



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

JAIL BOARD OF VISITORS

*June 14th, 2023
Jail Conference Room*

- I. Call to Order: 5:00 PM
- II. Roll Call: Sheriff Kevin Joyce, Major Kortez, Captain John Costello, Health Services Administrator Kyle Manahan, Executive Assistant Courtney George, Board Members: Colleen Hilton (Chair), Victor Dumais, Cushman Anthony, Amanda Place, Garrett Stewart
Absent Humza Khan
- III. Approval of minutes: N/A
- IV. New Business:
 - a. 48 positions defunded- Sheriff explained that we are down so many positions that we haven't filled, so defund them from the budget. Current vacancies 71 but 48 are defunded.
 - b. 4 graduate the academy out of 5, Four out on FMLA, hard to keep people
 - c. The Sheriff reviewed the final report results of the three suicides that occurred in the past year. Although there is no fault finding and the suicides could not have been prevented with current protocol, the staff take this very seriously and all appropriate safeguards are in place for our residents. There was some question of whether or not the loss of the federal inmates may be related to the events of the past year. We are in discussion and waiting for the County Commissioners to determine a per diem rate so we could contract with the feds for placement of their inmates.
 - d. CCC Lease- Discussions are still happening on who we are going to lease it to. May be leased to pregnant asylum seekers. Still undecided. Discussion of how CCC functioned in the past. It cannot open in that way until the staffing is resolved.
 - e. Hilton asked regarding grants for programming, sheriff mentioned the donation from the Point.
 - f. Infectious Disease update- Chickenpox outbreak. Individual had shingles and passed chickenpox to another inmate. So far just one inmate. CDC came and vaccinated 10 inmates. Inmate with chickenpox is in medical.
 - g. Annual Report Preparation/Updates-
 1. New electronic medical record in which we have gotten and it works much better.
 2. Confirmation of staffing 2 re-entry, 1 MAT Coordinator, 3 ICMs. Kyle said medical will be building a logic model to frame out the inputs and outputs and layout goals for the future.



3. Should be dialogue surrounding the advocacy of statutes to be changed whereby if someone is out on state sentence and they are out on probation- They go back to the place they came from not necessarily the county jail. Currently if it is a new charge it goes to the County jail.
4. Successfully started the MAT program- 83 participants as of today
Is 1 MAT coordinator enough?- yes based on the population of the inmates
5. Grievance Policy Independent Review- Costello tries to stop the grievance before it happens. Kortes suggested if there is an independent review it should be quarterly.
6. Programs Update- have returned since COVID outbreak.
7. Recommendation: Add additional mental health counselor. Sheriff hopes to have mental health available 24.7. Currently 2 staff M-F and 1 for four hours S/S
8. Discussion of Homeless population

V. Set time for next meeting: TBD, Bill Prout will set up soon.

VI. Adjourn: 6:30 PM

