

Marshfield Airport Committee Minutes

November 18th, 2021

Meeting called to Order at 12:04 P.M. by Chairman Berg

Present: John Berg, Lee Taylor, Dan Maurer Paul Knauf and Alderman Ed Wagner

Absent: Also Present: Robert Glab, Duffy Gaier and Jeffrey Gaier

Citizens Comments: None

AP2021-53 Motion by Maurer Second by Knauf to approve the airport meeting minutes of October 21st, 2021. All Ayes

Motion Carried

AP2021-54 Motion by Taylor Second by Knauf to approve the airport management report of November 2021. All Ayes,

Motion Carried

AP2021-55 Motion by Knauf Second by Maurer to approve the airport activity report of November 2021. All Ayes,

Motion Carried

AP2021-56 Motion by Wagner Second by Knauf to approve the airport bills for November 2021. All Ayes,

Motion Carried

Airport Projects Discussed, No Action Taken

Motion by Knauf Second by Maurer to adjourn at 1:05 P.M. , All Ayes, Meeting Adjourned.

Respectfully submitted by Jeffrey Gaier

Marshfield Municipal Airport Airport Management Report November 18th, 2021



The Wisconsin Bureau of Aeronautics, (BOA), has released a signed contract for the Marshfield Airport Master Plan and Airport Layout Plan with Narrative. In the contract, the cost for the project is set at a maximum amount of \$303,930. The overall scope of the plan has been greatly reduced. This may have been done to bring the plan back to the original estimated price of \$300,000. Environmental Assessment Report, Hazardous Materials Site Assessment, Wetland Mitigation Plan, Topographical Survey, Historical Study, Archaeological Survey, Agricultural Impact have been removed from the plan.

What is in the Master Plan is computer aided design and drafting, airport inventory of what the airport presently has for infrastructure, runway safety area determination, forecast of use including but not limited to economic indicators and population, demand / capacity analysis, future facility development and recommendations, potential alternatives for future development, approach and departure surfaces obstacle action plan, environmental overview, integration of the six year plan with the state.

The Master Plan will also include a runway protection zone analysis and development of a new signed copy of the airport layout plan. Short Elliot Henderson will be developing the Master Plan with the assistance of Becher - Hoppe. They will also be utilizing Martinez Geospatial for photogrammetry and Airport GIS services.

The BOA has updated their contract with WSI Corporation which provides computerized weather services at Wisconsin airports called WSI Pilotbrief. WSI provides a computer, monitor, printer and related connections for airports under the BOA contract. Pilots can use this system at the airport to look up weather, notams and other condition before flying. WSI recently sent Marshfield updated computer equipment for this task. Marshfield pays a minimal fee under \$500 per year to the BOA for this service.

In a surprise twist, our understanding of the remote communication outlet being decommissioned was incorrect. The week after the last meeting an FAA technician showed up and informed us that the radio equipment for the RCO was getting an upgrade. Several technicians from the FAA worked on the equipment on and off for a week and half.

This month the Aztec that was owned by J & S WI LLC was moved from Marshfield to Waupaca. The owner is actual closer to Waupaca than Marshfield and wanted his aircraft closer to home. With the Aztec leaving this brings Marshfield's official count of registered based aircraft to 14. There are three additional aircraft that are unverified. These are aircraft that are being claimed by other airports in the FAA Based Aircraft database. Jeff has sent emails to two of the airports in Wisconsin asking them to release the aircraft in question. The other aircraft splits its time between Hayward and Marshfield. A notation was put in the FAA database that the aircraft was based, registered and from Marshfield, WI, but the owner also has a cottage in Hayward WI area and splits his time between Marshfield and Hayward. The BOA asks us to notify them in case the count drops to 12 as that could cause concern for the FAA. The FAA uses the aircraft based numbers to determine the health of aviation as well as help predict federal funds for future projects for that airport.

The M4000 QTPod credit card machine received a protective cabinet that was constructed by Randy Schier. Randy and his son did an amazing job on the cabinet. The cabinet is a stainless steel frame with PVC siding. It should stand up to the elements for the life of the M4000. We have received several compliments on the cabinet from pilots coming into the airport. This cabinet will help the



M4000 withstand the elements better. In the past we had a specialty designed nylon hood that went over the M4000. The cost of the hood from QTPod was \$200 and would need to be replaced after a few years of exposure to the elements. The Bell family has now harvested all their crops from the airport for the year.

Maurer Roofing did stop out this month to take a look at the roof on the airport terminal. There are a few spots where it looks like water comes in. There were no breaks in the membrane on the roof. There were a few areas where caulking could be used. It is possible that these might be the areas that if they get saturated could have water leaking in. Unfortunately we were unable to find any leaks when water was sprayed on the roof.

Have a safe and Happy Thanksgiving - Happy Flying

Duffy, Alice, Robert and Jeff Gaier



Marshfield Municipal Airport,
Roy Shwery Field
Activity Report For The Month
of
November 2021



***2020 Data from March to April data in this report may not be correct due to no meetings in 2020 because of Covid-19 Restrictions and the inability to meet.**

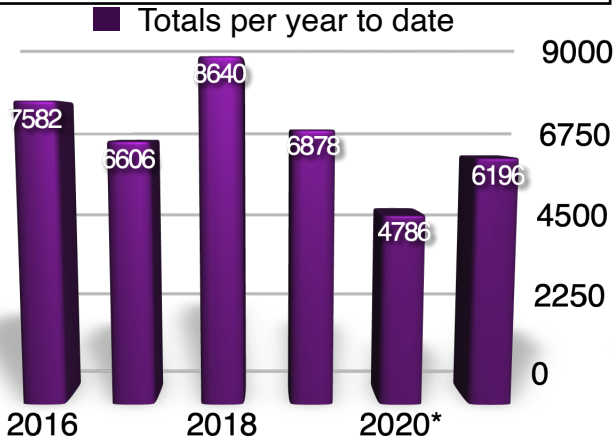
Flight Operations at the airport, (a departure or landing), for this month 2021						
Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
10	14	12	260	236	36	568

Flight Operations at the airport, (a departure or landing), for this month last 2020*						
Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
6	16	2	186	102	12	324

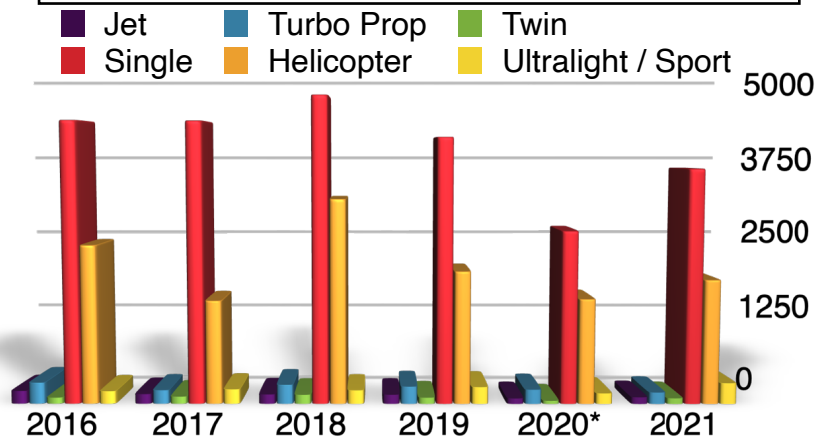
Six Year Comparison Of Operations						
Year	2016	2017	2018	2019	2020*	2021
Jet	198	150	146	142	86	104
Turbo Prop	326	210	294	266	220	178
Twin	94	110	140	96	48	88
Single	4332	4322	4710	4076	2654	3596
Helicopter	2438	1590	3140	2038	1614	1908
Light Sport	194	224	210	260	164	322
Total	7582	6606	8640	6878	4786	6196

All information in this report is estimated based on the activity at the airport for the month. An Operation is considered a take off or a landing.

Operations Totals Over The Past Six Years

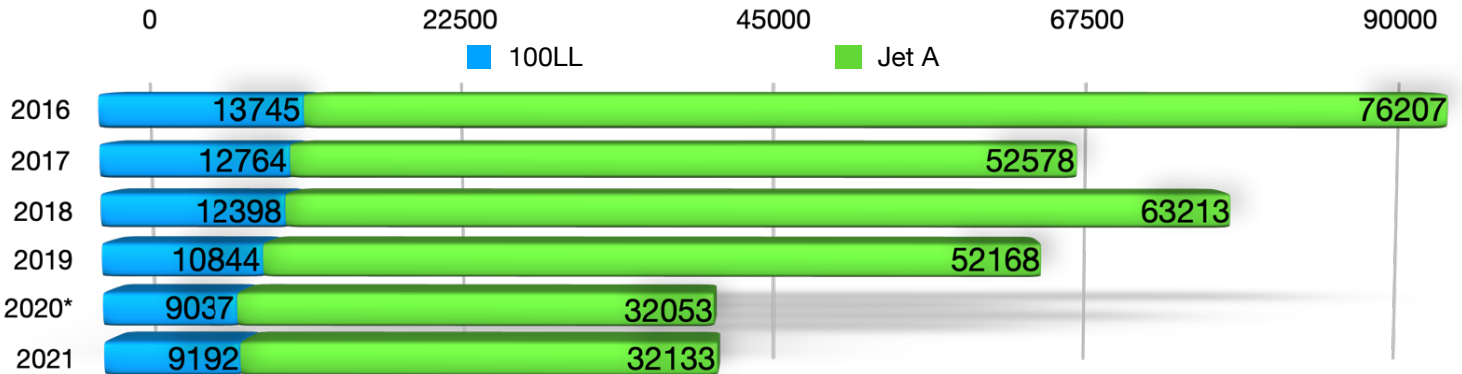


Types Of Aircraft That Have Visited Marshfield Per Year

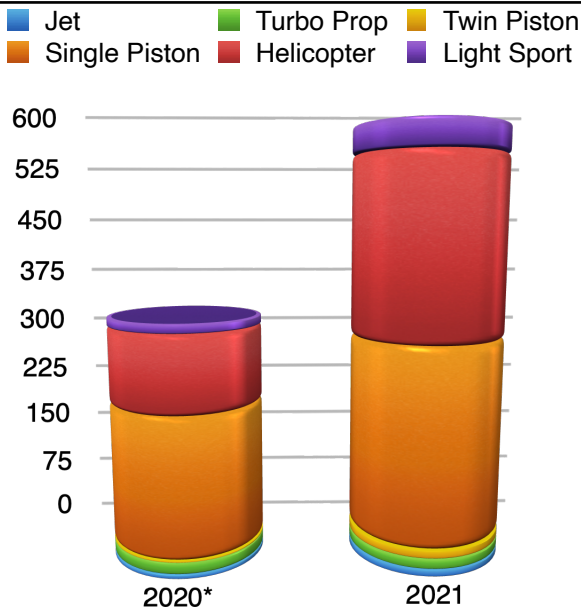


Fuel Sold

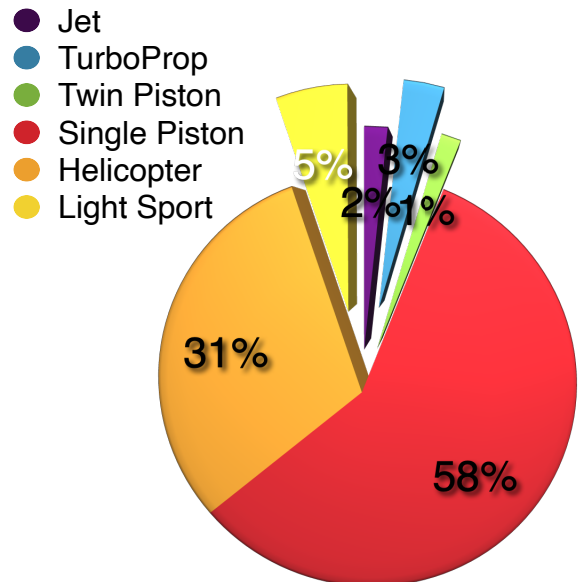
Year	2016	2017	2018	2019	2020*	2021	Sold This Month
100LL	13745	12764	12398	10844	9037	9192	776
Jet A	76207	52578	63213	52168	32053	32133	5579



This Month Compared To The Same Month Last Year



Percentage Of Operations ByType of Aircraft

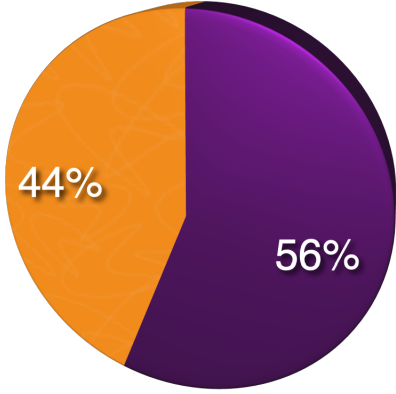


Local Traffic and Transient Traffic

Year	2016	2017	2018	2019	2020*	2021
Transient	3024	2222	3044	1984	1238	2038
Local	4558	4384	5596	5634	3548	3590

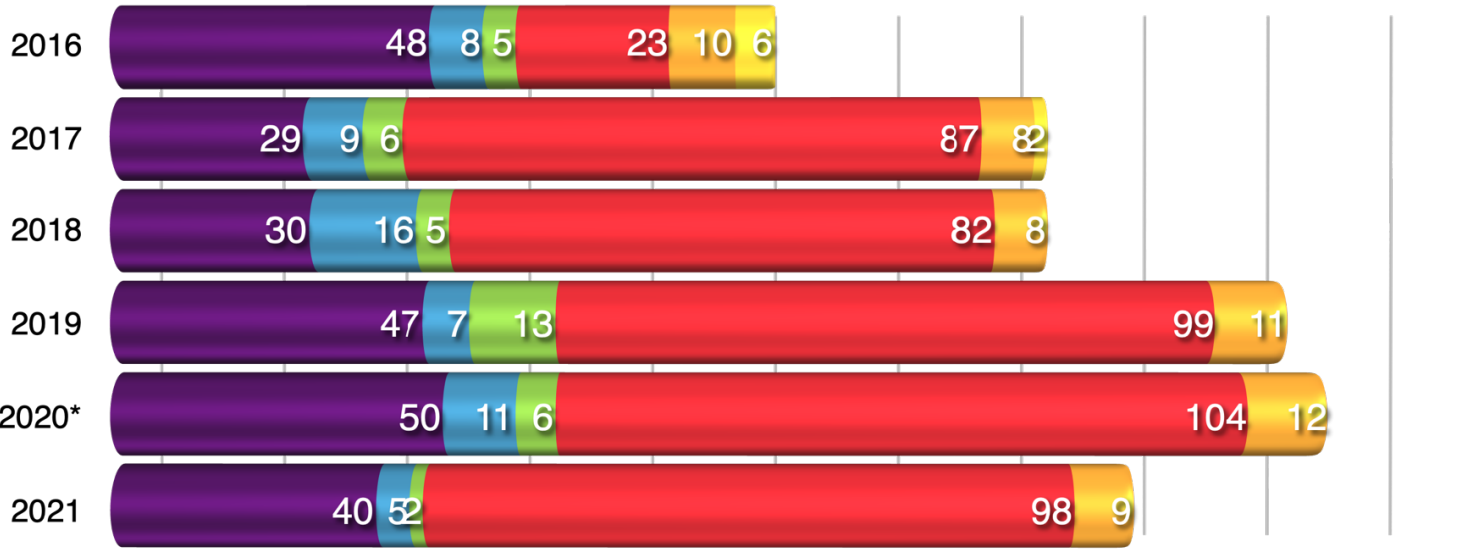
Percentage Of Local And Transient Traffic For This Year

- Local Traffic
- Transient Traffic

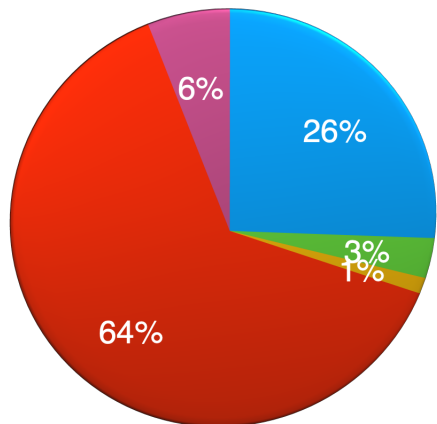


Federal Aviation Administration Computerized Aviation Exams. Provided by Duffy's Aircraft at the Marshfield Airport. The Only FAA Testing Site in Central and Northern Wisconsin.

- Private / Sport
- Instrument
- Commercial
- Drone
- Other Aviation
- Non-Aviation



- Private & Sport
- Commercial
- Other Aviation
- Instrument
- Drone
- Non-Aviation



Conference Room Use - The conference room at the airport is free on an appointment basis. People, Groups or Organizations who would like to use the conference room contact Jeff at the airport to schedule the use and time. The room was used this month by:

The Marshfield Airport Committee, Central Wisconsin Apple User Group, EAA Chapter 992

Summary of the month

- ✈ Student activity was average for this time of year with the cold temperatures and weather impacting some flight training
- ✈ Business Activity - There were some business flights in this month. Mostly regular customers
- ✈ Medical Traffic - Helicopter traffic was normal, fixed wing was normal.
- ✈ Single Engine and Sport Activity - Both are normal this month

Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This information is gathered from conversations we have with the pilots and passengers. There are many more locations and business that do benefit from the airport each month. These are just the ones we were informed about from the people discussing their time at Marshfield.

Marshfield Hotel / Libby McNeal's
Holiday Inn / The Rivers
Woodfield Inn / Logjam
Baymont Hotel
Blue Heron / West 14th
Marshfield Clinic & Marshfield Medical Center
Festival Foods
The Kitchen Table
Target
Walmart
Menards
Fleet Farm
Subway
Chips
Little Casears
Hardees
The Store
Nasonville Dairy
El Mexical
Nutz Deep II
Crabby Daves
Daily Grind
Kentucky Fried Chicken
Weber's Farm Store
Central Cafe
Melody Gardens
Enterprise Rental Car
Associated Sales and Leasing / USAVE Auto Rental



Individuals and Businesses That Have Utilized The Airport In Some Form Or Way This Month

Duffy's Aircraft Sales and Leasing Inc.
Life Link III - Marshfield - Med Flight
Wheelers Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Howard Joling
David Wells
Don Halloran
Dana Fern
Jeron Hiller
Dan Hiller
Troy Rens
Howard Rand
Dan Reis
Randy Gershman
Custom Fabrication and Repair
Brian Barnett
Thomas Pue
Bob Thill
Wausau Flying Service
Rhineland Flying Service
LJ Aviation
Roehl Transport
Ryan & Jamie LaSee
Mayo One (Medflight Helicopter from Eau Claire)
Medevac (Medflight Wausau)
Wayne Short
Steve Humphrey
Life Link III (Medflight New Richmond - Helicopter)

Life Link III (Medflight Minneapolis - Fixed Wing)
Civil Air Patrol (Stevens Point)
Robert Glab
Ryan Cox
Connor Clark
Festival Foods
Brad Honish
Jeff Casper
Todd Ward
Jacob Voelker
Srirangan Sampath
North Memorial Med flight
Cheryl Zinthefer
Jacob Schilling
Jim Neidert
J & S of WI LLC
Guardian Flight LLC (Medflight Iron Mountain, MI)
Dan Wilhelm
James Armstrong
Clayton Cain
Mark Slabbekoorn
Todd Gasall
James Frame
Philip Brueggen
Beau Buckmaster
Andrew Lewison
Monte Brown
Kyle Harris
John Quirk
Jeffrey Dvoracek
Kenneth Lubs
Shaun Cooper
Xavier Klein
Aaron Accola
Sanford Health
Glen Jordan

Vonda Bensen
Wisconsin Fun Flyers - Flying Club from Mauston, WI
Reedsburg Flying Club - from Reedsburg, WI



City of Marshfield - 2021 Airport Budget continued			November			Page 2 of 2
53100	Office Supplies & Exp.	800.00	288.98	Duffy's Aircraft Sales & Leasing, Inc.	288.98	511.02
				Printer cartridges (colored)		-
53200	Publications & dues	200.00			335.00	(135.00)
						-
53400	Operating supplies	1,900.00			2,020.41	(120.41)
						-
						-
						-
53500	Rep/Mainte. Supplies	4,600.00	572.00	City of Marshfield - plow blades	3,221.59	1,378.41
						-
						-
						-
						-
						-
						-
55110	Buildings & Contents	2,912.00			4,395.00	(1,483.00)
55140	Professional Liability	341.00				341.00
55150	Airport Liability	4,029.00			4,996.00	(967.00)
55170	Boiler	203.00				203.00
						-
Grand Totals		166,114.00	8,071.14		121,996.76	44,117.24