014

Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the confirmations as recommended by the chief. Motion passed without opposition.

**PROMOTIONS**

Holloway, Donnie	From Perm. Captain	To. Prob. Dist. Chief	Effective 01/20/2014
Franklin, James	From. Perm. Driver	To. Prob. Fire Captain	Effective 01/20/2014
Brown, Chris	From Perm. Driver	To. Prob. Fire Captain	Effective 02/17/2014

Motion offered by Mr. Calhoun, seconded by Dr. Reddix to approve the promotions as recommended by the chief. Motion passed without opposition.

Chief Hemphill spoke regarding the travel request and recommended sending two arson investigators to the 2014 IAAI International Training Conference beginning on April 13, 2014. Motion offered by Mr. Smiley, seconded by Dr. Reddix to approve the travel request. Motion passed without opposition.

The chairman recognized Mr. Cammack, Treasurer. Mr. Cammack spoke regarding the community service crew and requested to increase John Lymer's salary. Motion offered by Dr. Reddix, seconded by Mr. Robinson to approve the request. Motion passed without opposition.

Mr. Cammack spoke regarding the travel request and requested approval to allow Will Jones to attend the 2014 New World Public Safety Customer Conference. Motion offered by Dr. Reddix, seconded by Mr. Calhoun to approve the travel request. Motion passed without opposition.

The chairman recognized Mr. Anderson, Green Oaks. Mr. Anderson spoke regarding the Green Oaks education reimbursement for Jermaine Cooper and recommended approval. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to approve the education reimbursement subject to police jury policy. Motion passed without opposition.

Mr. Cammack spoke regarding the continuing education request for Jermaine Cooper and recommended approval. Motion offered by Mr. Caldwell, seconded by Dr. Reddix to approve the continuing education request subject to Police Jury policy. Motion passed without opposition.

The chairman recognized Mr. Murray, Public Works. Mr. Murray requested to hire Patricia Tullier to the position of Equipment Operator II. Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to approve the new hire. Motion passed without opposition.

There being no other business to come before this committee, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. Motion passed without opposition.

\* \* \*

A motion to enter into the Public Works Committee meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition.

### **PUBLIC WORKS COMMITTEE MEETING**

The chairman, Mr. Calhoun, called the Public Works Committee meeting to order at 5:55 p.m. The chairman recognized Mr. Murray, Director.

Mr. Murray spoke regarding preliminary subdivision approval for Frenchman's Bend Subdivision, Unit 15 and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to grant preliminary subdivision approval for Frenchman's Bend Subdivision, Unit 15 subject to comments from the Public Works Department and parish engineer. Motion passed without opposition.

The chairman recognized Mr. Crosby, Engineer. Mr. Crosby spoke regarding the Charmingdale drainage project and stated that the contracts have been signed and the contractor is waiting for the ditch to dry out before starting.

Mr. Crosby spoke regarding the J1-D and J-1E Canal project and stated that the bid opening will be February 27 at 2:00 p.m.

Mr. Crosby spoke regarding the Finks Hideaway Road project and stated that the bid opening was pushed back to February 5. Mr. Crosby stated that the utilities are being relocated.

There being no other business to come before this committee, a motion to adjourn and reconvene the regular meeting was offered by Mr. Caldwell, seconded by Mr. Robinson. Motion passed without opposition. The meeting was adjourned at 5:58 p.m.

\* \* \*

**MOTIONS \* ORDINANCES \* RESOLUTIONS:**

The president recognized Mr. Robinson, District A.

**MR. SCOTTY ROBINSON, DISTRICT A:**

Mr. Robinson, seconded by Mr. Calhoun offered the following resolution for adoption.

**RESOLUTION NO. 14-10**

**A RESOLUTION REAPPOINTING RANDY GILLEY TO THE BOARD OF COMMISSIONERS OF HOSPITAL SERVICE DISTRICT NO. 1, AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the current term of Randy Gilley as a member of the Board of Commissioners of Hospital Service District No. 1 of Ouachita Parish expires on March 3, 2014;

**WHEREAS**, the Board of Commissioners of Hospital Service District No. 1 of Ouachita Parish has adopted a Resolution on January 20, 2014, recommending that the Ouachita Parish Police Jury re-appoint Randy Gilley to serve as a Commissioner of said District; and,

**WHEREAS**, the Ouachita Parish Police Jury finds that Mr. Gilley's continued service is in the best interest of said District;

**NOW, THEREFORE:**

**BE IT RESOLVED** by the Ouachita Parish Police Jury in legal and regular session that Randy Gilley, 115 Choctaw Drive, West Monroe, Louisiana 71291, be and hereby is reappointed as a member of the Board of Commissioners of Hospital Service District No. 1, for a term of six (6) years, said term beginning March 3, 2014, and ending March 3, 2020.

The above Resolution was adopted on this 3<sup>rd</sup> day of February, 2014.

\* \* \*

The president recognized Mr. Calhoun, District B.

**MR. MACK CALHOUN, DISTRICT B:**

Mr. Calhoun, seconded by Mr. Robinson offered the following ordinance for adoption.

**RESOLUTION NO. 14- 11**

**A RESOLUTION AUTHORIZING CONCURRENCE IN A DRAINAGE SERVITUDE AGREEMENT BETWEEN THE CITY OF WEST MONROE AND EJ CAPITAL, L.L.C. AFFECTING PROPERTY IN LOT 4 OF THE THIRD**

**RESUBDIVISION OF LOT 4, UNIT NO. 2, WEST MONROE PLAZA; AND, FURTHER PROVIDING WITH RESPECT THERETO**

**WHEREAS**, by a Right-of-Way Grant dated January 7, 1948 which is recorded at Conveyance Book 426, Page 379 the Ouachita Parish Police Jury acquired a drainage servitude over certain property of T. H. McMillan in west Ouachita Parish. The location of that servitude was not specifically described in said Grant, however, drainage facilities were constructed or improved pursuant to said Grant and remain in use and apparent;

**WHEREAS**, subsequent to the Right-of-Way Grant described above the property in question was annexed into the City of West Monroe and the City has maintained the drainage facilities located thereon, which are now part of the City's drainage system;

**WHEREAS**, the present owner of the property and the City of West Monroe have agreed to clarify the title to said property by entering into a new Drainage Servitude Agreement specifically describing the location of the drainage servitude across the subject tract; and,

**WHEREAS**, the Ouachita Parish Police Jury has no objection to the proposed agreement between the City West Monroe and the present property owner and finds said agreement to be in order;

**NOW, THEREFORE:**

**BE IT RESOLVED** that the Ouachita Parish Police Jury does hereby concur in the proposed Drainage Servitude Agreement between the City of West Monroe and EJ Capital, L.L.C. affecting property in Lot 4 of the Third Resubdivision of Lot 4, Unit No. 2, West Monroe Plaza;

**BE IT FURTHER RESOLVED** that the President of the Ouachita parish Police Jury is hereby authorized to execute the above-described agreement and take such other actions as are required to give effect thereto.

The above Resolution was adopted on this 3<sup>rd</sup> day of February, 2014.

\* \* \*

The president recognized Mr. Caldwell, District C.

**MR. WALT CALDWELL, DISTRICT C:**

Mr. Caldwell introduced the following ordinance.

**ORDINANCE NO. 9031**

**AN ORDINANCE AMENDING SECTION 14-1 OF THE COMPILED ORDINANCES OF THE OUACHITA PARISH POLICE JURY, TO INCREASE**

**THE SPEED LIMIT FOR A PORTION OF KEYSTONE ROAD IN WARD 1 TO 45 MPH; PROVIDING FOR A PUBLIC HEARING; AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, by Ordinance No. 8891 adopted on September 6, 2011, the Ouachita Parish Police Jury reduced the speed limit on Keystone Road in Ward 1 from 45 mph to 35 mph due to the deteriorated condition of said road;

**WHEREAS**, the Ouachita Parish Police Jury has recently completed a major project improving said Keystone Road;

**WHEREAS**, the Ouachita Parish Police Jury has received a Petition from citizens requesting that the speed limit for Keystone Road be returned to 45 mph; and,

**WHEREAS**, in view of the improved condition of the roadway an increase of the speed limit for that portion of Keystone Road west of the school zone for Sterlington High School is in order;

**NOW, THEREFORE:**

**BE IT ORDAINED** by the Ouachita Parish Police Jury in legal and regular session that Section 14-1(138) of the Compiled Ordinances of the Ouachita Parish Police Jury, be, and is hereby, supplemented and amended to establish a speed limit for that portion of Keystone Road west of the school zone for Sterlington High School.

The Ordinance was introduced on the 3<sup>rd</sup> day of February, 2014.

\* \* \*

The president recognized Dr. Reddix, District D.

**DR. OLLIBETH REDDIX, DISTRICT D:**

Dr. Reddix asked to defer the item concerning Web TV.

**MR. SHANE SMILEY, DISTRICT E:**

Mr. Smiley, seconded by Mr. Calhoun offered the following resolution for adoption.

**RESOLUTION NO. 14 - 12**

**A RESOLUTION STATING THE OUACHITA PARISH POLICE JURY'S RECOMMENDATION TO LA DOTD CONCERNING CONSTRUCTION ENGINEERING AND INSPECTION CONSULTANTS FOR STATE PROJECT NO. H.007065 (FINKS HIDE-A-WAY, PHASE I); AND FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the Louisiana Department of Transportation and Development (“LA DOTD”) undertook a Request for Qualifications or similar process to select a consultant to provide Construction Engineering and Inspection services for the captioned project;

**WHEREAS**, LA DOTD has evaluated the qualifications and/or proposals received and has provided the Ouachita Parish Police Jury (“OPPJ”) with LA DOTD’s “short list” ranking the consultants available for the project;

**WHEREAS**, pursuant to La. R.S. 48:293(A)(2) LA DOTD may consider the OPPJ’s recommendation of a firm on DOTD’s ”short list” for this project, though such recommendation is not binding on DOTD and OPPJ must provide detailed justification if it recommends a firm other than the top-ranked firm on DOTD’s “short list”; and,

**WHEREAS**, Denmon Engineering Company, Inc. is the top-ranked firm on DOTD’s “short list” for this project and is located in Ouachita Parish, Louisiana;

**NOW, THEREFORE:**

**BE IT RESOLVED** that the Ouachita Parish Police Jury does hereby recommend Denmon Engineering Company, Inc. to LA DOTD for selection as the Construction Engineering and Inspection services consultant for State Project No. H.007065 (Finks Hide-A-Way, Phase I);

**BE IT FURTHER RESOLVED** that this Resolution and recommendation be forwarded to LA DOTD for consideration.

The above Resolution was adopted on this 3<sup>rd</sup> day of February, 2014.

\* \* \*

The president noted that Ms. Moore was not at the meeting.

**ADMINISTRATIVE REPORTS:**

The president recognized Mr. Cammack, Treasurer.

**FISCAL: Mr. Brad Cammack, Treasurer**

Mr. Cammack presented the Section 3 Plan and stated that the Office of Community Development requested that the plan be adopted by the Police Jury for CDBG projects. Motion offered by Dr. Reddix, seconded by Mr. Robinson to approve the Section 3 Plan. Motion passed without opposition.

The president recognized Mr. Mitchell, Assistant District Attorney.



**LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney**

Mr. Mitchell recommended approval of the lease of FEMA flood buy-out property at 114 Gourd Bayou Road to Jerry Smith. Motion offered by Mr. Robinson, seconded by Dr. Reddix to approve the lease. Motion passed without opposition.

Mr. Mitchell spoke regarding Carriage Hills Subdivision, Unit 1 and stated that the developer's engineer has requested to tie the proposed subdivision which is located in West Ouachita Sewerage District 16 to West Ouachita Sewerage District 5. Mr. Mitchell recommended approval contingent upon a satisfactory inspection by the engineers. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the subdivision to tie into WOSD #5 subject to an inspection, approval from WOSD #5, and comments from the engineer. Motion passed without opposition.

The president recognized Mr. John Tom Murray, Public Works Director.

**PUBLIC WORKS: Mr. John Tom Murray, Director**

Mr. Murray stated that he did not have any additional items.

**BEER AND WHISKEY APPLICATIONS:**

Mr. Mitchell spoke regarding the following beer and whiskey application and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the application as recommended. Motion passed without opposition.

**MCGEHEE, LYNDA**

**DBA SPECIAL EVENT PERMIT FOR OUACHITA  
COUNCIL ON AGING INC., LOCATION 228  
CAREY NELSON RD ON MARCH 20-22, 2014 -  
CLASS A BEER PERMIT & CLASS C LIQUOR  
PERMIT**

**OTHER BUSINESS:**

There being no other business to come before the Jury, a motion to adjourn was offered by Mr. Caldwell, seconded by Mr. Calhoun. The meeting was adjourned at 6:09 p.m.

**A D J O U R N !**

---

Shane Smiley, President

---

Karen Cupit, Recording Secretary