

Marshfield Airport Committee Minutes

September 19th, 2024

Meeting called to Order by Chairman John Berg at 12:01 PM.

Present: John Berg, Linda Roehrborn - Rodriguez, Dan Maurer, and Jeff Veers

Absent: None

Also Present: Public Works Director Tom Turchi, Mayor Lois TeStrake, Walt Embke and Jeff Gaier

Citizens Comments: None

AP2024-37 Motion by Maurer, Second by Veers to approve the meeting minutes of August 15th, 2024. All Ayes

Motion Carried

AP2024-38 Motion by Veers Second by Maurer to approve the special meeting minutes of September 5th 2024. All Ayes

Motion Carried

AP2024-39 Motion by Maurer Second by Veers to approve the airport management report for September 2024. All Ayes,.

Motion Carried

AP2024-40 Motion by Maurer Second by Veers to approve the airport activity report of September 2024. All Ayes,

Motion Carried

AP2024-41 Motion by Maurer Second by Roehrborn to approve the airport bills for September 2024. All Ayes,

Motion Carried

Phone lines Discussed No Action Taken

Wisconsin Aviation Conference Discussed No Action Taken

Airport Updates: Discussion, No Action Taken.

Motion by Veers Second by Maurer to adjourn, All Ayes, Meeting adjourned at 12:25 P.M.

Respectfully submitted by Jeffrey Gaier

Marshfield Municipal Airport Roy Shwery Field Airport Management Report



This month an inspector from the State of Wisconsin Fuel Tank Weights and Measures stopped by. This is an annual surprise inspection. The inspector looks over the tank permit and the reporting paperwork I document. They then look over the physical condition of the pipes, pumps and open the manhole covers and inspect the ports. The inspector also take fuel samples to verify the fuel is as listed and doesn't have any contaminants in the fuel.

Jeff asked the inspector about the 911 call box adjacent to the brick fence. The inspector did confirm for Jeff that it was required at the time the system was built, but the State no longer requires them as many people have cell phones. We just hope they use the cell phone to make a call and not post a video on social media in an emergency.

We had the power knocked out at the fuel farm this past Monday. Merkel's was called to help figure out what was going on. After testing circuits and confirming that the power was not going to the fuel farms we realized it was acting like an emergency stop button was pressed. Upon inspections of the stops we found an object leaning against the shut off box by the pumps. The button was not depressed, but the pressure against the box was enough to trip the circuit.

Nick from Marshfield Utilities reached out to Jeff this month about the possibility of putting a solar farm at the airport. Jeff gave Nick four links to web addresses of airports that had solar so Nick could see how others are setting up solar farms. Madison, Middleton, Appleton and Wautoma have some sort of solar farm at their airports.

Representatives came out to the airport from Marshfield Utilities to verify the meters on the buildings. Both electrical and water meters were inspected and verified.

Airport management would like to thank everyone for a successful Skybound Family Fun Festival on August 17th. It was a steady stream of people that attended the event. American Legion Post 54 provided food, Bottle rockets were launched throughout the day much to the delight of the kids launching them. There were many different activities that made it a successful event.

Happy Flying

Duffy, Alice, Robert and Jeff



Marshfield Municipal Airport, Roy Shwery Field

Activity Report For The Month of September 2024



Flight Operations at the airport, (a departure or landing), for this month 2024

Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
24	38	12	324	224	42	664

Flight Operations at the airport in 2023** for this month

Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
14	8	12	360	210	24	628

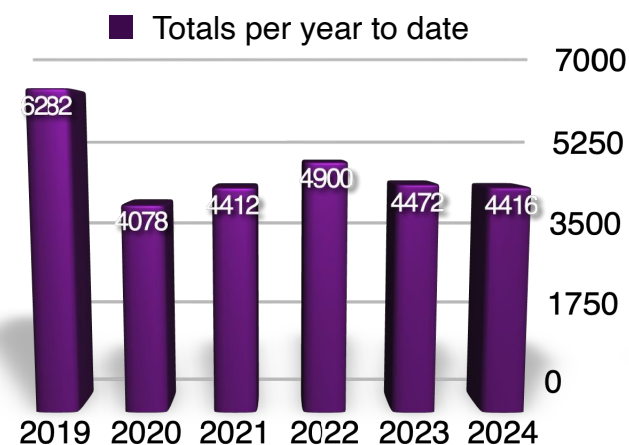
Six Year Comparison Of Operations

Year	2019	2020*	2021	2022	2023	2024 (Election Year)
Jet	100	74	86	116	128	124
Turbo Prop	172	186	146	148	136	216
Twin	66	46	52	76	140	100
Single	3378	2244	2452	2622	2354	2336
Helicopter	2366	1388	1432	1488	1450	1288
Light Sport	200	140	244	450	264	352
Total	6282	4078	4412	4900	4472	4416

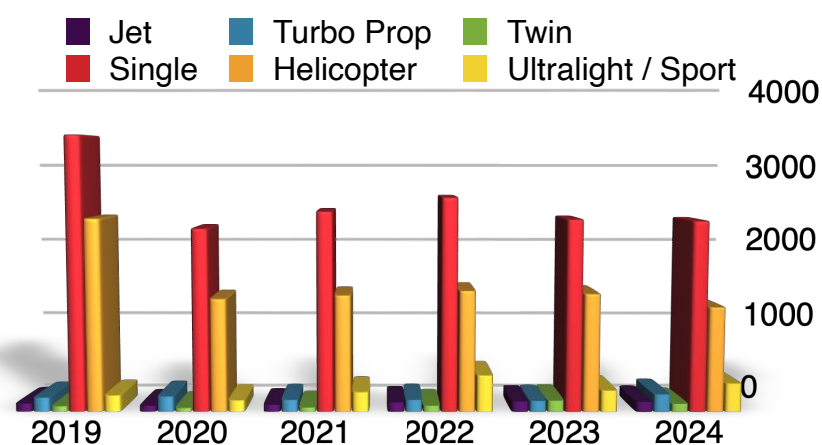
All information in this report is estimated based on the activity at the airport for the month. An Operation is considered a take off or a landing.

***2020 Data from March to April data in this report may not be correct due to no meetings in 2020 because of Covid-19 Restrictions and the inability to meet.**

Operations Totals Over The Past Six Years

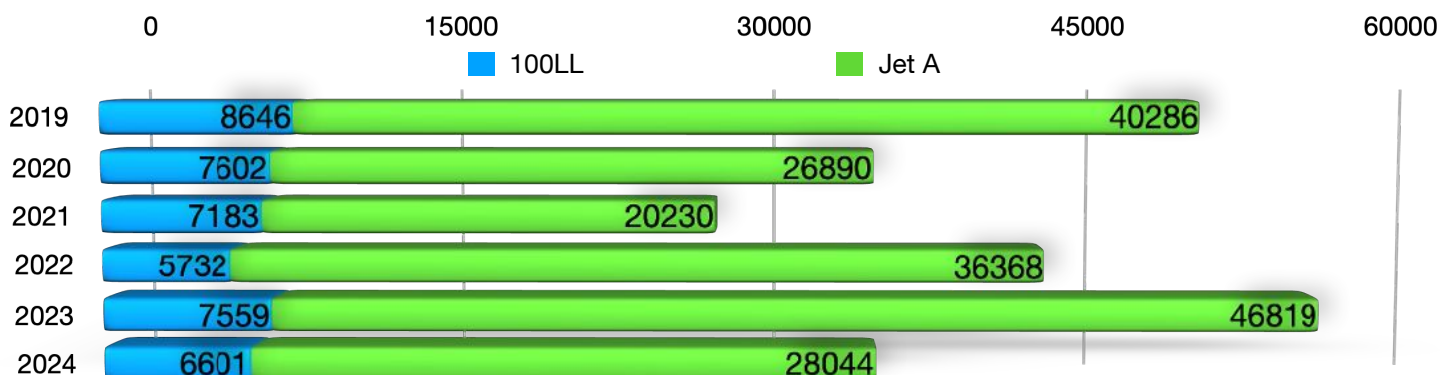


Types Of Aircraft That Have Visited Marshfield Per Year

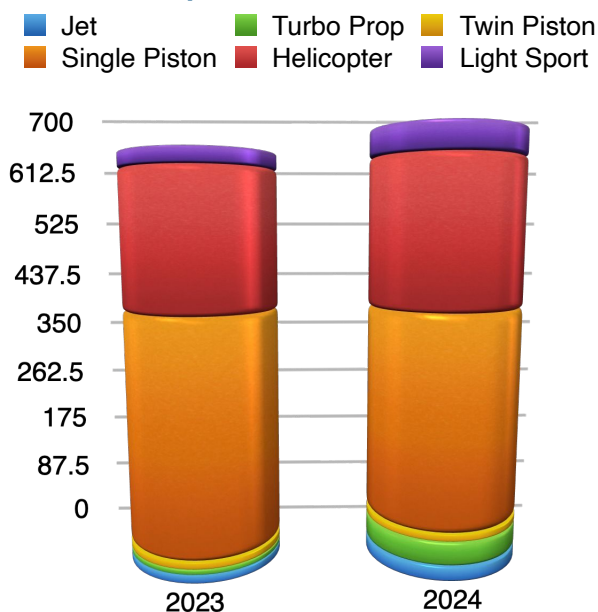


Fuel Sold (Readings are taken between airport meetings, not at the beginning and ending of the month)

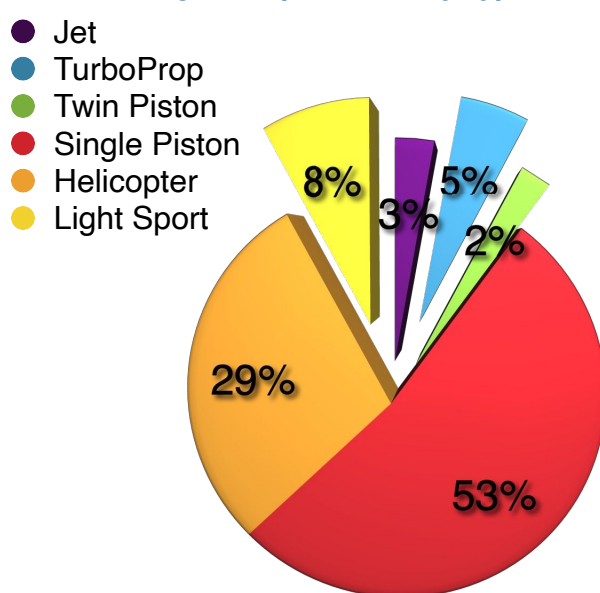
Year	2019	2020	2021	2022	2023	2024	Sold This Month
100LL	8646	7602	7183	5732	7559	6601	997
Jet A	40286	26890	20230	36368	46819	28044	2656



This Month Compared To The Same Month Last Year

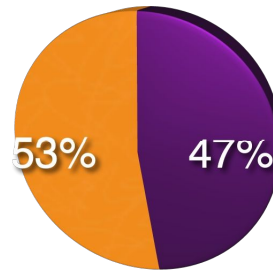


Percentage Of Operations By Type of Aircraft



Local Traffic and Transient Traffic

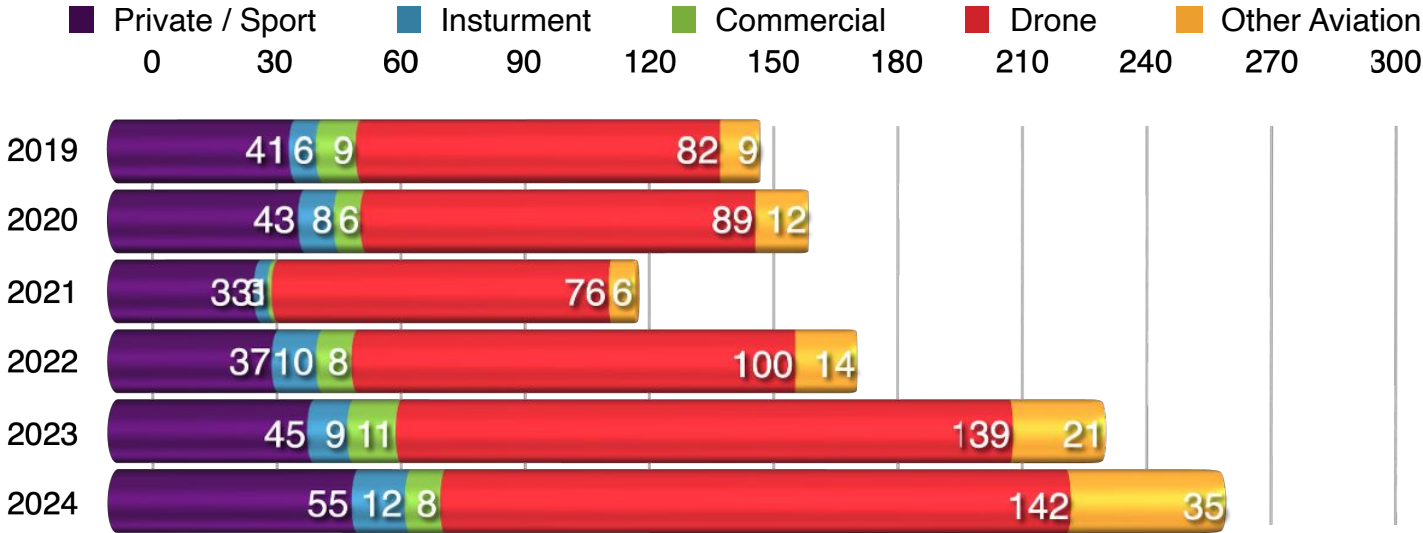
Year	2019	2020	2021	2022	2023	2024
Transient	1800	1058	1690	1390	2002	2332
Local	4746	3020	2722	3782	2376	2084



Percentage Of Local And Transient Traffic For This Year

- Local Traffic
- Transient Traffic

PSI FAA Exams Administered by Duffy's Aircraft



Conference Room Use - The conference room at the airport is free on an appointment basis. People, Groups or Organizations who would like to use the conference room contact Jeff at the airport to schedule the use and time. The room was used this month by:

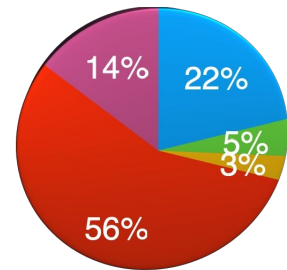
The Marshfield Airport Committee, The Stargardt Bridal group and Various pilots this month

Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This information is gathered from conversations we have with the pilots and passengers. There are many more locations and business that do benefit from the airport each month. These are just the ones we were informed about from the people discussing their time at Marshfield.

Hampton Inn and Suites	Nasonville Dairy
Marshfield Hotel / Libby McNeal's	El Mexical
Holiday Inn / The Rivers	Nutz Deep II
Woodfield Inn / Logjam	Crabby Daves
Baymont Hotel	Daily Grind
Blue Heron / West 14th	Weber's Farm Store
Marshfield Clinic & Marshfield	Central Cafe
Medical Center	Melody Gardens
Festival Foods	Casa Amigos
The Kitchen Table	McDonalds
Target	Enterprise Rental Car
Walmart	Associated Sales and Leasing /
Menards	USAVE Auto Rental
Fleet Farm	
Subway	
Chips	
Little Casears	
Hardees	
The Store	

Percentage of Types of Exams Given This Year

- Private & Sport
- Instrument
- Commercial
- Drone
- Other Aviation



Summary of the month

- ✈ Student - Is slowing down some, other local flights schools are also using the airport.
- ✈ Business Activity - Business traffic was busy this month. We can thank Sanford Health, Custom Fabrication for that as well as some of our other patrons.
- ✈ Medical Traffic - Helicopter traffic was normal. PC-12 med flights were down
- ✈ Single Engine and Sport Activity - Single engine and sport activity normal. It will be tapering down as the weather gets colder.

Individuals and Businesses That Have Utilized The Airport In Some Form Or Way This Month

Compiled from the regular airport users of the month, PSI Test Takers, Fuel Sales, Retail Sales at the FBO and traffic noticed by FBO
Note: There may be some duplicates that were missed by Jeff. Not all people put in their full N-Numbers in at the Fuel Pump.

Duffy's Aircraft Sales and Leasing
Inc.

Life Link III - Marshfield - Med Flight

Wheeler's Chevy Olds Pontiac
Cadillac Inc.,

Dan Wheeler & Family

Duffy & Alice Gaier

Bob Gaier

Jeff Gaier

David Wells

Dana Fern

Jeron Hiller

Dan Hiller

Troy Rens

Dan Reis

Randy Gershman

Custom Fabrication and Repair
Brian Barnett

Justin Smith

LJ Aviation

Roehl Transport

Robert Glab

Steve Shiner

Wayne Short

Jim Shires

Bill John

Linus Snyder

Steve Humphrey

Bob Thill

Thomas Pue

Specialty Aero Services LLC

Quality Tank

Spring City Aviation

Brad Boon

Eric Koran

Doug Eichten

Nor-Am Cold Storage

Wausau Flying Service

Rhineland Flying Service

Civil Air Patrol - Eau Claire

Civil Air Patrol - Stevens Point

Ovation Aviation - Mosinee, WI

Gibson Aviation - Eau Claire &

Menomonie, WI

Morey Airplane Company -

Middleton, WI

Mayo One (Medflight Helicopter
from Eau Claire)

Aspirus Medevac (Medflight
Wausau) N611SJ

Life Link III (Medflight Rice Lake -
Helicopter)

Gunderson Lutheran (La Crosse
Medical Helicopter)

Life Link III (Medical Helicopter
Rhineland)

Life Link III (Medflight Minneapolis -
Fixed Wing)

Guardian Flight LLC (Medflight Iron
Mountain, MI)

Wings Air Charter LLC

Celestial Kinetics Flight Academy
LLC (Waupaca, WI Flight School)

Patrick Colwell

PetJet LLC

Sanford Health - King Air

Sanford Health - Lear Jet

Sanford Health - Citation

N42NM - North Memorial Health

Care (medical helicopter)

RC Aviation

Tyler Duerwachter

Chad Klass

Connor La Marche

Paige Dekiep

Tylan Schillinger

Jacob Pribnow

Sebastian Neisius

Judah Leder

Forrest Lloyd

Jon Perrin

Aaron Aldrich

Richard Books

Jeffrey Rindal

Samuel Haugen

Vincent Johns

Erik Wehler

Avery Hadden

Ethan Young

Thomas Reylak

Tyler Reudy

Elliot Wininger

Ryan Weber

Manuel Ortiz

Lucas Bustamante

Hailey Person

Joseph Schmitz

Matthew Seckora

Sierra Wojtysiak

Dyer Kimm

Hawkeye Helicopter LLC N79302

Dr. Matt Thomas N402JD

JetOut Charter Company 550TY

UW Madison Medflight Helicopter
911UW

Midwest Jet LLC 550TY

Jabr Aviation LLC 3PE

100 First Class LLC N725MA

Todd Kirsteatter N2375P

LPS Equipment and Acquisitions Co
Inc. N4677N

Pearl Aviation N2283Q

Klintrin Collectibles LLC N33804

Fly WOJ LLC 50WJ (Cirrus Jet)

Olson Ernest N4856D

Skyward Capital LLC N490CE

Intrepid Red Baron Inc N4680K

Cole Schnabel

Jeffrey Plotka N218TG

N57SH

Ben Palmer 3730H

Mark Pergande 326RV

B LLC N942UB

Alan Horzewsik 2221

Raymond Hardy

Samuel Healy N519UH

Harry Hostetler N721CD

Michell Pergande N326RG

Joseph Domenico N1770X

Mary Fredrick 048N

John William 2728C

Stillwater Aviaiton LLC 101JJ

William Fleming 7032

TransCanda Pipelines GTCP

Jeremy Olson 4856

Heidi Schreck

50WJ

Mark Nelles 90438

Gregory Mehlberg

Packaging Corporation of America
530KA

Mauree Lindekugel



City of Marshfield - General Airport Budget 2024

Account #101-53510-33						
Object#	Description	2024 Amount Approved	2024 September	Firm / Expenses Paid	Used To Date	Balance Remaining
52100	Professional Services	57505.00			28755	28750.00
52210	Electric	15633.00			4754.90	10878.10
52220	Water	678.00			206.23	471.77
52230	Sewer	497.00			111.54	385.46
52240	Fire Protection Charge	4272.00			1068.75	3203.25
52260	Heating - Gas	2950.00			1459.75	1490.25
52300	Telephone	2250.00				2250.00
52400	Repair / Maintenance Services Streets	18000.00			4925.00	13075.00
52500	Repair / Maintenance Services	48000.00	280.00	K and C Cleaning, LLC Service for Aug. 2024 Cleaning Invoice #15008	38437.14	9562.86
			4064.61	Merkel Electric LED lighting installation invoice 41862		
			107.08	Allied Cooperative lawn fertilizer and Weed control #38623		
			4475.00	Duffy's Aircraft Mowing Invoice		
			806.50	Bach Excavating 2 loads of gravel and leveling of gravel# 4116		
53100	Office Supplies & Exp	800.00				800.00
53200	Publications & Dues	200.00			205.00	(5.00)
53400	Operating Supplies	1900.00			330.98	1569.02
53500	Repair / Maintenance Supplies	4800.00	1125.60	City of Marshfield - Blades for Snow Plow	1286.15	3513.85
55110	Building & Contents	4232.00				4232.00
55150	Airport Liability	6500.00				6500.00
53510	Airport Grand Totals	168217.00	10858.79		81540.44	86676.56