



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Brian R. Pellerin
CHIEF DEPUTY

36 County Way, Portland, Maine 04102

Phone (207)774-1444 – fax (207)828-2373

Jail Board of Visitors

January 11, 2024

- I. Call to Order: 5:00PM
- II. Roll Call: Sheriff Kevin Joyce, Chief Deputy Pellerin, Major Kortez, Health Services Administrator Kyle Manahan, Executive Assistant Courtney George, Board Members: Colleen Hilton (Chair), Victor Dumais
- III. Approval of minutes: N/A
- IV. New Business:
Medical Update:
 - New CoreEMR software was launched on 12/1/23
 - Weekly meeting to determine any changes that need to be made
 - Benefits:
 - Medpass is quicker now
 - The nurses going in and out of pods can still load inmate medical files
 - Software can give percentages on inmates taking meds
 - NCCHC audit occurred in November and went well. Armor is still waiting to receive the final report. Committee meets in early February.
 - Armor conducted a study in the Special Housing Unit and worked with corrections staff to decrease critical incident (use of force, show of force). 5/1/23 through 10/23/23 incidents went down 64%, there were no critical incidents on dayshift from 6/23/23 to mid-November, and dropped 46% in the mid shifts
 - Attributed the decrease as a result of partnering with the security staff and medical, and consistency with responses from the staff.
 - Next area of the jail to implement and train is intake in the hopes of screening detainees sooner, and support the mental health component.
 - Discussion of reoccurring issue of intake questionnaire regarding sexual assault. Arrestees are asked if they have been sexually assaulted and many are saying yes so per statute they are taken to the hospital where they are left by police and later released from the hospital back to the public. Armor nurses will be training in SANE in March.

Jail Update:

- Inhouse count is 219
 - The York County Agreement has ended so female inmates are back in the facility total of 21
 - SHU has 17 inmates of 24
- Next few weeks will be implementing a stepdown program to try and get the SHU inmates into general population
- Federal DOC conducted an audit last week and the report should be back in 30 days, which will hopefully result in the return of the federal offenders
- Vacancies will be at 66
- Budget has been submitted and will be reviewed on January 30th at 5pm by the budget advisory committee. Sheriff's Advisory Committee will be attending. If possible to have JBOV attendance that would be great.
- Discussion of CCSO involvement in Lewiston shooting



- New Captain Erik Frigon
- New Chief Deputy Brian Pellerin
- New Executive Assistant starting end of January to replace Bill Prout.

V. Adjourn: 6:00PM

