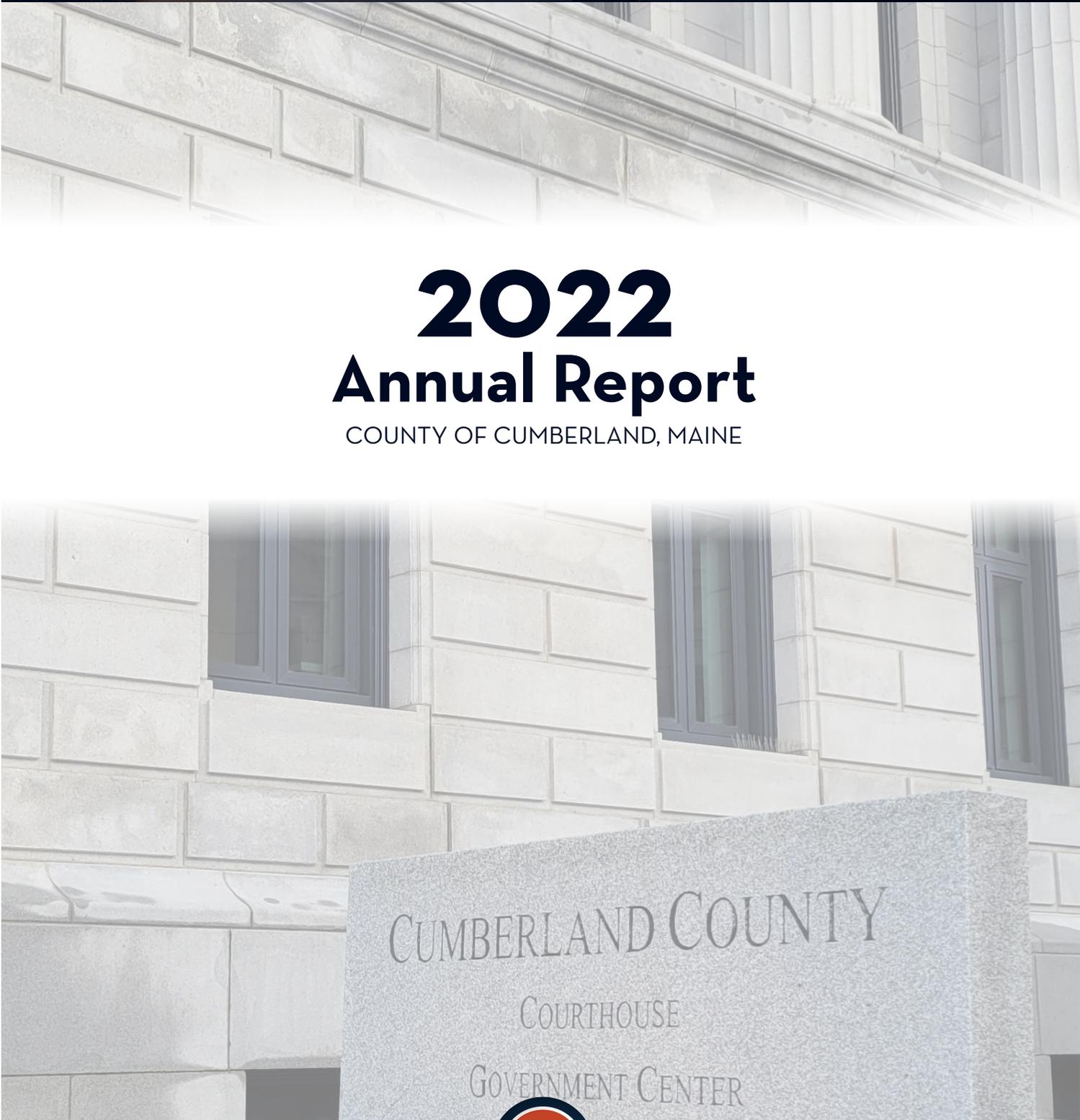




*Maine*  
Cumberland **County**



**2022**  
**Annual Report**  
COUNTY OF CUMBERLAND, MAINE

CUMBERLAND COUNTY  
COURTHOUSE  
GOVERNMENT CENTER

Cumberland County Government  
142 Federal Street, Portland, ME 04101  
207-871-8380



cumberlandcounty.org  
Facebook: /cumberlandcountyme  
Twitter: @cumberlandctyme

# 2022 ANNUAL REPORT

## SNAPSHOT: CUMBERLAND COUNTY

### Geography

Total Area:  
**1,217**  
square miles



**Sebago Lake** covers 45 square miles, and is the second largest lake in Maine.

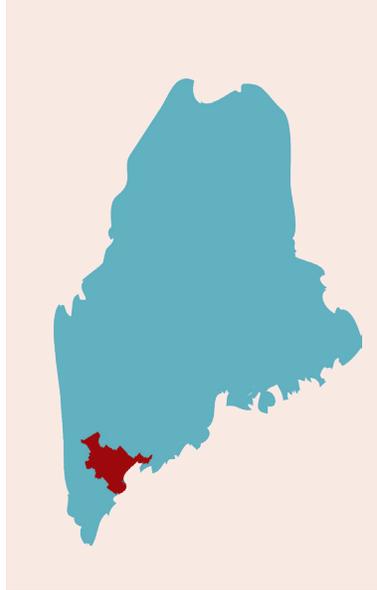
It is the **deepest lake in the state**, measuring **310 feet deep** at its lowest point.



### Communities by Population

Portland:	68,424
South Portland:	27,026
Scarborough:	23,218
Brunswick:	21,831
Westbrook:	20,645
Windham:	19,128
Gorham:	17,785
Falmouth:	12,857
Standish:	10,836
Cape Elizabeth:	9,580
Yarmouth:	9,091
Freeport:	8,784
Cumberland:	8,605
Gray:	8,427
New Gloucester:	5,774
Bridgton:	5,643
Harpwell:	5,041
Raymond:	4,600
North Yarmouth:	4,243
Naples:	3,971
Casco:	3,680
Sebago:	1,943
Pownal:	1,587
Baldwin:	1,561
Chebeague Island:	396
Long Island:	233
Frye Island:	32

### Demography



Current population:  
**307,451**

Most populous county in Maine

Roughly **20% of the population** of the state, and less than **4% of the land mass**

Roughly **31% of the total jobs in Maine** are based in Cumberland County (most in state)

Home to **4 of the 10** largest communities in Maine

County seat: **Portland**  
Largest Community: **Portland**  
Smallest Community: **Frye Island**

### Key Statistics

Comparative Statistics	County	Maine	U.S.A.
Median Age:	42.1	44.8	38.1
People under 18 years old:	18.2%	18.4%	22.2%
People over 65 years old:	19.6%	21.7%	16.8%
Median Household Income:	\$80,679	\$63,182	\$69,021
People in Poverty:	7.7%	11.5%	11.6%
Median Property Value:	\$288,900	\$198,000	\$229,800
* Unemployment:	2.3%	2.4%	3.7%
Labor Force Participation	68.8%	62.7%	63.1%
** Cost-burdened Renters:	43%	42%	46%
** Cost Burdened Owners:	22%	21%	22%
Non-white residents:	8.4%	5.6%	23.7%
Foreign-born residents:	6.1%	3.6%	13.6%
Households w. broadband:	89.9%	84.3%	85.2%
Uninsured (under age 65):	7.5%	10.1%	10.2%

\* May 2023

\*\*Gross housing cost > 30% of income



# 2022 ANNUAL REPORT

## TABLE OF CONTENTS

- 1 From the Manager
- 3 County Commissioners
- 5 Community Development
- 7 Cross Insurance Arena
- 8 District Attorney's Office
- 9 Emergency Management Agency
- 10 Facilities
- 11 Finance
- 12 Human Resources
- 14 Information Technology
- 15 Public Health
- 17 Regional Assessing
- 18 Regional Communications
- 20 Registry of Deeds
- 21 Register of Probate
- 22 Sheriff's Office
- 25 2020 Budget Overview and Highlights  
Audit Report



## From the Manager



**James H. Gailey**  
County Manager

### **Dear Citizens of Cumberland County:**

Greetings from Cumberland County Government! It's my pleasure to provide this update on the County's latest events and developments, and a preview of what's to come.

2022 was an especially productive year at the County; we saw more regional collaboration efforts, public investments, and long-term strategic initiatives brought to life than any year in recent memory.

Perhaps most critically, Cumberland County has committed nearly \$25 million to area projects and services through American Rescue Plan Act (ARPA) and HOME-ARPA funds, ranging from affordable housing and homelessness to direct, critical support for people in crisis. Cumberland County has also created competitive grant programs for uncommitted ARPA funds to preserve and produce affordable rental housing; improve sewer and water infrastructure; and increase the number of childcare slots available in our region.

The County Commissioners recognize that high costs associated with home heating directly contributed to a grim winter forecast for low-income families who face impossible choices among essential needs such as food, heat, and medicine. At the end of 2022, The County Commissioners announced \$1.3 million in emergency heating funds to be distributed by town offices across the County.

In its first full year of operation, the County Public Health office made giant leaps in regional health planning and deployment for the citizens of Cumberland County. The Office developed a robust Community Health Improvement Plan in collaboration with dozens of key leaders in the region, that will act as a roadmap for organizations to address our most pressing health needs over the next 4-5 years.

Also: beginning in 2023 and continuing for the next ten years, Cumberland County will receive about \$1.4 million per year from the Maine Prevention Network to oversee and implement strategies to prevent tobacco and substance use, and promote healthy eating and active living across Cumberland County. Managing data and coordination of public health services at the County level will help communities and service providers to collaborate, communicate, and deploy resources more effectively and fairly.

The Public Health office is also working on a pilot project with Yarmouth, Falmouth and Cumberland to include behavioral health specialists along with first responders when mental health is a component of an emergency call. A person in a behavioral health crisis needs a highly-trained specialist on site during the crisis, and to follow up afterwards to help them overcome their current challenges. Cumberland County is well-positioned to expand this program beyond the pilot communities down the road, across the whole region.



# 2022 ANNUAL REPORT

These new initiatives show that Cumberland County can act as a convener for area businesses, nonprofits and community leaders, and help our towns find ways to save money and improve services. But not just in public health; we're doing more work with our towns to collaborate on public safety programming, too.

Cumberland County is using a mix of ARPA dollars and competitive federal funds to upgrade emergency communications equipment across the region. For the first time, all police and fire/EMS departments under contract with the County Communications Center will be using the same new, digital equipment. Especially in rural areas, these features will help to improve communication quality and efficiency- resulting in better safety outcomes for people in crisis, and for first responders answering the call.

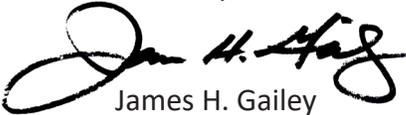
Also, on the subject of regional public safety, we're working with local Fire/EMS departments to explore ways that those departments can voluntarily work together in order to solve problems, improve services, and reduce the pressure on understaffed local departments.

Because staffing remains a challenge everywhere; 2022 brought its own set of struggles for the County that are likely to continue in the coming years. Cumberland County is not immune to the workforce shortage that has escalated dramatically since the start of the COVID-19 pandemic. Finding qualified staff- at the County Jail, in particular- has been an exceptional challenge. The County has responded with enhanced recruitment and employment tools that are enticing new applicants into these critical public safety positions, and other opportunities within County offices.

This letter only touches on a fraction of the exciting things going on at Cumberland County. Across all departments, County Government continues to maximize resources and improve services. The Registry of Deeds provides modern, professional property and real estate services, expanding recently into new offerings like property fraud detection. Our Regional Assessing program ensures current and accurate property assessments, and saves money and administrative resources for participating towns. The Community Development office is coordinating with municipal leaders to make smart investments in your Main Streets, your recreation departments, and in local nonprofits that serve you and your neighbors. The Violence Intervention Partnership continues to manage our nationally-recognized program coordinating response to domestic violence, sexual abuse, human trafficking and stalking. The Sheriff's Office, Emergency Management Agency and Regional Communications Center remain vigilant and creative in protecting the public and responding in crisis.

You can learn about these subjects- and much more- at the County website: [cumberlandcounty.org](http://cumberlandcounty.org). In 2023 Cumberland County will keep working through best practices to refine the services we provide; collaborate with municipalities to improve quality and efficiency of local services; and be a responsible and effective steward of your tax dollars. On behalf of the Commissioners and all of us at Cumberland County, I'd like to extend our best wishes for a safe, healthy and prosperous 2023!

Sincerely,



James H. Gailey  
County Manager



# 2022 ANNUAL REPORT

## COUNTY COMMISSIONERS

The Commissioners are the chief elected officials of the County. They review and approve the County budget. This process allows the Commissioners to assess County operations for both efficiency and effectiveness. The Commissioners also serve on numerous boards and committees, in service of furthering regional cooperation.

Commissioner Witonis served as Chair of the Board in 2022. Commissioner Jamieson is serving as Chair in 2023. Commissioner Coward's term ended in 2022, and he did not seek re-election. Commissioner Patricia Smith was elected in November, and began her term serving District 4 in 2023.

**DISTRICT 1**

- Baldwin
- Bridgton
- Gorham
- Scarborough
- Sebago
- Standish



**Neil D. Jamieson, Jr.**

**DISTRICT 2**

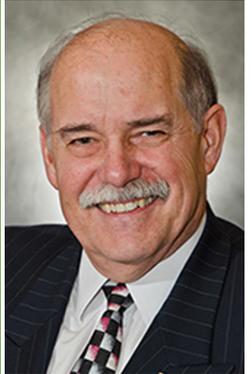
- Casco
- Falmouth
- Frye Island
- Gray
- Harrison
- Naples
- New Gloucester
- Raymond
- Windham



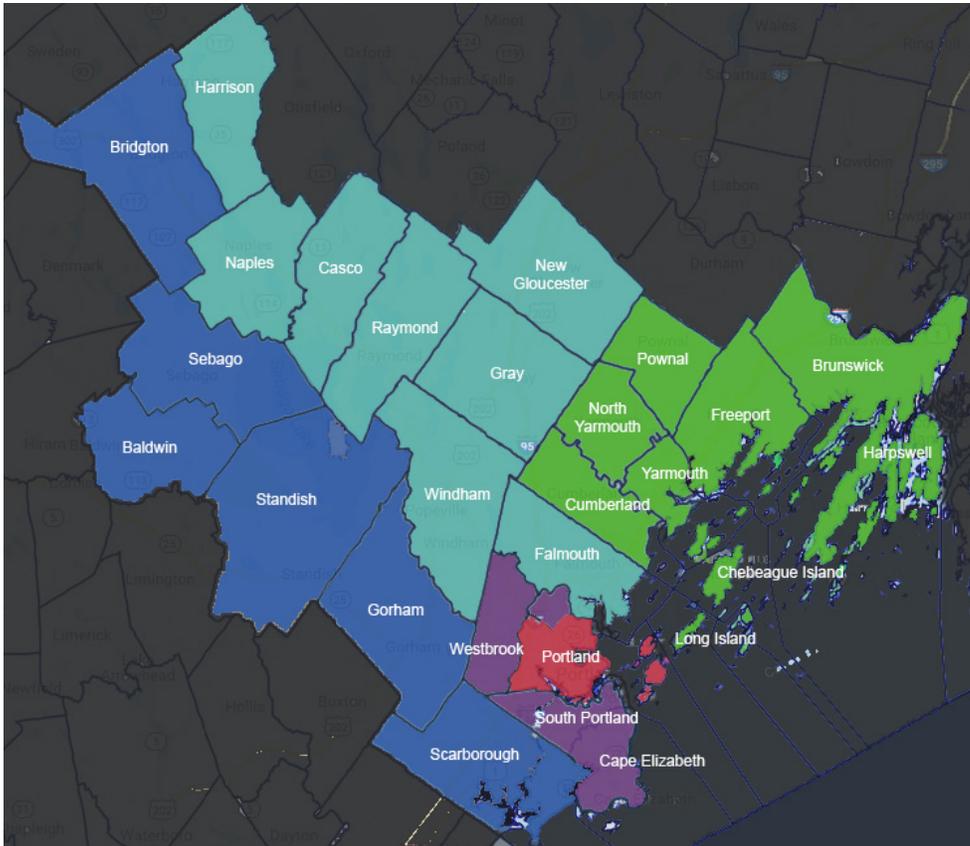
**Susan Witonis**

**DISTRICT 3**

- Brunswick
- Cumberland
- Chebeague Isl.
- Freeport
- Long Isl.
- Harpwell
- North Yarmouth
- Pownal
- Yarmouth



**Stephen Gorden**



**DISTRICT 4**

- Cape Elizabeth
- Part of Portland
- South Portland
- Westbrook



**Thomas S. Coward**

**DISTRICT 5**

- Most of Portland



**James F. Cloutier**





# 2022 ANNUAL REPORT

## COMMUNITY DEVELOPMENT



**Kristin Styles**  
Program Director

*The Community Development program entered into its sixteenth year in 2022. Since 2007, the program has brought nearly \$25 million to its 25 member participating communities, funding improvements to housing, public facilities, public infrastructure, planning projects, and the provision of social services to County residents.*

*The Community Development Office works closely with City and Town Managers, GA offices, town planners, public works departments, and non-profit organizations to address the needs of low- and moderate-income families around our County. 2022 was the start of a return to normalcy for the program. Many of the Covid-funded CDBG-CV projects came to a close and the funding for the regular CDBG program remained similar to the prior year at \$1,548,355.00.*

### Doing Good Throughout Cumberland County

While only a small handful of the work done through the Community Development Office is photo worthy, many more projects have an enormous impact on the clients they service. Below is a list of all projects funded in 2022. Many of these infrastructure projects will be built in the summer of 2023. Please stop by the Community Development office to learn more about any of the below listed programs.

#### Public Infrastructure

Gray- Village Loop Trail Phase 2 - \$66,877  
Harrison Food Bank Sprinkler System- \$176,000  
Westbrook Downtown Pedestrian Safety Improvements - \$60,000  
Westbrook Conceptual Plan for Outdoor Swimming Pool - \$20,000  
South Portland- Clarks Pond Land Trust Trail - \$9,832  
South Portland Broadband Expansion - \$300,000  
Bridgton – Elm Street Sidewalk Expansion - \$136,886  
Housing  
County Wide Habitat for Humanity Repair Program - \$90,000  
Port Resources Group Home Repairs in Gorham - \$24,000  
Yarmouth Senior Housing Repairs at Barrett Circle - \$31,000

#### Public Services

South Portland – Quality Housing of Maine- Program Home - \$11,454  
South Portland – GPF Homeless Prevention & Stabilization - \$9,454  
South Portland – Summer Rec Camp Scholarships - \$11,454  
South Portland – Human Rights Commission – Project uplift - \$3,414  
South Portland – Domestic Violence Services (TTD) - \$8,454  
South Portland – Redbank HUB (TOA) - \$19,455  
Bridgton – Community Resource Navigator - \$11,462  
Bridgton - Summer Camp Rec Program - \$6,687  
Bridgton – Food Pantry Program - \$6,687  
Bridgton – Community Winter Wear Program - \$3,822  
County wide – Through These Doors DV Outreach Advocate - \$25,310  
County wide – Vet2Vet Companion Project - \$25,000  
Westbrook – ICC Family Cares Program – \$65,000  
**Planning Studies**  
Standish Schoolhouse Arts Building Assessment - \$20,000

#### Municipal Oversight Committee

The Municipal Oversight Committee (MOC), an assembly of the program's 25 participating communities, continues to provide policy guidance and oversight for the Community Development program. Scott LaFlamme, Economic Director for the Town of Yarmouth serves as the current Chair of the MOC.



# 2022 ANNUAL REPORT

## COMMUNITY DEVELOPMENT

### Gray playground



Gray did not have a public playground. The town decided to build this playground next to the baseball fields in the heart of the village center. This allowed the playground to be used by residents during the day and the Recreation Departments aftercare program in the afternoons.

### Bridgton - Oak St. sidewalk



Before

After

Bridgton created or replaced approximately 800 linear feet of sidewalk. The sidewalk is 5ft wide and addresses the pedestrian safety concerns of the neighborhood. This sidewalk is also the primary access way to Harmon Field, a well-used ballpark and playground.

### Westbrook boat launch



Before

After

Westbrook had an underutilized public boat launch that was overgrown by invasive species and very difficult to use. The city removed the invasive species, regraded the entire area and added permeable pavers for easy access to the water. The City added a floating dock with kayak ramps, and would like to offer reduced cost kayak rental.

### Gorham Little Falls rec bathrooms

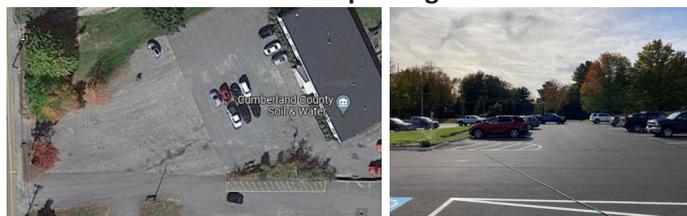


Before

After

Little Falls Recreation Area in Gorham desperately needed a bathroom facility. This recreation area is heavily used by youth sports, senior pickle ball clubs, winter clubs, summer food trucks, and community events. As a bonus, the Town decided to add a concession stand on to the newly created building.

### Windham parking lot



Before

After

Windham used CDBG funds to build a public parking lot in South Windham Village. This parking lot will provide access to the Sebago to the Sea Trail and parking for current and future restaurants and storefronts along Main Street.

### South Portland Senior Center



South Portland renovated the senior wing at the Community Center to make it more accessible and ADA compliant. The City also added acoustic tiles to the walls of one of the rooms in order to make it easier to hear.



# 2022 ANNUAL REPORT

## CROSS INSURANCE ARENA



**Michael LoConte**  
General Manager

*The Cross Insurance Arena is owned by Cumberland County and professionally managed by Spectra. The facility is a 6,200 seat arena that opened in 1977 and was renovated in 2012. The Arena hosts the ECHL's Maine Mariners - the minor league affiliate to the Boston Bruins.*

*In addition to sporting events, the Cross Insurance Arena hosts world-class entertainers, family shows, the MPA Class AA State Championships and others. The Arena also plays host to several area high school and college graduations.*

This past year, our team experienced remarkable progress in developing creative content. Because of this, we were able to eliminate an approved \$957,257 budgetary loss and finish the fiscal year with a \$32,539 profit. We fostered new relationships that diversified our event portfolio significantly which ultimately increased revenue. This vast accomplishment would not have been possible without the hard work and dedication of our staff and we carry that same energy into the new year.

The most significant growth in business development was the reinforcement of our relationship with State Theatre Portland. Together, we successfully co-promoted a record-setting fall concert. We continue to collaborate in producing exceptional experiences to sold-out crowds in the upcoming year. This partnership, combined with our tenant promoter Live Nation/Waterfront Concerts, will only increase future revenue streams.

Additional highlights included substantial increases in ticket sales for family shows including the return of WWE

after a five-year hiatus, as well as a sold-out Price is Right Live theater-style show. Xtreme International Ice Racing Championships produced the second highest revenue of all time, and Harlem Globetrotters yielded 66% more sales than the previous year. We also continued to excel in bringing in A-list comedy talent such as Jo Koy which delivered a 25% increase in tickets sales from when he performed in 2021.

Of course, we also faced some industry challenges. Increased expenses combined with a limited local job pool required extra effort to ensure we fulfilled all event staffing needs. By developing innovative strategies, we overcame many obstacles through dedicated teamwork and creative solutions.

Overall, the success in breaking sales records, and launching new events, has led to great strides in expanding our business while meeting the needs of the community. As we look to the future, we are excited to thrive in aggressively adding profitable content while cultivating successful prospects. We remain committed to this at the Cross Insurance Arena for the years to come.



# 2022 ANNUAL REPORT

## DISTRICT ATTORNEY

*The Office of the District Attorney is committed to providing prompt, effective and compassionate prosecution of all cases charged in a manner that protects the constitutional and legal rights of the accused, advocating for the interests of the victim, respecting law enforcement agencies, promoting public safety and being responsible stewards of public resources.*

*This is the last annual report from DA Sahrbeck, who left the post at the end of 2022. In 2022, voters elected Jacqueline Sartoris as District Attorney for a term that began in 2023.*

In 2022 we received and reviewed 7,997 cases from Law Enforcement Agencies:

ANIMAL WELFARE / CONTROL	2
BRUNSWICK POLICE DEPARTMENT	877
BRIDGTON POLICE DEPARTMENT	160
CAPE ELIZABETH POLICE DEPARTMENT	34
COURT SECURITY	1
CUMBERLAND COUNTY SHERIFF'S	898
CUMBERLAND POLICE DEPARTMENT	56
DEPARTMENT OF LABOR	0
DEPARTMENT OF MOTOR VEHICLE	2
DHHS FRAUD DIVISION	0
FALMOUTH POLICE DEPARTMENT	154
FREEPORT POLICE DEPARTMENT	138
FORESTRY SERVICE	5
GORHAM POLICE DEPARTMENT	474
HARBOR MASTER	1
INLAND FISHERIES AND WILDLIFE	45
LONG CREEK YOUTH DEVELOPEMENT CENTER	58
MAINE DEPARTMENT OF CORRECTIONS	54
MAINE DRUG ENFORCEMENT AGENCY	56
MARINE PATROL	32
MAINE STATE POLICE	286
OUTSIDE CUMBERLAND COUNTY	34
PORTLAND POLICE DEPARTMENT	1770
RAILROAD POLICE	0
SCARBOROUGH POLICE DEPARTMENT	694
STATE FIRE MARSHALL	6
SOUTH PORTLAND POLICE DEPARTMENT	889
UNIVERSITY OF SOUTHERN MAINE POLICE	9
UNKNOWN DEPARTMENT	1
WINDHAM POLICE DEPARTMENT	372
WESTBROOK POLICE DEPARTMENT	800
YARMOUTH POLICE DEPARTMENT	89

We processed 58 new Fugitive from Justice Defendants and have handled 122 adult probation revocation initial appearance events.

The majority of our caseload 84% are processed through our adult criminal prosecution teams while our Juvenile division processed approximately 5% of our cases and Domestic Violence processed approximately 11 % of our cases.

Of the cases received, 51% have reached some resolution, including but not limited to cases where prosecution was declined, cases which were dismissed, cases which resulted in a plea as well as cases where deferred disposition agreements were reached.

We added approximately 594 new cases into our Deferred Disposition diversion program for a total number of 1015 cases for 2022. Of these diversion cases a total of 2580 community services hours were ordered.

179 individuals entered and completed our Restorative Justice Diversion program.

We collected approximately \$178,826 in supervision fees from the participants in the diversion program.

We collected approximately \$311,620 in restitution for victims of criminal cases.



# 2022 ANNUAL REPORT

## EMERGENCY MANAGEMENT



**Michael Durkin**  
EMA Director

*CCEMA's mission is to build resiliency in our communities by championing preparedness, response and partnership. CCEMA is an all-hazards emergency management agency, meaning it supports local partners in any sort of disaster ranging from natural hazard to public health to cybersecurity or even acts of terrorism. Our efforts all aim towards the vision of creating a safer future for our communities.*

*2022 brought organizational change to EMA as Michael Durkin assumed the role of Director. Although a native to New England, Michael came from Colorado where he worked in Emergency Management at a busy County in the metro Denver area.*

### TRAINING AND EXERCISE

In 2022, EMA coordinated over 300 hours of specialized training events, reaching 363 people. An additional 189 people were reached during the 13 exercises we conducted. Many of these were emergency management courses like ICS 300 and 400 which responders rely on for coordinating their efforts. New this year, EMA hosted the National Emergency Management Basic Academy, 120 hours of instruction across three weeks. This is the first time this course has ever been held in Maine.

### EOC RESPONSE

CCEMA activated its Emergency Operations Center 7 times in support of disasters. Notable incidents include:

- A series of active shooter hoaxes in which the EOC helped coordinate the flow of information, allowing some partners to faster identify that these calls were hoaxes.
- A water contamination incident at a school district.
- Several wind and ice storms, including Winter Storm Elliott which struck over the Christmas Holiday and saw 60k County residents without power for several days. CCEMA supported five towns through a 100-bed shelter in Windham, the first time a shelter of this size had been opened.

### ORGANIZATION

The organization hosted two interns who helped three towns complete their Emergency Operations Plans. Volunteers put in just over 840 hours of their time towards making the community safe. Duties included emergency planning for large public events, processing resource requests and providing communications support. Volunteer hours also provide a cost match for Federal grant funding and our volunteers have saved the County \$22,850.

### FEDERAL GRANTS

EMA acts as a conduit for grant funding between State and Federal Agencies and local partners. In 2022, EMA secured \$686,155.81 from the Homeland Security Grant Program (HSGP) These funds support multiple areas of the Cumberland County, such as:

- Hazardous Materials Response Teams, County Emergency Response Teams (volunteer teams), and earmarked funds for the Metros: Portland, a total of \$250,752.91 and South Portland \$106,319.53. Funding was awarded to:
    - Cumberland County Regional Communications Center (CCRCC) was awarded \$40,851.00 to improve their ability to remote staff during times of high call volume.
    - Cumberland County IT department was awarded \$53,364.07 to harden County IT systems and better protect valuable or sensitive data.
    - Scarborough was awarded \$5,904.31 for sustaining satellite communications and maintenance in the Regional Command Vehicle, which is available to first responders throughout the County.
    - District II Police Chiefs was awarded \$73,810.00 for training and exercise responding to civil disorder.
- Emergency Management Performance Grant (EMPG) was awarded to CCEMA in the amount of \$362,793.11 to sustain our agency for regional planning, EOC operation, training/exercise activities, public outreach and support of three Hazardous Materials Response Teams. For FY 2022-23 a total of \$73,075.53 was awarded by the State Emergency Response Committee (SERC) to the Local Emergency Planning Committee (LEPC). This is a partnership between local government and industries to enhance hazardous materials preparedness and planning. In addition, the LEPC secured \$38,925.00 in additional funding to provide training to HazMat response teams.



# 2022 ANNUAL REPORT

## FACILITIES DEPARTMENT



**William Trufant**  
Facilities Director

*The Facilities staff of 25 managed and maintained a dozen buildings, which total over 410,000 square feet, and a fleet of 130 vehicles that traveled over 1 million miles. When you factor in our public parking garage, storage buildings, acres of parking lots and landscaping we are certainly busy.*

*Utilizing a web-based work order control and dispatch system, we are able to focus on preventative maintenance while also responding efficiently and effectively to emerging needs at each facility. Below is a breakout of the number of work orders submitted and processed during 2022 and a list of some of the larger projects.*

### **EMA/RCC** - Over 700 work orders processed

- Providing continuous 24-hour service and reliability
- Installed safety fence
- Remodeled EMA office space
- Preliminary designs developed for RCC stations remodel

### **FLEET** – Over 600 work orders were processed

- Ordered 10 new vehicles and 7 additional vehicles to be converted for other departments
- Maintained 130 vehicles that traveled 1,437,931 total miles logged in 2022
- Prepared 3 vehicles for auction

### **JAIL** – Over 900 work orders were processed

- Continuing to upgrade all pod lights to LED to increase energy efficiency
- On-going upgrading of the camera system
- On-going upgrading of the door controls system
- On-going painting projects throughout the jail
- Preliminary design for jail medical extension
- Overhaul of the generator electrical system
- Replaced the front doors to the lobby

### **JAIL (cont)**

- Replaced 52 exterior windows
- Upgraded energy management system
- Providing continuous 24-hour service and reliability

### **GARAGE**- Two work orders were processed

- Upgraded programming for receipt of parking fees
- Increased parking fees and updated necessary websites and signage

### **CCCH** – Over 2,000 work orders were processed

- Overhaul of existing HVAC system
- Updated finish work in courtroom 8

### **DEEDS** – 18 work orders were processed

*An incredible amount of planning and teamwork was involved in each of these projects. We appreciate the level of support given to our department. By aligning facility operations with the organizational strategies and goals we will continue to be thoughtful and proactive in our stewardship.*



# 2022 ANNUAL REPORT

## FINANCE DEPARTMENT



**Alex Kimball**  
Deputy Manager,  
Finance & Admin

*The Finance Department maintains all accounting functions for the County, including Payroll, Accounts Receivables and Payables, Cash Management, and assistance with the preparation of the annual budget. The County of Cumberland has received the Certificate of Achievement for Excellence in Financial Reporting (CAFR) every year since 1999, and the Finance Department is responsible for this process.*

The department consists of five employees, and is responsible for:

- Weekly payroll for 400+ full time employees
- Processing and payment of 250-300 Accounts Payable invoices each week
- Banking and Cash Management oversight for over \$50 million in expenses and revenues each year
- Provides guidance and oversight of all borrowing, including bond issuances and Tax Anticipation Notes
- Management of all Accounts Receivable
- Assistance with annual budget process
- Provides direct and indirect assistance with all financial reporting, including grant management, budget tracking, contract pricing, and RFP management

The Finance Department is proud to serve along with the HR and Executive departments as the support staff that enables all the other County departments to perform their essential services for the residents of Cumberland County. As with prior years, the Finance Department spent 2022 planning and implementing new ways to streamline and improve workflow for the County as a whole, while also assisting other new initiatives in their early stages. In 2022, the Attendance on Demand timekeeping system was expanded further to include additional departments and features.

This enables both managers and individual employees to better track hours, and speeds up the process of time off requests. The department also assisted in creating the framework to track internal and external American Rescue Plan Act funds received and spent.

2022 was also notable for the creation of both a “2023.5” six month budget, and also a full year 2023-24 budget at the same time. This required a great deal of out-of-the-box thinking and extra effort, but will ultimately be very beneficial to the County in the long term.

Finance looks forward to assisting in all these endeavors in any way we can!



# 2022 ANNUAL REPORT

## HUMAN RESOURCES



**Amy Jennings**  
Human Resources  
Director

*The Human Resources (HR) Department plays an important organizational leadership role within County Government in areas of personnel management and workforce development, and is responsible for a wide range of services in support of the County's 335 dedicated, talented employees.*

*With a staff of 6.5 employees, the HR Department strives to implement best practices and efficiencies in managing and administering a variety of programs and services, including compensation and classification, employee benefits, recruitment, hiring & retention, affirmative action, risk management & workplace safety, training & development, leaves of absence, workers' compensation, personnel policies, labor relations, collective bargaining, wellness programs and employee recognition.*

*Cumberland County hired 68 new Employees in 2021. 71 employees separated employment.*

### STAFFING CHANGES

Human Resources Director Don Brewer retired in 2022, Amy Jennings was appointed as the new Director and in late 2022, Don Goulet was appointed as the new Labor Relations Specialist.

### SAFETY PROGRAM

- The safety department has been busy with online and OSHA trainings.
- Monthly safety training continues for our Facilities Department, along with new employee orientation training.
- Facilities staff completed Bobcat driver safety training.
- 20 employees participated in Two (2) OSHA-10HR courses
- Five (5) safety committees with Agency departments are regularly meeting, reviewing accidents/injuries for root cause and remedies to prevent future incidents.
- 34 ergonomic assessments completed including office makeovers for 2022.
- The Maine DOL presented the CCRCC with the SHAPE Award, recognizing public sector employees who maintain an exemplary safety and health management system.
- Chemical inventory for the county: SDS sheets and lists of chemicals used in the County are now on our intranet Safety page, allowing easy access for all employees.
- Safety policies are being added to the County's online university as part of various safety-training courses. (Hazard Communications/GHS, Driver Safety, Bloodborne Pathogen training).
- Updated Personnel Policy to address recruitment and retention.
- Implemented new non-union pay plan.

### EMPLOYEE BENEFITS

Due to the pandemic, the annual (November) in-person employee benefits enrollment fairs at the County courthouse, jail and CCRCC/EMA were changed to Zoom and phone meetings with the County's Maine Municipal Employees Health Trust representative. Retirement Plan representatives made themselves available to employees wishing to schedule phone appointments.

A new law was enacted by State Legislature, allowing optional changes to the one-time election requirement. Under the previous rule, County employees with optional membership who declined or terminated membership were not permitted to join or rejoin the plan. County Commissioners voted to adopt this new provision, which permits any County employee who previously declined membership in MPERS to have another opportunity to prospectively join the Plan, contributing on an after tax basis. Human Resources provided relevant information and notification to all eligible employees of this opportunity. In November, 2022, Employees who previously declined membership and had been employed by the County for 5 or more years were allowed a one-time opportunity to enroll under this special enrollment period; 18 County Employees were eligible to enroll under this special enrollment period.

Going forward, the County will annually offer eligible employees who have been employed less than 5 years, and those that reach their 5-year anniversary reached between enrollment periods, the opportunity to join MPERS on a prospective basis during an open enrollment period from September 1st through November 1st.



# 2022 ANNUAL REPORT

## HUMAN RESOURCES

### LABOR RELATIONS

Successor collective bargaining agreements or extensions were ratified with the following Cumberland County bargaining units:

- Teamsters Local #340, Patrol –January 1, 2020-December 31, 2022. Negotiations for a new contract began in late 2022 and currently continue.
- Labor-Management meetings with ALL Bargaining Units within the County continue to meet to discuss and problem-solve issues before they become bigger issues.

### STAFFING AND RECRUITMENT

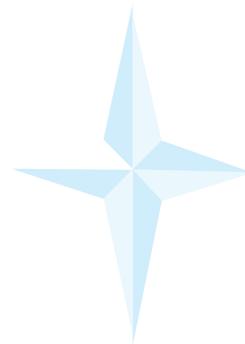
2022 was another very challenging year for attracting and hiring employees to fill vacant County positions, notably correction officers at the Cumberland County Jail with 65 vacancies. Vacancies also increased at the Cumberland County Regional Communications Center for 911 dispatchers, and at the Cumberland County Sheriff’s Officer for patrol deputies and detectives. The County has worked to increase our presence on social media platforms, to compete for qualified job candidates in a tight regional labor market. The County Team agreed we must act proactively, strategically, creatively and aggressively in its recruitment and retention efforts, including positioning ourselves as an employer of choice. In November 2021, the County hired full-time personnel Recruiter, Mary Payson, to focus on updating and modernizing the County’s current recruitment efforts, application process, and candidate sourcing methods, social media platforms, hiring practices and retention incentives. The initial focus was on corrections officers which continues but has also expanded to all Cumberland County job openings.

### COMPENSATION

In 2021, a determination was made that the County’s existing non-union plan, which was implemented in 2014, no longer met the needs of the County in respect to attracting, recruiting and retaining qualified non-union employees in an extremely tight and competitive labor market. The County retained the services of an outside compensation consultant to conduct a greater Portland regional market pay survey, including both government services and private industry. The scope of work also included a review of the existing non-union pay plan, and recommendations for a new, modern pay plan to enhance the County’s ability to attract, recruit, hire and retain talented and qualified employees in this tight and competitive labor market with fewer job candidates.

HR Staff reviewed the pay study findings and made recommendations to the County Commissioners, who unanimously approved implementation of the new pay plan the first pay week in May 2022.

The new pay plan is a significant improvement over the previous plan. The new plan incorporates market competitive wages, annual steps with built in pay increases and other desired features better aligned with motivating factors and expectations of today’s workforce and agile job seekers.



### EMPLOYEES BY DEPARTMENT

<b>109</b>	Sheriff’s Office – Jail	<b>11</b>	Executive/Administration	<b>7</b>	Assessing
<b>60</b>	Sheriff’s Office – Law Enforcement	<b>11</b>	Sheriff’s Office – Administration	<b>7</b>	Deeds
<b>31</b>	Communications	<b>7</b>	Probate	<b>5</b>	IT
<b>31</b>	District Attorney’s Office	<b>7</b>	Emergency Management	<b>6.5</b>	Human Resources
<b>26</b>	Facilities	<b>7</b>	Sheriff’s Office – Civil	<b>4.5</b>	Finance



## INFORMATION TECHNOLOGY



**Aaron Gilpatric**  
IT Director

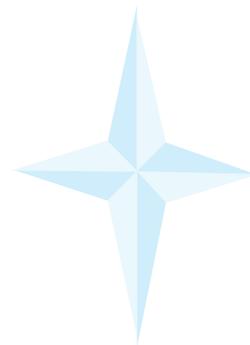
*The Information Technology Department consists of five staff members who service roughly 400 County employees providing them technical assistance and support. IT operates and maintains 60 physical & virtual servers, 450 personal computers, 92 printers, and over 100 pieces of networking equipment utilized by all County departments. IT also supports County regional consolidation programs' external clients by providing cloud based storage, hosting services, and connectivity.*

2022 presented its own new and unique challenges for the Cumberland County IT department. Industry wide supply chain issues and backordered parts added time and delays to nearly all projects underway. However, by the end the year the IT staff were able to successfully complete several important projects to increase the security and reliability of the network infrastructure.

In 2022 the IT Director was able to successfully complete a firewall upgrade project to increase cyber security for the County. A firewall acts as gatekeeper for the County's network, allowing or denying traffic from the internet. The previous firewall was over seven years old and had reached the end of the expected useful life. The IT director worked closely with consultants to replace that hardware with a pair of 'next generation' firewalls in a high availability failover pair. The new firewalls are able to receive intelligence feeds from state & federal sources, as well as commercially available security updates. Real time monitoring and updates of all internet traffic will help to increase the County's security posture and help protect against emerging threats. The high availability pair ensures uptime and reliability of connections out to cloud resources as well as vpn access in for county employees and regional partners. The System Administrator spent much of the year working diligently to implement a new hyper converged server infrastructure for the County. Previous hardware was past due to be replaced, largely due to previous years' covid restrictions and lockdowns. Leveraging previous investments in fiber connectivity between buildings, the new server hardware consolidated the number of physical servers

needed to power County operations, but still provides applications and services in a high availability format with failover capability. With the new hardware installed, the System Administrator was able to migrate current virtual servers onto the new physical hardware with zero downtime or impact to County operations. The new hyperconverged technology will reduce the complexity of configurations and management, and will reduce the amount of staff time needed for day to day tasks.

IT staff also worked with the County's Human Resources department to implement a content management solution for record retention. This product will allow for digitizing of paper records reducing the amount of physical storage space needed in County buildings. Files are indexed by keyword, as well as type, increasing the speed and efficiency of retrieval of those records, while ensuring that the County remains compliant with relevant record retention rules.



## PUBLIC HEALTH



**Liz Blackwell-Moore**  
Director

*The Cumberland County Public Health Department (CCPHD) brings people, organizations, and communities together to promote wellbeing and protect the health of people and the communities where they live, learn, work and play.*

*The CCPHD recognizes that health and wellbeing are impacted by many things including the community conditions in which people live; cultural norms; the ability to access basic resources; the health of the environment and the level of protection from climate change; as well as individual knowledge, behaviors, and experiences. The Department strives to create connections and collaborations across the county with the goal of ensuring all people have the opportunity to live long healthy lives.*

### Maine Prevention Network Grant Award

In December, the Maine CDC awarded the Cumberland County Public Health Department a contract to lead the Maine Prevention Network (MPN) within Cumberland County. The work of the MPN includes creating a more robust prevention infrastructure and implementing strategies to prevent tobacco and substance use and promote healthy eating and active living. As the lead organization within the county, the Public Health Department will provide local oversight of the MPN, lead the local prevention infrastructure, implement some of the strategies, and provide subcontracts to other organizations as collaborators in the work. The initial contract is for \$2.1 million over 18-months followed by four 2-year renewal periods. This will likely to be a 10-year contract.

### Violence Intervention Partnership

The Violence Intervention Partnership is Cumberland County's coordinated community response to domestic and sexual abuse and brings together a multi-disciplinary group to improve policies and systems that engage with victims and offenders. 2022 marked the 25th Anniversary of VIP; Along with celebrating all the accomplishment of VIP, Cumberland County honored long time VIP director, Faye Luppi, for her dedication and tireless efforts. Upon Faye's retirement in July of 2022, Jennifer Annis accepted the role of VIP project manager and has continued to work to enhance safety for all survivors.

VIP grant partners worked on many priorities in 2022:

- Strengthened the coordinated legal system response to domestic violence through specialized prosecutors,

Probation Officer, and Pretrial Case Manager, judicial monitoring, risk assessment tools, and the High-Risk Response Team, which collaborated on 45 cases of domestic violence and increased supervision and supportive services including financial support to meet basic safety needs.

- Provided outreach, advocacy and re-entry planning for incarcerated victims and early identification for gender responsive supervision of justice system-involved victims. A formalized referral process was created and implemented to refer survivors to community-based advocacy services.
- Through These Doors Enhanced Police Intervention Collaboration (EPIC) services partnered with Portland PD to provide additional services to high risk victims.
- Provided Community Offender Supervision by Maine Pretrial DV specialist case manager to include electronic monitoring for appropriate cases.
- Provided interpretation for victims with limited English proficiency at a rate 6 times higher than in 2019. In 2022, Through These Doors utilized interpreting services in 545 support sessions with individuals who spoke 14 different languages for a total of 233 hours of interpretation.
- Worked with Sexual Assault Response Services of Southern Maine to hire a multicultural advocate to provide advocacy and outreach to New Mainers.
- Provided trainings to law enforcement, advocates, and first responders on their response to domestic violence high risk cases, risk assessment, non-fatal strangulation, stalking & best practices in firearms relinquishment.
- Provided support and technical assistance to statewide stakeholders on language access, specialty courts and creating implementing the new process for firearms relinquishment in protection orders.



# 2022 ANNUAL REPORT

## PUBLIC HEALTH

### Behavioral Public Health Efforts

Since 2013, Cumberland County has been in partnership with several organizations to provide robust reentry services for people at the Cumberland County Jail who have a substance use disorder with funding from grants through the Department of Justice. In 2022, CCPHD assumed the role of overseeing the Bridges for ME project. The project includes partnerships between the CCPHD, Cumberland County Sheriff's Office, Maine Pretrial Services, Co-occurring Collaborative Serving Maine, Amistad, and Portland Recovery Community Center. Outcomes include:

- 3379 people screened for substance use disorders in jail
- 412 people received treatment materials and naloxone (medication to reverse an opioid overdose)
- 235 people were linked to a Jail Reintegration Specialist. Of those, 84 were linked with a Community Reintegration Specialist; 106 were linked to a peer navigator; more than half of the 235 people were released into safe housing and provided stipends for initial rental in a recovery residence.
- There was a 23% reduction in new convictions among participants in the Bridges for ME project in 2022.

### Community Health Improvement Plan

Throughout 2022, the CCPHD conducted a Community Health Improvement Planning (CHIP) process. In November, the 4-year CHIP was completed and released. The plan presents a vision and specific strategies for improving the health of people and communities across the county and reducing health inequities. Good health and well-being require much more than medical care and healthy choices. People's lives are shaped by the conditions in which they are born, grown, live, work, play, and age- along with the distribution of power and systems that determine opportunities. The plan used an intensely collaborative process to result in prioritized strategies that address health at the individual and community level. To view the CHIP, visit [www.cumberlandcounty.org/publichealth](http://www.cumberlandcounty.org/publichealth). CCPHD will use the CHIP to guide future efforts and expansions with the Department. The CCPHD will also provide support to other organizations and communities to build their own capacity and resources to implement prioritized strategies.

### Community Health Improvement Plan (CHIP) goals

#### Priority Area 1 - Advancing Health Equity

<b>GOAL 1</b>	<b>Expand Use of Cross-Cutting Equity Approaches</b>
---------------	--

#### Priority Area 2 - Ensuring Healthy Minds & Bodies

<b>GOAL 2</b>	<b>Advance Behavioral Health</b>
---------------	----------------------------------

<b>GOAL 3</b>	<b>Support Access to Oral Health Care</b>
---------------	---

#### Priority Area 3 - Building Healthy Communities

<b>GOAL 4</b>	<b>Improve Transportation Access</b>
---------------	--------------------------------------

<b>GOAL 5</b>	<b>Address Racism &amp; Discrimination</b>
---------------	--

<b>GOAL 6</b>	<b>Improve Housing Safety and Security</b>
---------------	--

<b>GOAL 7</b>	<b>Expand Food Security</b>
---------------	-----------------------------

<b>GOAL 8</b>	<b>Advance Environmental Justice</b>
---------------	--------------------------------------

To read the entire Community Health Improvement Plan (CHIP) visit:

[cumberlandcounty.org/publichealth](http://cumberlandcounty.org/publichealth)



# 2022 ANNUAL REPORT

## REGIONAL ASSESSING



**Ben Thompson**  
Assessing Director

*Cumberland County has created a Regional Assessing Program designed to ensure quality, professional assessing services to interested municipalities within the County at a reduced cost. Ben Thompson is Director of the Cumberland County Regional Assessing Program, and has taken the Oath of Office as the official Assessor for the towns of Casco, Falmouth, Gorham, and Yarmouth. He is the appointed assessing agent for the town of Baldwin.*

This past year the Assessing department has overseen the completion of two major revaluations within both Falmouth and Gorham. High levels of communication and organization is key to accurately handling the amount of information that passes through the Regional Assessing office. Recently we were introduced to Microsoft's Power Bi analytic software which was used to analyze the data for both Gorham's and Falmouth's revaluations. I look forward to exploring other uses of this innovative software within the many different aspects of the assessing office duties.

As of April 1, 2022, our office is currently responsible for a total of 23,648 real estate parcels and 1,977 active personal property accounts with a total taxable valuation of \$10,035,110,365 within the six towns that we currently service. All numbers below per town are as of April 1, 2022.

Town	Mil Rate	Real Estate Accounts	Taxable Value	Personal Property	Taxable Value
Baldwin	.01242	1,213	\$175,831,195	50	\$2,891,200
Casco	.01566	3,593	\$624,012,150	141	\$9,179,030
Falmouth	.01192	5,712	\$4,070,944,100	548	\$33,501,300
Gorham	.01285	7,425	\$2,734,808,600	546	\$55,935,000
No. Yarmouth	.01810	1,925	\$595,528,790	195	\$3,568,000
Yarmouth	.02162	3,780	\$1,685,314,200	497	\$43,596,800

I anticipate a few changes in the coming months as the Regional Assessing program grows. The revaluation process is just beginning for the Town of Casco with an anticipated revaluation commitment date of 2024. We continue to monitor the sales market for contract towns in order to fairly and accurately assess affected properties.

As always, I appreciate the opportunity to serve as the Director of Regional Assessing within Cumberland County, and am thankful for my team's hard work, dedication, and the service that they provide to our contract towns.



# 2022 ANNUAL REPORT

## REGIONAL COMMUNICATIONS



**Melinda Fairbrother-Dyer**  
CCRCC Director

*The Cumberland County Regional Communications Center (CCRCC) is a public safety emergency communications center. We provide both emergency and non-emergency dispatching service for many public safety agencies within Cumberland County and serve as the Public Safety Answering Point (PSAP) for 19 of the 28 communities within the County.*

### DEPARTMENT UPDATES

We thought 2020 and 2021 were challenging but 2022 brought on more challenges and more changes. In 2022 we worked to remedy the most significant staffing challenge we had seen in 20 years. The team at the Cumberland County Regional Communications Center buckled down and made it all come together, all calls were answered and help was sent. We lost a total of 13 employees in 2022 leaving us with a core group of 15 tenured and seasoned staff who carried us through a mass hiring to train and hire back 10 New Hires while being respectful and mindful of the COVID-19 protocols that were established.

### FIRE WORKING GROUP

The Fire Department Working Group met four times during 2022 to discuss multiple topics impacting our local fire agencies. The initial meetings yielded important discussions about such topics as consistency in apparatus typing and numbering, pre-alerting and toning, responses to electrical vehicle fires, and reminders for radio etiquette and acquiring burning permits. We also had several software vendors attend our meetings to demonstrate how to best utilize their tools- presentations were made by I Am Responding, Code Red, and Spillman. As the CCRCC's staffing issues mounted, an urgent meeting of the Working Group was called to discuss ways in which we could streamline fire dispatching while still

providing top notch service. Such ideas as merging multiple frequencies, leveraging of the I Am Responding system, and use of iPads and the Spillman Touch app were all reviewed as possible short-term solutions to maintain operations during our unprecedented staffing shortage. During 2022 the Fire Department Working Group also established a subcommittee to discuss the replacement of the CCRCC's radio system and movement of our County Fire, County Law, and CCSO radio frequencies to digital. The goal of this Radio Committee was to ensure that all parties were kept in the loop and involved in applicable decision making as the project moved forward. These meetings led to a full review of the countywide radio system which has been completed and is being finalized at this time. The Radio Committee will be meeting in early 2023 to review the results of this endeavor and discuss logical next steps in this invaluable project.

### LAW ENFORCEMENT WORKING GROUP

Our dedicated Law Enforcement group members were able to meet in April and August in the year 2022. Despite the fact that our goal is to meet quarterly, we were able to match 50% this year even with some significant staffing and overtime issues here at the CCRCC. The goal for these meetings continues to be unity, continuity and sharing knowledge amongst all agencies. We look forward to getting back into a more active routine in 2023. Some exciting new things on the first agenda will be:  
*(continued)*

### Service Areas

Baldwin | Bridgton | Casco | Chebeague Island | Cumberland | Frye Island | Gorham | Gray | Harpswell | Harrison  
Long Island | Naples | New Gloucester | North Yarmouth | Pownal | Raymond | Sebago | Standish | Windham



# 2022 ANNUAL REPORT

## REGIONAL COMMUNICATIONS

*(Law Enforcement continued)*

the implementation of Community Resource Liaisons, The Cumberland County Wellness initiative, Update on staffing & training at the CCRCC and to hear about changes and training occurring within the Law Agencies that we provide service to.

Since the departure of Supervisor Jake Stoddard in mid-2022, Erin Pelletier has taken over the role as Interim Chair of the Law Enforcement Group.

### ACO WORKING GROUP

There was a newly founded Shark Sightings Team in Harpswell that became active in July of 2022 as a response to the tragic shark related death in 2020. The team consists of the Harbormaster, the Recreation Director and the Fire administrator in Harpswell. They respond to any reported sightings of sharks in the area and shut down the water access with speciality signs.

The CCRCC and our IT department worked closely with any willing Animal Control Officer to get them access to Spillman Mobile. This application added to their phones allowed them to access their call information including complainant information, call notes and the ability to add notes directly from their cell phones. We also worked to make sure that their laptops were up to date with the Spillman connection with our county server so they are able to do their reports, add images and link cases together.

### QA TEAM

The CCRCC's Quality Assurance Team reviewed 689 EFD (Fire Incidents), 1205 EMD (Medical Incidents) and 350 Law case reviews in addition to the 165 missing person complaints that were thoroughly reviewed in 2022. During a time of lower than usual staffing at the CCRCC the team still remained dedicated to giving valuable feedback to our tenured staff and our large group of new hires. Along with our Supervisory Team, QA team members Lindsey Joliat (QA Specialist of the Year), Maria Jensen, Savanna Wing, Nicole Dexter, and Victoria Ross contributed to regularly reviewing calls to grow the skills of our team. This group of Quality Assurance volunteers reviews calls for accuracy and compliance to ensure the CCRCC is providing the best information possible to our responders and providing the best service possible to our callers. We look forward to adding several more staff members to our Quality Assurance Team in 2023.

## 2022 AGENCY STATISTICS

TOWN OF INCIDENT	TOTAL INCIDENTS
Baldwin Fire	138
Bridgton Police	6,050
Bridgton Fire	562
Casco Fire	865
Chebeague Island Fire	106
Cumberland Police	8,812
Cumberland Fire	1,271
Sheriff's Office	33,105
Cundy's Harbor Fire	262
Frye Island Fire	44
Gorham Police	13,405
Gorham Fire	3,204
Gray Fire	1,577
Harpswell Neck Fire	377
Harrison Fire	392
Long Island Fire	55
Naples Fire	865
New Gloucester Fire	683
North Yarmouth Fire	487
Orr's and Bailey Island Fire	337
Pownal Fire	202
Raymond Fire	1,003
Sebago Fire	454
Standish Fire	2,374
Windham Police	15,150
Windham Fire	3,749



# 2022 ANNUAL REPORT

## REGISTRY OF DEEDS



**Jessica Spaulding**  
Register of Deeds

*The Registry of Deeds is a constitutional office governed by the Register of Deeds as prescribed by State Statute. The office is the official recording and filing office for all legal documents affecting real estate. The office of the Registry of Deeds serves the public - we are the custodians of all land records dating back to 1753, and our plan records date as far back as 1828.*

**It is with pleasure that I submit to you the Registry of Deeds annual report for the year 2022.**

**The Registry processed 62,594 documents and 591 plans this year. Revenues generated by the Registry of Deeds for 2022 totaled \$20,955,683.79. From this amount, the Registry transferred \$16,958,900.97 to the State of Maine, which represents 90% of the transfer tax, CITT, and FPTT tax collected. The County's 10% share of transfer tax, CITT, and FPTT tax totaled \$1,884,322.33.**

In accordance with Chapter 503, Sec. 1. 33 MRSA §752, the State of Maine authorized the Registries to collect a \$3.00 surcharge for each document recorded. Our surcharge collections totaled \$162,465.00. During 2022, we finished the transcription of our handwritten documents to typed text for the first 97 books. Those books can be found on the in house research system as well as our online research system. We also continued restoration of our plan books. Plan books one through five are complete and on display in our office. Plan books six, seven and eight are currently in the lab being processed. We are proud to have partnered with the Maine Registry of Deeds Association to focus our efforts on restoration and preservation of our land records. The cost of these projects are covered by our surcharge funds for the preservation of records.

Our e-recording percentage has increased to 70.5% of our total recordings.

I appreciate the opportunity to serve as the Cumberland County Register of Deeds, and I commend the staff at the Registry for their hard work and dedication to our constituents.



Access standards, instructions and public deed records by visiting  
[cumberlandcounty.org/deeds](http://cumberlandcounty.org/deeds)



# 2022 ANNUAL REPORT

## REGISTRY OF PROBATE AND PROBATE COURT



**Judge Paul Aranson**  
Probate Judge



**Nadeen Daniels**  
Register of Probate

*The Probate Court assists in the legal and social welfare needs of a great many of the families in Cumberland County, and processes approximately 25% of the total probate filings within the State of Maine. The Probate Court determines the legitimacy of Last Wills and Testaments, the distribution of formal and informal estates, and processes name changes, minor and adult adoptions, guardianships and conservatorships.*

Our 2022 filings are identified below.

Informal Estates	944
Formal Estates	141
Minor and adult name changes	360
Guardianships and conservatorships	321
Foreign Domiciliaries	86
Adoptions	48

In 2022 and beyond our team of Probate Clerks, Register and Judge, continued to receive and process all estate, guardianship, adoption, and name change filings and emergency matters as we shifted protocol from appointment only to having our door unlocked and being open to the public. Due to the pandemic we learned that we could hold “hybrid hearings”, meaning that most people are scheduled to appear in person but those who are ill or infirm are allowed to appear remotely. This has helped a number of respondents in our guardianship and conservatorship matters. The probate team includes two elected officials – Judge of Probate and Register of Probate. The Honorable Paul Aranson began his first term in January of 2019. Register Nadeen Daniels was re-elected to her second term beginning January 1, 2021, however Nadeen retired in November. The Governor appointed Susan G. Schwartz as her successor in 2023.

Trust matters and estates determined to be formal require a hearing before the Judge of Probate. Additionally, the judge adjudicates petitions involving guardianships, conservatorships, name changes and adoptions. The Register of Probate is responsible for the care, custody and management of all records, filings, and probate dockets. Additionally, the register responsible for approval of all informal estate filings.

Erica Rickards served as the Deputy Register, managing formal estate matters for 2022 and also stepped in for the Register to approve and sign all informal estate filings and keep the Probate Court running smoothly. The Probate Office welcomed one new member to our team during 2022 – Joy Keirstead as assistant to the Adult Guardianship clerk. Lindsay Rowe Scala serves as Legal Assistant, responsible for legal research, coordination of the court’s calendar, and processing of name changes and adoptions. Rebekah Thompson manages minor guardianships and conservatorships, and claims against estates. Michele Chason manages adult guardianships and conservatorships, with the assistance of Joy Keirstead who reviews annual reports and accountings. Angel Dufour prepares the voluminous informal estate filings for review and approval by the Register. Each probate clerk is trained to collectively respond to the many customer inquiries received on a daily basis. Each probate clerk is methodic in managing their caseloads to ensure accuracy and timely completion prior to submission to the Register or Judge for action.

The Register of Probate continued passport services in 2022 and currently require appointments for passports which ensures that each customer gets the best service.

Cumberland County Probate Court filings, as well as the filings made in all of Maine’s 16 counties, can be viewed at [Maineprobate.net](http://Maineprobate.net).



# 2022 ANNUAL REPORT

## SHERIFF'S OFFICE



**Kevin Joyce**  
Sheriff

*The Cumberland County Sheriff's Office provides law enforcement services for all towns of Cumberland County on a regular basis that do not have their own municipal law enforcement agency.*

*The agency works hand in hand with municipal law enforcement, the State Police and the Warden's Service on a regular basis as well as with specialty unit services such as drug enforcement and emergency services. Additionally, The Cumberland County Sheriff's Office operates a 600 bed correction facility whose mission is to provide a healthy, safe, secure, humane and cost effective environment in which to detain persons alleged or convicted of crimes. We are committed to being members of our community and not just a force. Together we make a stronger Cumberland County.*

I am pleased to present the Cumberland County Sheriff's Office 2022 Annual Report. Throughout 2022, the Cumberland County Sheriff's Office has maintained its commitment to the citizens of Cumberland County by providing the best law enforcement services and a safe and secure county jail.

This comprehensive report reflects the hard work and dedication of every member of the Cumberland County Sheriff's Office.

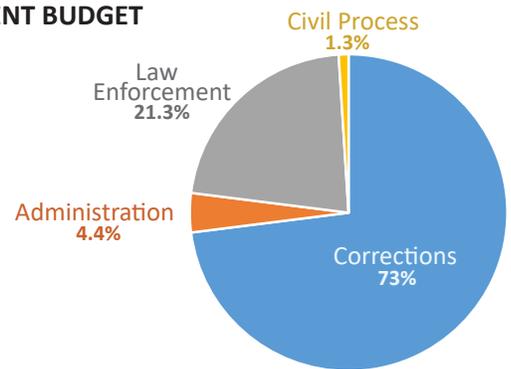
While we started to get back to "normal" after the pandemic, we still struggled to attract applicants for corrections and to a lesser extent, law enforcement. During 2022, we kept the jail operating safely and efficiently due to the dedicated, committed and resilient corrections staff making it possible, even though we had 75+ vacancies in the jail. Additionally, we averaged about 5 vacancies in the law enforcement division, with a number of key personnel retiring during 2022 in both the corrections and law enforcement divisions.

We are committed to recruiting staff in 2023. While it has been a struggle to hire competent employees for corrections and law enforcement, this is an opportunity reinvent the corrections and law enforcement professions by changing some of the ways we operate to become more efficient.

I am very proud of the work and dedication exhibited by the Corrections Officers, Deputy Sheriff's and the Support Staff each and every day. I truly appreciate their efforts under some very stressful and sometimes uncertain circumstances that they have faced over the last two years. Thank you for your continued support of the Cumberland County Sheriff's Office

Kevin J. Joyce  
Sheriff

### DEPARTMENT BUDGET



# 2022 ANNUAL REPORT

## SHERIFF'S OFFICE

### TOTAL CALLS FOR SERVICE

Cumberland County Law Enforcement received 33,746 calls for service in 2022, a 3.7% increase from 2021. The Sheriff's Office conducted 6,310 traffic stops in 2022. There were 1,211 traffic accidents.

### DEMOGRAPHICS

75% of arrestees identified as male, and 25% as female. 93.6% were white; 4.2% were Black; 1.2% were hispanic/latin; and all other races amounted to 1%.

### CIVIL PROCESS UNIT

The Civil Process Unit served 3,734 papers in 2022 covering a variety of documents, including civil lawsuits, divorce papers, and various landlord/tenant court documents.

### MARINE PATROL

The Harpswell Marine Patrol unit actively patrols the ocean and shores of Harpswell. The Unit has two deputies whose responsibilities include marine harvester inspections. In 2022 there were a total of 233 bushels inspected. Shell fish harvesting violations resulted in three citations and four verbal warnings being issued by the deputies. The deputies performed eighteen water quality checks.

### K-9 UNIT

The four K-9 teams received 259 calls for service in 2022. That is a 66% increase from the prior year. Calls included tracking, vehicle searches, jail searches, narcotics searches, schools, and various other agency assists. The Cumberland County Sheriff's Office welcomed a new K-9, Rain.

### HONOR GUARD

The Honor Guard stands ready to honor those who gave their lives serving their communities. Additionally the Honor Guard serves as the Sheriff's Office Ambassadors for community events and preside over various ceremonial events throughout the year. The Honor Guard saw increased activity in 2022, as communities are growing more comfortable with hosting public events post-pandemic.

### USE OF FORCE

In 2022 there were 37 use-of-force events.

### DIVE TEAM

The Cumberland County Sheriff's Office Dive Team is continually prepared for any underwater emergency or investigation in, but not limited to, the waters of Cumberland County. The Dive Team conducted nine, 8-hour training sessions throughout the year. One training session provided support to the Sebago Lake Rotary Polar Dip in Raymond. The training sessions are designed to maintain the diver's underwater skills, dive equipment integrity, and water craft operation and navigation. We welcomed a new diver to the team, and a new tool: a Garmin GPSPlotter.

### UNMANNED AIRCRAFT SYSTEM

The Sheriff's Office has four certified Unmanned Aircraft System operators. The UAS was flown eight times in 2022, of which four instances were for training. Certified operators flew once for a public demonstration, twice for crime and crash scene photography, and once for search of a subject who fled a traffic stop, into the woods. At the end of the year the Sheriff's Office secured funding for a Forward Looking Infrared attached to one of the drones, which will assist searches for lost people or suspects.

### CRASH RECONSTRUCTION UNIT

The Crash Reconstruction Unit consists of highly trained and dedicated members that specialize in the investigation of motor vehicle crashes. This unit responded to fourteen (14) calls for service in 2022, and began partnering with the UAS Team for scene responses. The Reconstruction Unit is called upon for their expertise after serious crashes that result in, amongst other things, serious bodily injury, death or substantial property damage.

### EMERGENCY SERVICES UNIT

The Cumberland County Sheriff's Office Emergency Services Unit (ESU) is a highly trained, multi-jurisdictional team comprised of law enforcement officers from the Sheriff's Office and multiple other local police departments within the County. The team did experience staffing issues, and was down nearly 1/3 of the normal staffing. The ESU team expanded their work with other area tactical teams and partnered with the Southern Maine Special Response Team from York County.

To download the full annual report from the Sheriff -including more jail and law enforcement statistics, and information about training exercises, community programs and the jail, visit [cumberlandso.org](http://cumberlandso.org)



# 2022 ANNUAL REPORT

## SHERIFF'S OFFICE

### JAIL REPORT

The mission of the Cumberland County Jail is to provide a healthy, safe, secure and humane environment for all inmates whether they have been accused or convicted of crimes. The Cumberland County Jail is the largest in the state of Maine.

The current pandemic was a challenge for the second year at the Cumberland County Jail. The proactive safeguards were maintained at the Jail to protect and limit the exposure to staff and offenders. In addition, we remained vigilant in improving our efforts daily with updated guidance from the CDC and other venues. In addition, Sheriff Joyce was instrumental in the acquisition of COVID Vaccinations that was used on-site to provide another layer of protection for both staff and offenders. The Jail still maintained a Quarantine housing unit for new admissions to properly medically clear offenders to be housed in the general population. We had several outbreaks at the Jail due to COVID variants, infecting both our offender population and employees. This caused operational/staffing challenges.

Operationally, we continue to utilize outside-the-norm solutions in regards to virtual communication with video for judicial proceedings and limiting offender outside exposure. The offender tablet program was in its 2nd year since implementation to maintain communication with family and friends through real-time e-messaging. Video Visits are set to begin in early 2023. Starting in mid-2022, we did accommodate limited in-person non-contact visits on a weekly basis. In addition, volunteers and programs were slowly re-implemented.

The MAT (Medically Assisted Treatment) Coordinator, Chelsea Valentine was hired to oversee the program within the facility in response to the current opiate crisis. She made great strides with offender engagement and treatment in a short time. The number of inmates on the MAT program have grown from approximately 40 inmates in 2021 to 80 at the end of 2022, due to expanding the initiation of phase of the program. In addition, we acquired a Re-Entry Specialist Lexie Bernier, through grant funding. She worked with offenders to transition back into society and also provided outside resources pre-release.

### BOOKINGS

The jail processed 3,329 bookings in 2022, for an average daily booking rate of 9.

### POPULATION

- The average daily population of the County Jail in 2022 was 238.
- The average length of stay was 13 days, 6 hours.
- 77.3% of inmates identified as male. 22.7% identified as female.
- More than half of all inmates were between the ages of 31-50. 18.5% of inmates were age 26-30.

### FOOD SERVICE

There were a total of 240,711 meals served to inmates and staff in 2022. This averages 659 meals per day. There were 516 special diet meals served in 2022 whether it be medically ordered, for religious beliefs, or personal choice diet. The average cost per meal was approximately \$2.07, a .93 cent increase from 2021.

### INMATE MEDICAL

The Medical Unit saw 1,181 chronic care visits, and 6,858 mental health contacts. \$41,121.25 was spent on psychotropic medications. In 2022 there were 337 inmates in the Medically Assisted Treatment for Substance Use Program. That is a 116% increase from the prior year.

### USE OF FORCE

In 2022 there were 90 Use of Force incidents at the jail.

### CERT

CERT is activated in the event that an inmate refuses to leave their cell, or is a danger to themselves. CERT activation can occur in general through inmate non-compliance, or acute mental health or medical crisis. The CERT team was activated 16 times in 2022.





**2023/2024 BUDGET**



# 2022 ANNUAL REPORT

## BUDGET OVERVIEW AND HIGHLIGHTS



**James H. Gailey**  
County Manager



**Alex Kimball**  
Deputy Manager,  
Finance & Admin

**On behalf of the Cumberland County Commissioners, I would like to present the County's 2023/2024 General Fund and Jail budgets.**

This budget document addresses two major initiatives. First, this budget works to move us out of the pandemic and reinstates some lines that were previously cut due to restrictions over the last two years (ex. Training and travel). Secondly, this budget document creates two budgets as the County transitions from a calendar year to a July – June fiscal year. A transition that has been in the works for over five years, the County has now taken the steps to move in the direction of getting the General Fund, Jail and Cross Insurance Arena budgets all on the budget year. To do this, County staff put together a 6-month budget from January to June of 2023. We refer to this budget as 2023.5, which is a stand-a-lone budget and not part of this document. Staff then put together the County's first fiscal year budget July-June 2023/2024. This budget transmission letter will touch upon the full year budget introducing County staff approach.

## GENERAL FUND SUMMARY

CATEGORY	YEAR	VALUE
General Fund tax rate impact	2023/24	5.32%
Estimated health insurance increase	2023/24	8%
Non-Union cost of living wages	2023/24	5%
New positions	2023/24	1
New services	2023/24	0
Capital bond	2023/24	\$3,838,406
Non-debt capital	2023/24	\$278,100



# 2022 ANNUAL REPORT

## BUDGET OVERVIEW AND HIGHLIGHTS

### Revenues:

General Fund Revenues is one area we constantly monitor, especially during these times of volatility. Since March we have been watching revenue associated with Deeds, Probate, Civil, Garage and District Attorney.

Surprisingly, the revenues held their own in 2022. Past years of decreasing the Deeds revenues has positioned the County not to have to make major adjustments this coming year due to a significant drop in monthly filings and corresponding revenue. The Probate Revenue was surprisingly very strong throughout the 2022 budget year, exceeding projections and historical data. Garage revenues have continued to climb. Staff has also surveyed area parking garages and found that we had room to increase monthly and hourly rates.

If there is a concern with revenues, it would be in the Civil Division and it is just not pandemic focused. The Civil Division is responsible for handling the service of summons, notices, executions and court orders among other items. The Division is made up of four full-time employees who work out of the Sheriff's Office and cover the more urban portions of the County. Three per diems who "freelance" and work independently for the most part cover the more rural portions of the County. For a number of years, the County has experienced a reduction in "papers" to be served in the County's more urban communities.

The County has run a deficit for the past five years in the Civil Division. In 2022, the Legislature acted on a fee increase for many of the service deliveries the Civil Division handles. Over the next year we will monitor the change in fee increases per State Statute and determine whether these increases narrow the annual deficit or whether further changes need to be explored with this service delivery.

### Revenue changes for 2023/24:

<b>EMERGENCY MANAGEMENT ESG</b>	+ \$ 42,793	<b>COMMUNICATIONS CONTRACTS</b>	+ \$193,184
<b>PARKING GARAGE MONTHLY</b>	+ \$120,000	<b>PROBATE FEES - MULTIPLE AREAS</b>	+ \$167,000

TOTAL BY BUDGET CATEGORY	2022 Adopted	2023/24 Adopted	\$ Change	% Change
<b>COUNTY GENERAL FUND</b>	\$24,092,633	\$25,770,118	\$1,677,485	6.96%
<b>JAIL BUDGET</b>	\$21,517,069	\$22,405,905	\$22,405,905	4.13%
<b>CROSS INSURANCE ARENA</b>	\$3,151,010	\$3,298,703	\$147,693	4.68%
<b>TOTAL EXPENSES</b>	<b>\$48,760,712</b>	<b>\$51,474,726</b>	<b>\$2,714,014</b>	<b>5.56%</b>
<b>ENTERPRISE FUNDS</b>	\$11,362,957	\$14,034,400	\$2,671,443	23.51%
<b>GRANTS</b>	\$3,216,100	\$1,761,100	(\$1,455,000)	(45.24%)
<b>TOTAL EXPENDITURES</b>	<b>\$63,339,769</b>	<b>\$67,250,226</b>	<b>\$3,930,457</b>	<b>6.21%</b>



# 2022 ANNUAL REPORT

## BUDGET OVERVIEW AND HIGHLIGHTS

TOTAL NEEDS FROM TAXES	2022 Adopted	2023/24 Adopted	\$ Change	% Change
COUNTY GENERAL FUND	\$17,469,060	\$18,613,384	\$1,144,324	6.55%
JAIL BUDGET	\$14,765,069	\$15,355,672	\$590,603	4.00%
CROSS INSURANCE ARENA	\$3,151,010	\$3,298,703	147,693	4.67%
<b>TOTAL</b>	<b>\$35,385,139</b>	<b>\$37,267,759</b>	<b>\$1,882,619</b>	<b>5.32%</b>

### JAIL FUNDING

The 2023/24 Jail budget has remained flat as compared to the current 2022/23 budget. With the unknown of what a year from now looks like and the stresses on this budget in terms of expenditures and revenues, staff felt it would be best to carry the same budget from this year to the next. In doing so, there will be no increase in needs from taxes as it relates to the Jail for the 2023/24 budget year. During 2023, the Jail budget needs to be fully analyzed and the County must figure out what size jail is appropriate. The current loss of Federal and County Boarders has put a significant strain on the ability to run operations in the black. Right sizing the jail is an exercise that needs to happen.

JAIL REVENUES	2022 Adopted	2023/24 Adopted	\$ Change	% Change
STATE OF MAINE	\$3,742,000	\$3,742,000	\$0	0%
FEDERAL BOARDING	\$2,700,000	\$2,575,000	(\$125,000)	(4.63%)
COUNTY BOARDING	\$250,000	\$0	(\$250,000)	(100%)
OTHER REVENUES	\$60,000	\$35,000	(\$25,000)	(41.66%)
<b>TOTAL REVENUES</b>	<b>\$6,752,000</b>	<b>\$6,352,000</b>	<b>(\$400,000.00)</b>	<b>(5.92%)</b>
USE OF FUND BALANCE	--	\$ 698,233.00	\$ 698,233.00	100%
JAIL EXPENSES	\$20,033,137	\$20,579,182	\$546,045	3.98%
JAIL NEEDS FROM TAXES	\$13,651,137	\$14,197,182	\$546,045	4.00%



# 2022 ANNUAL REPORT

## BUDGET OVERVIEW AND HIGHLIGHTS

### CROSS INSURANCE ARENA

The Cross Insurance Arena Board of Trustees reviews the Arena General Manager’s budget. The Trustees make an annual budget recommendation to the County Commissioners. The Arena’s budget, much like the jail budget, is included in the General Fund Budget discussion as it affects the bottom line of any increase for the upcoming budget year. The Cross Insurance Arena increase tends to be derived from debt service payments, coverage for potential losses and the CIA Trustees management budget. Annually, through scheduling events at the Arena, the Arena covers its costs of operations (2021/2022 budget was in the black by 36k). The Cross Insurance Arena budget is a unique budget, as it does not follow the typical government budgeting process. The Arena’s budget is based on projected number of events (ticket sales), suite seating, concessions and sponsorships at the Arena. Shortfalls at the Arena are passed onto the tax rate. The 2023/24 budget builds off from the success of the prior two years of 2021/22 and 2022/23.

CROSS INSURANCE ARENA	2022/23 Adopted	2023/24 Adopted	\$ Change	% Change
<b>BONDED PRINCIPLE &amp; INTEREST</b>	\$2,122,361	\$2,129,628	7,267	0.34%
<b>REVOLVING LINE OF CREDIT</b>	\$464,378	\$39,076	(\$25,302)	(5.49%)
<b>CAPITAL</b>	--	\$80,000	\$80,000	100%
<b>OPERATIONAL</b>	\$651,671	\$750,000	\$98,329	15.09%
<b>TOTAL</b>	<b>\$3,336,739</b>	<b>\$3,298,704</b>	<b>\$147,693</b>	<b>4.69%</b>

### HUMAN SERVICES AND GRANTS

Each year the County tries to do their part in supporting non-profits throughout the county. A few years ago, the County Commissioners, at the recommendation of staff, moved towards greater accountability and data sharing by partnering with the Thrive2021 Goal allocation process (United Way). Even though we contribute to Thrive2027, some agencies fall outside the qualifications; hence, the County works with those independent organizations on some level of funding. Always a tough decision process.

PUBLIC SERVICES & GRANTS	2022 Adopted	2023/24 Adopted	\$ Change	% Change
<b>PUBLIC SERVICES &amp; GRANTS</b>	\$275,000	\$263,000	(\$12,000)	(4.36%)
<b>TOTAL</b>	<b>\$275,000</b>	<b>\$263,000</b>	<b>(\$12,000)</b>	<b>(4.36%)</b>

ORGANIZATION	2022	2023/24
Extension Association	\$115,000	\$115,000
Thrive2027	\$100,000	\$100,000
Soil & Water	\$18,000	\$18,000

ORGANIZATION	2022	2023/24
Portland Library	\$10,000	\$10,000
Tedford House	\$15,000	\$15,000
Casco Bay CAN	\$16,000	\$0
Coastal Counties Workforce	\$ 1,000	\$0



# 2022 ANNUAL REPORT

## BUDGET OVERVIEW AND HIGHLIGHTS

### DEBT/CAPITAL/TAN

Debt will increase by \$45,500.00 to cover the costs of the County’s bonding. It should be noted that Bonded Debt Interest is decreasing just under 27k. In an attempt to reduce the impact of the 2023/24 budget, staff are proposing to bond larger projects, which have a longer life cycle, spreading the payments out over twenty-years.

Non-debt capital has been scaled back for 2023/24 to only projects that the County has historically funded annually in the non-debt capital budget. The non-debt capital has decreased by 41k for the full year budget.

In recognition of the increase in interest rates for short term financing (Tax Anticipation Notes), a \$30,000.00 increase to the TAN line was needed.

The 2022 General Fund Budget includes allocations to cover the costs of previous bonds and a new \$3,836,406.00 bond in 2023/24. The following projects are projected to be covered by the bond:

Jail Roof	\$1,750,000	20 Year
Fire Alarm Replacement	\$130,000	20 Year
Jail Brick Repointing	\$275,000	20 Year
Jail Cell Door Locks	\$1,200,000	20 Year
Parking Garage Repairs	\$481,406	20 Year

DEBT / CAPITAL / TAN	2022 Adopted	2023/24 Adopted	\$ Change	% Change
<b>BONDED DEBT PRINCIPAL</b>	\$659,753	\$705,305	\$45,552	6.90%
<b>BONDED DEBT INTEREST</b>	\$180,201	\$153,387	(\$26,814.00)	(14.88%)
<b>CAPITAL RESERVE</b>	\$339,100	\$298,100	(\$41,000.00)	(12.09%)
<b>TAN LOAN</b>	\$161,000	\$191,000	\$30,000	18.63%
<b>TOTAL</b>	<b>\$1,340,054</b>	<b>\$1,327,792</b>	<b>\$7,738</b>	<b>0.58%</b>

### CONCLUSION

I would like thank the Departments for truly understanding the need to limit significant impacts to our partner communities and citizenry during this budget year transition. Staff, prioritized through this budget making the County a fantastic place to work through work/life balance and a fair wage. In all, we feel confident that the 2023/24 budget is appropriately established to bring us through this transition period.

Thank you to the County Commissioners and Finance Committee for taking on this significant process of two budgets, learning and thoroughly reviewing what staff believe are responsible budgets, recognizing the current environment we are in.

Special thank you to the City/Town Managers for working with the County on our transitioning from a calendar to a fiscal year budget. We appreciate the attention & help on this important change for the County.





# 2022 ANNUAL REPORT

## STATEMENT A

### COUNTY OF CUMBERLAND, MAINE

#### GOVERNMENT-WIDE STATEMENT OF NET POSITION DECEMBER 31, 2022/JUNE 30, 2022

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents	\$ 56,217,229	\$ 988,769	\$ 57,205,998
Investments	20,219,208	-	20,219,208
Accounts receivable (net of allowance for uncollectibles)	1,125,406	163,299	1,288,705
Due from other governments	-	1,956,400	1,956,400
Current portion of lease receivable (net of allowance for uncollectibles)	47,185	-	47,185
Prepaid items	16,345	3,272	19,617
Inventory	-	32,095	32,095
<b>Total current assets</b>	<b><u>77,625,373</u></b>	<b><u>3,143,835</u></b>	<b><u>80,769,208</u></b>
Noncurrent assets:			
Capital assets:			
Land, infrastructure and other assets not being depreciated	4,991,808	600,000	5,591,808
Buildings and equipment, net of accumulated depreciation	18,415,784	21,287,657	39,703,441
Noncurrent portion of lease receivable (net of allowance for uncollectibles)	948,503	-	948,503
<b>Total noncurrent assets</b>	<b><u>24,356,095</u></b>	<b><u>21,887,657</u></b>	<b><u>46,243,752</u></b>
<b>TOTAL ASSETS</b>	<b><u>101,981,468</u></b>	<b><u>25,031,492</u></b>	<b><u>127,012,960</u></b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to OPEB	1,203,079	-	1,203,079
Deferred outflows related to pensions	3,927,814	-	3,927,814
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b><u>5,130,893</u></b>	<b><u>-</u></b>	<b><u>5,130,893</u></b>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b><u>\$ 107,112,361</u></b>	<b><u>\$ 25,031,492</u></b>	<b><u>\$ 132,143,853</u></b>



# 2022 ANNUAL REPORT

STATEMENT A (CONTINUED)

COUNTY OF CUMBERLAND, MAINE

GOVERNMENT-WIDE STATEMENT OF NET POSITION  
DECEMBER 31, 2022/JUNE 30, 2022

	Governmental Activities	Business-type Activities	Total
<b>LIABILITIES</b>			
Current liabilities:			
Accounts payable	\$ 2,350,982	\$ 287,063	\$ 2,638,045
Accrued interest	20,508	-	20,508
Other liabilities	1,569,913	516,270	2,086,183
Current portion of long-term obligations	877,545	1,684,266	2,561,811
Total current liabilities	<u>4,818,948</u>	<u>2,487,599</u>	<u>7,306,547</u>
Noncurrent liabilities:			
Noncurrent portion of long-term obligations:			
Bonds payable	3,780,501	24,481,348	28,261,849
Accrued compensated absences	1,701,605	-	1,701,605
Net OPEB liability	3,089,067	-	3,089,067
Net pension liability	7,128,154	-	7,128,154
Total noncurrent liabilities	<u>15,699,327</u>	<u>24,481,348</u>	<u>40,180,675</u>
<b>TOTAL LIABILITIES</b>	<u>20,518,275</u>	<u>26,968,947</u>	<u>47,487,222</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred revenues	1,477,354	300,284	1,777,638
Deferred revenue related to leases	995,688	-	995,688
Deferred inflows related to OPEB	2,244,189	-	2,244,189
Deferred inflows related to pensions	3,325,499	-	3,325,499
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>8,042,730</u>	<u>300,284</u>	<u>8,343,014</u>
<b>NET POSITION</b>			
Net investment in capital assets	19,114,748	(4,277,957)	14,836,791
Restricted for: Jail fund	3,491,694	-	3,491,694
Grant programs	55,139,724	-	55,139,724
Unrestricted (deficit)	805,190	2,040,218	2,845,408
<b>TOTAL NET POSITION</b>	<u>78,551,356</u>	<u>(2,237,739)</u>	<u>76,313,617</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<u>\$ 107,112,361</u>	<u>\$ 25,031,492</u>	<u>\$ 132,143,853</u>



# 2022 ANNUAL REPORT

## STATEMENT B

### COUNTY OF CUMBERLAND, MAINE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022/JUNE 30, 2022

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental activities:</b>							
Executive Department	\$ 798,962	-	-	-	(798,962)	-	\$ (798,962)
Finance	610,659	-	-	-	(610,659)	-	(610,659)
Register of Deeds	916,658	3,984,012	-	-	3,067,354	-	3,067,354
Register of Probate	772,910	870,057	-	-	97,147	-	97,147
Emergency Management	789,103	-	336,418	-	(452,685)	-	(452,685)
Sheriff - County Services	11,232,567	2,793,627	3,717,243	-	(4,721,697)	-	(4,721,697)
Jail	18,584,853	1,600,526	3,796,759	-	(13,187,568)	-	(13,187,568)
District Attorney	2,009,890	-	178,826	-	(1,831,064)	-	(1,831,064)
Human Resources	565,576	-	-	-	(565,576)	-	(565,576)
Facilities	2,620,263	-	-	-	(2,620,263)	-	(2,620,263)
Management System	1,025,998	-	-	-	(1,025,998)	-	(1,025,998)
Agency Grants	143,000	-	-	-	(143,000)	-	(143,000)
Parking Garage	345,619	810,614	19,841	-	484,836	-	484,836
Communications	3,603,721	-	1,559,865	-	(2,043,856)	-	(2,043,856)
Other	7,062,777	441,976	28,650,437	-	22,029,636	-	22,029,636
Unallocated Depreciation Expense (Note 6)*	393,118	-	-	-	(393,118)	-	(393,118)
Interest on Long-term Debt	206,137	-	-	-	(206,137)	-	(206,137)
<b>Total governmental activities</b>	<b>51,681,811</b>	<b>10,500,812</b>	<b>38,259,389</b>	<b>-</b>	<b>(2,921,610)</b>	<b>-</b>	<b>(2,921,610)</b>
<b>Business-type activities:</b>							
Cross Insurance Arena	13,657,322	10,604,975	-	-	-	(3,052,347)	(3,052,347)
<b>Total business-type activities</b>							
<b>Total government</b>	<b>\$ 65,339,133</b>	<b>\$ 21,105,787</b>	<b>\$ 38,259,389</b>	<b>\$ -</b>	<b>(2,921,610)</b>	<b>(3,052,347)</b>	<b>(5,973,957)</b>

\*This amount excludes the depreciation that is included in the direct expenses of the various programs.



# 2022 ANNUAL REPORT

## STATEMENT B (CONTINUED)

### COUNTY OF CUMBERLAND, MAINE

#### GOVERNMENT-WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022/JUNE 30, 2022

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Changes in net position:			
Net (expense) revenue	<u>(2,921,610)</u>	<u>(3,052,347)</u>	<u>(5,973,957)</u>
General revenues:			
Taxes:			
Property taxes, levied for general purposes	35,385,142	-	35,385,142
Miscellaneous	624,520	-	624,520
Total general revenues	<u>36,009,662</u>	<u>-</u>	<u>36,009,662</u>
Transfers (different fiscal years)	<u>(2,919,853)</u>	<u>4,804,466</u>	<u>1,884,613</u>
Change in net position	30,168,199	1,752,119	31,920,318
NET POSITION - JANUARY 1/JULY 1, RESTATED	<u>48,383,157</u>	<u>(3,989,858)</u>	<u>44,393,299</u>
NET POSITION - DECEMBER 31/JUNE 30	<u>\$ 78,551,356</u>	<u>\$ (2,237,739)</u>	<u>\$ 76,313,617</u>



# 2022 ANNUAL REPORT

## STATEMENT C

### COUNTY OF CUMBERLAND, MAINE

#### BALANCE SHEET - GOVERNMENTAL FUNDS DECEMBER 31, 2022

	General Fund	Capital Improvements	Jail Fund	BOC/Jail CIP Fund	ARPA Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>							
Cash and cash equivalents	\$ 20,287,232	\$ -	\$ -	\$ -	\$ 34,110,620	\$ 1,819,377	\$ 56,217,229
Investments	-	-	-	-	20,219,208	-	20,219,208
Accounts receivables (net of allowance for uncollectibles)	207,688	-	86,183	-	-	831,535	1,125,406
Prepaid items	16,345	-	-	-	-	-	16,345
Due from other funds	2,732,291	2,962,832	5,037,678	784,693	-	3,643,442	15,160,936
<b>TOTAL ASSETS</b>	<b>\$ 23,243,556</b>	<b>\$ 2,962,832</b>	<b>\$ 5,123,861</b>	<b>\$ 784,693</b>	<b>\$ 54,329,828</b>	<b>\$ 6,294,354</b>	<b>\$ 92,739,124</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 1,471,007	\$ 12,162	\$ 187,146	\$ -	\$ 220,227	\$ 460,440	\$ 2,350,982
Other liabilities	1,569,913	-	-	-	-	-	1,569,913
Due to other funds	12,428,645	-	-	-	851,321	1,880,970	15,160,936
<b>TOTAL LIABILITIES</b>	<b>\$ 15,469,565</b>	<b>\$ 12,162</b>	<b>\$ 187,146</b>	<b>\$ -</b>	<b>\$ 1,071,548</b>	<b>\$ 2,341,410</b>	<b>\$ 19,081,831</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Deferred revenue	-	-	1,445,021	-	-	32,333	1,477,354
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>-</b>	<b>-</b>	<b>\$ 1,445,021</b>	<b>-</b>	<b>-</b>	<b>\$ 32,333</b>	<b>\$ 1,477,354</b>
<b>FUND BALANCES</b>							
Nonspendable	16,345	-	-	-	-	-	16,345
Restricted	-	-	3,491,694	-	53,258,280	1,914,406	58,664,380
Committed	-	2,950,670	-	784,693	-	497,370	4,232,733
Assigned	-	-	-	-	-	2,893,866	2,893,866
Unassigned	7,757,646	-	-	-	-	(1,385,031)	6,372,615
<b>TOTAL FUND BALANCES</b>	<b>\$ 7,773,991</b>	<b>\$ 2,950,670</b>	<b>\$ 3,491,694</b>	<b>\$ 784,693</b>	<b>\$ 53,258,280</b>	<b>\$ 3,920,611</b>	<b>\$ 72,179,939</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 23,243,556</b>	<b>\$ 2,962,832</b>	<b>\$ 5,123,861</b>	<b>\$ 784,693</b>	<b>\$ 54,329,828</b>	<b>\$ 6,294,354</b>	<b>\$ 92,739,124</b>

See accompanying independent auditor's report and notes to financial statements.



# 2022 ANNUAL REPORT

## STATEMENT E

### COUNTY OF CUMBERLAND, MAINE

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	General Fund	Capital Improvements	Jail Fund	BOC/Jail CIP Fund	ARPA Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>							
Taxes	\$ 20,620,071	\$ -	\$ 14,765,071	\$ -	\$ -	\$ -	\$ 35,385,142
Intergovernmental Revenues	2,094,950	-	3,796,759	-	28,650,437	3,717,243	38,259,389
Charges for Services	5,721,433	-	1,600,526	-	-	3,178,853	10,500,812
Miscellaneous Revenues	21,688	15,000	74,319	-	370,023	143,490	624,520
<b>TOTAL REVENUES</b>	<b>28,458,142</b>	<b>15,000</b>	<b>20,236,675</b>	<b>-</b>	<b>29,020,460</b>	<b>7,039,586</b>	<b>84,769,863</b>
<b>EXPENDITURES</b>							
Current:							
Executive Department	798,962	-	-	-	-	-	798,962
Finance	610,659	-	-	-	-	-	610,659
Register of Deeds	704,010	-	-	-	-	206,038	910,048
Register of Probate	761,945	-	-	-	-	11,065	772,910
Emergency Management	640,610	-	-	-	-	148,493	789,103
Sheriff - County Services	7,352,059	-	-	-	-	3,309,909	10,661,968
Jail	-	-	18,394,785	-	-	-	18,394,785
District Attorney	2,007,926	-	-	-	-	-	2,007,926
Human Resources	565,576	-	-	-	-	-	565,576
Facilities	2,594,759	-	-	-	-	-	2,594,759
Management System	1,014,799	-	-	-	-	-	1,014,799
Agency Grants	143,000	-	-	-	-	-	143,000
Parking Garage	227,152	-	-	-	-	-	227,152
Communications	3,447,963	-	-	-	-	-	3,447,963
Other	175,888	-	-	-	3,620,745	3,421,576	7,218,207
Debt Services:							
Principal	599,754	-	-	-	-	-	599,754
Interest	208,675	-	-	-	-	-	208,675
Capital Expenditures	-	490,830	72,270	156,848	-	123,253	843,201
<b>TOTAL EXPENDITURES</b>	<b>21,853,635</b>	<b>490,830</b>	<b>18,467,055</b>	<b>156,848</b>	<b>3,620,745</b>	<b>7,220,334</b>	<b>51,809,447</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>6,604,507</b>	<b>(475,830)</b>	<b>1,769,620</b>	<b>(156,848)</b>	<b>25,399,715</b>	<b>(180,748)</b>	<b>32,960,416</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers In	-	1,629,466	-	100,000	-	1,050,000	2,779,466
Transfers (Out)	(2,679,466)	(100,000)	-	-	-	-	(2,779,466)
Transfer to Cross Insurance Arena	(2,919,853)	-	-	-	-	-	(2,919,853)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(5,599,319)</b>	<b>1,529,466</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>1,050,000</b>	<b>(2,919,853)</b>
<b>NET CHANGE IN FUND BALANCES (DEFICITS)</b>	<b>1,005,188</b>	<b>1,053,636</b>	<b>1,769,620</b>	<b>(56,848)</b>	<b>25,399,715</b>	<b>869,252</b>	<b>30,040,563</b>
<b>FUND BALANCES (DEFICITS) - JANUARY 1</b>	<b>6,768,803</b>	<b>1,897,034</b>	<b>1,722,074</b>	<b>841,541</b>	<b>27,858,565</b>	<b>3,051,359</b>	<b>42,139,376</b>
<b>FUND BALANCES (DEFICITS) - DECEMBER 31</b>	<b>\$ 7,773,991</b>	<b>\$ 2,950,670</b>	<b>\$ 3,491,694</b>	<b>\$ 784,693</b>	<b>\$ 53,258,280</b>	<b>\$ 3,920,611</b>	<b>\$ 72,179,939</b>

See accompanying independent auditor's report and notes to financial statements.

