

Marshfield Airport Committee Minutes

September 19th, 2024

Meeting called to Order by Chairman John Berg at 12:01 PM.

Present: John Berg, Linda Roehrborn - Rodriguez, Dan Maurer, and Jeff Veers

Absent: None

Also Present: Public Works Director Tom Turchi, Mayor Lois TeStrake, Walt Embke and Jeff Gaier

Citizens Comments: None

AP2024-37 Motion by Maurer, Second by Veers to approve the meeting minutes of August 15th, 2024. All Ayes

Motion Carried

AP2024-38 Motion by Veers Second by Maurer to approve the special meeting minutes of September 5th 2024. All Ayes

Motion Carried

AP2024-39 Motion by Maurer Second by Veers to approve the airport management report for September 2024. All Ayes.,

Motion Carried

AP2024-40 Motion by Maurer Second by Veers to approve the airport activity report of September 2024. All Ayes,

Motion Carried

AP2024-41 Motion by Maurer Second by Roehrborn to approve the airport bills for September 2024. All Ayes,

Motion Carried

Phone lines Discussed No Action Taken

Wisconsin Aviation Conference Discussed No Action Taken

Airport Updates: Discussion, No Action Taken.

Motion by Veers Second by Maurer to adjourn, All Ayes, Meeting adjourned at 12:25 P.M.

Respectfully submitted by Jeffrey Gaier

Marshfield Municipal Airport

Roy Shwery Field

Airport Management Report



This month an inspector from the State of Wisconsin Fuel Tank Weights and Measures stopped by. This is an annual surprise inspection. The inspector looks over the tank permit and the reporting paperwork I document. They then look over the physical condition of the pipes, pumps and open the manhole covers and inspect the ports. The inspector also take fuel samples to verify the fuel is as listed and doesn't have any contaminants in the fuel.

Jeff asked the inspector about the 911 call box adjacent to the brick fence. The inspector did confirm for Jeff that it was required at the time the system was built, but the State no longer requires them as many people have cell phones. We just home they use the cell phone to make a call and not post a video on social media in an emergency.

We had the power knocked out at the fuel farm this past Monday. Merkel's was called to help figure out what was going on. After testing circuits and confirming that the power was not going to the fuel farms we realized it was acting like an emergency stop button was pressed. Upon inspections of the stops we found an object leaning against the shut off box by the pumps. The button was not depressed, but the pressure against the box was enough to trip the circuit.

Nick from Marshfield Utilites reached out to Jeff this month about the possibility of putting a solar farm at the airport. Jeff gave Nick four links to web addresses of airports that had solar so Nick could see how others are setting up solar farms. Madison, Middleton, Appleton and Wautoma have some sort of solar farm at their airports.

Representatives came out to the airport from Marshfield Utilities to verify the meters on the buildings. Both electrical and water meters were inspected and verified.

Airport management would like to thank everyone for a successful Skybound Family Fun Festival on August 17th. It was a steady stream of people that attended the event. American Legion Post 54 provided food, Bottle rockets were launched throughout the day much to the delight of the kids launching them. There were many different activities that made it a successful event.

Happy Flying

Duffy, Alice, Robert and Jeff



Marshfield Municipal Airport, Roy Shwery Field

Activity Report For The Month of September 2024



Flight Operations at the airport, (a departure or landing), for this month 2024

Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
24	38	12	324	224	42	664

Flight Operations at the airport in 2023** for this month

Jet	Turbo Prop	Twin	Single	Helicopter	Light Sport	Total
14	8	12	360	210	24	628

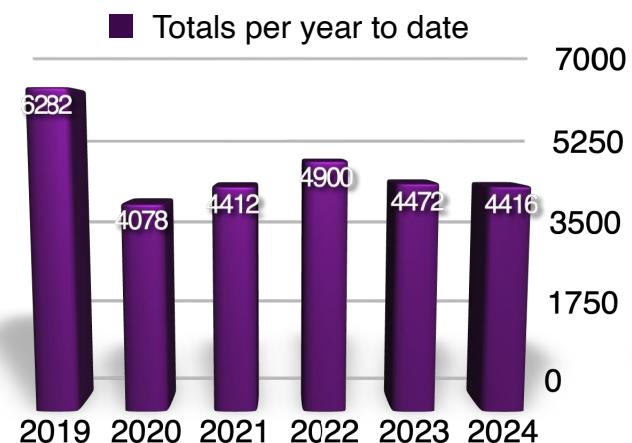
Six Year Comparison Of Operations

Year	2019	2020*	2021	2022	2023	2024 (Election Year)
Jet	100	74	86	116	128	124
Turbo Prop	172	186	146	148	136	216
Twin	66	46	52	76	140	100
Single	3378	2244	2452	2622	2354	2336
Helicopter	2366	1388	1432	1488	1450	1288
Light Sport	200	140	244	450	264	352
Total	6282	4078	4412	4900	4472	4416

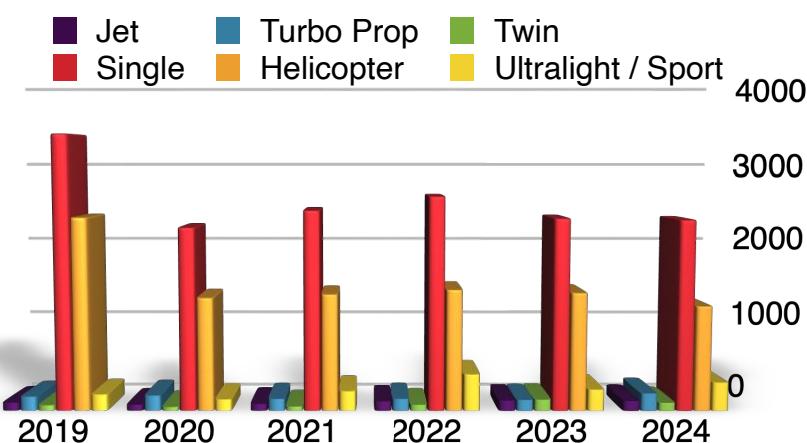
All information in this report is estimated based on the activity at the airport for the month. An Operation is considered a take off or a landing.

*2020 Data from March to April data in this report may not be correct due to no meetings in 2020 because of Covid-19
Restrictions and the inability to meet.

Operations Totals Over The Past Six Years

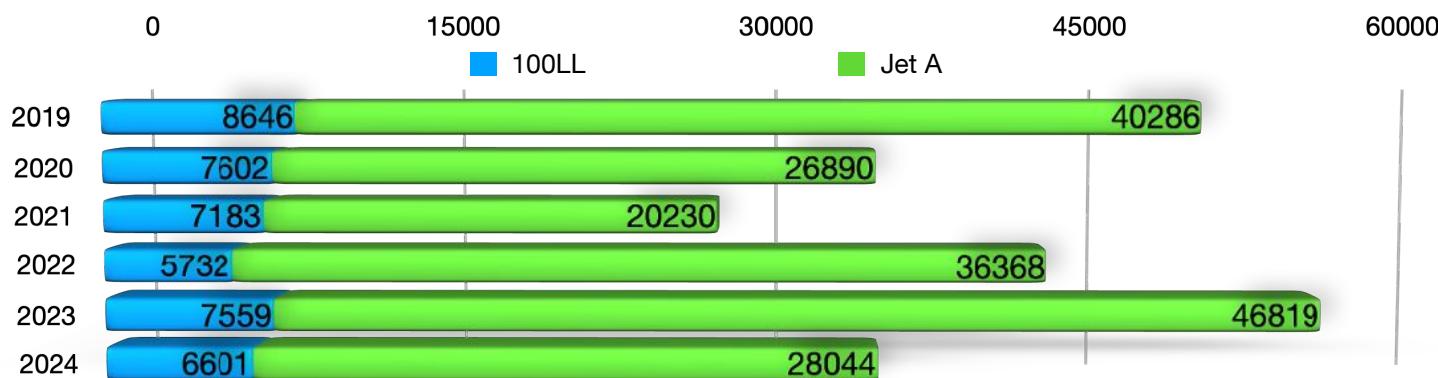


Types Of Aircraft That Have Visited Marshfield Per Year

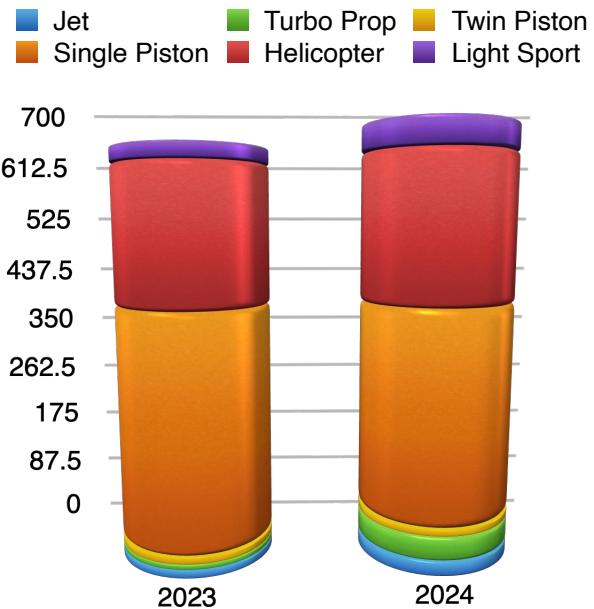


Fuel Sold (Readings are taken between airport meetings, not at the beginning and ending of the month)

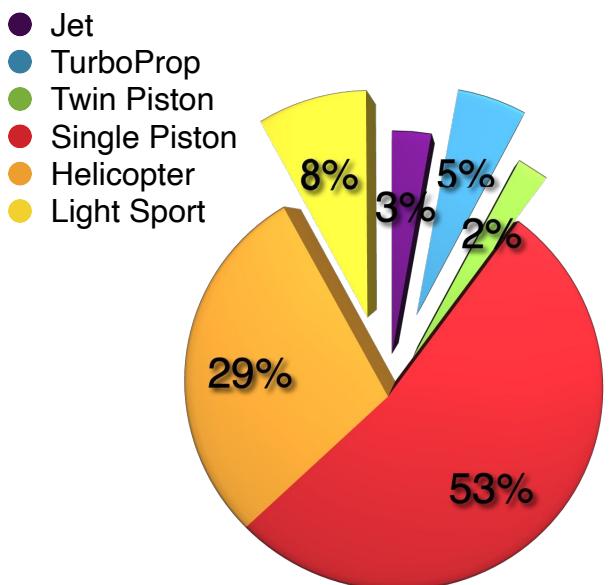
Year	2019	2020	2021	2022	2023	2024	Sold This Month
100LL	8646	7602	7183	5732	7559	6601	997
Jet A	40286	26890	20230	36368	46819	28044	2656



This Month Compared To The Same Month Last Year

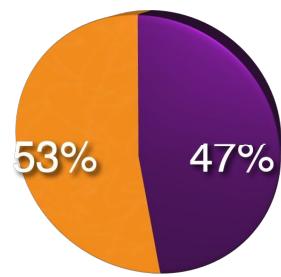


Percentage Of Operations By Type of Aircraft



Local Traffic and Transient Traffic

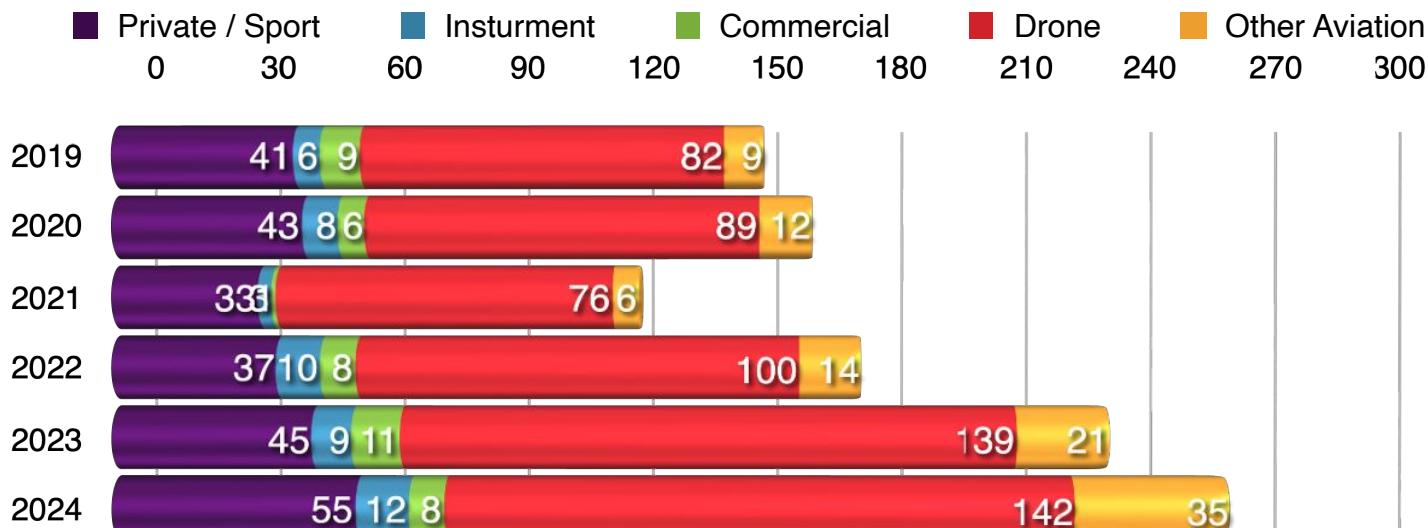
Year	2019	2020	2021	2022	2023	2024
Transient	1800	1058	1690	1390	2002	2332
Local	4746	3020	2722	3782	2376	2084



Percentage Of Local And Transient Traffic For This Year

- Local Traffic
- Transient Traffic

PSI FAA Exams Administered by Duffy's Aircraft



Conference Room Use - The conference room at the airport is free on an appointment basis. People, Groups or Organizations who would like to use the conference room contact Jeff at the airport to schedule the use and time. The room was used this month by:

The Marshfield Airport Committee, The Stargardt Bridal group and Various pilots this month

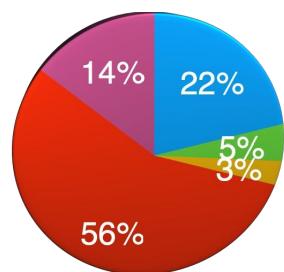
Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This information is gathered from conversations we have with the pilots and passengers. There are many more locations and business that do benefit from the airport each month. These are just the ones we were informed about from the people discussing their time at Marshfield.

Hampton Inn and Suites
Marshfield Hotel / Libby McNeal's
Holiday Inn / The Rivers
Woodfield Inn / Logjam
Baymont Hotel
Blue Heron / West 14th
Marshfield Clinic & Marshfield Medical Center
Festival Foods
The Kitchen Table
Target
Walmart
Menards
Fleet Farm
Subway
Chips
Little Casears
Hardees
The Store

Nasonville Dairy
El Mexical
Nutz Deep II
Crabby Daves
Daily Grind
Weber's Farm Store
Central Cafe
Melody Gardens
Casa Amigos
McDonalds
Enterprise Rental Car
Associated Sales and Leasing /
USAve Auto Rental

Percentage of Types of Exams Given This Year

- Private & Sport
- Instrument
- Commercial
- Drone
- Other Aviation



Summary of the month

- ✈ Student - Is slowing down some, other local flights schools are also using the airport.
- ✈ Business Activity - Business traffic was busy this month. We can thank Sanford Health, Custom Fabrication for that as well as some of our other patrons.
- ✈ Medical Traffic - Helicopter traffic was normal. PC-12 med flights were down
- ✈ Single Engine and Sport Activity - Single engine and sport activity normal. It will be tapering down as the weather gets colder.

Individuals and Businesses That Have Utilized The Airport In Some Form Or Way This Month

Compiled from the regular airport users of the month, PSI Test Takers, Fuel Sales, Retail Sales at the FBO and traffic noticed by FBO

Note: There may be some duplicates that were missed by Jeff. Not all people put in their full N-Numbers in at the Fuel Pump.

Duffy's Aircraft Sales and Leasing Inc.	Aspirus Medevac (Medflight Wausau) N611SJ	Matthew Seckora
Life Link III - Marshfield - Med Flight	Life Link III (Medflight Rice Lake - Helicopter)	Sierra Wojtysiak
Wheelers Chevy Olds Pontiac Cadillac Inc.,	Gunderson Lutheran (La Crosse Medical Helicopter)	Dyer Kimm
Dan Wheeler & Family	Life Link III (Medical Helicopter Rhinelander)	Hawkeye Helicopter LLC N79302
Duffy & Alice Gaier	Life Link III (Medflight Minneapolis - Fixed Wing)	Dr. Matt Thomas N402JD
Bob Gaier	Guardian Flight LLC (Medflight Iron Mountain, MI)	JetOut Charter Company 550TY
Jeff Gaier	Wings Air Charter LLC	UW Madison Medflight Helicopter 911UW
David Wells	Celestial Kinetics Flight Academy LLC (Waupaca, WI Flight School)	Midwest Jet LLC 550TY
Dana Fern	Patrick Colwell	Jabr Aviation LLC 3PE
Jeron Hiller	PetJet LLC	100 First Class LLC N725MA
Dan Hiller	Sanford Health - King Air	Todd Kirsteatter N2375P
Troy Rens	Sanford Health - Lear Jet	LPS Equipment and Acquisitions Co Inc. N4677N
Dan Reis	Sanford Health - Citation	Pearl Aviation N2283Q
Randy Gershman	N42NM - North Memorial Health Care (medical helicopter)	Klintrin Collectibles LLC N33804
Custom Fabrication and Repair	RC Aviation	Fly WOJ LLC 50WJ (Cirrus Jet)
Brian Barnett	Tyler Duerwachter	Olson Ernest N4856D
Justin Smith	Chad Klass	Skyward Capital LLC N490CE
LJ Aviation	Connor La Marche	Intrepid Red Baron Inc N4680K
Roehl Transport	Paige Dekiep	Cole Schnabel
Robert Glab	Tylan Schillinger	Jeffrey Plotka N218TG
Steve Shiner	Jacob Pribnow	N57SH
Wayne Short	Sebastian Neisius	Ben Palmer 3730H
Jim Shires	Judah Leder	Mark Pergande 326RV
Bill John	Forrest Lloyd	B LLC N942UB
Linus Snyder	Jon Perrin	Alan Horzewik 2221
Steve Humphrey	Aaron Aldrich	Raymond Hardy
Bob Thill	Richard Books	Samuel Healy N519UH
Thomas Pue	Jeffrey Rindal	Harry Hostetler N721CD
Specialty Aero Services LLC	Samuel Haugen	Michell Pergande N326RG
Quality Tank	Vincent Johns	Joseph Domenico N1770X
Spring City Aviation	Erik Wehler	Mary Fredrick 048N
Brad Boon	Avery Hadden	John William 2728C
Eric Koran	Ethan Young	Stillwater Aviaiton LLC 101JJ
Doug Eichten	Thomas Reylak	William Fleming 7032
Nor-Am Cold Storage	Tyler Reudy	TransCanda Pipelines GTCP
Wausau Flying Service	Elliot Wininger	Jeremy Olson 4856
Rhinelander Flying Service	Ryan Weber	Heidi Schreck
Civil Air Patrol - Eau Claire	Manuel Ortiz	50WJ
Civil Air Patrol - Stevens Point	Lucas Bustamante	Mark Nelles 90438
Ovation Aviation - Mosinee, WI	Hailey Person	Gregory Mehlberg
Gibson Aviation - Eau Claire & Menomonie, WI	Joseph Schmitz	Packaging Corporation of America 530KA
Morey Airplane Company - Middleton, WI		Mauree Lindekugel
Mayo One (Medflight Helicopter from Eau Claire)		



City of Marshfield - General Airport Budget 2024

Account #101-53510-33						
Object#	Description	2024 Amount Approved	2024 September	Firm / Expenses Paid	Used To Date	Balance Remaining
52100	Professional Services	57505.00			28755	28750.00
52210	Electric	15633.00			4754.90	10878.10
52220	Water	678.00			206.23	471.77
52230	Sewer	497.00			111.54	385.46
52240	Fire Protection Charge	4272.00			1068.75	3203.25
52260	Heating - Gas	2950.00			1459.75	1490.25
52300	Telephone	2250.00				2250.00
52400	Repair / Maintenance Services Streets	18000.00			4925.00	13075.00
52500	Repair / Maintenance Services	48000.00	280.00	K and C Cleaning, LLC Service for Aug. 2024 Cleaning Invoice #15008	38437.14	9562.86
			4064.61	Merkel Electric LED lighting installation invoice 41862		
			107.08	Allied Cooperative lawn fertilizer and Weed control #38623		
			4475.00	Duffy's Aircraft Mowing Invoice		
			806.50	Bach Excavating 2 loads of gravel and leveling of gravel# 4116		
53100	Office Supplies & Exp	800.00				800.00
53200	Publications & Dues	200.00			205.00	(5.00)
53400	Operating Supplies	1900.00			330.98	1569.02
53500	Repair / Maintenance Supplies	4800.00	1125.60	City of Marshfield - Blades for Snow Plow	1286.15	3513.85
55110	Building & Contents	4232.00				4232.00
55150	Airport Liability	6500.00				6500.00
53510	Airport Grand Totals	168217.00	10858.79		81540.44	86676.56