



Topic: 2nd City Council Regular Meeting

You are invited to a Zoom webinar or in person meeting. Note: Due to the lifting of Covid safety restrictions on June 9th the city is now required to provide a physical location for all meetings. A computer screen with a microphone and speaker will be set up in council chambers and at least one council member, staff member or the mayor will be present.

2nd Regular City Council Meeting of this month

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84942834088?pwd=YjdpM1dRSVI3Qmt6ZHAraGc0Vkdwdz09>

Passcode: 283347

Or One tap mobile:

US: +12532158782,84942834088#,,,,*283347# or
+13462487799,,84942834088#,,,,*283347#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 929 205 6099 or +1
301 715 8592 or +1 312 626 6799

Webinar ID: 849 4283 4088

Passcode: 283347

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CITY OF LANGLEY DRAFT COUNCIL AGENDA

Monday April 17, 2023 @ 5:30 P.M. – 112nd Street Langley, WA

CALL TO ORDER – 5 minutes

- 1. Opening Words**
- 2. Roll Call**

CONSENT AGENDA (The CONSENT AGENDA consists of routine items that normally do not require further Council discussion.) – 2 minutes

1. Approval of Claim Warrants - and EFTs in the amount of \$52,553.23.....5-18
2. Approval of Manual Warrants 43352 and EFTs in the amount of \$22,857.31..... 19-20
3. Approval of Payroll Direct Deposit Run (4/3/23) in the amount of \$34,628.08 21
4. Approval of Payroll Claim Nos 43351 & Direct Deposit Run - amount of \$12,002.07... 22
5. Approval of Commission Meeting Minutes posted since previous Council Meeting

APPROVAL OF AGENDA – 3 minutes

APPROVAL OF MINUTES – 3 minutes

1. Approval of Council Meeting Minutes of 04/10/2023 23-26
 - a. 8/29/2022 Special Council Meeting with Finance & Personnel Comms Mins27-28
 - b. Climate Crisis Action Committee Presentation 29-36
 - c. Photo of Tulalip Tribal Council Chambers to go with Mayors report37
 - d. Letter read by Mayor Scott Chaplin from Corbyn Orchard 38

PUBLIC COMMENT PERIOD* – 30 minutes

PRESENTATION/GUEST SPEAKER/COMMISSION REPORTS – 10 minutes

1. Presentation to Council with an update on local businesses - Inge Morascini, Langley Chamber of Commerce Executive Director – 5 minutes

MAYOR’S REPORT – 10 minutes

PUBLIC HEARING

1. Interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and Chapter 18.09 LMC Land Uses; defining and establishing zoning regulations for a new automobile detailing land use category; adopting supportive

findings; providing for severability; and establishing an effective date — Meredith Penny, Community Planning Director – 10 minutes

2. Interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and amending and retitling Chapter 18.25 LMC Performance Standards—Multi-family; establishing performance standards for mixed-use development; adopting supportive findings; providing for severability; and establishing an effective date- 2nd Reading - Meredith Penny, Community Planning Director-10 minutes

3. Water Use Efficiency Goal Resolution – Randi Perry, Public Works Director-10 minutes

ORDINANCES/RESOLUTIONS

- 1. Consider for a second reading, proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and Chapter 18.09 LMC Land Uses; defining and establishing zoning regulations for a new automobile detailing land use category; adopting supportive findings; providing for severability; and establishing an effective date – 2nd Reading – Meredith Penny, Community Planning Director – 5 minutes 39-47
- 2. Consider for a second reading, proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and amending and retitling Chapter 18.25 LMC Performance Standards—Multi-family; establishing performance standards for mixed-use development; adopting supportive findings; providing for severability; and establishing an effective date- 2nd Reading - Meredith Penny, Community Planning Director – 5 minutes.....48-60
- 3. Memo and Draft Water Use Efficiency Goal Resolution – Randi Perry, Public Works Director – 5 minutes 61-62

UNFINISHED BUSINESS

1. Follow up discussion on the Fairgrounds Overlay Zoning Change to allow for Workforce Housing on the Fairgrounds Property - Stan Reeves, Executive Director Port of South Whidbey & Greg Easton, Commissioner Port of South Whidbey

STAFF REPORTS

- 1. Darlene Baldwin, Interim City Clerk 63
- 2. Wanda Grone, Finance Director
- 3. Meredith Penny, Community Planning Director 64-66
- 4. Randi Perry, Public Works Director 67-68
- 5. Tavier Wasser, Chief of Police 69-72

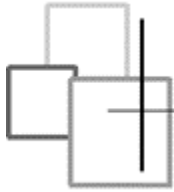
COUNCIL REPORTS– 15 minutes

- 1. Council Member Harolynne Bobis – 3 minutes
- 2. Council Member Rhonda Salerno – 3 minutes
- 3. Council Member Thomas Gill – 3 minutes
- 4. Council Member Craig Cyr – 3 minutes
- 5. Council Member Gail Fleming – 3 minutes

ADJOURN

***Public Comment:** This is the time on the agenda where Council welcomes comments on subjects of concern or interest that are not on the agenda or to make known that a member of the public wishes to comment on a particular agenda item at the time the item is being discussed. We welcome your comments which are very important to us. Note that all comments are limited to three minutes and should be directed to the presiding officer. Please state your name, address and the subject of your comment. Please note that we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform us, the Council, about your views. If you have factual questions, staff will be happy to address them, either now or at a later date.

Thank you for participating! **If reasonable accommodation of a disability is needed, please contact Darlene Baldwin at (360) 221-4246 ext. 17 at least 48 hours prior to this meeting.**



Voucher Directory

Fiscal: : 2023 - April
 Council Date: : 2023 - April - 2nd Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Airgas USA LLC	0			2023 - April - 2nd Council Meeting	
		Invoice - 9996289727			
			402-000-000-535-10-30-01	Supplies	\$14.96
		Total Invoice - 9996289727			\$14.96
	Total 0				\$14.96
Total Airgas USA LLC					\$14.96
AT&T Mobility FIRSTNET	0			2023 - April - 2nd Council Meeting	
		Invoice - 4/11/2023 2:56:01 PM			
			001-000-010-513-10-46-01	Utilities	\$55.96
			001-000-100-518-30-46-01	Utilities	\$55.96
			001-000-110-558-60-46-01	Utilities	\$55.96
			001-000-150-576-80-41-02	Utilities	\$46.18
			401-000-000-534-10-46-01	Utilities-Water Dept.	\$46.18
			402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$46.18
			403-000-000-531-10-46-01	Utilities	\$46.18
		Total Invoice - 4/11/2023 2:56:01 PM			\$352.60
	Total 0				\$352.60
Total AT&T Mobility FIRSTNET					\$352.60
Econorthwest	0			2023 - April - 2nd Council Meeting	
		Invoice - 26978			
			Feb 1 - 28 2023 Prof Services		
			001-000-110-558-60-40-07	Professional Fees/Reimbursable - Grant Funded	\$2,040.00
				Feb 1 - Feb 28 2023	
		Total Invoice - 26978			\$2,040.00
	Total 0				\$2,040.00
Total Econorthwest					\$2,040.00

Edge Analytical Labs

0

2023 - April - 2nd Council Meeting

Invoice - 23-06822

Effluent & Influent

402-000-000-535-10-40-04	Sewer Plant Testing	\$372.00
	Effluent & Influent	

Total Invoice - 23-06822 \$372.00

Invoice - 23-08171

402-000-000-535-10-40-04	Sewer Plant Testing	\$245.00
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Total Invoice - 23-08171 \$245.00

Total 0

Total Edge Analytical Labs

\$617.00

\$617.00

Freeland Ace Hardware

0

2023 - April - 2nd Council Meeting

Invoice - 130131

001-000-150-576-80-40-04	Parks/open Space Maintenance & Improvements	\$38.08
101-000-000-542-67-30-01	Street Cleaning supplies	\$228.40
401-000-000-534-10-47-01	Repairs & Maintenance	\$38.30
402-000-000-535-10-47-01	Repairs & Maintenance	\$228.41
403-000-000-531-10-47-03	Stormwater Maintenance	\$228.40

Total Invoice - 130131 \$761.59

Invoice - 130132

001-000-150-576-80-30-01	Supplies	\$11.97
101-000-000-542-67-30-01	Street Cleaning supplies	\$11.96

Total Invoice - 130132 \$23.93

Invoice - 130133

402-000-000-535-10-30-01	Supplies	\$7.06
403-000-000-531-10-30-01	Supplies	\$7.07

Total Invoice - 130133 \$14.13

Total 0

Total Freeland Ace Hardware

\$799.65

\$799.65

Generator NW Services

0

2023 - April - 2nd Council Meeting

Invoice - 6802

001-000-100-594-59-00-00	Capital maintenance City Hall	\$5,204.99
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Total Invoice - 6802 \$5,204.99

Total 0

Total Generator NW Services

\$5,204.99

\$5,204.99

Hanson's Bldg. Supply

0

2023 - April - 2nd Council Meeting

Invoice - 2304-208989

001-000-150-576-80-30-01	Supplies	\$114.85
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Total Invoice - 2304-208989 \$114.85

Invoice - 2304-209044

001-000-150-576-80-30-01 Supplies \$16.02

Total Invoice - 2304-209044 \$16.02

Total 0 \$130.87

Total Hanson's Bldg. Supply \$130.87

Integrated Underwater Services LLC

0

2023 - April - 2nd Council Meeting

Invoice - Integrated Underwater Services Bus License Refund

Refund Business License Integrated Underwater Services, LLC

001-000-000-321-99-00-01 Temp & Contract. Bus. Licenses \$66.00

Refund Business License Integrated Underwater Services, LLC

Total Invoice - Integrated Underwater Services Bus License Refund \$66.00

Total 0 \$66.00

Total Integrated Underwater Services LLC \$66.00

Lovelady, Marcy

0

2023 - April - 2nd Council Meeting

Invoice - Harbor Plumbing South LLC Bus License Refund

Refund Langley Business License Harbor Plumbing

001-000-000-321-99-00-01 Temp & Contract. Bus. Licenses \$66.00

Refund Langley Business License Harbor Plumbing South, LLC

Total Invoice - Harbor Plumbing South LLC Bus License Refund \$66.00

Total 0 \$66.00

Total Lovelady, Marcy \$66.00

Mulcahy, Eddie

0

2023 - April - 2nd Council Meeting

Invoice - Permit Refund File #STR-23-001

S7345-00-08014-0

001-000-000-345-89-00-00 Planning/Dev Fees & Charges \$800.00

Permit Refund STR-23-001 S7345-00-08014-0

Total Invoice - Permit Refund File #STR-23-001 \$800.00

Total 0 \$800.00

Total Mulcahy, Eddie \$800.00

North Central Laboratories

0

2023 - April - 2nd Council Meeting

Invoice - 485091

402-000-000-535-10-40-04 Sewer Plant Testing \$623.07

Total Invoice - 485091 \$623.07

Invoice - 485254

402-000-000-535-10-40-04 Sewer Plant Testing \$237.35

Total Invoice - 485254 **\$237.35**
Total 0 **\$860.42**
Total North Central Laboratories **\$860.42**

PACE Engineers, Inc.
0

2023 - April - 2nd Council Meeting

Invoice - 86447

Project 22240

001-000-110-558-60-40-01	Professional Fees/Reimbursible - Permit Review	\$161.25
	304 DeBryn Kloes SFR	
408-000-000-594-34-60-04	WWTP-3 Resurface Chlorine CC Walls	\$536.75
	On-Call Sewer Support	
408-000-000-594-34-60-04	WWTP-3 Resurface Chlorine CC Walls	\$41.63
	FedEx Del'y to Molecular Inc.	

Total Invoice - 86447 **\$739.63**

Invoice - 86448

Project 23240

001-000-110-558-60-40-06	Professional Services	\$285.00
	Langley Shops Slope Stabilization Project	

Total Invoice - 86448 **\$285.00**

Total 0 **\$1,024.63**
Total PACE Engineers, Inc. **\$1,024.63**

Pitney Bowes Global Finan Serv LLC
0

2023 - April - 2nd Council Meeting

Invoice - 4/4/2023 3:53:34 PM

Jan10-Apr 9 2023

001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$3.47
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$19.09
001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$19.09
001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$8.68
001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$1.74
001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$5.21
001-000-180-518-80-40-01	Professional Services	\$1.74
101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$19.09
104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$1.74
105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$12.15
401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$39.92
402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$27.77
403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$13.89

Total Invoice - 4/4/2023 3:53:34 PM **\$173.58**

Total 0 **\$173.58**
Total Pitney Bowes Global Finan Serv LLC **\$173.58**

Public Safety Testing
0

2023 - April - 2nd Council Meeting

Invoice - 2023-269

001-000-070-521-20-40-03 Other Services/learn \$125.00

Total Invoice - 2023-269 \$125.00

Total 0 \$125.00

Total Public Safety Testing \$125.00

Puget Sound Energy

0

2023 - April - 2nd Council Meeting

Invoice - 4/11/2023 3:10:45 PM

001-000-000-511-60-46-01 Utilities \$92.04

PSE

001-000-010-513-10-46-01 Utilities \$30.92

001-000-030-514-20-46-01 Utilities \$191.15

001-000-070-521-20-46-01 Utilities \$104.07

001-000-100-518-30-46-01 Utilities \$0.00

001-000-110-558-60-46-01 Utilities \$32.78

001-000-120-558-50-46-01 Utilities \$32.62

001-000-150-576-80-46-04 Parks-Utilities/waste Disposal \$230.09

PSE

001-000-180-518-80-46-01 Utilities \$7.63

101-000-000-542-63-46-01 Street Lighting Utilities \$1,368.15

PSE

104-000-000-536-10-46-01 Utilities-Cemetery \$10.50

105-000-000-557-30-46-01 Utilities/VIC & R/R \$0.00

PSE

401-000-000-534-10-46-01 Utilities-Water Dept. \$488.73

PSE

402-000-000-535-10-46-01 Utilities-Sewer Dept. \$5,749.63

PSE

Total Invoice - 4/11/2023 3:10:45 PM \$8,338.31

Total 0 \$8,338.31

Total Puget Sound Energy \$8,338.31

Quill Corporation

0

2023 - April - 2nd Council Meeting

Invoice - 31688534

001-000-030-514-20-30-01 Supplies \$7.17

Total Invoice - 31688534 \$7.17

Total 0 \$7.17

Total Quill Corporation \$7.17

Seatown Electric Heating and Air, Corp.

0

2023 - April - 2nd Council Meeting

Invoice - Refund Business License 2/7/23

Refund Business License

001-000-000-321-99-00-01 Temp & Contract. Bus. Licenses \$66.00

Refund Business License

Total Invoice - Refund Business License 2/7/23 \$66.00

Total 0 \$66.00

Total Seatown Electric Heating and Air, Corp. \$66.00

**Sebo's DO IT Center
 0**

2023 - April - 2nd Council Meeting

Invoice - A1463666

Pail, Hardware, Battery, Supplies

101-000-000-542-69-30-01 Traffic & Pedestrian Supplies \$48.89

Paint Pail, Hardware, Battery Scrubber

401-000-000-534-80-31-01 Parts, Chemicals & Supplies \$11.70

Mixing Container

Total Invoice - A1463666 \$60.59

Invoice - A1464848

Hardware

001-000-150-576-80-30-01 Supplies \$11.37

Hardware

Total Invoice - A1464848 \$11.37

Invoice - A1465418

Tools

001-000-150-576-80-30-01 Supplies \$5.78

Tools

101-000-000-543-10-47-01 Repair & maintenance \$11.51

Tools

401-000-000-534-10-47-01 Repairs & Maintenance \$28.81

Tools

402-000-000-535-10-47-01 Repairs & Maintenance \$11.52

Tools

Total Invoice - A1465418 \$57.62

Invoice - A1466860

Gloves, Shears

001-000-150-576-80-40-01 Tree Cutting \$50.34

Gloves, Shears

Total Invoice - A1466860 \$50.34

Invoice - A1466939

6' Wash Brush

101-000-000-543-10-30-01 Supplies \$28.28

6' Wash Brush

Total Invoice - A1466939 \$28.28

Invoice - A1467159

Rainsuit

101-000-000-543-10-30-01 Supplies \$29.91

Yellow Rainsuit

Total Invoice - A1467159 \$29.91

Invoice - A1467449

	Muriatic Acid		
	402-000-000-535-10-30-01	Supplies	\$18.04
		Muriatic Acid	
Total Invoice - A1467449			\$18.04
Invoice - A1468271			
	Push Broom		
	403-000-000-531-10-30-01	Supplies	\$27.19
		Push Broom	
Total Invoice - A1468271			\$27.19
Invoice - A1470117			
	Earmuffs		
	001-000-150-576-80-30-01	Supplies	\$32.09
		Earmuffs	
Total Invoice - A1470117			\$32.09
Invoice - A1471254			
	Glove, Black Spray Paint		
	001-000-150-576-80-30-01	Supplies	\$33.70
		Gloves, Black Spray Paint	
Total Invoice - A1471254			\$33.70
Invoice - B1320466			
	Lubricant, Bulb		
	101-000-000-543-10-30-01	Supplies	\$15.54
		Lubricant, Bulb	
Total Invoice - B1320466			\$15.54
Invoice - B1320749			
	Seed		
	402-000-000-535-10-30-01	Supplies	\$43.50
		Seed	
Total Invoice - B1320749			\$43.50
Invoice - B1321386			
	Bit, Blade, Wiper Blade, Shovel		
	001-000-150-576-80-30-01	Supplies	\$31.32
		Seawall - Bit, Shovel	
	401-000-000-534-10-47-02	Vehicle Maintenance-Annual	\$100.05
		Wiper Blades - Truck	
Total Invoice - B1321386			\$131.37
Total 0			\$539.54
Total Sebo's DO IT Center			\$539.54

Shred-IT c/o Stericycle, Inc
 0

2023 - April - 2nd Council Meeting

Invoice - 8003599730			
	3/14 Services		
	001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$1.75
	001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$9.60
	001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$9.60

001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$4.36
001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$0.87
001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$2.62
001-000-180-518-80-40-01	Professional Services	\$0.87
101-000-000-544-90-40-01	Professional Services	\$9.60
104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$0.87
105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$6.11
401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$20.07
402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$13.96
403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$6.99

Total Invoice - 8003599730 \$87.27

Total 0 \$87.27

Total Shred-IT c/o Stericycle, Inc \$87.27

Skagit Farmers

0

2023 - April - 2nd Council Meeting

Invoice - 4/11/2023 2:19:40 PM

403-000-000-531-10-33-01	Uniforms	\$1.00
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Total Invoice - 4/11/2023 2:19:40 PM \$1.00

Total 0 \$1.00

Total Skagit Farmers \$1.00

Sound Maintenance Services Inc

0

2023 - April - 2nd Council Meeting

Invoice - 136816

105-000-000-557-30-40-03	Contract Services (R&R, Chamber 1%, County)	\$1,850.00
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Total Invoice - 136816 \$1,850.00

Total 0 \$1,850.00

Total Sound Maintenance Services Inc \$1,850.00

Sound Publishing Inc

0

2023 - April - 2nd Council Meeting

Invoice - SWR968838 Dec 24 2022

001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$61.50
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Total Invoice - SWR968838 Dec 24 2022 \$61.50

Invoice - SWR968843 Dec 24 2022

001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$55.50
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Total Invoice - SWR968843 Dec 24 2022 \$55.50

Invoice - SWR968847 Dec 24 2022

001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$61.50
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Total Invoice - SWR968847 Dec 24 2022 \$61.50

Invoice - SWR973682 Mar 25 2023

NOA w/Sepa SPX-23-002

001-000-110-558-60-43-02	Publications/Notifications	\$129.00
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NOA w/Sepa SPX-23-002

Total Invoice - SWR973682 Mar 25 2023 \$129.00

Invoice - WNT968840 Dec 24 2022		
001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$60.00
Total Invoice - WNT968840 Dec 24 2022		\$60.00
Invoice - WNT974344 April 5 2023		
401-000-000-534-20-40-05	Water Conservation Program	\$40.50
Total Invoice - WNT974344 April 5 2023		\$40.50
Invoice - WNT974344 April 5 2023		
401-000-000-534-20-40-05	Water Conservation Program	\$40.50
	Legal Notice Water Use Efficiency Goal Hearing	
Total Invoice - WNT974344 April 5 2023		\$40.50
Total 0		\$448.50
Total Sound Publishing Inc		\$448.50

South Whidbey School Dist. #206
 0

2023 - April - 2nd Council Meeting

Invoice - Langley 2023-04		
Fuel - Public Works & Police		
001-000-070-521-20-31-02	Fuel	\$668.96
	Fuel - Police	
001-000-150-576-80-31-02	Fuel	\$84.22
	Fuel - PW Parks	
101-000-000-544-90-31-02	Fuel & Maintenance	\$66.14
	Fuel - PW	
104-000-000-536-10-32-01	Fuel	\$14.77
	Fuel - PW Cemetery	
401-000-000-534-10-31-02	Fuel	\$173.65
	Fuel - PW	
402-000-000-535-10-31-02	Fuel	\$185.58
	Fuel - PW	
403-000-000-531-10-31-02	Fuel	\$65.99
	Fuel - PW	
Total Invoice - Langley 2023-04		\$1,259.31
Invoice - Langley-2023-01`		
Fuel - Public Works & Police		
001-000-070-521-20-31-02	Fuel	\$678.17
	Fuel - Police	
001-000-150-576-80-31-02	Fuel	\$81.65
	Fuel - PW Parks	
101-000-000-544-90-31-02	Fuel & Maintenance	\$40.83
	Fuel - PW	
104-000-000-536-10-32-01	Fuel	\$40.83
	Fuel - PW Cemetery	
401-000-000-534-10-31-02	Fuel	\$232.76
	Fuel - PW	
402-000-000-535-10-31-02	Fuel	\$937.73
	Fuel - PW	

403-000-000-531-10-31-02 Fuel \$81.65
 Fuel - PW

Total Invoice - Langley-2023-01` \$2,093.62
Invoice - Langley-2023-05

Fuel - Public Works & Police
 001-000-070-521-20-31-02 Fuel \$636.07
 Fuel - Police
 001-000-150-576-80-31-02 Fuel \$92.62
 Fuel - Parks
 101-000-000-544-90-31-02 Fuel & Maintenance \$145.73
 Fuel - PW Streets
 104-000-000-536-10-32-01 Fuel \$44.45
 Fuel - Cemetery
 401-000-000-534-10-31-02 Fuel \$218.25
 Fuel - PW Water
 402-000-000-535-10-31-02 Fuel \$300.12
 Fuel - PW Sewer
 403-000-000-531-10-31-02 Fuel \$88.92
 Fuel - PW Stormwater

Total Invoice - Langley-2023-05 \$1,526.16

Total 0 \$4,879.09
Total South Whidbey School Dist. #206 \$4,879.09

Town of Coupeville
 0

2023 - April - 2nd Council Meeting

Invoice - BO-23-002

March 23 Building Official Services

001-000-120-558-50-40-02 Bldg. Official/inspections \$3,445.00
 March 23 Building Official Services

Total Invoice - BO-23-002 \$3,445.00

Total 0 \$3,445.00
Total Town of Coupeville \$3,445.00

UST GENERAL YARD WORK ATTN: Zacarias DeJesus Alvarez
 0

2023 - April - 2nd Council Meeting

Invoice - INV-1094

Mowing, Trim, Blow

104-000-000-536-10-40-01 Cemetery Services \$565.76
 Mowing, Trim, Blow

Total Invoice - INV-1094 \$565.76

Total 0 \$565.76
Total UST GENERAL YARD WORK ATTN: Zacarias DeJesus Alvarez \$565.76

Utilities Underground
 0

2023 - April - 2nd Council Meeting

Invoice -3030175

401-000-000-534-10-46-01	Utilities-Water Dept.	\$27.72
Total Invoice -3030175		\$27.72
Total 0		\$27.72
Total Utilities Underground		\$27.72

VISA

0

2023 - April - 2nd Council Meeting

Invoice - Randi 4/11/2023 2:04:03 PM		
001-000-180-518-80-32-04	Software and IT	\$16.31
adobe		
101-000-000-542-66-30-01	Snow & Ice Control Supplies	\$44.53
402-000-000-535-10-30-01	Supplies	\$32.35
paper		
402-000-000-535-10-40-03	Software/GIS Services - Sewer	\$665.86
teamviewer		
402-000-000-535-10-40-04	Sewer Plant Testing	\$15.00
usps		
402-000-000-535-10-42-01	Training Travel/Meals/Lodging	\$10.35
ferry		
402-000-000-535-10-42-01	Training Travel/Meals/Lodging	\$10.35
ferry		
402-000-000-535-10-47-01	Repairs & Maintenance	\$135.07
corey oil		
Total Invoice - Randi 4/11/2023 2:04:03 PM		\$929.82
Invoice - Scott 4/11/2023 1:41:10 PM		
001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$42.98
mail chimp		
001-000-010-513-10-42-01	Travel Transportation/Meals/Lodging	\$25.85
crabby coffee		
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$60.92
zoom		
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$50.00
drewslist		
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$550.00
seattle time		
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$50.00
drewslist		
001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$45.00
craigslist job		
001-000-030-514-20-49-01	Association Dues	\$40.00
notary		
001-000-180-518-80-30-01	supplies	\$11.96
hdmi		
001-000-180-518-80-30-01	supplies	\$26.10
hdmi		
001-000-180-518-80-32-04	Software and IT	\$21.75

scott adobe
 104-000-000-536-10-30-01 Supplies \$219.94
 poop bags

Total Invoice - Scott 4/11/2023 1:41:10 PM \$1,144.50

Invoice - Tavier 4/11/2023 1:38:00 PM

001-000-070-521-20-32-03 Small Equipment Police \$136.99

Total Invoice - Tavier 4/11/2023 1:38:00 PM \$136.99

Total 0 \$2,211.31

Total VISA \$2,211.31

Vision Municipal Solutions

0

2023 - April - 2nd Council Meeting

Invoice - 09-11915

Annual maintenance

001-000-180-594-14-64-02 Vision / Software Maintenance \$13,789.34
 Annual maintenance

Total Invoice - 09-11915 \$13,789.34

Invoice - 09-12304

Rec'd 3-15-23

001-000-180-518-80-32-04 Software and IT \$99.20
 Finance Director Finance Setup

Total Invoice - 09-12304 \$99.20

Invoice - 09-12507

March 14 2023 Utility Billing & Kicking Gas insert

001-000-110-558-60-40-07 Professional Fees/Reimbursable - Grant Funded \$89.30
 Mar 14 23 Utility Billing - Kicking GAs Insert reimbursable
 401-000-000-534-10-40-01 Professional Services - ADMIN Shared Cost \$295.39
 Mar 14 23 Utility Billing & Kicking Gas insert
 402-000-000-535-10-40-01 Professional Services - ADMIN Shared Cost \$295.38
 Mar 14 23 Utility Biling & Kicking GAs Insert

Total Invoice - 09-12507 \$680.07

Total 0 \$14,568.61

Total Vision Municipal Solutions \$14,568.61

Watershed Company

0

2023 - April - 2nd Council Meeting

Invoice - 2023-0544

220402 Langley CAO Update

001-000-110-558-60-40-02 Planning, design, pub improvments \$1,121.25
 220402 Langley CAO Update

Total Invoice - 2023-0544 \$1,121.25

Total 0 \$1,121.25

Total Watershed Company \$1,121.25

Whidbey Printers

0

2023 - April - 2nd Council Meeting

Invoice - 52325

Envelopes, Window & Regular

001-000-030-514-20-30-01	Supplies	\$686.33
	Printed Window & Regular Envelopes	

Total Invoice - 52325 **\$686.33**

Total 0
Total Whidbey Printers

\$686.33
\$686.33

Whidbey Telecom
0

2023 - April - 2nd Council Meeting

Invoice - 117026 April 11, 2023

001-000-000-511-60-46-01	Utilities	\$69.51
001-000-010-513-10-46-01	Utilities	\$62.98
001-000-030-514-20-46-01	Utilities	\$216.40
001-000-070-521-20-46-01	Utilities	\$11.84
001-000-100-518-30-46-01	Utilities	\$290.02
001-000-110-558-60-46-01	Utilities	\$62.98
001-000-120-558-50-46-01	Utilities	\$52.87
001-000-150-576-80-41-02	Utilities	\$11.84
101-000-000-543-10-47-00	Utilities	\$62.98
401-000-000-534-10-46-01	Utilities-Water Dept.	\$11.84
402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$11.84
403-000-000-531-10-46-01	Utilities	\$11.80

Total Invoice - 117026 April 11, 2023 **\$876.90**

Invoice - 117031 107701 178633 April 1 2023

April 1 Fax, Web Host, Alarm Monitoring

001-000-000-511-60-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-010-513-10-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-030-514-20-46-01	Utilities	\$9.90
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-070-521-20-46-01	Utilities	\$9.95
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-100-518-30-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-110-558-60-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-120-558-50-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
001-000-150-576-80-41-02	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
101-000-000-543-10-47-00	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
401-000-000-534-10-46-01	Utilities-Water Dept.	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	

402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	
403-000-000-531-10-46-01	Utilities	\$9.92
	April 1 Fax, Web Host, Alarm Monitoring	

Total Invoice - 117031 107701 178633 April 1 2023 **\$119.05**

Invoice - 117032 April 1 2023

April 1, 2023 Police

001-000-070-521-20-41-02	Telephone	\$222.31
	April 1 2023 Police	

Total Invoice - 117032 April 1 2023 **\$222.31**

Invoice - 117034 April 1 2023

April 1 2023 Langley City Water

401-000-000-534-10-46-01	Utilities-Water Dept.	\$44.64
	April 1 Langley City Water	

Total Invoice - 117034 April 1 2023 **\$44.64**

Invoice - 118627, 117037,117035 April 11 2023

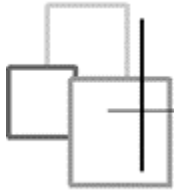
402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$171.77
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Total Invoice - 118627, 117037,117035 April 11 2023 **\$171.77**

Total 0 **\$1,434.67**

Total Whidbey Telecom **\$1,434.67**

Grand Total **Vendor Count** **31** **\$52,553.23**



Voucher Directory

Fiscal: : 2023 - April
 Council Date: : 2023 - April - April Manual

Vendor	Number	Reference	Account Number	Description	Amount
IRS - USATAXPYMT					
	IRS USA Tax - EFT		2023 - April - April Manual		
	Invoice - Payroll Tax Deposit EFT Mar 16-31 Payroll				
	Payroll tax deposit 3/16-3/31				
	632-000-000-586-00-00-01			Payroll Taxes	\$12,002.07
				Payroll tax deposit Mar 16-31 Payroll	
	Total Invoice - Payroll Tax Deposit EFT Mar 16-31 Payroll				\$12,002.07
	Total IRS USA Tax - EFT				\$12,002.07
Total IRS - USATAXPYMT					\$12,002.07
St of WA Dept of Revenue					
	WA DOR Feb Excise EFT 4-10-23		2023 - April - April Manual		
	Invoice - February 2023 Excise Tax Return				
	Feb 2023 Excise Tax Return - Water				
	001-000-030-592-14-00-00			Interest and Other Debt Service Cost	\$5.04
				Feb 2023 Excise Tax	
	401-000-000-534-10-49-02			Excise Tax	\$4,392.17
				Feb 2023 Excise Tax Return	
	401-000-000-534-10-49-03			excise tax MainSt credit	(\$4,357.47)
				Feb 2023 Excise Tax Return	
	402-000-000-535-10-49-02			Excise Tax	\$1,444.14
				Feb 2023 Excise Tax Return	
	402-000-000-535-10-49-03			excise tax MainSt credit	(\$1,432.73)
				Feb 2023 Excise Tax Return	
	403-000-000-531-10-49-02			S/S Excise Tax	\$457.51
				Feb 2023 Excise Tax Return	
	403-000-000-531-10-49-03			excise tax MainSt credit	(\$453.90)
				Feb 2023 Excise Tax Return	
	Total Invoice - February 2023 Excise Tax Return				\$54.76
	Total WA DOR Feb Excise EFT 4-10-23				\$54.76
	WA DOR Mar 23 Excise EFT 4-10-23		2023 - April - April Manual		

Invoice - Mar 2023 Excise Tax Return

Mar 2023 Excise Tax Return

401-000-000-534-10-49-02	Excise Tax	\$2,866.46
	Mar 2023 Excise Tax Return	
401-000-000-534-10-49-03	excise tax MainSt credit	(\$2,802.32)
	Mar 2023 Excise Tax Return	
402-000-000-535-10-49-02	Excise Tax	\$916.99
	Mar 2023 Excise Tax Return	
402-000-000-535-10-49-03	excise tax MainSt credit	(\$896.47)
	Mar 2023 Excise Tax Return	
403-000-000-531-10-49-02	S/S Excise Tax	\$287.39
	Mar 2023 Excise Tax Return	
403-000-000-531-10-49-02	S/S Excise Tax	(\$280.96)
	Mar 2023 Excise Tax Return	

Total Invoice - Mar 2023 Excise Tax Return **\$91.09**

Total WA DOR Mar 23 Excise EFT 4-10-23 **\$91.09**

Total St of WA Dept of Revenue **\$145.85**

U.S. Treasury

43352

2023 - April - April Manual

Invoice - Q1-2023 Payroll Taxes

Q1-2023 Payroll Taxes

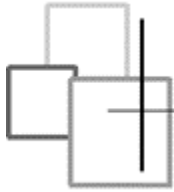
632-000-000-586-00-00-01	Payroll Taxes	\$10,709.39
	Q1-2023 Payroll Taxes	

Total Invoice - Q1-2023 Payroll Taxes **\$10,709.39**

Total 43352 **\$10,709.39**

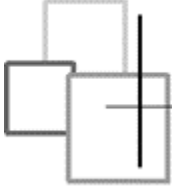
Total U.S. Treasury **\$10,709.39**

Grand Total **Vendor Count** **3** **\$22,857.31**



Direct Deposit Activity

Name	Social Security #	Bank Name	Account Number	Type	Amount
Direct Deposit Run - 4/3/2023			4/3/2023		
Baldwin, Darlene					\$1,531.47
Bobis, Harolynne N					\$45.88
Cattand, Alexis					\$2,025.93
Chaplin, Scott					\$1,653.11
Durr, Robert J.					\$2,449.20
Fleming, Gail T					\$45.88
Grone, Wanda J					\$1,951.63
Grove, Timothy J.					\$2,739.11
Hamilton, Bryan E.					\$2,301.17
Hathaway, Nicholas G					\$2,752.35
Herzberg, Robert					\$445.04
Liggitt, Charles E.					\$2,475.56
Marks, Joshua W.					\$1,940.67
McDivitt, Tara J					\$1,909.18
Pace, Jeremiah J.					\$1,722.66
Penny, Meredith B					\$2,773.02
Perry, Randi M.					\$2,813.69
Salerno, Rhonda A					\$45.88
Wasser, Tavier					\$3,006.65
					\$34,628.08
					\$34,628.08



Payroll Register

Number	Name	Fiscal Description	Cleared	Amount
<u>43351</u>	CITY OF LANGLEY	2023 - April - 2nd Council Meeting	4/7/2023	\$12,002.07 \$12,002.07

Council Meeting Minutes
Monday, April 10, 2023

Meeting was called to order by Mayor Scott Chaplin at 5:30pm
Land Acknowledgement

ROLL CALL

In attendance: Council Member Harolynne Bobis, Council Member Rhonda Salerno, Council Member Thomas Gill, Council Member Craig Cyr, Council Member Gail Fleming, Meredith Penny Director of Community Planning, Tavier Wasser Chief of Police, and Darlene Baldwin Interim City Clerk

APPROVAL OF CONSENT AGENDA

Motion to Approve Consent Agenda

Motion: Council Member Harolynne Bobis
2nd: Council Member Gail Fleming

Motion Passed unanimously

APPROVAL OF AGENDA

Motion to Approve Agenda

Motion: Council Member Rhonda Salerno
2nd: Council Member Thomas Gill

Discussion:

Interim City Clerk Darlene Baldwin- added 8/29/2022 Special Council Meeting Minutes to Approval of Minutes

Motion Passed unanimously with amendment

APPROVAL OF MINUTES

Motion to Approve Minutes 3/20/2023

Motion: Council Member Thomas Gill
2nd: Council Member Harolynne Bobis

Motion Passed Unanimously

Motion to Approve Minutes 8/29/2022

Motion: Council Member Gail Fleming
2nd: Council Member Craig Cyr

Motion Passed

3 in Favor

2 Abstained

**Council Member Rhonda Salerno-hadn't had a chance to review
Council Member Thomas Gill-wasn't at 8/29/2022 Special Council Meeting**

PRESENTATIONS/GUEST SPEAKER/COMMISSION REPORTS

1. Presentation to council from Climate Crisis Action Committee – Linda Irvine, Chair & Anne Tearse CCAC
 - a. Background
 - b. Goal #1 Get the City of Langley, residents, and businesses off fossil fuels
 - c. Goal #2 Promote ecosystem health and build resilient communities
 - d. Goal #3 Listen, teach, and communicate in our community about how to take urgent action now
 - e. Goal #4 Promote County, State and National legislative and administrative actions that address the climate crisis
 - f. Conclusion
 - g. Power Point – included in minutes
 - h. Invite to Event: Whidbey’s Water Future in A Changing Climate to be held June 10, 2023 @ Whidbey Island Center for the Arts 9am-5pm -included in minutes

MAYORS REPORT

1. Langley Creates met with the members of the Snohomish Tribe
2. Mayor met with leaders of the Tulalip Tribes March 24th, toured their Cultural Center and main headquarters, a beautiful building with the latest technology
 - a. Photo in minutes
3. Met with the Library, our city records will need to be moved from under the library before remodel begins. Looking at several possibilities for a secure storage solution
4. Working on several Public Records Requests
5. 21 applications have come in for the City Administrator/Clerk position

ORDINANCES/RESOLUTIONS

1. Proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and Chapter 18.09 LMC Land Uses; defining and establishing zoning regulations for a new automobile detailing land use category; adopting supportive findings; providing for severability; and establishing an effective date- 1st Reading – Meredith Penny, Community Planning Director

Motion to Approve interim zoning amendment defining and establishing zoning regulations for a new automobile detailing land use category

Motion: Council Member Rhonda Salerno

2nd: Council Member Thomas Gill

Motion Passed Unanimously

2. Proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and amending and retitling

Chapter 18.25 LMC Performance Standards-Multi-family; establishing performance standards for mixed-use development; adopting supportive findings; providing for severability; and establishing an effective date – 1st Reading- Meredith Penny, Community Planning Director

Motion to Approve interim zoning amendments amending and retitling performance standards for mixed-use development providing for severability

Motion: Council Member Harolynne Bobis

2nd: Council Member Rhonda Salerno

Motion Passed Unanimously

Mayor Read letter from Corbyn Orchard regarding request for recycling services in Langley – Letter in Minutes

Motion to request that Director of Public Works Randi Perry research what recycling solutions are available to Langley

Motion: Council Member Thomas Gill

2nd: Council Member Harolynne Bobis

Motion Passed Unanimously

UNFINISHED BUSINESS

1. Follow up discussion on Holiday Recognition– Council Member Rhonda Salerno
 - a. Starting with acknowledging four holidays
 - b. Mayor will acknowledge holiday at first meeting of the month

Motion requesting that the Mayor put a plan in place for sharing information on holidays with the community

Motion: Council Member Rhonda Salerno

2nd: Council Member Harolynne Bobis

Amendment to Motion requesting that before any additional holidays are added that a memo be brought before council

Motion: Council Member Harolynne Bobis

2nd: Council Member Thomas Gill

Motion Passed

Four in Favor

Abstain – Rhonda Salerno doesn't think it applies to motion

Motion Passed Unanimously

DISCUSSION

1. Financial Director Staff Update-Wanda Grone Memo
2. Update on Public Safety Alert- Widespread Threat of Fentanyl mixed with Xylazine- Tavier Wasser, Chief of Police
3. Discussion about Civil Service Needs – Tavier Wasser
4. Kirkland City Council Rules of Ethics- Harolynne Bobis
 - a. Council Members Harolynne Bobis & Thomas Gill volunteered to work together to look at language of rules and procedures and how they relate to council and commissions
 - b. Mayor Scott Chaplin suggested that some past members of the Ethics Commission might be available to review the Ethics code

COUNCIL REPORTS

1. Council Member Harolynne Bobis – Report was on Discussion top #4
2. Council Member Rhonda Salerno
 - a. Working on a uniform template for all commissions
 - b. Working on a handbook for commissions
 - c. Went to a conference on Water Conservation and learned about native plantings to keep soils moist.
3. Council Member Thomas Gill
 - a. Stan Reeves, Executive Director Port of South Whidbey is resigning. Angi Mozer will be stepping in as the Interim Executive Director May 12th
 - b. Fairgrounds bathroom behind the arena is scheduled for remodel in early May
4. Council Member Craig Cyr
 - a. Island Transit is progressing with their Fleet transition Plan
 - b. Requested follow up from Mayor Scott Chaplin on status of empty store front survey
5. Council Member Gail Fleming
 - a. Her commission meetings are coming up and will report back at next council meeting

Mayor Scott Chaplin announced that the city is going to have two Council Positions and the Mayor Position open. If anyone is interested and has questions please reach out to him or to council members to discuss.

ADJOURNMENT- 7:00pm Mayor Scott Chaplin

Special Council Meeting with the Finance and Personnel Commission Minutes
Monday, August 29, 2023

Meeting was called to order by Mayor Scott Chaplin at 5:34pm

Land Acknowledgement

ROLL CALL

In attendance: Council Member Harolynne Bobis, Council Member Rhonda Salerno, Council Member Craig Cyr, Meredith Penny Director of Community Planning, Tavier Wasser Chief of Police, Barbara Seitle FPLC, Tonya Copeland FPLC, Chris Carlson Chair FPLC, Dominique Emerson FPLC, Darlene Baldwin Interim City Clerk, Darrel Duhm Interim Finance Director, and Rose Hughes FPLC

APPROVAL OF AGENDA

Motion to Approve Agenda

Motion: Council Member Craig Cyr

2nd: Council Member Rhonda Salerno

Motion Passed unanimously

PUBLIC COMMENTS – None

DISCUSSION

1. Detailed Review of Current Budget and Upcoming Process – Scott Chaplin, Mayor
 - a. Reported Fund Balance (Vision Schedule of Cash Activity) & Actual Cash Balance (Bank Statement)
 - b. Monthly Revenue Report for Budget Amounts & Monthly Expenditure Reports for Budget Amounts
 - c. 2022 General Fund Revenues by Category & 2022 General fund Expenditures by Category
 - d. Draft 2023 Budget Schedule

Council Member Rhonda Salerno -questions on funds and line items

FPLC Dominique Emerson – monies stay in the fund they are in example: Cemetery

Mayor Scott Chaplin – budget format has been used for several years and ask for requests

Council Member Craig Cyr– brought up discrepancies that seem high for this time in budget process

FPLC Rose Hughes – shared that the report format being used is from the City of Coupeville who also uses Vision and has a warrant system. Sees a difference of \$62,666 that is a reconciliation discrepancy

Barbra Seitle - Finance and Personnel Legislative Committee Recommendation

- a. Suggested action - hire a short term financial analyst to go through and see where mistakes were made and how made and see if it is or isn't a problem with Vision

Mayor Scott Chaplin – preliminary interview has been done with a strong candidate. Referred to link included in agenda packet to the 2022 Budget Narrative which can be found on the city website in the Document Center

FPLC Chair Chris Carlson– budgets going back to 2014 are listed on the website

Council Member Rhonda Salerno– would like to see the work plans from commissions being added to the budget timeline

2. Finance and Personnel Legislative Commission Report on Finance and Administrative Staffing – Chris Carlson, Chair, FPLC

- a. Purpose
- b. Background/Context
- c. Status and Important Findings
- d. Recommendations
 - 1st - All possible options for moving forward include a full-time Finance Director. FPLC Recommends moving forward recruitment
 - 2nd –follow up on what was approved by council on 8-15 which is to engage with an additional financial consultant

FPLC Dominic Emerson – Pointed out to council that FPLC is separating finance and clerk which is a budget discussion as well as a job description discussion

- e. FPLC Next Steps
 - Present information on structure and salary of Clerk/Treasurer job separation
 - Requested council feedback on what has been presented
- f. Reference to 2022 Budget Narrative being on the City Website, same link that was included in the agenda packet was posted in chat

3. Discussion of City Financial Policy Statement

- a. Pulled from Agenda

ADJOURN 6:50pm



Langley Climate Crisis Action Committee: Update to Council

- Opportunity Knocks
- Recent CCAC Wins & Workplan
- Upcoming: Whidbey's Water Future

April 10, 2023

Linda Irvine and Anne Tearse, CCAC





Opportunity: Inflation Reduction Act of 2022

- \$369 Billion in Tax credits & rebates
- Promotes energy & grid security
- Fights climate change



Langley residents are eligible! <https://www.rewiringamerica.org/app/ira-calculator>



Inflation Reduction Act of 2022

- “Direct Pay” Credits for governments and non-profits
- 30% Credit for clean energy installations
- Other Credits for EVs and charging stations



Langley and Island County can tap millions in subsidies, if we have a plan.



HB 1181: Growth Management Act and Climate Change

- Requires climate planning in Comp Plan
- WA Dept of Commerce has voluntary guide
- Recommends “Climate Policy Advisory Team”



Langley has strong comp plan language; The CCAC lacks the staff/support of a CPAT



Recent CCAC Wins

- Kicking Gas: 50+ homes have heat pumps!
- \$87K Application to Study Solar+Storage at City Hall & Library
- Pitched joint grant application at COG
- Developing Whidbey Carbon Offset Fund



Won \$1M+ for local climate adaptation, and we're just getting started.



Reflections

- Lots of Federal support to build resilience, but...
- Langley is too small to go after transformative projects alone, so...
- Collaboration is critical!
- How can we be an effective advocate for building resilience for all of Island County?



Thank you!



Upcoming: Whidbey's Water Future

*Please join us on June 10 at
WICA!*



Come to WICA and take a deep dive into all things H2O and learn:

- Where does Whidbey WATER come from and where does it go?
- How will climate change affect our WATER supply?
- How does WATER affect our climate?
- What are other challenges to our having a safe, abundant supply?
- How does WATER connect to bluff loss, runoff, forestry soil health, climate migration and fire?
- How will sea level rise affect Whidbey wells?
- What can you do as a resident, commissioner, mayor or business owner to preserve WATER on Whidbey?
- How does Whidbey WATER affect you? Believe it or not, YOU are part of the Whidbey WATER cycle!



The Whidbey Island Center for the Arts and the Langley Climate Crisis Action Committee are collaborating with scientists and WATER experts to bring you the Whidbey Water Story in an all-day event. Featured speakers include Dr. Richard Gammon, Dr. Paul Belanger, Penny Livingston, John Lovie, Brian Kerkvliet, Jake Stewart and more.

Come join us to learn more about this precious resource and what you can do to help Whidbey Island become a **RESILIENT REFUGE** for generations to come.

Water is Life - When you have it you don't think about it, when you don't it's ALL you think about!

JUNE 10, 2023

**WHIDBEY ISLAND
CENTER FOR THE ARTS
9AM-5PM**

WHIDBEY'S WATER FUTURE IN A CHANGING CLIMATE

Tulalip Tribal Council Chambers

Included as part of minutes for mayors report - 4/10/2023



Subject:Local Recycling Practices

Date:2023-03-31 10:25 am

From:Corbyn Orchard <corchard@sw.wednet.edu>

To:Council@langleywa.org

Dear, Langley City Council

Hi, I am a student at South Whidbey High school. I am concerned about our local recycling practices. I and hopefully you as well have noticed that there is a lack of recycling bins/cans around our city. To the best of my knowledge downtown Langley has little to none accessible recycling bins/cans. I hope you will bring this to attention at your next meeting, and have somewhere for recyclables to go be for tourist season comes back around. Our community, planet, and local animal life will benefit greatly from this simple improvement to our recycling practices.

Thank you.

Corbyn Orchard



City of Langley

Planning Department

To: The Langley City Council

From: Meredith Penny, Community Planning Director

Meeting Date: April 17, 2023

Subject: First Reading of Proposed Interim Ordinance: Establishing a New Land Use Category for Automobile Detailing

Staff was recently made aware of an omission in the City's zoning code by a proposed development project. Staff recommends City Council adopt the following interim ordinance under RCW 35A.63.220 and RCW 36.70A.390 to address the identified issue in the short-term. The interim ordinance would ensure that development proposals will be reviewed and evaluated under updated zoning standards that are specific to and appropriate for such uses. The ordinance would be in effect for six months. In the meantime, the Planning Advisory Board (PAB) may consider recommending permanent development standards.

1. Proposed development project that brought this item to staff's attention.

Staff have been in communication with a member of the public who is looking to open an automobile detailing business in Langley.

2. Description of the inconsistencies/omissions.

The current Langley Municipal Code (LMC) includes automobile service station as conditional use but does not address the permit process for automobile detailing when not associated with gasoline service or automobile repair.

3. Proposed changes to address the inconsistencies/omissions.

Staff are proposing to add a new definition for automobile detailing within LMC 18.01.040 and list automobile detailing as a permitted use in the Central Business (CB) and Neighborhood Business (NB) zones.

Proposed new automobile detailing businesses would be processed under the existing site plan review requirements of Chapter 18.27 LMC and would be subject to the applicable existing requirements of Chapters 18.22 and 18.24 LMC.

4. SEPA notice and public comments.

A Determination of Non-Significance (DNS) under the State Environmental Policy Act (SEPA) was issued by the City's SEPA Responsible Official for the proposed interim ordinance on March 9, 2023. The 14-day public comment period on the determination concluded March 27, 2023. No public comments were received.

5. Relationship to Langley Comprehensive Plan.

The proposed interim ordinance is consistent with and supported by the following goals and policies of the City of Langley Comprehensive Plan.

LU-3.1: Work with Island County, regional economic development stakeholders, community groups, and local residents to enhance Langley as the commercial, mixed residential, and cultural center for South Whidbey.

LU-4.1: Focus urban residential and commercial growth in Langley's Urban Growth Area.

LU-4.2: Focus new commercial development in the central business core.

LU-5.1: Encourage development of a wide range of commercial uses to support local residents as well as the needs of the visiting public.

6. Staff Recommendation

Staff recommends Council approve the interim ordinance as proposed for a first reading. Staff recommends the public hearing be held along with the second reading at Council's April 17th meeting.

Recommended motion:

Move to approve as a first reading the proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and Chapter 18.09 LMC Land Uses; defining and establishing zoning regulations for a new automobile detailing land use category; adopting supportive findings; providing for severability; and establishing an effective date.

**CITY OF LANGLEY
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY OF LANGLEY, WASHINGTON, ADOPTING INTERIM ZONING AMENDMENTS PURSUANT TO RCW 36.70A.390 AND RCW 35A.63.220; AMENDING CHAPTER 18.01 LMC INTRODUCTION AND CHAPTER 18.09 LMC LAND USES; DEFINING AND ESTABLISHING ZONING REGULATIONS FOR A NEW AUTOMOBILE DETAILING LAND USE CATEGORY; ADOPTING SUPPORTIVE FINDINGS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Langley regulates the use and development of land through the provisions of Title 18 of the Langley Municipal Code (LMC); and

WHEREAS, the City’s zoning code does not currently define or otherwise regulate automobile detailing as a distinct land use separate from service stations; and

WHEREAS, the City Council wishes to define and adopt zoning regulations for automobile detailing under which such uses are permitted outright within the City’s Central Business (CB) and Neighborhood Business (NB) zoning districts; and

WHEREAS, adoption of the interim zoning amendments set forth in this ordinance will serve the public interest by allowing and regulating automobile detailing as a distinct land use category while the City studies, prepares and adopts new permanent zoning regulations that are specific to and appropriate for such uses;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals, together with the content of the accompanying staff memorandum dated April 3, 2023, are hereby adopted in support of the interim zoning amendments set forth herein. The City Council further adopts the following additional findings:

A. The City is authorized pursuant to applicable state law, including without limitation RCW 35A.63.220 and RCW 36.70A.390, to adopt interim zoning regulations while new permanent development standards are considered, prepared and enacted.

B. Adopting the interim zoning regulations as provided herein will serve the public interest by ensuring that development proposals involving automobile detailing will be reviewed and evaluated under updated zoning standards that are specific to and appropriate for such uses.

C. On April 3, 2023, the City Council held a duly-noticed public hearing to accept public testimony regarding this ordinance.

D. The interim zoning regulations set forth herein are consistent with and will implement the relevant provisions of the Langley Comprehensive Plan, including without limitation the pertinent goals and policies of the Plan’s Land Use Element.

E. On March 9, 2023, the City’s SEPA Responsible Official issued a Determination of Nonsignificance (DNS) in relation to the interim zoning amendments set forth in this ordinance. No timely appeals of the DNS were filed.

F. In adopting the interim zoning amendments set forth herein, the City Council has considered, and has been guided by, the Growth Management Act Planning Goals codified at RCW 36.70A.020.

Section 2. Amendment of LMC 18.01.040. Section 18.01.040 of the Langley Municipal Code is hereby amended by the addition of a new definition of “automobile detailing” to provide in its entirety as follows:

....

“Automobile Detailing” means a facility which provides cosmetic services for automobiles focused on extending the life of external and internal components. This may include but is not limited to applying paint protectors and interior or exterior cleaning and polishing. Automobile detailing does not include mechanical repairs, changing oils or fluids, engine degreasing, undercarriage cleaning, repairing or replacing breaks or tires, supplying gasoline, or other similar services; for such services see “Service station”. Automobile detailing may be provided as part of a service station or as a stand-alone use.

....

Section 3. Amendment of Chapter 18.09 LMC. Chapter 18.09 of the Langley Municipal Code is hereby amended to provide in its entirety as contained in Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full.

Section 4. Superseding Effect. It is the express legislative intent of the City Council that the provisions of this ordinance shall supersede and control over any inconsistent provision of the Langley Municipal Code to the extent of such inconsistency.

Section 5. Severability. If any section, paragraph, subsection, clause, or phrase of this ordinance is held invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. Copy to Commerce. The City Clerk is hereby directed to provide a copy of this ordinance to the Department of Commerce, Growth Management Services, in accordance with RCW 36.70A.106.

Section 7. Codification of Amendments. The City Council hereby authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

Section 8. Effective Date; Sunset. This ordinance shall be in full force and effect five days after publication and posting of an approved summary thereof, consisting of the title, and shall remain effective for a period of six (6) months unless terminated earlier or subsequently extended by the City Council. PROVIDED, that the City Council may, in its sole discretion, renew the interim zoning regulations adopted by this ordinance for one or more six-month periods in accordance with state law.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF LANGLEY,
WASHINGTON, AT A REGULAR MEETING THERETO, THIS _____ DAY
OF APRIL, 2023.**

Scott Chaplin, Mayor

ATTEST:

Darlene Baldwin
Interim City Clerk

APPROVED AS TO FORM:

J. Zachary Lell
City Attorney

Exhibit A

**Chapter 18.09
LAND USES**

Sections:

18.09.010 Land uses.

18.09.010 Land uses.

CITY OF LANGLEY	ZONING DISTRICTS										
Land Uses	CB	NB	P-1	Mixed Residential	RS5000	RS7200	RS15000	NB Retail Overlay*	PUD-L	PUD-M	PUD-H
Accessory Dwelling Unit	S	S	S	S	S	S	S	X	S	S	S
Adult Family Homes	S	S	X	S	S	S	S	X	S	S	S
Automobile Detailing	P	P	X	X	X	X	X	X	X	X	X
Boardinghouses	X	P	X	P	P	P	P	X	X	P	X
Brewery	P	X	X	X	X	X	X	X	X	X	P
Campgrounds	X	X	CU	X	CU	CU	CU	X	X	X	X
School	X	CU	P	CU	CU	CU	CU	X	CU	CU	CU
Cultural Facilities	P	P	P	X	X	X	X	X	X	CU	P
Church	X	CU	CU	CU	CU	CU	CU	X	CU	CU	X
Day Care Centers	P	P	X	CU	CU	CU	CU	X	CU	CU	P
Duplexes	X	X	X	P	P	P	P	X	P	P	P
Duplexes on lots of 7,200 square feet or larger	X	X	X	X	P	P	P	X	P	P	P
Foster Homes	S	S	X	S	S	S	S	X	S	S	S
Green Building Systems	S	S	S	S	S	S	S	S	S	S	S
Health Clubs	P	P	X	X	X	X	X	X	X	P	P
Home Day Care	S	S	X	S	S	S	S	X	S	S	S
Hotels, Motels	P	P	X	X	X	X	X	X	X	P	P
Libraries and Museums	P	P	P	CU	X	X	X	X	X	P	P

CITY OF LANGLEY	ZONING DISTRICTS										
Land Uses	CB	NB	P-1	Mixed Residential	RS5000	RS7200	RS15000	NB Retail Overlay*	PUD-L	PUD-M	PUD-H
Lounge	S	S	X	X	X	X	X	X	X	S	S
Makerspace	X	X	X	X	X	X	X	X	X	X	P
Medical-Dental Clinics	P	P	X	X	X	X	X	X	X	P	P
Multifamily Dwellings	S	P	X	P	See Ch. 18.13	See Ch. 18.13	X	X	P	P	P
Nurseries	X	P	X	X	X	X	X	X	X	X	P
Nursing Homes	X	CU	X	CU	CU	CU	CU	X	CU	CU	X
Offices	P	P	X	X	X	X	X	X	X	P	P
Parking Facilities	P	P	P	X	X	X	X	X	X	X	P
Public Market	P	X	P	X	X	X	X	X	X	P	P
Services	P	P	X	X	X	X	X	X	X	P	P
Public Facilities	P	P	P	CU	CU	CU	CU	X	CU	CU	P
Public Parks and Open Space Areas	P	P	P	P	P	P	P	X	See Table 3 in Section 18.26.060		
Schools and Grounds, Administrative Offices and Related Facilities	X	X	P	X	CU	CU	CU	X	CU	CU	X
Residential Zone Offices	X	X	X	X	CU	CU	CU	X	P	P	P
Restaurant (exclusive of fast food and drive-in)	P	P	X	X	X	X	X	X	X	P	P
Retail	P	X	X	X	X	X	X	P	X	P	P
Retreat/Conference Center	P	P	P	X	X	X	CU	X	X	X	P
Senior Retirement Facilities	P	P	X	CU	CU	CU	CU	X	CU	P	P
Service Stations	CU	CU	X	X	X	X	X	X	X	X	X
Short-Term Rental Type I (Rooms)	X	X	X	P	P	P	P	X	P	P	P

CITY OF LANGLEY	ZONING DISTRICTS										
Land Uses	CB	NB	P-1	Mixed Residential	RS5000	RS7200	RS15000	NB Retail Overlay*	PUD-L	PUD-M	PUD-H
Short-Term Rental Type II (B&B Inns)	P	P	X	CU	CU	CU	CU	X	X	P	P
Short-Term Rental Type III (Commercial)	P	P	X	X	X	X	X	X	X	P	P
Short-Term Rental Type IV (Limited)	X	X	X	P	P	P	P	X	P	P	P
Single-Family Dwellings	X	X	X	X	P	P	P	X	P	P	X
Social and Recreational Facilities	P	P	P	X	X	X	X	X	X	P	P
Social Service Facilities	X	CU	P	CU	CU	CU	X	X	CU	CU	X
Taverns	P	X	X	X	X	X	X	X	X	X	P
Theaters	P	X	X	X	X	X	X	X	X	X	P
Tiny Home	X	X	X	X	P	P	P	X	P	P	X
Tiny Home (on a lot with an existing single-family or duplex dwelling)	X	S	X	X	S	S	S	X	S	S	X
Tiny Home (multifamily)	X	P	X	P	P	P	P	X	P	P	X
Type I and II Home Occupations	S	S	S	S	S	S	S	X	S	S	S
Type III Home Occupations	CU	CU	CU	CU	CU	CU	CU	X	CU	CU	CU
Veterinary Clinics for Small Animals	P	P	X	X	X	X	X	X	X	X	P
Wellness Retreat	CU	CU	CU	X	X	X	P	X	X	P	P
Winery	P	X	X	X	X	X	CU	X	X	X	P
Winery Bar	P	P	X	X	X	X	X	X	X	X	P
Wireless Communication Antenna Arrays	S	S	S	S	S	S	S	X	X	X	X

P - Permitted

S – Secondary

CU – Conditional Use

X – Not Permitted

*All uses permitted in the NB zone are also permitted in the NB retail overlay zone

Note: Prior to establishing a new use, other sections of the municipal code may apply.



To: The Langley City Council

From: Meredith Penny, Community Planning Director

Meeting Date: April 17, 2023

Subject: First Reading of Proposed Interim Ordinance: Establishing Performance Standards for Mixed-Use Development and Adjusting the Definition of Secondary Use

Staff was recently made aware of inconsistencies and omissions in the City's zoning code by couple proposed development projects. Staff recommends City Council adopt the following interim ordinance under RCW 35A.63.220 and RCW 36.70A.390 to address the identified issues in the short-term. The interim ordinance would ensure that development proposals will be reviewed and evaluated under updated zoning standards that are specific to and appropriate for such uses. The ordinance would be in effect for six months. In the meantime, the Planning Advisory Board (PAB) may consider recommending permanent development standards.

1. Proposed development projects that brought these items to staff's attention.

- A. Staff held a pre-application conference on a proposed mixed-use development project in April of 2022. The project is proposed on a vacant parcel on Cascade Avenue. The applicants are proposing a two-story mixed-use building with parking underneath, commercial on the ground floor, one residential unit in the back of the ground floor, and three residential units on the top floor.
- B. Staff have been in communication with the Port of South Whidbey about their proposal to rebuild the concession stands at the Island County Fairgrounds and incorporate residential apartments above.

2. Description of the inconsistencies/omissions.

The current Langley Municipal Code (LMC) presents barriers to mixed-use development in two ways.

- A. The first barrier is the definition of secondary use. Multifamily development is permitted in the Central Business zone as a secondary use. The current definition of secondary use requires that the floor area of a secondary use must be less than that devoted to the principal or primary use. This means in a mixed-use development more space would need to be dedicated to non-residential space than residential. This can be an impediment to most mixed-use projects that rely on lending. Freddie Mae and Fannie Mac require a maximum ratio of 25% non-residential space to 75% residential.
- B. The second barrier is that the LMC lacks clear standards for mixed-use development. Applying the performance standards from LMC 18.25 for multifamily development to a mixed-use project causes several conflicts. The multifamily standards were designed primarily around duplexes, townhomes, and two-story garden apartments and conflict with many of the provisions in the underlying zoning criteria regarding height and setbacks. Additionally, the open space requirements of 18.25, state, "required open space may be located a maximum of 10 feet above or below the unit it serves; provided, that the access to such open space does not go through or over common circulation areas, common or public open spaces, or the open

space serving another unit.” This requirement creates unnecessary challenges for developments composed of residential apartments over commercial spaces.

3. Proposed changes to address the inconsistencies/omissions.

- A. Staff are proposing to remove from the definition of secondary use the requirement that the floor area of a secondary use be less than that devoted to the principal or primary use. Instead, staff are recommending the establishment of a new code section that specifically addresses performance standards for mixed-use development. Within this new code section, floor area will be addressed separately for vertical mixed-use, horizontal mixed-use, and non-residential mixed-use. The standards will be focused on how mixed-use developments interact with the public sphere. Therefore, requirements will be structured for non-residential spaces to occupy the ground floor adjacent to streets and alleys, while reducing the required ratio of commercial to residential space from 51% and 49% to 25% and 75% respectively.
- B. Currently, staff are not proposing to make any substantive changes to the multifamily performance standards within LMC 18.25. There are adjustments that could be made to the multifamily performance standards, but they are not needed to address immediate concerns. Staff are proposing that the immediate issues be addressed by separating chapter 18.25 into two distinct sections, LMC 18.25.030 multifamily development performance standards and LMC 18.25.040 mixed-use development performance standards. The mixed-use performance standards will reference underlying zoning criteria for height, setbacks, lot coverage, density, design, and parking amounts. Referencing the underlying zoning requirements will remove the existing code conflicts. New provisions will be added to address floor area, open space, and parking placement.

4. SEPA notice and public comments.

- A. A Determination of Non-Significance (DNS) under the State Environmental Policy Act (SEPA) was issued by the City's SEPA Responsible Official for the proposed interim ordinance on March 9, 2023. The 14-day public comment period on the determination concluded March 27, 2023. One public comment was received. Adjustments were made to the proposed ordinance as outlined in the public comment matrix (Attachment A).

5. Relationship to Langley Comprehensive Plan.

The proposed interim ordinance is consistent with and supported by the following goals and policies of the City of Langley Comprehensive Plan.

- LU-3.1:** Work with Island County, regional economic development stakeholders, community groups, and local residents to enhance Langley as the commercial, mixed residential, and cultural center for South Whidbey.
- LU-4.1:** Focus urban residential and commercial growth in Langley's Urban Growth Area.
- LU-4.2:** Focus new commercial development in the central business core.
- LU-4.3:** New commercial development outside of the central business core may be supported when there is no net loss of residential units.
- LU-4.6:** A mix of land uses is supported where they are sensitively integrated including, for example, home occupations in residential areas, higher residential densities adjacent to lower residential densities, and combined retail/residential uses in the commercial areas. Mixed use neighborhoods are encouraged through the use of the Planned Unit Development overlay.
- LU-4.12:** Encourage development that promotes livability, pedestrian orientation and quality design and limits stress factors such as noise pollution and traffic congestion.

LU-4.13: Approving new commercial development that results in the loss of residential units shall be discouraged.

LU-4.14: New commercial development is strongly encouraged to be mixed use.

LU-5.1: Encourage development of a wide range of commercial uses to support local residents as well as the needs of the visiting public.

6. Staff Recommendation

Staff recommends Council approve the interim ordinance as proposed for a first reading. Staff recommends the public hearing be held along with the second reading at Council's April 17th meeting.

Recommended motion: *Move to approve as a first reading the proposed interim zoning amendments pursuant to RCW 36.70A.390 and RCW 35A.63.220; amending Chapter 18.01 LMC Introduction and amending and retitling Chapter 18.25 LMC Performance Standards—Multi-family; establishing performance standards for mixed-use development; adopting supportive findings; providing for severability; and establishing an effective date.*

Attachments:

- A. Public Comment Matrix - March 27, 2023

Public Comment Matrix - Interim Ordinance Establishing Mixed-Use Performance Standards and Adjusting the Definition of Secondary Use					
Last Name	First Name	Date	Method	Summary of Concerns	Change Made?
Barton	John	3/15/2023	Email	<p>18.25.03.B.1.b states “where a building is adjacent to multiple streets or alleys...”</p> <ul style="list-style-type: none"> - Could use added clarification of intent: - Is this intended to apply to a project with (2) streets or (2) alleys - or is this intended to also apply to a project with (1) street and (1) alley? - One may read this section as written that a project with (1) street and (1) alley is exempt from providing ground level non-residential uses at both street and alley locations. Think Anthes Ave project – what is the City’s intent here? 	<p>Yes. Changed as follows.</p> <p>1. Vertical Mixed-Use. Where a mix of residential and non-residential uses occur within the same building, a larger floor area may be devoted to residential uses than to non-residential uses, provided the following provisions are met.</p> <p>a. The rear of the building and upper floors may be devoted to residential uses, but <u>all the</u> ground level portions of the building adjacent to the any streets or alleys shall be devoted to non-residential uses;</p> <p>b. where a building is adjacent to multiple streets or alleys, all ground level portions of the building adjacent to any street or alley shall be devoted to non-residential uses;</p> <p>c. the floor area devoted to non-residential uses shall be a minimum of 25% of the total floor area of the building; and</p> <p>d. should the building be setback from the street, the provisions of this section still apply.</p>
				<p>18.25.03.B.2.c states “...shall comply with the above standards of LMC 18.25.040.B.1...”</p> <ul style="list-style-type: none"> - I believe LMC 18.25.040.B.1 needs to be revised to LMC 18.25.030.B.1 	<p>Yes.</p> <p>Reference corrected as suggested.</p>
				<p>18.25.03.D.1 states “For every one (1) square foot of residential floor space, a minimum of one third (1/3) of a square foot (48 square inches) of usable open space...”</p> <p>Basing the Usable Open Space requirement for Mixed-Use in the CB Zone at a rate of 33% of residential floor space negatively impacts allowable Building Footprint in the CB Zone where lot coverage and setback requirements are largely waived.</p> <p>As an example, following 18.25.030.B.1.c</p> <p>“The floor area devoted to non-residential uses shall be a minimum of 25% of the total floor area of the building.”</p> <p>Construction of a 2-story building on an 8,000sqft lot in the CB Zone, in which there are no setback requirements, could yield a project made up of 4,000sqft of non-residential use and 12,000sqft of residential use. This example would require 3,000sqft of Useable Open Space. That equates to 37.5 percent of the site area, and that has yet to factor in parking or on-site traffic circulation.</p> <p>That type of site impact is more aligned with Multi-Family buildings in a residential zone rather than Mixed-Use buildings in the CB Zone</p> <p>That type of site impact is more aligned with Multi-Family buildings in a residential zone rather than Mixed-Use buildings in the CB Zone.</p> <p>Below is how the City of Seattle addresses Amenity Area requirements for Mixed-Use buildings in a commercial zone:</p> <p>27.47A.024.A – Amenity Area</p> <p>“Amenity areas are required in an amount equal to 5 percent of the total gross floor area in residential use, except as otherwise specifically provided in this Chapter 23.47A.”</p>	<p>Yes. Changed as follows.</p> <p>D. Open Space</p> <p>1. For every one (1) square foot of residential floor space, a minimum of one third (1/3) of a square foot (48 square inches) of usable open space shall be provided on-site for residents. Such open space shall be provided in one or more of the following ways:</p> <p><u>1. Neighborhood Business (NB) zone. For every four (4) square feet of residential floor space, a minimum of one (1) square foot of usable open space shall be provided onsite for residents.</u></p> <p><u>2. Central Business (CB) zone. For every ten (10) square feet of residential floor space, a minimum of one (1) square foot of usable open space shall be provided onsite for residents.</u></p> <p><u>3. Such open space shall be provided in one or more of the following ways:</u></p>

			<p>I urge the City of Langley to weigh the proposed 33 percent requirement vs. Seattle's 5 percent requirement and find a median point that best supports the level of site development the City of Langley desires in the CB Zone. I would submit the Usable Open Space requirement in the CB Zone should not be based on the Usable Open Space requirement for Multi-Family development in a residential zone.</p>	
			<p>18.25.03.E.2 states "...Parking shall be located behind or beside buildings relative to the street." - Could you please re-state this to state "...Parking shall be located behind, beside, or under buildings relative to the street."?</p>	<p>Yes. Changed as suggested.</p>

**CITY OF LANGLEY
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY OF LANGLEY, WASHINGTON, ADOPTING INTERIM ZONING AMENDMENTS PURSUANT TO RCW 36.70A.390 AND RCW 35A.63.220; AMENDING CHAPTER 18.01 LMC INTRODUCTION AND AMENDING AND RETITLING CHAPTER 18.25 LMC PERFORMANCE STANDARDS—MULTI-FAMILY; ESTABLISHING PERFORMANCE STANDARDS FOR MIXED-USE DEVELOPMENT; ADOPTING SUPPORTIVE FINDINGS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Langley regulates the use and development of land through the provisions of Title 18 of the Langley Municipal Code (LMC); and

WHEREAS, the performance standards for multifamily uses set forth at Chapter 18.25 LMC were crafted primarily for duplexes, townhomes, and two-story garden-style apartment buildings; and

WHEREAS, the City Council desires to amend Chapter 18.01 LMC and Chapter 18.25 LMC by adopting interim zoning regulations that establish performance standards specifically for and appropriate to mixed use development that involves a combination of residential and nonresidential uses in the same building; and

WHEREAS, adoption of the interim zoning amendments set forth in this ordinance will serve the public interest by facilitating and establishing performance standards for desirable mixed use development while the City studies, prepares, and adopts new permanent zoning regulations that are specific to and more appropriate for such uses;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals, together with the content of the accompanying staff memorandum dated April 3, 2023, are hereby adopted in support of the interim zoning amendments set forth herein. The City Council further adopts the following additional findings:

A. The City is authorized pursuant to applicable state law, including without limitation RCW 35A.63.220 and RCW 36.70A.390, to adopt interim zoning regulations while new permanent development standards are considered, prepared, and enacted.

B. Adopting the interim zoning regulations as provided herein will serve the public interest by ensuring that development proposals for mixed use development will be

reviewed and evaluated under updated performance standards that are specific to and appropriate for such uses.

C. On April 3, 2023, the City Council held a duly-noticed public hearing to accept public testimony regarding this ordinance.

D. The interim zoning regulations set forth herein are consistent with and will implement the relevant provisions of the Langley Comprehensive Plan, including without limitation the pertinent goals and policies of the Plan’s Land Use Element.

E. On March 9, 2023, the City’s SEPA Responsible Official issued a Determination of Nonsignificance (DNS) in relation to the interim zoning amendments set forth in this ordinance. No timely appeals of the DNS were filed.

F. In adopting the interim zoning amendments set forth herein, the City Council has considered, and has been guided by, the Growth Management Act Planning Goals codified at RCW 36.70A.020.

Section 2. Amendment of LMC 18.01.040. The definition of “secondary use Section 18.01.040 of the Langley Municipal Code is hereby amended to provide in its entirety as follows:

....

“Secondary use” means a use subordinate to the principal or primary use which may exist only when a principal or primary use is existing on the same lot. ~~The floor area of a secondary use must be less than that devoted to the principal or primary use.~~

....

Section 3. Amendment of Chapter 18.25 LMC. Chapter 18.25 of the Langley Municipal Code is hereby amended to provide in its entirety as contained in Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full.

Section 4. Superseding Effect. It is the express legislative intent of the City Council that the provisions of this ordinance shall supersede and control over any inconsistent provision of the Langley Municipal Code to the extent of such inconsistency.

Section 5. Severability. If any section, paragraph, subsection, clause, or phrase of this ordinance is held invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. Copy to Commerce. The City Clerk is hereby directed to provide a copy of this ordinance to the Department of Commerce, Growth Management Services, in accordance with RCW 36.70A.106.

Section 7. Codification of Amendments. The City Council hereby authorizes the City Clerk to correct any non-substantive errors herein, codify the amendments, and publish the amended code.

Section 8. Effective Date; Sunset. This ordinance shall be in full force and effect five days after publication and posting of an approved summary thereof, consisting of the title, and shall remain effective for a period of six (6) months unless terminated earlier or subsequently extended by the City Council. PROVIDED, that the City Council may, in its sole discretion, renew the interim zoning regulations adopted by this ordinance for one or more six-month periods in accordance with state law.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF LANGLEY,
WASHINGTON, AT A REGULAR MEETING THERETO, THIS _____ DAY
OF APRIL, 2023.**

Scott Chaplin, Mayor

ATTEST:

Darlene Baldwin
Interim City Clerk

APPROVED AS TO FORM:

J. Zachary Lell
City Attorney

Exhibit A

Chapter 18.25

PERFORMANCE STANDARDS - MULTIFAMILY AND MIXED-USE DEVELOPMENT

Sections:

18.25.010 Purpose.

18.25.020 Multifamily Development

18.25.030 Mixed-Use Development

~~**18.25.020 Height.**~~

~~**18.25.030 Structure width and depth.**~~

~~**18.25.040 Front, rear and side setbacks.**~~

~~**18.25.050 Open space.**~~

~~**18.25.060 Parking and access.**~~

...

18.25.010 Purpose.

~~These standards for multifamily housing are for the purpose of fostering multifamily development of low height and small bulk with private, landscaped open space directly accessible to each unit. The primary objective is the development of housing that fits in with the scale, siting and landscaping of Langley neighborhoods single family areas. Bulky buildings are discouraged by limiting the width of structures. Housing types to be encouraged would include ground-related structures such as duplexes, triplexes, townhouses and tandem houses.~~

Mixed-use zoning allows for the provision of a variety of uses within a single development. The interaction of these different uses during day and evening hours provides a dynamic that cannot usually be created with typical single use zones allowing people to live and work in close proximity. This concept also tries to reduce dependency upon the automobile, makes pedestrians a focal point, encourages human interaction, and a vibrant sidewalk environment. These areas may function as a downtown core or a node in a larger neighborhood that provides goods and services to residents.

Multifamily zoning provides for a variety of higher density housing types including triplexes, townhomes, and multifamily apartment buildings which are consistent with the goals and policies of the Langley Comprehensive Plan, contribute to the building and maintaining of safe and attractive housing areas, and address a wide variety of housing needs.

18.25.020 ~~Height~~ Multifamily Development.

A. Height.

~~A. 1. Maximum Height. The maximum height shall be 25 feet; provided, that the height may be built to 30 feet with a pitched roof if the lowest part of the pitch begins no higher than 25 feet.~~

~~B. 2.~~ Sloped Lots. On sloped lots, additional height shall be permitted along the lower elevation of the structure footprint, at the rate of one foot for each six percent of slope, to a maximum additional height of five feet.

~~18.25.030 Structure width and depth.~~

B. Structure Width and Depth.

~~A. 1.~~ Maximum Width.

~~1.a.~~ The maximum width of a structure on a lot when the front facade is not modulated shall be:

~~a.(1)~~ Thirty feet if there is no principal entrance facing the street; or

~~b.(2)~~ Forty feet if a principal entrance faces the street.

~~2.b.~~ The maximum width of each structure on a lot shall be 60 feet when the front facade is modulated.

~~B.2.~~ Maximum Depth. The maximum depth of a structure shall be 65 percent of the lot.

~~C.3.~~ Modulation Requirements.

~~1. a.~~ Front facades: See above.

~~2. b.~~ Side facades: On corner lots, side facades greater than 40 feet in width, which face the street, shall be modulated.

~~3. c.~~ Interior facades: Within a cluster development, all interior facades wider than 40 feet shall be modulated; provided, that maximum modulation width shall be 40 feet. Perimeter facades shall follow standard development requirements.

~~4. d.~~ Modulation Standards.

~~a.(1)~~ The minimum depth of modulation shall be four feet;

~~b.(2)~~ When balconies are part of the modulation and have a minimum dimension of at least six feet, the minimum depth of modulation shall be two feet.

~~5. e.~~ The minimum width of modulation shall be five feet.

~~6. f.~~ Maximum width of modulation: The modulation width shall emphasize the identity of individual units, but shall not be greater than 30 feet. For units located one above the other, the individuality of the units shall be emphasized through the location of driveways, entrances, walkways, and open spaces.

~~7. g.~~ Required modulation may start a maximum of 10 feet above existing grade, and shall be continued up to the roof.

~~18.25.040 Front, rear and side setbacks.~~

C. Front, rear, and side setbacks.

~~A. 1.~~ The general setbacks are specified in Section 18.12.080.

~~B. 2.~~ Required Setbacks for Cluster Developments. Where two or more principal structures are located on a lot, the required setback between those portions of interior facades, which face one another, shall be a minimum of 10 feet.

~~C. 3.~~ Structures in Required Setbacks.

~~1.a.~~ Permitted fences, freestanding walls, bulkheads, signs, and other similar structures, no greater than six feet in height, are permitted in required front, side, or rear setbacks;

~~2-b.~~ Decks, which average no more than 18 inches above existing or finished grade, whichever is lower, may project into required setbacks. Such decks shall not be permitted within five feet of any lot line, unless they abut a permitted fence or freestanding wall, and are at least three feet below the top of the fence or wall. The fence or wall shall be no higher than 78 inches.

~~18.25.050 Open space.~~

D. Open space

~~A. 1.~~ A minimum of 300 square feet per unit of private, usable open space, at ground level and directly accessible to each unit, shall be required.

~~B. 2.~~ Development Standards.

~~1- a.~~ The required open space shall be provided in one contiguous parcel, and no horizontal dimension of the open space shall be less than 10 feet.

~~2- b.~~ Required open space may be located in the front, sides, or rear of the structure.

~~3- c.~~ Required open space may be located a maximum of 10 feet above or below the unit it serves; provided, that the access to such open space does not go through or over common circulation areas, common or public open spaces, or the open space serving another unit.

~~4- d.~~ Required open space shall be landscaped.

~~5- e.~~ At least 50 percent of the required open space for a unit shall be level; provided, that:

~~a- (1)~~ The open space may be terraced; and

~~b- (2)~~ Minor adjustments in level shall be permitted as long as the difference in elevation between the highest and lowest point does not exceed two feet.

~~6- f.~~ To ensure privacy of open space, openings such as windows and doors on the ground floor of walls of a dwelling unit or common area which directly faces the open space of a different unit are prohibited, unless such openings are screened by view-obscuring fences, freestanding walls, wing walls, or landscaping. Fences, freestanding walls, or wing walls located in setbacks shall be no more than 78 inches.

~~7- g.~~ Parking areas, driveways and pedestrian access, except for pedestrian access meeting the Washington State Rules and Regulations for Barrier-Free Design, shall not be counted as open space.

~~18.25.060 Parking and access.~~

E. Parking and Access.

~~A. 1.~~ Parking Quantity. Parking shall be required as provided in Chapter 18.22.

~~B. 2.~~ Access to Parking. Street or alley access permitted: Access to parking may be from either the alley or the street. The following factors shall be considered:

~~1- a.~~ Safety; and

~~2- b.~~ Impacts on adjacent zones, particularly single-family; and

~~3- c.~~ Topography.

~~C. 3.~~ Location of Parking.

- ~~1. a.~~ Parking shall be located on the same site as the principal use.
- ~~2. b.~~ Parking may be located in or under the structure; provided, that the parking is screened from direct street view by the street facing facades of the structure and/or by garage doors.

18.25.030 Mixed-Use Development

A. Height, Setbacks, Lot Coverage, Density

1. Building height, setbacks, lot coverage, and density limitations shall be governed by the underlying zoning district requirements.

B. Floor Area

1. Vertical Mixed-Use. Where a mix of residential and non-residential uses occur within the same building, a larger floor area may be devoted to residential uses than to non-residential uses, provided the following provisions are met.

- a. The rear of the building and upper floors may be devoted to residential uses, but all ground level portions of the building adjacent to any streets or alleys shall be devoted to non-residential uses;
- c. the floor area devoted to non-residential uses shall be a minimum of 25% of the total floor area of the building; and
- d. should the building be setback from the street, the provisions of this section still apply.

2. Horizontal Mixed-Use. Where a mix of residential and non-residential uses occur on a single site but in separate buildings, a larger floor area may be devoted to residential uses than to non-residential uses, provided the following provisions are met.

- a. All buildings adjacent to streets or alleys shall be devoted to non-residential uses;
- b. the floor area devoted to non-residential uses shall be a minimum of 25% of the total floor area of all buildings on the site; and
- c. buildings which contain a mix of residential and non-residential uses and are adjacent to streets or alleys, shall comply with the above standards of LMC 18.25.030.B.1 for vertical mixed-use.

3. Non-Residential Mixed-Use. Where a mix of different non-residential uses occur within the same building and/or on the same site, the floor area devoted to secondary uses must be less than the floor area devoted to principal or primary uses as classified by Chapter 18.09 LMC.

C. Design

1. Mixed-use development shall be subject to design review in accordance with the provisions of Chapter 18.34 LMC.

D. Open Space

1. Neighborhood Business (NB) zone. For every four (4) square feet of residential floor space, a minimum of one (1) square foot of usable open space shall be provided onsite for residents.

2. Central Business (CB) zone. For every ten (10) square feet of residential floor space, a minimum of one (1) square foot of usable open space shall be provided onsite for residents.

3. Such open space shall be provided in one or more of the following ways:

a. Private Open Space. Private open space shall be in yards, patios, terraces, or balconies immediately adjacent and accessible to individual residential units with no dimension less than five feet. Private open space shall make up no more than 50 percent of the total required open space.

b. Shared Open Space. Shared open space shall be accessible to all residents of the lot and shall not include driveways or parking areas.

(1) Outdoor shared open space shall be provided in the form of patios, terraces, courtyards, plazas, rooftop decks, lawns and gardens, children's play areas, picnic and barbeque areas, and outdoor sports equipment and facilities. Outdoor shared open space may be located within required yard setbacks.

c. Permeable Open Space. Paving materials used within outdoor shared open spaces shall be permeable to allow groundwater to recharge, rooftop decks shall be exempt from this requirement.

E. Parking

1. Parking amounts. The number of required parking stalls shall be in accordance with section LMC 18.22.130 based on each of the uses contained within a building or on a site.

2. Parking placement. Parking shall be located behind, beside, or under buildings relative to the street.



City of Langley

MEMORANDUM

To: Langley City Council and Mayor Scott Chaplin
From: Public Works Advisory Commission and Randi Perry, Public Works Director
Re: Water Use Efficiency Goal
Meeting Date: April 17, 2023

The Purpose of this memo is to provide water use efficiency goal recommendation to the Council.

Background:

The city is required to set a water use efficiency goal in accordance with [Washington Administrative Code 246-290-830](#) and measure and report progress each year toward meeting the goal. The goal must focus on the consumer side of the meter and include a measurable outcome, consider forecasted demand and water supply characteristics, and include an implementation schedule. The city must also evaluate or implement efficiency measures to help meet the goal.

PWAC discussed the water use efficiency goal and potential implementation strategies during regular meetings of July 20, 2022, August 20, 2022, September 21, 2022, January 18, 2023, February 15, 2023, and March 15, 2023. In addition, 2 commissioners participated in focus work outside of regular meetings and worked directly with the mayor and staff to further refine goal parameters. Initial focus is placed on establishing the consumer side goal. Implementation strategies were discussed and could include rate structure and/or billing frequency changes, encourage and/or require low flow appliances, xeriscape gardening/landscaping, develop continuous public education programs to conserve including how to read utility bills and low-cost leak detection strategies. These considerations were discussed and will be further developed following goal establishment. Several community members including some members of the Climate Crisis Action Commission provided input into the development of the goal.

GOAL RECOMMENDATION FROM PWAC: Reduce residential water use in November and December by 5% per capita per day and in July and August by 10% per capita per day by December 2028.

This goal is intended to address both the high and low usage times of the year. The winter months of November and December establish what can be called lifeline water usage. In this period, typical water use is primarily for sanitation and cooking purposes. The high usage period of July and August is the other timeframe selected. This period typically includes outdoor water usage for gardening, lawn watering etc.

The baseline for July and August 2022 is 87 gallons of water per day per person (gpd/person) and in November and December 2022 is 37 gpd/person. These numbers will be the baseline for the 6-year goal. We will aim to reduce the summer timeframe by 9 gpd/person to 78 gpd/person and the winter reduction will be 2 gpd/person to 35 gpd/person.

Success for this goal will reduce demand on the water supply, reduce costs associated with pumping and reduce the City's electrical consumption, extend the life of the water infrastructure, and potentially reduce the need to expand the water distribution system for peak capacity.

STAFF RECOMMENDS: A public hearing be conducted at the April 17th 2023 Council Meeting to gather additional public feedback regarding the proposed goal and to meet the Department of Health Public Forum requirement.

**CITY OF LANGLEY, WASHINGTON
RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF LANGLEY,
WASHINGTON, Adopting a Six Year Water Use Efficiency Goal**

WHEREAS, in 2003 the Washington State Legislature passed Engrossed Second Substitute House Bill 1338, better known as the Municipal Water Law, to address the increasing demand on our state's water resources; and

WHEREAS, the law established that all municipal water suppliers must use water more efficiently in exchange for water right certainty and flexibility to help meet future demand; and

WHEREAS, the Legislature passed requirements in the Washington Administrative Code (WAC) 246-290-830 and directed the Department of Health to adopt an enforceable Water Use Efficiency (WUE) program, which became effective January of 2007; and

WHEREAS, the WUE requirements emphasize the importance of measuring water use and evaluating the effectiveness of our WUE program, and there are three fundamental elements to the program; planning, distribution leakage standards, goal setting and WUE reporting; and

WHEREAS, the City's Public Works Advisory Commission supports the goal of reducing residential water use in November and December by 5% per capita per day and in July and August by 10% per capita per day by December 2028.

WHEREAS, the goal includes base usage and targets the highest populated time frame in the City, thus reaching all residential users making an annual impact.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Langley, that the City does hereby adopt a Water Use Efficiency goal of reducing residential water use in November and December by 5% per capita per day and in July and August by 10% per capita per day by December 2028.

PASSED AND ADOPTED by the City Council of the City of Langley, State of Washington on this day of 2023.

Scott Chaplin, Mayor

ATTEST:

Darlene Baldwin, Interim Clerk



Staff Report

To: Langley City Council and Mayor Scott Chaplin
From: Darlene Baldwin, Interim City Clerk
Re: Staff Report
Meeting Date: Council Meeting April 17, 2023

Cemetery

- Basalt Column was raised and given a base April 13th, this will stop the pillar from sinking and prevent it from sinking in the future
- Cemetery Deeds have all been processed and mailed
- Several visits to the cemetery have been done to facilitate marker placements
- Cemetery research onsite to verify plots and to address questions on previously purchased plots

Licenses

- Business Licenses Processing 5-10 a week
- Contractors Licenses – 16 in for 2023 to date

Event Permit Applications Received

- Chamber Whale Parade – April 15, 2023 - Approved
- Whidbey Veterans Resource Center, Burger & Brat Event May 27, 11am to 5pm - Approved
- Whidbey Veterans Resource Center 5 K Walkathon June 17, 9 am-4 pm – Approved
- Ragnar – July 15, 2023 – To be approved

Staff

- Public Records: 22 - completed Records Requests & Records 5 - Request 5 still to be completed
- Passport appointments have been booked full, majoring of appointments are from South End
- Bob Herzberg will be off May 30th – June 26th. Tara will be covering the front desk
- I assisted Randi Perry with the Whidbey Island Water Association Systems Hybrid Meeting March 16

Utility Billing

- 109 Late Fees went out April 11, 2023
- Worked with Public Works to verify leak repairs
- Processed and mailed out utility adjustments



To: The Langley City Council

From: Meredith Penny, Community Planning Director

Meeting Date: April 17, 2023

Subject: Update on Work Plan Items and Active Permit Applications

1. Update on Hearing Examiner Services

Two Council members and the Mayor have agreed to assist staff with the selection process. Two responses to the RFQ have been received and interviews are scheduled for the 19th and 20th. Once a selection is made, staff will work with the City Attorney to finalize a contract and bring it to Council for approval.

2. Update on Ongoing Projects

*More documents and information on any of the below projects can be found here:

https://www.langleywa.org/departments/community_planning_and_building_department/plans_and_projects.php

a. Camping Ordinance Changes

This item was added to the 2023 budget and work plan.

b. Tree Ordinance – Phase I, Monetary Penalties

A first draft of these code changes was presented to PAB at their February meeting. Staff then discussed the ordinance with the City Attorney and learned the ordinance will not require SEPA or a public hearing with PAB. Instead, it can go directly to Council for approval because the changes are only procedural. Although not required, staff may bring the final draft back to PAB and POSC for any final comments before proceeding to Council.

c. Comprehensive Plan Update

Staff contacted the Department of Commerce to confirm the timing for the 2023 funding and were informed funding would be available sometime between April and June of this year.

d. Bluff Management Plan

Staff have reached out to the Port of South Whidbey and the Langley Mainstreet Association to see if they may be willing to partner on the study. This would save the City costs, but also help to cover any margin of error, if bids come back higher than the \$30,000 budgeted for.

e. Housing Action Plan

ECONorthwest presented the inclusionary zoning analysis for grant Objective #2 to the PAB, at their March 1st meeting. Based on the results of their analysis, ECONorthwest recommended the city not convert the entire Multifamily Infill (MFI) code into an inclusionary zoning program but did recommend some adjustments to the existing incentives to increase the likelihood of their use. In their discussions, the PAB recommended staff not attempt to address the MFI code as a part of this grant project due to time constraints.

The PAB will be drafting an executive summary of their takeaways from the analysis and presenting it to Council at a future meeting. As a substitute action in place of grant Objective #2, staff have recommended an ordinance to comply with HB 1220, allowing for emergency, transitional, and supportive housing.

At PAB's May 3rd meeting, it is anticipated that the first draft of this substitute ordinance will be presented along with a draft of the Housing Action Plan, and a Final Outreach summary. SEPA notice for these items is planned for May 6th through May 22nd, a public hearing with PAB would be scheduled for June 7th, and a combined first and second reading with Council would be scheduled for June 19th. All grant deliverables are due to Commerce by June 30th.

f. Critical Areas Ordinance Update

At their April meeting, PAB finished reviewing the 2nd draft of the Critical Areas Ordinance. Staff have sent the ordinance to the City Attorney for review and then will publish it for public comments.

3. Update on Permit Applications

a. Land Use Permits

i. Active Land Use Permits

Site Plan Review – 1	Critical Areas Permit – 2	Planned Unit
Shoreline Permit – 4	Binding Site Plan, Final – 1	Development – 1
Flood Development Permit - 2	Short Plat, Final – 1	
	Home Occupation - 1	

A. Shoreline Permit – Bulkhead Replacement – 210 Sunrise Ln.

This application has been deemed complete and noticed for public comments. The public comment period concluded on April 10th, one public comment was received and several agency comments. Staff will be working with the applicant to address the comments received.

B. Shoreline Permit – Retaining Wall - SDP-22-001 - 202-210 1st St

Staff are waiting for additional information to be submitted.

C. Shoreline Variance – New Deck – SVAR-23-001 – 402 1st

On March 15th an application for a shoreline variance was submitted for a property with an existing non-conforming single-family house. The application is to: install a new deck partially within the 50' steep slope buffer; install a hot tub with roof structure partially inside the 15' steep slope setback; resurface the existing hardscape patio and steps; reduce the footprint of the existing asphalt driveway; replace the asphalt driveway surface with semi permeable pavers; and install a boat lift and kayak storage at the waterfront. Staff have issued a letter of incomplete application. Shoreline Variances require a public hearing with the Hearing Examiner and a final decision with the Department of Ecology.

D. Critical Areas Permit – Langley Infrastructure Project - CA-22-002 – Multiple Locations

On March 2nd, staff sent a review letter to the applicant requesting additional information.

E. Critical Areas Permit – Home Addition – CA-23-001 – 835 Decker

On February 27th an application for a critical areas permit for a 10-foot addition to an existing house near a steep slope was submitted. Staff have deemed the application complete and routed it for staff review.

F. Binding Site Plan, Final – BSP-20-001 FINAL – 107 6th St

The Mayor and staff have signed the approval and the applicants are taking the documents to be recorded at the Island County Auditor's Office.

G. Short Plat, Final – SP-19-001 FINAL – 630 2nd St

Staff are waiting for submittal of the final plat documents. Once received, staff and the Mayor will sign off and the applicant can record the final plat with the Island County Auditor.

H. Recent Design Review Board Decisions

The Design Review Board held their March meeting to consider a proposed mural for the west side of the firehall building. The mural was done with a local muralist and school students to replace the existing orca mural which is to be refurbished and placed elsewhere in town. DRB will be holding their meeting on April 18th to consider two sign applications.

I. Planned Unit Development (PUD) - Coles Valley – Coles Rd - R32904-194-4850

On September 20th, staff issued a Letter of Incomplete Application to the applicants listing the outstanding items required for submittal.

ii. Anticipated Land Use Applications

A. Site Plan Review - Heron Park, Habitat for Humanity – 3rd St - S8526-00-0000A-0

Since the project is receiving SHOP funds, staff are coordinating the Environmental Assessment process which is required for all HUD-funded projects. Once the environmental assessment is complete, the project will have to apply for a Type I administrative site plan and SEPA review.

B. Site Plan Review & Binding Site Plan – Mixed-Use Development – Cascade Ave - R33034-076-3740

The application will require a site plan review, and if the units are condominiums, then a binding site plan will be required.

C. Zoning Code Amendment - Port of South Whidbey Housing Development – 819 Camano Ave

Staff are coordinating on a contract with Compass Rose Planning Services to process the zoning code amendment.

b. Active Building Permits as of 3/16/23

Single Family New: 10	New Commercial: 1	Sprinkler: 1
Single Family Remodel: 12	Commercial Remodel: 7	
New ADU: 1	Tenant Improvement: 2	

Total Active Projects: 34 (does not include over-the-counter permits)



City of Langley

MEMORANDUM

To: Langley City Council and Mayor Scott Chaplin
From: Randi Perry, Public Works Director
Re: Staff Report
Meeting Date: April 17, 2023

This memo provides the council an overview of Public Works activity 3/16/2023 – 4/13/2023.

GENERAL

- Reservoir interior Cleaning and Inspection - COMPLETE
- Water Pumphouse – VFD replacement - UNDERWAY
- Coordinate with PSE for street lighting nodes installed (no charge), working to develop dimming schedule.
- City Hall Foundation Building – COMPLETE
 - o Quotes for brick repair - UNDERWAY
 - o Rear Door Replacement – UNDERWAY
 - o **NOTE:** GENERATOR repair came in over \$5000.00 which increases to a capital expenditure
- Puget Sound General Nutrient Permit Discharge Monitoring Report (February) – SUBMITTED
- Puget Sound General Nutrient Permit
 - o Grant Agreement Signed - Progress Report Payment Request (PRPR)- DUE APRIL 31st
- NPDES Permit Discharge Monitoring Report (March) – SUBMITTED
- Chlorination Report (March) - SUBMITTED
- Asset Management Implementation– UNDERWAY
- Seawall Park Lighting repairs – PENDING.
- Right of Way Trimming – ONGOING
- Engineering RFQ document preparation – UNDERWAY
- Water Use Efficiency Goal – UNDERWAY – (PUBLIC HEARING April 17 – RESOLUTION Drafted)
- Franchise Agreements
 - o Whidbey Tel Franchise agreement looks to have expired in 1996 – UPCOMING.
 - o PSE Franchise agreement – Confirm version with PSE - New Attorney Review - UNDERWAY
 - o Comcast – Review correct receipt of franchise fees – UNDERWAY.
- Public Works Administrative assistant (part time- temporary) – UNDERWAY.

PROJECTS

- Wastewater Treatment Plant Chlorine Contact Chamber Resurfacing Project – SCHEDULED Start 1st week May
- Safe Streets for All (SS4A) Grant Award to IRTPO–Grant Agreement preparation- UNDERWAY
- Reservoir level indicator repair– Planning UNDERWAY
- Nutrient Optimization Plan and AKART Analysis – Jacobs Engineering (No cost technical assistance. (Plant Site visit 3/22) – Data submission- UNDERWAY
- Bluff Management Plan – Pre- project coordination – UNDERWAY
 - o Ecology Meeting for potential Grant Funding- not the right fit.
- Solar Grant for City Hall and Library (attended HPC – Supportive) – APPLICATION SUBMITTED

- Library Remodel coordination – UNDERWAY
 - o Basement space –MAYOR CHAPLIN taking lead.
 - o Bike Rack selection – UNDER REVIEW

Langley Infrastructure Project

- LIP Project coordination with PSE – UNDERWAY
- Local Community Project Grant- Placed in the State budget. Grant details requested & Official Award-PENDING
- Phase 3C (90% Engineering Design) Contract – APPROVED/UNDERWAY
 - o Roadway outside Right of Way – Furman and Al Anderson
 - Property Owner Coordination Underway
 - o Geotech gather additional data on Al Anderson – COMPLETE
 - o PHASE 3C – Staff received Draft 90% plans & cost estimate – POSTED – PWAC meeting 4/19 – DCG will be in attendance

Public Works Coordination – Private Development

- 624 (ABC) – ROW improvement – UNDERWAY
- 4th Street Sewer Extension
 - o 304 Debruyne- ROW improvement – UNDERWAY
 - o 308 Debruyne – ROW improvement – UNDERWAY
- 1st street- Fire line/water service coordination- APPROVED – PENDING BPA REPORT
- 233 Bowery Loop – Utility Plan Coordination– PERMITS ISSUED – INSPECTION PENDING
- Cascade – Pre-application meeting- COMPLETE – Plan Submittal- PENDING
- Woodside- Utility Plan Coordination –
 - meter installation - COMPLETE
 - side sewer inspection- PENDING
- 1122 Al Anderson – Utilities Plan Coordination – ISSUED – Request Field Change-PENDING
- Al Anderson – Community House Utilities – ISSUED – Field Change Request - PENDING
- 722 Camano (Tiny Homes) – Nearing Completion
- 623 2nd – DADU Application pending Utility Plan
- 426 Melson ADU – Side sewer (offset joint, infiltration, and root intrusion)- REVISED PLAN PENDING

Emergencies & Call Outs

- April 9 – Power outage at Wastewater Treatment Plant



To Council

Reference: Monthly Progress report

A short list of projects worked, completed, created, or participated in. This does not reflect the entire workload or projects that the Langley Police Department have or are currently conducting.

New Topics:

1. 04/04/23 received \$10,000 grant for Use of Force & Duty to Intervene training
2. Naloxone (Narcan) for each officer and a system of free replacement
3. FCC license renewal application for frequency update *COMPLETED*
4. Notification of DEA Public Safety Alert to Council and Mayor
5. Notification of WASPC comments of pursuit bill *REVIEWED*
6. 4th Officer Taser Purchase *Ordered*
7. Loss of Civil Service Commission (Chair) in April (2 open Positions)
8. Civil Service Commission creating LPD employment flyer (Savannah)
9. Recruitment of 1 lateral candidate
10. FTO Manual under revisal
11. Need agreement by council for purchase of 4th patrol vehicle

Old Topics:

1. Participated in monthly Law & Justice meeting with all Island County law enforcement, mental health, public, and miscellaneous agencies to better serve our communities and pass ideas around.
2. A 5-year plan for the Langley Police Department is coming to completion and should be presentable within the next few council meetings.
3. Emergency Management Plan included into 5-year plan
4. Purchase of fourth officer Taser in process *add to existing payment plan*
5. Seeking two grants 1) officer Wellness 2) Officer training on new laws & policies "Duty to Intervene and Use of Force)
6. Education: 21st Century Policing, Emotional Intelligence, Effective Communication, & Cultivating Culture
7. Attended several legislative sessions and meetings with legislators to both advise and observe possible legal changes that will involve responsibility changes for the Langley Police Department. This will continue until late May due to heavy legal reform changes.

LANGLEY POLICE DEPARTMENT



112 Second Street, PO Box 366
Langley, WA 98260
360.221.4433
Chief of Police: Tavier Wasser
www.langleywa.org



8. Meet with CSC to discuss the hiring difficulties and the request for assistance from the CSC in the advertising element.
9. Continued updating numerous legal forms to fall within best practices (voluntary statement forms, reports, etc.)
10. Continued upgrades to the evidence system and retention plans are in progress. No ETA for completion.

April 6, 2023
Statements attributed to
Steven D. Strachan, executive director

Update: Washington State Public Safety Trends Exceed National Trends

Here is updated information on data trends related to public safety in the State of Washington and how they compare to national trends.

The preliminary number of homicides reported in Washington State in 2022, as of April 5, 2023, is 384, which exceeds the record number of 325 homicides in 2021 by 18%. Traffic deaths are at a 20-year high, violent crime has increased by 55% since 2015, homelessness has increased 10% in the last two years, and auto thefts have increased 31% since 2021. **The following data show that these statewide trends are all increasing at a higher rate than overall national trends.**

	<u>Washington State</u>	<u>Nationwide</u>
Homicides, 2021-2022 (Preliminary)	+18%	-4%
Homicides, 2015-2021	+96%	+44%
Violent Crime, 2015-2021	+55%	+10%
Traffic Deaths, 2021-2022	+11%	-.02%
Auto Theft, 2021-2022	+31%	+7%
Homelessness, 2020-2022	+10%	-.3%

Homicides:

Nationwide: One study, [Council on Criminal Justice](#) has found that “The number of homicides in 2022 was 4% lower than counts recorded in 2021”. [AH Dataalytics](#), reports a 5% drop in homicides nationally in 2022, based on rates in large cities. Between 2015-2021, the homicide rate increased 44% nationally [U.S.: reported murder and nonnegligent manslaughter cases 2021 | Statista](#).

Washington State: In 2021 there were 325 homicides, the highest number recorded in the 40+ years these statistics have been kept. As of April 5, 2023, WASPC has received updated partial reporting, which is now at 384 homicides, which is a 18% increase over 2021. Since 2015, homicides in Washington State have increased 96%.

Violent Crime:

Nationwide: Violent crime (which includes murder, aggravated assault, robbery and rape) increased 10% between 2015-2021 [U.S.: reported violent crime 2021 | Statista](#).

Washington State: Violent Crime increased 55% between 2015 and 2021 [Crime Statistics \(NIBRS\) \(memberclicks.net\)](#).

Traffic deaths:

Nationwide: Traffic deaths are dipping slightly nationwide [NHTSA Estimates: Traffic Deaths Third Quarter of 2022 | NHTSA](#); WA state is among one of only a few states with significant increases in traffic deaths.

Washington State: [Washington Traffic Deaths Reach 20-Year High - Washington Traffic Safety](#)

Commission Traffic deaths are at a 20-year high, and increased 11% over 2021.

Auto Theft:

Nationwide: The National Insurance Crime Bureau (NICB) [Vehicle Thefts Nationwide Surpass One Million For the First Time Since 2008 | National Insurance Crime Bureau \(nicb.org\)](#) reports that auto thefts increased 7% between 2021 and 2022.

Washington State: NCIB reports that auto theft in Washington State rose 31%.

Homelessness:

Nationwide: The US Dept. of Housing and Urban Development's 2022 report [HUD Releases 2022 Annual Homeless Assessment Report | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#) says the U.S. saw a .3% decrease in homelessness between 2020-2022.

Washington State: the same report shows a 10% increase.

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