

PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD MONDAY, JUNE 2, 2008 AT 5:30 P.M.

The Police Jury of the Parish of Ouachita, State of Louisiana met in regular and legal session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, June 2, 2008 at 5:30 p.m., and was duly convened by Mr. Walt M. Caldwell, President, who stated that the Police Jury was ready for the transaction of business.

<u>Members Present</u>	(6)
Charles Jackson	District A
Mack Calhoun	District B
Walt Caldwell	District C
Dorth Blade	District D
Shane Smiley	District E
Pat Moore	District F

<u>Members Absent</u>	(0)
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Invocation was given by Ms. Moore. Pledge of Allegiance was led by Ms. Moore.

Motion to adopt the minutes of the Regular Meeting including the Finance Committee held on May 21, 2008 with the necessary corrections, was offered by Mr. Jackson, seconded by Mr. Smiley. Motion passed with no opposition.

The president announced the following service awards for the month of June.

911

Stephanie Wilson –5 yrs

GREEN OAKS

Poindexter Goldsmith – 15 yrs

PUBLIC WORKS

Shawn Ross – 5 yrs

Lisa Richardson – 10 yrs

James Hudnall – 5 yrs

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The president recognized Mr. Charles Shope, Chairman of the Workforce Investment Board. Mr. Shope asked to speak to the jury regarding a personnel matter during the Personnel Committee Meeting that concerns the director, Doretha Bennett.

The president recognized Mr. Robert Rowan who did not appear.

The president recognized Ms. Alana Cooper, Executive Director Monroe-West Monroe Convention and Visitors Bureau. Ms. Cooper updated the jury on the activities of the bureau and presented the 2008 Annual Marketing Plan for Ouachita Parish. Discussion ensued. No action taken on this matter.

The president recognized Mayor Ed Harris, Town of Richwood. Mayor Harris spoke regarding the Shamblin Street Lift Station. Mayor Harris requested that the jury assist the Town of Richwood in repairing the Shamblin Street Lift Station with the purchase of 2 new pumps. Discussion ensued.

A motion was offered by Mr. Blade to amend the agenda to take up the matter at this time, seconded by Mr. Jackson. The motion passed with a 2/3 vote. Mayor Harris presented a proposal to the jury for the cost of the pumps. Additional discussion ensued. Motion offered by Mr. Jackson, seconded by Mr. Blade to allow the consulting engineer and the parish attorney to look at the proposal and the project; then report back to the jury for action at the next meeting. Motion passed with no opposition.

Motion was offered by Mr. Calhoun, and seconded by Mr. Smiley to recess the regular meeting in favor of the Personal Committee Meeting at 6:05 p.m. Motion passed with no opposition.

PERSONNEL COMMITTEE MEETING

The chairman of the Personnel Committee called the meeting to order at 6:05 p.m. The chairman recognized Mr. Cammack, Treasurer.

Mr. Cammack spoke regarding the positions of Building Superintendent, Maintenance Worker I, and the Maintenance Construction Superintendent. No action was taken on this matter.

The chairman recognized Ms. Bennett. Ms. Bennett spoke regarding a cost of living increase for WIA office staff effective July 1, 2008. Discussion ensued. Motion was offered by Ms. Moore, seconded by Mr. Calhoun to approve a 2½ percent cost of living increase for the WIA staff members effective the first pay period in July. Motion passed with Mr. Caldwell opposing.

Ms. Bennett asked Mr. Charles Swope to speak regarding the Title Change and Pay Increase for the WIA Director. Mr. Swope spoke regarding changing the title of the director to executive director with a pay increase to grade 138. Discussion ensued. Motion offered by Mr. Jackson, seconded by Mr. Smiley to go into executive session to discuss the competency and job

description of Ms. Bennett. Ms. Bennett agreed to go into executive session to discuss the matter.

The jury went into executive session at 6:28 pm. Motion offered by Mr. Smiley, seconded by Mr. Calhoun to come out of executive session at 6:35 p.m. Motion passed with no opposition.

Motion offered by Mr. Jackson, seconded by Mr. Calhoun to approve the job title and pay increase for Doretha Bennett to grade 138, step 1 with a salary of \$77,150.55. Motion passed with Mr. Caldwell opposing.

The chairman recognized Chief Hemphill, Fire Department.

The chief reported that he had 3 personnel actions to discuss with the jury. All police jury and civil service rules had been adhered to concerning these actions. The chief requested that Sherman Martin be placed on extended sick leave effective May 8, 2008, and that David Harris be placed on extended sick leave effective May 2, 2008. Motion offered by Mr. Caldwell, seconded by Ms. Moore to approve the extended sick leave of both employees. Motion passed with no opposition.

The chief requested to place Jimmy Mobley on military leave without pay effective date June 11, 2008. Motion offered by Mr. Caldwell, seconded by Mr. Jackson to place Jimmy Mobley on military leave without pay. Motion passed with no opposition.

The chairman recognized Mike Rhodes, Director of Green Oaks Detention Center.

Mr. Rhodes spoke regarding the new job description of Juvenile Detention Officer III. Mr. Rhodes requested that the job description be approved at grade 112 with the pay rate of \$21697.88. Motion offered by Mr. Caldwell, seconded by Mr. Calhoun to approve the job description of Juvenile Detention Officer III. Motion passed with no opposition.

Mr. Rhodes requested to open the position of Juvenile Detention Officer II (4 Positions) for the Female Wing. Motion offered by Ms. Moore, seconded by Mr. Caldwell to open the four (4) Juvenile Detention Officer II positions. Motion passed with no opposition.

Mr. Rhodes requested to open the position of Juvenile Detention Officer III (4 Positions). Motion offered by Mr. Calhoun, seconded by Mr. Caldwell to open the position of Juvenile Detention Officer III. Motion passed with no opposition.

The chairman recognized Mr. Leonard Tims, LaJet.

Mr. Tims requested to open the position of Office Assistant I (part-time temporary). Motion offered by Mr. Jackson, seconded by Mr. Smiley to open the position of Office Assistant I. Motion passed with no opposition.

Motion to adjourn by Mr. Calhoun, seconded by Mr. Caldwell. The Personnel Committee Meeting was adjourned at 6:43 p.m.

The president asked for a motion to convene as the Public Works Committee Meeting. Motion offered by Mr. Blade, seconded by Ms. Moore to convene as the Public Works Committee. Motion passed with no opposition.

PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Calhoun called the Public Works Committee Meeting to order at 6:43 p.m.

The chairman recognized Mr. Blade. Mr. Blade spoke regarding the parking lot of the OMCAP Headstart located at the old Richwood High School. Discussion ensued. Mr. Blade asked Mr. Murray to prepare a cost estimate and make a recommendation back to the jury. No action taken on this matter.

The chairman recognized Mr. Murray, Public Works Director. Mr. Murray spoke regarding the condition of McHenry Gin Rd. He stated that he had discussed the matter with Mr. Harrison. Mr. Murray stated that the cost estimate for the materials alone exceeded \$105,000. Discussion ensued. No action taken on this matter.

Motion to adjourn was offered by Mr. Jackson, seconded by Mr. Blade. The Public Works Committee meeting was adjourned at 6:50 p.m.

Motion offered by Mr. Calhoun, seconded by Mr. Smiley to reconvene the regular meeting of the Police Jury. Motion passed with no opposition.

The following departments presented monthly reports.

DEPARTMENT HEAD REPORTS

CODE ENFORCEMENT: **Cpl. Wayne Heckford**

FIRE DEPARTMENT: Mr. Patrick Hemphill, Chief

GREEN OAKS: **Mr. Mike Rhodes, Director**

Mr. Rhodes presented his monthly report. Mr. Rhode informed the jury that he had met with the agencies going into the new facility to discuss cost allocation for the JDAC Center. Discussion ensued. No action taken on this matter at this time.

HOUSING: **Ms. Peggy Steele, Director**

LAJET:

Mr. Leonard Tims, Director

LIBRARY:

Ms. Cheryl Mouliere, Director

MOSQUITO CONTROL:

Dr. Cole Church, Director

WORKFORCE INVESTMENT: Ms. Doretha Bennett, Director

Ms. Bennett presented the report for the month. Ms. Bennett requested to purchase a vehicle for use by her office. Discussion ensued. Motion offered by Ms. Moore, seconded by Mr. Smiley to approve the purchase of a 2008 Vehicle off state contract at a cost not to exceed \$15,000. Motion passed with no opposition.

Ms. Bennett presented the new allocation for the STEP Program. Motion offered by Mr. Jackson, seconded by Mr. Calhoun to authorize the president to execute the necessary documents for the new allocation of the STEP Program. Motion passed with no opposition.

The president recognized Mr. Jackson, District A.

MR. CHARLES JACKSON, DISTRICT A:

Mr. Jackson stated that he had no items.

The president recognized Mr. Calhoun, District B.

MR. CALHOUN, DISTRICT B:

Mr. Calhoun spoke regarding the matter of Cheniere Lake Area 3 Bathroom Facilities. Mr. Calhoun asked Mr. Harrison to speak regarding the proposed floor plans presented to the jury. Discussion ensued. Mr. Calhoun asked that the matter be deferred to the next meeting.

Mr. Calhoun spoke regarding the repairs to roads in his district. Mr. Calhoun asked Mr. Harrison to speak regarding the matter. Mr. Harrison apprised the jury of the tentative contract date for this project. The matter was deferred to the next meeting.

MR. CALDWELL, DISTRICT C:

Mr. Caldwell commented regarding the space needs for the new judges and asked that the matter be deferred until the June 16th meeting.

The president recognized Mr. Blade, District D.

MR. BLADE, DISTRICT D:

Mr. Blade asked Mr. Mitchell, Parish Attorney to speak regarding the matter of the Lincoln Elementary School Beautification Project. Discussion ensued. Motion offered by Mr. Blade, seconded by Mr. Caldwell to make a non-cash contribution in the form of dirt and railroad timbers to Lincoln Elementary School Beautification Project. Motion passed with no opposition.

Mr. Blade asked Mr. Mitchell to speak regarding the Mt. Pleasant Community Development's Option on the Connor Property Tract. Discussion ensued. Motion offered by Mr. Blade, seconded by Mr. Caldwell to extend the option on the Connor Property tract without additional compensation and authorize the president to execute the necessary documents. Motion passed with no opposition.

Mr. Blade asked that the matter concerning the ditches in Garden Park Subdivision be placed on the June 16th agenda.

The president recognized Mr. Smiley, District E.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley stated that he had no items at this time.

The president recognized Ms. Moore, District F.

MS. PAT MOORE, DISTRICT F:

Ms. Moore stated that she would like the matter concerning the Proposed sidewalks and lighting project be tabled until the June 16th meeting.

Ms. Moore updated the jury on the Landlord's Meeting held on May 29, 2008 in the city of Monroe. She stated that the next meeting would be June 24, 2008 at B. D. Robinson Conference Hall, City of Monroe, 6:00 p.m.

Mr. Smiley left the meeting at this time. Discussion ensued. Mr. Smiley returned to the meeting at this time. No action was taken on this matter.

The president recognized Mr. Cammack.

ADMINISTRATIVE REPORTS:

FISCAL: Mr. Brad Cammack, Treasurer

Mr. Cammack spoke regarding the roof at the LSU Extension Service. Discussion ensued. No action was taken on this matter.

Mr. Cammack informed the jury that he would be on vacation the rest of the week.

Mr. Cammack informed the jury that Judge Manning had requested the use of courthouse security for meetings held in one other courtroom after hours. Mr. Cammack stated that there would be no additional cost to the jury.

Mr. Cammack asked the president to speak regarding the funding for OCOG. The president spoke regarding the budget contribution of the jury to OCOG for the fiscal year. Discussion ensued. The president asked that the matter be deferred to the June 16th meeting.

The president recognized Chief Hemphill, Fire Department.

FIRE: Chief Pat Hemphill, Fire Department

Chief Hemphill informed the jury that a fire truck with fire personnel was deployed at the new racetrack. He stated that this was a temporary measure until the water is hooked up. Chief Hemphill stated that a new sign was being built at the training facility with no additional cost to the jury.

The president recognized Mr. Mitchell, Legal.

LEGAL: Mr. Jay B. Mitchell, Assist. Dist. Attorney

Mr. Mitchell asked the jury to amend the agenda to take up a matter of two applications for beer and liquor. Motion offered by Mr. Smiley, seconded by Mr. Blade to waive the agenda to take up this matter. Motion passed by more than a 2/3 vote.

1) JONES MANAGEMENT, LLC DBA WINGSTOP #16, 4920-F
CYPRESS ST., WEST MONROE, LA 71292, RETAIL
DEALER, CLASS A BEER, CLASS R RESTAURANT (NEW)

2) THOMAS, CATHY C. DBA WICKED SPIRITS, 1115
WASHINGTON ST, WEST MONROE, LA 71292, RETAIL DEALER,
CLASS A BEER, CLASS C LIQUOR (NEW) Ward 5

Motion offered by Mr. Calhoun, seconded by Mr. Blade to approve the applications for beer and liquor. Motion passed with no opposition.

The president recognized Mr. Murray and Mr. Harrison. Both reported that they had no items.

There being no other business to come before the jury, motion to adjourn offered by Mr. Jackson, seconded by Mr. Calhoun. The meeting was adjourned at 8:05 p.m.

A D J O U R N !

