

**COMMUNITY COST-SHARE AGREEMENT
BY AND BETWEEN
THE NORTHEAST OHIO REGIONAL SEWER DISTRICT
AND
CITY OF OLMSTED FALLS**

This Agreement is made and entered into this _____ day of _____, 2020, by and between the Northeast Ohio Regional Sewer District (District) acting pursuant to Resolution No. 114-13, adopted by the Board of Trustees of the District on May 16, 2013 (Exhibit "A"), and City of Olmsted Falls (City) acting pursuant to Ordinance/Resolution No. _____, adopted on _____, 20____ (Exhibit "B").

Recitals

WHEREAS, the District, as a component of implementing a regional stormwater management program, manages a financial account termed the "*Community Cost-Share Account*" that is for the aggregation and dissemination of funds derived from revenues collected from the Stormwater Fee; and

WHEREAS, the purpose of the Community Cost-Share Account is to provide funding to assist the City with District-approved projects through the Community Cost-Share Program; and

WHEREAS, the Community Cost-Share Program funds are used for construction, operation, and maintenance of the Local Stormwater System or Regional Stormwater System, including administrative costs directly associated with such projects as well as costs related to repair or upgrade; and

WHEREAS, the District supports the Community Cost-Share Metropolitan Holton Drainage Improvements project (the "Project") as a Community Cost-Share project proposed by the City; and

NOW THEREFORE, in consideration of the foregoing, the payment and the mutual promises contained in this Agreement, the parties agree as follows:

Article 1.0 City Obligations

- 1.1 The City agrees to perform as follows:
 - 1.1.1 Complete work as detailed in the District approved Community Cost-Share application. (Exhibit "C")
 - 1.1.2 Complete and submit Progress Reports when submitting Request for Payment as needed, or within 30 days of close of the Project, per Section 5.0 of the *Community Cost-Share Program Policy*.

- 1.1.3 Notify the City's Watershed Team Leader at least 7 business days prior to the start of the Project.
- 1.1.4 Meet with District staff when requested to review the Project status.
- 1.1.5 Obtain all necessary legal agreements with affected property owners to perform the Project and to bind any successor in title to maintain compliance as specified in this Agreement between the District and City for the Project.
- 1.1.6 Comply with all applicable local, state and federal requirements. This may include, but is not limited to, U.S. Army Corp of Engineers Section 404, Ohio EPA Section 401 water quality certification, and Ohio Department of Natural Resources Dam Safety Laws.
- 1.1.7 If the City fails to maintain the Project in accordance with this Agreement, the City shall be liable for the full amount of any Community Cost-Share Program funds paid for the Project. Such amount shall be offset against the City Community Cost-Share Account.
- 1.1.8 Submit requests for approval to modify the budget, deadline, deliverables, or other components of the Project to the City's Watershed Team Leader at least 30 business days prior to the desired date of execution of the modification.
- 1.1.9 Acknowledge the District on any public advertisement or outreach efforts including all publications and signage related to the Project which shall include the following disclaimer:

This project was funded in part or totally through the Northeast Ohio Regional Sewer District (NEORSRD) Community Cost-Share Program in coordination with City, under the provisions of the NEORSRD Regional Stormwater Management Program. The contents and views, including any opinions, findings, or conclusions or recommendations, contained in this publication are those of the authors and have not been subject to NEORSRD review and may not necessarily reflect the views of NEORSRD, and no official endorsement should be inferred.

- 1.1.10 Provide the District the opportunity to have design approval for any signage or public education and outreach efforts related to the Project.
 - 1.1.11 Permit the District to photograph the Project and to incorporate the Project into the District's overall public education and outreach efforts for stormwater management.
- 1.2 Failure to meet any of the requirements listed in Article 1.1 may result in termination of this Agreement and reimbursement of disbursed funds to the District.

Article 2.0 **District's Obligations**

2.1 The District agrees to perform as follows:

- 2.1.1 Allocate \$225,000.00 to the City for the Project from the City's Community Cost-Share Account.
- 2.1.2 Provide reimbursement of funds up to \$225,000.00 to the City within 60 days of receipt of a complete Request for Payment from the City, detailing costs related to the Project.
- 2.1.3 Timely review and approval or disapproval of requests to modify the budget, deadline, deliverables, or other components of the Project.
- 2.1.4 Acknowledge the City in presentations or publications related to the Project.

Article 3.0 **Dispute Resolution**

- 3.1 The Parties shall continue the performance of their obligations under this Agreement notwithstanding the existence of a dispute.
- 3.2 The Parties shall first try to resolve the dispute at the level of the designated representatives as follows:

District Representative	City Representative
Watershed Team Leader	City Engineer

If the Parties are unable to resolve the dispute at that level within ten (10) working days, the Parties shall escalate the dispute to the following level to resolve the dispute:

District Representative	City Representative
Director of Watershed Programs	Mayor

- 3.3 If the Parties remain unable to resolve the dispute within an additional ten (10) working days, the Parties shall proceed to mediation upon request by either party. The mediator shall review all documents and written statements, in order to accurately and effectively resolve the dispute. The mediator shall call a meeting between the Parties within ten (10) working days after mediator appointment, which meeting shall be attended by at least the respective representatives listed in paragraph 3.02 above. The Parties shall attempt in good faith to resolve the dispute. The Parties agree to follow the Uniform Mediation Act,

Chapter 2710 of the Ohio Revised Code. The Parties shall share the cost of the mediator equally.

- 3.4 Such mediation shall be non-binding between the Parties and, to the extent permitted by law, shall be kept confidential. If the dispute is resolved and settled through the mediation process, the decision will be implemented by a written agreement signed by both Parties. If the dispute is unable to be resolved through mediation, the Parties agree to submit the dispute to the appropriate jurisdiction as per Article 4, Remedies, below.

Article 4 **Remedies**

- 4.1 The Parties agree that, after exhausting the dispute resolution process outlined above, all claims, counter-claims, disputes and other matters in question between the Parties arising out of or relating to this Agreement, or the breach thereof, will be decided at law. This Agreement shall be governed by and interpreted according to the laws of the State of Ohio.

Article 5 **Counterpart Signatures**

- 5.1 This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which counterparts when taken together shall constitute one Agreement.

Article 6 **Governing Law**

- 6.1 The terms and provisions of this Agreement shall be construed under and governed by the laws of Ohio (to which all Parties hereto consent to venue and jurisdiction).

Article 7 **Disclaimer of Joint Venture**

- 7.1 This Agreement is not intended to create a joint venture, partnership or agency relationship between the Parties, and such joint venture, partnership, or agency relationship is specifically hereby disclaimed.

Article 8 **Authority to Execute**

- 8.1 Each person executing this Agreement represents and warrants that it is duly authorized to execute this Agreement by the party on whose behalf it is so executing.

Article 9 **Exhibits**

The following exhibits are attached hereto and incorporated herein:

Exhibit "A" – District Resolution

Exhibit "B" – City Ordinance/Resolution

Exhibit "C" – District-Approved Community Cost Share Application

The parties have executed this Agreement on the day and year first above written.

NORTHEAST OHIO REGIONAL SEWER DISTRICT

BY: _____
Kyle Dreyfuss-Wells
Chief Executive Officer

AND

BY: _____
Darnell Brown, President
Board of Trustees

CITY OF OLMSTED FALLS

By: _____

Title: _____

The Legal Form and Correctness of this
Instrument is hereby Approved:

CITY OF OLMSTED FALLS

Assistant/Director of Law

This Instrument Prepared By:
Katarina K. Waag
Assistant General Counsel
Northeast Ohio Regional Sewer District

Each party agrees that this Agreement may be executed and distributed for signatures via email, and that the emailed signatures affixed by both parties to this Agreement shall have the same legal effect as if such signatures were in their originally written format.

[FOR NEORSD USE]

CONTRACT NO.

NORTHEAST OHIO REGIONAL SEWER
DISTRICT

WITH

CITY OF OLMSTED FALLS

FOR

COMMUNITY COST-SHARE PROJECT:
METROPOLITAN HOLTON DRAINAGE
IMPROVEMENTS

Total Approximate Cost: \$225,000.00

The legal form and correctness of the within
instrument are hereby approved.

CHIEF LEGAL OFFICER

Date

CERTIFICATION

It is hereby certified that the amount required to
meet the contract, agreement, obligation, payment
or expenditure, for the above, has been lawfully
appropriated or authorized or directed for such
purpose and is in the Treasury or in process of
collection to the credit of the fund free from any
obligation or certification now outstanding.

CHIEF FINANCIAL OFFICER

Date

EXHIBIT A

NORTHEAST OHIO REGIONAL SEWER DISTRICT
RESOLUTION NO. 114-13

Authorizing the Executive Director to enter into Regional Stormwater Management Program Community Cost-Share Program Agreements with Member Communities.

WHEREAS, the Code of Regulations of the Northeast Ohio Regional Sewer District, Title V – Stormwater Management Code Chapter 9 outlines the Community Cost-Share Program developed to provide funds to District Member Communities for construction, operation and maintenance activities of community-specific stormwater management projects; and

WHEREAS, under the Community Cost-Share Program, 25% of the annual collected stormwater revenue from each Member Community will be held by the District in a Community Cost-Share account, whereby Communities, with review and approval by the District, through specific applications outlining the community-specific stormwater work to be performed can access reimbursement of their funds; and

WHEREAS, the District is seeking authority to enter into Regional Stormwater Management Program Community Cost-Share Program Agreements with Member Communities for the purpose of detailing and memorializing responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTHEAST OHIO REGIONAL SEWER DISTRICT:

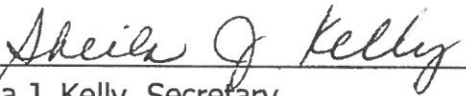
Section 1. That this Board finds that for the reasons stated in the preamble hereof it is in the best interests of the District to enter into Regional Stormwater Management Program Cost-Share Program Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program.

Section 2. That this Board hereby authorizes the Executive Director to enter into Regional Stormwater Management Program Cost-Share Agreements with Member Communities to memorialize responsibilities of the District and Member Communities under specific applications to the Community Cost-Share Program under such terms and conditions that are satisfactory to the Director of Law and in the best interests of the District.

Section 3. That this Board authorizes the Executive Director to execute all documents and do all things necessary to effect the terms and conditions of the Stormwater Management Program Direct Billing Agreements with Member Communities.

Section 4. That this Board declares that all formal actions of the Board concerning and relating to the adoption of this resolution and that all deliberations of the Board and any of its committees that resulted in said formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On motion of Mayor Starr seconded by Mr. O'Malley, the foregoing resolution was unanimously adopted on May 16, 2013.



Sheila J. Kelly, Secretary
Board of Trustees
Northeast Ohio Regional Sewer District

EXHIBIT B

(Insert Member Community
Ordinance/Resolution)

EXHIBIT C



*Community Cost-Share Program
Application*

**Community Cost-Share Program
APPLICATION**

Member Community Information

Community:	Olmsted Falls
Primary Project Contact: (Name & Title)	Donald F. Sheehy, P.E. City Engineer
Mailing Address:	22999 Forbes Road, Suite B Cleveland, Ohio 44146
Phone Number:	(440) 439-1999
Email:	sheehy@cvelimited.com

Project Information

Project Title:	Metropolitan Holton Drainage Improvements
Address or Location of Project:	8236 to 8434 Metropolitan Blvd. Olmsted Falls, Ohio
Project Start Date:	Summer, 2020
Project End Date:	Fall, 2020
Community Cost-Share Fund Request:	\$225,000.00
Submission Date:	January 9, 2020



Project Narrative

1) Project Summary (1,000 word maximum)

Describe the Project and include the following information, as applicable:

- Describe the Project and deliverables; provide a map if applicable
- Submit a deliverable worksheet listing tasks and deliverables with start dates and end dates for the significant benchmarks.
- List permitting requirements necessary to initiate and complete project and how the requirements will be met.

The project involves drainage improvements along Metropolitan Boulevard from Bagley Road south towards Roosevelt Drive (paper street). This includes storm sewer and stormwater structure removal and replacement, and installation of a new outlet structure for an existing pond located in the rear yards north of Wilson Drive. The outlet structure will be constructed and a new storm sewer installed to tie the pond into the updated sewer system.

Existing storm sewer and accompanying structures will be removed and resized as is appropriate based on surveyed field conditions and detailed analysis of the storm sewer system. An overall Preliminary Plan Exhibit is attached.

It is anticipated that the project will be completed in a timeframe of no more than 3 months. Project phasing and specific start/end dates for each item depend on the means and methods employed by the Contractor, and as such will be at the discretion of the Contractor.

A list of deliverable tasks is as follows:

- Removal of existing storm sewer and structures
- Installation of storm sewer, various size
- Installation of storm catch basins
- Installation of storm manholes
- Installation of pond outlet structure
- Final grading to ensure positive drainage to storm structures
- Site restoration, including pavement, driveway, grass, landscaping, and all other items disturbed during construction

There are no permitting requirements for this project.



2) Ability to Provide Long Term Maintenance (500 word maximum)

Describe the plans for long-term maintenance, addressing the following question:

- Who is responsible to provide on-going maintenance for the project and how will maintenance be ensured?
- Provide documentation of scheduled maintenance and operation for completed stormwater project(s).

The City of Olmsted Falls provides on-going maintenance for the City's storm sewer system and will be responsible for ongoing maintenance on the improvements.

Catch basins and outlet structures throughout the City are routinely inspected, cleaned, and repaired or replaced as needed. The City of Olmsted Falls Service Department performs these inspections with support from the City Engineer. The City Engineer provides design services for issues with the existing stormwater system. Once installed, the new storm sewer system will be routinely inspected and necessary repairs performed by City of Olmsted Falls Service Department and Contractors as needed.

The City of Olmsted Falls bids out a Concrete Program on an annual basis that includes the repair and replacement of Catch Basins throughout the City that are in need of repair or replacement. This program allows the City a routine method for replacing basins that need repairs in excess of what can be performed by City employees. As stated, this Concrete Program is completed annually through a public bid process, and includes catch basins for repair as designated by the Service Department and City Engineer. This Program is one way the City ensures routine maintenance is performed on stormwater infrastructure.



*Community Cost-Share Program
Application*

3) Visibility and Public Outreach: (500 word maximum)

Public outreach is required if appropriate for your project.

- What audiences will be exposed to this Project (neighbors, students, community groups, general public)?

This project is located on a residential street and will have high visibility for the residents of Olmsted Falls. This neighborhood has an antiquated storm sewer system that lacks sufficient capacity to carry storm events that exceed the one year storm frequency. The existing system is piecemeal and lacks proper design and planning. The new system will be fully designed and will correct the existing problems with the system. Overland flooding regularly occurs and several residents in the neighborhood have also experienced flooding within their basements.

This will be a very visible and immediate improvement for the residents living along Metropolitan Drive south of Bagley, who will benefit from the increased inlet capacity of the storm structures and from the increased flow capacity of the storm sewer system. This will be also be an improvement for residents throughout the area, who will see a decrease in overland flooding and an alleviation to the flooding that occurs within area basements.



*Community Cost-Share Program
Application*

4) Budget Summary (500 words maximum)

The Budget Summary and Project Budget (*see page 3*) represent the Community Cost-Share Project components exclusively. Include details on the provider of all services such as design, engineering, construction management and materials including specific material cost, equipment, and hourly rate.

If an engineer's estimate is included with the application, indicate which line items are included in the Community Cost-Share Project application.

Design and engineering will be performed by the City Engineer and designated representatives. This includes additional staff and engineers of Chagrin Valley Engineering. Preliminary design and estimating has been performed by CVE. Community Cost-Share funds are requested to cover finalizing the design, plan preparation, bid document preparation, and construction management throughout the bidding and construction process.

Construction and all materials, equipment, and labor needed to install the proposed improvements will be provided by the selected Contractor. This includes all line items, 1-12, as shown on the attached Project Cost Estimate.

The request is for the Community Cost-Share funds to cover 100% of the the construction as well as 100% of the inspection, construction management, and engineering costs incurred during construction. Inspection will be performed by third party inspectors. Construction management will be provided by this full-time inspector along with support from the City Engineer.



*Community Cost-Share Program
Application*

Vendor Registration

Prior to submission, ensure that the Member Community is a registered vendor with the District. Vendor Registration can be done by accessing http://www.neorsd.org/isupplier_homepage.php and completing the New Vendor Registration. If unsure of the Member Community vendor status, by initiating the New Vendor Registration a message of active registration will appear if currently registered as a vendor.

Project Budget

Project Expenses	Community Cost-Share Expense	Line Item Description
Professional Services	\$32,000.00	Engineering, inspection, construction management
Personnel <i>(Member Community staff only)</i>		
Subcontract	\$193,000.00	Contractor to perform proposed improvements
Equipment		
Materials		
Other		
TOTAL	\$ 225,000.00	

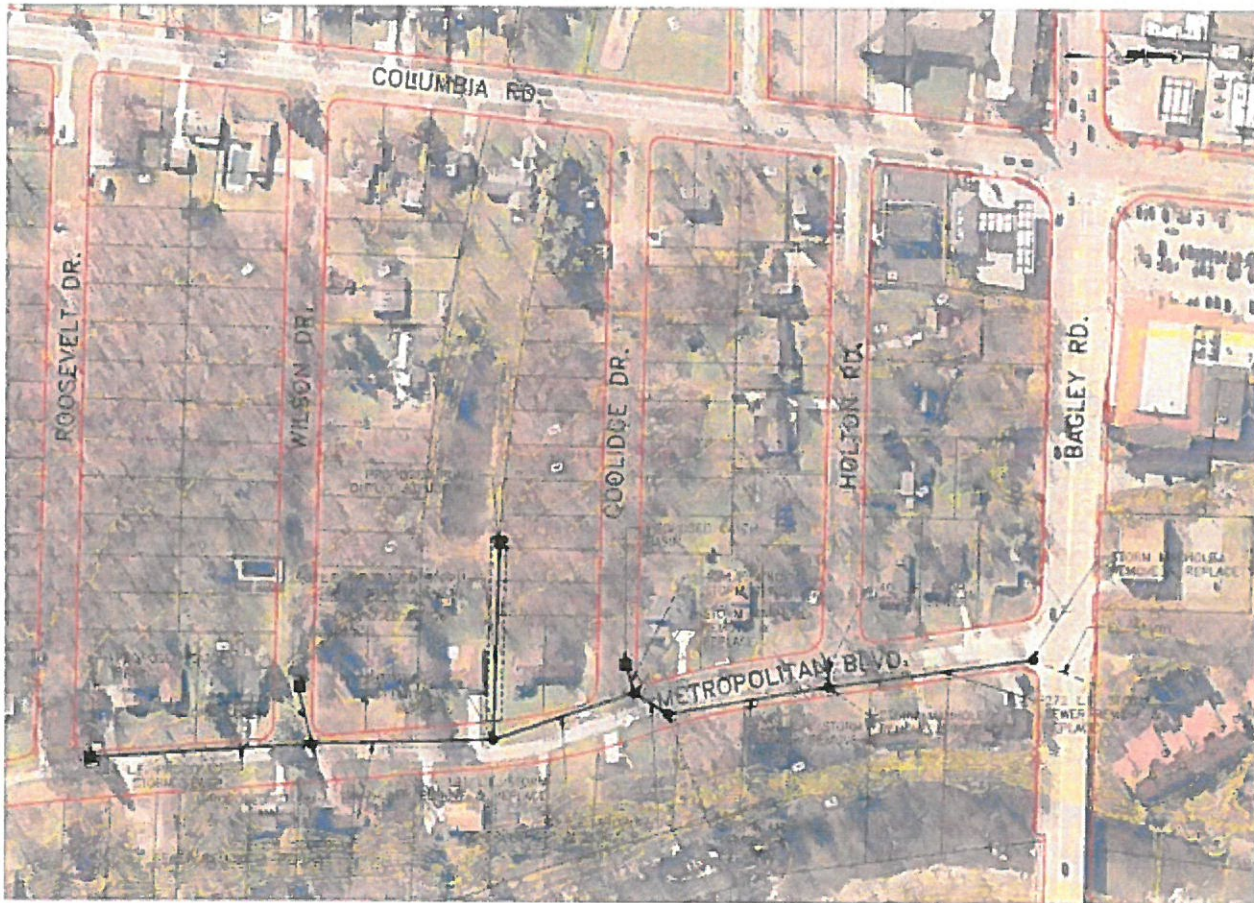


Exhibit 2

Metropolitan - Holton Drainage Project

City of Olmsted Falls

Engineer's Project Estimate

December 9, 2019

Prepared By Chagrin Valley Engineering, Ltd.

Item	Description	Unit	Quantity	Unit Price	Total Price
1	Clearing & Grubbing	LUMP	1	\$ 5,000.00	\$ 5,000.00
2	Storm Sewer Removed	LF	965	\$ 30.00	\$ 28,950.00
3	Storm Structure Removed	EACH	6	\$ 200.00	\$ 1,200.00
4	12" Storm Sewer	LF	900	\$ 50.00	\$ 45,000.00
5	15" Storm Sewer	LF	470	\$ 60.00	\$ 28,200.00
6	18" Storm Sewer	LF	272	\$ 70.00	\$ 19,040.00
7	Proposed Storm Manhole	EACH	6	\$ 2,500.00	\$ 15,000.00
8	Proposed Storm Catch Basin	EACH	4	\$ 2,000.00	\$ 8,000.00
9	Pavement Restoration	SF	300	\$ 20.00	\$ 6,000.00
10	Concrete Driveway Restoration	SF	1400	\$ 10.00	\$ 14,000.00
11	Pond Structure and Easement	LUMP	1	\$ 4,000.00	\$ 4,000.00
12	Erosion Control	LUMP	1	\$ 5,000.00	\$ 5,000.00

Total Probable Construction Cost	\$ 174,390.00
Inspection	\$ 13,951.20
Engineering	\$ 17,439.00
Contingency	\$ 17,439.00
	=====
Total	\$ 223,219.20