

Monday

Topic: City Council

Time: December 6, 2021 05:30 PM Pacific Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us02web.zoom.us/webinar/tZwpd-2rqTgoG9bB8ziF76DymooSUcCC28dR/ics?icsToken=98tyKuGgqjsuGdOWshiFRpw-BoigLOnwtnZBjfpvkf\\_CgYENCfvO-1NAYd8M\\_uC](https://us02web.zoom.us/webinar/tZwpd-2rqTgoG9bB8ziF76DymooSUcCC28dR/ics?icsToken=98tyKuGgqjsuGdOWshiFRpw-BoigLOnwtnZBjfpvkf_CgYENCfvO-1NAYd8M_uC)

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Meeting ID: 884 0437 3212

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One tap mobile

+12532158782,,88404373212#,,1#,160036# US (Tacoma)

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**CITY OF LANGLEY DRAFT COUNCIL AGENDA**

**Monday December 6, 2021 @ 5:30pm**

**1. CALL TO ORDER**

- a. Roll Call

**2. CONSENT AGENDA**

The CONSENT AGENDA consists of routine items that normally do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the consent Agenda

- a. Approval of Council Meeting minutes of 11/22/2021.....4-10
- b. Approval of Special Meeting minutes of 11/16/2021.....11
- c. Approval of 2021 claims warrants Nos. and EFT's in the amount of \$ 98,670.66.....12-21
- d. Approval of 2021 payroll warrants No.s 40383-40384, 40386-40388 and EFT's in the amount of \$89,356.37.....22
- e. Approval of Liquor License for Prima Bristo and Village Pizzeria.....23
- f. Approval of Peter Morton to the Climate Crisis Action Committee starting January 1, 2022.....24

**3. APPROVAL OF AGENDA**

**4. PUBLIC COMMENT**

**5. ORDINANCES AND RESOLUTIONS**

- a. Resolution 822-Six Year Transportation Plan-Randi Perry, Director of Public Works.....25-59
- b. Resolution 823-Six Year Capital Improvement Plan-Randi Perry, Director of Public Works
- c. 1<sup>st</sup> reading Ordinance 1090 amendment to PWAC Ordinance 1067-Rand Perry, Director of Public Works.....60-65
- d. 1<sup>st</sup> Reading Ordinance 1089-2022 Budget.....66-91

**6. PUBLIC HEARING**

- a. Budget

**7. UNFINISHED BUSINESS**

- a. Finance update-Monica Felici, Clerk/Treasurer
  - i. Hotel/Motel November Revenue.....94-95
  - ii. Sales Tax November Revenue.....96

**8. NEW BUSINESS**

- a. **Langley Master Code 2.34.150 Boards and Commissions-Mayor Scott Chaplin.....97**
- b. End of Term Procedures

**9. MAYOR'S REPORT**

**10. COUNCIL REPORTS**

**11. EXECUTIVE SESSION**

**12. ADJOURNMENT**

**\*Citizen Comments:** We welcome comments on subjects of concern or interest that are not on the agenda. Please state your name and address so this can be recorded and limit your comments to 5 minutes. Questions will be answered immediately if the answer is brief, and the information is available. Otherwise, answers will be provided as soon as possible. Thank you for participating! **If reasonable accommodation of a disability is needed, please contact Monica Felici at (360) 221-4246 at least 48 hours prior to this meeting.**

**Statement regarding Potential Conflicts of Interest -** Officials, employees, consultants, volunteers and vendors are obliged to withdraw from any involvement in a matter where there is a conflict or perceived conflict, even if they feel certain they can act impartially. If a conflict, or potential conflict exists, the affected party shall declare so at the first public meeting when the matter is being considered. And shall withdraw from the meeting or future meetings for the duration of the discussion of the issue.

Langley is a Civility First City and conducts its governance abiding by the Civility First Pledge:

1. Value honesty and good will while striving to solve problems.
2. Attempt genuinely to understand the point of view of others
3. Model civil behavior and tone, online as well as in public by:
  - a. Being kind while maintaining the right to vigorously disagree
  - b. Acting respectfully toward others, including opponents.
  - c. Listening to those who disagree with us, as well as supporters
  - d. Making only accurate statements when defending a position
  - e. Refraining from characterizing adversaries as evil
  - f. Challenge disrespectful behavior, courteously
  - g. Encourage any person or organization working on our behalf to meet these same standards from civil discourse

Council Meeting Minutes  
Monday November 22, 2021

Meeting was called to order by Mayor Scott Chaplin at 5:30pm

Mayor started meeting with Land acknowledgment statement

**ROLL CALL**

In attendance: Council Member Peter Morton; Council Member Dominique Emerson; Council Member Craig Cyr; Council Member Thomas Gill; Council Member Christy Korrow; Mayor Scott Chaplin; Monica Felici, Clerk/Treasurer, Randi Perry, Public Works Director and Meredith Penny, Planning Director; and Darlene Baldwin, Assistant Clerk

**APPROVAL OF CONSENT AGENDA**

Motion to Approve Consent Agenda

Motion: Council Member Dominique Emerson

2<sup>nd</sup>: Council Member Craig Cyr

Discussion: Correct Randi Perry title

**Motion Passed unanimously**

**APPROVAL OF AGENDA**

Motion to Approve Agenda

Motion: Council Member Dominique Emerson

2<sup>nd</sup>: Council Member Thomas Gill

Discussion: Executive Session and eliminate Parks Resolution

Motion to accept with changes

Motion: Council Member Dominique Emerson

2<sup>nd</sup>: Council Member Christy Korrow

**Motion Passed unanimously**

**PUBLIC COMMENT-NONE**

**EXECUTIVE SESSION-Complaint or charges against a Public Official or employee per RCW 42.30.110**

1. Session started at 5:35 for 15 minutes
2. Mayor Scott Chaplin returned to meeting at 5:50 pm and extended Executive session for another 15 minutes
3. Executive Session ended at 6:05 pm

**PUBLIC HEARING-NONE**

**ORDINANCES AND RESOLUTIONS**

1. 2<sup>nd</sup> reading of Ordinance 1086-Dismantling Systemic Racism-forming as an Advisory Committee

- a. Motion to Approve 2nd reading

Motion: Council Member Craig Cyr  
2<sup>nd</sup>: Council Member Thomas Gill

Discussion

**Motion Passed unanimously**

2. 2<sup>nd</sup> reading Ordinance 1087-Tax Levy Rate for 2022

- a. Motion to Approve 2nd reading

Motion: Council Member Dominique Emerson  
2<sup>nd</sup>: Council Member Thomas Gill

Discussion-

**Motion Passed unanimously**

3. 2<sup>nd</sup> reading Ordinance 1088-Bond Levy Rate for 2022

- a. Motion to approve as 1<sup>st</sup> reading

Motion: Council Member Dominique Emerson  
2<sup>nd</sup>: Council Member Peter Morton

Discussion:

**Motion Passed unanimously**

4. Resolution 821-Amending Municipal Code Fee Schedule for 2022

Motion to approve Resolution 821

Motion: Council Member Dominique Emerson  
2<sup>nd</sup>: Council Member Thomas Gill

Discussion

Motion Passed: Council Member Dominique Emerson, Council Member Christy Korrow, Council Member Thomas Gill, and Council Member Peter Morton voting Yes and Council Member Craig Cyr Abstained

**UNFINISHED BUSINESS**

1. Budget Review

a. Tourism Recommendations-Darlene Baldwin, Assistant Clerk

Motion to accept Tourism Committee Recommendations

Motion: Council Member Dominique Emerson  
2<sup>nd</sup>: Council Member Craig Cyr

Discussion

**Motion Passed unanimously**

b. Budget Update and discussion

After Discussion it was decided that the following positions will not be filled immediately for 2022.

Front Desk full-time position

Assistant Treasurer

4<sup>th</sup> Officer will not be filled until a new Police Chief is hired

Monica Felici, Clerk/Treasurer will update Budget with this information and send to all Directors and Police Chief for review.

Each department will be required to reduce their budget so that after the reserve the General Fund will have \$250,000 Ending Fund Balance

2. Reappointment of Marianne Edain to Parks and Open Space

Motion to Table

Motion: Council Member Christy Korrow

2<sup>nd</sup>: Council Member Thomas Gill

**Motion Passed unanimously**

**NEW BUSINESS**

1. Parks and Open Space Update-Gail Fleming

Projects for the year

Pilot Projects-Dog Park and Port a Potty

Sea Wall Park

Outer Loop Trail

2 loops-Al Anderson to Coles Rd

Treatment Plant to Langley

Cascade Bluff

Wetlands behind Community Center

Park Ave view-point proposal

Motion to accept Parks and Open Space Proposal

Motion: Council Member Peter Morton

2<sup>nd</sup>: Council Member Craig Cyr

**Motion Passed unanimously**

2. Planning Advisory Board Update-Meredith Penny, Planning Director

- a. Rhonda Salerno is out of town-Meredith Penny, Planning Director read the update from Rhonda

Greg Easton Chair for 2022

Affordable Housing

Mobile Food Vendor Code Update

New Committee to help establish guidelines for Affordable Housing

Shoreline Master Plan

Secured Grant

Motion to accept Planning Advisory Board Update

Motion: Council Member Thomas Gill

2<sup>nd</sup>: Council Member Peter Morton

**Motion Passed unanimously**

3. Vaccine Mandate-Council Member Dominique Emerson

Motion for a Resolution be put in place for “Policy that all employees of the City of Langley be vaccinated and recorded in file. If not vaccinated the employee be tested weekly and wear a mask at all times”

Motion: Council Member Dominique Emerson  
2<sup>nd</sup>: Council Member Craig Cyr

Discussion

Motion Passed: Council Member Dominique Emerson, Council Member Christy Korrow and Council Member Craig Cyr voting yes  
Council Member Peter Morton voting No  
Council Member Thomas Gill Abstained

**MAYOR’S REPORT**

1. Visiting Website-issues-would like to see information flow more smoothly
2. Priority to update website and change Public Records Request

**STAFF REPORTS**

1. Randi Perry, Director of Public Works-report is included as attachment “A”
2. Meredith Penny, Director of Planning
  - a. HB1590-Summary on Affordable Housing Bill  
Recommends Council and Mayor send letter of support

Motion to approve Recommendation

Motion: Council Member Peter Morton  
2<sup>nd</sup>: Council Member Dominique Emerson

Discussion

**Motion Passed unanimously**

- b. Received Grant
  - i. Develop Housing Action Plan
  - ii. Adopt Ordinance
  - iii. Evaluate levels requiring SEPA
- c. Affordable Housing working on setting affordable levels



- d. 2022 work plan includes update to wireless code
  - e. E-mail subscription list to update Community on Planning Activities-on home page for Community Development Department
3. Monica Felici, Clerk/Treasurer
- a. Update on Audit-expressed thanks to Darlene Baldwin, Assistant Clerk for her help and details on her work-Auditors were very thankful
  - b. Business License System-working with State should be transferred to State by March 2022

## COUNCIL REPORTS

1. Council Member Christy Korrow
- a. No report-Thank new Building Inspector Scott and Alex for the promptness in responding to the Community for inspections and any building needs
2. Council Member Dominique Emerson
- i. Citizen wanted to talk about Street Trees and replanting-would like more shade when walking-something that belongs to PWAC or POS
3. Council Member Thomas Gill
- i. Port Meeting-
    - 1. County Commissioners supporting Passenger only service Hat Island, Port of Everett, City of Everett, and Port working together-possible 4 round trips per day
    - 2. Fairgrounds working on ADA and Bathroom remodel
    - 3. Affordable Housing still on docket
4. Council Member Craig Cyr
- a. Encouraged advertising meeting for Coles Valley
  - b. Thanked Council members for passing Ordinance 1086-Dismantling Systemic Racism
  - c. Thanked Mayor for Land Acknowledgement
  - d. Island Transit
    - i. Working on Budget-discussing whether to purchase Diesel or Electric Buses
  - e. Thanked Chief Lauer for his leadership

**5. Council Member Peter Morton**

- a. Todd Morrow, Island Transit called to get personal inputs on types of busses-hats off to Todd
- b. Climate Crisis Action Committee
  - i. 4 stages to starting a committee
    - 1. Forming, Storming, Norming, and Performing
  - ii. CCAC now in the norming stage

**ADJOURNMENT**-Mayor Scott Chaplin adjourned meeting at 8:30 p.m.

Council Meeting Minutes  
Monday Tuesday November 17, 2021

Meeting was called to order by Mayor Scott Chaplin at 5:32pm

**ROLL CALL**

In attendance: Council Member Peter Morton; Council Member Craig Cyr; Council Member Thomas Gill; Council Member Christy Korrow; Mayor Scott Chaplin; Monica Felici, Clerk/Treasurer

**APPROVAL OF AGENDA**

Motion to Approve Agenda

Motion: Council Member Peter Morton  
2<sup>nd</sup>: Council Member Thomas Gill

**Motion Passed unanimously**

**EXECUTIVE SESSION-Potential Legal Matters**

1. Session started at 5:35 for 30 minutes
2. Mayor Scott Chaplin returned to meeting at 6:05 pm and extended Executive session for another 30 minutes
3. Executive Session ended at 6:35 pm

**ADJOURNMENT**-Mayor Scott Chaplin adjourned meeting at 6:35 p.m.



# Voucher Directory

Fiscal: : 2021 - December  
 Council Date: : All

Vendor	Number	Reference	Account Number	Description	Amount
<b>B &amp; T Cleantech</b>					
	<b>40389</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 57</b>			
			105-000-000-557-30-40-03	Contract Services (R&R, Chamber 1%, County)	\$1,210.00
		<b>Total Invoice - 57</b>			<b>\$1,210.00</b>
	<b>Total 40389</b>				<b>\$1,210.00</b>
<b>Total B &amp; T Cleantech</b>					<b>\$1,210.00</b>
<b>Baldwin, Darlene</b>					
	<b>40390</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - Flex 120121</b>			
			633-000-000-586-12-00-07	Flex Spending	\$901.00
		<b>Total Invoice - Flex 120121</b>			<b>\$901.00</b>
	<b>Total 40390</b>				<b>\$901.00</b>
<b>Total Baldwin, Darlene</b>					<b>\$901.00</b>
<b>Cashmere Valley Bank</b>					
	<b>40391</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 2nd st Bond 2nd pmt 2021</b>			
			<b>Acct. 12000328</b>		
			001-000-170-591-95-70-00	2nd Street Bond principal	\$7,283.08
			001-000-170-592-95-80-00	2nd Street bond interest	\$9,589.92
		<b>Total Invoice - 2nd st Bond 2nd pmt 2021</b>			<b>\$16,873.00</b>
	<b>Total 40391</b>				<b>\$16,873.00</b>
<b>Total Cashmere Valley Bank</b>					<b>\$16,873.00</b>
<b>CITY OF LANGLEY</b>					
	<b>40392</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 9/1-10/31 Utilities</b>			
			001-000-000-511-60-46-01	Utilities	\$73.90
			001-000-010-513-10-46-01	Utilities	\$24.83
			001-000-030-514-20-46-01	Utilities	\$153.47
			001-000-070-521-20-46-01	Utilities	\$83.55
			001-000-110-558-60-46-01	Utilities	\$26.32
			001-000-120-558-50-46-01	Utilities	\$26.19
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal	\$11.63
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal	\$547.68
			001-000-180-518-80-46-01	Utilities	\$6.13

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

Vendor	Number	Reference	Account Number	Description	Amount
			104-000-000-536-10-46-01	Utilities-Cemetery	\$175.73
			105-000-000-557-30-46-01	Utilities/VIC & R/R	\$1,112.95
			401-000-000-534-10-46-01	Utilities-Water Dept.	\$572.86
			402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$845.12
		<b>Total Invoice - 9/1-10/31 Utilities</b>			<b>\$3,660.36</b>
	<b>Total 40392</b>				<b>\$3,660.36</b>
<b>Total CITY OF LANGLEY</b>					<b>\$3,660.36</b>
<b>Davido Consulting Group, Inc</b>	<b>40393</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 0038786</b>			
			306-000-000-594-34-60-01	Capital Grant Expenditures	\$5,051.65
			405-000-000-594-34-60-06	CIP W-5 Edgecliff (Furman-Wilkinson) Main	\$659.62
			408-000-000-594-34-60-03	RR-8 W71-W70 (Al Anderson Rd) LIP 14	\$165.73
		<b>Total Invoice - 0038786</b>			<b>\$5,877.00</b>
	<b>Total 40393</b>				<b>\$5,877.00</b>
<b>Total Davido Consulting Group, Inc</b>					<b>\$5,877.00</b>
<b>Dept. of Ecology</b>	<b>40394</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 22Durr7481</b>			
			402-000-000-535-10-42-02	Training Registration	\$98.00
		<b>Total Invoice - 22Durr7481</b>			<b>\$98.00</b>
		<b>Invoice - 22Grove8153</b>			
			402-000-000-535-10-42-02	Training Registration	\$98.00
		<b>Total Invoice - 22Grove8153</b>			<b>\$98.00</b>
		<b>Invoice - 22Perry7122</b>			
			402-000-000-535-10-42-02	Training Registration	\$98.00
		<b>Total Invoice - 22Perry7122</b>			<b>\$98.00</b>
	<b>Total 40394</b>				<b>\$294.00</b>
<b>Total Dept. of Ecology</b>					<b>\$294.00</b>
<b>Freeland Ace Hardware</b>	<b>40395</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 123874</b>			
			402-000-000-535-10-47-01	Repairs & Maintenance	\$8.17
		<b>Total Invoice - 123874</b>			<b>\$8.17</b>
	<b>Total 40395</b>				<b>\$8.17</b>
<b>Total Freeland Ace Hardware</b>					<b>\$8.17</b>
<b>Frontier Ford</b>	<b>40396</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 169592C</b>			
			101-000-000-543-10-47-01	Repair & maintenance	\$849.23
			Tims Truck		

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-000-534-10-47-01	Repairs & Maintenance	\$849.23
			Tims Truck		
			402-000-000-535-10-47-01	Repairs & Maintenance	\$849.23
			Tms Truck		
			403-000-000-531-10-47-01	Repair Maintenance Vehicle	\$849.23
			Tims Truck		
		<b>Total Invoice - 169592C</b>			<b>\$3,396.92</b>
	<b>Total 40396</b>				<b>\$3,396.92</b>
<b>Total Frontier Ford</b>					<b>\$3,396.92</b>
<b>Generator NW Services</b>					
<b>40397</b>					
		<b>2021 - December - First Council Meeting</b>			
		<b>Invoice - 6348</b>			
			001-000-100-518-30-40-01	Professional Services	\$636.04
			001-000-140-572-50-47-03	Bldg. Maint. & Repair	\$636.04
			401-000-000-534-10-47-01	Repairs & Maintenance	\$1,395.05
			402-000-000-535-10-47-01	Repairs & Maintenance	\$2,210.10
		<b>Total Invoice - 6348</b>			<b>\$4,877.23</b>
	<b>Total 40397</b>				<b>\$4,877.23</b>
<b>Total Generator NW Services</b>					<b>\$4,877.23</b>
<b>Granich Engineered Products, Inc.</b>					
<b>40398</b>					
		<b>2021 - December - First Council Meeting</b>			
		<b>Invoice - BI-0350637</b>			
			402-000-000-535-10-47-01	Repairs & Maintenance	\$325.86
		<b>Total Invoice - BI-0350637</b>			<b>\$325.86</b>
	<b>Total 40398</b>				<b>\$325.86</b>
<b>Total Granich Engineered Products, Inc.</b>					<b>\$325.86</b>
<b>I-Com</b>					
<b>40399</b>					
		<b>2021 - December - First Council Meeting</b>			
		<b>Invoice - Q1 2022-03</b>			
			001-000-070-521-20-40-02	Dispatch Services/icom	\$5,755.74
		<b>Total Invoice - Q1 2022-03</b>			<b>\$5,755.74</b>
	<b>Total 40399</b>				<b>\$5,755.74</b>
<b>Total I-Com</b>					<b>\$5,755.74</b>
<b>IDEXX Distribution Inc</b>					
<b>40400</b>					
		<b>2021 - December - First Council Meeting</b>			
		<b>Invoice - 3095288390</b>			
			401-000-000-534-80-31-01	Parts, Chemicals & Supplies	\$384.38
		<b>Total Invoice - 3095288390</b>			<b>\$384.38</b>
		<b>Invoice - 3095620255</b>			
			401-000-000-534-80-31-01	Parts, Chemicals & Supplies	\$301.53
		<b>Total Invoice - 3095620255</b>			<b>\$301.53</b>

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

Vendor	Number	Reference	Account Number	Description	Amount
		<b>Invoice -3096100276</b>			
			401-000-000-534-80-31-01	Parts, Chemicals & Supplies	\$20.90
		<b>Total Invoice -3096100276</b>			<b>\$20.90</b>
	<b>Total 40400</b>				<b>\$706.81</b>
<b>Total IDEXX Distribution Inc</b>					<b>\$706.81</b>
<b>J.P. Cooke Company</b>					
<b>40401</b>				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 701491</b>			
			001-000-030-514-20-40-02	Professional Services	\$71.20
		<b>Total Invoice - 701491</b>			<b>\$71.20</b>
	<b>Total 40401</b>				<b>\$71.20</b>
<b>Total J.P. Cooke Company</b>					<b>\$71.20</b>
<b>Liggitt, Charles</b>					
<b>40402</b>				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - Reimbursement</b>			
			001-000-070-521-20-42-02	Training Registration Cost Hotel for training	\$241.98
		<b>Total Invoice - Reimbursement</b>			<b>\$241.98</b>
	<b>Total 40402</b>				<b>\$241.98</b>
<b>Total Liggitt, Charles</b>					<b>\$241.98</b>
<b>Mailliards Landing Grinding, Inc.</b>					
<b>40403</b>				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 1107</b>			
			402-000-000-535-10-48-06	Composting/Yard Waste Program	\$7,500.00
		<b>Total Invoice - 1107</b>			<b>\$7,500.00</b>
	<b>Total 40403</b>				<b>\$7,500.00</b>
<b>Total Mailliards Landing Grinding, Inc.</b>					<b>\$7,500.00</b>
<b>PACE Engineers, Inc.</b>					
<b>40404</b>				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 81288</b>			
			001-000-110-558-60-40-01	Professional Fees/reimbursible	\$367.50
				Coles Rd	
			001-000-120-558-50-40-00	Professional Services	\$480.00
				Dog house	
		<b>Total Invoice - 81288</b>			<b>\$847.50</b>
	<b>Total 40404</b>				<b>\$847.50</b>
<b>Total PACE Engineers, Inc.</b>					<b>\$847.50</b>

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

Vendor	Number	Reference	Account Number	Description	Amount
<b>Pitney Bowes Inc</b>	<b>40405</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - Refill Postage</b>			
			001-000-010-513-10-40-01	Professional Services	\$4.00
			001-000-030-514-20-40-02	Professional Services	\$22.00
			001-000-070-521-20-40-01	Professional Services	\$22.00
			001-000-110-558-60-40-00	Professional Services	\$10.00
			001-000-120-558-50-40-00	Professional Services	\$2.00
			001-000-150-576-80-40-00	Professional Services	\$6.00
			001-000-180-518-80-40-01	Professional Services	\$2.00
			101-000-000-543-10-40-01	Professional Services	\$22.00
			104-000-000-536-10-40-00	Professional Services	\$2.00
			105-000-000-557-30-40-00	Professional Services	\$14.00
			401-000-000-534-10-40-01	Professional Services	\$46.00
			402-000-000-535-10-40-01	Professional Services	\$32.00
			403-000-000-531-10-40-01	Professional Services	\$16.00
		<b>Total Invoice - Refill Postage</b>			<b>\$200.00</b>
	<b>Total 40405</b>				<b>\$200.00</b>
<b>Total Pitney Bowes Inc</b>					<b>\$200.00</b>

<b>Puget Sound Energy</b>	<b>40406</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - Oct 2021</b>			
			001-000-000-511-60-46-01	Utilities	\$132.38
			PSE		
			001-000-010-513-10-46-01	Utilities	\$44.47
			001-000-030-514-20-46-01	Utilities	\$274.93
			001-000-070-521-20-46-01	Utilities	\$149.68
			001-000-100-518-30-46-01	Utilities	\$20.83
			001-000-110-558-60-46-01	Utilities	\$47.15
			001-000-120-558-50-46-01	Utilities	\$46.92
			001-000-150-576-80-46-04	Parks-Utilities/waste Disposal	\$281.82
			PSE		
			001-000-180-518-80-46-01	Utilities	\$10.99
			101-000-000-542-63-46-01	Street Lighting Utilities	\$123.34
			PSE		
			104-000-000-536-10-46-01	Utilities-Cemetery	\$14.80
			105-000-000-557-30-46-01	Utilities/VIC & R/R	\$110.39
			PSE		
			401-000-000-534-10-46-01	Utilities-Water Dept.	\$1,035.87
			PSE		
			402-000-000-535-10-46-01	Utilities-Sewer Dept.	\$4,782.59



Vendor	Number	Reference	Account Number	Description	Amount
			PSE		
		<b>Total Invoice - Oct 2021</b>			<b>\$7,076.16</b>
	<b>Total 40406</b>				<b>\$7,076.16</b>
<b>Total Puget Sound Energy</b>					<b>\$7,076.16</b>
<b>Quill Corporation</b>					
	<b>40407</b>				
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 21035490</b>			
			401-000-000-534-10-30-01	Supplies	\$193.53
			402-000-000-535-10-30-01	Supplies	\$193.53
			403-000-000-531-10-30-01	Supplies	\$193.52
		<b>Total Invoice - 21035490</b>			<b>\$580.58</b>
		<b>Invoice - 21039684</b>			
			001-000-010-513-10-30-01	Office/operational Supplies	\$0.84
			001-000-030-514-20-30-01	Supplies	\$3.87
			001-000-070-521-20-30-01	Supplies-Printing	\$3.87
			001-000-100-518-30-30-01	Facilities Maint. Supplies	\$0.51
			001-000-110-558-60-30-01	Supplies	\$1.01
			001-000-120-558-50-30-01	Supplies	\$0.84
			001-000-150-576-80-30-01	Supplies	\$0.34
			001-000-180-518-80-30-01	supplies	\$0.17
			101-000-000-543-10-30-01	Supplies	\$1.35
			104-000-000-536-10-30-01	Supplies	\$0.17
			401-000-000-534-10-30-01	Supplies	\$1.85
			402-000-000-535-10-30-01	Supplies	\$1.85
			403-000-000-531-10-30-01	Supplies	\$0.17
		<b>Total Invoice - 21039684</b>			<b>\$16.84</b>
	<b>Total 40407</b>				<b>\$597.42</b>
<b>Total Quill Corporation</b>					<b>\$597.42</b>
<b>S.W. School Dist. #206</b>					
	<b>40408</b>				
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - Oct Fuel</b>			
			001-000-070-521-20-31-02	Fuel	\$541.25
			101-000-000-544-90-31-02	Fuel & Maintenance	\$157.69
			SWSD		
			401-000-000-534-10-31-02	Fuel	\$238.26
			SWSD		
			402-000-000-535-10-31-02	Fuel	\$633.14
			SWSD		
			403-000-000-531-10-31-02	Fuel	\$157.69

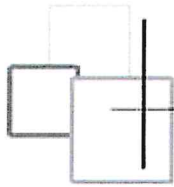
Vendor	Number	Reference	Account Number	Description	Amount
			SWSD		
		<b>Total Invoice - Oct Fuel</b>			<b>\$1,728.03</b>
	<b>Total 40408</b>				<b>\$1,728.03</b>
<b>Total S.W. School Dist. #206</b>					<b>\$1,728.03</b>
<b>Sebo's DO IT Center</b>					
<b>40409</b>					
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - A1317846</b>			
			402-000-000-535-10-30-01	Supplies	\$36.15
		<b>Total Invoice - A1317846</b>			<b>\$36.15</b>
		<b>Invoice - A1322503</b>			
			402-000-000-535-10-30-01	Supplies	\$19.54
		<b>Total Invoice - A1322503</b>			<b>\$19.54</b>
		<b>Invoice - B1270038</b>			
			001-000-150-576-80-30-01	Supplies	\$15.74
				2nd st Bench repair	
		<b>Total Invoice - B1270038</b>			<b>\$15.74</b>
		<b>Invoice -A1318639</b>			
			001-000-140-572-50-47-03	Bldg. Maint. & Repair	\$27.71
				Library repair	
		<b>Total Invoice -A1318639</b>			<b>\$27.71</b>
		<b>Invoice -A1322424</b>			
			001-000-150-576-80-30-01	Supplies	\$16.38
				2nd st bench repair	
		<b>Total Invoice -A1322424</b>			<b>\$16.38</b>
		<b>Invoice -A1326345</b>			
			001-000-140-572-50-47-03	Bldg. Maint. & Repair	(\$16.48)
				Library repair	
		<b>Total Invoice -A1326345</b>			<b>(\$16.48)</b>
	<b>Total 40409</b>				<b>\$99.04</b>
<b>Total Sebo's DO IT Center</b>					<b>\$99.04</b>
<b>Sound Publishing Inc</b>					
<b>40410</b>					
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - SWR942008</b>			
			001-000-005-511-60-43-01	Advertising-Dismantling Systemic Racism	\$40.00
		<b>Total Invoice - SWR942008</b>			<b>\$40.00</b>
	<b>Total 40410</b>				<b>\$40.00</b>
<b>Total Sound Publishing Inc</b>					<b>\$40.00</b>

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

Vendor	Number	Reference	Account Number	Description	Amount
<b>State Auditor's Office</b>					
	<b>40411</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - L144865</b>			
			001-000-030-514-20-40-01	Audit	\$13,798.20
				2019-2020 Audit	
		<b>Total Invoice - L144865</b>			<b>\$13,798.20</b>
	<b>Total 40411</b>				<b>\$13,798.20</b>
<b>Total State Auditor's Office</b>					
<b>\$13,798.20</b>					
<b>Sunland Bark &amp; Topsoils</b>					
	<b>40412</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice -23783</b>			
			402-000-000-535-10-48-06	Composting/Yard Waste Program	\$1,445.71
		<b>Total Invoice -23783</b>			<b>\$1,445.71</b>
	<b>Total 40412</b>				<b>\$1,445.71</b>
<b>Total Sunland Bark &amp; Topsoils</b>					
<b>\$1,445.71</b>					
<b>Town of Coupeville</b>					
	<b>40413</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - BO-21-001</b>			
			001-000-120-558-50-40-02	Bldg. Official/inspections	\$4,860.00
		<b>Total Invoice - BO-21-001</b>			<b>\$4,860.00</b>
		<b>Invoice - BO-21-002</b>			
			001-000-120-558-50-40-02	Bldg. Official/inspections	\$2,205.00
		<b>Total Invoice - BO-21-002</b>			<b>\$2,205.00</b>
	<b>Total 40413</b>				<b>\$7,065.00</b>
<b>Total Town of Coupeville</b>					
<b>\$7,065.00</b>					
<b>Treasurer's Checks</b>					
	<b>932632</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice -PR taxes Oct 16-31 11/1-11/15</b>			
			633-000-000-586-00-00-01	Payroll Taxes	\$21,603.79
		<b>Total Invoice -PR taxes Oct 16-31 11/1-11/15</b>			<b>\$21,603.79</b>
	<b>Total 932632</b>				<b>\$21,603.79</b>
<b>Dep of Treas</b>					
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - CP220 123120</b>			
			633-000-000-586-00-00-01	Payroll Taxes	\$4,528.90
		<b>Total Invoice - CP220 123120</b>			<b>\$4,528.90</b>
	<b>Total Dep of Treas</b>				<b>\$4,528.90</b>
<b>PR Taxes 11/16-11/30</b>					
				<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - PR Taxes Nov 16-30</b>			
			633-000-000-586-00-00-01	Payroll Taxes	\$10,969.20
		<b>Total Invoice - PR Taxes Nov 16-30</b>			<b>\$10,969.20</b>
	<b>Total PR Taxes 11/16-11/30</b>				<b>\$10,969.20</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>2021 - December - First Council Meeting</b>					
<b>ESD Nov</b>		<b>InvoiceESD 11/2021</b>			
			633-000-000-586-00-00-01	Payroll Taxes	\$406.34
		<b>Total InvoiceESD 11/2021</b>			<b>\$406.34</b>
	<b>Total ESD Nov</b>				<b>\$406.34</b>
<b>Total Treasurer's Checks</b>					<b>\$37,508.23</b>
<b>United Business Machines</b>					
<b>40414</b>					
<b>2021 - December - First Council Meeting</b>					
		<b>Invoice - INV461745</b>			
			001-000-010-513-10-40-01	Professional Services	\$10.96
			001-000-030-514-20-40-02	Professional Services	\$48.22
			001-000-070-521-20-40-01	Professional Services	\$50.41
			001-000-100-518-30-40-01	Professional Services	\$6.58
			001-000-110-558-60-40-00	Professional Services	\$13.15
			001-000-120-558-50-40-00	Professional Services	\$10.96
			001-000-150-576-80-40-00	Professional Services	\$4.38
			001-000-180-518-80-40-01	Professional Services	\$2.19
			101-000-000-544-90-40-01	Professional Services	\$15.34
			104-000-000-536-10-40-00	Professional Services	\$2.19
			401-000-000-534-10-40-01	Professional Services	\$24.11
			402-000-000-535-10-40-01	Professional Services	\$24.11
			403-000-000-531-10-40-01	Professional Services	\$6.57
		<b>Total Invoice - INV461745</b>			<b>\$219.17</b>
	<b>Total 40414</b>				<b>\$219.17</b>
<b>Total United Business Machines</b>					<b>\$219.17</b>
<b>Vision Forms LLC</b>					
<b>40415</b>					
<b>2021 - December - First Council Meeting</b>					
		<b>Invoice - 6890</b>			
			401-000-000-534-10-41-03	Postage	\$187.35
			402-000-000-535-10-49-00	Miscellaneous	\$187.35
			403-000-000-531-10-49-00	Miscellaneous	\$187.34
		<b>Total Invoice - 6890</b>			<b>\$562.04</b>
	<b>Total 40415</b>				<b>\$562.04</b>
<b>Total Vision Forms LLC</b>					<b>\$562.04</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>Vision Municipal Solutions</b>	<b>40416</b>			<b>2021 - December - First Council Meeting</b>	
		<b>Invoice - 09-9752</b>			
			001-000-180-518-80-32-04	Software and IT	\$32.99
		<b>Total Invoice - 09-9752</b>			<b>\$32.99</b>
	<b>Total 40416</b>				<b>\$32.99</b>
<b>Total Vision Municipal Solutions</b>					<b>\$32.99</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>29</b>		<b>\$122,918.76</b>



# Register

Number	Name	Fiscal Description	Cleared	Amount
<u>10383</u>	Cyr, Craig	2021 - December - First Council Meeting		\$46.04
<u>10384</u>	Gill, Thomas	2021 - December - First Council Meeting		\$46.04
<u>40386</u>	AFLAC WORLDWIDE HEADQTRS	2021 - December - First Council Meeting		\$213.42
<u>40387</u>	CITY OF LANGLEY	2021 - December - First Council Meeting		\$12,702.54
<u>40388</u>	National Fraternal Order of Police	2021 - December - First Council Meeting		\$220.50
<u>DCP Nov 1-15</u>	STATE TREASURER	2021 - December - First Council Meeting		\$744.53
<u>DCP Nov 16-30</u>	STATE TREASURER	2021 - December - First Council Meeting		\$817.88
<u>Direct Deposit Run - 11/16/2021</u>	Payroll Vendor	2021 - December - First Council Meeting		\$30,268.60
<u>Direct Deposit Run - 11/23/2021</u>	Hamilton, Bryan E.	2021 - December - First Council Meeting		\$2,376.61
<u>Direct Deposit Run - 12/1/2021</u>	Payroll Vendor	2021 - December - First Council Meeting		\$29,225.84
<u>DRS Nov 1-15</u>	DEPT OF RETIREMENT	2021 - December - First Council Meeting		\$6,140.36
<u>DRS Nov 16-30</u>	DEPT OF RETIREMENT	2021 - December - First Council Meeting		\$6,054.01
<u>Nov 16-30 Support</u>	WA State Support Registry	2021 - December - First Council Meeting		\$250.00
<u>Support Nov 1-15</u>	WA State Support Registry	2021 - December - First Council Meeting		\$250.00
				<b>\$89,356.37</b>

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

DATE: 11/06/2021

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LANGLEY  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20220228

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. LEKKER, LLC	PRIMA BISTRO 201 1/2 1ST ST LANGLEY WA 98260 0000	073767	SPIRITS/BR/WN REST LOUNGE + OFF-PREMISES SALE WINE
2. VILLAGE PIZZERIA II, INC.	VILLAGE PIZZERIA 108 1ST ST LANGLEY WA 98260 0000	077407	SPIRITS/BR/WN REST LOUNGE +

RECEIVED  
NOV 22 2021

BY: .....

RECEIVED  
DEC 1 - 2021



**VOLUNTEER APPLICATION**  
**CITY OF LANGLEY**

BY: .....

*Michael Morton*  
12/1/21

112 Second St./PO Box 366 Langley, Washington 98260 (360) 221-4246

Member, Langley Climate Crisis Action Committee

Jan 1, 2022

Position	Board/Department	Date
Morton	Peter	Michael
Name: Last	First	Middle
[Redacted]		[Redacted]
Street Address	Home Phone	

Mailing Address (if different)	Email Address		
Langley	WA	98260	[Redacted]
City	State	Zip	Daytime Phone

Are at least 18 years old?  Yes  No If not, please specify your age \_\_\_\_\_

**BACKGROUND:**

Education Bachelor Aeronautical Engineering

Occupation (s): Engineer, aerospace consultant, leadership coach

Other Volunteer Positions: Museum of Flight Board, Aviation Accreditation Board International

Hobbies: Pilot, musician, writer

Other applicable experience: Past Langley City Council member, chair & liaison of CCAC

**SKILLS:**

List Applicable Skills Familiar with Roberts Rules, city government processes, OPMA, PRA

**DESIRE:**

Briefly describe why you are interested in volunteering:

I was involved in the founding of CCAC and would like to continue my involvement

*Michael Morton*

Date: Effective Jan 1, 2022





## City of Langley

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### MEMORANDUM

**To:** City Council and Mayor Scott Chaplin  
**From:** Randi Perry, Director of Public Works  
**Re:** Public Works Capital Improvement Plan and Transportation Improvement Plan

**Meeting Date:** December 6, 2021

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**The purpose of this memo is to present Resolution 822 and 823 for Council first and second reading and provide supporting documentation for Municipal Capital Improvements at 179 Second Street -Old Fire Hall and 112 Second Street-City Hall.**

At the November 1<sup>st</sup>, 2021, The Public Works Advisory Commission and City Staff recommended City Hall foundation work be conducted in 2022 at 112 Second Street and that the tower at the Old Fire Hall be further investigated in 2022 with work to be budgeted for 2023.

Staff and PWAC recommended (November 1<sup>st</sup>, 2021) City Hall foundation be addressed in 2022. This work is shovel ready status. Attached you will find City Hall Structural Inspection conducted by PACE Engineers July 20,2015 and the Level Survey Conducted October 12, 2021, by R&R foundation Specialist.

Staff and PWAC recommended (November 1<sup>st</sup>, 2021) 179 Second Street Tower be addressed in 2023. This gives Staff time to investigate tower removal or reinforcement and obtain accurate cost estimates. The most recent data from 2018 is attached for Council to review.

#### **STAFF RECOMMENDS:**

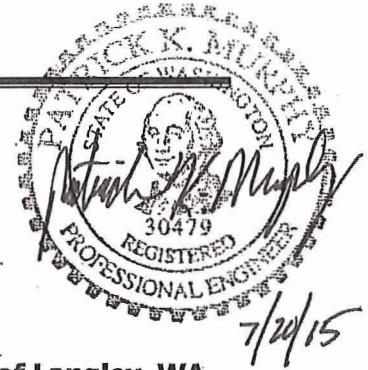
Council approves Resolution 823 adopting the six-year Capital Improvement Programs.

Council Approves Resolution 822 adopting the six-year Transportation Improvement Program.

# MEMORANDUM

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**Date:** July 20, 2015  
**To:** Stan Berryman, Director of Public Works, City of Langley, WA  
Robin Nelson, P.E., Principal Engineer, PACE Engineers  
**From:** Patrick Murphy, P.E., Principal Engineer, PACE Engineers  
**Subject:** **Structural Assessment Report – City Hall Building, City of Langley, WA**



## Introduction:

At the request of the City of Langley, out of concern that a portion of the City Hall foundation might be settling, PACE Engineers performed a site observation of City Hall on Thursday, July 2, 2015. Patrick Murphy performed the site observations and spoke with Stan Berryman, Director of Public Works and David Marks, Chief of Police, while on site from 10:00 am until 1:30 pm.

## Background:

Originally built in 1948 as a Masonic Temple, the current City Hall structure is a 2-story, 4,200 square foot rectangular building. Based on observations, limited drawing review and discussions with City staff, the building structure consists of a shallow concrete perimeter footing; 3'-3" tall perimeter concrete stem walls; a slab-on-grade first floor; wood-framed walls, 2<sup>nd</sup> floor, and roof; and, a brick masonry exterior veneer. According to City staff, the City has owned the building since approximately 2000 and no substantive maintenance on the building perimeter has occurred since the City acquired the building.

## Findings:

### General:

The overall building appears to be in reasonable condition for a 67-year old building of this type. City staff did not report any functional deficiencies such as a leaky roof or windows and doors that did not operate properly. No drastic structural deficiencies were observed during the engineer's site assessment.

### Roof:

The attic space and exterior roofing system were not observed as part of this preliminary assessment effort. It was observed that the building has no eaves, only gutters installed against a 2" thick fascia board fastened to the brick veneer. This condition does not protect the exterior walls from wind-blown rain.



Stan Berryman, Director of Public Works  
City of Langley  
July 20, 2015  
Page 2

Brick Veneer:

The brick veneer is in varied condition and in need of maintenance. Much of the veneer on all sides of the building is in good condition and only in need of being resealed (brick is porous). However, various localized areas of the building veneer have experienced separation of adjacent bricks or cracking and have been repaired in the past (repointing). The orientation of these cracks is mostly vertical or diagonal. Some of the repointing has held up fine, other areas have subsequently opened up again. There are at least two possible reasons for the array of old and new cracks that were observed. First, the overall brick veneer system does not include "control joints" in the layup of the brick. A brick and mortar assembly shrinks as it cures shortly after initial construction and, later, during the service life of the building, these assemblies expand and contract during the cycle of wet and dry seasons. Control joints, usually oriented vertically, provide a designated weak area in a wall of brick that will attract and conceal shrinkage cracks that are unavoidable. In the absence of control joints, cracks will develop at otherwise natural weak locations in a wall of brick, usually between openings such as between stacked first and second story windows or between a first floor door and a second story window. (see photos for examples). Second, light gage steel fasteners that typically are used to secure the brick veneer to the supporting wall can corrode over time and break leaving the brick more vulnerable to movement due to cycles of moisture and wind.

One noteworthy veneer crack occurs above the back door at the northwest corner of the building. (see attached photos) This crack appears to have been repaired once before and it has opened up again. There is evidence that some minor settlement at this corner of the building could be causing this crack. Refer to the discussion below under Foundations for further information.

Foundations:

The foundation for the perimeter of this building appears to be a concrete footing in combination with a 3'-3" tall concrete stem wall. Though the footing is likely continuous, the stem wall is discontinuous at door openings at the front and back of the building. The top of the footing is approximately flush with the adjacent ground surface and the thickness of the footing is unknown but usually 12" or less for this type of building. The concrete stem wall is assumed to be approximately 8" thick – wide enough to support the wood-framed walls and brick veneer.

Approximately seven vertical cracks in the stemwall were observed around the perimeter of the building. The crack widths range from 1/16" to 1/8". All but one of these cracks appear to be minor and not of significant concern. Foundations for buildings of this vintage would be expected to have some reinforcing steel integral in the concrete but not as much as current building codes require. Consequently, like the veneer, as the concrete cures and shrinks and throughout moisture cycles there is a natural tendency for vertical shrinkage cracks to develop. These cracks start out as hairline cracks and may expand over time. Maximum crack widths of 1/8" that were observed pose no great concern.

Northwest Corner:

One crack in the west stemwall, 20' south of the northwest corner, is more noteworthy. This crack may be related to several other conditions that were observed or that I was alerted to. This crack was offset and leaning out 1/8" at the top, indicating that some minor rotation outward of the stemwall has occurred between the crack and the northwest corner of the building. Other conditions

Stan Berryman, Director of Public Works  
City of Langley  
July 20, 2015  
Page 3

observed in this area include: the ground west of the concrete walkway slopes down approximately two feet allowing for surface water to siphon away soil particles from beneath the slab & footing (no eaves to protect the footing from heavy rain); the discontinuity in the perimeter stemwall created by the backdoor opening prevents the stemwall from acting as an effective "belt" in this area of the building, allowing the corner to rotate outward; and, the brick veneer was not overhanging the top of the stemwall at the northwest corner as it does everywhere else at the building perimeter, again, suggesting some rotation of the stemwall has occurred. Additionally, Police Chief, David Marks, brought to my attention a crack beneath the carpet parallel to the west wall of the building beginning at the back door and extending south into the council chambers. West of this crack the slab could be felt sloping down toward the stemwall. Considered together, these conditions suggest that, over the years, surface water may have siphoned away some of the soil support from beneath the slab and footing at the northwest corner, allowed the stemwall to rotate west, causing the veneer crack to develop at the top of the back door. This condition, compared to other observed conditions, will require the most effort to mitigate.

### **Recommendations:**

Based on the site observations performed at the City Hall structure, the following recommendations are offered for consideration by City staff with the highest priorities listed first and with descending priorities following:

1. **Address repairs at the northwest corner:** This may include, at the interior; carpet removal; slab inspection; measurement of settlement; pressure injection of grout to relevel existing slab; or, removal of a portion of slab, placement of compacted fill and slab patching; and, exterior measurement of footing settlement; inspection and possible repair of existing foundation drain; localized reinforcing of footing with mini-piles or helical piers; repointing of brick veneer and improved surface water collection and discharge.
2. **Initiate general brick veneer repair & maintenance program:** This likely would include repointing of existing cracks and applying a spray-on waterproof sealer to the entire building perimeter. Recommended intervals for sealing brick veneers are approximately 10-15 years. Consultation with a specialty masonry designer or contractor is recommended. Given the absence of control joints, periodic localized repointing of the brick veneer should be anticipated. Monitor conditions annually and perform maintenance, as required.
3. **Initiate general stemwall maintenance and monitor periodically:** Pressure-inject an epoxy sealant into the stemwall cracks. Apply a general spray-on concrete waterproof sealant to the entire surface of the exposed stemwall to minimize moisture absorption. Monitor conditions annually and perform maintenance, as required.
4. **Inspect roofing system and observe roof framing system within attic space:** The roofing system and roof framing system were not observed as part of the scope of work in this preliminary building assessment phase. It is recommended that these systems be observed by a roofing contractor and an engineer, respectively, in the next phase of the project to determine if any remedial work is required.

If you have any questions regarding these preliminary assessment findings and recommendations, please contact Robin Nelson or me. Thank you.



**South Elevation**



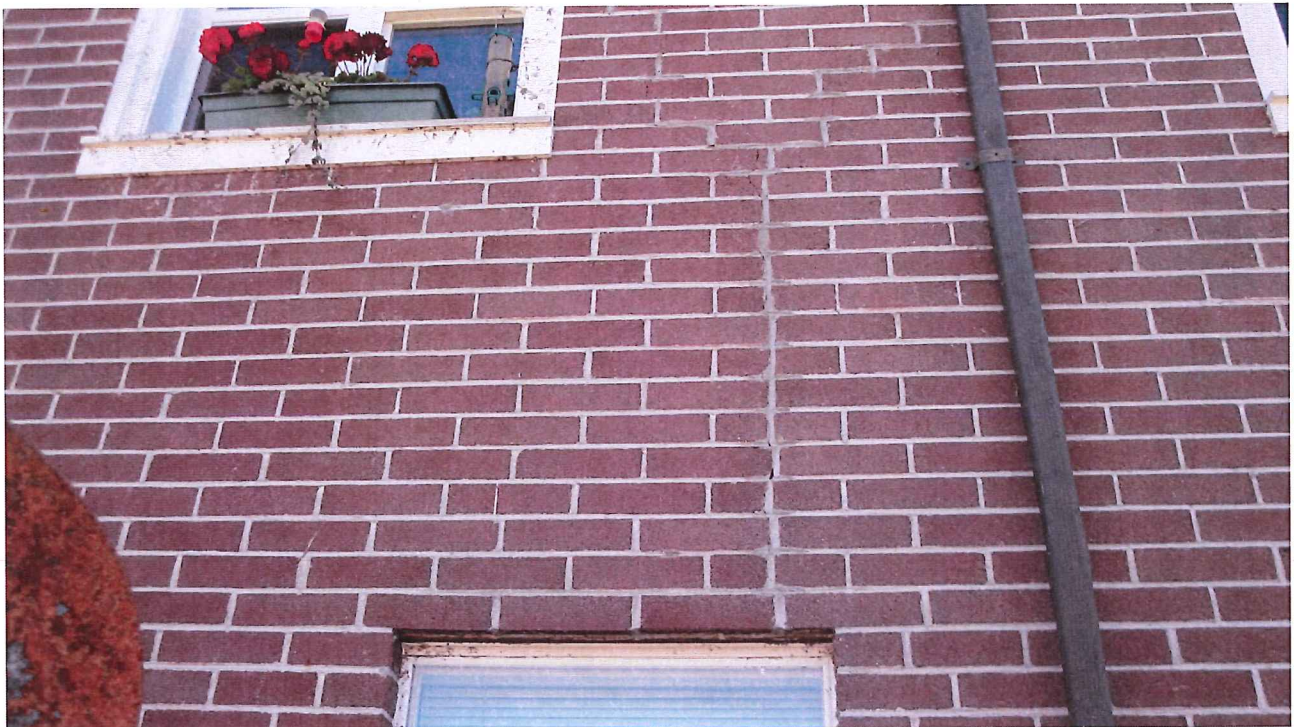
South Elevation – Typical Veneer Cracks



South Elevation – Previously Repaired Crack



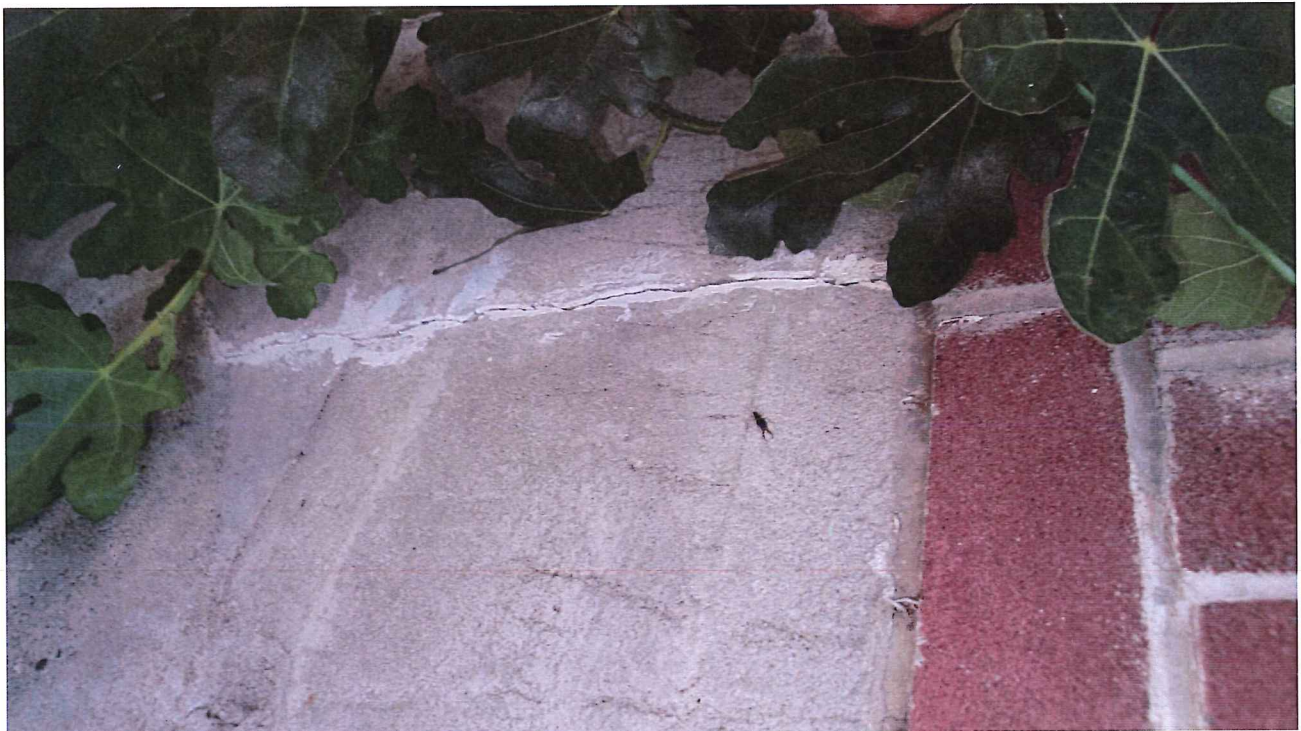
**West Elevation**



**West Elevation – Previously Repaired Crack**



West Elevation – Large Area Veneer Replacement



West Elevation – Stemwall Crack



**North Elevation**



**North Elevation – Veneer Crack**

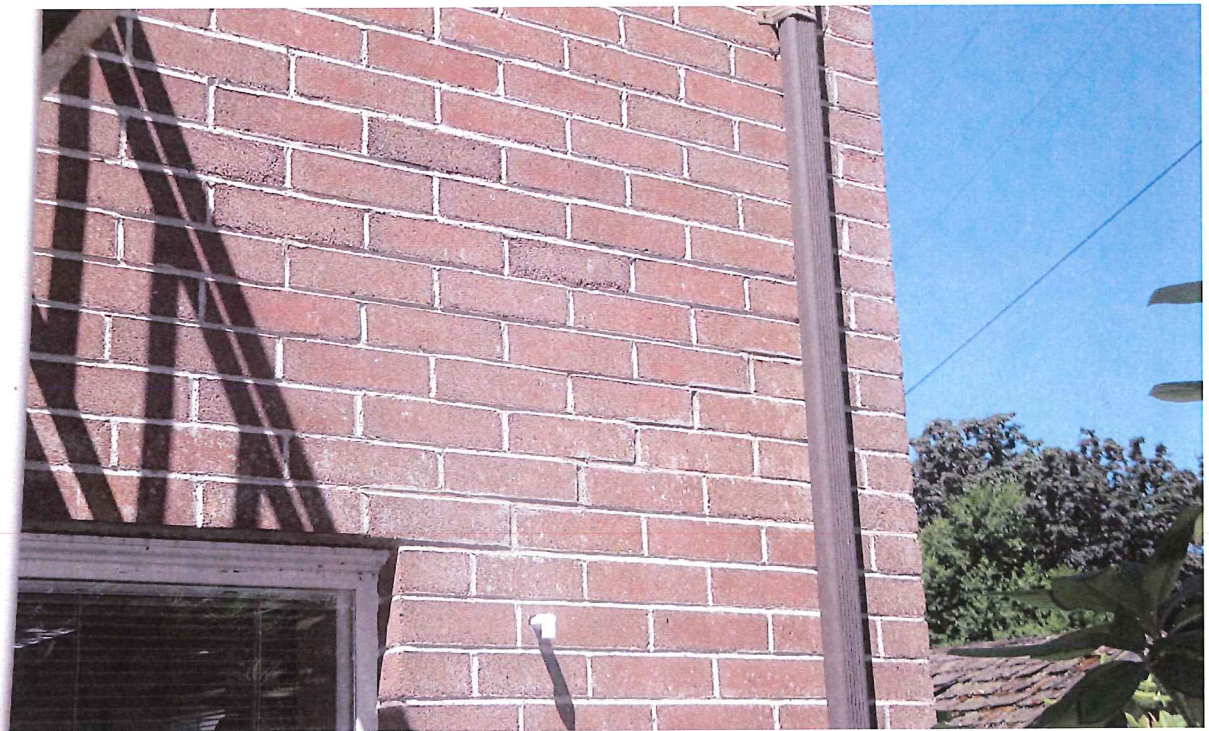




North Elevation – Stemwall Crack



**East Elevation**



**East Elevation – Intact Repair**



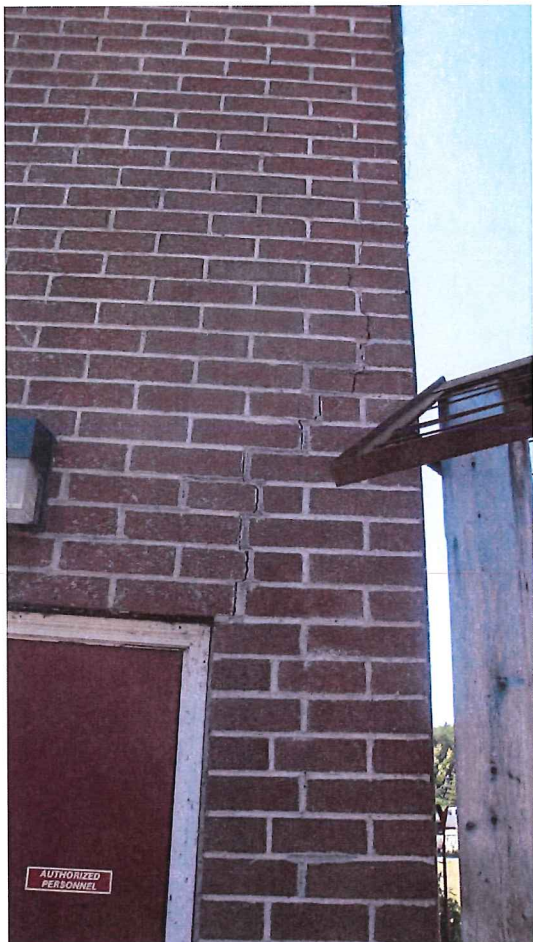
East Elevation – Veneer Crack



East Elevation – Veneer Crack, View #2



**Northwest Corner – Back Door is Discontinuity in Stemwall**



**Northwest Corner – Veneer Crack**



Northwest Corner – Veneer/Stemwall Misalignment



Northwest Corner – Stemwall Crack with Lateral Displacement





Stan Berryman  
Director of Public Works  
PO Box 366  
Langley, WA 98260

October 15, 2018

Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260

The City of Langley contacted Davido Consulting Group, Inc. (DCG) regarding the Fire House Tower located at 179 Second Street, Langley, WA. The existing tenant has concerns of CMU wall cracking, and water seepage. The city has requested recommendations for repairing these issues.

On June 4, 2018 a site visit was conducted with Stan Berryman to inspect the existing CMU tower structure. A second visit was completed on October 3, 2018. The following items were noted during the two site visits:

- Vertical cracking noted on the inside and outside face of the CMU corners. Some of these cracks are straight vertical, see Figure 1, 2 and 3. One of these cracks deviates away from the corner, but they are generally in a vertical direction, see Figure 4.
- Horizontal cracks from the head of the window opening towards the corner in the upper portion of the eastern wall, see Figure 5 and 6.
- Vertical crack adjacent to the window opening on the north wall, east of the tower, see Figure 7.
- Chipping of the CMU has occurred on the exterior corner, see Figure 8.
- A large two directional crack in the CMU has led to the slight discharge from the block at the upper interior northwest corner, see Figure 9.
- The CMU brick in the upper portion of the west wall has a white powdery substance on the face of the wall. See Figure 10.
- Water Damage was noted on the ceiling at the west side of the tower, see Figure 11 and 12.
- White powder observed on the inside face of the CMU wall is most likely from moisture migration through the wall

The CMU has failed in multiple locations and these failures need to be addressed. The cracking observed in the CMU walls appears to be caused by lateral forces. There is inadequate capacity in the existing CMU tower walls to resist lateral loads and a new system is required. There are several viable options for moving forward with repair on the tower structure:

- Adding fiber reinforced polymer (FRP), a fiberglass or carbon fiber fabric is installed on the face of the CMU.
- New steel brace frame, on either the interior or exterior side of the existing CMU using mechanical connections to transfer loads from the wall to the steel frame.
- Replace the existing CMU wall with a fully grouted, reinforced CMU wall.
- Remove the tower and provide a new roof over the existing opening.

A new lateral system is required to preserve the fire tower structure. The plan for determining the method of repair should include a cost analysis, aesthetic comparison, and community input. Additionally, an architect should be brought on board to facilitate project development. Specifically, the architect can advise the city on waterproofing mechanisms, the aesthetic facets of the project and to provide plans for permitting and repair.

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<b>Seattle</b> 9706 4th Ave NE Suite 300 Seattle, WA 98115 Tel 206.523.0024	<b>Whidbey Island</b> PO Box 1132 Freeland, WA 98249 Tel 360.331.4131	<b>Mount Vernon</b> 2210 Riverside Drive, Suite 110 Mount Vernon, WA 98273 Tel 360.899.1110	<b>Federal Way</b> 31620 23rd Ave S, Suite 307 Federal Way, WA 98003 Tel 206.523.0024
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Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260  
October 15, 2018

Prior to moving forward, the following items will need to be addressed:

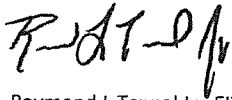
- Will the tower be repaired or removed?
- Determination of the new lateral system needs to be identified, based on cost and aesthetics.
- A detailed, non-intrusive inspection of the CMU wall is needed to determine the size, spacing and quantity of reinforcement. This inspection should also determine if the CMU wall is partially or fully grouted. If partially grouted, the location of vertical and horizontal bond beams needs to be identified.

DCG can provide recommendations for architects upon request.

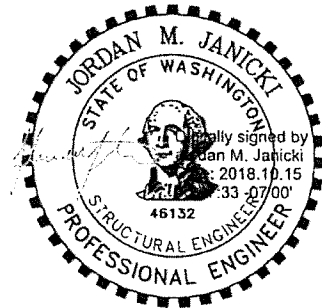
The City of Langley has also requested a cost estimate for the Fire House Tower Repair. Currently there is insufficient information to provide a cost estimate. Direction needs to be given to the scope of repairs. Once the requested information is provided, a design solution can be developed, followed by a cost estimate.

If there are any questions or comments, please contact DCG.

Sincerely ,



Raymond L Tennal Jr., EIT  
Project Engineer



Jordan M. Janicki, PE, SE  
Principal



Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260  
October 15, 2018



Figure 1 – Vertical Cracking (North Wall)



Figure 2 – Vertical Cracking (West Wall)

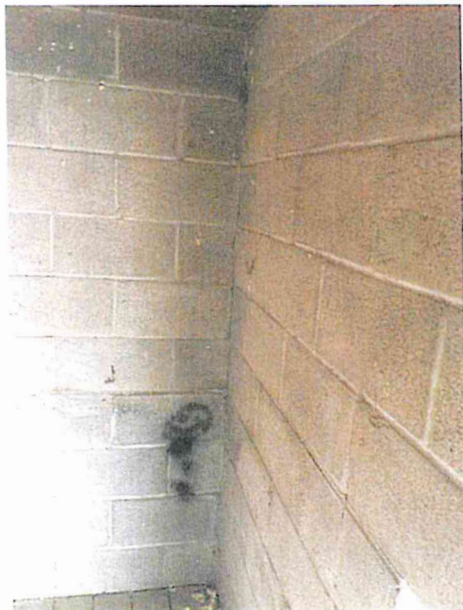


Figure 3 – Vertical Cracking (North Wall)

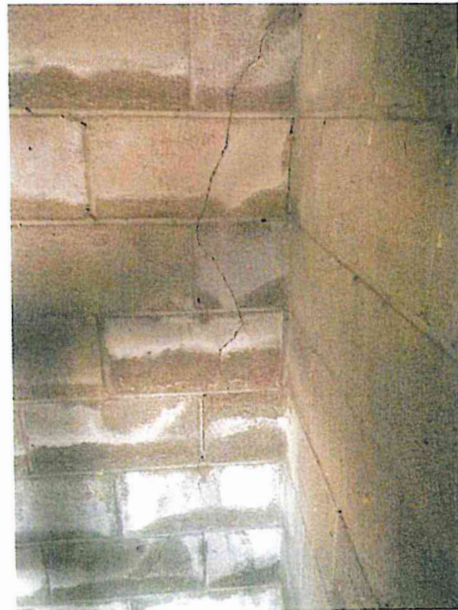


Figure 4 Vertical Crack (West Wall)

Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260  
October 15, 2018



Figure 5 – Horizontal Cracking (North Side)



Figure 6 – Horizontal Cracking (South Side)

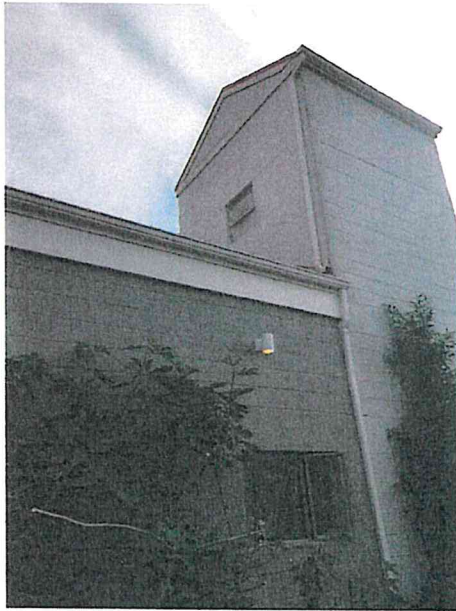


Figure 7 – Cracking in Adjacent Wall

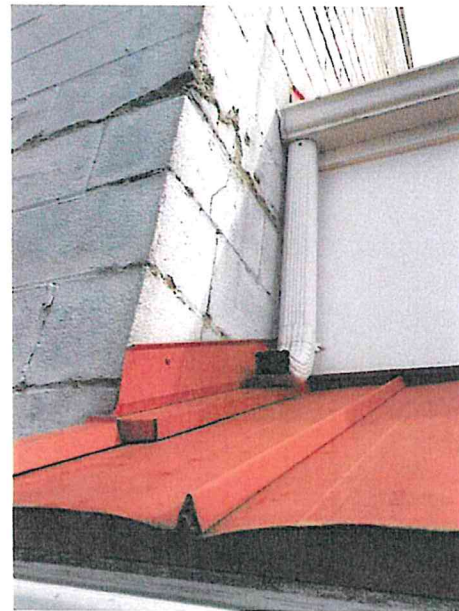


Figure 8 – Clipping of CMU

Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260  
October 15, 2018



Figure 9 – Two Directional Crack



Figure 10 – White Powder



Figure 11 – Water Damage



Figure 12 – Water Damage



Stan Berryman  
Director of Public Works  
PO Box 366  
Langley, WA 98260

July 2, 2019

Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260

The City of Langley contacted Davido Consulting Group, Inc. (DCG) regarding preparing an estimate for the capital project to repair the Fire House Tower located at 179 Second Street, Langley, WA. This engineer's estimate has been enclosed and summarized below.

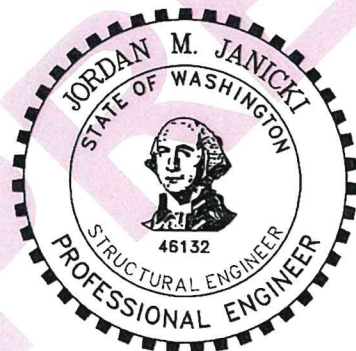
On October 15, 2018, DCG provided a letter addressing the structural deficiencies of the fire tower. To address these an internal steel frame is required to secure the existing CMU tower. Based on the assumed frame shown in Figure 1, the enclosed estimate has been prepared. This shows an estimated construction cost just below \$54,000. Postponing this repair to 2021 would increase the cost to approximately \$60,000.

The proposed structure is assumed to require (4) 5"sq x 1/4" HSS columns supporting (8) C12x30 beams tied to the existing CMU tower. This structure is supported laterally with (14)L3x3x1/4 angles. A new 24" wide by 12" deep footing will be required to support this interior frame.

If there are any questions or comments, please contact DCG.

Sincerely,

Raymond L. Tennal Jr., EIT  
Project Engineer



Jordan M. Janicki, PE, SE  
Principal

**Seattle**  
9706 4th Ave NE Suite 300  
Seattle, WA 98115  
Tel 206.523.0024

**Whidbey Island**  
PO Box 1132  
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**Mount Vernon**  
2210 Riverside Drive, Suite 110  
Mount Vernon, WA 98273  
Tel 360.899.1110

**Federal Way**  
31620 23rd Ave S, Suite 307  
Federal Way, WA 98003  
Tel 206.523.0024

Langley Fire Tower Structural Evaluation  
179 Second Street, Langley, WA 98260  
July 2, 2019

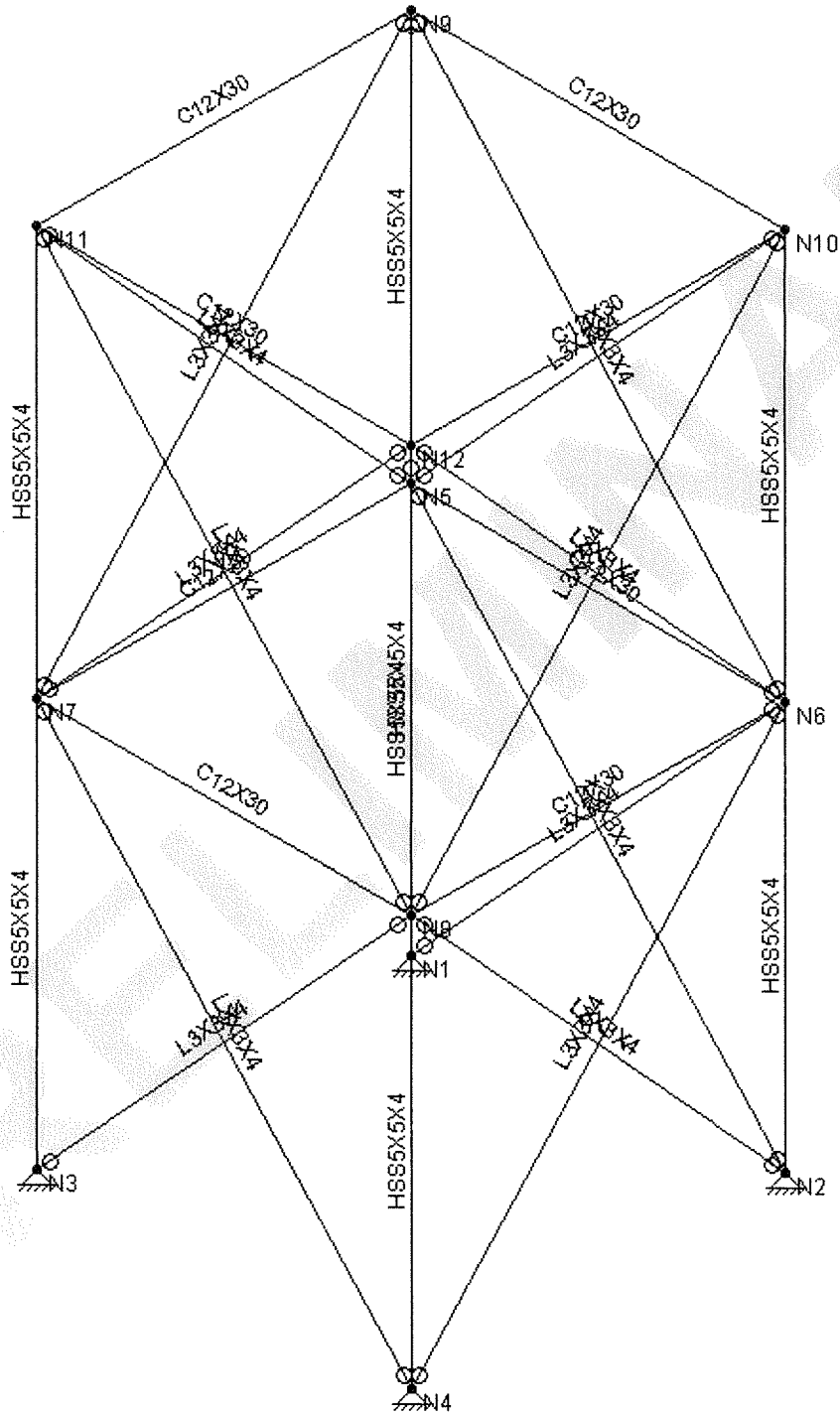


Figure 1 – Tower Frame



**Project:** Langley Fire Tower Repair  
**Description:** Material Estimate

Made By: RLT  
 Date: 02-Jul-2019

**Steel**

Item	Descriptions	wt/ft	qty	units	Unit Cost	Material Cost	Labor Factor	Estimate
<b>Material Total:</b>						<b>\$7,395</b>	<b>Total</b>	<b>\$22,200</b>

**Masonry**

Item	Descriptions	qty	units	Unit Cost	Material Cost	Labor Factor	Estimate	
<b>Material Total:</b>						<b>\$0.00</b>	<b>Total</b>	<b>\$5,000</b>

**Foundation**

Item	Descriptions	qty	units	Unit Cost	Material Cost	Labor Factor	Estimate	
<b>Material Total:</b>						<b>\$1,253</b>	<b>Total</b>	<b>\$2,800</b>

**Demo**

Item	Descriptions	qty	units	Unit Cost	Material Cost	Labor Factor	Estimate	
<b>Material Total:</b>						<b>\$3,767</b>	<b>Total</b>	<b>\$9,300</b>

*Note the following assumption*  
 New steel structure to be erected internally  
 Masonary to be treated and waterproofed  
 Repair cracks and mortar joints  
 A&E Fees not included  
 Permitting Fees not include  
 Estimated annual escalation cost is at 5% of total cost

Cost:	\$39,300
Mobilization (Fixed):	\$2,000
Project Sub Total:	\$41,300
20% Contingency:	\$8,260
WSST 8.70%:	\$4,312
<b>Total Cost:</b>	<b>\$53,872</b>
Escalation 5%/year 2 years:	\$2,694
	\$2,828
<b>Total Cost 2021:</b>	<b>\$59,394</b>

*A&E Fees and Permitting not included*

# Firehouse Glass Studio

**McClure Custom Homes**

**Owner: Callahan McVay**

**Budget Estimate**

**Date: 7/23/2019**

\$88,349.21

COST CODE	DESCRIPTION	QTY	SUB / UNIT	LABOR / UNIT	LABOR TOTAL	MATERIAL AMOUNT	MATERIAL TOTAL	SUB AMOUNT	SUB-BID TOTAL	TOTAL COST
<b>DIVISION ONE - GENERAL CONDITIONS</b>										
0110-0	Project Manager	4	WKS	\$325.00	\$1,300.00	\$12.00	\$48.00	\$0.00	\$0.00	\$1,348.00
0111-0	Supervision	4	WKS	\$1,300.00	\$5,200.00	\$20.00	\$80.00	\$0.00	\$0.00	\$5,280.00
0115-0	Administrator	4	WKS	\$160.00	\$640.00	\$8.00	\$32.00	\$0.00	\$0.00	\$672.00
0127-0	Temp Fence	1	mo	\$400.00	\$400.00	\$800.00	\$800.00	\$0.00	\$0.00	\$800.00
0128-0	Temp Protection	1	ls	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	\$0.00	\$800.00
0128-0	Temp Protection/ steel plate	1	ls	\$150.00	\$150.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,150.00
0133-0	Interim Clean-Up / Dump Fees	4	WKS	\$125.00	\$500.00	\$200.00	\$800.00	\$0.00	\$0.00	\$1,300.00
0134-1	Final Clean-Up / Exterior	1	LS	\$480.00	\$480.00	\$150.00	\$150.00	\$0.00	\$0.00	\$630.00
0143-2	Work Truck	4	WKS	\$0.00	\$0.00	\$50.00	\$200.00	\$0.00	\$0.00	\$200.00
					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIVISION ONE (allowance)</b>										<b>\$12,180.00</b>

<b>DIVISION TWO - SITE WORK</b>										
0214-0	Demolition	1	bid		\$0.00	\$0.00	\$0.00	\$34,480.00	\$34,480.00	\$34,480.00
					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIVISION TWO (allowance)</b>										<b>\$34,480.00</b>

<b>DIVISION SIX - WOOD &amp; PLASTICS</b>										
0605-0	Framing/ rafter	400	lf	\$3.00	\$1,200.00	\$2.00	\$800.00	\$0.00	\$0.00	\$2,000.00
0605-0	Framing/ blocking	400	lf	\$2.00	\$800.00	\$1.00	\$400.00	\$0.00	\$0.00	\$1,200.00
0605-0	Framing / fascia	44	lf	\$4.00	\$176.00	\$8.00	\$352.00	\$0.00	\$0.00	\$528.00
0605-0	Framing / sheathing	208	sf	\$2.00	\$416.00	\$2.00	\$416.00	\$0.00	\$0.00	\$832.00
0643-0	Exterior Trim - Miscellaneous	22	lf	\$6.00	\$132.00	\$6.00	\$132.00	\$0.00	\$0.00	\$264.00
0644-0	Siding	60	sf	\$10.00	\$600.00	\$8.00	\$480.00	\$0.00	\$0.00	\$1,080.00
0650-0	Shoring				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIVISION SIX (allowance)</b>										<b>\$5,904.00</b>

<b>DIVISION SEVEN - THERMAL &amp; MOISTURE</b>										
0711-0	Insulation	200	sf		\$0.00	\$0.00	\$0.00	\$12.00	\$2,400.00	\$2,400.00

0720-0	Roofing	300 sf	\$0.00	\$0.00	\$8.00	\$2,400.00	\$2,400.00
0730-0	Sheet Metal	40 lf	\$6.00	\$240.00	\$4.00	\$160.00	\$400.00
0733-0	Gutters	62 lf	\$0.00	\$0.00	\$15.00	\$930.00	\$930.00
<b>DIVISION SEVEN (allowance)</b>							
<b>\$6,130.00</b>							
<b>DIVISION NINE - FINISHES</b>							
0900-0	Drywall	208 sf	\$0.00	\$0.00	\$4.00	\$832.00	\$832.00
0990-0	Painting	1 est	\$0.00	\$0.00	\$900.00	\$900.00	\$900.00
<b>DIVISION NINE (allowance)</b>							
<b>\$1,732.00</b>							
<b>DIVISION FIFTEEN / MECHANICAL</b>							
1530-0	Fire Protection	1 est	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00
1540-0	Plumbing	1 allow	\$0.00	\$0.00	\$800.00	\$800.00	\$800.00
<b>DIVISION FIFTEEN (allowance)</b>							
<b>\$3,800.00</b>							
<b>DIVISION SIXTEEN / ELECTRICAL</b>							
1600-0	Electrical	1 ALLOW	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
1605-0	Phone / Cable / Internet	1 allow	\$0.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00
<b>DIVISION SEVENTEEN / CONTRACTOR'S FEE</b>							
1700-0	Cost of the Cost-Plus Work		\$12,234.00	\$5,250.00	\$51,042.00	\$68,526.00	\$68,526.00
1700-0	OVERHEAD AND PROFIT	17.00%			\$11,649.42	\$11,649.42	\$11,649.42
1700-0	SUB TOTAL				\$80,175.42	\$80,175.42	\$80,175.42
1700-0	BUILDER'S RISK AND LIABILITY INS	0.90%			\$721.58	\$721.58	\$721.58
1700-0	PRE TAX SUBTOTAL				\$80,897.00	\$80,897.00	\$80,897.00
1700-0	B&O TAX	0.471%			\$381.02	\$381.02	\$381.02
1700-0	SUB TOTAL				\$81,278.02	\$81,278.02	\$81,278.02
1700-0	State Sales Tax	8.70%			\$7,071.19	\$7,071.19	\$7,071.19
1700-0	Contract Sum				\$88,349.21	\$88,349.21	\$88,349.21



**McClure Custom Homes**  
**Owner: Callahan McVay**

7/23/2019

COST CODE	DESCRIPTION	QTY	SUB / UNIT	LABOR / UNIT	LABOR TOTAL	MATERIAL AMOUNT	MATERIAL TOTAL	SUB AMOUNT	SUB-BID TOTAL	TOTAL COST
<b>DIVISION ONE - GENERAL CONDITIONS</b>										
	DIVISION ONE									\$12,180.00
<b>DIVISION TWO - SITE WORK</b>										
	DIVISION TWO									\$34,480.00
<b>DIVISION SIX - WOOD &amp; PLASTICS</b>										
	DIVISION SIX									\$5,904.00
<b>DIVISION SEVEN - THERMAL &amp; MOISTURE</b>										
	DIVISION SEVEN									\$6,130.00
<b>DIVISION NINE - FINISHES</b>										
	DIVISION NINE									\$1,732.00
<b>DIVISION FIFTEEN / MECHANICAL</b>										
	DIVISION FIFTEEN									\$3,800.00
<b>DIVISION SIXTEEN / ELECTRICAL</b>										
	DIVISION SIXTEEN									\$4,300.00
<b>DIVISION SEVENTEEN / CONTRACTOR'S FEE</b>										
1700-0	Cost of the Cost-Plus Work				\$12,234.00		\$5,250.00		\$51,042.00	\$68,526.00
1700-0	OVERHEAD AND PROFIT		17.00%							\$11,649.42
	<b>SUB TOTAL</b>									\$80,175.42
1700-0	BUILDER'S RISK AND LIABILITY INS		0.90%							\$721.58
1700-0	PRE TAX SUBTOTAL									\$80,897.00
1700-0	B&O TAX		0.471%							\$381.02
	<b>SUB TOTAL</b>									\$81,278.02
1700-0	State Sales Tax		8.70%							\$7,071.19
1700-0	<b>Contract Sum</b>									<b>\$88,349.21</b>

**CITY OF LANGLEY, WASHINGTON  
RESOLUTION NO. 823**

**A RESOLUTION OF THE CITY OF LANGLEY,  
WASHINGTON, adopting the 2022-2028  
Six Year Public Works Capital  
Improvement Plans**

**WHEREAS**, it is the desire of the City of Langley, Washington to adopt a programs for Public Works elements within the City; and

**WHEREAS**, the city Council at a duly advertised public hearing held on November 1, 2021, received public input on the needs of Capital Improvements; and

**WHEREAS**, THE City Council at a regular public meeting, considered such a Capital Improvement program;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Langley, that the City does hereby adopt the Six-Year Capital Improvement Programs for 2022-2027, a copy of which is attached hereto and by reference made a part hereof.

**PASSED AND ADOPTED** by the City Council of the City of Langley, State of Washington on this day 2021.

---

Scott Chaplin, Mayor

ATTEST:

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Monica M. Felici, Clerk/Treasurer



**City of Langley**  
**Facilities Capital Improvements**  
 2022-2026

Municipal Capital Reserve Fund

Year	Location	Description	Total Cost
2022	City Hall-Structural 112 2 <sup>nd</sup> Street	2015 PACE Engineering Report - Address Repairs at the northwest corner - Initiate general brick veneer repair & maintenance program – includes correcting existing cracks and applying a spray on waterproof sealer to the entire building perimeter. ○ This should be placed on a 10–15-year schedule - Initiate general stem wall maintenance and monitor periodically. This includes pressure-injected epoxy sealant into the cracks and spray on concrete waterproof sealant to minimize moisture absorption. ○ Monitor conditions annually, maintain as required.  <i>The project requires defined scope, planning/building department coordination, engineering plans. (10/11/2021- meeting with contractor to obtain cost estimate to begin addressing repairs to the northwest corner)</i>	\$75,000
	Seawall Park  POSC recommends 2022-Establish priority	- Condition assessment of Seawall -Replace 18 rotting wooden posts -Install metal handrails on three stairways -Replace concrete on three stairways - Electrical upgrades include fixtures <i>(Unable to reach companies for updated quoted- this project requires defined scope, planning coordination-shoreline permitting and engineering)</i>	\$75,000
	Old Firehouse- Structural 179 2 <sup>nd</sup> Street	2018/2019 DCG engineering report - Previous CIP states remove water damaged tower and replace with roof - The engineering report recommends structural reinforcement and water proofing  <i>This project requires scope clarification, building department coordination, DRB review if tower is eliminated and engineered drawing.</i>	\$5,000

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

<b>2023</b>	Old Fire House- Structural		Amount TBD
<b>2024</b>	City Hall	Replace carpet First and Second Floors	\$60,000
<b>2025</b>	Library	Roof replacement	\$70,000
<b>2026</b>	City Hall	Structural engineering analysis to determine designs and costs required to support solar panel on roof	\$30,000
<b>2027</b>	City Hall	Roof Replacement with solar panels	TBD from 2025 report



City of Langley  
 Water Capital Improvement Projects  
 2022-2027

Water Reserve Fund

Year	Location	Description	Cost
<b>2022/2023</b>	On Sixth Street Park Ave to Cascade	(W3, LIP-9) Replace 1850 LF undersized AC water main and services to meter. Upgrade Fire Hydrants to meet current code.	\$554,000 * bond \$0 rate/reserve
	Fourth Street Anthes to Cascade	(W4, LIP-10) Replace 1680 LF undersized AC water main and services to meter. Upgrade Fire Hydrants to meet current code. LIP10-1020 LF Anthes to Cascade	\$318,000 * bond
	On Island View	(W6, LIP-11) Replaced undersized main and services to meter. Upgrade Fire Hydrants to meet current code.	\$151,000* bond \$0 rate/reserve
	On Edgecliff- Camano to Furman/Wilkinson  On Furman- Edgecliff to Sandy Point	(W5, LIP-1&2) Replace 6100 LF undersized AC water main and services to meter. Upgrade Fire Hydrants to meet current code.  <u>NOTE:</u> LIP-1 1550 LF Edgecliff-Camano to Furman. LIP2 1300 LF Furman-Sandy Point-Edgecliff. W-5 (remainder) 3250 LF Edgecliff-Camano-Wilkinson. It is desired to take advantage of Economy of Scale to complete Furman to Wilkinson concurrently.	\$911,000* bond  \$1,368,000 rate/reserve
*Projects included in the Langley Infrastructure Project & pending Water Comprehensive plan. - All Cost estimates from 2019 Water Comp plan pending approval, includes inflation, and does not reflect economy of scale.			
<b>2022/2023 TOTAL = \$1,368,000 rate/reserve</b>			
<b>2024</b>	Pump Station Mechanical Upgrade	(M-1) Pump Station PLC upgrade, eliminate discharge to atmosphere, Auto transfer generators for Cedars & Pump station, Upsize Highlands gen to provide fire flow in during outage.	\$200,000 rate/reserve
<b>2025</b>	Fourth Street Park to Cascade	W-4 (remainder) 660 LF	\$158,400 rate/reserve
<b>2025</b>	Sandy Point-Furman to Wilkinson	(W2) Install 2900 LF 8-inch water main to loop the supply to Sandy Point sub-service, outside city limits to the east. This project benefits customers outside the city limits within the eastern portion of the service area	\$360,000 rate/reserve
<b>2026</b>	Sandy Point-Furman to Wilkinson	(W2-remainder)	\$336,000 rate/reserve
<b>2027</b>	Reservoir	(M-2) Recoat reservoir interior, install new vents	\$500,000 rate/reserve



City of Langley  
 Sewer Capital Improvements  
 2022-2027

Sewer Reserve Fund

Year	Location	Description	Cost
2022	On Al Anderson (Louisa to Suzanne Court)	(RR-10, LIP-14) Replace or rehab	\$158,950 rate/reserve
		2015 Comprehensive Plan Amendment/modeling	\$70,000 rate/reserve
	Wastewater Treatment Plant	(WWTP-3) Resurface Chlorine Contact Chamber Walls	\$50,000 rate/reserve
2022/2023	On Al Anderson Ave Sixth Street to Louisa	(RR-6, LIP-3) Replace main	\$157,000 * bond
	On Sixth- Al Anderson to Anthes & Groom Lane to Children's Center	(RR-7, LIP-6) Replace main	\$318,000* bond
	Fourth Street near Brookhaven	(RR-13, LIP-7) Replace main	\$121,000* bond
	Third Street near Brookhaven	(RR-11, LIP-8) Replace main or rehab	\$102,500* bond
	On Edgecliff- (Camano to Furman) Furman/Decker (Sandy Point to Edgecliff)	(LIP-1, LIP-2) Extension- install new main	\$1,549,000* grant/bond
*Projects are included in the Langley Infrastructure Project, cost estimates from Davido Consulting Group 30%			<b>2022 Total = \$279,000 rate/reserve</b>
2024	Sunrise Pump Station (Wharf Street)	(P-1) Upgrade pumps (installed 1980), install telemetry, electrical controls, and back-up power generator	\$323,300 rate/reserve
	Parallel to Brookhaven Creek (E35-E31)	(RR-1) Replace or rehab section	\$21,200 rate/reserve
2025	Wastewater Treatment Plant	(WWTP-1) Replace Emergency Generator- Generator cannot power all vital equipment and relies on Potable Water to cool.	\$214,500 rate/reserve
	Wastewater Treatment Plant	(WWTP-6) Replace digester blower air lines	\$26,000 rate/reserve
	Mcleod Alley (N13-N12)	(RR-3) Replace or rehab section	\$30,000 rate/reserve
2026	Lift Station #1 Seawall Park near Doghouse	(P2) Upgrade piping from the wet well to the check valve vault	\$81,400 rate/reserve
	Alley-Park and Island View (W65—W64)	(RR-5) Replace or rehab section	\$167,000 rate/reserve
	Wharf Street (B1-B2)	(RR-12) Replace or rehab section	\$78,000 rate/reserve
2027	Wastewater Treatment Plant	(WWTP-3) Non-potable Water system controls	\$31,000 rate/reserve
	Wastewater Treatment Plant	(WWTP-5) Compost Drainage	\$15,500 rate/ reserve
	Suzanne Court (W75-W72) &(W72-W71)	(RR-9) & (RR-10) Replace or rehab section	\$101,000 rate/reserve
		Sewer Comprehensive Plan Update	\$80,000 rate/reserve



City of Langley  
 Storm Water Capital Improvements  
 2022-2027

Storm Water Reserve Fund

Year	Location	Description/Project Number	Cost
<b>2022/2023</b>	Improvement of problem areas	Public works will address priority areas of concern as they arise to prevent property damage	\$50,000 rate/reserve
	On Sixth Park to Cascade	(1, LIP-4) Replace failing infrastructure to eliminate hazardous overland flow.	\$331,000 *bond
	On Edgecliff Noblecliff to Furman & On Furman Edgecliff to Sandy Point & On Decker Edgecliff to Sandy Point	(2, LIP-1, 3, LIP-2) Install infrastructure to collect and convey storm water to reduce overland flow and ponding hazards to benefit the bluff.	\$1,251,050 *grant eligible/bond
	On Edgecliff East of Furman	(8, LIP-5) Install tight-lined storm sewer system to collect runoff and surface water that travel as overland flow and convey this water to the County outfall near City limits	\$585,000* grant eligible/bond
<b>2022 TOTAL = \$50,000 rate/reserve</b>			
<b>2024</b>	On Melsen Alley Fourth to Sixth Street	(5) Install storm drain system to eliminate flooding and erosion near Fourth Street	\$225,160 rate/reserve
<b>2025</b>	Outfalls Park Ave, Anthes, & 2 on Camano	(6) Replace existing catch basins with water quality treatment units in new manhole	\$346,400 rate/reserve
		Storm Water Comprehensive Plan Update	\$75,000 rate/reserve
<b>2026</b>	Wharf Street	(7) Replace inadequately sized storm line and install water quality treatment unit	\$112,424 rate/reserve
	Anthes & 1st	(4) 4 catch basins to type 1 structure *this project will require ADA improvements that cost is NOT reflected here.	\$37,500 rate/reserve
<b>2027</b>	Northview	Drainage Improvements	\$136,400 rate/reserve
*Projects are included in the Langley Infrastructure Projects, cost estimates from Davido Consulting Group 30% Cost Opinion.			



City of Langley  
 Public Works Fleet Capital Plan  
 2022-2027

PW Vehicle/Equipment Reserve Fund

Year	Description	Total Cost
2022	No purchases to build equipment reserve fund	NA
2023	No purchases to build equipment reserve fund	NA
2024	Replace 2013 Ford F250 (tow package) Investigate electric/hybrid options	\$65,000
2025	Replace 2013 Ford F250 (tow package)	\$67,000
2026	Replace 2013 Ford F250	\$69,000
2027	Replace 2014 Cat 420F Backhoe Loader	\$100,000

INVENTORY DESCRIPTION
1993 International Dump Truck
2003 Darcy Utility Trailer
2007 Ford F350
2016 Chevy Colorado Pickup
2016 10,000k Dump Trailer
2016 Ditch Witch Vacuum Excavator 500 gal
2017 John Deere 5085E Utility Tractor with Alamo 17' Versa Boom & 50" Pan Rotary Mower
2018 Chevy Silverado Pickup
2019 Chevy Silverado 2500 pickup



**CITY OF LANGLEY, WASHINGTON  
RESOLUTION NO. 822**

**A RESOLUTION OF THE CITY OF LANGLEY,  
WASHINGTON, adopting the 2022-2028  
Six Year Transportation Improvement Plan**

**WHEREAS**, it is the desire of the City of Langley, Washington to adopt a program for transportation within the City; and

**WHEREAS**, the city Council at a duly advertised public hearing held on November 1, 2021, received public input on the needs of the Street Department; and

**WHEREAS**, THE City Council at a regular public meeting, considered such a transportation program;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Langley, that the City does hereby adopt the Six-Year Transportation Improvement Program for 2022-2028, a copy of which is attached hereto and by reference made a part hereof.

**PASSED AND ADOPTED** by the City Council of the City of Langley, State of Washington on this day of December 2021.

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Scott Chaplin, Mayor

ATTEST:

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Monica M. Felici, Clerk/Treasurer



City of Langley  
 Transportation Improvement Plan  
 2022-2028

Street Fund

Year	Location	Description	Total Cost	Funding Source
2022/2023	Sixth Street Park Ave to Cascade	Pavement reconstruction and separated pedestrian walkway NOTE 1: Cost includes asphalt, pedestrian, and storm drainage improvements. For storm only cost see Storm Water CIP. NOTE 2: Water and Sewer improvements to be constructed at the same time those costs not included in TIP Paving with the associated LIP projects	\$700,000	LIP Funds & Possibly TIB- Complete Streets grant (application submitted 10/2021)
	Decker Edgecliff to Sandy Point Furman Edgecliff to Sandy Point Edgecliff Noblecliff to Furman	Pavement reconstruction. NOTE 1: Cost includes asphalt and storm drainage improvements. For storm only cost see Storm Water CIP. NOTE 2: Water and Sewer improvements to be constructed at the same time those costs not included in TIP Paving with the associated LIP projects	\$1,400,000	LIP Funds
2022	Saratoga Road DeBruyn to City Limits	<i>This project requires final engineering, and TIB application submittal June 2022</i> <ul style="list-style-type: none"> <li>• Complete Bid documents = \$12,000</li> <li>• TIB Grant Support = \$3500</li> <li>• TIB Bid Authorization = \$1500</li> </ul>	\$17,000	Street Fund
2023	Saratoga Road DeBruyn to City Limits	Full depth Road Reclamation- Construction	\$650,000	TIB construction
			\$32,500	5% Local match
2024	Fourth Street Park Ave to Anthes	Pavement reconstruction	\$930,000	Possible TIB Grant 5% Local Match
Fourth Street Pavement Condition Ratings of 40, 48 and 52 are considered poor to fair. It is the lowest rated City Street in the 2019 Pavement Condition Survey conducted by the Washington State Transportation Board.				

2025	First Street Wharf to Debruyne	Mill pavement and asphalt overlay Anthes Plaza Improvements Frick Lane ADA crosswalk	\$980,000	No funding
	Al Anderson Sixth to Highlands	Construct separated asphalt walkway  NOTE: project requires property acquisition Road reconstruction	\$800,000  \$650,000	No funding  Possible TIB Grant 5% Local Match
2026	Edgecliff Drive Furman to City limits	Pavement reconstruction	\$800,000	No funding
EDGECLIFF Drive is the second lowest city street in the TIB Pavement Condition Survey at 42 – POOR. <ul style="list-style-type: none"> <li>- This project may be included in the Langley Infrastructure Project as it includes stormwater and water line improvements. Improvements of this magnitude would require a complete overlay and should remain in the TIP.</li> <li>- Cost consideration with the LIP may only allow for trench patching over utilities</li> </ul>				
2027	Sandy Point Road Camano to City limits	Pavement reconstruction including widening to provide bike and pedestrian lane	\$1,500,000 No funding	No funding
2028	Fairgrounds Road Highlands to Langley Road	Widen road to provide bike and pedestrian lane	\$1,000,000	No funding



## City of Langley

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### MEMORANDUM

**To:** City Council and Mayor Scott Chaplin  
**From:** Public Works Advisory Commission  
**Re:** Langley Municipal Code 2.59.030 Public Works Advisory Commission

**Meeting Date:** December 6, 2021

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**The purpose of this memo is to present Public Works Advisory Commission recommendation to revise Langley Municipal Code 2.59.030 Public Works Advisory Commission.**

Ordinance 1067 established the Public Works Advisory Commission in March 2020. The Commission reviewed the establishing ordinance and has found that LMC 2.59.030 it is inconsistent with other city commissions.

#### 2.59.030 Membership and Terms

A. The PWAC shall be comprised of a total of five **voting** members, ~~consisting of a nonvoting chair from the city council, and three voting members and one nonvoting alternate who are not on the city council.~~ **and one alternate member. The alternate member shall attend meetings and participate in discussions and will vote when a regular board member is not able to attend a board meeting.** Citizen membership in the commission shall broadly represent the diverse interests of Langley residents, businesses, and residents of areas outside Langley that receive utility services from the Langley public works department. Accordingly, the PWAC shall seek citizen representation from those that pay Langley water bills. Pursuant to Section [2.34.030](#), a majority of citizen members shall reside within the city limits unless otherwise provided for herein.

The revision:

- Removes the nonvoting council chair
- Grants authority for the nonvoting alternate to vote in the absence of regular voting member

#### PWAC RECOMMENDATION:

- Council passes Ordinance 1090 revising Langley Municipal Code section 2.59.030 as first and second reading.

**CITY OF LANGLEY  
ORDINANCE NO. 1090**

**AN ORDINANCE OF THE CITY OF LANGLEY,  
WASHINGTON AMENDING SECTION 2.59.030 OF THE  
CITY OF LANGLEY MUNICIPAL, ADOPTED AS EXHIBIT  
A TO ORDINANCE NO. 1067, AND ENTITLED  
“MEMBERSHIP AND TERMS”;**

**WHEREAS**, the City Council of the City of Langley adopted Ordinance No. 1067 effective March 2, 2020, establishing Chapter 2.59.030 of the Langley Municipal Code entitled “Membership and terms”; and

**WHEREAS**, the City Council has determined that it is in the best interest of the City of Langley and its citizens to amend Section 2.59.030 of City of Langley Municipal Code;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANGLEY,  
WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:**

Section 2.59.303 Membership and terms Section A is here by amended to read as follows:

**2.59.030 Membership and Terms**

A. The PWAC shall be comprised of five voting members, and one alternate member. The alternate member shall attend meetings and participate in discussions and will vote when a regular board member is not able to attend a board meeting. Citizen membership in the commission shall broadly represent the diverse interest of Langley residents, businesses, and residents of areas outside Langley that receive utility services from the Langley public works department. Accordingly, the PWAC shall seek citizen representation from those that pay Langley water bills. Pursuant to Section 2.34.030, a majority of citizen members shall reside within the city limits unless otherwise provided for herein.

Pursuant to Section 2.34.080, the mayor shall assign a staff member to the PWAC to provide technical expertise and staff support.

B. PWAC members shall serve for three years from the date of their appointment. Terms shall be staggered so that no more than two positions need be filled in any on year. The mayor shall determine which initial members will serve one-year, two-year and three-year appointments.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or

otherwise invalid for any reason, or should any portion of the Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of the Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF LANGLEY,  
WASHINGTON, AT A REGULAR MEETING THEREOF, THIS \_\_\_\_ DAY OF \_\_\_\_\_  
\_\_\_\_\_, 2021.**

\_\_\_\_\_  
Scott Chaplin, Mayor

ATTEST:

\_\_\_\_\_  
Monica M. Felici  
Director of Finance/City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael R. Kenyon  
City Attorney

**CITY OF LANGLEY WASHINGTON  
ORDINANCE NO. 1067**

**AN ORDINANCE OF THE CITY OF LANGLEY, WASHINGTON, CREATING AND ADOPTING NEW CHAPTER 2.59 OF THE LANGLEY MUNICIPAL CODE RELATING TO THE ESTABLISHMENT, PURPOSE, RESPONSIBILITIES, MEMBERSHIP AND MEETINGS OF A PUBLIC WORKS ADVISORY COMMISSION; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, the City Council for the City of Langley desires to create a Public Works Advisory Commission (PWAC) to act in an advisory capacity to the Public Works Department, Mayor, and City Council on matters related to city utilities; and

**WHEREAS**, the City Council desires that the PWAC, in consultation with Public Works staff, make recommendations on items critical to supporting city utility operations and infrastructure; and

**WHEREAS**, among other responsibilities the PWAC will provide review and advice on Public Works planning and budgeting matters, and assist in prioritizing Public Works projects, through both public meetings and PWAC review;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1. New LMC Chapter 2.59 (Public Works Advisory Commission), Created and Adopted.** A new Langley Municipal Code (LMC) Chapter 2.59, to be entitled “Public Works Advisory Commission,” is created and adopted to read as follows:

**Chapter 2.59  
PUBLIC WORKS ADVISORY COMMISSION**

Sections:

- 2.59.010 Created - Purpose.
- 2.59.020 Responsibilities.
- 2.59.030 Membership and terms.
- 2.59.040 Meetings.

**2.59.010 Created - Purpose.**

The Public Works Advisory Commission (PWAC) is created to support and act in an advisory capacity and make recommendations to the City Council and Mayor on policy matters related to support of City utility operations and infrastructure, in consultation with Public Works staff. The PWAC advises on planning, budgeting and

prioritizing projects through both public meetings and PWAC review.

**2.59.020 Responsibilities.**

A. The PWAC shall be responsible to advise and make recommendations to the City Council and Mayor following review of certain Public Works issues. The PWAC shall:

1. Provide support related to review and update of Public Works Policies and Procedures as those policies and procedures relate to procurement, budget and resource planning;
2. Assist staff with planning, budgeting, and prioritizing projects, through both public meetings and review, included in the City's Capital Improvement and Transportation Improvement Plans (CIP/TIP);
3. Provide a quarterly Analysis of CIP/TIP in relationship to budget and after-action evaluation of projects;
4. Participate in the review and update of the Utility Plans and the Utilities Element of the Comprehensive Plan and provide opportunities for related public comment;
5. Assist staff by providing a citizen sounding board in structuring the annual Utility Rate Fee Schedule proposed updates; and
6. Provide support for other items critical to supporting utility operations and City infrastructure as may be requested by the Public Works Department, Mayor or the City Council.

B. PWAC recommendations to the City Council shall not supplant administrative advice on policy issues but rather serve to supplement administrative advice. The PWAC and its members shall not interfere with administrative Staff functions involving the day to day operation of City utilities.

**2.59.030 Membership and terms.**

A. The PWAC shall be comprised of a total of five members, consisting of a non-voting chair from the city council, and three voting members and one non-voting alternate who are not on the City Council. Citizen membership in the Commission shall broadly represent the diverse interests of Langley residents, businesses, and residents of areas outside Langley that receive utility services from the Langley Public Works Department. Accordingly, the PWAC shall seek citizen representation from those that pay Langley Water Bills. Pursuant to LMC 2.34.030, a majority of citizen members shall reside within the City limits unless otherwise provided for herein.

Pursuant to LMC 2.34.080, the Mayor shall assign a staff member to the PWAC to provide technical expertise and staff support



B. PWAC members shall serve for three years from the date of their appointment. Terms shall be staggered so that no more than two positions need be filled in any one year. The Mayor shall determine which initial members will serve one-year, two-year and three-year appointments.

**2.59.040 Meetings.**

The PWAC shall meet regularly on at least a monthly basis and shall adopt and publish policies regarding the time, place, and frequency of meetings, and adopt rules of procedure governing the conduct of such meetings. If there is no business to conduct, a meeting cancellation notice shall be posted in the same manner as all meeting notices. Special meetings may be held as often as the PWAC deems necessary. Notice of special meetings must be provided in accord with the Washington State Open Public Meetings Act.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five days from the date of publication.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2nd DAY OF March, 2020.**

CITY OF LANGLEY

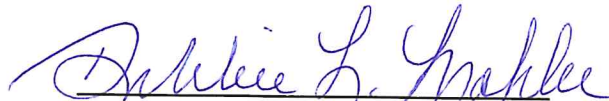


Tim Callison, Mayor

APPROVED AS TO FORM

ATTEST

\_\_\_\_\_  
Michael R. Kenyon, City Attorney

  
Debbie L. Mahler, City Clerk

Published: \_\_\_\_\_

**CITY OF LANGLEY**

**ORDINANCE NO.1089**

**AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF LANGLEY, WASHINGTON FOR THE YEAR 2022, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED EXPENDITURE APPROPRIATIONS FOR EACH SEPARATE FUND.**

**WHEREAS**, State law requires that the City adopt an annual budget before the end of each calendar year; and

**WHEREAS**, the Mayor and Director of Finance have recommended a budget as provided by law; and

**WHEREAS**, the City Council held, on December 6, 2021 public hearing on the recommended Budget, as required by law;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. In accordance with the provisions of RCW Chapter 35A.33, the budget of the City of Langley for 2022, total expenditure amount of \$3,802,135 is hereby adopted which is attached hereto as Exhibit A and which shall be kept on file in the office of the Director of Finance.

Section 2. The totals of budgeted expenditure appropriations for each separate fund are set forth in summary form as follows:

Fund Number	Fund Name	Expenditure Appropriations
001	General Fund	1,783,813
101	Street Fund	178,331
104	<u>Cemetery</u> Fund	34,916
105	Tourism Fund	194,655
202	LIP Bond Fund	144,738
303	Capital Reserve Fund	80,000
306	Water Improvement Project Fund	62,278
401	Water Fund	446,670
402	Sewer Fund	463,020
403	Stormwater Fund	158,716
405	Water Capital Reserve Fund	150,000
407	Stormwater Capital Reserve Fund	50,000
408	Sewer Expansion and Improvement Fund	55,000
501	Public Works Vehicle Reserve Fund	0
625	Scott Memorial Fund	0
<b>Total</b>		<b>3,802,135</b>

Section 3. Capital Improvement Plan. The City Council hereby adopts the City's Capital Improvement Plan for 2020-2025, attached hereto as exhibit b, as part of the 2022 budget.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by State of federal law or regulation, such decision or preemption shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall take effect and be in force January 1, 2021.

**PASSED BY THE CITY COUNCIL OF THE CITY OF LANGLEY, WASHINGTON,** and approved by the Mayor this day of December 2021.

\_\_\_\_\_  
**SCOTT CHAPLIN, Mayor**

ATTEST:

\_\_\_\_\_  
**MONICA M. FELICI**  
Director of Finance/City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
**MICHAEL R. KENYON**  
City Attorney

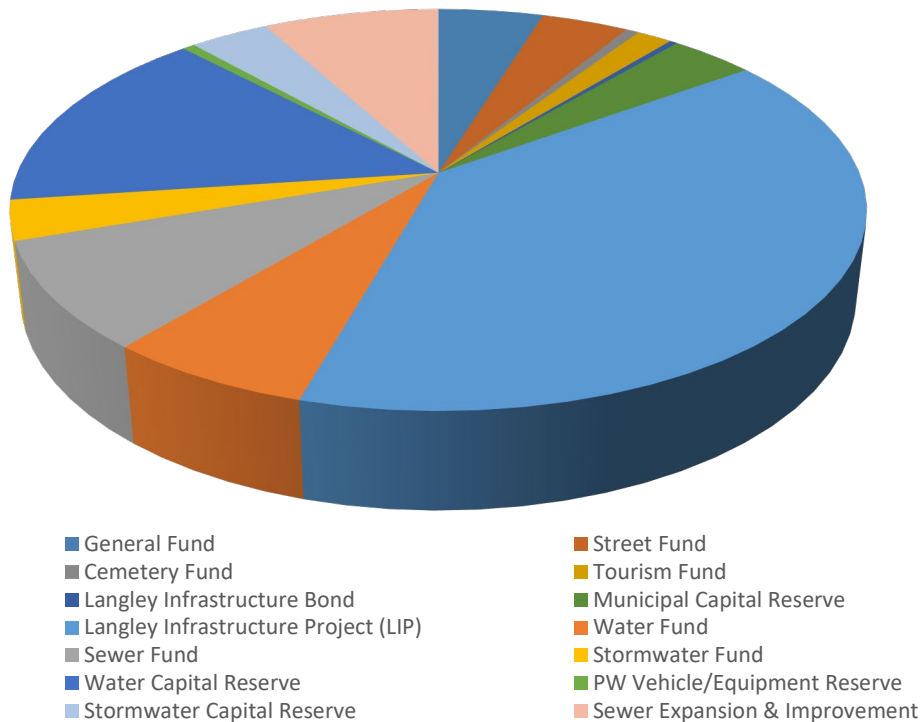
## City of Langley 2022 Budget

### REVENUE

Fund	Beginning Balance	Budgeted Revenue	Transfers In	Expenses	Ending Balance
General Fund	467,934	1,740,010	80,000	1,783,813	504,131
Street Fund	389,434	152,705	0	178,331	363,809
Cemetery Fund	57,647	6,430	0	34,916	29,161
Tourism Fund	158,575	202,539	0	194,655	166,458
Langley Infrastructure Bond	34,271	156,912		144,738	46,446
Municipal Capital Reserve	377,569	58,813	81,000	80,000	437,382
Langley Infrastructure Project (LIP)	3,896,617	62,278		62,278	3,896,617
Water Fund	657,675	785,739	0	446,670	996,744
Sewer Fund	853,540	708,331	0	463,020	1,098,852
Stormwater Fund	317,570	290,612	227	158,716	449,693
Water Capital Reserve	1,492,881	63,540	159,114	150,000	1,565,535
PW Vehicle/Equipment Reserve	55,535	66	25,000	0	80,601
Stormwater Capital Reserve	353,885	296	50,000	50,000	354,181
Sewer Expansion & Improvement	781,832	71,012	127,669	55,000	925,514
Scott Memorial Fund - Post Office	3,400	10	0	0	3,410
<b>Total Budget</b>	<b>9,898,366</b>	<b>4,299,293</b>	<b>523,010</b>	<b>3,802,135</b>	<b>10,918,533</b>

**TOTAL 2020 BUDGET REVENUE \$14,720,668**

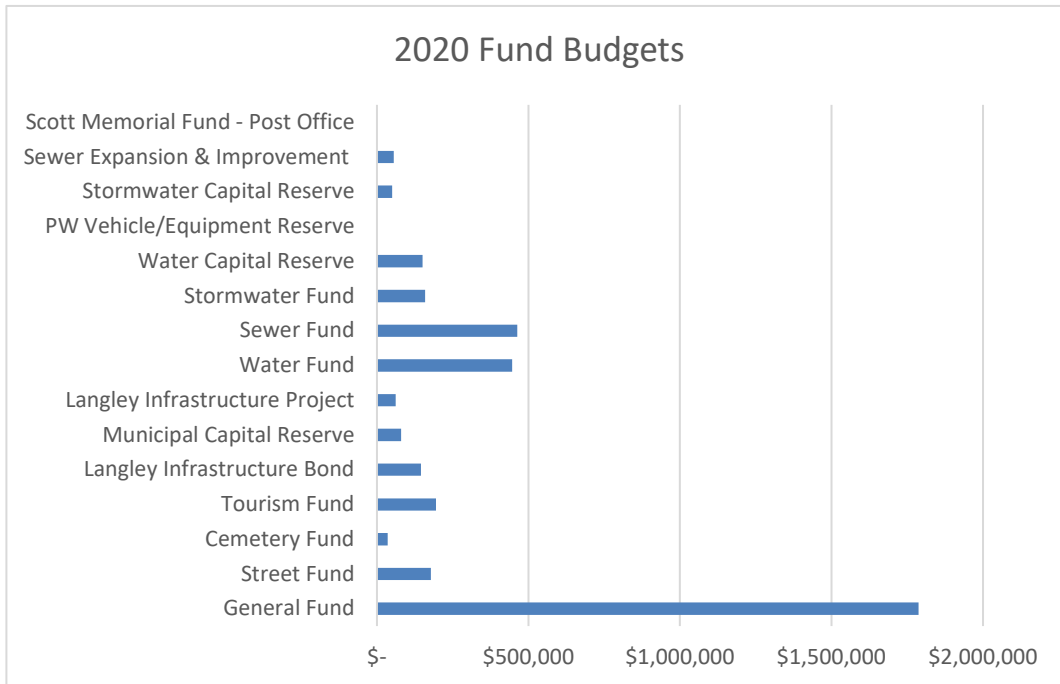
### 2020 BUDGET




### 2020 BUDGET BY FUND

**2020 BUDGET BY FUND**


General Fund	\$ 1,787,813
Street Fund	\$ 178,331
Cemetery Fund	\$ 34,916
Tourism Fund	\$ 194,655
Langley Infrastructure Bond	\$ 144,738
Municipal Capital Reserve	\$ 80,000
Langley Infrastructure Project	\$ 62,278
Water Fund	\$ 446,670
Sewer Fund	\$ 463,020
Stormwater Fund	\$ 158,716
Water Capital Reserve	\$ 150,000
PW Vehicle/Equipment Reserve	\$ -
Stormwater Capital Reserve	\$ 50,000
Sewer Expansion & Improvement	\$ 55,000
Scott Memorial Fund - Post Office	\$ -
	\$
<b>Total Budget</b>	<b>3,806,135</b>




CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 CITY OF LANGLEY					
2	2022 Budget					
3						
4	Description	2019	2020	2021	2021	2022
5		Actual	Actual	Budget	11/26/2021	2% COLA
6	<b>GENERAL FUND (001)</b>					
7	Beginning fund Balance	140,632	405,620	405,620	418,549	519,098
8						
9	<b>Revenues</b>					
10	<b>Taxes</b>					
11	Property Tax	439,438	418,597	450,232	469,000	574,056
12	Sales Tax	445,180	411,275	465,088	413,436	473,573
13	Sales Tax/Crim. Just. Funds	16,675	17,502	19,823	19,202	22,822
14	Utility Tax/Electric	83,385	55,252	77,353	92,020	102,393
15	Utility Tax/Solid Waste	11,000	9,309	11,749	9,196	10,233
16	Utility Tax/Cable	15,435	10,045	14,064	13,311	14,811
17	Utility Tax/Phone	21,119	18,023	22,433	17,836	19,846
18	Utility Tax/City Utilities	94,036	130,154	156,488	90,067	100,220
19	Leasehold Excise Tax	11,737	10,284	16,988	9,491	10,561
20	Real Estate Excise Tax (2nd 1/4%)	59,579	56,648	30,399	64,609	72,343
21	<b>Total Taxes</b>	<b>1,197,585</b>	<b>1,137,090</b>	<b>1,264,617</b>	<b>1,198,167</b>	<b>1,400,857</b>
22						
23	<b>Licenses &amp; Permits</b>					
24	Franchise Fees	8,743	11,921	12,447	11,492	12,788
25	Business Licenses/Permits	28,964	28,757	25,276	11,628	12,939
26	Temp & Contract. Bus. Licenses	5,975	3,487	4,250	5,132	5,711
27	Building/Mechanical Permits	39,442	44,609	34,996	34,641	38,546
28	Animal Licenses	128	195	164	66	73
29	Non-Business Licenses/Permits	6,153	1,350	1,890	1,506	1,676
30	<b>Total Licenses &amp; Permits</b>	<b>89,405</b>	<b>90,319</b>	<b>79,023</b>	<b>64,465</b>	<b>71,732</b>
31						
32	<b>Intergovernmental Revenues</b>					
33	ARPA American Recovery Plan Act				159,269	159,114
34	DOC HB1923 grant		0	40,000		
35	DOE Shoreline Grant	0	9,860	11,200	41,340	
36	Affordable Housing DOC					52,125
37	Crim. Justice Funds/Population	1,000	1,000	1,050	1,000	1,113
38	Crim. Justice Funds/Prog's 1-3	1,267	1,340	1,376	1,381	1,537
39	Marijuana Excise Tax	1,366	1,368	1,615	1,122	1,529
40	DUI/Other Crim. Justice Assist.	164	174	174	193	215
41	Liquor Excise	6,424	7,532	6,744	8,251	9,181
42	Liquor Profits	9,578	9,592	11,331	7,082	7,880
46	<b>Total Intergovernmental Revenues</b>	<b>94,586</b>	<b>30,956</b>	<b>73,490</b>	<b>219,645</b>	<b>232,703</b>
47						

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
48	<b>Charges for Goods &amp; Services</b>					
49	Budget & Accounting Services	4,800	1,600	2,240	0	-
50	Copies/Duplication/Fax	184	297	345	252	280
53	Passport/Naturalization Fees	10,440	5,520	4,886	7,350	8,179
54	Law Enforcement	1,600	402	147	0	-
55	Blink Electrical Sales	421	318	326	812	903
56	Building Permit/Checking Fees	11,467	20,028	27,603	15,164	17,488
57	Land Use Fees & Charges	19,725	20,275	12,565	13,397	16,522
58	Hearing examiner	260	3,100		3,100	3,449
59	<b>Total Charges for Goods &amp; Services</b>	<b>80,373</b>	<b>99,253</b>	<b>79,052</b>	<b>40,074</b>	<b>46,822</b>
60						
61	<b>Fines &amp; Penalties</b>					
62	Traffic Infractions	876	354	496	1,727	1,921
63	Non-Traffic Infractions	60	0	0	62	69
64	Parking	60	0	42	78	87
65	DUI	465	243	341	0	-
66	Criminal Traffic	63	24	33	0	-
67	Court cost reimbursements	214	0	0	0	-
68	<b>Total Fines &amp; Penalties</b>	<b>1,738</b>	<b>621</b>	<b>912</b>	<b>1,867</b>	<b>2,077</b>
69						
70	<b>Misc. Revenues</b>					
71	Interest Earned	2,320	1,607	2,235	385	429
72	Sales tax interest	460	478	640	267	351
73	Interest/Municipal Court	50	55	15	39	43
74	Chamber rent	6,375	6,626	7,246	7,000	8,700
75	Rent - Fire Hall	28,836	28,836	34,063	24,030	29,701
76	Whidbey Island Kyaking Rent				200	600
77	Contributions/Donations	9,010	300	13,500	1	-
82	Refunds/Reimbursements	640	49	62	16,526	62,825
83	<b>Total Misc.</b>	<b>50,397</b>	<b>38,097</b>	<b>57,761</b>	<b>48,447</b>	<b>102,649</b>
84			0			
85	<b>Non-Revenues</b>					
91	<b>Total Non-Revenues</b>	<b>354</b>	<b>8,200</b>	<b>61</b>	<b>0</b>	<b>-</b>
92						
93	<b>TOTAL GENERAL FUND REVENUE (Not</b>	<b>1,514,437</b>	<b>1,404,537</b>	<b>1,554,916</b>	<b>1,572,665</b>	<b>1,856,840</b>
94	<b>Including interfund transfers &amp; Beg. Balance)</b>					
95						

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
96	<b>Transfers In - General Fund</b>					
97	Admin Transfer in from Cemetery	4,477	0	0	0	
99	Operating Transfer - Water/401	68,500	0	0	0	
100	Operating Transfer - Sewer/402	71,034	0	0	0	-
101	Operating Transfer - Streets/101	22,012	0	0	0	-
102	Transfer In - Tourism 105	0	0	0	0	
103	Operating Transfer - Storm 403	38,032	0	0	0	
104	Transfer In - 303 Capital Facilities	0	16,303	0	6,367	80,000
105	<b>Total Transfers In - General Fund</b>	<b>204,055</b>	<b>16,303</b>	<b>0</b>	<b>6,815</b>	<b>80,000</b>
106						
107	<b>TOTAL INFLOWS (including Transfers)</b>	<b>1,734,925</b>	<b>1,420,840</b>	<b>1,554,916</b>	<b>1,579,479</b>	1,936,840
108						
109	<b>EXPENDITURES</b>					
110	<b>Legislative</b>					
111	Council Services	3,000	3,000	3,000	3,682	3,000
112	Council Benefits	0	230	240	253	240
113	Codification expenses	3,729	1,068	2,000	4,431	4,500
114	Professional Services			2,446	5,530	3,202
115	Telephone Services			284	771	650
116	Travel Transportation/Meals/Lodging	150	45	0	0	500
117	Training Registration Cost		0	0	0	-
118	Utilities			526	895	900
119	Election Costs	428	1,415	500	0	449
120	Voter Registration	2,252	0	2,000	0	2,365
121	Leasehold excise tax	2,777	8,162	4,743	0	-
122	<b>Subtotal Legislative</b>	<b>12,336</b>	<b>13,920</b>	<b>15,739</b>	<b>15,561</b>	<b>15,806</b>
123						
124						
125	<b>Dismantling Systemic Racism</b>					
126	Services - Dismantling Systemic Racism		1,438	3,000	1,646	-
127	Advertising - Dismantling Systemic Racism		0	2,600	0	
128	Training Registration Cost - Dismantling Systemic		0	8,000	12,280	-
129	<b>Subtotal Dismantling System Racism</b>	<b>0</b>	<b>1,438</b>	<b>13,600</b>	<b>13,926</b>	<b>-</b>
130						
131	<b>Administration</b>					
133	Mayor's Wages	55,000	55,000	55,000	46,500	55,000
134	Mayor - Benefits	21,860	22,264	24,200	13,522	14,414
135	Supplies Office	14	105	200	206	256
136	Professional Services	0	0	6,050	10,305	8,460
137	Telephone	0	0	737	1,950	2,040
138	Travel Transportation/Meals/Lodging	1,333	264	200	0	-
139	Training Registration Cost		0	0	944	1,000
140	Utilities	0	0	330	282	330
144	Association Dues	0	0	0	207	225
146	<b>Subtotal Administration</b>	<b>80,453</b>	<b>78,100</b>	<b>86,717</b>	<b>73,916</b>	<b>81,725</b>
147						




CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
148	<b>Municipal Court</b>					
149	supplies				66	
150	Isl CO Dist Crt/lmc Services	25,857	28,179	29,632	25,375	25,892
152	Prosecuting Atty Services	7,487	2,595	3,000	3,180	3,200
153	Public Defender	350	0	350	0	-
154	<b>Subtotal Municipal Court</b>	<b>33,694</b>	<b>30,774</b>	<b>32,982</b>	<b>28,620</b>	<b>29,092</b>
155						
156	<b>Finance &amp; Records</b>					
157	Wages - Finance/Admin	249,385	200,600	167,411	127,449	140,309
158	Overtime	772	671	0	0	
159	Benefits - Finance/Admin	118,777	99,434	79,202	54,933	63,495
160	Supplies			2,000	1,974	1,000
161	Professional Services			23,081	35,368	26,626
162	Audit	701	5,334	0	588	-
163	Telephone			3,030	3,323	3,450
164	Travel Transportation/Meals/Lodging	3,991	424	1,000	0	-
165	Training Registration Cost		0	2,000	708	1,000
166	Utilities			1,695	1,884	2,000
167	Credit fees	2,421	949	500	7,376	50
169	Association Dues		662	800	656	665
170	Postage Machine Expenses	1,601	193	0	0	-
171	<b>Subtotal Finance &amp; Records</b>	<b>378,948</b>	<b>308,267</b>	<b>280,719</b>	<b>234,259</b>	<b>238,595</b>
172						
178	<b>Subtotal Emergency &amp; Management</b>	<b>0</b>	<b>117,801</b>	<b>0</b>	<b>0</b>	<b>-</b>
179						
180	<b>Legal Services</b>					
181	Attorney - Civil/admin	32,508	43,238	34,672	9,489	10,000
182	Attorney - litigation	2,791	1,280	1,275	0	
183	<b>Subtotal Legal Services</b>	<b>35,299</b>	<b>44,518</b>	<b>35,947</b>	<b>9,489</b>	<b>10,000</b>
184						
185			0			


CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
186	<b>Civil Service</b>					
187	Office/operational Supplies	0	31	50	0	-
188	Travel Transportation/Meals/Lodging	0	0	0	0	-
189	Advertising/exam/legal - Fees	0	0	300	678	-
190	<b>Subtotal Civil Service</b>	<b>0</b>	<b>31</b>	<b>350</b>	<b>678</b>	<b>-</b>
191						
192	<b>Police Department</b>					
193	Wages - Police	218,489	228,100	253,203	179,724	244,067
194	Reserves Wages	1,101	440	2,477	0	-
195	Overtime - Police	14,340	13,022	23,484	23,596	24,967
196	Benefits - Police	96,651	93,549	97,273	76,686	95,163
197	Reserves Benefits	135	56	508	0	-
198	Supplies	668	1,139	2,000	2,173	2,000
199	Fuel	12,389	3,852	7,000	3,790	5,000
200	Equipment -not capital	449	0	1,500	1,138	1,200
201	Uniforms	2,356	524	5,000	3,784	4,000
202	Professional Services	0	300	41,395	32,222	29,300
203	Dispatch Services/icom	22,778	1,969	23,175	17,381	23,023
204	Other Services/learn	375	28,571	375	0	400
205	Telephone/Internet	2,608	5,127	4,000	5,273	6,000
206	Telecoms/ Spillman/ Data Lines	3,399	375	2,954	0	5,442
207	Travel Transportation/Meals/Lodging	1,326	1,239	1,500	0	1,500
208	Training Registration Cost	0	0	4,000	593	4,000
209	Utilities	0	0	1,000	1,015	1,200
210	Repairs & Maintenance-Vehicle	805	2,153	2,000	4,099	4,000
211	Maintenance Annual -Vehicle	0	0	0	517	517
212	Miscellaneous-eliminate	18	271	0	0	-
213	Association Dues	0	170	0	319	250
214	Traffic Policing Costs	540	0	0	0	-
215	Emergency Preparedness	991	0	0	283	500
216	Trans. Out/PD Vehicle	7,900	6,250	5,000	0	-
217	<b>Subtotal Police Department</b>	<b>387,318</b>	<b>387,107</b>	<b>477,844</b>	<b>352,595</b>	<b>452,529</b>
218						
219	<b>Dispatch &amp; Communications</b>					
220	<b>Subtotal Dispatch &amp; Communications</b>	<b>0</b>	<b>46,125</b>	<b>0</b>	<b>0</b>	
221	<b>Total Public Safety Function (52_)</b>	<b>387,318</b>	<b>387,138</b>	<b>478,194</b>	<b>353,273</b>	<b>452,529</b>
222						
223	<b>Physical Environment</b>					
224	Facilities Maint. Wages	0	3,913	24,249	25,873	24,763
225	Facilities Maint. Benefits	0	2,561	8,404	11,573	9,309
226	Supplies	325	1,376	900	169	200
227	Telephone/Internet			10	189	0
228	Professional Services			6,064	8,933	9,000
229	Utilities			300	67	82
230	City Facilities Maintenance	10,519	1,865	4,000	4,435	4,000
233	Old Firehouse Tower and roof				0	5,000
234	City Hall					75,000
235	<b>Subtotal Physical Environment</b>	<b>10,968</b>	<b>10,126</b>	<b>44,345</b>	<b>51,240</b>	<b>127,353</b>
236						


CITY OF LANGLEY COUNCIL MEETING  
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	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
237	<b>Economic Development</b>					
238	<b>Climate Mitigation and Adaptation Strategy</b>					-
239	Economic development activities	16,250	7,063	0	0	
240	Front Door Back contract	3,200	0	0	0	
241	<b>Subtotal Economic Development</b>	<b>19,450</b>	<b>7,063</b>	<b>0</b>	<b>0</b>	-
242						
243	<b>Planning &amp; Community Development</b>					
244	Planning Wages	117,051	80,096	91,726	70,661	83,366
245	Wages covered by grant-12648					-
246	Wages Covered by Coles Valley 3162					-
247						
248	Clerical staff wages	0	0	0	0	
249	Permit Coordinator wages	3,780	38,734	0	424	
250	Assistant Planner	1,827	0	0	0	
251	Planning Benefits	35,105	30,171	30,028	21,193	27,830
252	Permit tech benefits	2,690	19,620	691	691	
253	Supplies	467	590	500	849	800
254	Professional services		0	8,356	24,835	15,660
255	Professional Fees/reimbursible	3,933	42,948	5,000	23,849	62,825
256	Planning, design, improvements-critical areas	5,840	15,285	40,000	31,318	30,000
257	Professional services/legal	0	0	1,000	10,041	10,000
258	Shoreline Comp Plan	0	13,909	9,000	1,020	-
259	Telephone	864	2,553	900	3,920	4,550
260	Travel Transportation/Meals/Lodging	950	494	600	0	500
261	Training Registration Cost		0	600	810	1,000
262	Publication Notices	0	1,971	500	1,127	1,000
263	Utilities	0	0	300	321	361
264	Association dues	50	524	600	655	560
267	<b>Subtotal Planning &amp; Community Development</b>	<b>172,874</b>	<b>248,877</b>	<b>189,111</b>	<b>191,714</b>	<b>238,452</b>
268						
269	<b>Building Department</b>					
270	Building Department Wages		0	49,643	40,781	50,234
271	Building Department Benefits		0	18,197	16,572	18,637
272	Supplies	0	0	400	806	200
273	Professional Services	0	0	5,332	7,751	7,464
274	Bldg. Official/inspections	21,798	26,480	35,000	23,044	32,261
275	Telephone	0	0	15	1,015	492
276	Utilities	0	0	300	318	400
277	<b>Subtotal Building Department</b>	<b>21,798</b>	<b>26,480</b>	<b>108,887</b>	<b>90,287</b>	<b>109,689</b>
278	<b>Total Economic Environment Function (53_)</b>	<b>214,122</b>	<b>282,420</b>	<b>297,998</b>	<b>282,001</b>	<b>348,141</b>
279						
280	<b>Cultural/Recreational Activities</b>					
281	Art by donation	2,044	0	0	0	
282	Arts reimbursible project costs	1,272	0	0	0	
283	Artist stipend	184	0	0	0	
284	Arts Commission Installations	0	175	0	0	
285	<b>Subtotal Cultural/Recreational Activities (ARTS)</b>	<b>3,500</b>	<b>175</b>	<b>0</b>	<b>0</b>	-
286						
287	<b>Mental/Physical Health</b>					
288	Island Co. Alcohol Program	320	342	300	264	300
289	<b>Subtotal Mental/Physical Health</b>	<b>320</b>	<b>342</b>	<b>300</b>	<b>264</b>	<b>300</b>
290						


CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
291	<b>Homeless Services</b>					
292	Homeless Coalition	4,000	0	4,000	0	4,000
293	S. Whidbey Youth Center	0	0	0	0	
294	<b>Subtotal Homeless Services</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>
295						
296	<b>Community Services</b>					
297	Senior Services	9,375	3,750	5,500	0	5,500
298	<b>Subtotal Community Services</b>	<b>9,375</b>	<b>3,750</b>	<b>5,500</b>	<b>0</b>	<b>5,500</b>
299	<b>Total Social Services Function (560)</b>	<b>13,695</b>	<b>4,092</b>	<b>9,800</b>	<b>264</b>	<b>9,800</b>
300						
301	<b>Library Building</b>					
302	Professional Services			11,498	9,532	9,500
303	Utilities For Library	156	0	0	210	294
304	Bldg. Maint. & Repair	2,507	3,106	2,000	1,961	1,000
308	Transfer Out - Library Reserve	0	500	0	0	500
309	<b>Subtotal Library Building</b>	<b>2,663</b>	<b>3,748</b>	<b>13,498</b>	<b>11,703</b>	<b>11,294</b>
310						
311	<b>Parks Department</b>					
312	Parks-Wages/services	34,135	11,277	23,212	23,049	23,645
313	Parks-Benefits	17,485	4,580	7,618	9,115	8,657
314	Supplies	0	1,700	1,000	1,234	1,400
315	Professional Services	0	0	2,227	6,468	5,760
316	Tree Cutting	14,620	0	6,450	5,384	12,000
317	<b>FLEET MAINTENANCE</b>				393	500
318	Fuel					500
319	Langley Park Maintenance	5,081	5,200	0	0	5,000
320	Open Space - Maintenance	3,426	395	3,000	1,503	2,000
321	Telephone	0	0	40	192	4
322	Parks-Utilities/waste Disposal	5,349	10,659	5,000	3,633	3,500
323	Seawall Park					40,000
324	<b>Subtotal Parks Department</b>	<b>80,096</b>	<b>33,812</b>	<b>48,547</b>	<b>50,970</b>	<b>62,967</b>
325	<b>Total Culture &amp; Recreation Function (570)</b>	<b>99,954</b>	<b>41,827</b>	<b>71,845</b>	<b>62,937</b>	<b>124,061</b>
326						
327						
328						


CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
329	<b>Debt Service</b>					
330	2nd Street Bond principal	26,458	27,129	27,793	15,065	28,498
331	2nd Street bond interest	7,288	6,617	5,953	18,681	5,248
332	<b>Total Debt Services Function (59_)</b>	<b>33,746</b>	<b>33,746</b>	<b>33,746</b>	<b>33,746</b>	<b>33,746</b>
333						
334	<b>Equipment &amp; Technology</b>					
335	IT wages	0	1,306	8,143	5,999	7,743
336	IT benefits	0	991	5,181	2,841	5,126
337	Supplies			0	39	48
338	Computers/r&m	0	2,420	8,799	297	5,000
339	Software and IT	13,046	6,232	7,082	6,471	6,000
340	Professional Services		0	1,320	1,410	1,380
341	Telephone/Internet			15	1	-
342	Ntwk/website Bldg & Admin	2,144	2,466	2,214	2,124	328
343	Utilities			70	75	96
344	Vision/sOftware Maintenance	12,458	8,499	8,760	17,029	8,760
345	New Equipment-capital over \$5,000	1,601	7,487	0	0	
346	Computers/equipment/furniture-capital	1,524	0	0	0	
347	<b>Subtotal Physical Environment</b>	<b>10,968</b>	<b>10,126</b>	<b>44,345</b>	<b>36,286</b>	<b>34,481</b>
348	<b>Total General Services Function (51_)</b>	<b>1,340,913</b>	<b>1,389,603</b>	<b>1,477,760</b>	<b>1,195,254</b>	<b>1,495,530</b>
349						
	<b>Subtotal General Fund Operating Expenditures</b>	<b>1,296,173</b>	<b>1,347,075</b>	<b>1,388,831</b>	<b>1,155,286</b>	<b>1,458,049</b>
350	<b>(exclud. transfers, debt &amp; capital)</b>					
351						
352						
353	<b>Transfers Out</b>					
354	Transfer to Sewer Reserve for Street Loan			63,835	21,278	127,669
355	Transfer to Water Reserve ARPA Funds	0	0		159,561	159,114
356	Transfer Out/cashout Reserves	3,000	750	3,000	3,000	3,000
357	Transfer Out-Streets Fund	50,012	6,250	0	0	
358	Transfer to emergency contingency	2,500	625	1,000	1,000	2,500
359	<b>Total Transfers Out</b>	<b>55,512</b>	<b>7,625</b>	<b>67,835</b>	<b>184,839</b>	<b>292,283</b>
360						
361	<b>TOTAL OUTFLOWS - GENERAL FUND (Including</b>	<b>1,396,425</b>	<b>1,397,228</b>	<b>1,545,594</b>	<b>1,380,093</b>	<b>1,787,813</b>
362						
363	<b>NET GENERAL FUND FLOWS - SURPLUS (DEFICI</b>	<b>338,499</b>	<b>23,612</b>	<b>9,322</b>	<b>199,386</b>	<b>149,027</b>
364						
365	<b>Ending fund balance - GENERAL FUND</b>	<b>479,131</b>	<b>429,232</b>	<b>414,942</b>	<b>617,935</b>	<b>668,125</b>
366	Less Cash Flow Reserve (10% per fiscal policy)	291,576	246,586	218,888	418,132	422,531
367						

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
368						
369	<b>STREETS FUND (101)</b>		0			
370	Beginning fund balance - Unrestricted	71,148	94,176	89,633	99,205	389,434
371	Beginning fund balance - Restricted	191,295	0	0		
372	Beginning fund balance - Total	262,443	94,176	89,633	99,205	389,434
373						
374	<b>Revenue</b>					
375	Inspection/Permit Fees	690	605	500	1,815	510
376	STP Road Preservation funds	0	0	0	0	-
377	STP Grant-First Street	0	0	0	0	-
378	CMA Park and Ride		3,000	1,000	0	1,020
379	TIB Grant-First Street sidewalk	0	0	0	71,514	-
380	TIB Grant-St Preservation projects	0	0	0	125,000	-
381	TIB Grant - LED street lights	0	0	0	0	-
382	2nd Street TIB grant	0	0	0	0	-
383	Saratoga TIB grant	0	40,554	0	0	-
384	Capron Refunds	121,794	118,489	121,009	102,848	123,429
385	Biennium one-time allocation MTV				4,779	-
386	Multimodal Transportation	1,627	1,629	1,398	10,090	1,426
387	Street Fuel Tax	24,772	22,013	25,382	11,482	25,890
388	Interest Earned	4,115	316	422	125	430
	Transfer In from Stormwater Reserve for loan & General fund	50,012	164,445	245,000		
391					245,000	-
393	<b>TOTAL REVENUE STREET FUND</b>	<b>205,549</b>	<b>351,051</b>	<b>394,711</b>	<b>572,653</b>	<b>152,705</b>
394						
395	<b>Expenditures</b>					
396	Roadways	7	0	0	0	
397	Street Lighting/Utilities	13,288	13,473	14,000	13,266	14,500
398	Traffic Control & Supplies	2,409	898	2,000	444	600
399	Snow & Ice Control/supplies	901	1,022	1,000	0	1,000
400	Street Cleaning/supplies	2,963	96	3,000	89	3,000
401	Traffic & Pedestrian Supplies	12,118	4,753	10,000	431	10,000
402	GIS Services	0	87	0	0	
403	Streets - Wages	33,053	82,791	65,772	52,126	67,842
404	Streets - Overtime	957	850		1,187	-
405	Streets - Benefits	14,776	39,114	27,291	23,547	30,178
406	Postage	80	0	0	0	-
407	Supplies	0	0	2,500	2,295	3,162
408	Office Equipment and software	0	0	200	16	23
409	Professional Services	0	0	5,200	13,665	6,205
410	Telephone	0	0	1,000	1,601	1,000
411	Repairs & Maintenance	0	10	500	1,392	1,500
412	Association Dues	0	0	500	456	638
413	Uniforms	379	294	300	78	110
414	Training Travel/meals/lodging	1,232	114	450	0	-
415	Training Registration Cost	0	0	450	53	450
416	Utilities-Streets Electricity	2,492	3,997	1,429	0	872
417	Engineering	12,814	2,994	7,400	2,124	7,500
419	Fuel	6,894	6,308	3,000	1,527	3,000
420	Equipment-vehicles	0	610	0	368	500
421	<b>Subtotal Operating Expenditures - STREETS</b>	<b>105,121</b>	<b>186,484</b>	<b>145,992</b>	<b>114,663</b>	<b>152,081</b>
422						


CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
423	Saratoga (Debruyne to Limits)					17,000
424	Pavement preservation	11,166	20,203	245,000	245,000	-
431	Operating Transfer - Gen./001	22,012	0	0	0	-
432	Trans. Out/Veh. Equip. Reserve	5,000	1,250	2,000	2,000	5,000
433	Transfer Out to Reserve Fund 303	2,000	1,100	0	1,500	4,250
434	<b>TOTAL EXPENDITURES STREET FUND</b>	<b>373,781</b>	<b>348,152</b>	<b>394,492</b>	<b>363,163</b>	<b>178,331</b>
435						
436	NET FLOW SURPLUS(DEFICIT)	(168,233)	2,898	219	209,490	(25,626)
437						
438	<b>Ending fund balance - STREET FUND</b>	<b>94,210</b>	<b>97,074</b>	<b>89,852</b>	<b>308,695</b>	<b>363,809</b>
439	<b>Ending fund balance - STREET FUND - LESS</b>	<b>94,210</b>	<b>97,074</b>	<b>89,852</b>	<b>308,695</b>	<b>363,809</b>
439	<b>RESTRICTED</b>					
440	Less Cash Flow Reserve (10% per fiscal policy)	66,541	52,552	41,417	241,509	309,595
441						

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
442						
443	<b>CEMETERY FUND (104)</b>					
444	Beginning fund balance - Restricted	42,560	62,043	56,831	54,148	57,647
445						
446	<b>Revenue</b>					
447	Sale of plots (75%)	37,590	17,115	11,250	7,050	6,388
448	Interest Earned	857	285	407	36	42
451	Transfer In	0	0	20,070	20,070	-
452	Reimbursement insurance-pillars				2,043	
453	Prior Year Adjustment	90				
454	<b>TOTAL REVENUE CEMETERY FUND</b>	<b>38,537</b>	<b>17,400</b>	<b>31,727</b>	<b>29,199</b>	<b>6,430</b>
455						
456	<b>Expenditures</b>					
457	Cemetery - Wages	5,146	9,697	13,763	9,843	13,795
458	Cemetery - Benefits	1,586	6,197	7,550	5,819	7,577
459	Supplies	0	0	0	277	384
460	Professional Services		761	891	1,601	2,183
461	Cemetery Services				6	
462	Contract Maintenance	4,863	4,946	4,800	6,848	4,800
463	Utilities-Cemetery	735	1,171	923	755	1,057
464	Improvements	182	1,140	2,000	86	120
468	Transfer Out	4,477	0	0	0	5,000
469						
470	<b>TOTAL EXPENDITURES CEMETERY FUND</b>	<b>19,054</b>	<b>25,555</b>	<b>31,627</b>	<b>25,234</b>	<b>34,916</b>
471						
472	NET FLOWS SURPLUS (DEFICIT)	19,483	(8,155)	100	3,965	(28,486)
473						
474	<b>Ending fund balance - CEMETERY FUND -</b>	<b>62,043</b>	<b>53,888</b>	<b>56,931</b>	<b>58,113</b>	<b>29,161</b>
475	Less Cash Flow Reserve (10% per fiscal policy)	53,933	45,945	48,075	49,778	22,754
476						





CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
477						
478	<b>TOURISM FUND (105)</b>		0			
479	Beginning fund balance - RESTRICTED	137,672	89,732	87,049	114,384	158,575
480						
481	<b>Revenue</b>					
482	Hotel/Motel Tax	172,097	145,297	138,387	202,889	202,451
483	Interest Earned	1,951	427	606	81	88
485	<b>TOTAL REVENUE TOURISM</b>	<b>174,203</b>	<b>145,724</b>	<b>138,993</b>	<b>202,970</b>	<b>202,539</b>
486						
487	<b>Expenditures</b>					
488	Tourism Admin wages	0	2,869	3,045	2,070	2,543
489	Tourism Admin benefits	0	678	909	468	581
490	Pub Restrooms-R&M, Supplies.	8,212	9,827	10,000	10,674	13,836
493	Professional Services	0	0	5,492	2,480	3,413
494	Contract Services (R&R Cleaning, Chamber 1%	14,520	14,520	14,520	12,392	14,520
495	Utilities/VIC & R/R	6,434	6,292	6,959	5,389	7,427
496	Repair/Maintenance Facilities	260	1,594	2,000	671	2,000
497	Countywide Interlocal Agreeem't	44,718	33,369	29,000	59,511	49,642
498	Chamber of Commerce 1%	54,782	24,690	36,250	50,716	49,642
499	WICA	20,000	12,500	7,000	0	7,000
500	Island Shakespeare Festival	10,000	5,000	7,500	0	7,500
501	Whale Museum	10,000	6,000	6,000	3,738	6,000
504	Whidbey Island Fair	6,000	0	3,500	3,500	3,500
505	Chamber-Spring Whales	1,155	0	0	0	-
506	Chamber-Xmas	3,679	0	3,000	6,775	3,000
507	Chamber-Harvest Festival	1,251	0	4,050	0	4,050
508	<b>Tourism Fund Expenditures (Excl. Transfers)</b>	<b>221,040</b>	<b>121,129</b>	<b>139,225</b>	<b>158,383</b>	<b>174,655</b>
509						
510	<b>Transfers Out</b>					
511	Transfer to Tourism Reserve	0	0	0	1,000	20,000
512	<b>TOTAL EXPENDITURES TOURISM FUND</b>	<b>221,040</b>	<b>121,129</b>	<b>139,225</b>	<b>159,383</b>	<b>194,655</b>
513						
514	<b>NET FLOWS SURPLUS (DEFICIT)</b>	<b>(46,837)</b>	<b>24,595</b>	<b>(232)</b>	<b>43,588</b>	<b>7,883</b>
515						
516	<b>Ending fund balance - TOURISM FUND -</b>	<b>90,835</b>	<b>114,327</b>	<b>86,817</b>	<b>157,972</b>	<b>166,458</b>
517	Less Cash Flow Reserve (10% per fiscal policy)	59,648	90,781	64,212	126,236	130,347
518						


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
519						
520	<b>LIP BOND FUND 2020 (202)</b>		0			
521	Beginning fund balance - RESTRICTED	0	0	46,731	49,159	34,271
522						
523	<b>Revenues</b>					
524	Property Tax	0	189,515	140,938	134,670	149,148
525	Interest Earnings		4,393	26,000	8,332	7,764
527	<b>TOTAL LIP BOND 2020 REVENUES</b>	<b>0</b>	<b>210,114</b>	<b>166,938</b>	<b>143,002</b>	<b>156,912</b>
528						
529	<b>Expenditures</b>					
530	Debt Service Principle	0	135,000	66,000	0	45,000
531	Debt service Interest	0	25,955	100,938	50,469	99,738
532	<b>TOTAL EXPENDITURES LIP BOND 2020 FUND</b>	<b>0</b>	<b>160,955</b>	<b>166,938</b>	<b>50,469</b>	<b>144,738</b>
533						
534	NET FLOWS SURPLUS (DEFICIT)	0	49,159	1	92,533	12,175
535						
536	<b>Ending fund balance - LIP BOND 2020 FUND</b>	<b>0</b>	<b>49,159</b>	<b>46,732</b>	<b>141,692</b>	<b>46,446</b>
537						

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
538						
539	<b>CAPITAL RESERVE FUND (303)</b>		0			
540	Beginning fund balance - Capital Reserves	343,603	388,131	297,039	297,039	377,569
541						
542	<b>Revenue</b>					
543	Real Estate Excise Tax	59,579	56,648	30,399	61,929	56,422
544	Cemetery plot sale (25%)	12,530	5,705	3,750	2,350	2,130
545	Interest Earned	5,443	1,746	2,398	231	261
546	Transfer In/VIC Reserves	2,000	0	1,000	1,000	1,000
547	Transfer In-Cashouts	16,250	12,125	15,500	15,500	14,000
548	Transfer In - PD vehicle reserve	3,950	6,438	5,000	0	-
549	Transfer in Emergency contingency	5,000	2,937	3,500	3,500	7,500
550	Transfer In - Tourism reserve	0	0	0	0	1,000
551	Transfer In-City Hall/Library	0	500	0	0	-
552	Transfer In-Streets Reserves	2,000	0	0	0	42,500
553	Transfer In Cemetery					5,000
554	Transfer In-Vehicle/Equipment-street painter	3,950	0	0	2,000	10,000
555	Prior Year Adjustment	204	0	0	0	-
556						
557	<b>TOTAL REVENUE CAPITAL RESERVES</b>	<b>110,906</b>	<b>86,098</b>	<b>61,547</b>	<b>86,510</b>	<b>139,813</b>
558						
559	<b>Expenditures</b>					
564	Municipal Capital Improvement	58,942	150,549	0	0	80,000
567	Transfer out Cemetery		0	20,070	20,070	
568	<b>TOTAL EXPENDITURES CAPITAL RESERVES</b>	<b>66,378</b>	<b>177,192</b>	<b>20,070</b>	<b>26,437</b>	<b>80,000</b>
569						
570	<b>Ending fund balance - CAPITAL RESERVE (303)</b>	<b>388,131</b>	<b>297,038</b>	<b>338,516</b>	<b>357,111</b>	<b>437,382</b>
571						

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1	 <b>CITY OF LANGLEY</b>					
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3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
572	<b>WATER IMPROVEMENT PROJECT FUND (306)</b>					
573	Beginning fund balance - RESTRICTED		3,693,348.00	3,693,348		<b>3,896,617</b>
574						
575	<b>Revenue</b>					
576	RCEDG Funds	-	364,197.27	497,159		<b>62,278</b>
577						
582	<b>TOTAL REVENUE LIP PROJECT (306)</b>	<b>4,356,596.57</b>	<b>364,197.27</b>	<b>497,158.78</b>		<b>62,278.42</b>
583	<b>Expenditure</b>					
584	LIP Wages	15,419.00	57,537.16	17,420		<b>50,622</b>
585	LIP Overtime	-	-	218		
586	LIP Benefits	5,670.00	22,843.90	6,257		<b>11,656</b>
587	Overhead & Administration	15,885.06	1,308.00	0		
588	Capital expenditures - grant	345,374.15		235,838		
589	Capital Expenditures - Bond	13,000.00	2,000,000.00	0		
590	Transfer to 001 (General Fund)	267,900.69	-			
591	<b>TOTAL EXPENDITURE LIP PROJECT</b>	<b>663,248.90</b>	<b>2,081,689.05</b>	<b>259,732.26</b>		<b>62,278.42</b>
592						
593	<b>Ending fund balance - LIP Project Fund</b>	<b>3,693,347.67</b>	<b>1,975,856.22</b>	<b>3,930,774.19</b>		<b>3,896,617.00</b>
594						
595						


CITY OF LANGLEY COUNCIL MEETING  
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	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
596						
597	<b>WATER FUND (401)</b>		0			
598	Beginning fund balance	486,801	423,340	377,983	377,983	657,675
599						
600	<b>Revenue</b>					
601	Water Services	699,879	744,435	736,912	696,354	774,792
602	Inspection/Installation Fees	2,653	26,607	1,350	3,115	3,271
603	Service charges (on/off, late fees, setup)	5,616	2,145	6,767	1,310	680
604	Interest Earned	9,437	3,123	5,793	401	425
605	Refunds-Temporary Receipts	52	179	0	4,832	6,571
606	Prior Year Adjustment	492				
607	<b>TOTAL OPERATING REVENUE WATER FUND</b>	<b>718,128</b>	<b>776,488</b>	<b>750,822</b>	<b>706,012</b>	<b>785,739</b>
608						
609	<b>Expenditures</b>					
610	Water - Wages	118,820	141,229	122,249	85,550	139,752
611	Water - Overtime	3,562	2,564	1,900	2,381	1,326
612	Water - Benefits	61,178	71,111	56,009	44,185	64,087
613	Supplies Office	0	46	0	8,017	10,712
614	Fuel	2,566	2,955	5,000	1,862	1,611
615	Office Software	0	282	700	71	99
616	Equipment Vehicles	0	0	1,500	1,409	875
617	Uniforms	139	97	500	212	296
618	Professional Services	2,103	3,648	17,907	28,916	39,798
619	Engineering Services	5,006	1,890	10,000	1,715	10,000
620	Water Quality Monitoring	2,263	2,477	3,500	1,026	5,000
621	Telephone	0	0	600	1,462	600
622	Postage	1,237	2,085	2,000	589	2,000
623	Training/Travel/meals/Lodging	1,369	531	5,000	244	5,000
624	Training Registration Cost		14	2,500	545	2,500
625	Utilities	24,217	20,002	16,409	16,134	22,000
626	Repairs & Maintenance	21,228	10,006	30,000	4,169	30,000
627	Maintenance Annual -Vehicle	0	0	100	526	1,500
628	Association dues	0	200	700	667	1,001
629	Operating Permits	2,173	1,784	3,000	1,645	3,000
630	Operations Admin & Overhead	0	32,366	0	0	-
631	Excise Tax	11,762	14,606	10,940	16,798	10,940
632	Excise Tax Mainstreet	24,300	22,337	32,160	16,000	32,160
633	Water Conservation Program	1,173	0	3,000	0	3,000
634	Software/GIS Services - Water	193	260	500	0	500
635	Parts, Chemicals & Supplies	8,485	9,002	15,000	2,089	15,000
636	Reimbursable Water Installation		3,805		5,151	7,211
639	Utility Software - Capital	0	637	700	0	700
640	Capital Purchase or repair	0	7,750	25,000	0	25,000
641	<b>Subtotal Operating Expenditures (Excl.</b>	<b>293,080</b>	<b>351,846</b>	<b>366,874</b>	<b>241,364</b>	<b>435,670</b>
642						
643	Transfer Out/Veh. Equip. Reserve	15,000	15,000	15,000	15,000	10,000
645	trnsfr out/employee cashouts	4,000	4,000	4,000	4,000	
646	Transfer to Water Reserves	400,000	450,000	371,275	371,275	
647	trnsfr out/emergency reserve	1,000	1,000	1,000	1,000	1,000
648	<b>TOTAL EXPENDITURES WATER FUND</b>	<b>781,580</b>	<b>821,846</b>	<b>758,149</b>	<b>632,639</b>	<b>446,670</b>
649						
650	<b>NET FLOWS SURPLUS (DEFICIT)</b>	<b>(63,452)</b>	<b>(45,358)</b>	<b>(7,328)</b>	<b>73,373</b>	<b>339,069</b>
651						
652	<b>Ending fund balance - WATER OPERATING (401)</b>	<b>423,350</b>	<b>377,983</b>	<b>370,655</b>	<b>451,356</b>	<b>996,744</b>
653	Less Cash Flow Reserve (10% per fiscal policy)	302,857	258,000	257,775	342,956	852,403
654						


CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
655						
656	<b>SEWER FUND (402)</b>		0			
657	Beginning fund balance	489,058	594,937	615,008	616,313	853,540
658						
659	<b>Revenue</b>					
660	Sewer Services	637,794	627,793	725,996	585,081	683,629
661	Inspection/Permit Fees	1,359	0	1,389	50	68
662	Septage/Compost	10,353	3,037	8,000	9,408	11,203
663	Yard Waste	14,284	8,872	10,000	11,439	12,829
666	Interest Earned	9,240	3,153	4,013	547	602
669	<b>TOTAL OPERATING REVENUE SEWER FUND</b>	<b>673,369</b>	<b>642,855</b>	<b>749,398</b>	<b>606,525</b>	<b>708,331</b>
670						
671	<b>Expenditures</b>					
672	Sewer - Wages	130,462	131,463	132,067	115,323	144,354
673	Sewer - Overtime	3,639	2,239	1,430	2,114	846
674	Sewer - Benefits	67,062	75,747	68,775	63,351	63,082
675	Supplies Office	12,649	12,158	20,000	8,002	9,440
676	Fuel	2,346	2,539	4,000	1,816	61,159
677	Utility Software - Capital Sewer	0	126	1,000	764	1,070
678	Uniforms	428	528	500	0	500
679	Professional Services	2,103	5,812	29,930	34,160	32,500
680	Engineering	258	0	10,000	1,595	10,000
681	Software/GIS Services - Sewer	193	243	500	0	500
682	Sewer Plant Testing	3,758	2,886	4,600	2,231	6,500
683	Telephone	0	0	2,000	2,762	2,000
684	Postage	0	0	400	406	400
685	Training/Travel/meals/Lodging	29	316	2,500	244	2,500
686	Training Registration Cost		14	5,000	795	5,000
687	Utilities	0	46,566	50,000	37,076	50,000
688	Repairs & Maintenance	16,294	13,390	15,000	7,188	15,000
689	Equip./Facility Improvements	23,053	249	32,000	0	32,000
690	Annual Dues & Permits	0	0	2,000	1,061	2,000
691	NPDES Permit Fees	928	662	1,500	2,027	1,500
692	Composting/Yard Waste Program	10,443	10,057	16,000	1,239	1,600
693	Operations Admin & Overhead	0	30,812	0	0	500
694	Excise Tax	4,069	3,762	1,457	2,844	3,818
695	excise tax MainSt credit	6,750	16,785	11,520	16,000	12,000
696	Contract Services	0	374	0	0	-
697	Miscellaneous	1,562	0	0	0	-
698	<b>Subtotal Operating Expenditures (Excl.</b>	<b>286,025</b>	<b>356,728</b>	<b>412,178</b>	<b>301,000</b>	<b>458,270</b>
699						
700	Operating Transfer to Gen./001	71,034	0	0	0	-
701	Transfer Out/Veh.-Equip. Reserve	7,000	7,000	7,000	7,000	-
702	trnsfr out/employee cashouts	4,000	4,000	4,000	4,000	4,000
703	Transfer Out/Facility Reserve	77,250	253,000	235,000	235,000	-
704	Transfer out/sewer	25,750	0	0	0	-
705	trnsfr out/Emergency rsrv	750	750	750	750	750
706	<b>TOTAL EXPENDITURES - SEWER FUND</b>	<b>471,809</b>	<b>621,478</b>	<b>658,928</b>	<b>547,750</b>	<b>463,020</b>
707						
708	<b>NET FLOWS SURPLUS (DEFICIT)</b>	<b>201,560</b>	<b>21,377</b>	<b>90,469</b>	<b>58,775</b>	<b>245,311</b>
709						
710	<b>Ending fund balance - SEWER OPERATING</b>	<b>690,618</b>	<b>616,313</b>	<b>705,477</b>	<b>675,088</b>	<b>1,098,852</b>
711	Less Cash Flow Reserve (10% per fiscal policy)	574,375	492,534	569,037	552,805	942,664
712						


CITY OF LANGLEY COUNCIL MEETING  
MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 CITY OF LANGLEY					
2	2022 Budget					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
713						
714	<b>STORMWATER UTILITY FUND (403)</b>		0			
715	Beginning fund balance	188,579	198,196	211,504	211,502	317,570
716						
717	<b>Revenue</b>					
718	Storm Drainage	270,646	278,390	308,007	259,108	290,612
719	Interest and Other Earnings	4,497	1,004	1,261	209	227
720	Prior Year Adjustment	386				
721	<b>TOTAL OPERATING REVENUE STORMWATER</b>	<b>275,529</b>	<b>279,394</b>	<b>309,268</b>	<b>259,317</b>	<b>290,838</b>
722						
723	<b>Expenditures</b>					
724	Salaries and Wages	69,599	39,214	35,798	27,849	39,369
725	Employee Benefits	31,886	22,205	17,345	14,042	18,136
726	Supplies Office	66	942	600	486	552
727	Fuel	1,854	1,888	1,500	1,217	1,600
728	Small office equipment and software	48	0	150	71	99
729	Roadside Equipment	0	0	1,000	0	-
730	Uniforms	46	63	200	0	-
731	Professional Services	0	87	10,000	3,983	10,000
732	Engineering Services	4,756	3,867	2,000	0	2,000
733	Telephone	0	0	200	1,048	149
734	Postage	0	0	400	406	275
735	Travel/training/meals/lodging	0	0	500	0	500
736	Training Registration Cost	0	14	5,000	70	2,500
737	Utilities	1,000	1,202	1,200	0	1,200
738	Repair/Maintenance Vehicle	0	0	1,500	793	1,500
739	Maintance Annual Equipment	0	0	1,500	0	1,500
740	Stormwater Maintenance	5,728	3,965	13,000	6,660	13,000
741	Operations Admin & Overhead	0	24,085	0	0	0
742	S/S Excise Tax	1,383	910	4,320	1,336	585
743	excise tax MainSt credit	2,700	7,248	11,520	16,000	12,000
748	<b>Subtotal Operating Expenditures (Excl.</b>	<b>123,159</b>	<b>107,837</b>	<b>107,733</b>	<b>73,961</b>	<b>104,966</b>
749						
752	Transfer to emerg reserve	750	750	750	750	750
753	trnsfr out/Employee cashouts	3,000	3,000	3,000	3,000	3,000
754	Transfer to Vehicle Reserve	3,000	3,000	3,000	3,000	-
755	transfer to stormwater reserve	95,000	150,000	150,000	150,000	50,000
756	Transfer to Equip Maint Reserve	1,500	1,500	2,000	2,000	-
757	<b>TOTAL EXPENDITURES STORMWATER</b>	<b>264,441</b>	<b>266,087</b>	<b>266,483</b>	<b>232,711</b>	<b>158,716</b>
758						
759	<b>NET FLOWS SURPLUS (DEFICIT)</b>	<b>11,088</b>	<b>13,306</b>	<b>42,785</b>	<b>26,607</b>	<b>132,123</b>
760						
761	<b>Ending fund balance - STORMWATER</b>	<b>199,667</b>	<b>211,502</b>	<b>254,289</b>	<b>238,109</b>	<b>449,693</b>
762	Less Cash Flow Reserve (10% per fiscal policy)	153,256	163,743	202,211	191,027	388,852
763						

CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm


	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
764						
765	<b>WATER RESERVE FUND (405)</b>		0			
766	Beginning fund balance	760,472	498,933	931,309	931,309	1,492,881
767						
768	<b>Revenue</b>					
769	Investment interest	10,615	3,072	4,033	683	782
770	Connection fees	19,478	23,185	33,368	91,339	62,757
773	Transfer In From Water 401 and ARPPA Funds				530,389	159,114
774	<b>TOTAL REVENUE WATER RESERVE</b>	<b>430,121</b>	<b>476,257</b>	<b>408,676</b>	<b>622,412</b>	<b>222,654</b>
775						
776	<b>Expenditures</b>					
777	Professional Services	14,372	0	0	3,359	-
778	Water Comprehensive Plan expenses	0	4,235	0	0	-
779	Capital Improvements	49,997	0	0	0	-
780	3rd Street Debruyne to Park				28,476	
781	Park 1st-3rd water main replacement	7,695	0	0	0	-
782	3rd Street (Park-Coles) water main	623,351	4,424	0	0	-
783	4th St. Water Main (LIP10)		0	158,400	0	-
784	CIP W-5 Edgecliff (Furman-Wilkinson) Main		35,222	684,000	29,104	150,000
785	<b>CIP W-5 Edgecliff (Furman-Wilkinson) Main</b>					
786	<b>TOTAL EXPENDITURES WATER RESERVE</b>	<b>695,415</b>	<b>43,881</b>	<b>842,400</b>	<b>60,939</b>	<b>150,000</b>
787						
788	<b>Ending fund balance - WATER RESERVE</b>	<b>495,177</b>	<b>931,309</b>	<b>497,585</b>	<b>1,492,781</b>	<b>1,565,535</b>
789						



	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
790	<b>STORMWATER RESERVE FUND (407)</b>					
791	Beginning fund balance	147,452	202,616	353,595	353,595	353,885
792						
793	<b>Revenue</b>					
794	Investment Interest	3,458	979	1,272	259	296
795	Transfer in from 403 (Stormwater)	95,000	150,000	150,000	150,000	50,000
796	Prior year adjustment	5				
797	<b>TOTAL REVENUE STORMWATER RESERVE</b>	<b>98,463</b>	<b>150,979</b>	<b>151,272</b>	<b>150,259</b>	<b>50,296</b>
798						
799	<b>Expenditures</b>					
800	Stormwater Capital Improvements	42,382	0	50,000	0	50,000
801	<b>TOTAL EXPENDITURE STORMWATER RESERVE</b>	<b>42,382</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>
802						
803	<b>Ending fund balance - STORMWATER RESERVE</b>	<b>203,532</b>	<b>353,595</b>	<b>454,867</b>	<b>503,854</b>	<b>354,181</b>
804						
805						

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
806						
807	<b>SEWER IMPROVEMENT FUND (408)</b>					
808	Beginning fund balance	394,385	572,294	880,284	880,284	781,832
809						
810	<b>Revenues</b>					
811	Interest Earned	8,920	2,760	4,146	593	695
812	Connection Fees	29,196	28,070	20,198	53,520	29,498
813	ULID Fee in lieu	1,000	1,930	0	3,860	5,250
814	ULID#8 Surcharge	38,271	30,925	37,757	30,173	35,570
815	Transfer In/Capital Reserves	103,000	253,000	235,000	235,000	-
816	Prior Year Adjustment	16	0	0	0	-
817	Transfer in from 001 (General Fund) Loan to Streets	0	0	63,835	53,196	127,669
818	<b>TOTAL REVENUE SEWER RESERVES</b>	<b>180,404</b>	<b>316,685</b>	<b>360,936</b>	<b>376,343</b>	<b>198,681</b>
819						
820	<b>Expenditures</b>					
821	<b>Resurface Chlorine Contact Chamber Walls</b>					
822	<b>Sewer Comprehensive Plan Amendment</b>					
823	Sewer Extension/Improvement	49	0	0	0	
824	Capital Purchases/Repairs	0	0	0	0	
825	RR-8 W71-W70 (Al Anderson Road) LIP-14		8,695	125,520	6,842	
826	<b>RR-8 W71-W70 (Al Anderson Road) LIP-14</b>					
827	WWTP-3 Resurface Chlorine CC walls	0	0	50,000	0	55,000
828	Loan to Roads	0	0	245,000	245,000	
829	<b>TOTAL EXPENDITURE SEWER RESERVE FUND</b>	<b>49</b>	<b>8,695</b>	<b>420,520</b>	<b>251,842</b>	<b>55,000</b>
830						
831	Ending fund balance - SEWER RESERVE (408)	<b>574,740</b>	<b>880,284</b>	<b>820,700</b>	<b>1,004,786</b>	<b>925,514</b>
832						

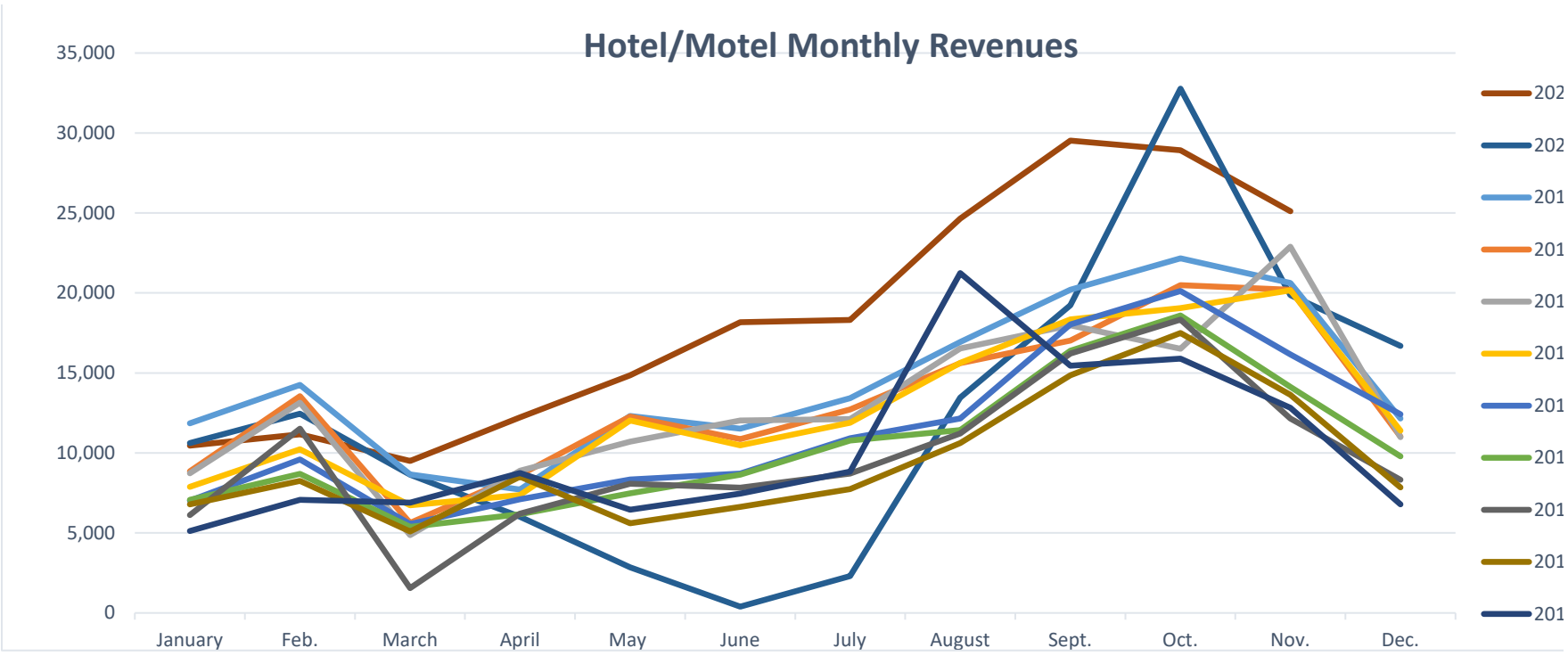
CITY OF LANGLEY COUNCIL MEETING  
 MONDAY DECEMBER 6, 2022 @ 5:30pm

	D	E	F	G	H	M
1	 <b>CITY OF LANGLEY</b>					
2	<b>2022 Budget</b>					
3						
4	<b>Description</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
5		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>11/26/2021</b>	<b>2% COLA</b>
833						
834						
835	<b>Public Works VEHICLE RESERVE (501)</b>					
836	Beginning fund balance	21,220	0	27,760	27,760	55,535
837						
838	<b>Revenue</b>					
839	Investment interest	278	10	10	20	66
842	Transfer in from 401 (Water Fund)	15,000	15,000	15,000	15,000	10,000
843	Transfer in from 402 (Sewer Fund)	7,000	7,000	7,000	7,000	7,000
844	Transfer in from 403 (Stormwater Fund)	3,750	3,750	3,000	3,000	3,000
845	Transfer in from 101 (Street Fund)	5,000	2,000	2,000	2,000	5,000
846	<b>TOTAL REVENUE PW RESERVES</b>	<b>38,263</b>	<b>27,760</b>	<b>27,010</b>	<b>27,020</b>	<b>25,066</b>
847						
848	<b>Expenditure</b>					
849	Vehicle purchase	56,140	0	0	0	
850	Vehicle-Equip Replacement	3,343	0	0	0	
851	<b>TOTAL EXPENDITURES PW RESERVES</b>	<b>59,483</b>	<b>0</b>	<b>0</b>	<b>0</b>	
852						
853	Ending fund balance - PW RESERVE	0	27,760	54,770	54,779	80,601
854						
855						
856	<b>SCOTT MEMORIAL FUND</b>					
857	<b>Revenue</b>		0			
858	Beginning fund balance - Restricted	3,332	3,379	3,395	3,395	3,400
859						
860	Interest Earned	78	16	20	3	10
861	<b>TOTAL REVENUE SCOTT MEMORIAL</b>	<b>78</b>	<b>16</b>	<b>20</b>	<b>3</b>	<b>10</b>
862						
863	Ending fund balance - SCOTT MEMORIAL -	3,410	3,395	3,415	3,398	3,410
864						
865						
866	Total Revenue - ALL FUNDS	4,678,473	9,258,257	5,470,429	5,858,861	4,939,132
867	Total Expenditures - ALL FUNDS	4,391,837	4,655,447	7,376,116	3,990,391	3,806,135
868	Surplus (Deficit)	286,636	4,602,810	(1,905,687)	1,868,469	1,132,997
869						
870	Total Ending Balance	3,704,845	8,136,207	6,171,402	9,996,442	11,082,526

Hotel/Motel Tax History

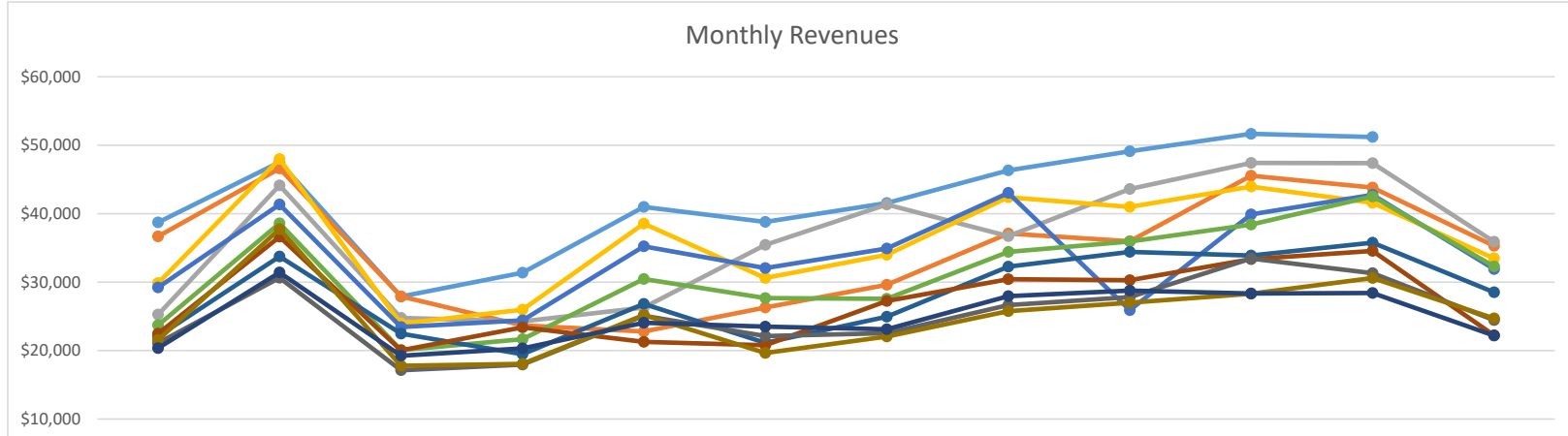
4%

Year	January	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
2021	10,457	11,164	9,501	12,228	14,853	18,171	18,316	24,645	29,525	28,923	25,105		202,889
2020	10,618	12,449	8,646	6,009	2,856	393	2,303	13,464	19,236	32,773	19,862	16,687	145,296
2019	11,858	14,250	8,654	7,714	12,319	11,514	13,429	16,930	20,211	22,166	20,629	12,153	171,827
2018	8,852	13,550	5,627	8,622	12,284	10,861	12,712	15,609	17,026	20,489	20,199	11,026	156,857
2017	8,735	13,138	4,865	8,884	10,709	12,026	12,119	16,525	17,982	16,517	22,893	10,982	155,375
2016	7,874	10,235	6,729	7,370	12,024	10,472	11,884	15,630	18,357	19,053	20,166	11,397	151,191
2015	7,015	9,587	5,559	7,107	8,340	8,709	10,923	12,159	18,028	20,124	16,167	12,414	136,132
2014	7,065	8,696	5,379	6,179	7,479	8,636	10,784	11,431	16,382	18,594	14,136	9,793	124,554
2013	6,117	11,512	1,552	6,211	8,076	7,824	8,709	11,221	16,212	18,335	12,157	8,318	116,244
2012	6,782	8,260	5,092	8,515	5,603	6,628	7,746	10,615	14,862	17,498	13,641	7,845	113,087
2011	5,121	7,079	6,887	8,754	6,452	7,456	8,842	21,244	15,461	15,901	12,833	6,790	122,820



CITY OF LANGLEY  
SALES TAX REVENUE HISTORY  
2021

Year	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	Total thru Oct
2021	\$ 38,745	\$ 47,523	\$ 27,902	\$ 31,376	\$ 40,992	\$ 38,797	\$ 41,557	\$ 46,328	\$ 49,112	\$ 51,667	\$ 51,201		\$ 465,201	\$ 413,999
2020	\$ 36,686	\$ 46,602	\$ 27,916	\$ 23,681	\$ 22,800	\$ 26,286	\$ 29,619	\$ 37,098	\$ 35,966	\$ 45,551	\$ 43,812	\$35,295	\$ 411,313	\$ 332,205
2019	\$ 25,288	\$ 44,151	\$ 24,769	\$ 24,272	\$ 26,286	\$ 35,444	\$ 41,353	\$ 36,725	\$ 43,618	\$ 47,416	\$ 47,378	\$35,903	\$ 432,603	\$ 349,322
2018	\$ 29,874	\$ 47,975	\$ 23,953	\$ 25,967	\$ 38,569	\$ 30,619	\$ 33,982	\$ 42,405	\$ 41,002	\$ 43,957	\$ 41,590	\$33,486	\$ 433,379	\$ 358,303
2017	\$ 29,230	\$ 41,333	\$ 23,453	\$ 24,427	\$ 35,233	\$ 32,056	\$ 34,918	\$ 43,034	\$ 25,900	\$ 39,888	\$ 42,768	\$31,906	\$ 404,146	\$ 329,472
2016	\$ 23,724	\$ 38,575	\$ 20,077	\$ 21,659	\$ 30,467	\$ 27,683	\$ 27,575	\$ 34,433	\$ 35,944	\$ 38,396	\$ 42,527	\$32,303	\$ 373,363	\$ 298,533
2015	\$ 22,109	\$ 33,764	\$ 22,500	\$ 19,480	\$ 26,824	\$ 21,137	\$ 24,961	\$ 32,255	\$ 34,416	\$ 33,888	\$ 35,770	\$28,540	\$ 335,644	\$ 271,334
2014	\$ 22,493	\$ 36,631	\$ 20,045	\$ 23,395	\$ 21,271	\$ 20,774	\$ 27,255	\$ 30,443	\$ 30,290	\$ 33,372	\$ 34,564	\$22,241	\$ 322,774	\$ 265,969
2013	\$ 21,123	\$ 30,656	\$ 17,137	\$ 17,981	\$ 25,102	\$ 22,133	\$ 22,538	\$ 26,662	\$ 27,821	\$ 33,450	\$ 31,330	\$24,468	\$ 300,401	\$ 244,603
2012	\$ 21,557	\$ 37,759	\$ 17,793	\$ 18,083	\$ 25,190	\$ 19,666	\$ 22,063	\$ 25,762	\$ 26,988	\$ 28,305	\$ 30,605	\$24,693	\$ 298,464	\$ 243,166
2011	\$ 20,363	\$ 31,415	\$ 19,255	\$ 20,322	\$ 24,071	\$ 23,496	\$ 23,125	\$ 27,976	\$ 28,767	\$ 28,363	\$ 28,427	\$22,211	\$ 297,791	\$ 247,153



Per LMC 2.34.150, Council is required to discuss and reauthorize all boards and commissions of the city; and

Such action has not happened so far in 2021 and there are only two remaining regular council meeting in 2021; and

The issue deserves thoughtful consideration and ample time for public participation and input from staff, board and commission members; and

A meeting with the City Attorney and Council to discuss all boards and councils is being planned by the Mayor for January of 2022.

### **Recommends**

Council extends a temporary reauthorization of all existing boards and commissions that are not required by state law for 90 days from the passage of this resolution

#### List of Boards and Commissions

Affordable Housing  
Affordable Housing Sub-committee  
Arts Commission-Inactive  
Cemetery Board  
Civil Service Commission  
Climate Crisis Action Committee (CCAC)-Ad Hoc  
Design review Board (DRB)  
Dismantling Systemic Racism Advisory (DSR)  
Ethics Board  
Historic Preservation Commission  
Parks and Open Spaces  
Planning Advisory Board (PAB)  
Public Works Advisory Commission (PWAC)