



OAKLAND TOWNSHIP
HISTORIC DISTRICT COMMISSION

4393 Collin Road
 Rochester, MI 48306
 (248) 608-6807

Temporary Use Permit Fees

Cranberry Lake Farm Historic District, 388 W. Predmore Rd, Oakland, MI 48363

1. Arrangements for activities should not be finalized until approval is received from HDC or their designee.
 - a. Contact HDC office (248)608-6807 to confirm availability of date and time.
2. Applications for Temporary Use Permits must be received by the HDC Office a **minimum of 30 days** prior to the activity so it can be adequately processed.
 - a. Completed Application
 - b. Sign and date Application
 - c. Include specific details or needs
3. No activities or events shall interrupt public use of bordering Cranberry Lake Park which will remain open for the duration of your event.
4. There is no smoking allowed in any of the buildings.
- 5. There is no alcohol permitted in Oakland Township parks.**
6. Two or more events cannot be held at the same time without HDC approval.
7. The Caretaker House, carriage barn, and greenhouse are not available for rental.
8. Signage, flyers, banners and/or other advertising and locations must be approved by the HDC.
9. The HDC reserves the right to waive or suspend any requirement for good cause shown.

Application Fees

The Temporary Use Permit Fee can be made by cash or check payable to Charter Township of Oakland and must be submitted at the time of application.

Building Rental	Base Fee 3 hour use	OT Resident and non-profit 501c3 3 hours use	Additional hourly charge	Deposit to hold date	Refundable security deposit After inspection
Hen House	\$100	\$75	\$25 hr	\$50	\$100
Flumerfelt Barn & South lawn	\$400	\$300	\$75 hr	\$100	\$350
Main House and East Lawn	\$500	\$375	\$100 hr	\$100	\$400
Grounds (only)	\$375	\$250	\$50 hr	\$100	\$300
Grounds, Main house, and Flumerfelt Barn	\$700	\$600	\$150 hr	\$250	\$600

HDC Commission, member municipality or affiliated Government, OT Parks and Recreation, and Oakland Township Historical Society ----- No Charge

*Please note: Caretaker House, Carriage Barn, and Greenhouse are not available for rentals.
Thank you!*

*Loss of Security Deposit would be if damage occurred, theft of items, trash left on premises, smoking inside the buildings, drinking open alcoholic beverages on site.
The return of all or portion of Security Deposit can take up to 30 days.*

These prices include having the buildings open:

One hour before to decorate - either the day of rental or day before.

One hour to clean up, either after event or on the following Monday.

If you require more time to decorate outside, arrangements can be made. If staff is required to travel to the site to open or close buildings, there will be an additional fee.

Space capacity and amenities of buildings:

Main House

1500 square feet, use of first floor only. (Second floor balcony, and second floor bathroom may be requested.) Capacity 50 people. Mostly oak floors.

ADA accessible restroom on first floor. There is air conditioning and heat.

The East Porch is 14 feet wide by 44 feet long and perfect for a wedding ceremony.

Flumerfelt Barn

26 feet wide by 36 feet long. About ten tables can fit. Wide plank wood floors.

There is a 50-person capacity. Larger events have used tent rental on South lawn.

There is no access allowed to the balcony. A table diagram can be requested.

There is no air conditioning and no heat. We have two white plastic fans.

Hen House

22 feet by 80 feet, capacity 50. Concrete floor. There is no air conditioning and no heat.

Used for Scouting programs, children's programs, beekeeping workshops.

Grounds

There are several locations to place a tent. A tent diagram can be requested. Tent rentals are made on your own, we do not supply tents, tables, or chairs. However, the Historical Society has six 6' tables to rent for \$5 each, and fifty chairs available for \$1.50 each. The chairs are black plastic.

Parking

There is a gravel parking area for 32 vehicles, a grass over-flow parking area for 36 vehicles, and rear grass over-flow parking. Parking capacity is limited to 110.

Signage

There are two large directional park signs on Rochester Road (NB and SB) and cones and small easels are set up the day of the rental to deter any park users from entering during posted time.