

**PROCEEDINGS OF THE POLICE JURY, PARISH OF OUACHITA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON,
MONDAY, NOVEMBER 5, 2018 AT 5:42 P.M.**

The Police Jury of the Parish of Ouachita, State of Louisiana met in a regular session in the Ouachita Parish Police Jury Meeting Room, Courthouse Building, Monroe, Louisiana on Monday, November 5, 2018 at 5:42 p.m., and was duly convened by Mr. Scotty Robinson, President.

Mr. Clampit gave the invocation and led the Pledge of Allegiance.

<u>Members Present</u>	(5)
Scotty Robinson	District A
Jack Clampit	District B
Walt Caldwell	District C
Ollibeth Reddix	District D
Shane Smiley	District E
<u>Members Absent</u>	(1)
Pat Moore	District F

APPROVAL OF AGENDA:

The president asked if there were any additions or amendments to the agenda. Mr. Clampit asked to add a travel request under his name. This item was received after the agenda was published and action was needed before the next meeting of the Jury. Motion offered by Mr. Clampit, seconded by Mr. Caldwell to approve the agenda as amended. Motion passed without opposition.

PUBLIC COMMENT PERIOD:

The president asked for public comments on the agenda. No one appeared or came forth to speak during this time.

ADOPTION OF MINUTES:

A motion to adopt the minutes of the finance committee meeting held on October 1, 2018, the minutes of the regular Police Jury meeting including the committee meetings held on October 15, 2018, and the minutes of the special called Police Jury meeting held on October 30, 2018 was offered by Mr. Clampit, seconded by Mr. Smiley. Motion passed with Mr. Caldwell abstaining.

VISITORS:

The president recognized Bill Land, Land 3 Architect. Mr. Land presented the bid results for the OCC court, training and education building. Mr. Land stated that Warden Johnson requested that the lowest conforming bid with the three alternate bids from Vista Construction Group for \$429,055 be accepted. Motion offered by Mr. Caldwell, seconded by Mr. Clampit to accept the lowest conforming bid from Vista Construction Group. Motion passed without opposition.

Mr. Land presented the substantial completion for the Green Oaks locking control system and recommended approval. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to accept the substantial completion. Motion passed without opposition.

DEPARTMENT HEAD REPORTS:

The following department heads presented monthly reports.

ANIMAL CONTROL: Ms. Stephanie Mullins, Director

Ms. Mullins requested an increase for out of parish fees for juvenile animals to \$10 and adult animals to \$20. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the increase in the out of parish fees. Motion passed without opposition.

Ms. Mullins stated that the Animal Control advisory board has requested for an ATM to be placed at Animal Control. Motion offered by Dr. Reddix, seconded by Mr. Smiley to send out a request for proposals for an ATM at Animal Control. Motion passed without opposition.

FEDERAL PROGRAMS: Ms. Doretha Bennett, Director

Ms. Bennett stated that she did not have any items to add to her written report.

FIRE DEPARTMENT: Chief Patrick Hemphill

Chief Hemphill presented the bid results for the backup generators and transfer switches and recommended accepting the lowest conforming bids from Central Electric and McKoin Generator Service. Motion offered by Mr. Caldwell, seconded by Mr. Clampit to accept the bids from Central Electric and McKoin Generator Service. Motion passed without opposition.

Chief Hemphill presented the bid results for the IP radio dispatch console system and recommended accepting the lowest conforming bid from Shreveport Communications. Motion offered by Mr. Smiley, seconded by Dr. Reddix to accept the bid from Shreveport Communications. Motion passed without opposition.

GREEN OAKS: Mr. Ken Rochelle, Director

Mr. Rochelle stated that he did not have any times to add to his written report.

MOSQUITO CONTROL: Ms. Shannon Rider, Director

Mr. Mitchell asked to take up the aerial spraying contract at this time. Mr. Mitchell stated that the contract has an automatic renewal condition unless notice is given. Mr. Mitchell also stated that the Mosquito Abatement board has requested to terminate the contract. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to terminate the contract for aerial spraying. Motion passed without opposition.

911 OFFICE: Mr. Craig Lott, Director

Mr. Lott stated that he did not have any items to add to his written report.

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A motion to recess the regular meeting in favor of the Personnel Committee meeting was offered by Mr. Caldwell, seconded by Dr. Reddix. Motion passed without opposition.

PERSONNEL COMMITTEE MEETING

The chairperson, Dr. Reddix, called the Personnel Committee meeting to order at 5:53 p.m.

Motion offered by Dr. Reddix, seconded by Mr. Caldwell to return Dorothea Bridges back to her previous title and pay. Then to approve a pay increase of half of what was awarded to her when she was named as interim director in July 2017. Motion passed without opposition.

The chair recognized Chief Hemphill, Fire Department. Chief Hemphill recommended the following personnel actions for approval.

SICK LEAVE

Descant, Steven	Termination of Extended Sick Leave	Effective 10/12/2018
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Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the sick leave as recommended by the chief. Motion passed without opposition.

The chair recognized Ms. Mullins, Animal Control. Ms. Mullins requested to hire Dustin Campbell as a kennel worker. Motion offered by Mr. Robinson, seconded by Mr. Caldwell to hire Dustin Campbell. Motion passed without opposition.

Ms. Mullins requested to promote Catherine McElroy from temporary part-time to permanent part-time. Motion offered by Mr. Smiley, seconded by Mr. Robinson to approve the promotion. Motion passed without opposition.

The chair recognized Mr. Morris, IT Department. Mr. Morris requested approval of the following job descriptions: support manager, IT engineer, IT technician and IT intern. Motion offered by Mr. Smiley, seconded by Mr. Clampit to approve the job descriptions. Motion passed without opposition.

Mr. Morris requested the following reclassifications: Robert Gaines to support manager, William Jones to IT engineer, Nicholas Aucoin to IT technician and Caleb Evans to IT intern. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the reclassifications. Motion passed without opposition.

Mr. Morris requested to open the position for IT engineer. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to open the position. Motion passed without opposition.

The chair recognized Mr. Rochelle, Green Oaks. Mr. Rochelle requested to open two positions for Juvenile Detention Officer II part-time and to hire Sharacela Booker and Carolyn Walker to the positions. Motion offered by Mr. Robinson, seconded by Mr. Smiley to open the positions and hire Sharacela Booker and Carolyn Walker. Motion passed without opposition.

Mr. Rochelle requested to promote Bianca Brown, Shermeeka Burrell, Ardrienne Jones, Titesha Wallace and Rajerris Wiley from part-time to full-time. Motion offered by Mr. Caldwell, seconded by Mr. Robinson to approve the promotions. Motion passed without opposition.

Mr. Rochelle requested to terminate Gary Thomas. Motion offered by Mr. Robinson, seconded by Mr. Smiley to approve the termination. Motion passed without opposition.

The chair recognized Mr. Cammack, Treasurer. Mr. Cammack requested approval of a continuing education requested for Ashton Foust. Motion offered by Mr. Smiley, seconded by Mr. Caldwell to approve the request. Motion passed without opposition.

There being no other business to come before this committee at this time a motion to recess and enter into the Public Works Committee meeting was offered by Dr. Reddix, seconded by Mr. Robinson. Motion passed without opposition.

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PUBLIC WORKS COMMITTEE MEETING

The chairman, Mr. Caldwell, called the Public Works Committee meeting to order at 6:02 p.m.

The chair recognized Mr. Murray, Director. Mr. Murray spoke regarding final subdivision approval for Jackson Square West, Unit 2 and recommended approval subject to comments from the Public Works Department and parish engineer being adequately answered. Motion offered by Mr. Robinson, seconded by Mr. Smiley to grant final subdivision approval for Jackson Square West, Unit 2 subject to comments from the Public Works Department and parish engineer being adequately answered. Motion passed without opposition.

The chair recognized Mr. Crosby, Engineer. Mr. Crosby presented Change Order No. 1 for Edwards Road and recommended approval. Motion offered by Mr. Clampit, seconded by Dr. Reddix to approve Change Order No. 1. Motion passed without opposition.

Mr. Crosby presented Change Order No. 1 for Lakefront Drive and recommended approval. Motion offered by Mr. Clampit, seconded by Dr. Reddix to approve Change Order No. 1. Motion passed without opposition.

Mr. Crosby presented the bid results for Lennon Camp Road and stated that the lowest conforming bid was from Amethyst Construction, Inc. for \$324,206.80. Motion offered by Mr. Robinson, seconded by Dr. Reddix to accept the bid from Amethyst Construction, Inc. Motion passed without opposition.

Mr. Crosby presented the bid results for the Leon Patrick Drive drainage project and stated that the lowest conforming bid was from Bentz Construction Group for \$162,993.00. Motion offered by Mr. Smiley, seconded by Dr. Reddix to accept the bid from Bentz Construction Group. Motion passed without opposition.

Mr. Crosby updated the Jury on other ongoing projects in the parish.

There being no other business to come before this committee at this time a motion to adjourn the Public Works committee meeting and reconvene the regular meeting was offered by Mr. Robinson, seconded by Mr. Clampit. Motion passed without opposition. The Public Works Committee meeting adjourned at 6:10 p.m.

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Motion offered by Mr. Robinson, seconded by Mr. Clampit to ratify and adopt all actions taken in the committee meetings. Motion passed without opposition.

MOTIONS * ORDINANCES * RESOLUTIONS:

MR. SCOTTY ROBINSON, DISTRICT A:

Mr. Robinson asked to defer the matter concerning the animal control services.

Mr. Robinson introduced the following ordinance.

ORDINANCE NO. 9274

AN ORDINANCE SUPPLEMENTING, AMENDING AND RE-ENACTING CHAPTER 2 1/2 OF THE COMPILED ORDINANCES OF OUACHITA PARISH, LOUISIANA RELATIVE TO AMBULANCES; AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the Ouachita Parish Police Jury finds it to be in the public interest to make a comprehensive revision of those provisions of the Compiled Ordinances of Ouachita Parish, Louisiana governing Ambulance service in the unincorporated areas of Ouachita Parish;

NOW, THEREFORE:

BE IT ORDAINED by the Ouachita Parish Police Jury in legal and regular session that:

SECTION ONE

The Chapter 2 1/2 of The Compiled Ordinances of Ouachita Parish, Louisiana relative to “Ambulances” is hereby revised and re-enacted, in its entirety, to read as follows:

“Chapter 2 1/2

AMBULANCE SERVICES

ARTICLE I: In General.

Section 1. Name.

This Ordinance shall be known as the “Uniform Ambulance Service Ordinance.”

Section 2. Purpose and Intent.

In order to insure that quality ambulance service is available to all residents of Ouachita Parish, this Ordinance is intended to provide for the License of a sole licensed provider for ambulance service in Ouachita Parish, Louisiana, and to provide for the uniform regulation of ambulance service throughout Ouachita Parish.

Section 3. Findings and Declaration.

The Ouachita Parish Police Jury, in accordance with La. R.S. 33:4791.1, does hereby find and declare the following:

- (A) The provision of consistent high quality emergency and non-emergency ambulance service, and all aspects attendant to emergency and non-emergency operations provided by qualified personnel with Advanced Life Support equipment, is essential to health, safety and welfare of the citizens and people within Ouachita Parish.
- (B) Exclusive access by an ambulance service, for the provision of emergency medical services, to the 911 or other emergency communication dispatcher in Ouachita Parish is essential to maintaining quick response time and consistency of care
- (C) It is in the best interest of the citizens of Ouachita Parish to License, in accordance with the provisions of this Ordinance, an exclusive Provider of emergency and non-emergency ambulance service in Ouachita Parish. Such an exclusive License will best allow the Ouachita Parish Police Jury to demand accountability and performance from that Provider with respect to response times, and to guarantee the stability and accessibility of ambulance service in Ouachita Parish for a set term.

Section 4. Territorial Applicability.

Upon adoption by the Ouachita Parish Police Jury, the provisions of this Ordinance shall become effective within the unincorporated areas of Ouachita Parish.

Section 5. Cooperation with other local governing authorities.

The Ouachita Parish Police Jury authorizes its President to enter into such Local Services Agreements and/or Cooperative Endeavor Agreements with the governing authority(s) of any municipality(s) as are necessary and proper to use the Ouachita Council of Governments (“OCOG”) and the OCOG Ambulance Service Advisory Board to periodically select and License a sole provider of ambulance service in Ouachita Parish and to provide for the uniform regulation and oversight of such service throughout Ouachita Parish pursuant to the provisions of this Ordinance.

Section 6. Definitions

6.1. ADVANCED LIFE SUPPORT (ALS)

- A) **ADVANCED LIFE SUPPORT TRANSPORT** - means transportation by ground ambulance vehicle permitted at the ALS level by the State and Parish, medically necessary supplies and services and either an ALS assessment by ALS personnel or the provision of at least one ALS intervention. Patients with Emergency Medical Conditions as defined in 6.8 shall be provided with ALS Transport.
- B) **ADVANCED LIFE SUPPORT ASSESSMENT** – means an assessment performed by an ALS crew as part of an emergency response that was necessary because the patient’s reported condition at the time of dispatch suggested that ALS intervention was needed. An ALS assessment does not necessarily result in a determination that the patient requires an ALS level of service.
- C) **ADVANCED LIFE SUPPORT INTERVENTION** – means a procedure that is in accordance with State and local laws, beyond the scope of authority of an Emergency Medical Technician. These procedures include, but are not limited to:
- Intravenous therapy
 - Manual defibrillation/cardioversion
 - Endotracheal intubation
 - Central venous line insertion or monitoring
 - Cardiac pacing
 - Chest decompression
 - Surgical airway
 - Intraosseous lines
 - Intravenous, intramuscular or subcutaneous medication administration
 - Inhalation, sublingual or rectal medication administration
 - Monitoring of pulse oximetry
 - Monitoring of end-tidal carbon dioxide
- D) **ADVANCED LIFE SUPPORT PERSONNEL** – means an individual trained to the level of Advanced EMT or Paramedic as defined by State laws and regulations, who is qualified to perform enhanced advanced skills that include being able to administer a limited number of medications and perform other interventions.
- E) **ADVANCED LIFE SUPPORT AMBULANCE SERVICE** - means the level of service attained when (i) the Ambulance Service Provider is licensed as an advanced life support ambulance service by the Louisiana

Bureau of EMS and (ii) the Ambulance Service Provider's vehicles are permitted as advanced life support vehicles by the Louisiana Bureau of EMS and each Ambulance is occupied by at least one ambulance driver certified as an EMT, Advanced EMT or Paramedic, and at least one patient attendant minimally certified as a Paramedic by the Louisiana Bureau of EMS.

6.2. **BASIC LIFE SUPPORT (BLS)** - means transportation by ground ambulance vehicle and medically necessary supplies and services, plus the provision of BLS procedures as defined by the Louisiana Bureau of EMS. The ambulance must be staffed by a driver who is, at a minimum, qualified as an EMT and a patient attendant who is, at a minimum, qualified as an EMT.

6.3. **AMBULANCE COMMITTEE**

The OCOG Ambulance Committee shall administer the Operations Contract and serve as the regulatory entity for the ambulance ordinances and all medical transportation providers within the Parish. Said Committee shall consist of three (3) voting members to be appointed by the Ouachita Council of Governments (OCOG). The Committee members may be OCOG members or their designees with representation as follows:

- One member representing Ouachita Parish
- One member representing the City of Monroe
- One member representing the City of West Monroe

The Contract Administrator shall serve in an ex-officio capacity on the Committee.

6.4. **CONTRACT ADMINISTRATOR**

Shall mean the person appointed by the OCOG Ambulance Committee to administer the ambulance Ordinance and Operations Contract. All communications between the Parish, Cities, Advisory Board and the Operations Contractor will be facilitated the Contract Administrator. The OCOG Ambulance Committee shall fix the compensation, if any, of the Contract Administrator.

6.5. [BLANK]

6.6. **AMBULANCE AND MEDICAL TRANSPORTATION VEHICLES**

AMBULANCE. Means any authorized emergency vehicle, permitted as an ambulance by the State Bureau of EMS, equipped with warning devices, designed and operated as a part of a regular course of conduct or business to transport a sick or injured individual or which is advertised or otherwise held out to the public as such. The Operations Contractor may use Parish-permitted ambulances for Non-Ambulance Medical Transportation Service (NAMTS) but NAMTS providers may not transport Patients in NAMTS vehicles. The OCOG

Ambulance Committee may establish minimum standards for all medical transportation vehicles, including, but not limited to: ALS Ambulance Vehicles; BLS Ambulance Vehicles; and Emergency Medical Response Vehicles (“EMRVs”).

NONAMBULANCE MEDICAL TRANSPORTATION VEHICLE. Means any wheelchair van or similar non-ambulance vehicle operated by a Non-Ambulance Medical Transportation Service (NAMTS) provider. NAMTS providers may not transport Patients in NAMTS permitted vehicles. The OCOG Ambulance Committee may establish minimum standards and licensing requirements for all Non-Ambulance Medical Transportation Vehicles.

6.7. **AMBULANCE SERVICE OR AMBULANCE PROVIDER**

"Ambulance service" or "ambulance provider" means any person, firm, association, or government entity licensed by the State Bureau of EMS, owning, controlling, or operating any business or service which furnishes, operates, conducts, maintains, advertises, engages in, proposes to engage in, or professes to engage in the business or service of transporting, in ambulances, individuals who may need medical attention during transport. This applies to Emergency Ambulance Calls and Non-Emergency Ambulance Calls. However, "ambulance service" and "ambulance provider" shall not include any of the following:

- A) A volunteer nonprofit organization or municipal nonprofit organization operating an invalid coach or coaches.
- B) An entity rendering assistance to a licensed ambulance or ambulances in the case of a major disaster.
- C) A licensed hospital providing non-ambulance transportation when such transportation originates at a licensed hospital.
- D) A licensed hospital providing non-emergency transportation from its campus to a long term care or rehabilitation facility.
- E) An entity operating an ambulance or ambulances from a location outside of the state to transport patients from a location outside of the state to a location inside the state or to transport a patient or patients from a medical facility inside of the state to a location outside of the state.
- F) An entity providing transportation to employees who become sick or injured during the course of their employment from a job site to the nearest appropriate medical facility.

6.8. **EMERGENCY MEDICAL CONDITION**

Shall mean a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain, and/or symptoms of substance abuse) such that a

prudent layperson, who possess an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in placing the health of the individual (or, with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy, serious impairment to bodily functions, or serious dysfunction of any bodily organ or part. Except in major catastrophes and in disaster situations (as declared by appropriate elected officials) only ambulances that are permitted at the ALS level with ALS personnel may transport patients with Emergency Medical Conditions.

6.9. **EMERGENCY AMBULANCE CALL**

Shall mean a situation that is classified (at time of dispatch) as a priority one or two under the Emergency Dispatch protocols established by the NAEMD (National Association of Emergency Medical Dispatch) or APCO (Association of Public Safety Communications Officials), or when the exact circumstances are unknown, but the nature of the request is suggestive of a true emergency where a patient may be at risk. ALS and BLS ambulances or EMRVs may respond to Emergency Ambulance Calls, but only ALS ambulances may transport patients with Emergency Medical Conditions.

6.10 **EMERGENCY AMBULANCE CALL FROM A HOSPITAL**

Shall mean a call that, at the time the call is made, presents circumstances in which there is an immediate need for a patient to be transported by Ambulance from a hospital in Ouachita Parish (the “originating hospital”) to another hospital, inside or outside Ouachita Parish, so that the patient can receive a higher level of care or medical services that are not available at the originating hospital, and the physician ordering the ambulance transport or otherwise referring the patient to another hospital certifies that a delay in the transport is likely to have an unfavorable impact on the patient’s outcome.

6.11. **NONEMERGENCY AMBULANCE CALL**

Non-emergency Ambulance Call means a call for ambulance service that is not an Emergency Ambulance Call. Non-emergency transportation by ambulance is appropriate if either: the patient is bed-confined, and it is documented that the patient’s condition is such that other methods of transportation are contraindicated; or, if the patient’s medical condition, regardless of bed confinement, is such that transportation by ambulance is medically required.

6.12. **EMERGENCY MODE**

Means an ambulance or EMRV operating with emergency lights and warning siren (may use air horn in addition to siren) while engaged in an Emergency Ambulance Call. Drivers of ambulances and EMRVs shall operate in the emergency mode with warning lights and siren at all times while engaged in an Emergency Ambulance Call if they are operating the emergency vehicle in a manner to take exemption to the traffic laws and rules of the road which may be allowed by State law, so as to warn other drivers of non-emergency vehicles to

yield the right of way of the authorized emergency vehicle. Ambulances and EMRVs may use emergency warning lights only, if they are engaged in an Emergency Ambulance Call and they are stopped or parked or if they are moving and operating the vehicle in a manner so as to abide by all traffic laws and regulations stipulated in State law. No driver of any ambulance or EMRV shall assume any special privilege from traffic laws and regulations except when such emergency vehicle is operated in the emergency mode, with warning lights and siren, while engaged in an Emergency Ambulance Call.

6.13. **EMERGENCY MEDICAL RESPONSE VEHICLE (EMRV)**

Means a marked emergency vehicle with fully visual and audible warning signals operated by the Parish-licensed ambulance service, the primary purpose of which is to respond to the scene of a medical emergency to provide emergency medical stabilization or support, or command, control, and communications, but which is not an ambulance designed or intended for the purpose of transporting a victim from the scene to a medical facility regardless of its designation. Included are such vehicles referred to but not limited to the designation as "sprint car", "quick response vehicle", "special response vehicle", "triage trucks", "staff cars", "supervisor units", and other similar designations. - Personnel operating EMRVs must be certified as either EMT, Advanced EMT or Paramedic.

6.14. **EMERGENCY FACILITIES**

Are those facilities that include as part of their mission providing for the treatment of patients with life- or limb-threatening conditions. They meet or exceed the Emergency Care Guidelines of the American College of Emergency Physicians and they receive ambulance patients with Emergency Medical Conditions.

6.15. [BLANK]

6.16. **EMERGENCY MEDICAL SERVICES DRIVER (EMSD)**

An individual who is authorized to drive an ambulance in the Parish. At a minimum, they must trained and certified as an Emergency Medical Responder and have successfully completed an emergency ambulance driving course with current certification as approved by the Ambulance Committee. EMT, Advanced EMT, and Paramedics may also function as EMSD if they successfully complete an emergency ambulance driving course with current certification as approved by the Ambulance Advisory Committee.

6.17. **AMBULATORY CARE FACILITIES**

Provide primary medical care services and may be accessible without prior doctor-patient relationship or without an appointment.

6.18. **CALL RESPONSE MEASUREMENTS**

The following definitions shall be used as time measurements for the ambulance provider licensed pursuant to this Ordinance. All times shall be recorded in hours, minutes and seconds. These measurements shall be utilized by the

Ambulanced Advisory Committee to determine licensed ambulance provider's compliance with performance criteria. All of the below listed times shall be based on transporting units only.

- A) **Fractile Response Time.** Percentile of a specific category of requests for ambulance service that are appropriately answered within a stated response time goal or standard. A fractile response time requirement can be expressed as follows: Every calendar month, the Contractor will have an ALS ambulance staffed as required, on the scene of at least X percent of all (enter level of call here, such as "presumed life threatening") emergency calls in (a specific jurisdiction) in Y minutes or less. An example of this wording follows: "Every calendar month, the Contractor will have an ALS ambulance staffed as required, on the scene of at least 80% (eighty percent) of all presumed life threatening presumed life-threatening emergency calls inside the cities of Monroe and West Monroe in eight minutes zero seconds or less."
- B) **Call Received Time.** This time is when the EMS telecommunicator has answered a call for service or when the call has been transferred from the Ouachita Parish 911 call center.
- C) **Enroute Time.** This time is when the assigned unit is notified of assignment to a specific call by the communications center and declares itself to be enroute.
- D) **On-Scene Time.** This stage begins when the ambulance unit - declares itself on-scene, (the unit is fully stopped at the location where the ambulance shall be parked while the crew exits to approach the patient or when it arrives at a staging area because of hazardous materials, violent crime scenes, etc.) and ends when the ambulance unit declares itself to be enroute to a destination.
- E) **Response Time.** Elapsed time measurement that begins at the Call Received Time and ends when an assigned ambulance unit capable of ALS transport declares itself on-scene at the assigned location or staging area.

6.19. **EMERGENCY MEDICAL SERVICES**

Emergency Medical Services ("EMS") means the following pre-hospital and inter-hospital services:

- A) **Access and Coordination** - The answering and processing of telephone requests for Ambulance or Emergency Medical Responder Services, including EMS dispatching, emergency and non-emergency; the providing of medical pre-arrival instructions to callers by telephone; but excluding

the process of 911 complaint-taking when the caller is immediately transferred to the EMS Control Center;

- B) [BLANK]
- C) **Medical Transportation** – Transportation and services by either a Permitted Ambulance (ALS or BLS) or Non-Ambulance Medical Transportation Service vehicle.
- D) **On-line Medical Direction** - On-line medical direction is the medical direction provided directly to prehospital providers by the medical director or designee either on-scene or by direct voice communication. Ultimate authority and responsibility for concurrent medical direction rests with the medical director. On line medical direction in the Parish shall be sanctioned and coordinated by the Licensed Ambulance Provider.
- E) **Off-line Medical Direction** - Off-line medical direction is the administrative promulgation and enforcement of accepted standards of prehospital care. Off-line medical direction can be accomplished through both prospective and retrospective methods. Prospective methods include, but are not limited to, training, testing, and certification of providers; protocol development; operational policy and procedures development; and legislative activities. Retrospective activities include, but are not limited to, medical audit and review of care, direction of remedial education, and limitation of patient care functions, if needed. Various aspects of prospective and retrospective medical direction can be handled by committees functioning under the medical director with representation from appropriate medical and EMS personnel. The Off-line Medical Director is appointed by the Licensed Ambulance Provider, and shall be a physician licensed to practice emergency medicine who is familiar with the pre-hospital emergency response system in Ouachita Parish.

6.20. **EMS CONTROL CENTER**

EMS Control Center is the Communications facility operated by the Licensed ambulance provider which serves as the central EMS communications center for the Parish.

6.21. **LICENSED AMBULANCE PROVIDER**

The Licensed Ambulance Provider is the licensed provider for emergency ambulance services in Ouachita Parish. The Licensed Ambulance Provider is authorized to enter into mutual aid agreements with other EMS, public safety and ancillary support agencies.

6.22. [Blank]

6.23. **MEDICAL NECESSITY FOR AMBULANCE SERVICE**

Medical necessity is established when the patient's condition is such that use of any other method of transportation other than ambulance is contraindicated. In any case, in which some means of transportation other than an ambulance could be utilized without endangering the individual's health, whether or not such other transportation is actually available.

6.24. **NONAMBULANCE MEDICAL TRANSPORTATION SERVICE OR MEDICAL WHEELCHAIR VAN SERVICE**

Non-Ambulance Medical Transportation Service (NAMTS) or Medical Wheelchair Van Service means any person, firm, association, or government entity owning, controlling, or operating any business or service which furnishes, operates, conducts, maintains, advertises, engages in, proposes to engage in, or professes to engage in the business or service of transporting individuals in a vehicle other than an ambulance, with the following stipulations:

- A) Passengers do not require medical care, attention, or monitoring during transport; and
- B) Passengers do not require the assistance of an attendant during transport; and
- C) [BLANK]
- D) Passengers do not meet Medical Necessity requirements as defined in this Ordinance.
- E) Drivers must possess a valid driver's license and be State certified as a EMR, EMT, AEMT or Paramedic.

6.25. **OPERATIONS CONTRACT**

Operations Contract means a contract between an Ambulance Provider and the Parish to provide Ambulance Service to the Parish in response to Emergency Ambulance Calls and Non-emergency Ambulance Calls within Ouachita Parish.

6.26. **OPERATIONS CONTRACTOR**

Operations Contractor means the entity providing Emergency and Non-emergency Ambulance Service to Ouachita Parish pursuant to the Operations Contract.

6.27. **PATIENT**

Patient means an individual who is ill, sick, injured, wounded, or incapacitated (physically or mentally), and who is in need, or is at risk of needing, medical care or assessment at the scene of a call and during transportation to or from a health

care facility . Only licensed Ambulance Services may transport Patients as defined herein, and they must be transported in ambulance vehicles permitted by the State of Louisiana.

6.28. **LICENSE**

Ambulance Service License – Every Ambulance Service Provider as defined in Section 6.7 responding to Emergency Ambulance Calls and Non-emergency Ambulance Calls originating in the Parish shall be required to obtain an Ambulance Service License pursuant to this Ordinance. This Ambulance Service License authorizes the Provider to respond to Emergency and Non-emergency Ambulance Calls.

6.29 – 6.30 [Blank]

6.31. **SYSTEM STANDARD OF CARE**

System Standard of Care means the federal, state and local laws, and policies, rules, regulations and protocols that establish standards governing all clinical and operational aspects of the EMS system in Ouachita Parish. Minimum requirements shall include, but not be limited to, the most current standards recommended by the Commission on Accreditation of Ambulance Services The OCOG Ambulance Committee may establish additional minimum Standards of Care. The Licensed Ambulance Provider shall maintain accreditation with the Commission on Accreditation of Ambulance Services during the term of the Contract. If the Licensed Ambulance Provider does not hold such accreditation at the commencement of the Contract, it must make application for such accreditation within one year from the commencement date of the Contract and must be accredited within two years.

6.32. **TELECOMMUNICATOR**

Telecommunicator shall hold the certification from either the National Academy of Emergency Medical Dispatch (NAEMD) or the Association of Public Safety Communication Officials EMD (APCO EMD). Only qualified telecommunicators shall be permitted to work in the EMS Control Center as call takers or dispatchers.

6.33. **SYSTEM STATUS PLAN**

System Status Plan means the plan and protocols for staffing, deployment, and redeployment of Ambulances which is developed and utilized by an Ambulance Service Provider, and which specifies how many Ambulances will be staffed and available within the Parish each hour of the day, each day of the week, including the locations of available Ambulances (not assigned to calls) within the Parish, specified separately for each hour of the day, for each day of the week and the remaining number of Ambulances then available in the system, and including protocols for event-driven redeployment of those remaining Ambulances. The Operations Contractor is responsible for development and implementation of the

System Status Plan. The System Status Plan shall require enough units to meet emergency and nonemergency response times.

Section 7. Prohibited Acts

Subject to the “Exemptions” set forth in Section 8.1, it shall be unlawful and an offense for any person or any Ambulance Service Provider to commit any of the following acts:

- A) To perform duties as an EMS driver, attendant-, (EMR, EMT, Advanced EMT, Paramedic or pre-hospital RN or licensed physician), without a current valid certification issued by the Louisiana Bureau of EMS.
- B) To allow any person to work as an ambulance driver or attendant, without current valid certification issued by the Louisiana Bureau of EMS.
- C) To use, or cause to be used, an ambulance service other than the Ambulance Service Provider holding a valid Ambulance Service License pursuant to this Ordinance.
- D) For any person, firm or organization except Public Safety Agencies in Ouachita Parish to respond to emergency or non-emergency ambulance calls that originate within Ouachita Parish, other than the Ambulance Service Provider that is the holder of a valid Ambulance Service License issued pursuant to this Ordinance or without the express authorization of the Operations Contractor.
- E) To knowingly give false information to induce the dispatch of an Ambulance or Emergency Medical Responder.
- F) To operate an Ambulance in the Emergency Mode when not responding to an Emergency Ambulance Call in compliance with this Ordinance.
- G) For any person, firm or organization to cause the use of non-emergency ambulance service that violates the provisions of this Ordinance.
- H) For an Ambulance Service Provider to bill a patient for services provided by firefighters, police officers, or other public employees acting as first responders. This provision shall not be applied to prevent an Ambulance Service Provider from billing a patient for medications, medical supplies, and the like used by firefighters, police officers, or other public employees acting as first responders where those medications, medical supplies, and the like were provided to or for such first responders by the Ambulance Service Provider

- I) It shall be a violation of this Ordinance for the Licensed Ambulance Provider, to fail to respond to an Emergency Ambulance Call originating within the Parish where there is a Medical Necessity for the Service.
- J) To allow any person to work as a Telecommunicator without NAEMD or APCO EMD certification.

Section 8. Penalties.

- (A) In this Chapter, the term “violation of this Ordinance” means:

Doing an act that is prohibited or declared unlawful, by this Uniform Ambulance Service Ordinance or by rule or regulation authorized by said Ordinance;

Failure to perform an act that is required to be performed by this Uniform Ambulance Service Ordinance or by rule or regulation authorized by said Ordinance; or
- (B) In this Chapter, the term “violation of this Ordinance” does not include the failure of a public employee or designee to perform an official duty unless this Uniform Ambulance Service Ordinance specifically provides that failure to perform the duty is to be punishable as provided in this Chapter.
- (C) The imposition of a penalty as set forth herein does not prevent the subject violation of this ordinance from being considered in connection with the revocation or suspension of a license, permit or franchise.
- (D) Continuous or repeated violations of this Ordinance may be abated by injunctive or other relief, and the imposition of a penalty under this Section or any other provision of law does not constitute an election of remedies and shall not prevent an award of injunctive or other relief.
- (E) Each violations of this Ordinance shall be subject to punishment by a fine not to exceed the sum of \$500, thirty (30) days imprisonment, 100 hours of community service, or any combination thereof

Section 8.1 Exemptions

Notwithstanding anything herein, it shall not be a violation of this Ordinance, and no Ambulance Service License shall be required, when a vehicle or Ambulance is:

- A) Responding to an emergency or non-emergency Ambulance Call at the request of the Licensed Ambulance Provider.

- B) A privately owned vehicle not ordinarily used in the business of transporting Patients who are sick, injured, wounded, incapacitated or helpless.
- C) A vehicle rendering services as an Ambulance in the event of a major catastrophe or emergency when Ambulances with Permits based in the locality of the catastrophe or emergency are incapacitated or insufficient in number to render the services needed as determined by the Incident Commander(s).
- D. 1) An Ambulance transporting a Patient to a location within the Parish where the transport originated from a point outside the Parish; and, 2) an Ambulance operated by the same ambulance service as above, which transports the same Patient from the original destination within the Parish back to the original point of origin within twenty-four (24) hours of the original transport and the Patient (or a proper representative of the Patient) has specifically requested transportation by said ambulance service.
- E. An Ambulance operated by the same ambulance service provided by a governmental entity or political subdivision that transported a patient to a location within the Parish, that transports the same Patient from the original destination within the Parish back to the Patient's original point of origin outside the Parish when the Patient (or a proper representative of the Patient) has specifically requested transportation by said ambulance service because the patient receives such ambulance service without cost, or at a reduced cost, by virtue of being a citizen or resident of the governmental entity or political subdivision operating that ambulance service.
- F. A vehicle engaged in the interstate transport of a Patient that originates outside the Parish.
- G. An ambulance service that responds with mutual aid and permission of the Operations Contractor, so long as the response is coordinated through the EMS Control Center and the Licensed Ambulance Provider determines that the ambulance service meets or exceeds the needs of the specific patient(s).

ARTICLE II: Ambulance Service Advisory Board.

Section 1. Name and Purpose.

In order that the local governing bodies will have the benefit of relevant technical and professional expertise there is hereby created the "Ouachita Parish Ambulance Service Advisory Board" ("Board") which shall assist and advise the local governing bodies with respect to the selection of a sole provider for ambulance service in Ouachita Parish and the

regulation of such service as set forth herein.

Section 2. - Members and method of appointment.

The board shall consist of seven (7) members, appointed as follows for a term of two (2) years:

(1) One (1) member of the board shall be appointed by the President of the University of Louisiana at Monroe.

(2) The Mayor of the City of Monroe, the Mayor of the City of West Monroe and the President of the Ouachita Parish Police Jury shall each appoint one (1) member of the board. Each of these three (3) appointees shall be familiar with emergency medical services in Ouachita Parish.

(3) The Chief Executive Officer (or person serving in the equivalent position) of each Medical Center operating a 24 hour Emergency Department in Ouachita Parish shall appoint one member of the Board. This provision calls for three (3) appointments, one each from the chief executive of each of the following Medical Centers: St. Francis Medical Center; Glenwood Regional Medical Center; and, E. A. Conway Medical Center.

No member of the board shall be affiliated with any ambulance service. There shall be no limit on the number of terms a member may serve on the board.

Section 3. Notification of Appointment.

The appointing authority shall provide written notice identifying its appointee to the Contract Administrator and the appointment shall become effective upon the Contract Administrator's receipt of that notice. The Contract Administrator shall communicate, in writing, to the local governing authorities the name of all appointees and the date of the appointment. All appointments will be publically reported at the next meeting of OCOG.

Section 4. - Meetings.

The board shall meet at any time on the call of the chairman, the Contract Administrator, or on the written request of any four (4) members. The board will meet at least quarterly. All meetings of the board shall be open to the public as provided by law. The board may make its own rules and regulations concerning the conduct of its meetings.

Section 5. - Attendance at meetings.

Members of the board shall be expected to attend all regular and called meetings. Should a member be absent from more than fifty (50) per cent of the board's

meetings in a calendar year, the Contract Administrator shall notify the authority that appointed such member and request that the member be removed from the board and a new member be appointed.

Section 6. - Organization and quorum of the board.

The board shall elect, at its first meeting, and annually thereafter, a chairman, a vice chairman and a secretary from its membership. The term of each officer shall be for one (1) year with eligibility for reelection. Four (4) members of the board shall constitute a quorum for all purposes.

Section 7. - Committees.

The board shall have the power to designate various committees with such powers and duties as the board may prescribe, provided that such powers and duties do not violate any law of the State of Louisiana.

Section 8. - Reports.

The board shall keep an accurate record of all of its meetings and shall, at least annually, give to OCOG a written report of the board's activities for the prior year. The board shall provide OCOG copies of the minutes of each of its meetings.

Section 9. - Legal representation.

The district attorney for Ouachita Parish or his/her designee, shall serve as the legal advisor to the board.

Section 10. - Duties and authority of board.

The board shall have the following duties and authority:

- (a) As desired, the board may review and recommend to OCOG and the local governing authorities any changes to the Ordinance(s) regulating ambulance services.

- (b) As desired, the board may review and recommend to OCOG and the local governing authorities any changes in the standards and procedures with reference to the provision of emergency medical services.

- (c) The board will respond to any complaint concerning quality of service provided under the sole provider license issued through OCOG by the local governing authorities pursuant to this chapter.

(d) The board will respond to any complaint concerning rates and charges by emergency medical service providers in Ouachita Parish and can make any recommendation concerning the same to OCOG and the local governing authorities.

(e) The board may review and recommend to OCOG and the local governing authorities any recommendations it has concerning the provision of any emergency medical service to the citizens of Ouachita Parish.

(f) The board may encourage the local governing authorities in Ouachita Parish to adopt such ordinances as are needed in order to provide quality ambulance service to all citizens living within Ouachita Parish.

(g) Monitor the Licensed Ambulance Provider's compliance with applicable Response Times established by this Ordinance or by the Operations Contract.

(g) The board will hear any complaint of any person with reference to the provision of ambulance services in Ouachita Parish. In connection with such complaints the privacy rights of any patient will be protected in accordance with law. The hearing of complaints by the board will be conducted under the following procedure:

(1) All complaints must be in writing. All written complaints must be directed initially to the Contract Administrator.

(2) The Contract Administrator will notify the chairman of the board in writing of the receipt of any written complaint.

(3) The Contract Administrator will notify the emergency medical service provider in writing of the complaint, will furnish a copy of the written complaint to the provider and will allow fifteen (15) days for the provider to respond in writing to the complaint.

(4) The Contract Administrator will furnish a copy of the written response of the emergency medical service provider to the complaining party upon the receipt of same.

(5) The board will consider and attempt to mediate and resolve the complaint, if possible. If the complaint is resolved, notice of the resolution will be sent by the Contract Administrator to the complaining party and to the emergency medical service provider.

(6) If the complaint is not able to be resolved by the board, the Contract Administrator will refer the complaint, together with the response of the provider, and any recommendation that the board deems appropriate to the local governing authorities and/or appropriate law enforcement agencies.

ARTICLE III. Terms and Conditions of License for Provision of Ambulance Services.

Section 1. Exclusive License.

Under the provisions of Louisiana law, including but not limited to La. R.S. 33:4791.1, the Ouachita Parish Police Jury is authorized to issue an exclusive license to a sole Provider of ambulance services (both emergency and non-emergency) within the unincorporated areas of Ouachita Parish. The Ouachita Parish Police Jury finds that the purpose and intent of this Ordinance as stated hereinabove are best served by the licensure of such a sole Provider of ambulance service.

Section 2. Term of Exclusive License.

The initial term of any such exclusive License shall be for a period of five (5) years beginning with the Commencement Date set forth in the License issued by OCOG pursuant to this Ordinance. The License may thereafter be renewed by mutual agreement of OCOG and the Licensee for additional terms of not more than four (4) years each.

It will be presumed that the parties intend for the License to be renewed for a term of one (1) year unless written notice of non-renewal is delivered to the other party not less than one hundred twenty (120) days prior to the end of the term of the License then in effect.

Section 3. License Fee.

The Provider of Ambulance Services shall pay a license fee of THIRTY FIVE THOUSAND AND NO/100 (\$35,000.00) DOLLARS each calendar year, or portion thereof, during the term of this Exclusive License. This License Fee shall be paid to OCOG to defray the costs of administering this Ordinance. The initial License Fee shall be paid upon commencement of the initial term of the License with subsequent License Fees being due thereafter on or before January 31 of each succeeding year during the initial or renewal term(s) of the License.

For the calendar year 2020 and thereafter during the initial and renewal term(s) of the License, OCOG may increase the License Fee if shown necessary to cover the costs of administering this Ordinance, but no such increase shall be more than \$10,000.00 per calendar year or portion thereof. Any such increase shall be adopted by OCOG at an Open Meeting held on or before October 31 of the prior year.

Section 4. Conditions of License for Provision of Ambulance Service.

Any sole Provider of ambulance services for the unincorporated areas of Ouachita Parish shall be selected only upon the ambulance service Provider being able to furnish and actually furnishing to the Ouachita Parish Police Jury the following *inter alia*:

- (A) The provision of a licensed emergency physician to serve as Medical Director of ambulance service. The Medical Director or his/her designee shall be responsible for all quality of care issues, and shall provide monthly reports to the Contract Administrator, regarding response times, responses to complaints made to the Board, and any other quality of care issue.
- (B) The ambulance contractor shall maintain mutual aid agreements with air and ground ambulance providers who can respond to Ouachita Parish when called upon by the Licensed Ambulance Provider in times of disaster or other extraordinary situations.
- (C) **Insurance Required:** Prior to commencement of any operations under the License with the Ouachita Parish Police Jury, the Provider must file with the Parish and with the Ambulance Service Advisory Board all policies of general liability insurance, automobile liability insurance, workers compensation insurance and professional liability insurance which policies must be issued by an insurance company qualified to do business in the State of Louisiana having a rating of not less than B+ by A. M. Best or equivalent rating by a nationally recognized rating service and shall be eligible for redemption under any terms of default as defined by this ordinance or any provision of the contract and which policies shall contain the conditions and stipulations set forth in the Operations Contract.
- (D) **Insurance Cancellation:** Cancellation or material alteration of any required insurance policy or coverage shall result in the automatic revocation of any Ambulance Service License issued hereunder, and the Ambulance Service Provider shall thereupon cease and desist from further ambulance service operations in the Parish.
- (E) **Performance Bond Requirements:** Provider must furnish performance security in an amount of not less than \$750,000.00. Said security shall be furnished through the pledge of a Certificate(s) of Deposit to OCOG in said amount or through the posting of a Performance Bond in favor of OCOG in said amount issued by an insurer or surety having a rating of not less than B+ by A. M. Best or equivalent rating by a nationally recognized rating service.
- (F) **Inspection of Ambulances:** Before any operations can commence under any License, all ambulances used by Provider in Ouachita Parish must have current motor vehicle inspection stickers issued by the Louisiana Department of Motor Vehicles and each ambulance must be equipped in compliance with the standards for ambulance equipment established by the State of Louisiana. Any ambulance operated by Provider in Ouachita Parish must remain in compliance with said state standards at all times.
- (G) **Emergency Medical Technicians:** With reference to emergency medical technicians, Provider must agree as follows:
 - (1) No ambulance will transport a patient suffering an Emergency Medical

Condition, with the transport originating in or from Ouachita Parish, unless it is an Advanced Life Support ambulance capable of providing Advanced Life Support Services and whose crew shall consist of at least one Nationally Registered Paramedic and one Nationally Registered EMT

- (2) No person shall provide services in any capacity on an emergency medical response vehicle unless he is the holder of a certification by the Department of Health and Hospitals; or a certification of an emergency medical technician issued by the National Registry of Emergency Medical Technicians.; or a certificate of licensure as a Registered Nurse; or is a Physician or Surgeon licensed to practice medicine by the Louisiana State Board of Medical Examiners. No person shall provide services in any capacity without holding a valid certification of cardiopulmonary resuscitation training issued by the American National Red Cross or the American Heart Association.
 - (3) Provider shall, at all times, under penalty of revocation, certify that all persons serving on said ambulance meet the following qualifications:
 - (a) The Caregiver is a person of at least eighteen (18) years of age.
 - (b) The Caregiver is an Emergency Medical Technician who meets all State Certification Requirements and is in good standing with the Bureau of Emergency Medical Services of Louisiana as memorialized in LA R.S. 40:1231 et seq.
 - (c) All employees of Provider who shall operate an ambulance within Ouachita Parish shall have been issued and be in possession of a valid driver's license for the operation of said vehicle as required by the State of Louisiana. Additionally, Provider shall, at all times, certify, under the penalty of permit revocation, that all drivers of its ambulances meet the following criteria:
 - (i) The driver is a person of at least eighteen (18) years of age; and
 - (ii) The driver is a Louisiana Emergency Medical Technician, Advanced Emergency Medical Technician, or Paramedic.
- (H) **Standards for Ambulance Equipment:** The Provider must warrant that each ambulance will carry at all times, when the ambulance is in use, the minimum essential equipment required by state law.
- (I) **Ambulance Performance Standards:** The Provider must warrant as follows:

That it shall not unreasonably refuse to respond to a request for ambulance service in Ouachita Parish.

Provider warrants that it shall not refuse to respond to a request for ambulance service where there is a “Medical Necessity” for the service, on the grounds of the patient's inability to pay for such service.

Provider warrants that it shall conform to all nationally accepted standards with respect to ground ambulance operations. Provider furthermore must agree to comply with the Ouachita Parish Office of Homeland Security and Emergency Preparedness “Emergency Operations Plan” in regards to its role and/or function within an Incident Management System.

(J) **Review of Rates, Financial Information, and Performance Information:** As to the review of rates, charges and financial information, the Provider must agree as follows:

- 1) Provider shall submit a schedule of its rates for all services to the Advisory Board for review, at least once per year, and at such other times and in such format as may be designated by the Advisory Board. The Advisory Board shall have authority to review, and/or approve such rates which shall be comparable to similar Louisiana parish ALS EMS systems. In the event the Advisory Board rejects the Provider’s proposed Rate Schedule, the Provider may appeal to OCOG for approval of the same. The Provider will not exceed the charges for base rate, mileage rate per run, supplies, oxygen and any other services included in Provider’s schedule of rates except as may be pre-approved by the Advisory Board. The Provider must acknowledge that it is responsible for billing and collecting for services rendered. All fees for services rendered shall remain the property of the Provider. The Provider will be allowed to add and/or modify items that represent new and/or changing technology, equipment, services and pharmaceuticals and to charge reasonable fees for said new items that are added.
- 2) The schedule of rates to be submitted for review shall include the rates to be charged under any contracts the Provider enters into with any hospital, long-term care facility, rehabilitation facility, or similar healthcare facility, to provide non-emergency ambulance service in Ouachita Parish to, or for, such facility. Rates for like services to like facilities shall be equal.
- 3) The Provider must permit the Advisory Board or its designated representatives, including but not limited to auditors, reasonable access to its financial records, books, documents, papers, files or other records that are pertinent during normal business hours upon reasonable notice.
- 4) Provider shall present to the Advisory Board an annual audit of owner/operator's financial statements and activities. A copy of every such

annual audit must be provided to the Advisory Board. The Provider shall have the right to demand that all audited financial statements and any other proprietary information, as deemed proprietary by the Provider, be reviewed and discussed in Executive Session of the Advisory Board and not be considered a public record, where allowed by Louisiana law.

5) Provider shall submit to the Advisory Board such reports, records, recordings and other information as requested by the Board in connection with the investigation of a complaint or as otherwise deemed necessary by the Board in connection with the oversight of the Provider's performance of the Provider's obligations under this Ordinance and/or the Operations Contract. The Provider shall have the right to demand that all patient records and proprietary information, as deemed proprietary by the Provider, be reviewed and discussed in Executive Session of the Advisory Board and not be considered a public record, where allowed by Louisiana law.

6) The Provider shall not initiate any "Membership Drive" or similar sale to consumers of enrollments in any plan related to the Provider's ambulance services without prior approval of such Membership Drive or sale of enrollments by the OCOG Ambulance Committee. In connection with these matters the OCOG Ambulance Committee may seek the recommendation of the Ambulance Service Advisory Board and the Provider shall make available to Board and/or the OCOG Ambulance Committee written specification regarding the terms and conditions of the proposed Membership Drive or sale of enrollments as well as the Provider's proposed marketing plan including the content of proposed advertisements and promotional efforts.

(J) **Material Changes in Government Regulations:** In the event that federal laws, rules and regulations are adopted, amended, interpreted, or enforced, which have a material adverse effect on third party reimbursements for ambulance transports or requires reimbursements to be based on the clinical level of service actually performed or provided, then (a) the OCOG Ambulance Committee and the Operations Contractor will renegotiate, in good faith, the rates and fees which may be charged; and (b) the Parish will modify any provisions of this ordinance inconsistent with the terms of such federal authority.

(K) **Mandatory Centralized Emergency Ambulance Call Processing:** With respect to the handling of calls for ambulance service the provider must agree as follows:

1) **911 CALLS**

All 911 telephone requests for ambulance services, both emergency and non-emergency, originating within Ouachita Parish shall terminate at the EMS Control Center, where the Licensed Ambulance Provider shall establish the call's classification, determine the Patient's location, and if appropriate, deliver pre-arrival instructions utilizing current APCO or EMD standards. The Licensed Ambulance Provider shall also determine the need for EMS Public Safety Provider Services in accordance with

established guidelines, alert the EMS Public Safety Agency Dispatch Center and dispatch the appropriate Ambulance.

2) **EMS DEPLOYMENT**

The EMS Control Center of the Licensed Ambulance Provider shall at all times have full authority to direct the deployment, positioning, movements, and run responses of all Ambulances, and mutual aid Ambulance Service Providers, However, at all times an Emergency Ambulance shall be positioned and staffed on each side (East/West) of the Ouachita River. The Licensed Ambulance Provider's deployment of Ambulances shall be adequate to meet required emergency and nonemergency response times.

3) **PATIENT DESTINATION**

The Licensed Ambulance Provider shall develop and implement patient transportation and destination policies and guidelines.

4) **RECORDING CALLS**

All call requests processed by the EMS Control Center of the Licensed Ambulance Provider shall be recorded to facilitate subsequent auditing of the Licensed Ambulance Providers actions and decisions by the Contract Administrator, and all such recordings shall be safely stored and shall not be erased for a period of six (6) months.

5) **OTHER CALL PROCESSING**

All other call requests for ambulance service, Emergency or Nonemergency, which may be received by parties other than the Operations Contractor, shall be transferred immediately to the EMS Control Center.

(L) **Response Reliability Standards:**

With respect to emergency responses, the Provider must agree as follows:

(1) To comply with a parish-wide Response Times Zone Map indicating acceptable response times for various zones throughout the parish and agree to pay such penalties or damages set forth in this ordinance and and/or stipulated in the Operations Contract for any failure to meet The response time thresholds shall be as set forth by this Ordinance or established as part of the Operations Contract.

(2) – (6) [BLANK]

(4) Throughout the term of any License issued hereunder, it will be Provider's responsibility to meet the response time thresholds established by this

Ordinance or as part of the Operations Contract regardless of the number of ambulances required to meet said standards. Additionally, Provider must acknowledge that at all times it will operate its service aiming always to provide better and increased service and decreased response times. Provider must acknowledge that the above described response times are minimum standards and Provider must acknowledge that it will always strive to achieve decreased response times.

(5) With respect to nonemergency responses originating at a hospital or other healthcare facility, the provider must agree as follows: a two (2) hour response time with a 90% rate of compliance.

(6) With respect to Emergent Ambulance Calls from a Hospital the provider must agree as follows: a thirty (30) minute response time with a 90% rate of compliance.

(M) **Response Time Reports:** Response times on emergency and non-emergency responses will be calculated using Response Time as defined herein. Response Time Reports will be submitted to the Contract Administrator each calendar month by Provider. The monthly Response Time Report shall include an itemized summary of each call that identifies the jurisdiction, priority and response zone for each call. The itemized summary of each call shall include all available information regarding the call received time, enroute time, on-scene time and response time for that call.

The monthly response time reports shall also identify all calls excluded from the response time calculation and the applicable exclusion. All information and back-up documentation supporting such exclusion must be provided to the Contract Administrator upon request. The monthly response time report must be delivered to the Contract Administrator within 10 days of the end of the month.

(N) **Provider must agree that the Advisory Board will be allowed to monitor response times.**

(O) **Excluded Responses:**

Provider will have the responsibility to document the nature of the circumstances surrounding any excluded response and the emergency and non-emergency responses affected thereby. It shall be Provider's responsibility to prove said response should be excluded in default of which it will be included.

There shall be no "Excluded Responses" with respect to Non-Emergency responses. With respect to Emergency Responses, "Excluded Responses" for purposes of response time calculation, are as follows:

1. Responses that occur during periods of abnormally severe weather for which a “warning” has been issued by the National Weather Service where such weather could reasonably be expected to substantially impair response time performance.
2. Delayed response due to potentially hazardous scenes or in which access is restricted by public safety personnel. This exclusion shall not apply if law enforcement or fire personnel have established a staging area at the scene. In such circumstances, Response time shall be determined upon the ambulance’s arrival at the staging area.
3. Those responses presented by Provider for consideration by the Ambulance Service Advisory Board and which such authority finds that the response has merit to be deemed excluded due to extraordinary circumstances. An example of such a response would be a request for response during Provider’s servicing of a mass casualty situation where the majority of the units in the Parish/ city have been directed to attend to the Mass Casualty incident (ie: Mass shooting/ Active shooter at a school with multiple victims.)

Except in cases of Force Majeure, Provider agrees that it shall at all times have a responsibility to respond as soon as safely practicable even in the face of an excluded response. It is agreed that any such exceptions and/or exclusions from response will extend the required response times by only the amount of time by which the otherwise applicable response is interfered with or inhibited by the exception.

- (P) **Response Time Penalty:** If the Provider fails to meet the response time thresholds set forth by this Ordinance or established as part of the Operations Contract on emergency or non-emergency calls during any quarter, the Provider may be assessed - such penalties as set forth by this Ordinance or established as part of the Operations Contract.

Response time will be measured for calculation and assessment of penalties on a quarterly basis. Should Provider fail to any response time threshold, prior to any penalty being assessed, Provider shall be afforded an opportunity to be heard before the Advisory Board to show good cause as to why said penalties should not be imposed. For good cause shown, the Board may recommend that OCOG waive and/or reduce any response time penalties otherwise due under this ordinance or the Operations Contract.

If Provider fails to adhere to the applicable response time standards for either Emergency or Non-emergency responses in three quarters within any twelve (12) month period, that failure shall constitute grounds for the termination of the License with Provider.

If Provider fails to adhere to the applicable response time standards for either Emergency or Non-emergency responses in two (2) consecutive quarters or two (2) quarters in any twelve (12) month period, the Provider shall within fifteen (15) day notice of such failure provide the Ambulance Advisory Committee with Provider’s written plan to achieve adherence to the applicable response time

standards in the ensuing quarter. If the Provider fails to timely submit such plan, Provider shall by such failure be deemed to have authorized the Executive Director to request another Ambulance Service to provide non-emergency responses on the Providers behalf pursuant to Section 8.1(A) of this Ordinance for a period of not less than thirty (30) days or until such time as the Provider has submitted the plan called for above if Provider has not submitted that plan within said thirty (30) day period.

- (Q) **Corporate Citizenship:** The Provider must agree, when available, to provide ambulance stand-by at no charge for high school and college football games within Ouachita Parish when requested. Provider must also agree, when available, to provide such other stand-by service as is requested by a local emergency response agency for emergency events such as haz-mat calls, structure fires, rescue calls, bomb threats, drug raids, etc. at no charge to the requesting public service agency.
- (R) **Maintenance of Vehicles:** All ambulances shall at all times be adequately maintained, serviced and mechanically sound. Provider shall maintain maintenance records that may be inspected by the Advisory Board as requested. Ambulances shall be less than 10 years old and shall have not more than 400,000 miles of total service.
- (S) **Vehicle Locating System:** Each ambulance provided must be equipped with real time automatic vehicle locator (AVL) systems compatible with and able to communicate with the CAD system of the Ouachita Parish Communications District and Provider must maintain all necessary licenses, permits, etc. necessary pursuant to any State, Federal, and local laws and regulations to enable Provider to operate said system.
- (T) **Ouachita Parish Police Jury, for purposes of any License with a sole Provider for emergency medical services, will agree as follows:**

Ouachita Parish Police Jury will instruct and inform all interested parties (such as but not limited to 911 Director, hospitals located in Ouachita Parish, etc.) that Provider will be the exclusive ambulance service for all emergency (911 and other) and non-emergency ambulance transportation within the unincorporated areas of Ouachita Parish.

Ouachita Parish Police Jury shall take all steps reasonable and necessary (including the filing of a criminal or the institution of a civil action) to prevent any operation of ambulance service within Ouachita Parish in a manner that violates this Ordinance during the term of any License.

Ouachita Parish Police Jury will enforce all laws, rules, regulations and ordinances governing unauthorized ambulance operation within its jurisdiction.

Ouachita Parish Police Jury will acknowledge that any unauthorized operation (by other than the Sole Provider of ambulance service under License with Ouachita Parish Police Jury) will cause financial harm to Provider such that Provider may seek any appropriate relief against such other person/entity, including injunctive relief.

- (U) **Termination by Ouachita Parish Police Jury:** Each of the following acts, omissions or occurrences shall constitute an “Event of Default” entitling Ouachita Parish Police Jury to terminate any such sole Provider License issued pursuant to this Ordinance:

Provider shall violate, in any material way, any provision of this Ordinance, the Operations Contract contemplated by this Ordinance, or of any State or Federal law or regulation governing any aspect of ambulance service;

Provider shall cease doing business as a going concern;

Provider shall attempt to transfer the License issued pursuant to the Ordinance or the Operations Contract entered into hereunder to another ambulance provider without the prior written approval of OCOG.

Provider’s financial reports to the Advisory Board demonstrate financial instability or insolvency;

Provider shall commence a voluntary case or other proceeding in bankruptcy or seek liquidation, reorganization, arrangement, readjustment of its debts or for any other relief under the federal bankruptcy laws, as now existing or as may be amended from time to time, or under any other insolvency act or law, state or federal, now or hereinafter existing, or shall take any other action indicating its consent to, approval, or acquiescence in any such case or proceeding; Provider shall apply for, or consent to or acquiesce in, the appointment of a receiver, liquidator, custodian, sequestration, or a trustee for all or a substantial part of its property; Provider shall make an assignment of a substantial portion of its assets for the benefit of its creditors; Provider shall fail, or shall admit in writing its failure to pay its debts generally as such debts become due, or;

There shall be filed against Provider an involuntary petition in bankruptcy or seeking liquidation, reorganization, arrangement, readjustment of its debts or any other relief under the federal bankruptcy laws, as now existing or as may be amended from time to time, or under any other insolvency act or law, state or federal, now or hereinafter existing, or a receiver, liquidator, custodian, sequestration, or trustee of Provider for all or a substantial part of its property shall be appointed without the consent or approval of Provider or a warrant of attachment, execution or similar process against any substantial part of the property of Provider is issued; and the continuance of any such event or events for

thirty (30) days undismissed or undischarged or within such thirty (30) days, the entering of an order for relief under the United States Bankruptcy Code.

In the event the License issued to a sole provider of Ambulance Services pursuant to this Ordinance is terminated due to an “event of Default” as set forth above, the Ouachita Parish Police Jury shall have a claim against the Performance Bond (or other acceptable security) posted by the Provider for all damages suffered by the Ouachita Parish Police Jury as a result of such Event of Default and termination, including but not limited to the costs of obtaining or providing the ambulance services to have been provided by the Provider during the term of the exclusive license.

- (V) **Termination by Provider:** Provider will be entitled to terminate any License hereunder concerning the provision of ambulance services upon the occurrence of an “Event of Default” as hereinafter set forth:

Failure of the Ouachita Parish Police Jury to have the requisite authority to enter into the License, or to enact the necessary Ordinances to authorize the License for ambulance services;

Failure by Ouachita Parish Police Jury, by its own fault, to observe or perform any covenant, warranty, term or provision of this Ordinance related to the License;

The intentional allowance of any additional ambulance service to operate in violation of this Ordinance within the unincorporated area of Ouachita Parish during any term of the License, provided that the Provider shall first give the Ouachita Parish Police Jury written notice of the operation of any such additional ambulance service and the Ouachita Parish Police Jury shall have a period of fifteen (15) working days after receipt of such notice to initiate action to enforce this Ordinance with respect to such additional ambulance operation(s).

- (W) **Mutual Termination:** Provider and Ouachita Parish Police Jury may mutually agree to terminate any such License without cause by either party giving the other one hundred eighty (180) days prior written notice.

- (X) **Right to cure:** The failure to comply with the terms of this Ordinance shall render the License voidable at the discretion of the non-violating party, provided, however, that the other party is given ninety (90) days advanced notice of the intent to terminate the License and is given sixty (60) days to remedy any default.

- (Y) **Indemnification:** Provider will indemnify, hold harmless and defend the Ouachita Parish Police Jury, the Advisory Board, OCOG and their representatives, officers, agents, servants and employees, from and against any and all liability, suits, actions, legal proceedings, claims, demand, damages, costs, expenses and attorney’s fees arising out of or in any way concerning or incident to any work done by Provider in the performance of ambulance service under the

License or arising out of any willful or negligent act or omission of Provider, its officers, agents, servants and employees (including any such individual acting contrary to the conditions of the License).

(Z) **Agreement, Modification and Governing Law:**

- 1) **Governing Law:** Any License issued hereunder shall be governed by and construed in accordance with the laws of the State of Louisiana.
- 2) **Partial Enforceability:** If any provision of this Ordinance, or the application of any provision to any entity or circumstance shall be held invalid, the remainder of this Ordinance, or the application of that provision to entities or circumstances other than those with respect to which it is held invalid, shall not be affected thereby.

ARTICLE IV. Miscellaneous Provisions.

Section 1. Repeal.

All existing provisions of the Ouachita Parish Code of Ordinances, Chapter 2 ½ (“Ambulances”), are hereby specifically repealed and superseded by this Ordinance.

Section 2. Validity of Licenses Under Prior Ordinance.

[BLANK]

Section 3. Applicability of Ordinance.

It is the intent of this ordinance to regulate ambulance service within Ouachita Parish and to provide for a sole and exclusive private provider of ambulance service for Ouachita Parish. This Ordinance is not intended to preclude any public safety department in Ouachita Parish (fire, police, etc.) from operating or providing emergency ambulance services except under the exclusions set forth herein. However, this Ordinance shall not be interpreted to prohibit, preclude, impede or discourage the emergency medical services provided by the public safety departments within Ouachita Parish.

SECTION TWO

The provisions of this Ordinance shall become effective January 1, 2019.

SECTION THREE

If any section, paragraph, sentence clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the final Judgment

of any Court of competent jurisdiction such unconstitutionality, unenforceability, or invalidity shall not affect the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Ouachita Parish Police Jury without the incorporation into this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To that end, the provisions of this Ordinance are hereby declared severable.

* * *

Mr. Robinson introduced the following ordinance.

ORDINANCE NO. 9275

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF OUACHITA TO SELL CERTAIN ADJUDICATED PROPERTIES (PARCELS 1876, 21130, 60785, 63683, 63690, 63693, 63705, 63717, 63728, 63792, 63794, 63795, 63798, 63801) BY PUBLIC AUCTION; AND, FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, the immovable properties described below were adjudicated to the Parish of Ouachita, for nonpayment of taxes; and purchased at a public auction by high bidder:

- 1. PARCEL# 1876:** LOTS 22 & 23, HAYNES RESUB OF SE4 OF NE4, W/2 OF NE4 OF SE4 OF SW4 SEC 16 T 17 NR 3E, MUNICIPAL ADDRESS OF 1608 HINTON STREET, WEST MONROE, LA, ADJUDCIATED TO THE PARISH 7/23/2015

Purchaser: Marshall Allen Howard Bid: \$2,704.59 Auction Date: Lot Next Door

- 2. PARCEL# 21130:** NORTH 28.76 LOT 6 & SO. 71.18 FT LOT 5 SQ 3 UNIT 1 CAGE & WATKINS RESUB HAYNES TRACT, MUNICIPAL ADDRESS: 809 WASINGTON STREET, WEST MONROE, LA, ADJUDICATED TO THE PARISH ON 7/14/2015

Purchaser: Danny & Carolyn Delrio Bid: \$1,353.03 Auction Date: Lot Next Door

- 3. PARCEL# 60785:** LOT 21, SQ E, TANGLEWOOD HEIGHTS ADDITION, MUNICIPAL ADDRESS: 127 Cedar Crest Drive, MONROE, LA, ADJUDICATED TO THE PARISH ON 7/06/2012

Purchaser: Michael Jacobs, Sr. Bid: \$1,000 Auction Date: Lot Next Door

- 4. PARCEL# 63683:** LOT 292 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

5. **PARCEL# 63690:** LOT 293 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

6. **PARCEL# 63693:** LOT 294 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

7. **PARCEL# 63705:** LOT 295 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

8. **PARCEL# 63717:** LOT 296 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

9. **PARCEL# 63728:** LOT 297 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

10. **PARCEL# 63792:** LOT 298 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

11. **PARCEL# 63794:** LOT 299 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

12. **PARCEL# 63795:** LOT 300 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

13. PARCEL# 63798: LOT 301 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

14. PARCEL# 63801: LOT 302 RESUBDIVISION UNIT 1 CHARMINGDALE SUBDIVISION NO MUNICIPAL ADDRESS LOCATED ON HARMON JOHNSON ROAD, MONROE, LA

Purchaser: Jeremy & Charlon Perkins Bid: \$100 Auction Date: May 7, 2018

WHEREAS, the redemption period provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 9016 and 9037 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 et seq. provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Ouachita has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Ouachita has set a minimum bid for public sale for each property and

WHEREAS, the Parish offered these properties to the highest bidder at the time of sale and

WHEREAS, the property described herein above was offered at public auction on listed dates.

NOW BE IT ORDAINED by the Ouachita Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) The properties shall be sold in accordance with LS-R.S. 47:2201 et. seq., without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 2) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at or near the time of the sale.
- 3) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 4) The following shall be completed prior to closing of sale:
 - a. E&P Consulting, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the

Parish of Ouachita and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P LLC has provided notice to those persons identified in accordance with LS-R.S. 47:2201 et. seq. Proof of said notice will be filed in the records of Ouachita Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 et. seq. has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Ouachita Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated properties to the highest acceptable bidder as named. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

* * *

The president recognized Mr. Clampit, District B.

MR. JACK CLAMPIT, DISTRICT B:

Motion offered by Mr. Clampit, seconded by Mr. Caldwell to designate Mr. Clampit and Mr. Smiley to the North Delta Planning board of directors. Motion passed without opposition.

Motion offered by Mr. Clampit, seconded by Mr. Smiley to approve the travel request for mileage, meal per diem and hotel expenses for Mr. Clampit to attend the upcoming committee meetings in Baton Rouge. Motion passed without opposition.

The president recognized Mr. Caldwell, District C.

MR. WALT CALDWELL, DISTRICT C:

Mr. Caldwell stated that he did not have any items.

The president recognized Dr. Reddix, District D.

DR. OLLIBETH REDDIX, DISTRICT D:

Dr. Reddix stated that she did not have any items.

The president recognized Mr. Smiley, District E.

MR. SHANE SMILEY, DISTRICT E:

Mr. Smiley stated that he did not have any items.

The president stated that Ms. Moore was not at the meeting.

ADMINISTRATIVE REPORTS:

The president recognized Mr. Cammack, Treasurer. Mr. Cammack requested to declare a 1998 Ford van, asset 7456, as surplus and allow for sale at public auction. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to declare the van as surplus and allow for sale at public auction. Motion passed without opposition.

Mr. Cammack spoke regarding the tire recycling and requested approval to allow an extra \$5,000 in 2018 for Public Works to haul off tires from the waste tire site. Motion offered by Mr. Caldwell, seconded by Mr. Clampit to approve another \$5,000 from the general fund to pay for additional tire hauling from the waste tire site. Motion passed without opposition.

Mr. Cammack spoke regarding the annex parking lot improvements and stated that the Sheriff's Office has requested that the old signs and posts be replaced. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to approve the replacement of up to thirty-five signs with the Police Jury paying for materials and the Sheriff's Office installing the new posts and signs subject to approval by Sheriff Russell. Motion passed without opposition.

The president recognized Chief Hemphill, Fire Department. Chief Hemphill stated that he did not have any items.

The president recognized Mr. Mitchell, Assistant District Attorney. Mr. Mitchell spoke regarding the contract for timber thinning on Cheniere Lake and recommended terminating the contract. Motion offered by Mr. Caldwell, seconded by Mr. Smiley to terminate the contract. Motion passed without opposition.

Mr. Mitchell spoke regarding the general liability, property and auto insurances for 2019 and recommended renewing with OneBeacon and Affiliated with a 3% increase. Motion offered by Dr. Reddix, seconded by Mr. Clampit to renew with OneBeacon and Affiliated for 2019. Motion passed without opposition.

Mr. Mitchell spoke regarding a building permit variance for 3971 Winnsboro Road, Monroe for an agricultural storage building and recommended approval. Motion offered by Dr. Reddix, seconded by Mr. Caldwell to approve the permit variance subject to the landowner submitting proper documentation to the Permit Office. Motion passed without opposition.

The president recognized Mr. Murray, Public Works Director. Mr. Murray requested to declare the following as surplus and allow for sale at public auction: 1986 Chevrolet Fire, Asset 5717; 1999 International 4700, Asset 8397; 1996 Ford LS8000, Asset 6922; 1996 Ford LS8000, Asset 6923; 1996 Ford LS8000, Asset 6920; 2003 Bobcat B250 Loader, Asset 12626; 1996 Ford F800, Asset 6884; 2002 Ford F150, Asset 12070; and 2009 Ford F150, Asset 14778. Motion offered by Dr. Reddix, seconded by Mr. Smiley to declare the vehicles and equipment as surplus and allow for sale at public auction. Motion passed without opposition.

Mr. Murray requested approval for James Williams to attend the American Traffic Safety Services Association's annual convention in February 2019. Motion offered by Mr. Smiley, seconded by Dr. Reddix to approve the travel request. Motion passed without opposition.

BEER AND WHISKEY APPLICATIONS:

Mr. Mitchell spoke regarding the following beer and whiskey applications and recommended approval. Motion offered by Mr. Clampit, seconded by Mr. Smiley to approve the following applications as recommended. Motion passed without opposition.

- 1) **CAMARENA, YAHVE** **EL AZTECA WEST MONROE LLC DBA AMIGOS, 7702 DESIARD STREET, MONROE, LA 71203, RETAIL BEER "CLASS A", RETAIL LIQUOR "CLASS C", RETAIL RESTAURANT "CLASS R", 2019 RENEWAL**

- 2) **FULLER, TERRY** **DBA FULLER'S GROCERY, 4140 HWY 34, WEST MONROE, LA 71292, RETAIL BEER "CLASS B", 2019 RENEWAL**

- 3) **LEAR, BERNIE** **JOHNNY'S PIZZA HOUSE INC. DBA JOHNNY'S PIZZA HOUSE #4, 3001 OLD STERLINGTON RD, MONROE, LA 71203, RETAIL BEER "CLASS A", RETAIL RESTAURANT "CLASS R", 2019 RENEWAL**

- 4) **LEAR, BERNIE** **JOHNNY'S PIZZA HOUSE INC. DBA JOHNNY'S PIZZA HOUSE #13, 1126 HWY 139, MONROE, LA 71203, RETAIL BEER "CLASS A", RETAIL RESTAURANT "CLASS R", 2019 RENEWAL**

- 5) **LEAR, BERNIE** **JOHNNY'S PIZZA HOUSE INC. DBA JOHNNY'S PIZZA HOUSE #14, 102 WALLACE RD, WEST MONROE, LA 71291, RETAIL BEER "CLASS A", RETAIL RESTAURANT "CLASS R", 2019 RENEWAL**

- 6) **LEAR, BERNIE** **JOHNNY'S PIZZA HOUSE INC. DBA JOHNNY'S PIZZA HOUSE #16, 1322 HWY 80 E, CALHOUN, LA 71225, RETAIL BEER "CLASS A", RETAIL RESTAURANT "CLASS R", 2019 RENEWAL**

