



CITY OF LANGLEY
DRAFT COUNCIL AGENDA – SPECIAL COUNCIL MEETING

October 30th, 2023 @ 5:30 P.M.

And via Zoom:

<https://us02web.zoom.us/j/81333791577?pwd=ZTcyaVVBeFQ0NUUpFdVVva2syQ1p4dz09>

Webinar ID: **813 3379 1577**

Passcode: **444379**

International numbers available: <https://us02web.zoom.us/j/81333791577?pwd=ZTcyaVVBeFQ0NUUpFdVVva2syQ1p4dz09>

1. **CALL TO ORDER** – 5 minutes
 - a. Opening Words/Minute of Silence
 - b. Roll Call
2. **APPROVAL OF AGENDA** – 3 minutes
3. **PUBLIC COMMENT PERIOD***
4. **NEW BUSINESS**
 - a. Estimates of probable revenues from all sources for 2023;p. 3-9 See also Addendum
 - b. A discussion of the draft General Levy and the Bond Levy for 2024; p. 10-16
 - c. Preliminary 3rd Quarter Budget Report; p. 17-20
 - d. Preliminary 2024 Draft Budget; See Addendum.
 - e. Review and discuss Climate Element draft scope of work and determine which implementation item to pursue under the Department of Commerce Climate Element Grant; p. 21-27
5. **PUBLIC HEARING**
 - f. Estimates for Revenues from All Sources for 2024 Budget
 - g. 2024 Property Taxes
6. **ADJOURN**

***Public Comment:** This is the time on the agenda where Council welcomes comments on subjects of concern or interest that are not on the agenda or to make known that a member of the public wishes to comment on a particular agenda item at the time the item is being discussed. We welcome your comments which are very important to us.

Note that all comments are limited to three minutes and should address subjects, not individuals, in an orderly and courteous manner. Please state your name, address, and the subject of your comment. Please note that we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform us, the Council, about your views. If you have factual questions, staff will be happy to address them, either now or at a later date.

Thank you for participating! **If reasonable accommodation for a disability is needed, please contact us at (360) 221-4246 at least 48 hours prior to this meeting.**

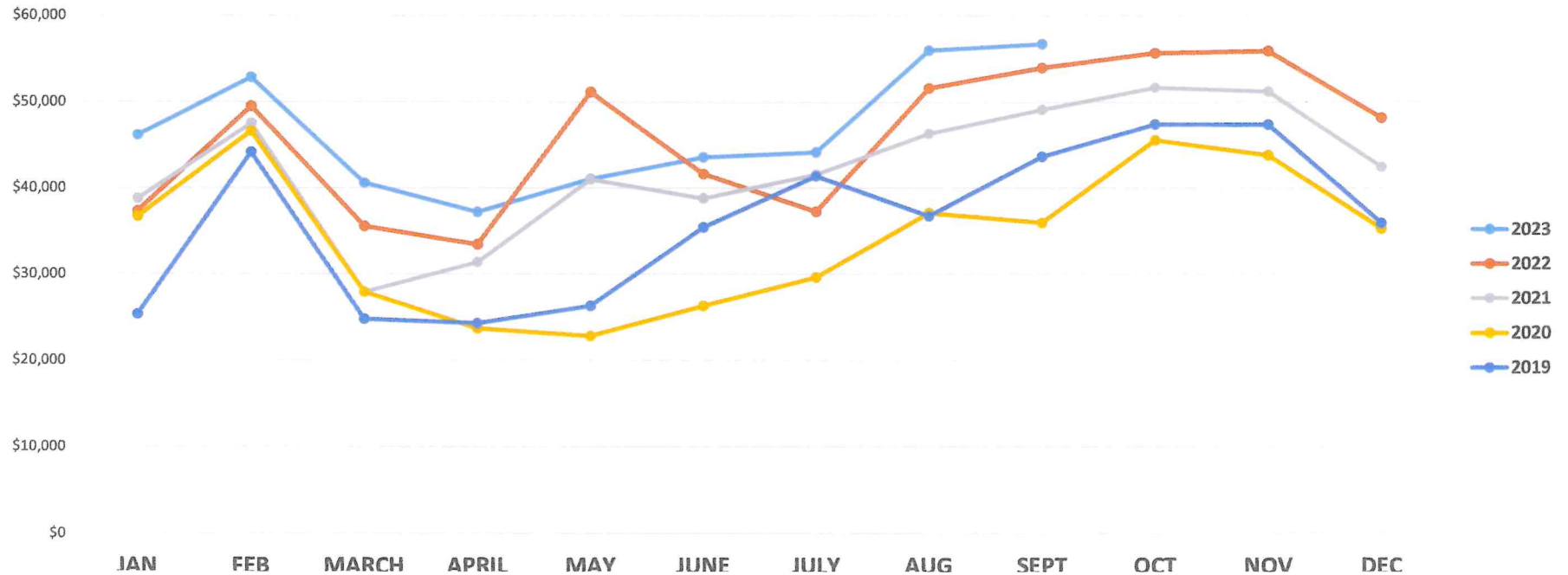
DRAFT

**CITY OF LANGLEY
SALES TAX REVENUE TRENDS
2023**

\$ 567,272

Year	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	Total thru Sept
2023	\$ 46,149	\$ 52,841	\$ 40,586	\$ 37,224	\$ 41,074	\$ 43,582	\$ 44,162	\$ 55,951	\$ 56,703				\$ 418,272	\$ 418,272
2022	\$ 37,295	\$ 49,486	\$ 35,550	\$ 33,443	\$ 51,161	\$ 41,609	\$ 37,251	\$ 51,579	\$ 53,948	\$ 55,630	\$ 55,859	\$ 48,144	\$ 550,955	\$ 391,323
2021	\$ 38,745	\$ 47,523	\$ 27,902	\$ 31,376	\$ 40,992	\$ 38,797	\$ 41,557	\$ 46,328	\$ 49,112	\$ 51,667	\$ 51,201	\$ 42,423	\$ 507,624	\$ 362,332
2020	\$ 36,686	\$ 46,602	\$ 27,916	\$ 23,681	\$ 22,800	\$ 26,286	\$ 29,619	\$ 37,098	\$ 35,966	\$ 45,551	\$ 43,812	\$ 35,295	\$ 411,313	\$ 286,654
2019	\$ 25,288	\$ 44,151	\$ 24,769	\$ 24,272	\$ 26,286	\$ 35,444	\$ 41,353	\$ 36,725	\$ 43,618	\$ 47,416	\$ 47,378	\$ 35,903	\$ 432,603	\$ 301,906
2018	\$ 29,874	\$ 47,975	\$ 23,953	\$ 25,967	\$ 38,569	\$ 30,619	\$ 33,982	\$ 42,405	\$ 41,002	\$ 43,957	\$ 41,590	\$ 33,486	\$ 433,379	\$ 314,346
2017	\$ 29,230	\$ 41,333	\$ 23,453	\$ 24,427	\$ 35,233	\$ 32,056	\$ 34,918	\$ 43,034	\$ 25,900	\$ 39,888	\$ 42,768	\$ 31,906	\$ 404,146	\$ 289,584
2016	\$ 23,724	\$ 38,575	\$ 20,077	\$ 21,659	\$ 30,467	\$ 27,683	\$ 27,575	\$ 34,433	\$ 35,944	\$ 38,396	\$ 42,527	\$ 32,303	\$ 373,363	\$ 260,137
2015	\$ 22,109	\$ 33,764	\$ 22,500	\$ 19,480	\$ 26,824	\$ 21,137	\$ 24,961	\$ 32,255	\$ 34,416	\$ 33,888	\$ 35,770	\$ 28,540	\$ 335,644	\$ 237,446
2014	\$ 22,493	\$ 36,631	\$ 20,045	\$ 23,395	\$ 21,271	\$ 20,774	\$ 27,255	\$ 30,443	\$ 30,290	\$ 33,372	\$ 34,564	\$ 22,241	\$ 322,774	\$ 232,597
2013	\$ 21,123	\$ 30,656	\$ 17,137	\$ 17,981	\$ 25,102	\$ 22,133	\$ 22,538	\$ 26,662	\$ 27,821	\$ 33,450	\$ 31,330	\$ 24,468	\$ 300,401	\$ 211,153
2012	\$ 21,557	\$ 37,759	\$ 17,793	\$ 18,083	\$ 25,190	\$ 19,666	\$ 22,063	\$ 25,762	\$ 26,988	\$ 28,305	\$ 30,605	\$ 24,693	\$ 298,464	\$ 214,861
2011	\$ 20,363	\$ 31,415	\$ 19,255	\$ 20,322	\$ 24,071	\$ 23,496	\$ 23,125	\$ 27,976	\$ 28,767	\$ 28,363	\$ 28,427	\$ 22,211	\$ 297,791	\$ 218,790

Sales Tax Revenue Trends

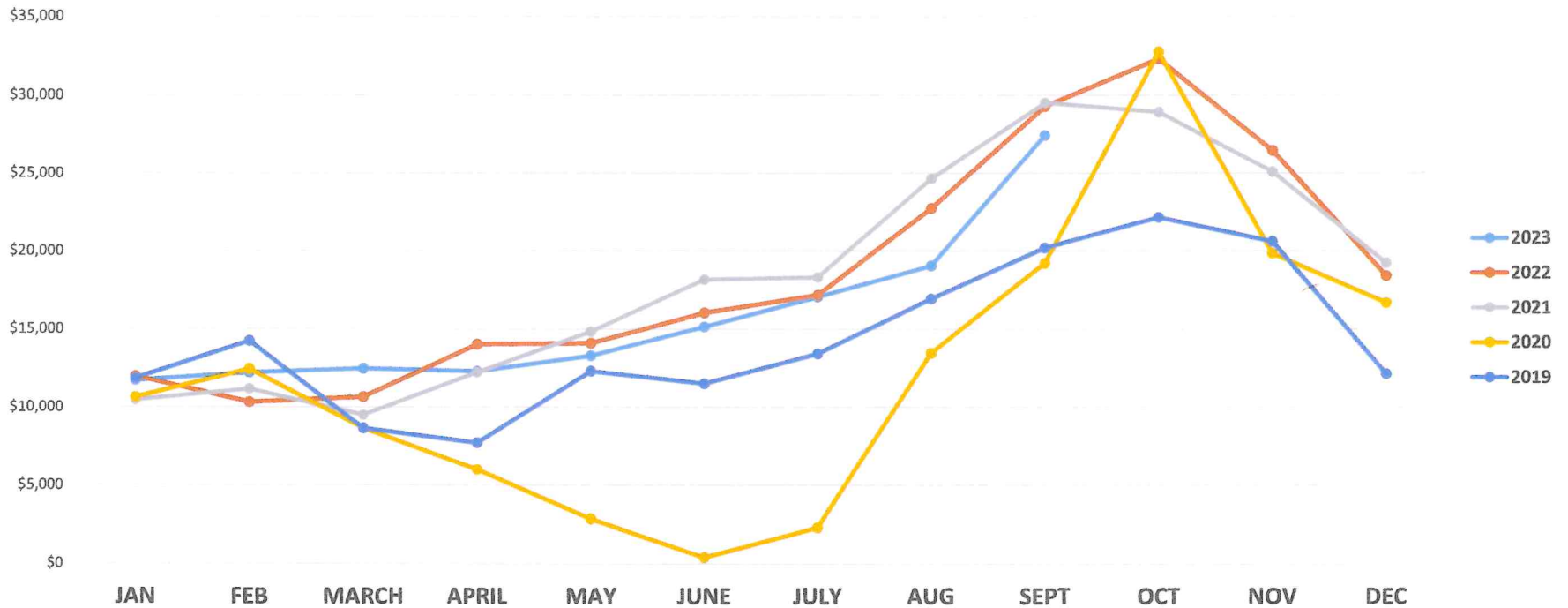


**CITY OF LANGLEY
HOTEL-MOTEL TAX REVENUE TRENDS
2023**

\$140,785

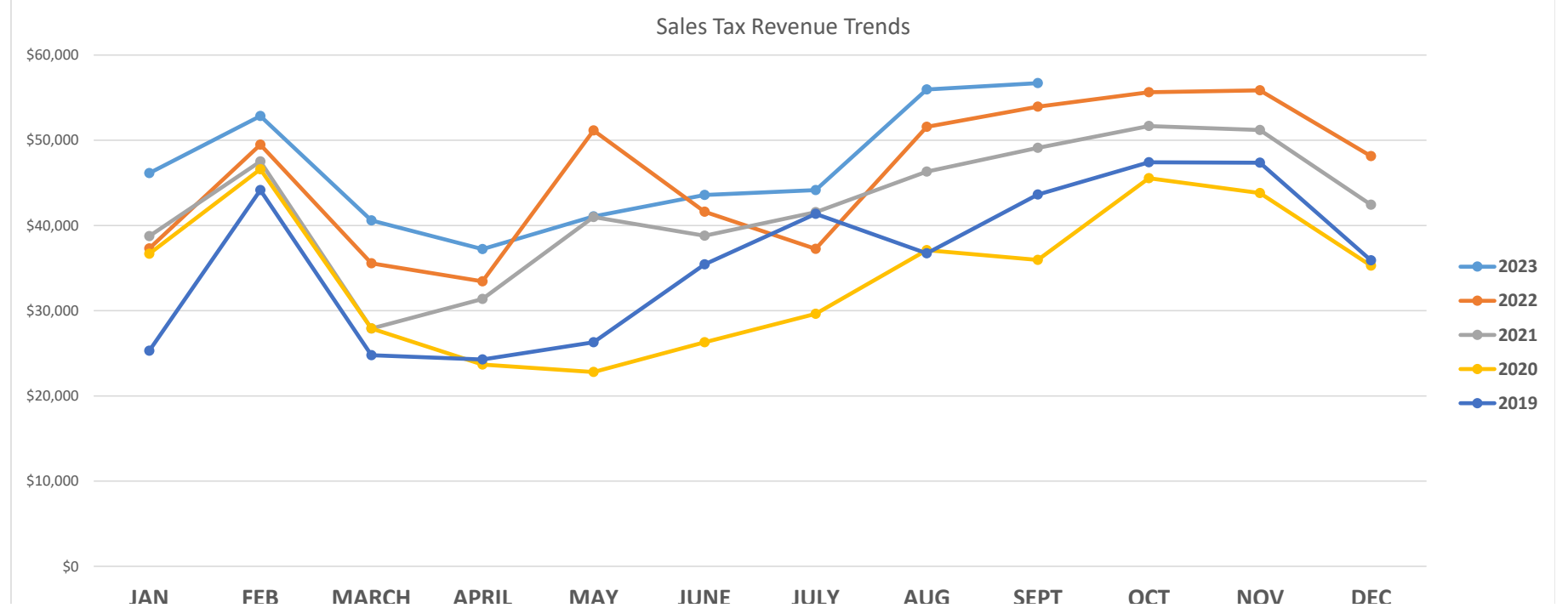
Year	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	Total thru Sept
2023	\$ 11,724	\$ 12,226	\$ 12,491	\$ 12,302	\$ 13,306	\$ 15,155	\$ 17,070	\$ 19,064	\$ 27,447				\$ 140,785	\$ 140,785
2022	\$ 11,978	\$ 10,315	\$ 10,654	\$ 14,020	\$ 14,086	\$ 16,024	\$ 17,169	\$ 22,747	\$ 29,304	\$ 32,331	\$ 26,453	\$ 18,418	\$ 223,499	\$ 146,297
2021	\$ 10,457	\$ 11,164	\$ 9,501	\$ 12,228	\$ 14,853	\$ 18,171	\$ 18,316	\$ 24,645	\$ 29,525	\$ 28,923	\$ 25,105	\$ 19,238	\$ 222,127	\$ 148,861
2020	\$ 10,618	\$ 12,449	\$ 8,646	\$ 6,009	\$ 2,856	\$ 393	\$ 2,303	\$ 13,464	\$ 19,236	\$ 32,773	\$ 19,862	\$ 16,687	\$ 145,296	\$ 75,974
2019	\$ 11,858	\$ 14,250	\$ 8,654	\$ 7,714	\$ 12,319	\$ 11,514	\$ 13,429	\$ 16,930	\$ 20,211	\$ 22,166	\$ 20,629	\$ 12,153	\$ 171,827	\$ 116,879
2018	\$ 8,852	\$ 13,550	\$ 5,627	\$ 8,622	\$ 12,284	\$ 10,861	\$ 12,712	\$ 15,609	\$ 17,026	\$ 20,489	\$ 20,199	\$ 11,026	\$ 156,857	\$ 105,143
2017	\$ 8,735	\$ 13,138	\$ 4,865	\$ 8,884	\$ 10,709	\$ 12,026	\$ 12,119	\$ 16,525	\$ 17,982	\$ 16,517	\$ 22,893	\$ 10,982	\$ 155,375	\$ 104,983
2016	\$ 7,874	\$ 10,235	\$ 6,729	\$ 7,370	\$ 12,024	\$ 10,472	\$ 11,884	\$ 15,630	\$ 18,357	\$ 19,053	\$ 20,166	\$ 11,397	\$ 151,191	\$ 100,575
2015	\$ 7,015	\$ 9,587	\$ 5,559	\$ 7,107	\$ 8,340	\$ 8,709	\$ 10,923	\$ 12,159	\$ 18,028	\$ 20,124	\$ 16,167	\$ 12,414	\$ 136,132	\$ 87,427
2014	\$ 7,065	\$ 8,696	\$ 5,379	\$ 6,179	\$ 7,479	\$ 8,636	\$ 10,784	\$ 11,431	\$ 16,382	\$ 18,594	\$ 14,136	\$ 9,793	\$ 124,554	\$ 82,031
2013	\$ 6,117	\$ 11,512	\$ 1,552	\$ 6,211	\$ 8,076	\$ 7,824	\$ 8,709	\$ 11,221	\$ 16,212	\$ 18,335	\$ 12,157	\$ 8,318	\$ 116,244	\$ 77,434
2012	\$ 6,782	\$ 8,260	\$ 5,092	\$ 8,515	\$ 5,603	\$ 6,628	\$ 7,746	\$ 10,615	\$ 14,862	\$ 17,498	\$ 13,641	\$ 7,845	\$ 113,087	\$ 74,103

Hotel-Motel Tax Revenue Trends



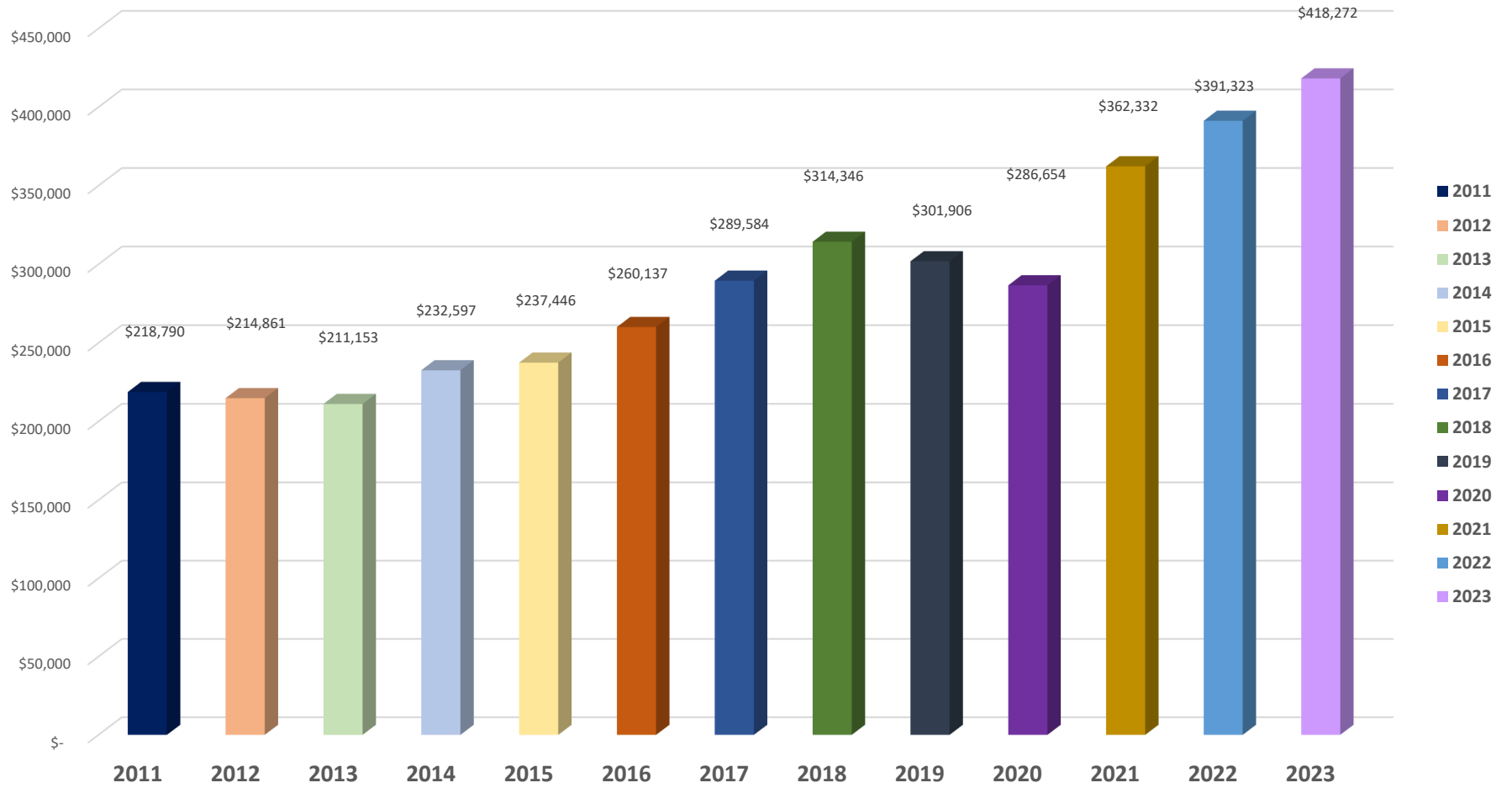
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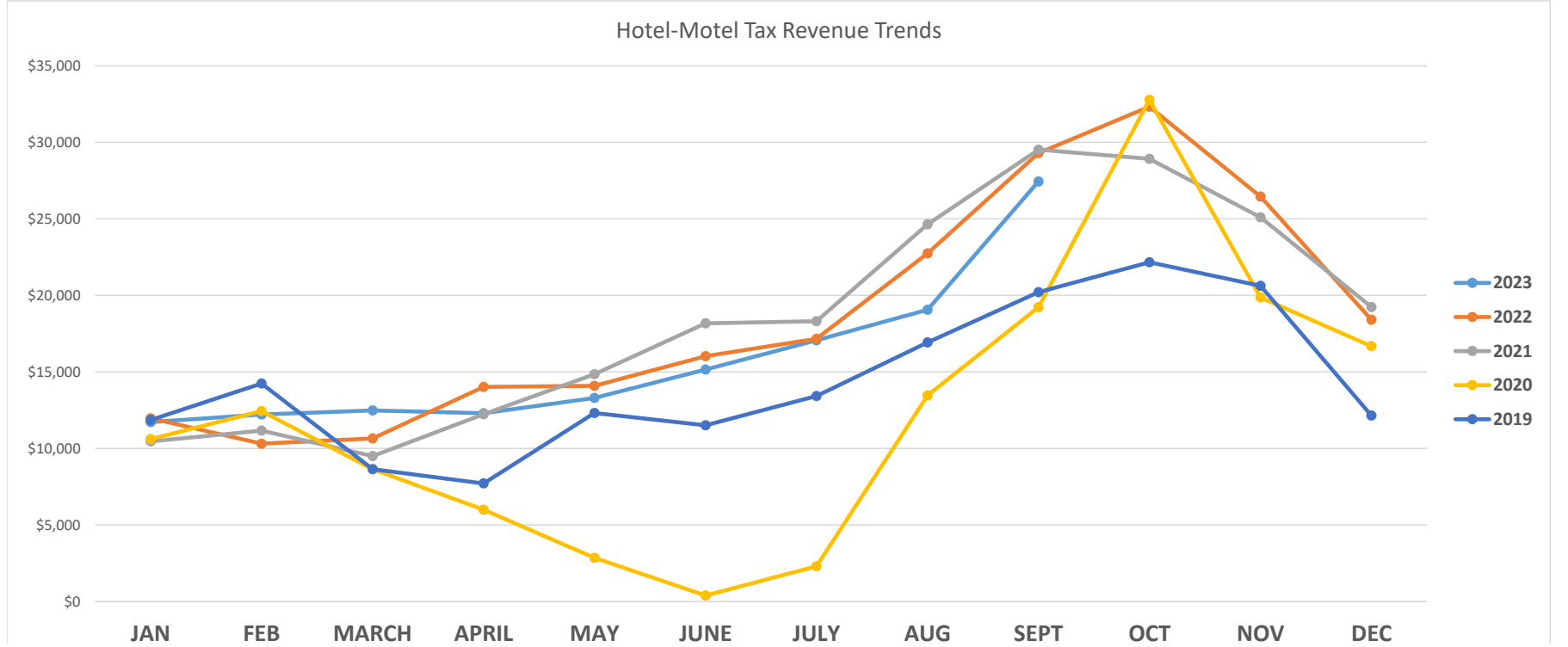
JAN FEB MARCH APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC

Total Sales Tax By Year September

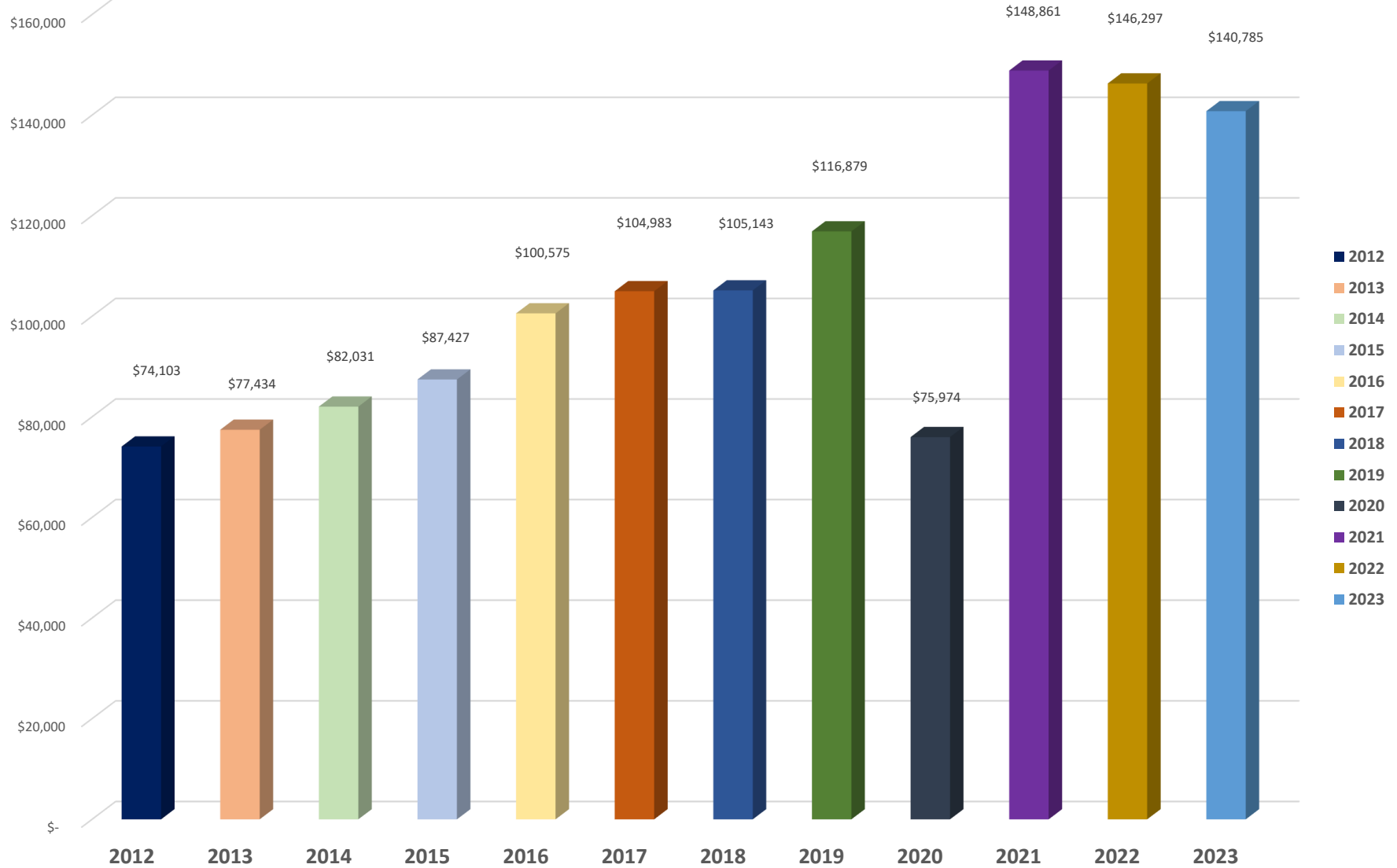


CITY OF LANGLEY
HOTEL-MOTEL TAX REVENUE TRENDS
2023

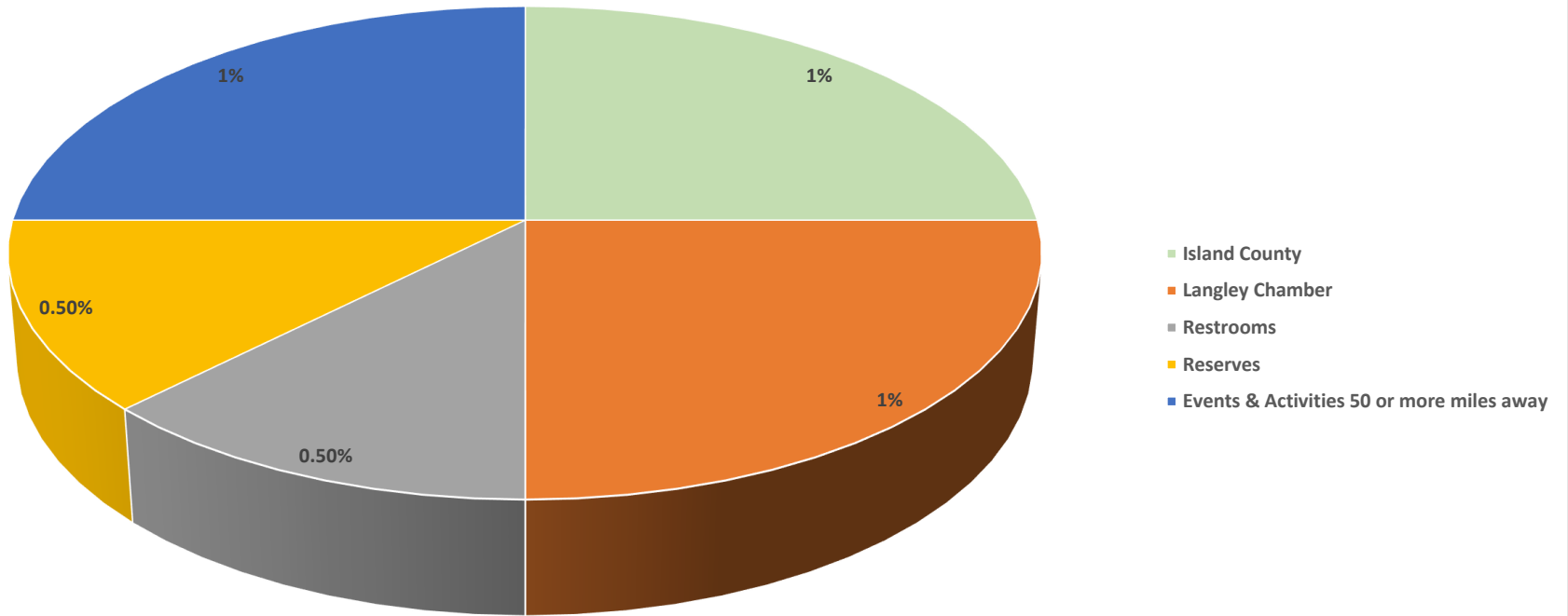
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2012	\$ 6,782	\$ 8,260	\$ 5,092	\$ 8,515	\$ 5,603	\$ 6,628	\$ 7,746	\$ 10,615	\$ 14,862	\$ 17,498	\$ 13,641	\$ 7,845	\$ 113,087	\$ 74,103



Total Hotel-Motel Tax By Year September



4 % Split between Tourism Funds



LEVY LIMITATIONS WORKSHEET

DRAFT

TAXING DISTRICT City of Langley 2023 Levy for 2024 Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).					
Year	<u>2023</u>	<u>\$463,299.69</u>	×	<u>101.000%</u>	= <u>\$467,932.69</u>
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%	
B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).					
	<u>\$6,803,721</u>	×		<u>1.097839745000</u>	÷ <u>\$1,000</u> = <u>\$7,469.40</u>
	A.V.			Last Year's Levy Rate	
C. Tax increment finance area increment AV increase (RCW 84.55.010(1)(e)) (value included in B & D cannot be included in C)					
		×		<u>1.097839745000</u>	÷ <u>\$1,000</u> = <u>\$0.00</u>
	A.V.			Last Year's Levy Rate	
D. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).					
	<u>\$2,439,704</u>	-		<u>\$2,436,589</u>	= <u>\$ 3,115.00</u>
	Current Year's A.V.			Previous Year's A.V.	Remainder
	<u>\$3,115</u>	×		<u>1.097839745000</u>	÷ <u>\$1,000</u> = <u>\$3.42</u>
	Remainder from Line D			Last Year's Levy Rate	
E. Regular property tax limit: A+B+C+D = <u>\$475,405.51</u>					

Parts F through H are used in calculating the additional levy limit due to annexation.

F. To find the rate to be used in G, take the levy limit as shown in Line E above and divide it by the current assessed value of the district, excluding the annexed area.					
	<u>\$475,405.51</u>	÷		<u>\$476,302,798</u>	× <u>\$1,000</u> = <u>0.998116139557</u>
	Total in Line E			Assessed Value Less Annexed AV	
G. Annexed area's current assessed value including new construction and improvements, times the rate in Line F.					
		×		<u>0.998116139557</u>	÷ <u>\$1,000</u> = <u>0</u>
	Annexed Area's A.V.			Rate in Line F	
H. Regular property tax limit including annexation E+G = <u>\$475,405.51</u>					

I. Statutory maximum calculation					
Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.					
<u>3.600000000000</u>	-	<u>0.840479500000</u>	-	<u>0.310867622900</u>	+ <u> </u> = <u>2.448652877100</u>
District base levy rate		Fire or RFA Rate		Library Rate	Firefighter Pension Fund
<u>\$476,302,798</u>	×	<u>2.448652877100</u>	÷	<u>\$1,000</u>	= <u>\$1,166,300.22</u>
A.V. of District		Statutory Rate Limit			Statutory Amount

J. Highest lawful Levy For This Tax Year (Lesser of H and I) = <u>\$475,405.51</u>					
K. New highest lawful levy since 1985 (Lesser of I & H minus C, unless A (before limit factor increase) is greater than I or H minus C, then A before the limit factor increase) = <u>\$475,405.51</u>					

L. Tax Base For Excess Levies					
1. Regular levy taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) <u>\$476,302,798</u>					
2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. <u>\$4,169,976</u>					
3. Plus Timber Assessed Value (TAV) <u>\$0</u>					
4. Tax base for excess and voted bond levies (1-2+3) <u>\$472,132,822</u>					

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line L4 above.					
	÷	<u>\$472,132,822</u>	×	<u>\$1,000</u>	= <u>0.000000000000</u>
Levy Amount		A.V. from Line L4 above			
Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line L4 above.					
	÷	<u>\$472,132,822</u>	×	<u>\$1,000</u>	= <u>0.000000000000</u>
Levy Amount		A.V. from Line L4 above			

TAXING DISTRICT

City of Langley

2023

Levy For

2024

Taxes

Population: Less than 10,000 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? Yes No

Was a second resolution/ordinance adopted authorizing an increase over the IPD? Yes No N/A

If so, what was the percentage increase? _____ Calculated % Increase 1.000000669113%

A. Previous year's actual levy adjusted by the increases as stated in ordinance or resolution (RCW 84.55.120).

Year <u>2023</u>	<u>\$463,299.69</u>	+	<u>4,633.00</u>	=	<u>\$467,932.69</u>
	Previous Year's Actual Levy		Plus Resolution Increase Amount		
Year <u>2023</u>	<u>\$463,299.69</u>	×	<u>1.000000000000%</u>	=	<u>\$467,932.69</u>
	Previous Year's Actual Levy		Resolution Percentage of Increase		

B. Amount for new construction, improvements, & certain green energy (Line B page 1) = \$7,469.40

C. Amount for increment value increase (Line C page 1) = \$0.00

D. Amount for increase in value of state-assessed property (Line D, page 1) = \$3.42

E. Amount for increase in annexation (Line G, page 1) = 0

F. Total levy amount authorized, including the annexation Lesser of A+(B+C+D+E) = \$475,405.51

G. Total levy amount authorized by resolution (F) plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$475,405.51</u>	+	<u>\$243.71</u>	=	<u>\$475,649.22</u>
Total from Line F		Amount to be Refunded		Amount allowable per

H. Total amount certified by county legislative authority or taxing district as applicable. (RCW 84.52.020 and RCW 84.52.070) = \$500,000.00

I. Levy limit from line H on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

<u>\$475,405.51</u>	+	<u>\$243.71</u>	=	<u>\$475,649.22</u>
Line H, Page 1		Amount to be Refunded		Total

J. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

<u>\$475,649.22</u>	-	<u> </u>	=	<u>\$475,649.22</u>
Lesser of G, H, or I		Amount Held in Abeyance		Total

K. Statutory limit from line I on page 1 (dollar amount, not the rate) = \$1,166,300.22

L. Lesser of J & K \$475,649.22

M. **Levy Corrections** Year of Error: _____

1. Minus amount over levied (if applicable) _____

2. Plus amount under levied (if applicable) _____

N. **Total: L +/- M** \$475,649.22

O. **Regular Levy Rate Computation Without Levy Error Correction**
 Use this rate in next year's levy calculations unless it's changed due to levy error, other limitation, or there's a road levy shift.

<u>\$475,649.22</u>	÷	<u>\$476,302,798</u>	×	<u>\$1,000</u>	=	<u>0.998627809866</u>
Lesser of K and L		Amount on line L1 on page 1				rate w/o error correction

P. **Regular Levy Rate Computation:** Lesser of K and N divided by the assessed value in line L1 on page 1.
 Use this rate for the current year's tax roll unless it is changed due to another levy limitation such as the \$5.90 limit.

<u>\$475,649.22</u>	÷	<u>\$476,302,798</u>	×	<u>\$1,000</u>	=	<u>0.998627809866</u>
Lesser of K & N		Amount on line L1 on page 1				rate before aggregate check

Q. **Road Levy Shift Rate Computation - (Do not enter a shift amount in both shift fields.)**

R. _____ **OR** _____
 Amount shifted **TO** this taxing district Amount shifted **FROM** this taxing district

S. \$475,649.22 ÷ \$476,302,798 × \$1,000 = 0.998627809866
 Post Shift Levy Amount Amount on line L1 on page 1 Post Shift Levy Rate

LEVY LIMITATIONS WORKSHEET

DRAFT

TAXING DISTRICT City of Langley - Bond 2023 Levy for 2024 Taxes

Instructions for electronic version of form - Fill in highlighted cells all other self populate.

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).							
Year	<u>2023</u>	<u>\$148,387.50</u>	×	<u>101.000%</u>	=	<u>\$149,871.38</u>	
		Highest Lawful Levy Since 1985		Limit Factor/Max Increase 101%			
B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).							
	<u>\$6,803,721</u>	×	<u>0.355544984600</u>	÷	<u>\$1,000</u>	=	<u>\$2,419.03</u>
	A.V.		Last Year's Levy Rate				
C. Tax increment finance area increment AV increase (RCW 84.55.010(1)(e)) (value included in B & D cannot be included in C)							
	×	<u>0.355544984600</u>	÷	<u>\$1,000</u>	=	<u>\$0.00</u>	
	A.V.	Last Year's Levy Rate					
D. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).							
	<u>\$472,132,949</u>	-	<u>\$417,352,252</u>	=	<u>\$ 54,780,697.00</u>		
	Current Year's A.V.		Previous Year's A.V.		Remainder		
	<u>\$54,780,697</u>	×	<u>0.355544984600</u>	÷	<u>\$1,000</u>	=	<u>\$19,477.00</u>
	Remainder from Line D		Last Year's Levy Rate				
E. Regular property tax limit: A+B+C+D = <u>\$171,767.41</u>							

Parts F through H are used in calculating the additional levy limit due to annexation.

F. To find the rate to be used in G, take the levy limit as shown in Line E above and divide it by the current assessed value of the district, excluding the annexed area.							
	<u>\$171,767.41</u>	÷	<u>\$476,302,798</u>	×	<u>\$1,000</u>	=	<u>0.360626497936</u>
	Total in Line E		Assessed Value Less Annexed AV				
G. Annexed area's current assessed value including new construction and improvements, times the rate in Line F.							
	×	<u>0.360626497936</u>	÷	<u>\$1,000</u>	=	<u>0</u>	
	Annexed Area's A.V.	Rate in Line F					
H. Regular property tax limit including annexation E+G = <u>\$171,767.41</u>							

I. Statutory maximum calculation						
Only enter fire/RFA rate, library rate, & firefighter pension fund rate for cities annexed to a fire/RFA or library, or has a firefighters pension fund.						
<u>3.600000000000</u>	-	<u>0.840479500000</u>	-	<u>0.310844693100</u>	+	<u>2.448675806900</u>
District base levy rate		Fire or RFA Rate		Library Rate	Firefighter Pension Fund	Statutory Rate Limit
<u>\$476,302,798</u>	×	<u>2.448675806900</u>	÷	<u>\$1,000</u>	=	<u>\$1,166,311.14</u>
A.V. of District		Statutory Rate Limit				Statutory Amount

J. Highest lawful Levy For This Tax Year (Lesser of H and I) = <u>\$171,767.41</u>					
K. New highest lawful levy since 1985 (Lesser of I & H minus C, unless A (before limit factor increase) is greater than I or H minus C, then A before the limit factor increase) = <u>\$171,767.41</u>					

L. Tax Base For Excess Levies					
1. Regular levy taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy) <u>\$476,302,798</u>					
2. Less assessed value of the senior citizen exemption of less than \$40,000 income or 65% of the median household income for the county based on lower of frozen or market value. <u>\$4,169,976</u>					
3. Plus Timber Assessed Value (TAV) <u>\$7,765</u>					
4. Tax base for excess and voted bond levies (1-2+3) <u>\$472,140,587</u>					

Excess Levy Rate Computation - Excess levy amount divided by the assessed value in Line L4 above.						
	÷	<u>\$472,140,587</u>	×	<u>\$1,000</u>	=	<u>0.000000000000</u>
Levy Amount		A.V. from Line L4 above				
Bond Levy Rate Computation - Bond levy amount divided by the assessed value in Line L4 above.						
	×	<u>\$472,140,587</u>	×	<u>\$1,000</u>	=	<u>0.324056021051</u>
Levy Amount		A.V. from Line L4 above				

Levy Certification

DRAFT

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I Wanda J. Grone (Name),
Finance Director (Title), for the City of Langley (District name),
do hereby certify to the Island (Name of county) County legislative authority
that the Council (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in 2024 (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on XXXXDateXXX (Date of public hearing).

Regular levies

Levy	General levy	Other levy* <input type="text"/>
Total certified levy request amount , which includes the amounts below.	500,243.71	
Administrative refund amount	243.71	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy* <input type="text"/>
Total certified levy request amount , which includes the amounts below.		200,124.86			
Administrative refund amount		124.86			
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ Date: _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.

DRAFT



Ordinance / Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ City _____ of _____ the City of Langley _____ has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year _____ 2024 _____; and,

WHEREAS, the districts actual levy amount from the previous year was \$ _____ 463,299.69 _____; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the _____ 2024 _____ tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ _____ 4,663.00 _____
which is a percentage increase of _____ 1.0 _____% from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this _____ day of _____, _____.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.



Book

DRAFT

Ordinance / Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ City _____ of _____ the City of Langley _____ has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2024 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 153,000.00 ; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 1,483.88
which is a percentage increase of 1.0 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

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CITY OF LANGLEY
2023 Quarterly Reporting
Q3-2023: 9/30/2023

Portion of Budget Year = 75.00%

Fund	Category	YTD Actual	Annual Budget	Capacity/(Surplus)	Budget
General Fund - Beginning Fund Balance 1/1/2023		\$ 355,494.22	\$ 542,701.29	\$ 187,207.07	65.50%
	Revenues				
	Taxes	\$ 968,496.06	\$ 1,428,967.00	\$ 460,470.95	67.78%
	Licenses & Permits	80,262.64	86,334.00	6,071.36	92.97%
	Intergovernmental Revenues	92,440.17	136,527.00	44,086.83	67.71%
	Charges for Goods & Services	59,766.93	44,952.00	(14,814.93)	132.96%
	Fines & Penalties	92.13	656.00	563.87	14.04%
	Miscellaneous Revenues	53,587.80	156,339.00	102,751.20	34.28%
	Non-Revenues	1,915.50	-	(1,915.50)	0%
	Total General Fund Revenues before Transfers	\$ 1,256,561.23	\$ 1,853,775.00	597,213.78	67.78%
	Transfers in - General Fund	6,373.64	115,000.00	108,626.36	5.54%
	Total Revenues (including Transfers)	\$ 1,262,934.87	\$ 1,968,775.00	705,840.14	64.15%
	Expenditures				
	Legislative	36,079.39	47,051.00	10,971.61	76.68%
	Dismantling Systemic Racism	-	-	-	0%
	Administration	78,768.89	97,433.00	18,664.11	80.84%
	Municipal Court	22,189.14	68,221.00	46,031.86	32.53%
	Finance & Records	304,140.40	195,570.00	(108,570.40)	155.51%
	Emergency & Risk Management	-	-	-	0%
	Legal Services	2,424.00	10,000.00	7,576.00	24.24%
	General Government Services	-	-	-	0%
	Civil Service	78.51	900.00	821.49	8.72%
	Police Department	482,480.11	654,853.00	172,372.89	73.68%
	Dispatch & Communications	-	-	-	0%
	Physical Environment	71,317.24	175,142.00	103,824.76	40.72%
	Economic Development	1,097.00	-	(1,097.00)	0%
	Planning & Community Development	188,286.10	427,807.00	239,520.91	44.01%
	Building Department	81,168.49	151,589.00	70,420.51	53.55%
	Cultural/Recreational Activities	-	-	-	0%
	Mental/Physical Health	344.92	420.00	75.08	82.12%
	Homeless Services	-	4,800.00	4,800.00	0.00%
	Community Services	-	6,600.00	6,600.00	0.00%
	Library Building	2,237.90	25,850.00	23,612.10	8.66%
	Parks Department	82,925.62	133,147.00	50,221.38	62.28%
	Debt Services	16,873.00	33,746.00	16,873.00	50.00%
	Equipment & Technology	25,705.67	52,497.00	26,791.33	48.97%
	Total General Fund Expenditures before Transfers	1,396,116.38	2,085,626.00	689,509.62	66.94%
	Transfers out - General Fund	71,042.69	77,168.00	6,125.31	92.06%
	Total General Fund Expenditures including Transfers	1,467,159.07	2,162,794.00	695,634.93	67.84%
	Net General Fund Flows - Surplus/(Deficit)	\$ (204,224.20)	\$ (194,019.00)	\$ 10,205.20	105.26%
	General Fund - Ending Fund Balance	\$ 151,270.02	\$ 348,682.29	\$ 197,412.28	43.38%
	Streets Fund - Beginning Fund Balance	\$ 242,147.28	\$ 389,434.47	\$ 147,287.19	37.82%
	Revenues	\$ 130,411.16	\$ 171,340.00	\$ 40,928.84	76.11%
	Expenditures				
	Operating Expenditures	\$ 92,731.58	\$ 210,490.00	\$ 117,758.42	44.06%
	Pavement Expenditures	1,300.00	17,000.00	15,700.00	7.65%
	Total Streets Fund Expenditures before Transfers	94,031.58	227,490.00	133,458.42	41.33%



CITY OF LANGLEY
2023 Quarterly Reporting
Q3-2023: 9/30/2023

Portion of Budget Year = 75.00%

<u>Fund</u>	<u>Category</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Capacity/(Surplus)</u>	<u>Budget</u>
	Transfers Out - Streets Fund	11,812.50	15,750.00	3,937.50	75.00%
	Total Streets Fund Expenditures including Transfers	105,844.08	243,240.00	137,395.92	43.51%
	Net Streets Fund Surplus/(Deficit)	\$ 24,567.08	\$ (71,900.00)	\$ (96,467.08)	-34.17%
	Streets Fund - Ending Fund Balance	\$ 266,714.36	\$ 317,534.47	\$ 50,820.11	84.00%
	Cemetery Fund - Beginning Fund Balance	\$ 53,706.88	\$ 57,647.04	\$ 3,940.16	93.17%
	Revenues	\$ 20,029.06	\$ 19,779.00	\$ (250.06)	101.26%
	Expenditures	\$ 22,716.91	\$ 37,522.00	\$ 14,805.09	60.54%
	Net Cemetery Fund Surplus/(Deficit)	\$ (2,687.85)	\$ (17,743.00)	\$ (15,055.15)	15.15%
	Cemetery Fund - Ending Fund Balance	\$ 51,019.03	\$ 39,904.04	\$ (11,114.99)	127.85%
	Tourism Fund - Beginning Fund Balance	\$ 163,928.51	\$ 158,574.59	\$ (5,353.92)	103.38%
	Revenues	\$ 146,822.94	\$ 235,000.00	\$ 88,177.06	62.48%
	Expenditures	\$ 179,854.25	\$ 293,460.00	\$ 113,605.75	61.29%
	Net Tourism Fund Surplus/(Deficit)	\$ (33,031.31)	\$ (58,460.00)	\$ (25,428.69)	56.50%
	Tourism Fund - Ending Fund Balance	\$ 130,897.21	\$ 100,114.59	\$ (30,782.62)	130.75%
	LIP Bond Fund 2020 - Beginning Fund Balance	\$ 296,070.99	\$ 90,370.00	\$ (205,700.99)	327.62%
	Revenues	242,482.08	249,148.00	6,665.92	97.32%
	Expenditures	49,193.75	148,388.00	99,194.25	33.15%
	Net LIP Bond Fund 2020 Surplus/(Deficit)	193,288.33	100,760.00	(92,528.33)	191.83%
	LIP Bond Fund 2020 - Ending Fund Balance	\$ 489,359.32	\$ 191,130.00	\$ (298,229.32)	256.03%
	Capital Reserve Fund - Beginning Fund Balance	\$ 462,973.80	\$ 450,926.00	\$ (12,047.80)	102.67%
	Revenues	145,681.02	147,000.00	1,318.98	99.10%
	Expenditures	69,182.21	115,000.00	45,817.79	60.16%
	Net Capital Reserve Fund Surplus/(Deficit)	76,498.81	32,000.00	(44,498.81)	239.06%
	Capital Reserve Fund - Ending Fund Balance	\$ 539,472.61	\$ 482,926.00	\$ (56,546.61)	111.71%
	Water Improvement Project Fund - Beginning Fund Balance	\$ 3,813,172.39	\$ 3,981,958.00	\$ 168,785.61	95.76%
	Revenues	157,775.38	2,064,027.00	1,906,251.62	7.64%
	Expenditures	149,543.65	6,133,527.00	5,983,983.35	2.44%
	Net Water Improvement Project Fund Surplus/(Deficit)	8,231.73	(4,069,500.00)	(4,077,731.73)	-0.20%
	Water Improvement Project Fund - Ending Fund Balance	\$ 3,821,404.12	\$ (87,542.00)	\$ (3,908,946.12)	-4365.22%
	Water Fund - Beginning Fund Balance	\$ 1,324,016.09	\$ 728,472.00	\$ (595,544.09)	181.75%



CITY OF LANGLEY
2023 Quarterly Reporting
Q3-2023: 9/30/2023

Portion of Budget Year = 75.00%

<u>Fund</u>	<u>Category</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Capacity/(Surplus)</u>	<u>Budget</u>
	Revenues	722,130.74	879,824.00	157,693.26	82.08%
	Expenditures	239,486.90	438,010.00	198,523.10	54.68%
	Transfers out	396,000.00	528,000.00	132,000.00	75.00%
	Net Water Fund Surplus/(Deficit)	86,643.84	(86,186.00)	(172,829.84)	-100.53%
	Water Fund - Ending Fund Balance	\$ 1,410,659.93	\$ 642,286.00	\$ (768,373.93)	219.63%
	Sewer Fund - Beginning Fund Balance	\$ 1,256,150.13	\$ 768,617.00	\$ (487,533.13)	163.43%
	Revenues	629,607.55	755,116.00	125,508.45	83.38%
	Expenditures	326,098.83	527,099.00	201,000.17	61.87%
	Transfers out	202,687.50	270,250.00	67,562.50	75.00%
	Net Sewer Fund Surplus/(Deficit)	100,821.22	(42,233.00)	(143,054.22)	-238.73%
	Sewer Fund - Ending Fund Balance	\$ 1,356,971.35	\$ 726,384.00	\$ (630,587.35)	186.81%
	Stormwater Utility Fund - Beginning Fund Balance	\$ 600,674.38	\$ 330,614.00	\$ (270,060.38)	181.68%
	Revenues	255,581.88	296,094.00	40,512.12	86.32%
	Expenditures	66,497.67	124,382.00	57,884.33	53.46%
	Transfers Out	116,812.50	155,750.00	38,937.50	75.00%
	Net Stormwater Fund Surplus/(Deficit)	72,271.71	15,962.00	(56,309.71)	452.77%
	Stormwater Utility Fund - Ending Fund Balance	\$ 672,946.09	\$ 346,576.00	\$ (326,370.09)	194.17%
	Water Reserve Fund - Beginning Fund Balance	\$ 2,110,423.43	\$ 2,046,477.00	\$ (63,946.43)	103.12%
	Revenues	499,262.38	562,220.00	62,957.62	88.80%
	Expenditures	14,689.04	1,283,869.00	1,269,179.96	1.14%
	Net Water Reserve Fund Surplus/(Deficit)				
	Water Reserve Fund - Ending Fund Balance	\$ 2,594,996.77	\$ 1,324,828.00	\$ (1,270,168.77)	195.87%
	Stormwater Reserve Fund - Beginning Fund Balance	\$ 598,186.01	\$ 657,272.00	\$ 59,085.99	91.01%
	Revenues	132,231.65	152,500.00	20,268.35	86.71%
	Expenditures	-	50,000.00	50,000.00	0.00%
	Net Stormwater Reserve Fund Surplus/(Deficit)	132,231.65	102,500.00	(29,731.65)	129.01%
	Stormwater Reserve Fund - Ending Fund Balance	\$ 730,417.66	\$ 759,772.00	\$ 29,354.34	96.14%
	Sewer Reserve Fund - Beginning Fund Balance	\$ 1,416,378.28	\$ 1,537,260.00	\$ 120,881.72	92.14%
	Revenues	389,022.68	403,195.00	14,172.32	96.48%
	Expenditures	179,052.62	494,000.00	314,947.38	36.25%



CITY OF LANGLEY
2023 Quarterly Reporting
Q3-2023: 9/30/2023

Portion of Budget Year = 75.00%

<u>Fund</u>	<u>Category</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Capacity/(Surplus)</u>	<u>Budget</u>
	Net Sewer Reserve Fund Surplus/(Deficit)	209,970.06	(90,805.00)	(300,775.06)	-231.23%
	Sewer Reserve Fund - Ending Fund Balance	\$ 1,626,348.34	\$ 1,446,455.00	\$ (179,893.34)	112.44%
	Water Quality Improvement Fund - Beginning Fund Balance	\$ (183,530.00)	\$ -	\$ 183,530.00	N/A
	Revenues	-	-	-	N/A
	Expenditures	-	-	-	N/A
	Net Water Quality Improvement Fund Surplus/(Deficit)	-	-	-	N/A
	Water Quality Improvement Fund - Ending Fund Balance	\$ (183,530.00)	\$ -	\$ 183,530.00	N/A
	Public Works Vehicle Reserve Fund - Beginning Fund Balance	\$ 73,343.30	\$ 82,150.00	\$ 8,806.70	89.28%
	Revenue	26,904.26	33,000.00	6,095.74	81.53%
	Expenditures	-	24,000.00	24,000.00	0.00%
	Net Public Works Vehicle Reserve Fund Surplus/(Deficit)	26,904.26	9,000.00	(17,904.26)	298.94%
	Public Works Vehicle Reserve Fund - Ending Fund Balance	\$ 100,247.56	\$ 91,150.00	\$ (9,097.56)	109.98%
	Total Revenue - All Funds	\$ 4,760,877.65	\$ 7,937,018.00	\$ 3,176,140.35	59.98%
	Total Expenditures - All Funds	3,584,818.98	13,029,291.00	9,444,472.02	27.51%
	Surplus/(Deficit)	\$ 1,176,058.67	\$ (5,092,273.00)	\$ (6,268,331.67)	-23.09%
	Total Ending Balance	\$ 13,942,724.36	\$ 6,730,200.39	\$ (7,212,523.97)	207.17%



CITY OF LANGLEY CLIMATE ELEMENT

Scope of Work

A. Overview and Project Context

On May 3, 2023, Governor Inslee signed into law HB 1181 which added climate planning as a new goal of the Growth Management Act (GMA) and requires local comprehensive plans to have a climate element with a resilience sub-element. The resilience sub-element must include goals and polices to improve climate preparedness, response, and recovery efforts. This is mandatory for all counties and cities fully planning under the GMA and encouraged for others. Climate elements must maximize economic, environmental, and social co-benefits and prioritize environmental justice to avoid worsening environmental health disparities. The City of Langley has an existing Sustainability Element of its Comprehensive Plan. The city plans to review and revise the existing Sustainability Element, renaming it to a Climate Element, using the new Department of Commerce Guidance to meet state requirements.

Abbreviations:

CCAC: Climate Crisis Action Committee

PAB: Planning Advisory Board

B. Tasks and Deliverables

Scope of Work for Climate Element and Resilience Sub-Element (To run concurrently)		
Section Steps, Tasks, and Deliverables	Description	End Date
Section 1	Initialize project	1/2024 – 2/2024
Task 1.1	Develop Public Engagement Plan that supports environmental justice, identifies key stakeholders, and lays out engagement methods and timeline.	
Task 1.2	Consult with CCAC on draft Public Engagement Plan (with Section 2)	
Task 1.3	Consult with PAB on draft Public Engagement Plan (with Section 2).	
Task 1.4	Consult with Council on draft Public Engagement Plan (with Section 2).	

Task 1.5	Announce project initiation to the public through multiple channels, provide information about scope of work, timeline, and how to participate in the process.	
Deliverable 1.1	Public Engagement Plan	2/20/2024
Section 2	Review available climate and resiliency data and audit existing plans and policies	1/2024 – 2/2024
Task 2.1	Evaluate sources of available data and identify data gaps. Where gaps are identified, outline any data that would be valuable for the city to consider purchasing/ exploring/developing (if any).	
Task 2.2	Review existing climate, sustainability, and resiliency plans, policies, and actions for gaps, inconsistencies, and opportunities – including environmental justice considerations	
Task 2.3	Present results to CCAC (with Section 1)	
Task 2.4	Present results to PAB (with Section 1)	
Task 2.5	Present results to City Council (with Section 1)	
Task 2.6	Present Results to Community (with Section 3)	
Deliverable 2.1	Summary of public engagement results for Section 2	4/1/2024
Deliverable 2.2	Climate Data and Existing Plan Summary and Audit Report	4/1/2024
Section 3	Analyze Langley’s challenges and opportunities towards mitigating climate change contributions	2/2024 – 2/2024
Task 3.1	Analyze Langley’s contributions towards climate change. Identify the most pressing sustainability challenges and opportunities. Include environmental justice considerations.	
Task 3.2	Meet with stakeholders and CCAC to discuss initial findings and identify other aspects not addressed.	
Task 3.3	Present results to PAB	
Task 3.4	Present results to City Council	
Task 3.5	Present Results to Community (with Section 2)	
Deliverable 3.1	Summary of public engagement results for Section 3	4/1/2024
Deliverable 3.2	Climate Mitigation Challenges and Opportunities Analysis	4/1/2024
Section 4	Utilize Department of Commerce workbook to conduct resiliency planning.	4/2024 – 5/2024
Task 4.1	Identify community assets.	
Task 4.2	Explore hazards and changes in the climate.	

Task 4.3	Pair community assets and hazards and describe exposure and consequences.	
Task 4.4	Identify priority climate hazards.	
Task 4.5	Review existing plans for climate gaps and opportunities. Pull in information found during Section 2.	
Task 4.6	For each climate hazard, determine whether a more detailed vulnerability and risk assessment is warranted.	
Task 4.7	Assess sensitivity and adaptive capacity to characterize vulnerability.	
Task 4.8	Characterize risk and decide course of action.	
Task 4.9	Meet with stakeholders and CCAC to discuss initial findings and identify other aspects not addressed.	
Task 4.10	Present results to PAB	
Task 4.11	Present results to City Council	
Task 4.12	Present Results to Community	
Deliverable 4.1	Summary of public engagement results for Section 4	5/28/2024
Deliverable 4.2	Complete Commerce resilience workbook (except for goal and policy development sheets - to be completed under Section 5)	5/28/2024
Section 5	Develop goals, policies, and implementation actions for Climate Element, and Resiliency Sub-Element. Update other Comprehensive Plan elements for consistency.	6/2024 – 7/2024
Task 5.1	Revise existing and draft new goals	
Task 5.2	Revise existing and draft new policies	
Task 5.3	Draft implementation actions	
Task 5.4	Review draft goals, policies, and implementation actions for environmental justice considerations	
Task 5.5	Meet with stakeholders and CCAC to refine draft goals, policies, and implementation actions.	
Task 5.6	Present draft goals, policies, and implementation actions to PAB for feedback.	
Task 5.7	Present draft goals, policies, and implementation actions to City Council for feedback.	
Deliverable 5.1	Summary of public engagement results for Section 5	7/29/2024
Deliverable 5.2	Complete goal and policy development sheets from Commerce resilience workbook	7/29/2024
Deliverable 5.3	Draft goals, policies, and implementation actions	7/29/2024

Section 6	Draft Climate Element and Resiliency Sub-Element	8/2024 – 9/2024
Task 6.1	Draft Climate Element and Resiliency Sub-Element to replace existing Sustainability Element.	
Task 6.2	Meet with stakeholders and CCAC to refine draft.	
Task 6.3	Present draft elements to PAB for feedback.	
Task 6.4	Present draft elements to City Council for feedback.	
Task 6.5	Present draft elements and goals & policies to community.	
Deliverable 6.1	Summary of public engagement results for Section 6	9/30/2024
Deliverable 6.2	Draft Climate Element and Resiliency Sub-Element	9/30/2024
Section 7	Final Climate Element and Resiliency Sub-Element	5/2025 – 6/2025
Task 7.1	Integrate final element into overall draft updated comprehensive plan	
Task 7.2	Public hearing with Planning Advisory Board	
Task 7.3	City Council adoption	
Deliverable 7.1	Adopted Comprehensive Plan	6/15/2025

Scope of Work for Climate Element Implementation Item		
Section Steps, Tasks, and Deliverables	Description	End Date
Section 1		
Task 1.1		
Task 1.2		
Task 1.3		
Task 1.4		
Deliverable 1.1		
Section 2		
Task 2.1		
Task 2.2		
Task 2.3		
Deliverable 2.2		
Section 3		
Task 3.1		
Task 3.2		

Task 3.3		
Task 3.4		
Deliverable 3.1		
Deliverable 3.2		

DRAFT



To: The Langley City Council

From: Meredith Penny, Community Planning Director

Meeting Date: October 30, 2023

Subject: 2025 Comprehensive Plan - Potential Implementation Items for Climate Element

The purpose of this memo is to:

1. Provide relevant background on the 2023-2025 Climate Element grant.
2. Outline potential implementation items the City could undertake as part of the grant.
3. Outline the Planning Advisory Board (PAB) and Climate Crisis Action Committee's (CCAC) recommendations on which implementation items to pursue.
4. Request Council's direction on which item to include in the grant application (due 10/31/2023).

1. Background

On May 3, 2023, Governor Inslee signed into law HB 1181 which added climate planning as a new goal of the Growth Management Act (GMA) and requires local comprehensive plans to have a climate element with a resilience sub-element. The resilience sub-element must include goals and polices to improve climate preparedness, response, and recovery efforts. This is mandatory for all counties and cities fully planning under the GMA and encouraged for others. Climate elements must maximize economic, environmental, and social co-benefits and prioritize environmental justice to avoid worsening environmental health disparities. The City of Langley has an existing Sustainability Element of its Comprehensive Plan. The city plans to review and revise the existing Sustainability Element, renaming it to a Climate Element, using the new Department of Commerce Guidance to meet these state requirements.

On August 28, 2023, staff and Mayor Chaplin received a letter from the Washington State Department of Commerce confirming the City has been awarded \$100,000 specifically for creating a Climate Element of our Comprehensive Plan. This funding can also be used towards completing an implementation item from the element. The grant application is due **October 31, 2023**.

2. Potential Implementation Items

Below is a **non-exhaustive** list of potential implementation actions staff has brainstormed for Council consideration. Implementation activities must be climate planning related and not capital or infrastructure projects.

1. Develop a multimodal level of service system for determining concurrency requirements (staff's recommendation).
More information:
 - [MRSC Article on Concurrency](#)
 - [City of Bellingham Multimodal Transportation Concurrency Program](#)
2. Create streetscape development standards for different categories of roadways.
3. Tackle portions of a water resiliency plan/aquifer study.

4. Develop an electric vehicle infrastructure plan.
5. Develop a municipal buildings decarbonization plan.
6. Create an urban heat resilience strategy.
7. Undertake a city tree inventory and canopy coverage assessment.
8. Develop an urban forest management plan.
9. Create a zero-waste ordinance.

3. PAB and CCAC Recommendations.

The PAB was split on their recommendation. One member exclusively voted for item 1, two members exclusively voted for item 3, one member voted for item 1 and 2 combined, and one member voted for either items 1 or 3.

CCAC recommended moving forward with item 1 and using any relevant information gathered during that process to inform future work on item 2.

4. Requested Council Action/Proposed Motion

Move that the City pursue implementation item ____ under the Department of Commerce Climate Element grant application.