



Charter Township of Oakland

2024 - Candidate Information Packet for Board of Trustees

Partisan Township Positions

The Township Board of Trustees consists of seven (7) elected members, three (3) part-time township officers; the **Supervisor, Clerk, and Treasurer** and four (4) **Trustees**. Term of Office is four (4) years, beginning at noon on November 20th after being elected.

The Parks and Recreation Commission consists of seven (7) elected Commissioners. The Term of Office is four (4) years, beginning at noon on November 20th after being elected.

Election Dates

Primary: August 6, 2024

General Election: November 5, 2024

Disclaimer: All listed dates are in 2024. Refer to Michigan Compiled Law for cited provisions www.legislature.mi.gov. Dates are subject to change through legislative action. If any errors are found, it is the law, itself, which must be followed.

**Charter Township of Oakland
Elected Official Position Description**

The Township Board of Trustees are the local legislative body that by vote acts on policies, sets personnel rules, the budget, questions of bonding, and contracts. Each member has one vote and when it comes to voting on a question, each vote is of equal weight. Their regular meetings are scheduled the 2nd and 4th Tuesdays of every month. Special meetings and work sessions are called on an as needed basis.

The Supervisor serves as Chair of the Township Board, and is the Chief Elected Official for the Township. The Supervisor is a part-time paid position with an annual salary of \$13,226.20.

The Clerk has statutory responsibility as the Secretary of the Township Board and Chairperson of the Election Commission. Duties of the office are carried out by staff. The Clerk is a part-time paid position with an annual salary of \$8,988.20.

The Treasurer has statutory responsibility for the collection of real and personal property taxes and investment of all Township money. Duties of the office are carried out by staff. The Treasurer is a part-time paid position with an annual salary of \$8,988.20.

The four (4) part-time Trustees have an equal voice in legislative and administrative Governmental decisions within the jurisdiction of the Township Board. Unlike the Supervisor, Clerk, and Treasurer, however, Trustees are not delegated specific statutory responsibilities. Trustees have the responsibility to attend Township Board meetings and participate in decisions and deliberations. These positions are paid on a per diem basis of \$100 per meeting attended and \$300 per quarter.

Candidate Qualifications:

A candidate must be at least 18 years of age, a resident of the township for at least 30 days, and a qualified elector of the Township. To appear on the ballot, petitions must be submitted to the Township Clerk's office as outlined below.

NOTE: A non-refundable \$100 filing fee can be paid in lieu of filing petitions along with an affidavit of identity.

Important Dates

Partisan candidates must file their nominating petitions and affidavit of identity not later than [4:00 p.m., April 23, 2024](#). (168.349).

Candidates without political party affiliation must file qualifying petitions and affidavit of identity not later than [4:00 p.m., July 18, 2024](#). (168.590c).

Deadline for Withdrawal

The deadline for partisan candidates to withdraw from the August Primary is 4:00 p.m., April 26, 2024. Candidates without political party affiliation must withdraw by July 22, 2024 at 4:00 p.m. You must notify the Township Clerk, in writing, prior to the deadline that you wish to withdraw, or your name will appear on the ballot. (168.351, 168.590c).

Petitions

The required number of signatures of qualified and registered electors necessary for candidates who wish to appear on the ballot for all Oakland Township positions are: (168.544f)

Partisan Candidates:

Minimum 20

Maximum 50

Qualifying Petitions:

Minimum 60

Maximum 150

Petitions are available at the Township Clerk's office.

Any qualified and registered elector residing within the Township may sign your petitions. They may not sign more petitions for the same office than there are persons to be elected. For example, they may sign petitions for only 1 Supervisor, Clerk, or Treasurer, and 4 Trustees. If they have signed for more than allowed, only the first one signed will count.

Please ask the persons signing your petitions to also print their name as legibly as possible. We will make every attempt to verify a signature, but cannot approve illegible names.

Candidates ***WITH a party affiliation*** who met the filing requirements will be placed on the ballot for the August 6, 2024 Primary Election (168.349).

Candidates ***WITHOUT political party affiliation*** who meet the filing requirements will be placed on the ballot for the November 5, 2024 General Election.

Turning in the Petitions

It is the candidate's responsibility to make certain the petitions filed with the Clerk's office are filled out completely and correctly.

You must turn in the required number of signatures at one time. We highly recommend turning in your petitions in advance of the deadline so that the signatures can be verified in sufficient time to allow for collecting more if needed. We will notify you once your petitions have been verified and found to be sufficient. We will also notify you if your petitions are not found to be sufficient. If you need more pages turned in due to invalid or unqualified signatures, you may turn them in up to the maximum allowed before the deadline (168.349). Petitions will be verified in the order in which we receive them.

Affidavit of Identity

All candidates MUST file an Affidavit of Identity, in duplicate. They are available at our office, or online at https://www.michigan.gov/sos/-/media/Project/Websites/sos/25delrio/ED104_Aff_ID_Fil_Rec_Vendor_83725_7.pdf?rev=c2d66f1dad2c43ec8576b2a908924c4e&hash=A5F52A2A35DBAF7766EFC1FF27B5F203A a candidate who fails to file an Affidavit of Identity cannot be placed on the ballot. (PA 394 of 1984).

Other forms may be required by the State and County.

You must indicate on your affidavit if you want your petitions returned to you or destroyed after January 1, 2025. (168.556)