



CITY OF LANGLEY

DRAFT COUNCIL AGENDA

Monday, October 7, 2024 @ 5:30 P.M.

City Hall

112 Second Street, Langley, WA 98260

And via Zoom:

<https://us02web.zoom.us/j/85016739615?pwd=hmD9ouWjXMUdgXZ1j92U5TNdXAENA4.1>

Webinar ID: 850 1673 9615

Passcode: 378405

NOTICE OF POTENTIAL QUORUM: A potential quorum of the Finance and Personnel Legislative Commission may be in attendance at this meeting.

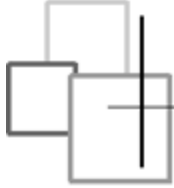
1. **CALL TO ORDER** – 5 minutes
 - a. Opening Words
 - b. Moment of Silence
 - c. Roll Call
2. **CONSENT AGENDA** (The CONSENT AGENDA consists of routine items that normally do not require further Council discussion) – 2 minutes
 - a. Approval of Claim Warrants in the amount of \$93,975.21, p. 3
 - b. Approval of Manual Warrants in the amount of \$91,106.46, p. 23
 - c. Approval of Payroll Direct Deposit Runs (9/3/2024) in the amount of \$39,544.91 and (9/16/2024) in the amount of \$36,887.80, p. 24
 - d. Approval of Commission Meeting Minutes posted since previous Council Meeting
 - e. Approval of Council Meeting Minutes of 09/16/2024 and 09/23/2024, p. 26
 - f. Liquor License – No objection Clyde Theater and Village Wine Shop, p. 32
 - g. Approval of Island County Rural County Economic Development Funds Grant Extension, p. 35
 - h. Approval of Island County ILA: Prosecuting Attorney Services, p. 36
 - i. Approval of Credit Card Administration Transition to Kelly Beech, p. 44
 - j. Approval of Gillian Lewis to Historic Preservation Commission, p. 45
 - k. Approval of Changing Public Comment Period to 15 Minutes, p. 46
 - l. Approval of Moving Commission Discussion to November Special Meeting/Workshop, p. 47
3. **APPROVAL OF AGENDA** – 3 minutes
4. **PUBLIC COMMENT PERIOD*** - 30 minutes

5. **MAYOR'S REPORT** – 10 minutes, p. 48
6. **NEW BUSINESS** - 20 minutes
Joint Planning Overlay Discussion, Director Penny, p. 49 (pt 2 of packet)
7. **COUNCIL ANNOUNCEMENTS** – 10 minutes
 - a. Councilmember Harolynne Bobis
 - b. Councilmember Rhonda Salerno
 - c. Councilmember Chris Carlson
 - d. Councilmember Craig Cyr
 - e. Councilmember Gail Fleming
8. **ADJOURN**

NOTICE OF POTENTIAL QUORUM: THERE WILL BE SAFE STREETS FOR ALL CSAP PRESENTATION FROM THE ISLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION IMMEDIATELY FOLLOWING ADJOURNMENT OF THIS MEETING. A POTENTIAL QUORUM OF THE CITY COUNCIL AND THE PUBLIC WORKS ADVISORY COMMISSION MAY BE IN ATTENDANCE.

***Public Comment:** We welcome requests to comment on subjects that are not on the agenda or requests to comment on a particular agenda item at the time the item is being discussed. The purpose of a public comment is to allow the public to inform the Council of your views. We appreciate and welcome your comments, but please note that we will not be entering into dialogue at this time. Please limit your comments to no more than three minutes and address subjects, not individuals, in an orderly and courteous manner. Please state your name, where you reside, and the subject of your comment.

Thank you for participating! **If reasonable accommodation for a disability is needed, please contact us at (360) 221-4246 at least 24 hours prior to this meeting.**



Voucher Directory

Fiscal: : 2024 - September
 Council Date: : 2024 - September - 2nd Council Meeting, 2024 - September - 1st Council Meeting

Vendor	Number	Reference	Account Number	Description	Amount
Ackermann Electric Co.	44348			2024 - September - 1st Council Meeting	
		Invoice - 3000-517			
			PTD25-20-0015H, master electrician		
			401-000-000-534-10-47-01	Repairs & Maintenance	\$1,422.45
				PTD25-20-0015H, master electrician	
		Total Invoice - 3000-517			\$1,422.45
	Total 44348				\$1,422.45
Total Ackermann Electric Co.					\$1,422.45
Airgas USA LLC	44373			2024 - September - 2nd Council Meeting	
		Invoice - 5510724983			
			Rent Cyl Spec Large Other		
			402-000-000-535-10-30-01	Supplies	\$15.50
				Rent Cyl Spec Large Other	
		Total Invoice - 5510724983			\$15.50
	Total 44373				\$15.50
Total Airgas USA LLC					\$15.50
AT&T Mobility FIRSTNET	44349			2024 - September - 1st Council Meeting	
		Invoice - 287291336274X08132024			
			Wasser hotspot, hotspot line, Lanngley PD, Proffit line, City of Langley PD		
			001-000-070-521-20-46-01	Utilities	\$345.04
				Wasser hotspot, hotspot line, Lanngley PD, Proffit line, City of Langley PD	
		Total Invoice - 287291336274X08132024			\$345.04
	Total 44349				\$345.04
Total AT&T Mobility FIRSTNET					\$345.04
Bay City Supply	44374			2024 - September - 2nd Council Meeting	
		Invoice - 365233			
			Toilet paper, nitrile gloves, toilet seat, white roll towel, custom liner, kitchen paper towel		
			001-000-100-518-30-30-01	Facilities Maint. Supplies	\$30.87
				Toilet paper, nitrile gloves, toilet seat, white roll towel, custom liner, kitchen paper towel	
			105-000-000-557-30-30-01	Public Restrooms-R&M/Misc'l, Supplies.	\$647.93
				Toilet paper, nitrile gloves, toilet seat, white roll towel, custom liner, kitchen paper towel	

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-10-30-01	Supplies	\$110.28
				Toilet paper,nitrile gloves,toilet seat,white roll towel,custom liner,kitchen paper towel	
			Total Invoice - 365233		\$789.08
	Total 44374				\$789.08
Total Bay City Supply					\$789.08
City of Langley					
	44350			2024 - September - 1st Council Meeting	
				Invoice - Replenish petty cash 08.28.24	
				Postage expenses and supplies	
			001-000-030-514-20-30-01	Supplies	\$7.34
				Fin-Calculator & Pendaflex	
			001-000-030-514-20-42-05	Postage/UPS/PO Box Rental	\$8.73
				Postage-IRS-941	
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$10.20
				Postage-Police-returning property	
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$1.79
				Sewer testing supply	
			Total Invoice - Replenish petty cash 08.28.24		\$28.06
	Total 44350				\$28.06
Total City of Langley					\$28.06
Code Publishing Inc.					
	44375			2024 - September - 2nd Council Meeting	
				Invoice - GC00126943	
				Annual web fees and web update annual fee	
			001-000-000-511-60-40-01	Codification expenses	\$830.00
				Annual web fees and web update annual fee	
			Total Invoice - GC00126943		\$830.00
	Total 44375				\$830.00
Total Code Publishing Inc.					\$830.00
De Lage Landen Financial Services					
	44351			2024 - September - 1st Council Meeting	
				Invoice - 82961571	
				Kyocera/TASKalfa 5054ci	
				Kyocera/TASKalfa 5054ci	
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$29.48
				Kyocera/TASKalfa 5054ci	
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$14.74
				Kyocera/TASKalfa 5054ci	
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$14.74
				Kyocera/TASKalfa 5054ci	
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$58.97
				Kyocera/TASKalfa 5054ci	

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Vendor	Number	Reference	Account Number	Description	Amount
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$58.97
			001-000-035-541-99-30-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$8.85
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$5.90
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$58.97
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$58.97
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$14.74
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$44.23
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$14.74
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$29.48
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$58.97
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$73.71
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost Kyocera/TASKalfa 5054ci	\$29.50
			Total Invoice - 82961571		\$589.70
			Total 44351		\$589.70
			Total De Lage Landen Financial Services		\$589.70
			Department of Ecology Cashiering Unit		
			44352		
			2024 - September - 1st Council Meeting		
			Invoice - 25-WA0020702-1		
			Water quality program (July 1, 2024 through June 30, 2025)		
			402-000-000-535-10-48-03	NPDES Permit Fees	\$1,084.00
				Water quality program (July 1, 2024 through June 30, 2025)	
			Total Invoice - 25-WA0020702-1		\$1,084.00
			Invoice - 25-WAG994537-1		
			Puget sound nutrients gp (July 1, 2024 through June 30, 2025)		
			402-000-000-535-10-48-03	NPDES Permit Fees	\$250.00
				Puget sound nutrients gp (July 1, 2024 through June 30, 2025)	
			Total Invoice - 25-WAG994537-1		\$250.00
			Total 44352		\$1,334.00
			Total Department of Ecology Cashiering Unit		\$1,334.00

Vendor	Number	Reference	Account Number	Description	Amount
Diamond Rentals & Sales	44376			2024 - September - 2nd Council Meeting	
		Invoice - 1-632013-17			
			Portable rental		
			105-000-000-557-30-40-03	Contract Services (R&R, Chamber 1%, County)	\$180.00
				Portable rental	
		Total Invoice - 1-632013-17			\$180.00
	Total 44376				\$180.00
Total Diamond Rentals & Sales					\$180.00
Edge Analytical Labs	44377			2024 - September - 2nd Council Meeting	
		Invoice - 24-23303			
			Monthly nutrients #1		
			402-000-000-535-90-00-01	DOE Grant - PW-SWR WQPSNR-2021-LangCo-22310 Reimbursable Expenditures	\$394.00
				Monthly nutrients #1	
		Total Invoice - 24-23303			\$394.00
		Invoice - 24-25032			
			Monthly nutrients # 2		
			402-000-000-535-90-00-01	DOE Grant - PW-SWR WQPSNR-2021-LangCo-22310 Reimbursable Expenditures	\$259.00
				Monthly nutrients # 2	
		Total Invoice - 24-25032			\$259.00
	Total 44377				\$653.00
Total Edge Analytical Labs					\$653.00
Freeland Ace Hardware	44378			2024 - September - 2nd Council Meeting	
		Invoice - 136716			
			Mowing head, 27-2auto		
			001-000-150-576-80-40-04	Parks/open Space Maintenance & Improvements	\$32.63
				Mowing head, 27-2auto	
		Total Invoice - 136716			\$32.63
	Total 44378				\$32.63
Total Freeland Ace Hardware					\$32.63
ICom	44379			2024 - September - 2nd Council Meeting	
		Invoice - Q3-2024-03			
			3rd QTR 2024 User Fees		
			001-000-070-521-20-40-02	Dispatch Services/icom	\$6,863.50

Vendor	Number	Reference	Account Number	Description	Amount
				3rd QTR 2024 User Fees	
		Total Invoice - Q3-2024-03			\$6,863.50
	Total 44379				\$6,863.50
Total ICom					\$6,863.50
IDEXX Distribution Inc					
	44353				
				2024 - September - 1st Council Meeting	
		Invoice - 3158162371			
			WP020I gamma irrad colilert 100ml 20pk		
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$245.56
				WP020I gamma irrad colilert 100ml 20pk	
		Total Invoice - 3158162371			\$245.56
		Invoice - 3158162372			
			WKIT 1001,quanti-cult		
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$390.19
				WKIT 1001,quanti-cult	
		Total Invoice - 3158162372			\$390.19
	Total 44353				\$635.75
	44380				
				2024 - September - 2nd Council Meeting	
		Invoice - 3158903982			
			WP104 coli p/a comparator		
			401-000-000-534-10-40-04	SDWA Testing	\$29.66
				WP104 coli p/a comparator	
		Total Invoice - 3158903982			\$29.66
	Total 44380				\$29.66
Total IDEXX Distribution Inc					\$665.41
Island County Human Services					
	44354				
				2024 - September - 1st Council Meeting	
		Invoice - 2nd Qtr 2024			
			Per RCW 71.24.555-2% liquor excise		
			001-000-125-566-00-48-06	Island Co. Alcohol Program	\$81.72
				Per RCW 71.24.555-2% liquor excise	
		Total Invoice - 2nd Qtr 2024			\$81.72
	Total 44354				\$81.72
Total Island County Human Services					\$81.72

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Vendor	Number	Reference	Account Number	Description	Amount
Island County Treasurer	44381			2024 - September - 2nd Council Meeting	
				Invoice - Interlocal Agreement (Tourism) - Q2-2024	
				Interlocal Agreement (Tourism) - Q2-2024	
			105-000-000-557-30-48-07	Countywide Interlocal Agreement	\$11,297.20
				Total Invoice - Interlocal Agreement (Tourism) - Q2-2024	\$11,297.20
	Total 44381				\$11,297.20
Total Island County Treasurer					\$11,297.20
Island Disposal Inc	44382			2024 - September - 2nd Council Meeting	
				Invoice - 8234568S144	
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			001-000-100-518-30-46-01	Utilities-General Government	\$26.43
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			001-000-110-558-60-46-01	Utilities	\$35.24
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			001-000-120-558-50-46-01	Utilities	\$35.24
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal	\$290.69
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			101-000-000-543-10-47-00	Utilities	\$44.04
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			104-000-000-536-10-46-01	Utilities-Cemetery	\$35.24
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			105-000-000-557-30-46-01	Utilities/VIC & R/R	\$237.84
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			401-000-000-534-10-46-01	Utilities-Water Dept.	\$44.04
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$88.09
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
			403-000-000-531-10-46-01	Utilities	\$44.04
				20 Yd Ro Daily long haul,dump fee,20 Yd roll off-monthly rent	
				Total Invoice - 8234568S144	\$880.89
	Total 44382				\$880.89
Total Island Disposal Inc					\$880.89
Island Ductless Heat Pumps LLC	44355			2024 - September - 1st Council Meeting	
				Invoice - 34073804	
				Annual maintenance,additional outdoor & indoor, additional indoor unit(s)	
			001-000-100-518-30-47-03	City Facilities Maintenance	\$1,507.10

Vendor	Number	Reference	Account Number	Description	Amount
				Annual maintenance,additional outdoor & indoor, additional indoor unit(s)	
		Total Invoice - 34073804			\$1,507.10
	Total 44355				\$1,507.10
Total Island Ductless Heat Pumps LLC					\$1,507.10
Kimley-Horn and Associates, Inc.					
44356				2024 - September - 1st Council Meeting	
		Invoice - 27994511			
				File set up, kickoff meeting with city, sharepoint sites creation, review CPPS, collect Langley data from website, assemble first data procurement list	
			001-000-110-558-70-41-00	Gma/comp Plan/expenses	\$948.50
				File set up, kickoff meeting with city, sharepoint sites creation, review CPPS, collect Langley data from website, assemble first data procurement list	
		Total Invoice - 27994511			\$948.50
	Total 44356				\$948.50
Total Kimley-Horn and Associates, Inc.					\$948.50
Kirby Built Products, LLC					
44357				2024 - September - 1st Council Meeting	
		Invoice - INVKSA6096			
				Victory park bench/6' bench/cedar/black frame	
			001-000-150-576-80-30-01	Supplies	\$1,152.97
				Victory park bench/6' bench/cedar/black frame	
		Total Invoice - INVKSA6096			\$1,152.97
	Total 44357				\$1,152.97
Total Kirby Built Products, LLC					\$1,152.97
Lakeside Industries, Inc.					
44358				2024 - September - 1st Council Meeting	
		Invoice - 283954			
				187-EZ street pallet	
			101-000-000-543-10-47-01	Repair & maintenance	\$1,303.42
				187-EZ street pallet	
		Total Invoice - 283954			\$1,303.42
	Total 44358				\$1,303.42
Total Lakeside Industries, Inc.					\$1,303.42

Vendor	Number	Reference	Account Number	Description	Amount
Langley Chamber of Commerce	44383			2024 - September - 2nd Council Meeting	
		Invoice - 2025 Membership Renewal			
		2025 Membership Renewal			
		001-000-010-513-20-48-01		Association dues Tourism	\$250.00
				2025 Membership Renewal	
		Total Invoice - 2025 Membership Renewal			\$250.00
		Invoice - Lodging Tax Reimbursement Invoice - 08/16/2024			
		Tourism Promotion Services- Lodging tax reimbursement invoice			
		105-000-000-557-30-49-00		Chamber of Commerce 1% Tourism	\$26,619.25
				Tourism Promotion Services- Lodging tax reimbursement invoice	
		Total Invoice - Lodging Tax Reimbursement Invoice - 08/16/2024			\$26,619.25
	Total 44383				\$26,869.25
Total Langley Chamber of Commerce					\$26,869.25
Langley United Methodist	44384			2024 - September - 2nd Council Meeting	
		Invoice - October			
		Storage lease			
		001-000-025-518-50-40-01		Storage Space Rental	\$200.00
				Storage lease	
		Total Invoice - October			\$200.00
	Total 44384				\$200.00
Total Langley United Methodist					\$200.00
Madsen Enterprise Inc.	44359			2024 - September - 1st Council Meeting	
		Invoice - 3005			
		Machine time and labor,parts,hot tap main,backfill material			
		401-000-000-534-80-40-01		Reimbursable Water Installation and Permit Review	\$5,788.16
				Machine time and labor,parts,hot tap main,backfill material	
		Total Invoice - 3005			\$5,788.16
	Total 44359				\$5,788.16
Total Madsen Enterprise Inc.					\$5,788.16
NAPA Auto Parts	44385			2024 - September - 2nd Council Meeting	
		Invoice - 713386			
		Blue def 2.5 gal			
		401-000-000-534-80-31-01		Parts, Chemicals & Supplies	\$20.52
				Blue def 2.5 gal	

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Vendor	Number	Reference	Account Number	Description	Amount
			402-000-000-535-10-40-06	Fleet Maintenance	\$20.52
				Blue def 2.5 gal	
			Total Invoice - 713386		\$41.04
			Invoice - 713971		
				Spark plug,motor tune-up,starting fluid,fuel filter	
			001-000-150-576-80-47-02	Fleet Maintenance	\$38.44
				Spark plug,motor tune-up,starting fluid,fuel filter	
			Total Invoice - 713971		\$38.44
	Total 44385				\$79.48
Total NAPA Auto Parts					\$79.48
NC Machinery	44360			2024 - September - 1st Council Meeting	
			Invoice - MVWO0075878		
			10 wt hyd oil qt (44),mileage		
			101-000-000-544-90-31-02	Fuel & Maintenance	\$654.70
				10 wt hyd oil qt (44),mileage	
			401-000-000-534-10-32-02	Equipment/Vehicles	\$1,000.00
				10 wt hyd oil qt (44),mileage	
			402-000-000-535-10-48-06	Composting/Yard Waste Program	\$1,964.11
				10 wt hyd oil qt (44),mileage	
			403-000-000-531-10-47-02	Annual Equipment Maintenance	\$750.00
				10 wt hyd oil qt (44),mileage	
			Total Invoice - MVWO0075878		\$4,368.81
	Total 44360				\$4,368.81
Total NC Machinery					\$4,368.81
North Central Laboratories	44361			2024 - September - 1st Council Meeting	
			Invoice - 507707		
			NCL-880,desiccant,electrode storage solution,prewashed glass fiber filters		
			402-000-000-535-10-40-04	Sewer Plant Testing	\$486.36
				NCL-880,desiccant,electrode storage solution,prewashed glass fiber filters	
			Total Invoice - 507707		\$486.36
	Total 44361				\$486.36
Total North Central Laboratories					\$486.36
PACE Engineers, Inc.	44362			2024 - September - 1st Council Meeting	
			Invoice - 92788		
			Professional Personnel		
			001-000-110-558-60-40-01	Professional Fees/Reimbursable - Permit Review	\$1,093.50
				Professional Personnel-Goosefoot Housing Group and DeBruyn	
			001-000-110-558-60-40-01	Professional Fees/Reimbursable - Permit Review	\$2,892.00
				Professional Personnel-Coles Valley PUD	
			Total Invoice - 92788		\$3,985.50

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 92790			
		Professional Personnel			
			001-000-110-558-60-40-01	Professional Fees/Reimbursable - Permit Review 402 1st Street SFR	\$121.50
			001-000-110-558-60-40-01	Professional Fees/Reimbursable - Permit Review Library renovations	\$243.00
			402-000-000-535-10-40-02	Engineering On-Call sewer support	\$182.25
		Total Invoice - 92790			\$546.75
		Invoice - 92791			
		Professional Personnel			
			101-000-000-595-65-60-04	Saratoga to DeBruyn Construction administration and inspection	\$7,561.95
		Total Invoice - 92791			\$7,561.95
	Total 44362				\$12,094.20
Total PACE Engineers, Inc.					\$12,094.20
Puget Sound Energy					
44363					
		2024 - September - 1st Council Meeting			
		Invoice - 0964 - 08/22/2024			
		Electricity-208 Anthes Ave # A			
			105-000-000-557-30-46-01	Utilities/VIC & R/R Electricity-208 Anthes Ave # A	\$57.44
		Total Invoice - 0964 - 08/22/2024			\$57.44
		Invoice - 7646 - 08/22/2024			
		Electricity - 949 AL Anderson Ave			
			401-000-000-534-10-46-01	Utilities-Water Dept. Electricity - 949 AL Anderson Ave	\$159.52
		Total Invoice - 7646 - 08/22/2024			\$159.52
		Invoice - 8745 - 08/22/2024			
		Electricity- 818 Dalton Ln			
			401-000-000-534-10-46-01	Utilities-Water Dept. Electricity- 818 Dalton Ln	\$1,410.49
		Total Invoice - 8745 - 08/22/2024			\$1,410.49
		Invoice - 9941 - 08/22/2024			
		Electricity-211 1st St # LIGHT			
			101-000-000-542-63-46-01	Street Lighting Utilities Electricity-211 1st St # LIGHT	\$17.46
		Total Invoice - 9941 - 08/22/2024			\$17.46
	Total 44363				\$1,644.91
44386					
		2024 - September - 2nd Council Meeting			
		Invoice - 0042 - 08/23/2024			
		Electricity- Camano Ave # Pump			
			402-000-000-535-10-46-01	Utilities-Sewer Dept. Electricity- Camano Ave # Pump	\$12.15
		Total Invoice - 0042 - 08/23/2024			\$12.15

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Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 0863- 08/23/2024			
			Electricity- 210 Sunrise Ln		
			402-000-000-535-10-46-01	Utilities-Sewer Dept. Electricity- 210 Sunrise Ln	\$34.93
		Total Invoice - 0863- 08/23/2024			\$34.93
		Invoice - 1532 - 08/23/2024			
			Electricity- 3rd St		
			101-000-000-542-63-46-01	Street Lighting Utilities Electricity- 3rd St	\$48.12
		Total Invoice - 1532 - 08/23/2024			\$48.12
		Invoice - 2896 - 08/23/2024			
			Electricity- 112 2nd St		
			001-000-100-518-30-46-01	Utilities-General Government Electricity- 112 2nd St	\$307.55
		Total Invoice - 2896 - 08/23/2024			\$307.55
		Invoice - 3304 - 08/23/2024			
			Electricity- 125 De Bruyn Ave #2 pump		
			402-000-000-535-10-46-01	Utilities-Sewer Dept. Electricity- 125 De Bruyn Ave #2 pump	\$390.17
		Total Invoice - 3304 - 08/23/2024			\$390.17
		Invoice - 3338 - 08/23/2024			
			Electricity- Anthes Ave		
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal Electricity- Anthes Ave	\$284.83
		Total Invoice - 3338 - 08/23/2024			\$284.83
		Invoice - 3859 - 08/26/2024			
			Electricity- Sandy Point Rd		
			402-000-000-535-10-46-01	Utilities-Sewer Dept. Electricity- Sandy Point Rd	\$37.78
		Total Invoice - 3859 - 08/26/2024			\$37.78
		Invoice - 5060- 08/26/2024			
			Electricity- 800 Cedar Cir #pump		
			401-000-000-534-10-46-01	Utilities-Water Dept. Electricity- 800 Cedar Cir #pump	\$104.66
		Total Invoice - 5060- 08/26/2024			\$104.66
		Invoice - 6751 - 08/29/2024			
			Electricity- 4999 Coles Rd		
			402-000-000-535-10-43-01	Sewer-Utilities/Waste Disposal Electricity- 4999 Coles Rd	\$2,800.28
		Total Invoice - 6751 - 08/29/2024			\$2,800.28
		Invoice - 8083- 08/23/2024			
			Electricity- 240 1st St #1 pump		
			402-000-000-535-10-46-01	Utilities-Sewer Dept. Electricity- 240 1st St #1 pump	\$491.84
		Total Invoice - 8083- 08/23/2024			\$491.84

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 8113 - 08/29/2024			
			Electricity- Coles Rd Pump		
			401-000-000-534-10-46-01	Utilities-Water Dept. Electricity- Coles Rd Pump	\$26.57
		Total Invoice - 8113 - 08/29/2024			\$26.57
		Invoice - 8593 - 09/03/2024			
			Electricity-City of Langley		
			101-000-000-542-63-46-01	Street Lighting Utilities Electricity-City of Langley	\$593.27
		Total Invoice - 8593 - 09/03/2024			\$593.27
		Invoice - 8978- 08/23/2024			
			Electricity- 300 1st St #park		
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal Electricity- 300 1st St #park	\$14.91
		Total Invoice - 8978- 08/23/2024			\$14.91
		Invoice- 1760- 08/23/2024			
			Electricity- 179 2nd St # glass shop		
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal Electricity- 179 2nd St # glass shop	\$20.52
		Total Invoice- 1760- 08/23/2024			\$20.52
	Total 44386				\$5,167.58
Total Puget Sound Energy					\$6,812.49
Quill Corporation					
	44364	2024 - September - 1st Council Meeting			
		Invoice - 39959888			
			Xerox 6510/15 yellow toner		
			001-000-070-521-20-30-01	Supplies-Printing Xerox 6510/15 yellow toner	\$282.86
		Total Invoice - 39959888			\$282.86
		Invoice - 39960260			
			Xerox 6510/15 cyan toner		
			001-000-070-521-20-30-01	Supplies-Printing Xerox 6510/15 cyan toner	\$267.63
		Total Invoice - 39960260			\$267.63
	Total 44364				\$550.49
Total Quill Corporation					\$550.49
Sebo's DO IT Center					
	44365	2024 - September - 1st Council Meeting			
		Invoice - A1616980			
			3/4" KA utility lock		
			001-000-100-518-30-47-03	City Facilities Maintenance 3/4" KA utility lock	\$16.30
		Total Invoice - A1616980			\$16.30

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Vendor	Number	Reference	Account Number	Description	Amount
Invoice - A1619572					
Roads signs					
			101-000-000-543-10-47-01	Repair & maintenance Roads signs	\$6.51
Total Invoice - A1619572					\$6.51
Invoice - A1621785					
Aerosol tire foam, F21 car wash					
			001-000-150-576-80-47-02	Fleet Maintenance Aerosol tire foam, F21 car wash	\$20.32
Total Invoice - A1621785					\$20.32
Invoice - A1623773					
10*2 1/2 SS deck,square power bit, SQ recess bit					
			001-000-150-576-80-40-04	Parks/open Space Maintenance & Improvements 10*2 1/2 SS deck,square power bit, SQ recess bit	\$35.76
Total Invoice - A1623773					\$35.76
Invoice - A1624359					
Value pack d 12 pk					
			105-000-000-557-30-47-03	Repair & Maintenance Facilities Value pack d 12 pk	\$20.66
Total Invoice - A1624359					\$20.66
Invoice - A1624870					
1500L rch led flashlight,4pk alkaline battery					
			401-000-000-534-80-31-01	Parts, Chemicals & Supplies 1500L rch led flashlight,4pk alkaline battery	\$73.42
Total Invoice - A1624870					\$73.42
Total 44365					\$172.97
44387					
2024 - September - 2nd Council Meeting					
Invoice - A1626028					
2" number & let stensils,flat black spray paint,masking tape					
			101-000-000-542-69-30-01	Traffic & Pedestrian Supplies 2" number & let stensils,flat black spray paint,masking tape	\$27.81
Total Invoice - A1626028					\$27.81
Total 44387					\$27.81
Total Sebo's DO IT Center					\$200.78
Shred-IT c/o Stericycle, Inc					
44388					
2024 - September - 2nd Council Meeting					
Invoice - 8008192021					
Regular service, tote-medium					
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$2.45
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$0.98
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$3.92
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$7.36
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$2.45
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$7.36
			001-000-035-541-99-30-00	Professional Services - ADMIN Shared Cost	\$2.45

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Vendor	Number	Reference	Account Number	Description	Amount
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$4.91
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$9.81
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$9.81
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$7.36
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$9.81
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$1.96
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$1.96
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$8.34
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$9.81
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$7.36
		Total Invoice - 8008192021			\$98.10
	Total 44388				\$98.10
Total Shred-IT c/o Stericycle, Inc					\$98.10
Sound Maintenance Services Inc	44389			2024 - September - 2nd Council Meeting	
		Invoice - 140959			
			Janitorial service		
			105-000-000-557-30-40-03	Contract Services (R&R, Chamber 1%, County)	\$1,998.00
				Janitorial service	
		Total Invoice - 140959			\$1,998.00
	Total 44389				\$1,998.00
Total Sound Maintenance Services Inc					\$1,998.00
Sound Publishing Inc	44366			2024 - September - 1st Council Meeting	
		Invoice - SWR1000447			
			Legal Notice-SPX-24-001		
			001-000-110-558-60-43-02	Publications/Notifications	\$41.74
				Legal notice-SPX-24-001	
		Total Invoice - SWR1000447			\$41.74
		Invoice - SWR1000648			
			Legal Notice-Ordinance No. 1115		
			001-000-000-511-60-40-01	Codification expenses	\$19.94
				Legal Notice-Ordinance No. 1115	
		Total Invoice - SWR1000648			\$19.94
	Total 44366				\$61.68
Total Sound Publishing Inc					\$61.68
South Whidbey School Dist. #206	44390			2024 - September - 2nd Council Meeting	
		Invoice - Langley-2024-12			
			Public works fuel and Police department fuel		
			001-000-070-521-20-31-02	Fuel	\$604.49
				Police department fuel	

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Vendor	Number	Reference	Account Number	Description	Amount
			001-000-150-576-80-31-02	Fuel	\$124.02
				Public works fuel	
			101-000-000-544-90-31-02	Fuel & Maintenance	\$95.47
				Public works fuel	
			104-000-000-536-10-32-01	Fuel	\$66.92
				Public works fuel	
			401-000-000-534-10-31-02	Fuel	\$108.26
				Public works fuel	
			402-000-000-535-10-31-02	Fuel	\$323.87
				Public works fuel	
			403-000-000-531-10-31-02	Fuel	\$108.25
				Public works fuel	
			Total Invoice - Langley-2024-12		\$1,431.28
			Total 44390		\$1,431.28
			Total South Whidbey School Dist. #206		\$1,431.28
Steele Electric Inc					
	44367				
				2024 - September - 1st Council Meeting	
				Invoice - 08/19/2024 - Business license refund	
				Business license refund	
			001-000-030-321-99-00-00	Business Licenses/Permits	\$66.00
				Business license refund	
			Total Invoice - 08/19/2024 - Business license refund		\$66.00
			Total 44367		\$66.00
			Total Steele Electric Inc		\$66.00
Sunny's Roofing, LLC					
	44391				
				2024 - September - 2nd Council Meeting	
				Invoice - Business license refund-09/03/2024	
				Business license refund	
			001-000-030-321-99-00-00	Business Licenses/Permits	\$66.00
				Business license refund	
			Total Invoice - Business license refund-09/03/2024		\$66.00
			Total 44391		\$66.00
			Total Sunny's Roofing, LLC		\$66.00
United Business Machines					
	44368				
				2024 - September - 1st Council Meeting	
				Invoice - INV522816	
				B/W copies, Color copies	
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$6.01
				B/W copies, Color copies	
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$3.01
				B/W copies, Color copies	
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$3.01
				B/W copies, Color copies	

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Vendor	Number	Reference	Account Number	Description	Amount
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$12.03
			001-000-025-518-90-30-10	Professional Services - Contract - Grant Eligible B/W copies, Color copies	\$3.01
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$12.03
			001-000-035-541-99-30-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$1.80
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$1.20
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$12.03
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$12.03
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$3.01
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$9.02
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$3.01
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$6.01
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$12.03
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$15.03
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost B/W copies, Color copies	\$6.00
			Total Invoice - INV522816		\$120.27
	Total 44368				\$120.27
	Total United Business Machines				\$120.27
USABlueBook	44369			2024 - September - 1st Council Meeting	
				Invoice - INV00452108	
				White case of 12 (20 oz cans) and blue case of 12 (20 oz)	
			104-000-000-536-10-30-01	Supplies White case of 12 (20 oz cans) and blue case of 12 (20 oz)	\$99.95
			401-000-000-534-80-31-01	Parts, Chemicals & Supplies White case of 12 (20 oz cans) and blue case of 12 (20 oz)	\$99.96
			Total Invoice - INV00452108		\$199.91
	Total 44369				\$199.91
	Total USABlueBook				\$199.91

Vendor	Number	Reference	Account Number	Description	Amount
Utilities Underground	44392			2024 - September - 2nd Council Meeting	
		Invoice - 4080175			
			Excavation notifications, modem ticket delivery		
			101-000-000-544-90-31-02	Fuel & Maintenance	\$25.12
				Excavation notifications, modem ticket delivery	
		Total Invoice - 4080175			\$25.12
	Total 44392				\$25.12
Total Utilities Underground					\$25.12
VISA	44393			2024 - September - 2nd Council Meeting	
		Invoice -3072-Wasser-August			
			Visa transactions		
			001-000-070-521-20-31-03	Fuel - EV Charging	\$10.36
				Tesla	
			001-000-070-521-20-31-03	Fuel - EV Charging	\$20.00
				Blink charging	
			001-000-070-521-20-32-03	Small Equipment Police	\$81.54
				Bi-Material handle with soft rubber grip	
		Total Invoice -3072-Wasser-August			\$111.90
		Invoice -3732-Horstman-August			
			Visa transactions		
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$4.64
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$1.09
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$46.35
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$10.88
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$37.08
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$8.70
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$8.70
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$37.08
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$4.64
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$1.09
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$5.56
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$1.31
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$153.73
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$5.56
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$1.31
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$3.71
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$0.87
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$3.71
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$0.87
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$0.87
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$3.71
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$0.87
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$3.71

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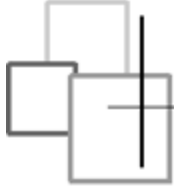
Vendor	Number	Reference	Account Number	Description	Amount
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$1.31
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$5.56
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$25.00
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$2.18
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$9.27
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$5.56
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$1.31
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$1.31
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$5.56
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$3.70
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$0.85
Total Invoice -3732-Horstman-August					\$407.65
Invoice -5847-Penny-August					
Visa transactions					
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$0.10
			Mailchimp		
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$1.22
			Mailchimp		
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$12.24
			Mailchimp		
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$0.05
			Mailchimp		
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$9.79
			Mailchimp		
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$0.39
			Mailchimp		
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$0.73
			Mailchimp		
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$9.79
			Mailchimp		
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$1.22
			Mailchimp		
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$0.24
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$1.47
			Mailchimp		
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$0.73
			001-000-035-541-99-30-00	Professional Services - ADMIN Shared Cost	\$0.24
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$1.47
			Mailchimp		
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$0.29
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$0.98
			Mailchimp		
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$0.97
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$0.98
			Mailchimp		
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$0.97

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Vendor	Number	Reference	Account Number	Description	Amount
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$0.73
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$0.98
			Mailchimp		
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$0.97
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$0.98
			Mailchimp		
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$1.47
			Mailchimp		
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$0.19
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$2.45
			Mailchimp		
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$0.19
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$1.47
			Mailchimp		
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$0.97
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$1.47
			Mailchimp		
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$1.21
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$0.98
			Mailchimp		
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$0.71
			Total Invoice -5847-Penny-August		\$58.64
			Invoice-5839-Perry-August		
			Visa transactions		
			001-000-000-511-60-40-02	Professional Services - ADMIN Shared Cost	\$0.54
			Adobe		
			001-000-006-511-60-40-01	Professional Services - ADMIN Shared Cost	\$5.44
			Adobe		
			001-000-010-513-10-40-01	Professional Services - ADMIN Shared Cost	\$4.35
			Adobe		
			001-000-015-513-10-40-01	Professional Services - ADMIN Shared Cost	\$4.35
			Adobe		
			001-000-025-518-90-30-02	Professional Services - Admin Shared Cost	\$0.54
			Adobe		
			001-000-030-514-20-40-02	Professional Services - ADMIN Shared Cost	\$0.65
			Adobe		
			001-000-070-521-20-40-01	Professional Services - ADMIN Shared Cost	\$0.65
			Adobe		
			001-000-110-558-60-40-00	Professional Services - ADMIN Shared Cost	\$0.44
			Adobe		
			001-000-120-558-50-40-00	Professional Services - ADMIN Shared Cost	\$0.44
			Adobe		
			001-000-150-576-80-40-00	Professional Services - ADMIN Shared Cost	\$0.44
			Adobe		
			101-000-000-543-10-40-01	Professional Services - ADMIN Shared Cost	\$0.44
			Adobe		

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

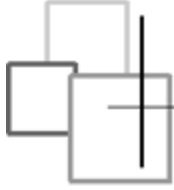
Vendor	Number	Reference	Account Number	Description	Amount
			104-000-000-536-10-40-00	Professional Services - ADMIN Shared Cost	\$0.65
			Adobe		
			105-000-000-557-30-40-00	Professional Services - ADMIN Shared Cost	\$1.09
			Adobe		
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$0.65
			Adobe		
			401-000-000-534-10-40-01	Professional Services - ADMIN Shared Cost	\$43.80
			Stamps		
			401-000-000-534-10-42-01	Training Travel/Meals/Lodging	\$13.30
			Testing-Jeremiah Pace- travel		
			401-000-000-534-10-42-01	Training Travel/Meals/Lodging	\$13.30
			Testing-Jeremiah Pace- travel		
			401-000-000-534-40-40-06	Software GIS Services - Water	\$86.99
			Adobe Pro-Carolyn Uculmana's computer		
			402-000-000-535-10-40-01	Professional Services - ADMIN Shared Cost	\$0.65
			Adobe		
			402-000-000-535-10-40-03	Software/GIS Services - Sewer	\$86.99
			Adobe Pro-Carolyn Uculmana's computer		
			402-000-000-535-10-40-04	Sewer Plant Testing	\$375.02
			Standard methods for the examination of water and wastewater,24th edition, Rice, E.W		
			403-000-000-531-10-40-01	Professional Services - ADMIN Shared Cost	\$0.44
			Adobe		
			403-000-000-531-10-40-03	Software/GIS Services - Storm	\$86.99
			Adobe Pro-Carolyn Uculmana's computer		
			Total Invoice-5839-Perry-August		\$728.15
	Total 44393				\$1,306.34
Total VISA					\$1,306.34
Vision Municipal Solutions					
44394					
				2024 - September - 2nd Council Meeting	
				Invoice - 09-14629-A	
				Annual Subscription (tax)	
			001-000-180-594-14-64-02	Vision / Software Maintenance	\$232.32
				Annual Subscription (tax)	
				Total Invoice - 09-14629-A	\$232.32
	Total 44394				\$232.32
Total Vision Municipal Solutions					\$232.32
Grand Total		Vendor Count	41		\$93,975.21



Register

Fiscal: 2024
 Deposit Period: 2024 - September
 Check Period: 2024 - September - September Manual

Number	Name	Print Date	Clearing Date	Amount
<u>44370</u>	Chapter 13 Trustee	9/3/2024	9/11/2024	\$905.00
<u>44371</u>	Health Care Authority	9/4/2024	9/11/2024	\$34,819.04
<u>44372</u>	AFLAC WORLDWIDE HEADQTRS	9/5/2024	9/16/2024	\$159.08
<u>44395</u>	Chapter 13 Trustee	9/19/2024		\$905.00
<u>09.04 EFTTPS-IRS 09.01-09.15</u>	City of Langley	9/4/2024	9/18/2024	\$13,360.73
<u>9.10.24 ACH Rentfrow Mark</u>	Rentfrow, Mark - Vendor	9/10/2024	9/11/2024	\$38.95
<u>9.23.24 DRS ACH 9.1-9.15</u>	DEPT OF RETIREMENT	9/23/2024	9/23/2024	\$7,815.78
<u>9.25.24 ACH ESD Q3-2024</u>	EMPLOYMENT SECURITY DEPT	9/25/2024	9/30/2024	\$981.44
<u>9.27 L & I ACH Q3-2024</u>	DEPT OF LABOR & INDUST	9/27/2024	9/30/2024	\$7,222.43
<u>9.30 ESD LTC ACH Q3-2024</u>	Employment Security Department LTC	9/30/2024		\$1,797.14
<u>9.30 ESD PFML ACH Q3-2024</u>	Employment Security Dept PFML	9/30/2024		\$1,751.46
<u>9.4.24 EFTPS-IRS 8.16-8.30</u>	City of Langley	9/4/2024	9/11/2024	\$13,360.73
<u>9.6.24 DRS ACH 8.16-8.31</u>	DEPT OF RETIREMENT	9/6/2024	9/11/2024	\$7,989.68
			Total	\$91,106.46
			Grand Total	\$91,106.46



Direct Deposit Activity

Name	Social Security #	Bank Name	Account Number	Type	Amount
Direct Deposit Run - 9/16/2024			9/17/2024		
Abraham, Kristen Miller					\$1,295.04
Cattand, Alexis					\$1,799.92
Durr, Robert J.					\$2,128.27
Grone, Wanda J					\$3,237.44
Grove, Timothy J.					\$2,415.33
Hamilton, Bryan E.					\$2,054.57
Hathaway, Nicholas G					\$2,067.84
Herzberg, Robert					\$561.13
Horstman, Krista Kennedy N					\$456.21
Liggitt, Charles E.					\$2,651.97
Marks, Joshua W.					\$1,704.01
McDivitt, Tara J					\$1,568.16
Pace, Jeremiah J.					\$1,617.85
Penny, Meredith B					\$2,903.10
Perry, Randi M.					\$2,946.73
Proffitt, Austin L					\$2,469.11
Uculmana, Eyleen Carolyn					\$1,836.32
Wasser, Tavier					\$3,174.80
			\$36,887.80		
Direct Deposit Run - 9/3/2024			9/4/2024		
Abraham, Kristen Miller					\$1,876.90
Bobis, Harolynne N					\$45.62
Carlson, Chris					\$114.05
Cattand, Alexis					\$1,970.59
Cyr, Craig					\$114.05
Durr, Robert J.					\$2,619.44
Fleming, Gail T					\$45.62
Grone, Wanda J					\$3,237.44
Grove, Timothy J.					\$2,679.05
Gubata, Allison C					\$69.45
Hamilton, Bryan E.					\$2,230.79
Hathaway, Nicholas G					\$2,689.96
Herzberg, Robert					\$561.13
Horstman, Krista Kennedy N					\$456.21

2024-10-03

CITY OF LANGLEY
COUNCIL MEETING PACKET
10/07/2024

Liggitt, Charles E.	\$2,310.77
Marks, Joshua W.	\$1,864.24
McDivitt, Tara J	\$1,842.78
Pace, Jeremiah J.	\$1,712.88
Penny, Meredith B	\$2,903.10
Perry, Randi M.	\$2,946.73
Proffitt, Austin L	\$2,077.84
Salerno, Rhonda A	\$45.62
Uculmana, Eyleen Carolyn	\$1,955.85
Wasser, Tavier	\$3,174.80
	\$39,544.91
	\$76,432.71



CITY OF LANGLEY

DRAFT COUNCIL MINUTES

Monday, September 16, 2024 @ 5:30 P.M.

City Hall

112 Second Street, Langley, WA 98260

Recording may be found at:

https://www.langleywa.org/GMT20240917-003011_Recording.m4a

Times in **red** indication location in recording.

1. **CALL TO ORDER** Meeting called to order at 5:30 P.M. by Mayor Kennedy Horstman

- a. Opening Words
- b. Moment of Silence
- c. Roll Call

City officials in attendance: Mayor Kennedy Horstman, Councilmember Harolyn Bobis, Councilmember Rhonda Salerno, Councilmember Chris Carlson, Councilmember Craig Cyr, Councilmember Gail Fleming

Absent:

Staff in attendance: Wanda Grone, Director of Finance; Meredith Penny, Director of Community Planning; Randi Perry, Director of Public Works; Tavier Wasser, Chief of Police; Kristen Abraham, Interim Deputy Clerk

2. **CONSENT AGENDA** (The CONSENT AGENDA consists of routine items that normally do not require further Council discussion) – (0:02:38)

- a. Approval of Commission Meeting Minutes posted since previous Council Meeting
- b. Approval of Minutes of 9/3/2024 Council Meeting, p. 3
- c. Confirmation of appointment of Kelly Beech as Finance Director, p. 1
- d. Approval of Haines bench donation, p. 6

Motion to adopt Consent Agenda as presented

Motion: Councilmember Craig Cyr

2nd: Councilmember Gail Fleming

Motion passed unanimously

3. **APPROVAL OF AGENDA** – (0:02:55)

Motion to adopt Agenda as presented

Motion: Councilmember Harolynne Bobis

2nd: Councilmember Rhonda Salerno

Motion passed unanimously

4. PUBLIC COMMENT PERIOD* (0:03:23)

- Langley Library Manager Kayley Costello gave an update on the library renovation.
- Bob Gunn spoke about Solar Plus storage feasibility studies.

5. PRESENTATION/GUEST SPEAKER/COMMISSION REPORTS

- a. Langley Chamber of Commerce Quarterly Report, Nicole Whittington-Johnson, (0:09:50)
- b. Presentation from Department of Natural Resources (DNR) on Langley Tree Inventory (0:21:37)
Zach Mellema and Zeima Kassahun from DNR gave a presentation on a recent tree inventory conducted in the City of Langley.
- c. Port of South Whidbey Presentation (not on housing) (0:50:00)
Angi Mozer, Jack Ng, Greg Easton gave an overview of what the Port offers the community.

6. STAFF REPORTS (1:30:50)

- a. Finance Director Wanda Grone
- b. Community Planning Director Meredith Penny
- c. Public Works Director Randi Perry
- d. Chief of Police Tavier Wasser

7. MAYOR'S REPORT (0:50:00)

- Thanked the Langley Main Street Association and the Langley Community Club for their participation in the Soup Box Derby.
- The Public Works Team received an award for Wastewater Treatment Plant Outstanding Performance.
- Kelly Beech will start as the new finance director on October 15.

8. NEW BUSINESS (2:08:20)

Finance & Personnel Legislative Commission Workplan Priority Direction, Councilmember Carlson

Motion to direct the FPLC to update their work plan outlined in the memo, "Work Plan Priorities," (p. 54 in packet).

Motion: Councilmember Chris Carlson

2nd: Councilmember Gail Fleming

Motion passed unanimously

9. SPECIAL MEETING WORKSHOP/AGENDA TOPICS (2:14:55)

Budget workshop

10. ADJOURN – Meeting adjourned at 7:43 P.M. by Mayor Horstman



CITY OF LANGLEY

DRAFT- SPECIAL COUNCIL MEETING/BUDGET WORKSHOP MINUTES

Monday, September 23, 2024, 3:30 pm
City Hall, 112 Second Street, Langley, WA 98260
And via Zoom

Recording may be found at:

https://www.langleywa.org/GMT20240923-223029_Recording.m4av

Times in **red** indicate the location in the recording.

Note: A potential quorum of the Finance and Personnel Commission may be at this meeting.

1. CALL TO ORDER at 3:30 pm by Mayor Kennedy Horstman

- a. Opening Words/Minute of Silence
- b. Roll Call

City officials in attendance: Mayor Kennedy Horstman, Councilmember Harolynne Bobis, Councilmember Rhonda Salerno, Councilmember Chris Carlson, Councilmember Craig Cyr, Councilmember Gail Fleming

Staff in attendance: Wanda Grone, Director of Finance; Meredith Penny, Director of Community Planning; Kristen Abraham, Interim Deputy Clerk

2. CONSENT AGENDA (0:02:44)

- a. Approval of Omar Aldahleh to Dismantling Systemic Racism Commission
- b. Approval of Sharon Sappington to Planning Advisory Board

Motion to adopt Consent Agenda as presented

Motion: Councilmember Craig Cyr

2nd: Councilmember Gail Fleming

Motion passed unanimously

3. PUBLIC COMMENT

None

4. DISCUSSION

- a. Staff Report – 2024 Preliminary Financials with Historical Data, Director Grone (0:03:30)

Director Grone went over preliminary financials for 2024.

- b. Mayor's Budget Report (0:20:00)

The report focused on the general fund and top funding priorities for the year ahead. While there is a higher starting fund balance than expected, the City still does not have enough to fund needed improvements in IT and financial systems.

The council held a discussion on items in the report.

c. Total Compensation, Councilmember Carlson (0:48:12)

Councilmember Carlson asked the council to consider benefits as well as salary when determining compensation.

Motion to adopt the process outlined below for budgeting when making decisions about total compensation to staff:

- 1) Market comparison of salary (AWC salary survey)
 - 2) Market comparison benefits (review benefit plans at benchmark peer municipalities and determine if changes are planned for the upcoming year)
 - 3) Regional annual inflation and projections (CPI)
 - 4) Insurance quotes for the upcoming year
 - 5) Projected changes in tax revenue
 - 6) Economic trends and projections
 - 7) Projected ability to comply with the city's fiscal policies
- Based on a review of the information above, council should set a target budget amount for total compensation.
 - The mayor then consults with directors and makes a recommendation to council for how the budget for total compensation is allocated between salary and benefits, as well as the option of adding new positions.
 - Council approves changes to employee salaries and benefits that aligns with the budget target for total compensation.

Motion: Councilmember Chris Carlson

2nd: Councilmember Gail Fleming

Motion passed unanimously

d. Commissions, Councilmember Carlson (0:48:12)

Councilmember Carlson's memo asked the Council to consider updating its commissions to align with the City's present capacity.

Motion to accept the proposed agenda topic of updating commission for the next Special Meeting.

Motion: Councilmember Rhonda Salerno

2nd: Councilmember Gail Fleming

Motion passed unanimously

5. COUNCIL REPORTS (1:28:52)

- a. Councilmember Harolynne Bobis
- b. Councilmember Rhonda Salerno
 - Cemetery Commission is starting the process of expanding the area for green burials.
 - League of Women Voters is hosting a candidate forum on October 17th.
- c. Councilmember Chris Carlson

- The Climate Crisis Action Commission took the new light rail to Seattle. They discussed bike racks and alternatives to cars for transit to Langley. They also discussed the Potential Growth area.
- The chair of the Dismantling systemic Racism Commission will be out for next 3-4 meetings. They want to know what input they should provide for council's legislative agenda.
- The Finance and Personnel Legislative Commission discussed the budget analysis.
- Chamber of Commerce hosted a commissioner forum on September 18th.

d. Councilmember Craig Cyr

Island Transit Executive Director interviews will be conducted October 11th and 12th. There will be an Open House mid-day on October 11th for the public to meet the top candidates. Councilmember Cyr urged the public to attend as the board will be making a consequential decision that will have a significant impact on all who live, work and visit Island County.

e. Councilmember Gail Fleming

- Historic Preservation Commission will meet every other month going forward.
- Parks and Open Space Commission is working on updating their Comp Plan element and are looking into grants. They discussed the Potential Growth Area at the last meeting.
- Planning Advisory Board heard Director Penny's Buildable Lands Analysis update. They also discussed the Potential Growth Area.

6. ADJOURN Meeting adjourned by Mayor Horstman at 5:05 pm



Washington State
Liquor and Cannabis Board
PO Box 43098

, Olympia WA 98504-3098, (360) 664-1600
www.liq.wa.gov Fax #: (360) 753-2710

RECEIVED
SEP 16 2024

BY:

September 06, 2024

Dear Local Authority:

RE: Liquor License Renewal Applications in Your Jurisdiction - Your Objection Opportunity

Enclosed please find a list of liquor-licensed premises in your jurisdiction whose liquor licenses will expire in about 90 days. This is your opportunity to object to these license renewal requests as authorized by RCW 66.24.010 (8).

1) Objection to License Renewal

To object to a liquor license renewal: fax or mail a letter to the Washington State Liquor and Cannabis Board (WS-LCB) Licensing Division. This letter must:

- o Detail the reason(s) for your objection, including a statement of all the facts upon which your objection or objections are based. You may include attachments and supporting documents which contain or confirm the facts upon which your objections are based.
- o Please note that whether a hearing will be granted or not is within the Board's discretion per RCW 66.24.010 (8)(d).

Your letter or fax of objection must be received by the Board's Licensing Division at least 30 days prior to the license expiration date. If you need additional time you must request that in writing. Please be aware, however, that it is within the Board's discretion to grant or deny any requests for extension of time to submit objections. Your request for extension will be granted or denied in writing. If objections are not timely received, they will not be considered as part of the renewal process.

A copy of your objection and any attachments and supporting materials will be made available to the licensee, therefore, it is the Local Authority's responsibility to redact any confidential or non-disclosable information (see RCW 42.56) prior to submission to the WSLCB.

2) Status of License While Objection Pending

During the time an objection to a renewal is pending, the permanent liquor license is placed on hold. However, temporary licenses are regularly issued to the licensee until a final decision is made by the Board.

3) Procedure Following Licensing Division Receipt of Objection

After we receive your objection, our licensing staff will prepare a report for review by the Licensing Director. The report will include your letter of objection, as well as any attachments and supporting documents you send. The Licensing Director will then decide to renew the liquor license, or to proceed with non-renewal.

4) Procedure if Board Does Not Renew License

If the Board decides not to renew a license, we will notify the licensee in writing, stating the reason for this decision. The licensee also has the right to request a hearing to contest non-renewal of their liquor license. RCW 66.24.010 (8)(d). If the licensee makes a timely request for a hearing, we will notify you.

The Board's Licensing Division will be required to present evidence at the hearing before an administrative law judge to support the non-renewal recommendation. You may present evidence in support of your objection or objections. The administrative law judge will consider all of the evidence and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

5) Procedure if Board Renews License Over Your Objection

If the Board decides to renew the license over your objection, you will be notified in writing. At that time, you may be given an opportunity to request a hearing. An opportunity for a hearing is offered at the Board's discretion. If a hearing is held, you will be responsible for presenting evidence before an Administrative Law Judge in support of your objection to license renewal. The Board's Licensing Division will present evidence in support of license renewal. The Licensee may also participate and present evidence if the licensee desires. The administrative law judge will consider all of the evidence, and issue an initial order for the Board's review. The Board members have final authority to renew the liquor license and will enter a final order announcing their decision.

For questions about this process, contact the WSLCB Licensing Division at (360) 664-1600 or email us at localauthority@sp.lcb.wa.gov.

Sincerely,

Rebecca Smith

Rebecca Smith, Director,
Licensing and Regulation Division

LIQ 864 07/10

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 09/06/2024

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LANGLEY
(BY ZIP CODE) FOR EXPIRATION DATE OF 20241231

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. THE CLYDE THEATRE LLP	THE CLYDE THEATRE 217 FIRST ST LANGLEY WA 98260 0000	434627	BEER/WINE THEATER
2. VILLAGE WINE SHOP, LLC	VILLAGE WINE SHOP 221 2ND ST STE 2 LANGLEY WA 98260 0000	402490	BEER/WINE SPECIALTY SHOP BEER/WINE SPECIALTY SHOP

Contractor: City of Langley
Project: Infrastructure Improvements
Contract No.: RM-GSA-2020-15

**AMENDMENT NO. 2
GRANT AGREEMENT
RURAL COUNTY ECONOMIC DEVELOPMENT FUNDS**

This Amendment No. 2 to the Grant Agreement for Rural County Economic Development Funds dated April 7, 2020 in financing the Infrastructure Improvement Project between Island County (County) and the City of Langley (City) is hereby amended as follows:

Section 2 is amended to read as follows:

2. Project Time/ Budget. Work on the Project shall be substantially complete no later than December 31, 2025. For purposes of RCW 39.34.030(3)(d), the City will establish and maintain a Project construction budget. The City will be responsible for acquiring, holding and disposing of Project property. Unless otherwise agreed by the parties by subsequent written instrument, the County shall not own any real or personal property acquired with the funds distributed to the City hereunder.

All other terms and conditions of the original Grant Agreement, not amended hereby, remain in full force and effect.

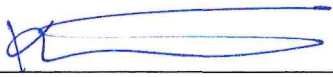
Island County and the City of Langley by their signature below acknowledge and accept the terms and conditions of this Amendment No. 2.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

By: _____
Jill Johnson, Chair

Date: _____

CITY OF LANGLEY

By:  _____
Krista "Kennedy" Horstman, Mayor

Date: 9.25.24

AMENDED INTERLOCAL AGREEMENT FOR MISDEMEANOR PROSECUTION SERVICES

THIS AGREEMENT is entered into pursuant to Chapter 39.34 RCW by and between Island County, a political subdivision of the State of Washington, and the Island County Prosecuting Attorney (hereinafter collectively referred to as COUNTY), and the City of Langley (hereinafter referred to as CITY), a municipal corporation of the State of Washington.

WHEREAS, RCW 39.34.180 provides that each county, city and town is responsible for the prosecution, adjudication, sentencing and incarceration of misdemeanor and gross misdemeanor offenses committed by adults in their respective jurisdictions and authorizes counties, cities and towns to enter into interlocal agreements with each other pursuant to Chapter 39.34 RCW to carry out those responsibilities, and

WHEREAS, the parties desire to enter into an agreement whereby COUNTY will provide misdemeanor and gross misdemeanor prosecution services to CITY to enable CITY to carry out its responsibility for such prosecutions.

NOW THEREFORE, COUNTY and CITY agree as follows:

Section 0. Supersedence of Prior Agreements.

The parties agree that this contract supersedes all prior agreements between them for the provision of prosecution services. All such prior agreements are hereby terminated upon the effective date of this agreement.

Section 1. Prosecution Services.

1.1 COUNTY, through the Island County Prosecuting Attorney, will provide CITY the following prosecution services for misdemeanors and gross misdemeanors committed within the city limits which are charged under state law or city ordinances, PROVIDED that prior to the prosecution of any violation of a city ordinance, CITY shall appoint the Island County Prosecuting Attorney, or any deputy prosecutor serving pursuant to RCW 36.27.040, to have authority to prosecute violations of CITY criminal ordinances for the duration of this agreement, with full authority to act on behalf of CITY in such prosecutions, including:

- (a) prosecution of driving under the influence (DUI) cases charged by CITY law enforcement officers;
- (b) prosecution of domestic violence cases charged by CITY law enforcement officers;
- (c) prosecution of other misdemeanor and gross misdemeanor cases charged

by CITY law enforcement officers;

- (d) review of misdemeanor and gross misdemeanor cases investigated by CITY law enforcement officers and referred to the Island County Prosecuting Attorney for a charging decision (the parties agree that an informal consultation regarding a case then under investigation by CITY law enforcement does not constitute a review for a filing decision, and will be provided at no cost to CITY);
- (e) prosecution of those cases referred to the Island County Prosecuting Attorney for a charging decision when the Island County Prosecuting Attorney files charges;
- (f) prosecution of other misdemeanors or gross misdemeanors under CITY ordinances that are mutually agreed to by COUNTY and CITY on a case by case basis;
- (g) RALJ appeals to Superior Court of any of the aforementioned cases prosecuted by COUNTY. RALJ (Rules for Appeal of Decisions of Courts of Limited Jurisdiction) appeals are appeals to Superior Court of District Court cases; and
- (h) prosecution of civil traffic infractions when the court requires representation by an attorney on behalf of CITY (for example, in cases in which the defendant is represented by an attorney).

1.2 COUNTY shall render prosecution services under this Agreement in the same manner as is customarily undertaken by COUNTY with regard to crimes committed in unincorporated Island County.

1.3 Responsibility for cases which are appealed to the Washington Court of Appeals, the Washington Supreme Court, or to any Federal Court shall be the responsibility of CITY unless the parties agree upon terms under which COUNTY will continue to represent CITY.

1.4 COUNTY shall provide CITY with timely written notice of the disposition of each case referred or prosecuted under section 1.1.

Section 2. Compensation.

2.1 In consideration of the services provided by COUNTY described in Section 1, CITY shall compensate COUNTY at a rate of \$822.92 per each non-infraction case and \$123.44 per each infraction case in which COUNTY performs services described in section 1.1.

2.2 The calculation for the compensation paid by CITY shall be based upon the

number of cases and referrals received by COUNTY during the reporting period. Cases received include cases for which COUNTY made an initial court appearance prior to receiving a completed case referral or report.

2.3 Payments shall be made within thirty (30) days of receipt of a quarterly report and invoice, to be provided as required in Section 5. Each quarterly payment shall be determined by multiplying the rate set forth in paragraph 2.1 by the number of cases reported for the billing period.

2.4 Rate Adjustments.

(a) For compensation paid in the years 2026 and after, the rates set forth in paragraph 2.1 shall be increased by the amount of the previous July to June (for example, for the 2026 rate increase, July 2024 to June 2025) Bureau of Labor Statistics Consumer Price Index for all Urban Consumers (CPI-U) using the West Region, Size Class B/C (population size 2,500,000 or less) for item 'Services'. The Island County Prosecuting Attorney shall provide the amount of each increase to CITY in July of the year preceding the year for which it will be effective (for example, in July of 2025 for the 2026 increase), or as reasonably soon as possible after the information becomes available.

(b) The parties agree to review the prosecution cost and caseload data, upon request by either party, in the fifth year of this contract and every five years thereafter.

Section 3. Duration.

Once fully executed by both COUNTY and CITY and filed or listed pursuant to RCW 39.34.040, this Agreement shall be effective as of January 1, 2025. The term of this Agreement shall extend to December 31, 2025, and shall automatically be renewed from year to year thereafter unless terminated as provided in Section 4.

Section 4. Termination.

Either party may terminate this contract upon 90 days written notice.

Section 5. Quarterly Case Reports.

COUNTY shall provide CITY quarterly reports. The quarterly reports will indicate, for each case received during the reporting period, the defendant name, violation date, date received by the prosecutor, and the incident number. The report shall constitute an invoice for CITY, to be paid according to section 2.3.

Section 6. City Law Enforcement Obligations.

In addition to complying with applicable laws and court rules, CITY shall provide to the Island County Prosecuting Attorney within 5 days of filing a citation in court: (1) a copy of any citation filed in court; and (2) a complete law enforcement investigation report.

Section 7. Annual Policy Review.

The parties agree to conduct an annual review of policy issues that may arise in carrying out this Agreement. Any changes to this Agreement resulting from such policy reviews will be made by amendment to this Agreement as provided in Section 14.

Section 8. Non-Exclusive.

COUNTY acknowledges that CITY is free to engage its own legal representative to prosecute any cases. CITY agrees to pay COUNTY the full fee for each case if any work is performed prior to the date of transfer of cases subject to the terms of this Agreement. CITY may transfer any new case to another legal representative for prosecution without written notification. Existing cases transferred must have written notice by CITY's Chief of Police to the Island County Prosecuting Attorney prior to the transfer.

Section 9. Indemnification/Hold Harmless.

Each party agrees to indemnify, defend and hold harmless the other party, its elected and appointed officials, officers, agents and employees from any and all costs, claims, judgments or awards of damages, which may be made against the other party arising out of the performance of the activities described in this Agreement, to the extent of the negligence of the party, its officers, employees or agents.

Section 10. Records and Inspections.

The records and documents with respect to all matters covered by this Agreement shall be subject to inspection, review, or audit by COUNTY or CITY during the term of this Agreement, subject to each party's regular archival and destruction schedules.

Section 11. Administration.

COUNTY and CITY shall each designate representatives for the purpose of administering this Agreement, and each shall notify the other in writing of its designated representatives. Each party may change its designated representatives upon written notice to the other.

Section 12. Notices.

- (a) All notices required by this Agreement to be given to COUNTY shall be made in writing and personally delivered or sent by registered mail to the Island County Prosecuting Attorney.

- (b) All notices required by this Agreement to be given to CITY shall be made in writing and personally delivered or sent by registered mail to the Mayor of CITY.

Section 13. Property.

No property shall be acquired for joint use pursuant to this Agreement.

Section 14. Modification/Amendment.

This Agreement may not be modified orally. Any amendment or modification of this Agreement must be made in writing with the same formalities as are required for execution of this Agreement.

Section 15. Entire Agreement, Waiver of Default.

The parties agree that this Agreement is a complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. The waiver of any default by either party shall not be deemed as a waiver of any subsequent default. Waiver of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

Section 16. Severability.

If any provision of this Agreement is found to be invalid or contrary to law, the remainder of this Agreement shall not be affected thereby.

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IN WITNESS WHEREOF, COUNTY and CITY have executed this Agreement by
subscribing their names as follows:

SIGNED by the City of Langley on _____

CITY OF LANGLEY

Krista 'Kennedy' Horstman, Mayor

ATTEST:

Wanda Grone, Finance Director

SIGNED by the County of Island on _____

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Jill Johnson, Chair

Melanie Bacon, Member

Janet St. Clair, Member

ATTEST:

Jennifer Roll, Clerk of the Board

SIGNED by the Island County Prosecuting Attorney on _____

ISLAND COUNTY PROSECUTING ATTORNEY

Gregory M. Banks, Island County Prosecuting Attorney



City of Langley

To: Langley City Council
From: Kennedy Horstman, Mayor
Meeting Date: October 7, 2024
Subject: Credit Card Authorization Request

Finance Director Grone currently has city credit card administration responsibility and had a city credit card to cover incidental costs related to general administration of the city. With Director Grone's retirement, I am requesting the following:

1. Authorize incoming Finance Director Kelly Beech to:
 - a. Take responsibility for city credit cards administration
 - b. Receive a city credit card for general administrative use as the finance director with a credit limit set at \$5,000.
2. Authorize the following related to outgoing Finance Director Wanda Grone:
 - a. Relieve Director Grone of credit card administration responsibility
 - b. Close the city credit card assignment

To facilitate this shift, I request that the following motion be approved:

I move that the City Council:

- Designate incoming Finance Director Kelly Beech as the City credit card account administrator.
- Authorize assignment of a city credit card with a \$5,000 credit limit to Director Beech.
- Remove credit card administration authorization from Wanda Grone and close her city assigned credit card account.

BY
RECEIVED
SEP 26 2024



VOLUNTEER APPLICATION

CITY OF LANGLEY

112 Second St./PO Box 366 Langley, Washington 98260 (360) 221-4246

BOARD MEMBER HISTORIC PRESERVATION 9/24/24
 Position Board/Department Date
LEWIS GILLIAN B.
 Name Last First Middle
 Street Address Home Phone
 Mailing Address (if different) Email Address
 City State Zip Daytime Phone
 Are at least 18 years old? Yes No If not, please specify your age _____

BACKGROUND:

Education BACHELORS OF ARCHITECTURE - AUBURN UNIV.
 Occupation (s): DESIGNER

Other Volunteer Positions: _____

Hobbies: 30+ YEARS OF WORK IN RESIDENTIAL ARCHITECTURE,

Other applicable experience: INCLUDING PERIODIC / ADDITIONS TO LAND MARKED PROPERTIES (INCLUDING MY PREVIOUS HOME)

SKILLS:

List Applicable Skills I HAVE HAD OPPORTUNITY TO WORK WITH VARIOUS HISTORIC PRESERVATION COMMITTEES IN MY CAREER.

DESIRE:

Briefly describe why you are interested in volunteering:

I BELIEVE LANGLEY'S HISTORIC FABRIC IS CENTRAL TO ITS APPEAL TO VISITORS, RESIDENTS, AND BUSINESSES, AND DESERVES TO BE PROTECTED, PRESERVED, AND CELEBRATED.

Signature: Gillian Lewis Date: 9/24/24



City of Langley

To: Langley City Council
From: Kennedy Horstman, Mayor
Meeting Date: October 7, 2024
Subject: Changing Public Comment Period to 15 Minutes

Because public comments rarely extend beyond 10 minutes and the 30-minute default public comment duration makes it difficult to plan meetings effectively, we are requesting that the default allotted public comment time be changed to 15 minutes.

As a reminder, extending the public comment period “on the fly” for a particular meeting through the agenda approval process is always an option for Council.



City of Langley

To: Langley City Council
From: Kennedy Horstman, Mayor
Meeting Date: October 7, 2024
Subject: Reset October and November 2024 Council Workshop Agendas

In our last council meeting (9/23/24) a motion was made discuss commissions in the October council workshop meeting. Given the desire to solicit input from commissions and to allow sufficient time for that I am requesting that the commission conversation shift to the November workshop.

Requested Motion:

Approve the following topics for the October and November council workshop meetings:

- October 28, 2024
 - Climate Element Discussion
 - Budget Priorities Discussion
- November 25, 2024
 - Commission Discussion



City of Langley

To: Langley City Council
From: Kennedy Horstman, Mayor
Meeting Date: October 7, 2024
Subject: Mayor's Report 09/13/24 – 10/03/24

Financial/Budget/Audit

- Kelly Beech (incoming Finance Director) started on October 1. Wanda Grone and I are supporting onboarding and formal authorizations are in process (e.g. Credit Card Administration Transition in the consent agenda).
- The 2021-2022 is complete. Director Beech will provide a very brief report out at the council meeting, followed by a more thorough report out to the FPLC and then Council at a later meeting. (The formal report will come later as onboarding and budget deadlines are the priority at the moment.)
- 2025 Police Guild compensation agreement discussion is scheduled for November 6.
- Director Grone's last day with the City will be October 15th. I want to express my deep appreciation for her work and support over the past almost two years. She has bravely forged a path during very turbulent seas for the City of Langley and helped keep the ship afloat.

Revenue/Funding Related

- Island County Commissioners unanimously authorized the City's request to extend the Rural Economic Development (RCED) Grant funding LIP design and sewer extension to Decker/Furman area. The grant has been extended to December 31, 2025.

Constituent Engagement/Support

- Leadership and public service presentation to and conversation with Woodhaven HS students
- New commissioners approved (PAB, DSR) with others still in work notably PWAC and DSR
- Facilitated a discussion of merging the Historic Preservation and Design Review with current commission members
- Supported Climate Element community meeting

Interagency Engagement/Support

- Met with Economic Development Council, Council of Governments, IRTPO, PSE Government Liaison and Whidbey-Camano Tourism Board
- Discussed, as a Whidbey Camano Tourism board, an update to the interlocal agreement to accommodate the shift of the Whidbey Camano Tourism organization to a 501(c)(6) structure. (The 501(c)(6) structure is appropriate for not-for-profit organizations like business leagues, chambers of commerce, real estate boards, and boards of trade.) When finalized the interlocal will be submitted for council authorization. I support the authorization because the shift will simplify the administration of the organization while still providing appropriate participation, transparency, and oversight. (The 501(c)(3) will be subject to state audits and Open Public Meeting Act requirements.)
- Completed Island County Prosecuting Attorney Services Interlocal Agreement (on the consent agenda).