



CITY OF MARSHFIELD

MEETING NOTICE

AMENDED

**FINANCE, BUDGET AND PERSONNEL COMMITTEE MEETING
TUESDAY, APRIL 18, 2023
COUNCIL CHAMBERS, CITY HALL
207 WEST 6th STREET
5:30 p.m.**

1. Call to Order – Tom Witzel, Chairperson
2. Identify potential conflicts of interest
3. Citizens comments
4. Consent Agenda
 - Minutes of April 4, 2023 meeting
 - Bills and payroll

Recommended Action: Approve the consent agenda, as presented
5. Consideration of items removed from the consent agenda, if any
6. Request to recommend Council approval of Budget Resolution No. 13-2023, Vandehey Waters concessions. Presented by Justin Casperson, Parks & Recreation Director.
Recommended Action: Recommend Council approval
7. Request to recommend Council approval of Budget Resolution No. 17-2023, Jurustic Park Relocation. Presented by Justin Casperson, Parks & Recreation Director.
Recommended Action: Recommend Council approval
8. Request to recommend Council approval of Budget Resolution No. 15-2023, consulting services for compensation market update. Presented by Sarah Dresel, Human Resources Director.
Recommended Action: Recommend Council approval
9. Discuss possible reduction to approved travel and training. Presented by Natasha Tompkins, Alderperson, District 3
Recommended Action: Discretion of the Committee
10. Suggested items for future agendas
11. Adjourn

FINANCE, BUDGET AND PERSONNEL COMMITTEE
APRIL 18, 2023

Re-Posted this day April 17, 2023 at 1:00 p.m. by Jessica A. Schiferl, City Clerk

NOTICE

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jessica A. Schiferl, City Clerk, at 207 West 6th Street or by calling (715) 486-2022.

The filming of this meeting is provided by [Marshfield Broadcasting](#), a division of our [Communications Department](#) that can be viewed streaming "LIVE" on the City's website at ci.marshfield.wi.us, cable tv channel 991, and marshfieldbroadcasting.com at the time of this meeting in open session. Additionally, this meeting can be viewed live on over-the-top devices, Roku, Amazon Fire TV, and Apple TV, by downloading the Marshfield Broadcasting app. After this meeting is adjourned, the video will be available within 24 hours on the City's website at www.ci.marshfield.wi.us, marshfieldbroadcasting.com, Marshfield Broadcasting app on over-the-top devices, and cable channel 991. If you have questions regarding the filming of this meeting, please get in touch with Communications Director Tom Loucks at 715-486-2070.

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF APRIL 4, 2023

Meeting called to order by Chairperson Witzel at 5:30 p.m., in the Common Council Chambers, City Hall.

PRESENT: Alderpersons Tom Witzel, Natasha Tompkins (via Zoom), Ed Wagner, Rebecca Spiros (via Zoom), Pete Hendler

EXCUSED: None

ALSO PRESENT: City Personnel (Steve Barg, Sarah Dresel, Tom Turchi, Jennifer Selenske, Kris Hawley, Justin Casperson and Jessica Schiferl)

Identify potential conflicts of interest: None

Citizen Comments

- None

FBP23-042 Motion by Wagner, second by Spiros, to approve the items on the consent agenda:

1. Minutes of the March 21, 2023 meeting.
2. Bills in the amount of \$350,645.90 and payroll in the amount of \$984,024.79
3. Monthly position control report
4. Report of Personnel Actions

Motion carried

FBP23-043 Motion by Wagner, second by Tompkins, to refer Budget Resolution No. 13-2023 to Parks and Recreation Committee to review items offered for sale and staffing needs.

Motion carried

FBP23-044 Motion by Wagner, second by Hendler, to recommend Council approval to approve Budget Resolution No. 14-2023, transferring funds to purchase salt for roadway maintenance.

Motion carried

FBP23-045 Motion by Hendler, second by Tompkins, to recommend Council approval of agreement for base package services related to compensation market update with McGrath HR Group.

FBP23-046 Motion by Wagner, second by Hendler to amend **FBP23-045** to include option 1, optional project enhancements, to the agreement with McGrath HR Group, specifically related to exploring range options. Ayes – 4, Nays – 1 (Tompkins)

Motion carried

Vote on **FBP23-045**, as amended. Ayes – 4, Nays – 1 (Tompkins)

Motion carried

FBP23-047 Motion by Wagner, second by Hendler, to recommend Council approval to set interest rate for 2023 special assessment installment payments.

Motion carried

FBP23-048 Motion by Spiros, second by Tompkins, to recommend Council approval to appoint Josh Mauritz to the position of City Engineer, effective April 16, 2023, and authorization to begin the process to refill the vacant Civil Engineer I position.

Motion carried

FBP23-049 Motion by Wagner, second by Hendler to go into closed session under Wisconsin Statutes, Chapter 19.85(1)(c) “Considering employment, promotion, compensation, or performance

evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility.”

- Compensation adjustment for City Engineer

Roll call vote, all ayes. (Time: 6:23 p.m.)

Motion carried

Present in closed session: Alderpersons Tompkins (via Zoom), Wagner, Witzel, Spiros (via Zoom), Hendler, City Administrator Barg, and City Personnel (Sarah Dresel and Jessica Schiferl).

FBP23-050 Motion by Wagner, second by Spiros to return to open session. Roll call vote, all ayes. (Time: 7:00 p.m.)

Motion carried

FBP23-051 Motion by Wagner, second by Hendler to recommend Council approval to place new City Engineer on Step 4 of Paygrade 136, effective April 16, 2023. Ayes – 4, Nays – 1 (Tompkins)

Motion carried

FUTURE AGENDA ITEMS

- Alderperson Tompkins would like to explore pausing all in person staff travel for the remainder of 2023.

There being no further business, Chairperson Witzel adjourned the meeting at 7:03 p.m.

Respectfully submitted,

Jessica Schiferl
City Clerk

Resolved by the COMMON COUNCIL of the CITY OF MARSHFIELD, WISCONSIN, that the General Payrolls amounting to **\$ for April 2023** and General Expense Bills for **April 2023** amounting to **\$566,458.90** be allowed paid and charged to their proper accounts.

Chairman

**CITY OF MARSHFIELD
SCHEDULE OF BILLS TO BE PAID FOR APPROVAL**

Type	CHECK DATE	Sum of AMOUNT
Current Bills Paid by Check	04/07/2023	\$ 900.00
Current Bills Paid by Check	04/19/2023	\$ 103,519.29
Current Bills Paid by EFT	04/19/2023	\$ 274,980.95
Prepaid Bills Paid by Check	04/10/2023	\$ 69,138.02
Prepaid Bills Paid by Check	04/12/2023	\$ 97.13
Prepaid Bills Paid by EFT	04/11/2023	\$ 116,623.51
Prepaid Bills Paid by ACH	04/05/2023	\$ 1,200.00
(blank)	(blank)	
Grand Total		\$ 566,458.90

CHECK NUMBER	CHECK DATE	VENDOR NAME	Sum of AMOUNT
(blank)	(blank)	(blank)	
708523616	04/05/2023	WI DEPARTMENT OF REVENUE	\$ 1,200.00
20001147	04/07/2023	AMANDA ERTL	\$ 900.00
201659	04/10/2023	CHARTER COMMUNICATIONS	\$ 119.98
201660	04/10/2023	MARSHFIELD UTILITIES	\$ 68,956.23
201661	04/10/2023	TDS TELECOM	\$ 54.31
201662	04/10/2023	U.S. CELLULAR	\$ 7.50
20001148	04/11/2023	BMO HARRIS/DINERS CLUB	\$ 116,623.51
201663	04/12/2023	MARSHFIELD UTILITIES	\$ 17.13
201664	04/12/2023	MARSHFIELD AREA CHAMBER FOUNDATION	\$ 80.00
201665	04/19/2023	EATHEN M ADEN	\$ 1,175.00
201666	04/19/2023	ADVANCE AUTO PARTS	\$ 30.10
201667	04/19/2023	AMAZON	\$ 33.14
201668	04/19/2023	AMERICAN FENCE COMPANY	\$ 2,242.00
201669	04/19/2023	WHITNEY FORD	\$ 40.00
201670	04/19/2023	CENTER POINT LARGE PRINT	\$ 88.50
201671	04/19/2023	CHARTER COMMUNICATIONS	\$ 292.75
201672	04/19/2023	DE LAGE LANDEN PUBLIC FINANCE	\$ 10,849.38
201673	04/19/2023	ECOLAB	\$ 115.08
201674	04/19/2023	ERGOTECH CONTROLS, INC.	\$ 2,779.10
201675	04/19/2023	FARMWAY TRUCK & TRAILER REPAIR LLC	\$ 103.02
201676	04/19/2023	FARRELL EQUIPMENT & SUPPLY CO INC	\$ 1,289.83
201677	04/19/2023	FLEETPRIDE	\$ 266.39
201678	04/19/2023	FORWARD APPRAISAL, LLC	\$ 20,450.00
201679	04/19/2023	GAPPA SECURITY SOLUTIONS LLC	\$ 2,235.30
201680	04/19/2023	HILLER'S HARDWARE INC	\$ 628.89
201681	04/19/2023	ISTATE TRUCK INC	\$ 547.16
201682	04/19/2023	KOHS MACHINE SHOP INC	\$ 40.00
201683	04/19/2023	MARSHFIELD UTILITIES	\$ 599.94
201684	04/19/2023	MARSHFIELD CLINIC HEALTH SYSTEM	\$ 2,950.47
201685	04/19/2023	MEDFORD COOPERATIVE, INC	\$ 3,510.33
201686	04/19/2023	MILLER-BRADFORD & RISBERG, INC	\$ 3,349.24
201687	04/19/2023	ODP BUSINESS SOLUTIONS LLC	\$ 52.16
201688	04/19/2023	OK SANITARY SERVICE INC	\$ 325.00
201689	04/19/2023	AIDEN VANDRE	\$ 146.65
201690	04/19/2023	ANIMAL HOUSE PETS LLC	\$ 64.22
201691	04/19/2023	CHRISTOPHER KORNBLUM	\$ 100.00
201692	04/19/2023	COLLEEN F ARNOLD	\$ 37.80
201693	04/19/2023	JANET WEINFURTNER	\$ 45.00
201694	04/19/2023	KARA RANK	\$ 8.00
201695	04/19/2023	KAREN AND BILL MUELLER	\$ 12,000.00
201696	04/19/2023	KAREN FAULKS	\$ 100.00
201697	04/19/2023	NASONVILLE DAIRY	\$ 60.00
201698	04/19/2023	S&S INSURANCE SERVICES	\$ 154.00
201699	04/19/2023	STACEY KYLE	\$ 40.00
201700	04/19/2023	TAMMY RADA	\$ 40.00

CHECK NUMBER	CHECK DATE	VENDOR NAME	Sum of AMOUNT
201701	04/19/2023	PACKER FASTENER	\$ 560.20
201702	04/19/2023	PIEPER ELECTRIC, INC	\$ 295.00
201703	04/19/2023	PK ELECTRONICS	\$ 73.50
201704	04/19/2023	THE POND PEOPLE	\$ 225.00
201705	04/19/2023	PROVISION PARTNERS	\$ 414.21
201706	04/19/2023	JEFFREY NIKOLAI	\$ 525.70
201707	04/19/2023	RAINBOW TREE COMPANY	\$ 8,014.30
201708	04/19/2023	RENT-A-FLASH OF WISCONSIN INC	\$ 4,915.29
201709	04/19/2023	SAFEWARE, INC.	\$ 5,323.82
201710	04/19/2023	SEILER INSTRUMENT & MFG CO. INC.	\$ 550.00
201711	04/19/2023	SPEE-DEE DELIVERY SERVICE INC.	\$ 195.56
201712	04/19/2023	STATE OF WISCONSIN COURT FINES & SURCHARGES	\$ 9,284.67
201713	04/19/2023	SWIDERSKI EQUIPMENT INC	\$ 822.07
201714	04/19/2023	TRUCK COUNTRY OF WISCONSIN, INC	\$ 742.17
201715	04/19/2023	VILLAGE OF STRATFORD	\$ 1,498.00
201716	04/19/2023	WEILER ENTERPRISES LLC	\$ 53.81
201717	04/19/2023	WEPAK-N-SHIP	\$ 140.99
201718	04/19/2023	WI DEPARTMENT OF JUSTICE	\$ 301.00
201719	04/19/2023	WI STATE LABORATORY OF HYGIENE	\$ 59.00
201720	04/19/2023	WOOD COUNTY TREASURER	\$ 2,736.55
20001149	04/19/2023	ADVANCE AUTO PARTS	\$ 1,152.63
20001150	04/19/2023	ADVANCE PHYSICAL THERAPY AND SPORTS MEDICINE	\$ 45.00
20001151	04/19/2023	AGSOURCE COOPERATIVE SERVICES	\$ 176.91
20001152	04/19/2023	S.J. ELECTRO SYSTEMS, LLC	\$ 728.04
20001153	04/19/2023	ARAMARK UNIFORM	\$ 332.20
20001154	04/19/2023	ASSOCIATED SERVICE CENTER	\$ 217.38
20001155	04/19/2023	ATHENS VETERINARY SERVICE, INC	\$ 1,131.63
20001156	04/19/2023	BAKER AND TAYLOR INC	\$ 3,303.71
20001157	04/19/2023	BROOKS TRACTOR INC	\$ 315.47
20001158	04/19/2023	CARRICO AQUATIC RESOURCES, INC	\$ 125.00
20001159	04/19/2023	CENGAGE LEARNING INC / GALE	\$ 92.37
20001160	04/19/2023	CENTRAL STATE SUPPLY CORP	\$ 31,678.42
20001161	04/19/2023	CENTRAL WI AUTO PARTS	\$ 64.98
20001162	04/19/2023	COMPLETE OFFICE OF WISCONSIN	\$ 1,347.55
20001163	04/19/2023	CUMMINS SALES AND SERVICE	\$ 862.42
20001164	04/19/2023	DAKOTA ELECTRIC SERVICE, INC.	\$ 147.50
20001165	04/19/2023	DALCO ENTERPRISES, INC	\$ 936.66
20001166	04/19/2023	DEMCO	\$ 135.19
20001167	04/19/2023	DIRECT NETWORKS INC	\$ 1,333.22
20001168	04/19/2023	EARTH, INC	\$ 612.00
20001169	04/19/2023	FEDERAL SIGNAL CORPORATION	\$ 15,634.00
20001170	04/19/2023	GALLS LLC	\$ 99.91
20001171	04/19/2023	GRAINGER	\$ 97.28
20001172	04/19/2023	GRAPHIC COMPOSITION INC	\$ 1,865.00
20001173	04/19/2023	HEINZEN PRINTING INC	\$ 48.00
20001174	04/19/2023	HORST DISTRIBUTING, INC	\$ 2,107.00
20001175	04/19/2023	INGRAM LIBRARY SERVICES INC	\$ 91.28
20001176	04/19/2023	INNOVATIVE MACHINE SPECIALISTS INC	\$ 1,598.00
20001177	04/19/2023	K & C CLEANING LLC	\$ 1,716.75
20001178	04/19/2023	KURITA AMERICA INC	\$ 15,219.60
20001179	04/19/2023	L.F. GEORGE, INC.	\$ 2,081.23
20001180	04/19/2023	LONDERVILLE STEEL ENTERPRISES INC	\$ 371.17
20001181	04/19/2023	MARATHON COUNTY TREASURER	\$ 783.81
20001182	04/19/2023	MARSHFIELD GLASS, LLC	\$ 65.00
20001183	04/19/2023	MASIMO AMERICAS, INC.	\$ 759.00
20001184	04/19/2023	MCMMASTER CARR SUPPLY COMPANY	\$ 74.17
20001185	04/19/2023	MENARDS	\$ 1,154.39
20001186	04/19/2023	MERKEL COMPANY INC	\$ 1,809.10
20001187	04/19/2023	MID-STATE TRUCK SERVICE, INC.	\$ 109,990.58
20001188	04/19/2023	MIDWEST TAPE	\$ 543.42
20001189	04/19/2023	MISSISSIPPI WELDERS SUPPLY CO INC	\$ 1,041.34
20001190	04/19/2023	MONROE TRUCK EQUIPMENT	\$ 4,457.96
20001191	04/19/2023	NASSCO, INC	\$ 47.77

CHECK NUMBER	CHECK DATE	VENDOR NAME	Sum of AMOUNT
20001192	04/19/2023	NORTH CENTRAL LABORATORIES	\$ 778.03
20001193	04/19/2023	NORTHERN LAKE SERVICE, INC	\$ 486.26
20001194	04/19/2023	O'REILLY AUTO PARTS	\$ 18.99
20001195	04/19/2023	POMP'S TIRE SERVICE, INC	\$ 31.80
20001196	04/19/2023	POWER PAC INC	\$ 267.91
20001197	04/19/2023	PRECISE MRM LLC	\$ 182.00
20001198	04/19/2023	REIGEL PLUMBING & HEATING INC	\$ 169.09
20001199	04/19/2023	RIPP DISTRIBUTING COMPANY INC	\$ 52.50
20001200	04/19/2023	ROCK OIL REFINING, INC	\$ 63.50
20001201	04/19/2023	RUNNING INC	\$ 44,615.69
20001202	04/19/2023	S&R TRUCK LLC	\$ 535.55
20001203	04/19/2023	SHAWN DUPEE	\$ 1,200.00
20001204	04/19/2023	SHERWIN INDUSTRIES, INC.	\$ 27.21
20001205	04/19/2023	SIRCHIE ACQUISITION COMPANY, LLC	\$ 333.90
20001206	04/19/2023	SMARSH, INC.	\$ 2.45
20001207	04/19/2023	SOLUTIONZ LLC	\$ 1,675.00
20001208	04/19/2023	STAPLES	\$ 237.73
20001209	04/19/2023	STRATFORD SIGN COMPANY LLC	\$ 1,180.50
20001210	04/19/2023	TAPCO	\$ 987.47
20001211	04/19/2023	TYLER TECHNOLOGIES, INC	\$ 12,855.56
20001212	04/19/2023	UNIFIRST CORPORATION	\$ 265.78
20001213	04/19/2023	UNIQUE	\$ 23.30
20001214	04/19/2023	VILLAGE OF SPENCER	\$ 2,596.69
Grand Total			\$ 566,458.90



City of Marshfield Memorandum

TO: Finance, Budget and Personnel Committee
FROM: Justin Casperson, Parks and Recreation Director
DATE: April 18, 2023
RE: Budget Resolution 13-2023 Vandehey Waters Concessions

Summary:

FBPC, at their April 11 meeting, referred this item back to the Parks, Recreation and Forestry Committee for discussion and direction. The PRFC approved the proposed recommendation from staff to operate concessions with city employees and the budget provided. Enclosed is information provided to the PRFC to help with their discussion.

PRFC approved a cost recovery of 106% or profit of \$4,233.00.

Vandehey Waters is scheduled to open in June. If there are any more delays in a decision for concessions operations, they may not be available when the pool opens. There is a lot of work to do between now and then in order to get things ready. The biggest challenge is hiring employees.

Recommendation:

PRFC recommends that the City operate VW concessions with city employees and to insert monies back into the aquatics budget for 2023 as proposed.

Attachment(s):

Vandehey Waters Concession Detail

CONCESSIONS BUDGETS

Exhibit A. 2022 Budget

(Proposed July 31, 2021)

<i>Concessions Attendants: 93 days x 8 hr/day x 3 people x \$9.00/hr</i>	<i>(21,164)</i>
<i>Concessions Manager: 93 days x 8 hr/day x 1 person x \$16.00/hr</i>	<i>(11,904)</i>
<i>Social Security (4%)</i>	<i>(1,323)</i>
<i>Workers Compensation (7.66%)</i>	<i>(2,533)</i>
<i>Concessions Food & Beverage Items and Supplies</i>	<i>(25,000)</i>
<i>Concessions Revenue</i>	<i>47,500</i>
Total 2022 Budget Concession Wages & Benefits	(14,424)

Exhibit B. 2023 Budget (Cut)

(Proposed July 31, 2022)

<i>Concessions Attendants: 73 days x 10 hr/day x 4 people x \$10.00/hr</i>	<i>(29,200)</i>
<i>Social Security (4%)</i>	<i>(1,168)</i>
<i>Workers Compensation (7.66%)</i>	<i>(2,237)</i>
<i>Concessions Food & Beverage Items and Supplies</i>	<i>(50,000)</i>
<i>Concessions Revenue</i>	<i>47,500</i>
Total 2023 Budget Cuts Concession Wages & Benefits	(35,105)

Exhibit C. 2023 Budget Request

(Proposed April 18, 2023)

<i>Concession Attendants: 73 days x 8 hr/day x 3 people x \$12.50/hr</i>	<i>(22,000)</i>
<i>Social Security (4%)</i>	<i>(880)</i>
<i>Workers Compensation (7.66%)</i>	<i>(1,685)</i>
<i>Concessions Food & Beverage Items and Supplies</i>	<i>(46,000)</i>
<i>Concession Revenue</i>	<i>74,798</i>
Total 2023 Budget for Concessions	4,233

- > From 2022 budget to 2023 budget cut - reduced days from 93 to 73
- > From 2023 budget cut to 2023 request - reduced employees from 4 to 3
- > From 2023 budget cut to 2023 request - reduced supplies from \$50k to \$46k
- > From 2023 budget cut to 2023 request - savings of **\$39,338**

CONCESSIONS COST RECOVERY EXAMPLES

CONCESSIONS BUDGET RECOMMENDED BY PRFC	
EXPENSE TOTAL	(70,565)
REVENUE TOTAL	74,798
DIFFERENCE	4,233
Cost Recovery	-106%

EXAMPLE A. - 110% Cost Recovery

EXPENSE TOTAL	70,565
REVENUE TOTAL	77,500
DIFFERENCE	6,935
Cost Recovery	110%

EXAMPLE B. - 100% Cost Recovery

EXPENSE TOTAL	70,565
REVENUE TOTAL	70,565
DIFFERENCE	0
Cost Recovery	100%

EXAMPLE C. - 95% Cost Recovery

EXPENSE TOTAL	70,565
REVENUE TOTAL	67,250
DIFFERENCE	(3,315)
Cost Recovery	95%

EXAMPLE D. - 85% Cost Recovery

EXPENSE TOTAL	70,565
REVENUE TOTAL	60,000
DIFFERENCE	(10,565)
Cost Recovery	85%

BUDGET RESOLUTION NO. 13-2023

A resolution changing the 2023 budget of the City of Marshfield, Wisconsin.

Budget Amendment

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the 2023 adopted budget for the General Fund parks and recreation aquatics temporary employee straight time account is increased \$22,000; the General Fund parks and recreation aquatics social security account is increased \$1,685; the General Fund parks and recreation aquatics workers' compensation account is increased \$880; the General Fund parks and recreation aquatics operating supplies account is increased \$46,000; the General Fund reserved for contingency account is decreased \$70,565; and the General Fund parks and recreation aquatics revenue budget increased \$74,798
2. That upon the adoption of this resolution by a two thirds vote of the entire membership of the Common Council, and within ten (10) days thereafter, the City Clerk publish notice of this change in the official newspaper.

ADOPTED _____

Mayor

APPROVED _____

Attest – City Clerk

PUBLISHED _____

Accounting Note: Budgetary Only

Increase 101-55420-62-51170 temporary employee straight time

Increase 101-55420-62-51530 social security

Increase 101-55420-62-51570 workers' compensation

Increase 101-55420-62-53400 operating supplies

Increase 101-46000-62-46754 revenue

Decrease 101-51412-05-57350 contingency



City of Marshfield Memorandum

TO: Finance, Budget and Personnel Committee
FROM: Justin Casperson, Parks and Recreation Director
DATE: April 1, 2023
RE: Budget Resolution 17-2023 Jurustic Park Relocation

Summary:

The Jurustic Park Relocation Team (JPRT) requested proposals (RFP) for architecture and design services to create a sculpture garden at Wildwood Park on behalf of the City of Marshfield. The JPRT sent it (RFP) to several firms, but only received one proposal in return. The firms who did not submit a proposal, said they do not have room in their schedule for the project. The JPRT reviewed the proposal from O² Design. They are satisfied with the proposal and feel comfortable moving forward with the company. Enclosed is the O² Design proposal.

Originally, Nelson-Jameson committed up to \$15,000 for the payment for these services. The O² Design proposal has a cost of \$20,000, plus reimbursable expenses. Nelson-Jameson agreed to increase their contribution to \$25,000. This entire project is financially supported by private donors with the Kohler Foundation and Nelson-Jameson as the primary financial supporters.

The Parks, Recreation and Forestry Committee sends forth their approval and positive recommendation to the FBPC.

Recommendation:

To approve budget resolution 17-2023 for the Jurustic Park project.

Attachment(s):

Budget Resolution 17-2023
O² Design Proposal

BUDGET RESOLUTION NO. 17-2023

A resolution changing the 2023 budget of the City of Marshfield, Wisconsin.

Budget Amendment

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the 2023 adopted budget for the Parks Capital Outlay Fund professional services account is increased \$25,000 and the Parks Capital outlay Fund for donations account is increased \$25,000 for the purpose of relocating Jurustic Park artwork.
2. That upon the adoption of this resolution by a two thirds vote of the entire membership of the Common Council, and within ten (10) days thereafter, the City Clerk publish notice of this change in the official newspaper.

ADOPTED _____

Mayor

APPROVED _____

Attest – City Clerk

PUBLISHED _____

Accounting Note: Budgetary Only

Increase 420-57630-61-52100 professional services project DON0007

Increase 420-48000-61-48509 parks donations project DON0007

JURUSTIC PARK SCULPTURE GARDEN

STATEMENT OF INTEREST FOR DESIGN SERVICES



COVER LETTER

April 5th, 2023

Dear Justin & Members of the Selection Committee:

Enclosed, please find the detailed information you have requested to assist you in evaluating and understanding our team's design process, the roles and responsibilities of our designers, and our experience on similar projects. We believe our experience with similar parks/gardens qualifies our firm particularly well for the Jurustic Park Sculpture Garden.

O² Design will lead the design team on this important project. We have a successful history of facilitating comprehensive master planning and site design for public parks and art institutions. It is our understanding that the Jurustic Park Sculpture Garden will function as an exhibition place to show the collective body of Wynias' artworks and as a city public space for gathering and entertaining. Much like the Gardens of Bomarzo in Italy and Franconia Sculpture Park in Minnesota, places like these are important for people to participate in and have the experience of connecting art with nature. **O²** Design will approach this project with respect for Wynias' design vision and capture the whimsical, joy, mythological, educational and experiential value of the Jurustic Park.

At **O²** Design, we have built our practice on collaboration with curators, designers, artists, architects, and engineers, and have developed a design process to position ourselves as the liaison between the clients and the other design disciplines. Our assembled design team builds on this process and has a proven track record of high-quality built work in cultural venues, public spaces, and renovations that will help guide decision-making as we develop the master plan for the Jurustic Park Sculpture Garden. Our relevant work experience range in type and size: including large public museum and parks like the Prizker Museum Library and Archives. Institutional campus with extensive art collections like the Minnetonka Center for The Arts. Campus development with which includes regional sculptures like the Harley Davidson Museum and General Mills. Public places with artistic express like the Target Plaza at Target Field and Gold Medal Park. Art installations like Medtronic Patent Garden and "Walker in the Rough" an artist-designed mini golf course in association with the Walker Art Center. Particularly, we have successfully restored, expanded and reimagined the iconic Minneapolis Sculpture Garden through the partnership with Walker Art Center and the Minneapolis Parks and Recreation Board.

We are enthused at the potential opportunity to work on this exciting project with the Friends of Jurustic Park Committee and the Parks, Recreation & Forestry Committee. We thank you for your consideration.

Best Regards,



Thomas R. Oslund
FASLA, FAAR
Founder / Director of Design

Justin Casperson

Director of Parks & Recreation
211 E 2nd Street Marshfield, WI
Marshfield, Wisconsin 54449
justin.casperson@ci.marshfield.wi.us

LANDSCAPE ARCHITECT/PROJECT LEAD

O² Design

<http://o2.design/>

Primary Contact:

Thomas R Oslund, FASLA, FAAR

Founder/Director of Design

115 Washington Avenue North, #200

Minneapolis, Minnesota 55401

612.359.9144

toslund@O2.design

ARCHITECT

Kampa Studio

<https://www.kampastudio.com/>

Primary Contact:

Troy W. Kampa

Principal / Founder

1323 Tyler St NE #2

Minneapolis, MN 55413

612.747.3279

troy@kampastudio.com

FIRM & PHILOSOPHY

O² Design is a landscape architecture firm whose focus is on design, master planning, and environmental planning with an emphasis on integrating strong design ideals into each project. Tom Oslund is one of the leading landscape architects in the country recognized by the American Society of Landscape Architects, American Institute of Architects, and in 1992 was awarded the prestigious Rome Prize from the American Academy in Rome. In 2021 he was awarded the Design Medal from the ASLA. With only one medal awarded per year, this prestigious honor recognizes “an individual landscape architect who has produced a body of exceptional design work at a sustained level for a period of at least ten years.”

O² has worked with several teams to craft well-loved and well-used open spaces and campus greens since 1998. Our wealth of experience with large scale, multi-stakeholder projects is exemplified with award winning designs including: Gold Medal Park and plaza surrounding the Guthrie Theater, sustainable gathering spaces for motorcycle rallies at the Harley-Davidson Museum in Milwaukee’s urban core, and the striking public plaza spaces for Target Field, the Minnesota Twins world-class ballpark that anchors the west end of downtown Minneapolis. **O² Design** was recently presented with a Merit Award by the Minnesota Chapter of the American Society of Landscape Architects for the design and renovation of the Minneapolis Sculpture Garden.

Our team prides itself in our ease in establishing rapport with clients and team members, and has maintained strong working relationship with past clients, continuing to provide design and planning services as needs arise. We believe that open and positive communication with the client and other professionals at the table from the onset of a new project allows for our team to have a rich discussion throughout the entire design process. Our attention to detail on every project, no matter how large or small, is focused and intense. Our goal is to anticipate issues and challenges before they occur—systematically processing each piece of the design puzzle to engage all possible solutions.

Kampa **Studio** is a design firm structured as a cooperative consisting of a number of architects and design professionals assembled to form a collaborative work environment. The firm has extensive experience over a broad range of project types, complexities, costs and locations. Kampa Studio is committed to practicing design and construction in a collaborative manner, seeking a true understanding of each client, their specific needs and the unique conditions of each project.

PHASE I: SITE ANALYSIS AND OBJECTIVES

We begin each master planning process with a review of existing documentation and conditions. After a thorough review, we begin to analyze and synthesize the information into a coherent picture of existing conditions of the project site. After we have completed the inventory, we begin our analysis, programming, and synthesis of the gathered information, looking at market trends with fresh eyes and starting to pull together themes that will act as starting points for our master planning discussion. We will generate thoughts and insights on the goals and objectives that will guide the Jurustic Park Sculpture Garden for the next 20 years. We will take the collective insights and merge them with an understanding of the local culture and the unique program/site features and craft a statement that reflects the implications of the various program changes and the future site development plan. The team will then engage in the creation of schemes and discussion will follow. A remote check-in meeting will be scheduled with Friends of Jurustic Park Committee (FJPC). O² will present findings from Site Reconnaissance & Assessment phases, discuss issues, and review feedback gathered from the team.

1. One (1) remote check-in with the FJPC

PHASE II: DEVELOPMENT ALTERNATIVES

After gathering information from the first phase of the process, we will incorporate all we have learned to date and integrate that information with our design expertise to design alternative plan diagrams (two diagrams). The alternatives will provide the master planning team with different options for attaining the optimum balance between program, land use allocation, site functionality, adaptability for future use, aesthetics and cost. These options will be presented to the FJPC for review and comment. The team will review, discuss and evaluate these options and select a preferred direction that will be developed into greater detail.

1. One (1) presentation of Development Alternatives to the FJPC.

PHASE III: DEVELOPMENT MASTER PLAN

After the preferred alternative has been determined, O² Design will then take that plan and begin the process of refining it, possibly creating a hybrid from the multiple previous alternative plans. This plan will illustrate the vision for the spatial organization, program use, texture and character of the Jurustic Park Sculpture Garden. After this is completed the concept plan will be presented to the FJPC.

1. One (1) remote check-in with the FJPC.

PHASE IV: COST ESTIMATE, PHASING AND FINAL MASTER PLAN DOCUMENT

Based on the FJPC review and feedback, we will make any revisions to the plan. This plan will also include phasing strategies divided into five-year horizons. These phasing diagrams will help the team to set a framework for ensuring capital needs. After these are completed, the final master plan will be presented to the FJPC, the Parks, Recreation & Forestry Committee (PRFC), and the Marshfield Common Council (MCC) for comments. We will then begin encapsulation of the entire process, highlighting every phase, into a master plan booklet for distribution. The final document will consist of a plan and recommendations that speak specifically to site mission. The conceptual master plan will act as a guide for future development of the Jurustic Park Sculpture Garden. The master plan will include descriptive and graphic representations of all the tasks accomplished throughout the planning process and will show how the assessment became integral to forming the shape of the overall plan. A detailed phasing plan will show the requisite five-, ten-, fifteen- and twenty-year horizons and the goals associated with each five year phase. Once the final booklet is complete, we will submit a draft to the FJPC, PRFC and the MCC for comments.

1. One (1) presentation of the Project Master Plan and Budget to the FJPC and PRFC.
2. One (1) presentation of project Master Plan and Budget to the MCC.
3. Final master plan booklet to the FJPC, PRFC and the MCC.

PROJECT COORDINATION AND DOCUMENT MANAGEMENT

O² will act as the project manager, as required, for coordination of all consultants and their work product and oversight of incorporating consultant work produce into a cohesive final master planning document.

PROJECT APPROACH & SCHEDULE

1. Coordination of meetings with the FJPC.
2. Coordination of all outside meetings with various governmental agencies and any others as determined.
3. Review and administrative payment request schedule and disbursement throughout the master planning process.

SCHEDULE

The conceptual master planning schedule will reflect the target completion date of August 1, 2023. This is what will guide us through the administration of this process within the specified time frame. Management of the master schedule for the project is a key element of overall project control. This schedule will be monitored weekly against progress.

WORKLOAD

Based on our current workload and the closing out of some large projects. Both **O²** Design and Kampa **Studio** are ready to work on this project immediately.

COMPENSATION:

The total fee for the Master Planning will be **\$20,000 (Twenty Thousand Dollars)** plus reimbursable expenses to be billed separately. The estimated fee will be distributed by phase and task, as follows:

Phase I: Site Analysis and Objectives	\$4,000.00 (20%)
Phase II: Development Alternatives	\$4,000.00 (20%)
Phase III: Development Master Plan	\$6,000.00 (30%)
Phase IV: Cost Estimate, Phasing and Final Master Plan Document	\$6,000.00 (30%)
Project Coordination and Document Management	\$5,000.00 (25%)

RETAINER

A retainer payment of \$5,000.00 will be required prior to our commencement of work. This retainer amount will be applied to the final invoice at the completion of the work.

ADDITIONAL SERVICES

Additional services are not included in the base fee and will be provided at standard hourly billable rates. These include additional meetings and time incurred in making revisions to previously approved drawings. We will seek prior written approval for any Additional Services.

REIMBURSABLE EXPENSES

Billings for services and reimbursable expenses will be handled on a monthly basis with a final bill upon completion of the project. Reimbursable expenses will be invoiced as a direct expense at cost, including but not limited to telephone, FedEx, sub-consultants, mail, travel expenses and reproduction costs. The above fee is based on the following assumptions:

1. Owner provided available site survey in AutoCAD or Revit.
2. Applications for procurement of all permits is the responsibility of others.
3. Cost estimate consultants are not included in the (**O²**) scope of work.
4. If changes in the scope of work require an adjustment of the fees, additional services will be negotiated and an amendment to the signed agreement will be issued for your approval. If we are verbally authorized to proceed with additional service work without signed contract amendment, the work will be performed in accordance with the (**O²**) standard hourly rates.

HOURLY RATE SCHEDULE:

Thomas Oslund / Principal:	\$250.00 per hour
Han Zhang / Assist. Principal:	\$175.00 per hour
Yuqi Yan / Associate:	\$125.00 per hour
Staff:	\$ 85.00 per hour
Troy Kampa / Architect	\$150.00 per hour

PROJECT APPROACH & SCHEDULE

MASTER PLAN PRELIMINARY PROJECT TIME LINE

- Consultant visit/In-person Meeting
- Remote (Zoom) Check-in
- Final Documents

4/26- 4/28		5/1 - 5/5		5/8 - 5/12		5/15 - 5/19		5/22 - 5/26		5/29 - 6/2		6/5 - 6/9		6/12 - 6/16		6/19 - 6/23		6/26 - 6/30		7/3 - 7/7		7/10 - 7/14		7/17 - 7/21		7/24 - 7/28		7/31 - 8/4	
April		May		June		July		August																					
PHASE I SITE ANALYSIS AND OBJECTIVES		PHASE II DEVELOPMENT ALTERNATIVES		PHASE III DEVELOPMENT MASTER PLAN		PHASE IV Cost Estimate, Phasing and Final Master Plan Document																							
<ul style="list-style-type: none"> • Assessment of existing conditions and needs and opportunities • Review and analysis of city landscape guidelines • Compilation of basemap materials • Develop guidelines and design objectives • Define site mission, goals and priorities • Strategize partnerships 		<ul style="list-style-type: none"> • Development and evaluation of alternatives (2 concept options) 		<ul style="list-style-type: none"> • Engage with master planning committee to identify and refine preferred master plan 		<ul style="list-style-type: none"> • Refine master plan with master planning committee feed backs • Documentation of phasing and implementation strategies • Develop final master plan booklet for distribution 																							
DELIVERABLE Site analysis and objectives document		DELIVERABLE Two master plans alternatives document		DELIVERABLE Preferred master plan document		DELIVERABLE Master plan document		DELIVERABLE Final master plan booklet																					
Remote Check-in with FJPC (Site Analysis) ●		Leadership Meeting ●		Remote Check-in with FJPC (Master Plan) ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●		Leadership Meeting ●	
Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC		Presentation/Review with FJPC	



Thomas R. Oslund

FASLA, FAAR

Principal/Founder/Director of Design

O² Design

Tom is a Harvard Graduate, Rome Prize Winner, and long time fellow member of the American Society of Landscape Architects. He established **O²** Design 25 years ago and has consistently produces award-winning works. Tom's interest in art and his passion for design are fueled by a commitment to excellence and innovation. Tom brings over 40 years of experience at a variety of project scales. In 2021 he was awarded the Design Medal from the ASLA. This prestigious honor recognizes "an individual landscape architect who has produced a body of exceptional design work at a sustained level for a period of at least ten years".

Selected Experience

O² Design (formerly oslund.and.assoc.), Minneapolis, MN

Principal and Design Director, 1998 to present

- Pritzker Military Museum & Library Archival Center, Somers, WI
- Northwestern Lake Forest Hospital Campus, Lake Forest, IL
- Minneapolis Sculpture Garden, Minneapolis, MN
- Gold Medal Park, Minneapolis, MN
- Peavey Plaza, Minneapolis, MN
- Medtronic Patent Garden, Fridley, MN
- Augsburg College Campus Master Plan, Minneapolis, MN
- UMD Science Classroom Building, Duluth, MN
- UMD Civil Engineering Building, Duluth, MN
- I-35W Bridge Reconstruction, Minneapolis, MN
- MacArthur Park Master Plan, Little Rock, AR
- Target Field/MN Twins Ballpark, Minneapolis, MN
- General Mills World HQ, Golden Valley, MN
- Minneapolis College of Design MP, Minneapolis, MN
- Harley-Davidson Museum, Milwaukee, WI
- Guthrie Theater/Gold Medal Park, Minneapolis, MN
- Sanford Health Campus MP, Sioux Falls, SD
- Appleton Arboretum Master Plan, Appleton, WI

Hammel Green and Abrahamson, Inc., Minneapolis, MN

Vice President and Director of Landscape Architecture, 1989 to 1998

Michael Van Valkenburgh Associates, Cambridge, MA

Principal, 1989

Bertaux & Copley and Associates, Inc., Cambridge, MA

1984-1986 (Full time during summer)

Damon Farber Associates, Inc., Minneapolis, MN

1980-1984

Education

Harvard University Graduate School of Design, MLA, 1986

University of Minnesota, BLA, 1980

International Travel Grant, Europe, 1979



KEY PERSONNEL & PROJECT TEAM RESUMES

Han Zhang

PLA, LEED BD+C

Associate Principle / Project Manager / Project Landscape Architect

O² Design

Han leads a small culturally diverse team at **O² Design** that handles projects across various types, scales, and design strategies, ranging from residential courtyards to hundred-acre master plans. She is experienced in project management and works closely with clients to stay on schedule and budget. She applies holistic and systematic thinking to create innovative design solutions to multifaceted challenges and strives to deliver exceptional results on sophisticated projects. Deeply influenced by her dual-culture background, Han brings her unique character, cultural interpretation, and inspiration to her design. Devoted to and passionate about her work, Han pursues simplicity, functionality, and artistry in design.

Professional Experience

O² Design (formerly **oslund.and.assoc.**), Minneapolis, MN

2012 – present, Associate Principal

- Minneapolis Sculpture Garden, Minneapolis, MN
- Saint John's Abbey Cemetery Monastery Expansion, Saint Cloud, MN
- Steppenwolf Theatre Expansion, Chicago, IL
- Pritzker Military Museum & Library Archival Center, Somers Village, WI
- Northwestern Lake Forest Hospital, Lake Forest, IL
- Sanford Health Conceptual Master Plan, Bismarck, ND
- Transamerica Insurance Headquarter Campus Master Plan, Cedar Rapids, IA
- McGough Construction Headquarter, Roseville, MN
- Marquette University Master Plan and Site Design, Milwaukee, MN
- University of Dubuque Site Design, Dubuque, IA
- Shattuck St. Mary Master Plan and Site Design, Faribault, MN
- Seward Montessori School Courtyard, Minneapolis, MN
- Target Field Twins Ballpark Renovation, Minneapolis, MN
- Minnesota Multi-Purpose Viking Stadium, Minneapolis, MN
- Data Center Design, Multiple Locations.
- Washburn and Stone Arch Lofts Site Renovation, Minneapolis, MN
- Kenwood Parkway Residence, Minneapolis, MN
- Bloomington Central Station Housing and Public Park, Bloomington, MN
- Tianyu Times Square, Kunming, China
- Hitech Park, Shenzhen, China

Education

University of Minnesota, Master of Landscape Architecture with American Society of Landscape Architecture Student Honors, 2013

Tongji University, Shanghai, China, Bachelor of Landscape Architecture with Excellence, 2011



KEY PERSONNEL & PROJECT TEAM RESUMES

Yuqi Yan

Associate / Landscape Designer
O² Design

Yuqi joined O² Design in 2017 and quickly grew to become a crucial member of the professional team. Yuqi graduated from the University of Minnesota with a Master's Degree in Landscape Architecture. Coming from a background in environmental art design, she infuses the design with creative thinking and artistic inspiration. Yuqi brings innovative and fresh new ideas to our design solutions. As a valued design team member, Yuqi is detail-oriented and work-focused; she consistently delivers exceptional work on complex construction projects.

Selected Experience

O² Design (formerly oslund.and.assoc.), Minneapolis, MN
2017 – present, Associate

- Northwestern Lake Forest Hospital, Lake Forest, IL
- Augsburg University Signage and Wayfinding, Minneapolis, MN
- Thrivent Corporate Headquarters, Minneapolis, MN
- 500 7th Street Sherman Development, Minneapolis, MN
- Treasure Island Elder Care, Red Wing, MN
- Transamerica Insurance Headquarter Campus Master Plan, Cedar Rapids, IA
- Seward Montessori School Courtyard, Minneapolis, MN
- Marquette University Master Plan and Site Design, Milwaukee, MN
- University of Dubuque Site Design, Dubuque, IA
- Gold Medal Park Sculpture Placement and Lighting Update, Minneapolis, MN
- Montemayor Residence, Edina, MN
- 50th & France Development, Minneapolis, MN
- Academy of Holy Angels Master Plan, Richfield, MN
- Data Center Design/Planning: OR, NM, TN

Education

University of Minnesota, Master of Metropolitan Design, 2019
University of Minnesota, Master of Landscape Architecture with American Society of Landscape Architecture Student Merit, 2017
Shenyang Jianzhu University, Bachelor of Environmental Art Design with Excellence, Shenyang, China, 2013

Awards & Recognition

2022 H.W.S. Cleveland Award from American Society of Landscape Architects Minnesota Chapter, 2022



KEY PERSONNEL & PROJECT TEAM RESUMES

Troy W. Kampa

Principal/Founder
Kampa **Studio**

Kampa **Studio** founder and principal, Troy Kampa, has been working in private practice since 1989. His work experience has included commercial and high end residential projects along with a number of collaborations with artists on public art projects working in the capacities of designer, technician and on occasion building/fabricator.

Selected Experience

Kampa Studio, Minneapolis, MN
Principal/Founder, 2003-Present

- Franconia Commons at Franconia Sculpture Park, Franconia, MN
- Zanja Madre Water Garden, Los Angeles, CA
- Castle of Perseverance, University of Nebraska, Omaha, NE
- Ghost Murals at Penn Central Station, New York, NY
- Profiles, Minnesota History Center, St. Paul, MN
- Roth Fountain, Sioux City, IA
- Phantom Furnace Columns, Nathaniel Jones U.S. Courthouse, Youngstown, OH
- Private Cabin and Bunkhouse, Minong, WI
- Private Cabin, Golden Valley, MN
- Brown's Bay Guest House, Wayzata, MN
- Whitefish Cabin, Gordon, WI
- Moosebrush Cabin, Jackson, WY

Kampa/Danks Studio, Minneapolis, MN
Principal/Founder, 1998-2003

Architectural Services, Minneapolis, MN
Owner/Contractor, 1989-1998

Michael Van Valkenburgh Associates, Cambridge, MA
Contractor, 1989

Meyer, Scherer and Rockcastle Ltd. Architects, Minneapolis, MN
1983-1989

Education

University of Minnesota, B.Arch 1987

MINNEAPOLIS SCULPTURE GARDEN

Minneapolis, MN

The project modernizes aging infrastructure, expands visual and physical access, and reimagines art curation to elevate the visitor experience. It honors the Garden's 30-year legacy by advancing it into the future as a more sustainable and ecologically responsive urban park. The design resolved underlying hydrological challenges via the inclusion of native wet meadows and an integrated stormwater management system. Collaborating closely with artists and curators, the design reimagines the Garden's art program for a new generation of artists and audiences. Its urban vitality, visual sensibility, spatial progression, and keen detailing have created a welcoming urban green space that highlights the quality of the Minneapolis civic life.



Client / Owner:
 Minneapolis Park and Recreation Board
Project Manager + Key Team Members:
 Tom Oslund, Principal+ Design Lead
 Han Zhang, Project Landscape Architect
Architect:
 Snow Kreilich Architects, HKGI
Completion Date:
 June 2017
Site Area:
 11 acres
Award:
 2020 Design Merit Award
 American Society of Landscape Architects
 Minnesota Chapter

GUTHRIE THEATER & GOLD MEDAL PARK

Minneapolis, MN

Gold Medal Park has profoundly catalyzed the historical industrial riverfront of Downtown Minneapolis. The space is functional and socially flexible, integrated within the urban fabric, and highly memorable. It is a tourist magnet, attracting visitors year-round. The Park was codesigned with the renowned Guthrie Theater, wherein the Landscape Architect addressed brownfield contamination with creative spatial programming and played a foundation role in a prototype public-private partnership on future open space development. The Park's focal point is a 36' high Observation Mound offering commanding views. The simple mound references Indigenous culture while functionally blending the more recent industrial history of the site.



Client / Owner:
William W. and Nadine M. McGuire Family Foundation

Project Manager + Key Team Members:
Tom Oslund, Principal + Design Lead
Joe Favour, Project Landscape Architect

Architect:
Windsor Companies

Completion Date:
May 2007

Site Area:
7.5 acres

Award:
2013 Best Park
Presented by the Minneapolis Downtown Improvement District.
2007 Design Merit Award
Presented by the American Society of Landscape Architects, Minnesota Chapter.

GENERAL MILLS CORPORATE HQ

Golden Valley, MN

General Mills Corporate Campus, originally designed by S.O.M. Architects, is a statement of 1950's modernism juxtaposed against a pastoral landscape. The new expansion builds upon this characteristic, and locates a new 324,000 sf office building, a 138,000 sf employee services building, and a 1,750 space parking structure in 34 acres of site area. **O²** Design was in charge with the creation of a new setting for the expansion. The desire was to create the illusion that the new buildings were floating within the landscape, touching a motionless plane of water. The design created a crisp, clean and organic canvas for the relocation of art pieces and created places for employee respite and interaction, as well as large gatherings. Two courtyards on two different levels were designed to act as reflections of each other and address the programmatic needs of the site. **O²** crafted a landscape that met the programmatic needs for gallery and office use while highlighted existing natural beauty and creating contemporary spaces that complimented the art that was on display.



Client / Owner:

General Mills Corporation

Project Manager + Key Team Members:

Tom Oslund, Principal + Design Lead

Tadd Kreun, Project Landscape Architect

Architect:

HGA

Completion Date:

May 2004

Site Area:

34 acres

Award:

2004 Design Award of Excellence

Presented by the American Society of Landscape Architects, Minnesota Chapter.

2004 Design Honor Award

Presented by the American Institute of Architects, Minnesota Chapter.

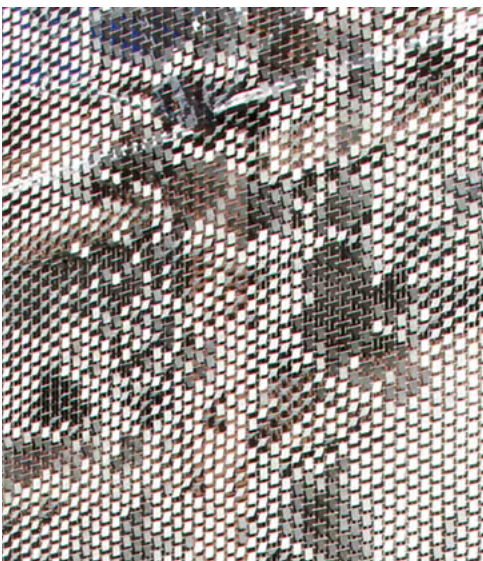
2004 Design Merit Award

Presented by the American Society of Landscape Architects.

TARGET PLAZA

Minneapolis, MN

O² Design worked with the stadium architects Populous to develop all of the pedestrian plazas and circulation spaces associated with the new \$552 million baseball stadium. This project was technically challenging due to the small size of the site and the multitude of urban influences surrounding the stadium. The green space and planting have been carefully placed to earn the necessary LEED credits for the project. Planted green spaces with canopy trees, flowering trees, perennials, shrubs, and turf create a dynamic urban space that offers enjoyment on multiple levels, both on game days and when the field is quiet. Moving into the plaza from 6th Street, fans pass by the custom-designed sculptures. A mesmerizing compilation of baseball-sized aluminum cards that move like liquid as the wind blows across its face. Lining the main axis into Target Field is a line of topiaried trees that recall baseball bats, planted with hops – a tongue in cheek nod to the cold frosty brew that seems forever linked with an afternoon at the park.



Client / Owner:

Minnesota Twins / Minnesota Ballpark Authority

Project Manager + Key Team Members:

Tom Oslund, Principal+Design Lead

Tadd Kreun, Project Landscape Architect

Architect:

Populous

Completion Date:

April 2010

Site Area:

7 acres

Award:

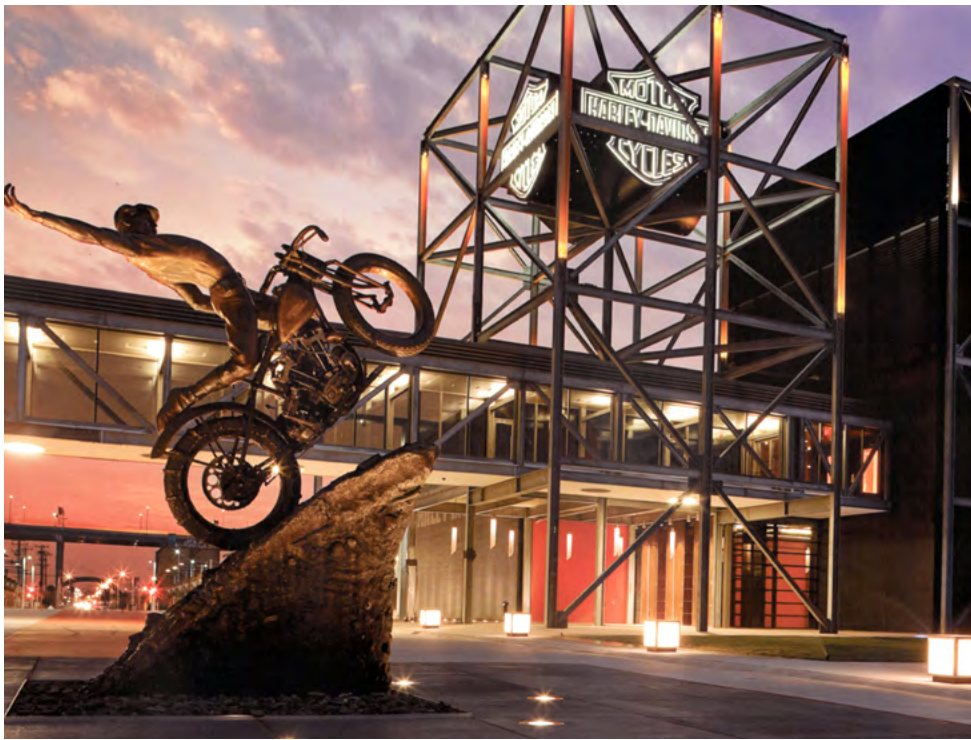
2011 Design Honor Award

Presented by the American Society of Landscape Architects, Minnesota Chapter.

HARLEY DAVIDSON MUSEUM

Milwaukee, WI

The design vision for the Harley Davidson Museum was to draw visitors locally and from throughout the world to experience the people, products, culture and history of Harley-Davidson. Working with what was previously a brownfield, O² Design reintroduced a riparian landscape of the Menomonee River Valley which includes prairie forbs and grasses native to the region. The result was a striking contrast and synergy between contemporary and natural forces. The site design incorporates urban design elements, engages the surrounding water and green spaces, and employs grading strategies to provide new opportunities for restoring the site. A series of river walks connect formal outdoor spaces, informal open lawns, and gardens at the north and south of the site. The main terminus plaza holds a bronze sculpture depicting one of the defining moments in Harley-Davidson's history – the Hill Climb. Reclaimed industrial hoppers – once used for granular industrial materials, and now painted Harley-Davidson orange – act as vertical focal points at either end of the on-site, north-south circulation route. O² Design played a crucial role in crafting custom site vernacular elements - I-beam benches, lighting elements, planters, and unique memorial rivets.



Client / Owner:

Harley-Davidson, Inc.

Project Manager + Key Team Members:

Tom Oslund, Principal + Design Lead

Misa Inoue, Project Landscape Architect

Architect:

HGA

Completion Date:

July 2008

Site Area:

20 acres

Award:

2010 Design Honor Award

Presented by the American Society of Landscape Architects, Wisconsin Chapter

2009 Design Honor Award

Presented by the American Society of Landscape Architects, Minnesota Chapter

2009 President's Design Award

Presented by the American Society of Landscape Architects, Illinois Chapter

MINNETONKA CENTER FOR THE ARTS

Orono, MN

The Minnetonka Center for the Arts' new facility contains instructional studios in Ceramics, Painting, Drawing, Sculpture, Fiber Arts, Photography, Children's Studios, and Language. Additionally, it has exhibition spaces, a display courtyard, a cafe, and administrative offices. The design is a true synthesis of art and architecture. The building is a composition of elements, arranged as a still-life painting, meant to be viewed from all sides in a dynamic assemblage of parts. The materials vary from one element to the next, like a collage, and some materials, such as weathering steel, are closely allied to contemporary sculpture. The building's artistic characteristics, the introspective composition, the integration into the site, and the infusion of art have percolated through out the site, guiding the site orientation and composition. Art is evident throughout the entire building and site, clearly promoting an ethos of creativity, imagination, and artistic discourse. Its inherent flexibility allows for use by all types of groups and individuals, disciplines and media, and the assembly of discrete forms allows for expansion when necessary.

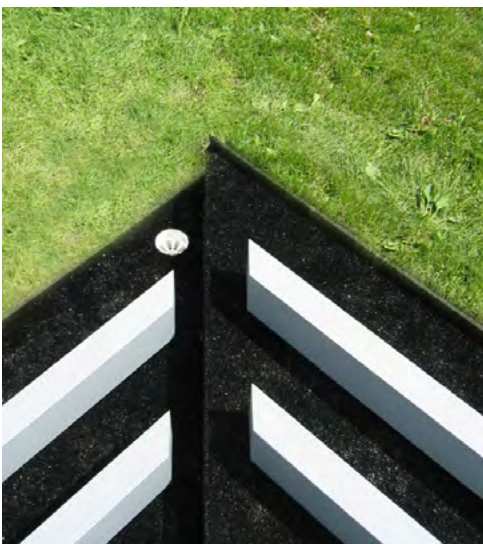
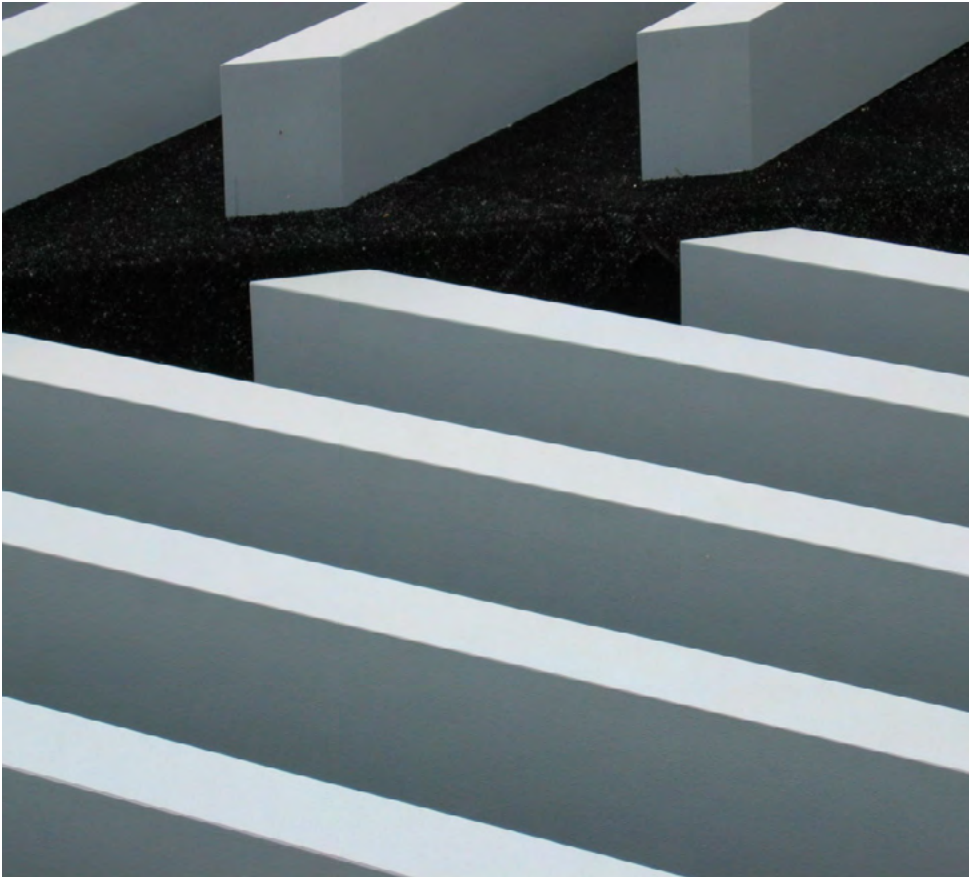


Client / Owner:
 Minnetonka Center For The Arts
Project Manager + Key Team Members:
 Tom Oslund, Principal + Design Lead
 Joe Favour, Project Landscape Architect
Architect:
 Jim Dayton Design
Completion Date:
 June 2002
Site Area:
 31,000 sq.ft

“WALKER IN THE ROUGH” ARTIST-DESIGNED MINI GOLF

Minneapolis, MN

The Walker Art Center created the “Walker In The Rough Artist-Designed Mini Golf” as part of the Walker Without Walls initiative to keep up museum awareness and attendance while their new building is under construction. The idea was to bring art out into the community and celebrate the work of local artists. Mini-golf was chosen specifically for its place as a truly American art form that has historically been a savior of the economy and a creator of community. It is a pastime that is ever evolving. The same could be said for art. The course was placed in the Walker Sculpture Garden because the curators felt that the course consisted of “playable works of art” and that each hole could be appreciated as such even if the course was closed.

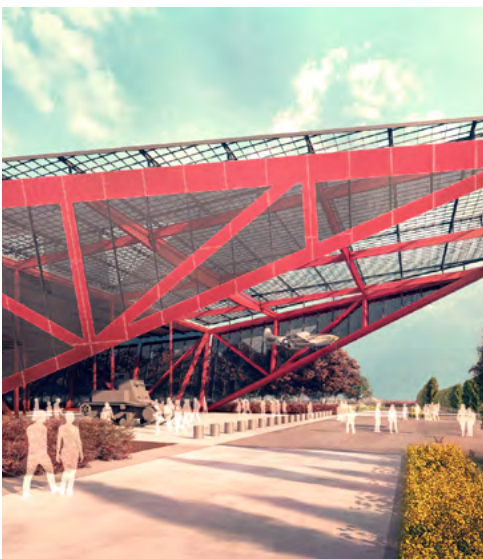


Client / Owner:
Minneapolis Park and Recreation Board
Project Manager + Key Team Members:
Tom Oslund, Principal + Design Lead
Tadd Kreun, Project Landscape Architect
Completion Date:
2004
Site Area:
144 sq.ft

PRITZKER MUSEUM, LIBRARY AND ARCHIVE

Somers, WI

The museum is located on the southern border of Wisconsin on a 287-acre undulating prairie landscape close to Lake Michigan. The site offers spectacular visibility from the high point, making arrival to the museum easy, simple, and memorable. The project enhances public understanding of military history and the sacrifices made to maintain freedom and democracy in our country. The site plan is organized around a circular rampart landform recalling the battlefield trench with the museum and associated program elements in the center. Two Formal Allees running east-west orientation and two tree-lined Esplanades running north-south orientation intersect the circular path. They set the grid framework for the site landscape features, where permeable parking lots, stormwater detention ponds, wet meadows, and restored prairies find their places. The oak trees along the Formal Allees provide human scale in this large-scale site area and remind people of the saluting soldiers in the military parade. Miles of extended circular grass trails connect through the 200 acres of restored prairies for future development on campus.

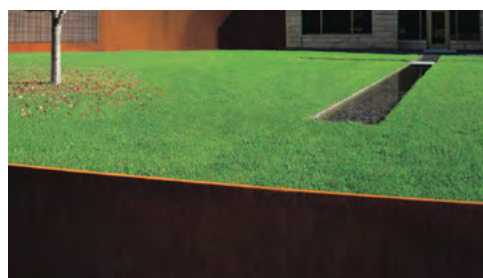
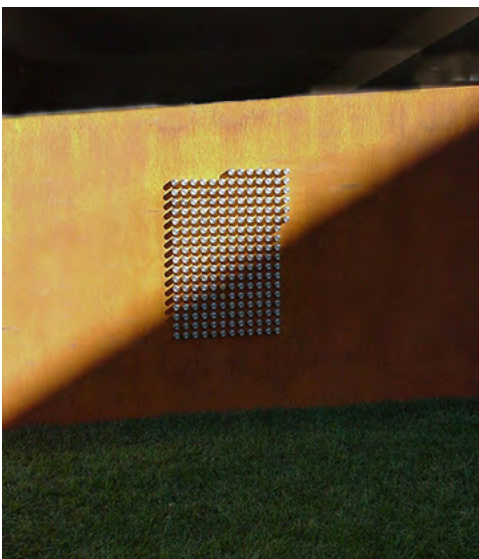
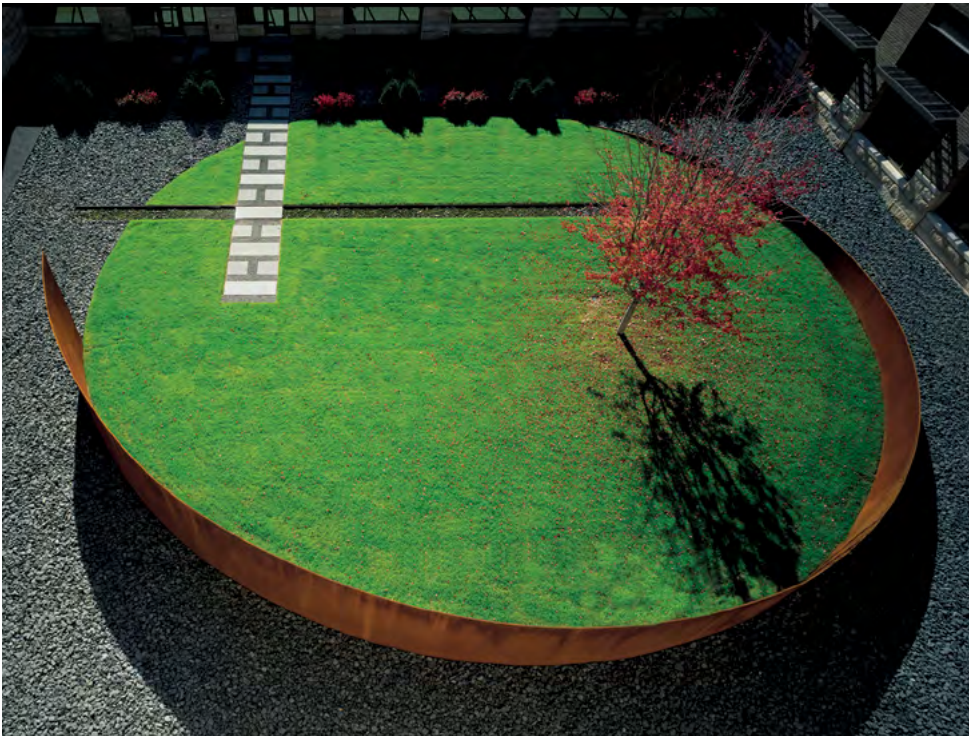


Client / Owner:
 Archives & Armory of Pritzker Military Museum & Library
Project Manager + Key Team Members:
 Tom Oslund, Principal + Design Lead;
 Han Zhang, Project Landscape Architect
Architect:
 JAHN
Completion Date:
 2021
Site Area:
 288 acres

MEDTRONIC PATENT GARDEN

Fridley, MN

The Patent Garden is located between a parking facility, a pedestrian link, and the walls of the research center. It has become a favored destination for Medtronic's employees and the first stop for visiting doctors and scientists from around the world. The design embraces simple elements and materials, resulting in a Zen-like courtyard space. Centered within the garden is a 70' wide circle of lawn enclosed by a Corten steel wall that spirals up from grade to a height of 10', representing the ever-increasing rate of innovation. This wall acts as an abstract gallery from which to display an array of stainless-steel patent buttons embedded in the wall. The buttons, organized by decade, are each etched with the number of a currently held patent. A single red maple tree brings vitality and a focal point to the space in the fall months. A rectangular reflecting pool filled with smooth river stones moves across a portion of the lawn. The garden design commemorates Medtronic's accomplishments with an aesthetically thoughtful solution, where elements of contemplation, celebration, and inspiration meld together in a harmonious, pure, and powerful form.



Client / Owner:

Medtronic, Inc.

Project Manager + Key Team Members:

Tom Oslund, Principal+ Design Lead

Tadd Kreun, Project Landscape Architect

Architect:

HGA

Completion Date:

2003

Site Area:

10,000 sq.ft

Award:

2003 Design Merit Award

Presented by the American Society of Landscape Architects, Minnesota Chapter.

I-35W REMEMBRANCE GARDEN

Minneapolis, MN

Following the tragedy of the I-35W bridge collapse in 2007, O² Design worked corroboratively with MnDOT and the City of Minneapolis on a new bridge and site design, and memorial to the thirteen individuals who were killed in the collapse. The project transformed the steep banks under the new bridge to a public open space, drawing people to the water's edge. Accessible ramps zigzag down the slope, terminating in an expansive plaza at the base of the arching bridge piers. Dramatic lighting showcases the public space and increases safety. The Memorial Garden is located along the bluff above the Mississippi River. It is accessible, welcoming and peaceful, a place for contemplation and reflection, marked with thirteen illuminated I-beams commemorating those lost in the tragedy. In 2011, Minnesota Public Radio and the City of Minneapolis organized a Minnesota Public Radio's Sound Point tour of Minneapolis Public Art. People using smartphones could access the stories behind 13 public artworks as they encountered each work and recorded their own messages after listening. I-35 remembrance garden is one of the 13 artworks, and an artwork detail and design approach of Tom Oslund was recorded. Visitors on the site could scan a bar code with their smartphone to listen to the descriptions and interact with the memorial.



Client / Owner:
City of Minneapolis

Project Manager + Key Team Members:
Tom Oslund, Principal+ Design Lead
Tadd Kreun, Project Landscape Architect

Engineer:
Pierce Pini and Associates, Inc.

Completion Date:
July 2011

Site Area:
4,000 sq.ft

Award:
2012 Design Merit Award
Presented by the American Society of Landscape Architects, Minnesota Chapter
2009 Project of the Year in the category of Disaster of Emergency Construction/Repair
Presented by the American Public Works Association.

FRANCONIA COMMONS AT FRANCONIA SCULPTURE PARK

Franconia, MN

Franconia Sculpture Park (FSP) is an outdoor sculpture park in Franconia, MN. It is 50 acre outdoor gallery, open year-round, with over 100 contemporary sculptures, installations and land art. FSP also offers an active residency program and community arts programming. Franconia Commons is a visitors center built from three existing residential buildings and additional connective structures. The existing buildings were donated and moved to the site from their previous location a few miles away. The new center offers visitors information about the park, an indoor gallery space, gift shop, restrooms, staff offices, seasonal café and common education/gathering space.



Architect: Kampa Studio
Completion Date: 2016-2020

ZANJA MADRE WATER GARDEN

Los Angeles, CA

A public plaza designed for a speculative office tower in downtown Los Angeles. The main design is intended to be an allegorical landscape that represents Los Angeles' dependence on imported resources (mainly water) for its existence.



Artist: Andrew Leicester
Consultant/Collaborator: Kampa Studio
Completion Date: 1992

CASTLE OF PERSEVERANCE

University of Nebraska, Omaha, NE

An outdoor performance/study space for the new Fine Arts Building at the University of Nebraska, Omaha campus. The amphitheater was meant to integrate, in both material and function, with the new building designed by Hardy, Holzman and Pfeiffer in New York. The design is based on a medieval play which deals with morality, human nature and the arts.



Artist: Andrew Leicester
Consultant/Collaborator: Kampa Studio
Completion Date: 1990

PHANTOM FURNACE COLUMNS

Nathaniel Jones U.S. Courthouse, Youngstown, OH

Two large scaled entrance pylons for the new Nathaniel Jones Courthouse. The sculptures use the materials from the new courthouse to represent smelt furnaces with decaying smokestacks. They simultaneously pay homage to and critique the local steel industry.



Artist: Andrew Leicester
Consultant/Collaborator: Kampa Studio
Completion Date: 2002

MINNEAPOLIS SCULPTURE GARDEN

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“WALKER IN THE ROUGH” WALKER ART CENTER

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Former Director of Walker Art Museum
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GUTHRIE THEATER & GOLD MEDAL PARK

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Park Development Foundation
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wwmcguire@gmail.com

PRITZKER MUSEUM, LIBRARY AND ARCHIVE

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GENERAL MILLS CORPORATE HQ

Donald McNeil
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General Mills
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MEDTRONIC PATENT GARDEN

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GDN Holdings LLC
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952.412.1313

TARGET FIELD AT TARGET PLAZA

Dave St. Peter
President of Minnesota Twins
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I-35W REMEMBRANCE GARDEN

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612.343.6050
info@tcgennext.org

HARLEY DAVIDSON MUSEUM

Stacey Watson
Former Director of Harley Davidson Museum
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FRANCONIA COMMONS AT FRANCONIA SCULPTURE PARK

Fuller Cowles
Sculptor
Founder of Franconia Sculpture Park
fuller@mayeroncowles.com.

MINNETONKA CENTER FOR THE ARTS

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rheaton@minnetonkaarts.org



MINNEAPOLIS | CHICAGO



MEMORANDUM

DATE: April 18, 2023
TO: Finance, Budget and Personnel Committee
FROM: Sarah Dresel, Human Resources Director
RE: Budget Resolution No. 15-2023 for Compensation Market Update

BACKGROUND

On April 11, 2023, Council approved staff's recommendation to authorize signing a contract with McGrath Human Resources Group as outlined in the proposal presented.

ANALYSIS

No funds were budgeted for the project in the 2023 budget. As a result, the funding source would need to come from contingency or general fund balance applied.

RECOMMENDATION

Staff recommends that the Finance, Budget and Personnel Committee recommend Council approval of attached Budget Resolution No. 15-2023 to fund the Compensation Market Update with McGrath Human Resources Group.

BUDGET RESOLUTION NO. 15-2023

A resolution changing the 2023 budget of the City of Marshfield, Wisconsin.

Budget Amendment

BE IT RESOLVED by the COMMON COUNCIL of the CITY OF MARSHFIELD as follows:

1. That the 2023 adopted budget for the General Fund professional services account is increased \$26,380 and the General Fund contingency account is decreased \$26,380 for the purpose of a compensation market update base package and optional project enhancement.
2. That upon the adoption of this resolution by a two thirds vote of the entire membership of the Common Council, and within ten (10) days thereafter, the City Clerk publish notice of this change in the official newspaper.

ADOPTED _____

Mayor

APPROVED _____

Attest – City Clerk

PUBLISHED _____

Accounting Note: Budgetary Only
Increase 101-51412-05-52100
Decrease 101-51412-05-57350