MECHANICAL
PERMIT APPLICATION

Hazel Park Building Dept.
111 E Nine Mile Road
Hazel Park, MI 48030
Phone: (248) 546-4075
www.hazelpark.org

PERMIT #: _____

JOB ADDRESS: _____, **Hazel Park, MI 48030**

OWNER'S NAME: _____ **PHONE:** _____ **EMAIL:** _____

OWNER'S ADDRESS: _____ **CITY:** _____ **ZIP:** _____

APPLICANT: _____ **PHONE:** _____ **EMAIL:** _____

APPLICANT'S ADDRESS: _____ **CITY:** _____ **ZIP:** _____

INSPECTION & FEES:

No. of Inspection(s)	Type of Inspection	Fee	Cost (No. of Insp. x Fee)
	Temporary Service	$75.00	
	Permanent Service	$75.00	
	Underground Inspection	$75.00	
	Rough Inspection	$75.00	
	Final Inspection	$75.00	
	Other:	$75.00	
	Other:		
	INSPECTION FEES SUBTOTAL		

FOR OFFICE USE ONLY

	FEES	PAID
Application:	$50.00	_____
Inspections:	_____	_____
Investigative:	_____	_____
Permit:	_____	_____
TOTAL:	_____	_____

Code Official Approval: _____

Date Approved for Issuance: _____

DESCRIPTION OF WORK:

_____

_____

_____

_____

_____

PLAN REVIEW: Plan review is required when the building exceeds 3,500 square feet and the service exceeds 400 amperes. Required plans shall be prepared under the direct supervision of a qualified architect or engineer licensed pursuant to Act 200, of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's seal.

HAVE PLANS BEEN SUBMITTED: YES: ☐ NO: ☐ NOT REQUIRED: ☐

APPLICANT'S SIGNATURE: Section 23A of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523A of the Michigan Complied Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23A are subject to civil fines.

HOMEOWNER AFFIDAVIT: I hereby certify the work described on this permit application shall be installed by myself, in my own home in which I am living or about to occupy. All work shall be installed in accordance with the electrical code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary inspections.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS:

_____ _____ _____ _____

APPLICANT'S SIGNATURE **DATE** **DRIVER'S LICENSE NUMBER** **DATE OF BIRTH**

1. **Mechanical Permit Fee Schedule**

    a. All permits shall be assessed a non-refundable application fee of $50.00.

    b. The permit fees for any mechanical permit shall be $75.00 per inspection. One inspection and the administration fee are required on all permits. Permit fees are non-refundable after work has started and are non-transferable.

    c. The contractor registration fee shall be $15.00 (all categories).

    d. Permits for new construction shall have the minimum number of inspections required in Section 2.

    e. All investigative fees equal to the permit fee shall be assessed if a permit was not issued prior to commencement of work.

    f. A fee of $75.00 per inspection shall be charged for the re-inspection of all failed inspections.

2. **Inspections: Minimum number and when required**

    a. Mechanical: Single-Family Residential

        1. For new construction a minimum of three (3) inspections, a rough, final and gas line inspection shall be required for each heating system. A separate inspection shall be required for each cooling system. A heating or cooling unit without a distribution system shall require one inspection.

            Remodels shall require a minimum of a rough and final inspection. For all other types or work of this class, inspections shall be required for each visit required from the mechanical inspector.

        2. Pre-fab fireplaces shall require a minimum of one (1) inspection per dwelling unit. Multiple fireplaces in the same dwelling unit, and inspected on the same visit, shall require one (1) inspection. Units may also require a gas line inspection.

    b. Mechanical: Multiple-Family, Commercial, Industrial

        Each heating and/or cooling unit shall require one (1) inspection. Each multi-family dwelling unit shall require a rough and a final. Installation or modification of any distribution system not involving the associated heating/cooling unit shall require one (1) inspection. Where an underground inspection(s) is required, an additional inspection shall be charged per visit. Gas lines require an additional inspection per system.

        Refrigeration units of one horse-power or greater shall require one (1) inspection per unit.

        Concealed piping shall require an additional inspection per system.