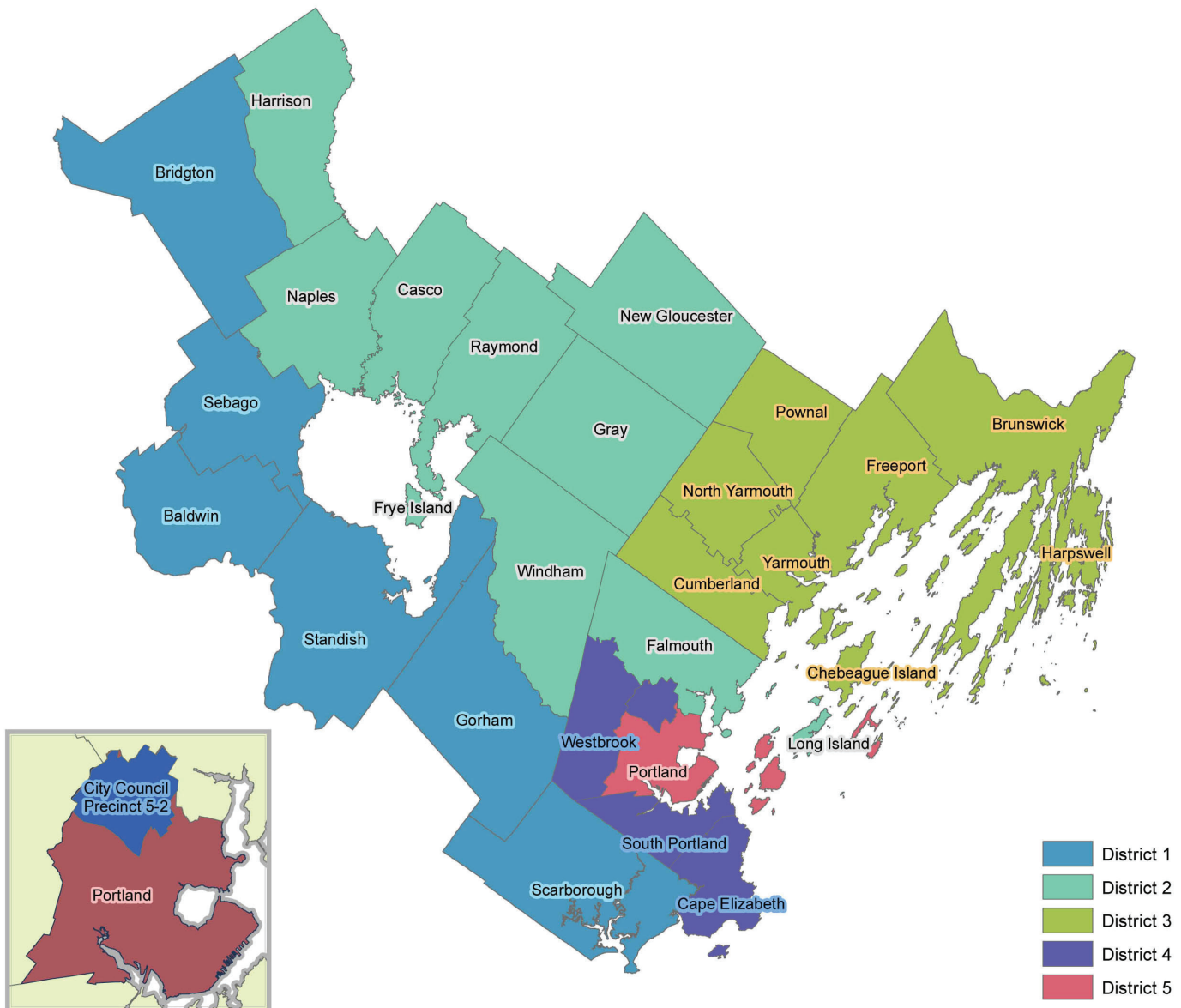


2015

Maine
Cumberland **County**

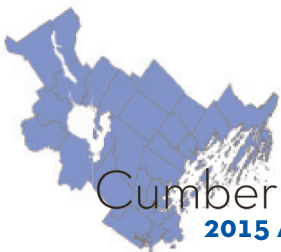
Annual Report



2015

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Peter Crichton
County Manager

From The Manager

Dear Citizens of Cumberland County:

Dear Citizens of Cumberland County:

On behalf of the Cumberland County Board of Commissioners, Neil Jamieson, Chair Tom Coward, Steve Gorden, James Cloutier and Susan Witonis, I am pleased to present our 2015 Annual Report in accordance with the provisions of Title 30-MRSA, Section 952. This report is intended to provide the reader with a better understanding of the many services of Cumberland County Government.

Our mission statement reads: "The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner." In 2015, we continued to seek new ways to be a more efficient form of government and to find better ways to serve our citizens. Our Regional Assessing department is an example of our initiative to continually seek to provide essential services to the taxpayers. We continue to work collaboratively with the Greater Portland Council of Governments and other regional organizations to find ways for all to serve our citizens better and more efficiently.

The following pages will provide you with a brief understanding of each department within Cumberland County Government and their activity for 2015. Several departments also produce their own detailed annual report. We encourage you to go to our website at www.cumberlandcounty.org to see some of what we do at Cumberland County Government.

Sincerely,

A handwritten signature in blue ink that reads "Peter F. Crichton". The signature is written in a cursive, flowing style.

Peter Crichton
County Manager



Neil D. Jamieson, Jr.
District 1



Susan E Witonis
District 2



Stephen Gorden
District 3



Thomas S. Coward
District 4



James F. Cloutier
District 5

COUNTY COMMISSIONERS

The five commissioners are the chief elected officials of the county. Their primary role involves the approval of the county budget. This process allows the commissioners to assess county operations for both efficiency and effectiveness.

The commissioners establish these priorities when they levy a county tax on the towns and cities which are part of Cumberland County. The commissioners also provide representation on numerous boards and committees in furthering the goal of interagency cooperation.

In 2010, voters in Cumberland County approved a first-ever charter for the county. The charter was drafted over the course of two years by a Charter Commission created in 2008 that had 6 members elected by the public and 3 members appointed by the County Commissioners. A charter is the defining document of how a body of government organizes itself, selects officers, officials and employees, and establishes departments, agencies and boards. By voting for the charter, the number of districts and County Commissioners increased from 3 to 5 commissioners.

HISTORY

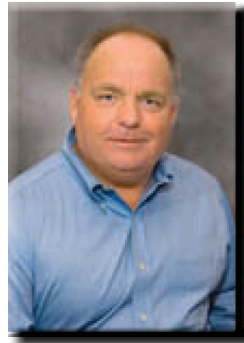
The County of Cumberland was incorporated in 1760, named after William, Duke of Cumberland, son of King George II.

The county is comprised of three cities: Portland, South Portland, and Westbrook and twenty-five towns: Baldwin, Bridgton, Brunswick, Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Harpswell, Harrison, Long Island, Naples, New Gloucester, North Yarmouth, Pownal, Raymond, Scarborough, Sebago, Standish, Windham, and Yarmouth. The City of Portland is the county seat.

The area of the County is 853 square miles. The population as of December 2010 is 281,674.



Peter Crichton
County Manager



Bill Whitten
Assistant County
Manager



Martha Sumner
Director of Human
Resources

EXECUTIVE DEPARTMENT

These executive positions are under the office of the County Manager. The manager coordinates the budget process with the assistance of the Assistant County Manager, HR Director and Finance Director.

Peter Crichton, the County Manager provides the Commission with administration oversight of the operation and costs associated with the various service components of county government. The manager is also involved in collaborating with municipalities on opportunities to provide services more cost efficiently and effectively.

Bill Whitten, Assistant County Manager, is responsible for assisting the county manager in various aspects of county management. He also is the legislative liaison for the Cumberland County Region in both Augusta and Washington, DC. He also serves as the County Economic Development and Information Director.

HUMAN RESOURCES

Cumberland County's Human Resources Department is responsible for a wide range of initiatives in the servicing of 450 employees. With a department of four staff members, plus a part time Wellness Coordinator, the Human Resources Department plans and coordinates a variety of human resource functions including: recruitment and selection; employee relations activities, staff planning and risk management; worker's compensation administration; policy review and revision; state and federal employment compliance; staff training and organizational development; employee benefits administration; compensation and job analysis; grievance resolution; labor negotiations and contract administration; and employee safety and wellness.

Acting as management advisors and employee advocates, HR staff adds value to the organization by enhancing business objectives and maintaining a supportive, fair and equitable work environment.

2015 marked a great deal of change and many compliance initiatives to be handled by the Human Resources Department. The long standing previous Human Resources Director retired and a new Director was hired. The Affordable Healthcare Act mandated many changes and communications to the employees, along with tax documents produced at year-end. Also, the Human Resources Department started a new traveling Benefits Fair to visit the various county offices for the purpose of educating the staff in their various benefit programs. In addition, there are many projects in the works for 2016, including creating and administering an in-house management/supervisory training program to educate new and seasoned managers on various management and supervisory topics. Finally, four of the five union contracts are soon to be up for renewal and thus, the negotiating process will soon begin.

CUMBERLAND COUNTY COMMUNITY DEVELOPMENT



Aaron Shapiro
Director of
Community
and Economic
Development Grant
Program

Now entering its ninth year, the program is well established as a valuable ongoing initiative of Cumberland County government. The partnership with our communities begun in 2006 has continued to expand, evolve, and strengthen.

The Community Development program entered its ninth year of operations in 2015. Since 2007, the program has brought over \$14 million to its 25 member participating communities, funding improvements to housing, public facilities, public infrastructure, and the provision of social services to County residents.

Cumberland County received \$1,416,401 from the U.S. Department of Housing & Urban Development (HUD) in the 2015 program year to be used for housing and community development projects and programs. Bridgton and South Portland each receive a set-aside of this annual allocation, with the remaining 23 member communities applying for funds through a competitive application process.

Grants were awarded in June 2015 for community-based and region-wide activities:

- County-wide, Opportunity Alliance Housing Rehabilitation - \$200,000
- County-wide, Opportunity Alliance Homelessness Prevention - \$37,600
- Freeport Home Repair and Weatherization - \$100,000
- Freeport & Yarmouth - Bus Passes for Metro North - \$4,080
- Harpswell - Historic Preservation, Bailey Island Library Hall - \$60,000
- New Gloucester - Public Works Facility Planning Study - \$16,000
- Pownal - Materials to Reconstruct Access Ramp for Mallett Hall - \$5,850
- Scarborough - Sewer Line Extension for Habitat Housing - \$117,000
- Standish (lead) - Domestic Violence Outreach, Lakes Region - \$32,750
- Westbrook - Community Policing Coordinator - \$42,000
- Westbrook - City Hall Handicap Access - \$80,000
- Yarmouth - "Aging-in-Place" Planning Study - \$6,000
- Bridgton - Set-aside Grant, \$185,375
The town will construct a bathroom/ changing facility at Woods Pond; a new parking lot on Main Hill; and complete exterior renovations at the Bridgton Community Center. The town will provide funds for 5 social service programs with a focus on basic needs of food and heating fuel.
- South Portland - Set-aside Grant, \$411,915
The City will complete park, sidewalk and landscape improvements in the Redbank Neighborhood and the Redbank

Community Center. Trail, access and sidewalk improvements will be completed in targeted neighborhoods. The City will provide funds for 7 social service programs including "meals-on-wheels," food pantry and fuel assistance.

Highlights of projects completed during the year include:

- Gorham (Little Falls) & Standish (Steep Falls) - Sidewalks
It's been a long-time dream of residents of Little Falls (Gorham) and Steep Falls (Standish) neighborhoods to have safe sidewalks. In Steep Falls we now have a sidewalk running from the Saco River Bridge along Main Street (Rt. 11) to the Pequawket Trail (Rt. 113). In Little Falls the sidewalk and storm drainage system have been reconstructed from the traffic circle along Gray Rd. (Rt. 202) to Acorn Street. Additional pedestrian improvements are envisioned for these neighborhoods in future.
- Bridgton - Rufus Porter Museum
The Rufus Porter Museum will be relocating to the historic Webb House and surrounding property in the heart of Bridgton. CDBG funds have been used to restore the exterior of the building including the roof, chimney, windows, trim and clapboards. The museum serves as yet another building block in the revitalization of Bridgton's downtown.
- Scarborough - Sewer Line Extension for Habitat for Humanity Subdivision
Habitat for Humanity has been planning a subdivision in Scarborough for 13 new affordable homes off Broadturn Road for many years. One obstacle has been funding for a sewer line extension to serve the site. A \$200,000 CDBG grant enabled Habitat and the town to complete the project in the fall of 2015. Construction of the homes is now underway.

Municipal Oversight Committee

The Municipal Oversight Committee (MOC), an assembly of program's 25 participating communities, continues to provide policy guidance and oversight. Jay Chace, Senior Planner for the Town of Scarborough, serves as the current Chair of the MOC.

CUMBERLAND COUNTY VIOLENCE INTERVENTION PARTNERSHIP



Faye Luppi
Violence Intervention
Program Director

The VIP Project Director Faye Luppi represents Cumberland County on the court DV Advisory Council, the New Mainers DV and Sexual Assault Initiative, the Safe Campus project at USM, the U.S. Attorney's Project Safe Neighborhoods, and the Maine Commission on Domestic and Sexual Assault.

In 2015, VIP received a 3 year OVW/DOJ grant for \$438,001. This brings the total received from OVW for this project to \$3,891,740 million since 1997.

VIP project goals are to coordinate a community response to domestic violence, hold offenders accountable and enhance victim safety.

VIP has six current initiatives:

1. Strengthen our coordinated legal system response to DV through specialized DV prosecutors, Probation Officer, and Pretrial Case Manager, judicial monitoring, risk assessment tools, training, and the High Risk Response Team. The MPS DV Case manager has supervised 112 offenders in the community in the last year (112 times an average of 90 bed days out per client, equals a significant savings for the jail). We also work closely with the DV Unit of the DA's Office, and continue a monthly review of cases deemed high risk.
2. Provide outreach, advocacy and re-entry planning for incarcerated victims of domestic violence in partnership with community agencies. In the last year, the Incarcerated Victim's Advocacy Program at the Cumberland County Jail and the Maine Correctional Center has served 282 victims of abuse with education support groups, case management services, and transitional and re-entry services for the women at CCJ when they leave the jail.
3. Partner with leaders in the refugee and immigrant communities to conduct outreach, including support for language line services, and translation of outreach materials. We are active partners with the United Somali Women of Maine, whose staff provides services to Somali and other refugee victims of domestic violence.
4. Provide Enhanced Police Intervention Collaboration (EPIC) services to rural victims in partnership with the Cumberland County Sheriff's Office to ensure continued support and protection.
5. Enhance collaboration with Sexual Assault Response Services of Southern Maine, and provide sexual assault

advocacy services to the Latino Community as a new initiative. The VIP project Incarcerated Women's advocate has also worked with 20 victims of trafficking.

6. Strengthen our coordinated response using assessment guides to evaluate use of risk assessment system-wide, and Survivor workshops to obtain feedback from survivors.

1,283 law enforcement officers and criminal justice personnel, physicians, employers, judges and others were trained in the last year about domestic violence through VIP. Our most recent trainings include: Investigation of strangulation cases and Risk Assessment in Maine. Our leadership in implementing risk assessment in DV cases has been recognized nationally as a "promising practice," and "the future for first responders."

VIP has also been an active partner with the Community Counseling Center's (CCC) Children's Initiative, where we have facilitated referral of children exposed to DV for evidence-based, trauma informed counseling. We are also working in partnership with Family Crisis Services on an Abuse in Later Life project.

The VIP Project Director Faye Luppi represents Cumberland County on the court DV Advisory Council, the New Mainers DV and Sexual Assault Initiative, the Child Advocacy Center, the U.S. Attorney's Project Safe Neighborhoods, and the Maine Commission on Domestic and Sexual Assault.

CUMBERLAND COUNTY DISTRICT ATTORNEY'S OFFICE



District Attorney
Stephanie Anderson



Deputy District Attorney
Megan Elam

The Office of the District Attorney is committed to providing prompt, effective and compassionate prosecution of all cases charged in a manner that protects the constitutional and legal rights of the accused, advocating for the interests of the victim, respecting law enforcement agencies, promoting public safety and being responsible stewards of public resources.

In 2015, we received and reviewed **10,635** cases from Law Enforcement Agencies:

| | |
|-------------------------------------|-------|
| Brunswick Police Department | 546 |
| Bridgton Police Department | 169 |
| Cape Elizabeth Police Department | 128 |
| Court Security | 9 |
| Cumberland County Sheriff's Dept | 799 |
| Cumberland Police Department | 92 |
| Department Of Labor | 9 |
| Department Of Motor Vehicle | 18 |
| Falmouth Police Department | 225 |
| Federal Drug Enforcement | 4 |
| Freeport Police Department | 254 |
| Frye Island Police Department | 1 |
| Forestry Service | 6 |
| Gorham Police Department | 480 |
| Inland Fisheries And Wildlife | 121 |
| Long Creek Youth Development Center | 184 |
| Maine Department Of Corrections | 30 |
| Maine Drug Enforcement Agency | 112 |
| Marine Patrol | 22 |
| Maine State Police | 486 |
| Other | 28 |
| Portland Police Department | 3,060 |
| Railroad Police | 2 |
| Scarborough Police Department | 888 |
| State Fire Marshall | 4 |
| South Portland Police Department | 1,122 |

| | |
|-------------------------------------|-------|
| University Of Southern Maine Police | 46 |
| Windham Police Department | 416 |
| Westbrook Police Department | 1,156 |
| Yarmouth Police Department | 218 |

We processed 55 Fugitive from Justice Defendants and have begun proceedings on 191 new adult probation revocations and have handled 808 probation revocation initial appearance events.

The majority of our caseload (\pm 83%) are processed through our adult criminal prosecution teams while our Juvenile division and Domestic Violence each processed approximately 8% of our cases.

Of the cases received, have reached some resolution, including but not limited to cases where prosecution was declined, cases which were dismissed, cases which resulted in a plea as well as cases where deferred disposition agreements were reached.

We supervised 680 participants in our deferment program. We have collected \$135,205 in supervision fees from the participants. Collectively those participants have been ordered to complete 9,620 hours community service.

We collected approximately \$666,000 in restitution for victims of criminal cases.



CUMBERLAND COUNTY REGISTRY OF PROBATE



Judge Joseph Mazziotti,
Probate Judge



Jack O'Brien
Register of Probate

The Office of the Register of Probate continued to provide excellent service in the areas of formal and informal estates, guardianships and conservatorships, name changes and adoptions. We received a total of 1,910 new filings in 2015, including, in part:

- 1,171 formal and informal estate matters
- 89 guardianships of minor children
- 161 guardianships and conservatorships of allegedly incapacitated adults
- 269 name changes for adults and minors
- 144 adoptions

“Informal” estate matters are those which can be processed and resolved by the Register’s staff. “Formal” matters require a hearing before the Probate Judge. Each and every petition for guardianship, name change, or adoption is heard by the Judge. Some hearings are as short as 15 minutes, but some cases require extensive and multiple court appearances, with multiple parties and attorneys, over a period of months, with some cases taking years to resolve.

Judge Mazziotti continues to serve on the Probate and Trust Law Advisory Committee, a statewide committee comprised of judges and lawyers charged with reviewing probate policies and procedures and making recommendations for changes in the statutes and rules that govern this area of the law.

A highlight of the year is always Adoption Day in November, sponsored by the Maine Department of Health and Human Services, the Probate Court, and the Children’s Museum in Portland, which hosts the event, where over 20 adoption finalizations were celebrated in one afternoon.

The probate staff consists of elected officials Joseph R. Mazziotti, Judge of Probate and John B. O’Brien, Register of Probate. Kelly Bunch is the Deputy

Register. Jessica Joseph is the Legal Secretary who coordinates the Judge’s schedule and court calendar and processes adoption and name change petitions. Clerks Martha Hughes, Michele Chason and Danielle Fraser share the work of processing formal and informal estates, claims against estates, closing statements, guardianship and conservatorship petitions, and the numerous requests for certified copies of various other documents. All staff assist the public both over the phone and at the counter.

CUMBERLAND COUNTY REGISTRY OF DEEDS, CUMBERLAND COUNTY FINANCE DEPARTMENT



Nancy Lane
Register of Deeds

REGISTRY OF DEEDS

The Registry processed 71,809 documents and 529 plans this year. Revenues generated by the Registry of Deeds for 2015 totaled \$13,801,060. From this amount the registry transferred \$10,325,960 to the State, which represents 90% of the transfer tax and CITT, and FPTT tax collected. The County's 10% share of transfer tax and CITT tax was \$1,147,329.

In accordance with Chapter 503, Sec. 1. 33 MRSA §752, the State gave the Registries of Maine authority to collect a \$3.00 surcharge for each document recorded. Our surcharge collections totaled \$164,781.

The goal for this year was to redesign the office at 25 Pearl Street to better accommodate the County Assessing Office. This was completed late June 2015. All the books and shelving units moved out of the office. The County Assessing Office is now completed.

We also put our contract out for an RFP, which was approved during the October Commissioners Meeting, the contract was awarded to Xerox. We have scanned all the Commissioners Records, which will be available on our in house system 2016. At present the indexing portion is being completed.

I am proud of our knowledgeable, courteous and friendly staff and commend them for their hard work and dedication to the citizens of Cumberland County.



Alex Kimball
Director of Finance

FINANCE DEPARTMENT

The Finance Department prepares the annual budget and maintains all accounting functions for the County's \$40 million budget, including accounts payable, accounts receivable and payroll. The department has received national recognition annually for its governmental accounting practices. For a copy of the complete budget, please go to www.cumberlandcounty.org/finance and download the 2015 Budget.

Alex Kimbal, Finance director, is in the process of revamping the department for future needs.

CUMBERLAND COUNTY INFORMATION TECHNOLOGY DEPARTMENT



Aaron Gilpatric
Information
Technology Director

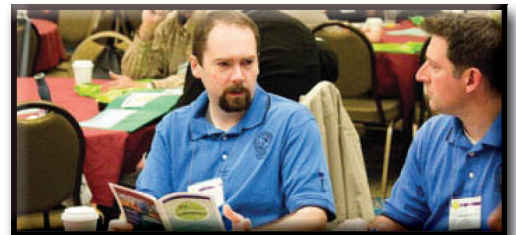
In 2015 the IT Department concentrated its efforts on improving the network infrastructure to provide an enhanced platform on which to build for the next several years. By upgrading core components and redesigning network layout, greater speed and performance will be available for the employees of Cumberland County Government, while providing increased flexibility for the IT staff to deploy new technologies.

To provide greater speed and ease network congestion, IT staff installed new 12 strand fiber optic cabling within the County Courthouse. Connecting each floor together and installing new, stacked network switches provides a more reliable network with increased data throughput. This new data backbone provides a solid foundation to meet today's bandwidth requirements, while also promising an easy upgrade path for future connectivity needs.

To take advantage of the increased network capacity, the County IT department implemented a 'virtual server' environment with dedicated Storage Area Network. Care and planning was taken to ensure we developed a highly available environment to host sensitive and essential data used by multiple departments, and to provide the ability to replicate this data between datacenters to provide a disaster recovery solution for the County departments that depend on us to provide 24 hours a day uptime.

This equipment allows us to run multiple servers, each providing different software and services, on the same piece of physical server infrastructure. The workload can be spread across multiple servers, so in the event of one failure, the software package and workload can continue uninterrupted. This technology allows the County to see a better return on their investment in computer hardware and software licensing costs, while also reducing the physical footprint required for equipment and the amount of electricity and cooling required to operate them.

The IT Department also continued its efforts to expand wireless capability throughout all County buildings for employee and public use. With the increased wireless proliferation, employees' mobility and productivity will increase, as they are no longer constrained to one location.



Cumberland County IT Director Aaron Gilpatrick and Public Safety Software Specialist Jason Leveille attend a technology conference

CUMBERLAND COUNTY REGIONAL COMMUNICATIONS



Bill Holmes, Regional
Communications
Director

As always, it was a busy and productive year. We encountered several severe storms in which we were struck by lightning in one. The lightning hit caused a great deal of damage to our radio equipment. However, with the redundancy we have built in and the professional staff we have we were able to continue providing full service to our public safety agencies.

Throughout the course of the year we were pleased to continue participating in several Active Assailant drills and to work with our agencies at their training events, fairs and traffic details.

With the assistance of our public safety agencies, our surrounding PSAP's, our Law Enforcement / Fire Departments and the County EMA the CCRCC recently completed a comprehensive radio frequency protocol review. I am pleased to report that the approved plan is currently underway and that we expect it to be complete by Oct. 2016.

The CCRCC has staff members assigned to teach 9-1-1 training to school children (K-3) and members of the Elderly community. Supervisor Don Durrah and staff member Grace Gendron are available during the course of the year to work with your agencies in your communities on this program. The program is always very well received.

CC EMA provided grant funding to support staffing / overtime to conduct two full CCRCC Evacuation Drills in 2015. The CCRCC learned quite a lot from our drills and feel confident we can continue to provide full service to our public safety agencies should we ever need to evacuate the facility for any reason.

Chief Bob Lefebvre was re-elected as the chair of the CCRCC Board of Directors and Chief Kevin Schofield was elected as the Vice Chair of the Board. We appreciate the dedication and work of all BOD members throughout the year.

In April 2015 the CCRCC transitioned from the Citywatch Emergency Alert System to CODERED. By all accounts, the CODERED system seems to be working very well.

In 2015, with the support of the CCRCC Board of Directors, we joined several other PSAP managers in support for LD 1256 which provides funding to implement Fire Protocols similar to the EMD protocols. We feel that activating the Fire protocols will have a very positive impact on how we do our jobs for the Public Safety agencies and the citizens of Cumberland County. We extend our thanks to Deputy Manager Bill Whitten for his involvement in moving this bill forward as well. LD 1256 did pass and we expect to be using the Fire Protocols in 2016.

Beginning late 2015, the CCRCC changed our QA policies to require that we conduct QA on all Structure Fires / all ECHO calls including Radio transmissions associated with these calls.

As an annual reminder, please pass the following on to all those whom who have contact with: **If you dial 9-1-1 by accident, PLEASE DO NOT HANG UP. Please stay on the line and speak with the 9-1-1 operator.**



CCRCC employees participating in the
Ice Bucket Challenge.

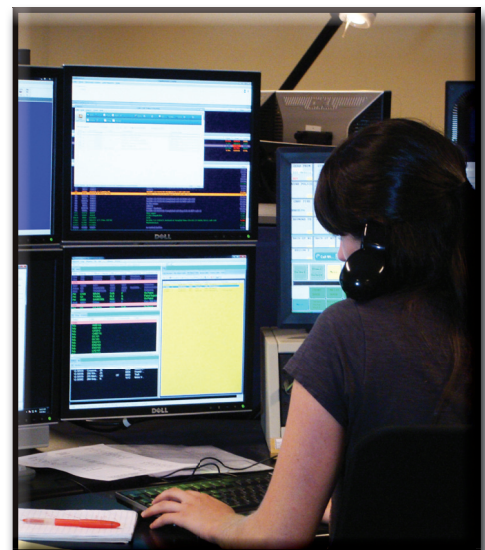
CUMBERLAND COUNTY REGIONAL COMMUNICATIONS

CALLS FOR SERVICE 2015

| | |
|------------------------------------|--------|
| Cumberland County Sheriff's Office | 28,808 |
| Gorham Fire Department | 2,920 |
| Gorham Police Department | 12,990 |
| Baldwin Fire Department | 64 |
| Raymond Fire Department | 772 |
| Casco Fire Department | 592 |
| Naples Fire Department | 787 |
| Harrison Fire Department | 317 |
| Bridgton Fire Department | 357 |
| Bridgton Police Department | 4,916 |
| Gray Fire Department | 1,309 |
| New Gloucester Fire Department | 576 |
| Cumberland Fire Department | 1,239 |
| Cumberland Police Department | 6,829 |
| Windham Fire Department | 2,745 |
| Windham Police Department | 18,736 |
| Cundy's Harbor Fire Department | 195 |
| Harpswell Neck Fire Department | 257 |
| Orr's / Bailey Fire Department | 234 |
| Long Island Fire Department | 94 |
| Chebeague Island Fire Department | 111 |
| Frye Island Fire Department | 69 |
| Frye Island Police Department | 525 |
| CCRCC 9-1-1 calls | 29,004 |

Total

114,446



Dispatcher on a 911 call.

CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY



James Budway,
Director

The County of Cumberland's Emergency Management Agency is responsible for carrying out the annual work program and other tasks directed to the agency by the State of Maine, Department of Defense, Veterans and Emergency Management.

The mission of the Emergency Management Agency is the coordination, preparation and carrying out of all emergency functions, except military, to minimize and repair injury and damage resulting from a disaster which exceeds local and County resources. The Emergency Management Agency's responsibility embraces active involvement in state and federally administered programs which include:

- Civil Emergency Preparedness, MRSA Title 37B and 42 USC 5121 et seq.
- Terrorism / Weapons of Mass Destruction
- Hazardous Materials and Community Right to Know programming, MRSA Title 37B and PL 99-499 Title III and 40 CFR 1910.120.
- Dam and reservoirs safe operation and planning program, MRSA Title 37B, chapter 21.

Cumberland County Emergency Management Agency (CCEMA) activities during 2015 include:

Emergencies and Activations:

- FEMA-4208-DR-ME - The Blizzard of 2015 which resulted in over \$1M in damages documented across the County - January 26-28
- Marine Marker Flares washed up on county beaches - August 26-27
- Flooding caused by 6 inches of rain that overwhelmed drainage and sewer systems but caused little physical damage - September 30th

NIMS/PREPCAST:

- National Incident Management Systems (NIMS/PREPCAST) Continued coordination, program, and database management

Training Provided:

- Monthly Local EMA Director meetings
- A variety of EMRT specialty training events
- Various Incident Command System (ICS) offerings

Exercises/Events:

- Southern Maine Regional Planning Commission (SMPDC) Hurricane Table Top Exercise (TTX) - May 1st
- USCG Hurricane Exercise - May 3rd and 7th
- FEMA Climate Adaptation Regional Resiliency Assessment Program (RRAP) TTX - May 7th
- Portland Jetport TTX - May 14th
- Falmouth Ocean View Retirement Community TTX - June 10th
- Cities Readiness Initiative (CRI) Points of Dispensing Exercise at Portland Expo - June 18th
- Amateur Radio Emergency Services (ARES) Field Day - June 25-26
- Tall Ships Portland - July 18-20
- RSU 14 Active Shooter Exercise - July 22-24
- American Red Cross (ARC) Sheltering Full-Scale Exercise (FSE) - Sept 12th
- Southern Maine Regional Resource Center (SMRRC) Hurricane Recovery TTX - Sept 16th
- Great State of Maine Air Show Brunswick - Sep 5-6



CUMBERLAND COUNTY EMERGENCY MANAGEMENT AGENCY

- Tough Mudder Race Westbrook - Sep 26-27
- Spring Harbor Hospital Active Shooter Exercise -Oct 23rd
- Amateur Radio Communication Exercise - Oct 24th
- Lake Region Mass Casualty Incident (MCI) FSE - Oct25th

Local Emergency Planning Committee (LEPC) Activities:

- Received, reviewed, and logged Tier II reports for 118 Extremely Hazardous Substance (EHS) and 300 Non-EHS facilities
- Provided local responders with over \$29,000.00 in Hazardous Materials (HazMat) Training Grants
- Cumberland County EHS facilities were added or updated in the Spillman Computer Aided Dispatch (CAD) system
- Regional Response Team (RRT) HazMat Weapons of Mass Destruction (WMD) FSE conducted at Southern Maine Community College - Oct 9th
- Conducted Facility Plan Reviews, Facility Exercise Reviews, and Dam Plan Reviews
- Leveraged the LEPC to address Technical Threats to the County

Emergency Management Response Teams (EMRT):

- Teams include the Incident Management Assistance Team (IMAT), the Medical Reserve Corps (MRC), the Cumberland County Animal Response Team (CCART), two Amateur Radio Teams, the Southern Maine Community Organizations Active in Disaster (SMCOAD), and four County HazMat Response Teams
- Activities included recruiting volunteers, training new members, refining core missions, exercising capabilities, and public outreach
- All EMRTs conducted monthly or quarterly meetings and all were poised, on multiple occasions, for activation

Miscellaneous Activities/Projects:

- Hired new CCEMA Deputy Director
- Initiated work on the Cumberland

County 5-Year Hazard Mitigation Plan(HMP)

- Continued to update the County Emergency Operations Plan (EOP) and the County HazMat Plan
- Completed Red Cross Shelter Surveys for Brunswick High School (HS), Falmouth HS, Gray New Gloucester HS, Lake Region HS
- Established CCEMA Vulnerable Populations Communications Network
- Began work with Spurwink on its EOP
- Outfitted a trailer with communications equipment to support IMAT deployments
- Closed out DHS FY 2013 Grants
- Increased access to the MUNIS system
- Added the Wireless Society of Southern Maine (WSSM) to our volunteer team rolls
- Continued to publish County Significant Events and the "Down Under" monthly newsletter
- Established a Social Media presence via Facebook and Twitter account

2015 Department of Homeland Security Grants:

- \$154,199.08 in State Homeland Security Grant Program (HSGP) funds was awarded to Cumberland County and distributed primarily to EMRTs and Municipalities
- \$363,179.95 in Emergency Management Performance Grant (EMPG) funds was awarded to CCEMA

CUMBERLAND COUNTY FACILITIES DEPARTMENT



Bruce Tarbox,
Facilities Director

The Facilities staff of 31 manages and maintains a dozen buildings which total over 410,000 square feet, and a fleet of 116 vehicles that travel over 1.2 million miles. When you factor in our public parking garage, storage buildings and our acres of parking lots and landscaping we are certainly busy.

In addition to our daily responsibilities in 2015 we also supervised many capital and conservation projects that were completed as part of our long-range goal of maintaining Cumberland County buildings and properties for now and the future. During 2015 we processed these work orders using a work order system called "Netfacilities" and it has increased our efficiency and ability to respond to our customers quickly. Below is a breakout of the number of work orders submitted and processed during 2015 and a list of some of the larger projects completed this year.

Some highlights for 2015 include:

EMA/RCC - Over 500 work orders were processed

- Began preparation for the installation of new generator
- Installed new air handler and trash compactor

FLEET - Over 500 work orders were processed

- Obtained and outfitted 9 new vehicles
- Prepared old vehicles for auction

JAIL - Over 1,300 work orders were processed

- Continuation of re-pointing exterior brick
- Continuation of replacement of camera system Phase 2 completed
- Installed 2 electric kettles and 2 convection steamers
- On-going painting projects throughout the Jail
- Remodeled LEC office

Four additional doors added to the keyless door control system at LEC to

achieve accreditation

GARAGE

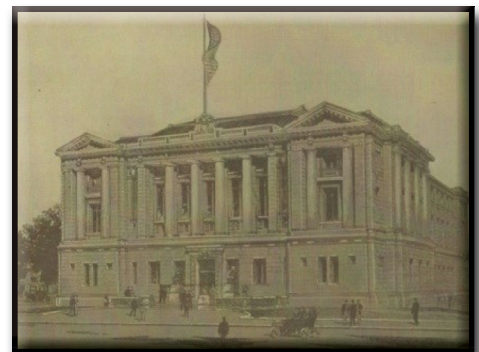
- Implemented program to patch damaged floor sections throughout garage
- Rolled out automated ticket program
- Distributed designated ticket validators to applicable offices

CCCH - Over 2,000 work orders were processed

- Continue to work with the State's many capital projects under the State's lease agreement
- Updated hazardous material library to global SDS system
- Began remodel of storage room into employee wellness room
- New lighting installed in courtrooms
- Began fiber optics project between garage and courthouse

DEEDS

- Completed record relocation project
- Office space remodeled to accommodate Assessing office
- An incredible amount of planning and teamwork was involved in each of these projects. We appreciate the level of support given to our department. By aligning facility operations with the organizational strategies and goals we will continue to be thoughtful and proactive in our stewardship. One of our more important proactive measures involved the establishment of our safety department.



Cumberland County Courthouse circa 1907.

CUMBERLAND COUNTY REGIONAL ASSESSING



Renee Lachapelle,
Regional Assessing
Director

The entire staff brings extensive experience in the valuation of vacant land, waterfront, commercial, industrial properties and business personal property. Additionally, the Regional Staff is supported by the existing and continued administrative staff located within each town hall. I am truly grateful and appreciative for all the hard work our staff does.

We processed a combined total of 1,261 personal property accounts, 12,802 real estate accounts, 1,325 deed transfers, roughly 2,550 permits and 143 map splits in preparation for the annual town commitments. The annual commitments were completed as follows:

July 28, 2015 - Town of Casco - Mil Rate \$14.90-Assessment Ratio 100%
July 20, 2015 - Town of Cumberland - Mil Rate \$18.10-Assessment Ratio 100%
August 17, 2015 - Town of Yarmouth - Mil Rate \$21.56- Assessment Ratio 91%
August 18, 2015 - Town of Falmouth - Mil Rate \$14.63- Assessment Ratio 100%

In October 2015, Gary James (previous director) gave notice that he had accepted another job out of state and appraiser Joe Merry left for an indefinite amount of time due to a family illness. I accepted the director position for the regional assessing program in November. Our department had an interruption in customer service during this period and had to hire 2 new staff members. The Town of Cumberland decided to opt out of our program on April 1, 2016 primarily due to the interruption in customer service. It took a couple of months to get caught up with the backlog of work and to stabilize the program while striving to meet statutory deadlines. The department is also working on a town wide revaluation with KRT Appraisal for the Town of Yarmouth. The revaluation is anticipated to be completed by the end of the summer of 2016.

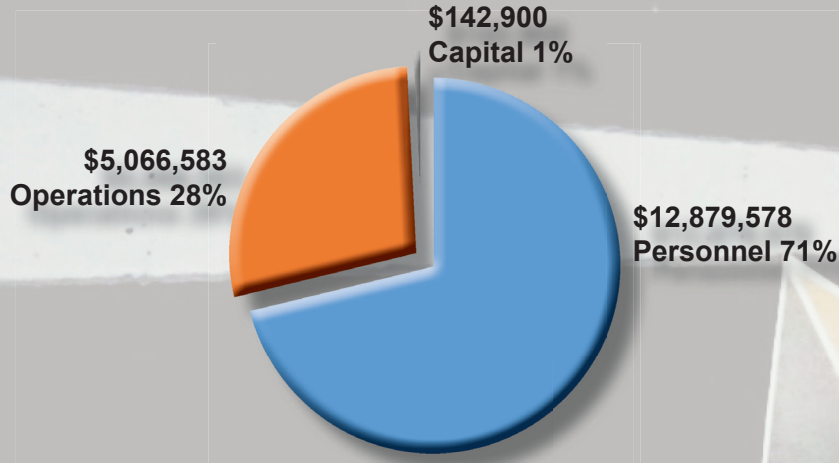
Our office is committed to building a reputable program and we are appreciative for all the help and support of Management, Finance, IT, Facilities, Nancy Lane, and Nadeen Daniels. Special thanks to the managers and staff in the towns we service for their continued support in our program.



Cumberland County Registry of Deeds and Assessing departments are located at 25 Pearl St., Portland.

Jail Budget by Category

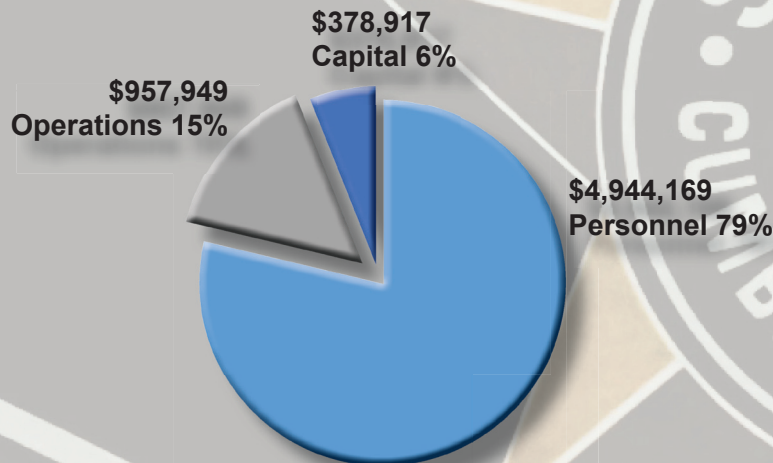
Fiscal Year 2016-2016



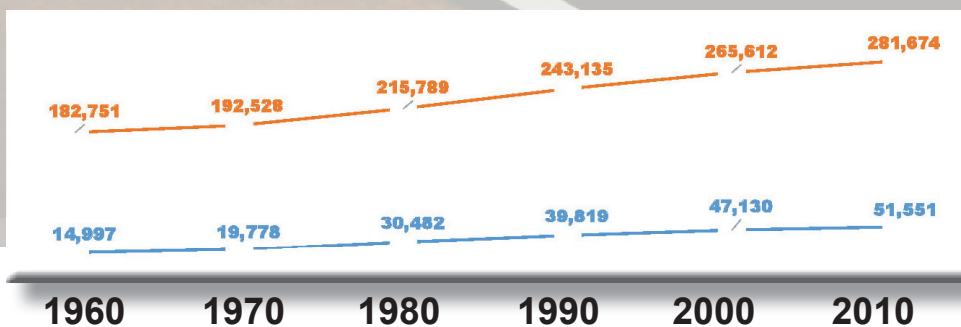
Sheriff's Office Budget by Category

(Excluding the Jail)

Fiscal Year 2015



Cumberland County Population v. Sheriff's Service Area



COUNTY OF CUMBERLAND: FINAL BUDGET 2015

| DEPARTMENT | 2014 ADOPTED BUDGET | 2014 ACTUAL EXPENSES | 2015 BUDGET REQUEST | Dollars over 2014 | Mgr Cuts from Request | 2015 PRELIM | 2015 FC RECOMM | 2015 FINAL Budget | % Increase over 2014 |
|----------------------------|---------------------|----------------------|---------------------|-------------------|-----------------------|-------------|----------------|-------------------|----------------------|
| Emergency Mgmt Agency | 554,822 | 327,928 | 575,762 | 20,841 | - | 575,762 | 575,762 | 577,299 | 3.77% |
| District Attorney | 1,533,976 | 680,627 | 1,604,127 | 70,151 | (13,238) | 1,590,888 | 1,590,888 | 1,600,556 | 3.71% |
| Treasurer | 39,016 | 19,729 | - | (39,016) | - | - | - | - | -100.00% |
| Facilities | 1,823,403 | 814,774 | 1,914,779 | 91,376 | (4,100) | 1,910,679 | 1,910,679 | 1,918,134 | 4.79% |
| Registry of Deeds | 816,812 | 376,647 | 774,740 | (42,072) | - | 774,740 | 774,740 | 778,326 | -5.15% |
| Registry of Probate | 507,195 | 240,252 | 530,788 | 23,593 | (5,000) | 525,788 | 525,788 | 528,458 | 3.67% |
| Finance | 449,134 | 243,385 | 485,043 | 35,908 | (5,381) | 479,661 | 479,661 | 481,675 | 6.80% |
| Communications | 2,638,402 | 1,347,448 | 2,854,847 | 216,446 | (150,308) | 2,704,539 | 2,704,539 | 2,718,580 | 2.51% |
| Executive-Admin | 729,703 | 356,688 | 744,846 | 15,143 | - | 744,846 | 744,846 | 749,033 | 2.08% |
| Executive-Garage | 77,115 | 44,086 | 77,185 | 69 | - | 77,185 | 77,185 | 77,513 | 0.09% |
| Information Technology | 808,633 | 411,488 | 850,461 | 41,828 | (20,000) | 830,461 | 830,461 | 832,365 | 2.70% |
| Human Resources | 377,916 | 149,323 | 389,039 | 11,123 | (2,500) | 386,539 | 386,539 | 388,376 | 2.28% |
| Sheriff-Admin | 946,792 | 497,858 | 1,004,302 | 57,510 | (17,000) | 987,302 | 987,302 | 990,537 | 4.28% |
| Sheriff-Law Enforcement | 4,683,643 | 2,102,863 | 5,038,218 | 354,575 | (41,771) | 4,996,447 | 4,996,447 | 4,989,527 | 6.68% |
| Sheriff-Civil | 300,375 | 144,798 | 301,615 | 1,239 | - | 301,615 | 301,615 | 300,971 | 0.41% |
| Debt Service-Principal | 515,000 | 314,550 | 555,000 | 40,000 | - | 555,000 | 555,000 | 555,000 | 7.77% |
| DebtService- Interest | 168,861 | 560,741 | 159,037 | (9,824) | (0) | 159,037 | 159,037 | 159,037 | -5.82% |
| Debt Expense - TAN Loans | 49,000 | (27,786) | 49,000 | - | - | 49,000 | 49,000 | 49,000 | 0.00% |
| Grants | 164,953 | 82,477 | 182,624 | 17,671 | - | 182,624 | 182,624 | 182,624 | 10.71% |
| Human Services | 245,732 | 122,866 | 273,407 | 27,675 | (32,760) | 240,647 | 241,311 | 241,311 | -2.07% |
| Pension Life- Retirees | 2,800 | 2,155 | 2,800 | - | - | 2,800 | 2,800 | 2,800 | 0.00% |
| Contingent Account | 30,000 | 738 | 30,000 | - | - | 30,000 | 30,000 | 30,000 | 0.00% |
| Sal./ Ben./ Term. Pay | 154,300 | - | 304,300 | 150,000 | (100,000) | 204,300 | 204,300 | 204,300 | 32.40% |
| Unemployment Insurance | 40,000 | 891 | 40,000 | - | - | 40,000 | 40,000 | 40,000 | 0.00% |
| Referendum and Public Info | 50,000 | 34,450 | 110,000 | 60,000 | - | 110,000 | 110,000 | 110,000 | 120.00% |
| Capital Improvement Res. | 117,812 | - | 70,080 | (47,732) | - | 70,080 | 70,080 | 70,080 | -40.52% |
| | | | - | - | - | - | - | | |
| Total Expenditure Summary | 17,825,395 | 8,848,973 | 18,921,999 | 1,096,503 | (392,058) | 18,529,940 | 18,530,604 | 18,575,502 | 3.95% |
| Change | | | 1,096,603 | 1,096,603 | | 704,545 | 705,209 | 750,106 | |
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FY2015 COUNTY OF CUMBERLAND-**Final Valuation**

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2015 shows overall County increase of **Valuation Growth**

Tax Distribution Schedule

| | -0.18% | | 1.97% | | | |
|---------------------------|-------------------------|--------------|-------------------------|--------------------|--------------|--------------------------|
| Town | State 2014 Valuation | 2014 Tax | State 2015 Valuation | Val Change % | 2015 Tax | Percent Tax Change |
| Baldwin | 145,100,000 | 95,482 | 146,000,000 | 0.6% | 99,264 | 3.96% |
| Bridgton | 945,550,000 | 622,208 | 961,500,000 | 1.7% | 653,709 | 5.06% |
| Brunswick | 2,026,250,000 | 1,333,350 | 2,000,400,000 | -1.3% | 1,360,042 | 2.00% |
| Cape Elizabeth | 1,685,300,000 | 1,108,992 | 1,723,250,000 | 2.3% | 1,171,612 | 5.65% |
| Casco | 614,800,000 | 404,562 | 645,350,000 | 5.0% | 438,764 | 8.45% |
| Chebeague Island | 195,900,000 | 128,910 | 194,350,000 | -0.8% | 132,136 | 2.50% |
| Cumberland | 1,057,800,000 | 696,073 | 1,099,350,000 | 3.9% | 747,431 | 7.38% |
| Falmouth | 2,091,550,000 | 1,376,320 | 2,141,950,000 | 2.4% | 1,456,279 | 5.81% |
| Freeport | 1,335,900,000 | 879,073 | 1,385,250,000 | 3.7% | 941,811 | 7.14% |
| Frye Island | 161,050,000 | 105,977 | 158,400,000 | -1.6% | 107,694 | 1.62% |
| Gorham | 1,420,400,000 | 934,677 | 1,467,850,000 | 3.3% | 997,969 | 6.77% |
| Gray | 845,000,000 | 556,042 | 846,050,000 | 0.1% | 575,217 | 3.45% |
| Harpswell | 1,797,900,000 | 1,183,087 | 1,846,200,000 | 2.7% | 1,255,204 | 6.10% |
| Harrison | 477,250,000 | 314,049 | 484,800,000 | 1.6% | 329,608 | 4.95% |
| Long Island | 140,100,000 | 92,191 | 140,650,000 | 0.4% | 95,626 | 3.73% |
| Naples | 685,950,000 | 451,381 | 692,450,000 | 0.9% | 470,786 | 4.30% |
| New Gloucester | 455,750,000 | 299,901 | 470,300,000 | 3.2% | 319,750 | 6.62% |
| North Yarmouth | 425,100,000 | 279,732 | 431,500,000 | 1.5% | 293,370 | 4.88% |
| Portland | 7,551,450,000 | 4,969,143 | 7,707,200,000 | 2.1% | 5,240,009 | 5.45% |
| Pownal | 189,200,000 | 124,501 | 214,100,000 | 13.2% | 145,563 | 16.92% |
| Raymond | 938,400,000 | 617,503 | 953,050,000 | 1.6% | 647,964 | 4.93% |
| Scarborough | 3,579,450,000 | 2,355,415 | 3,667,300,000 | 2.5% | 2,493,342 | 5.86% |
| Sebago | 375,800,000 | 247,291 | 378,700,000 | 0.8% | 257,472 | 4.12% |
| South Portland | 3,537,700,000 | 2,327,942 | 3,580,100,000 | 1.2% | 2,434,056 | 4.56% |
| Standish | 978,750,000 | 644,055 | 977,050,000 | -0.2% | 664,282 | 3.14% |
| Westbrook | 1,804,400,000 | 1,187,364 | 1,838,750,000 | 1.9% | 1,250,138 | 5.29% |
| Windham | 1,721,650,000 | 1,132,911 | 1,788,800,000 | 3.9% | 1,216,178 | 7.35% |
| Yarmouth | 1,436,350,000 | 945,173 | 1,438,950,000 | 0.2% | 978,320 | 3.51% |
| | 38,619,800,000 | 25,413,305 | 39,379,600,000 | 1.97% | 26,773,596 | 5.35% |
| Tax Calculation | 2012 | 2013 | 2014 | | 2015 | |
| Total Estimated Expend | 33,401,918 | 34,833,918 | 36,691,041 | | 37,757,448 | |
| Total Estimated Revenue | (10,006,869) | (10,110,374) | (10,927,737) | | (10,983,852) | |
| Designated Surplus | (350,000) | (350,000) | (350,000) | | - | Net Increase |
| Tax Revenue Required | 23,045,049 | 24,373,544 | 25,413,304 | | 26,773,596 | 5.35% |
| | 2012 | 2013 | 2014 | | 2015 | |
| Mil Rate | 0.0005542936 | 0.0005834493 | 0.0006580382 | | 0.0006798849 | |
| Per \$1,000 | 0.5542936 | 0.5834493 | 0.658038215 | | 0.679884905 | |
| Amount for \$200,000 r \$ | 110.86 | \$ 116.69 | \$ 131.61 | | \$ 135.98 | |
| Increase | | \$ 5.83 | \$ 14.92 | | \$ 4.37 | -19- |

